TENDERER TO KEEP THIS PART

KATHERINE
TOWN COUNCIL

Invitation to Tender

Part B - Specification

Zimin Drive Shared Pathway

Construction

Civil Construction

T25-04

Closing Time and Date:	2pm Australian CST Friday 27th November 2026
Method of Lodgement:	Electronic Tender Response via Tenderlink

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1. PURPOSE

Katherine Town Council (Council) is seeking tenders for the construction of a Shared bicycle and pedistrian sealed pathway along Zimin Drive, Katherine. The path will require new road crossings to link to the low-level pedestrian river crossing on the south-west side of the road, and to the Riverlink Trail on the north-east side of the road. This will allow the path to form a loop from the Riverlink Trail, across the low-level bridge river crossing, past/through the nature reserve, along Zimin Drive, and then along the path adjacent to Stuart Highway across the Katherine Railway Bridge to connect to the CBD and the Riverlink Trail.

It will provide an alternative loop to the existing river loop track which is more suitable for speedier bicycles.

Suitably qualified Tenderers with proven capability, capacity, and sound financial and technical background to deliver the Specification outlined in this *Invitation to Tender* are invited to participate in this Invitation to Tender process.

2. OBJECTIVES

The project aims to:

a) Provide an active transport link from Katherine South to the Stuart Highway along Zimin Drive

b) Improve pedestrian and bicycle infrastructure for properties along Zimin Drive

c) Provide a bicycle and pedestrian connection to the Riverlink Trail

d) Link Zimin Drive properties to Katherine South Primary School by foot or bicycle

3. BACKGROUND

In 2021 residents living on or in close proximity to Zimin Drive petitioned Katherine Town Council for a cycle path along the road. Residents had concerns with the unsafe condition of the existing road for cyclists, caused partly by the increase in road train, quarry truck and tourist traffic. They reasoned that a separate cycle path along Zimin Drive would positively contribute to the health and well-being of people in the area, who currently travel by motor vehicle due to road safety concerns.

In 2023 the Department of Infrastructure, Planning & Logistics released the NT Shared Path Review: Outcomes Summary 2023-2033, which details priority improvements to Katherine's shared path network over the next 10 years. The review included the goals of linking Katherine South Primary School to other parts of town and improving the low-level pedestrian river crossing.

In 2024 the Hon Jo Hersey undertook stakeholder engagement within the community to discuss further possible enhancements to the shared path network in Katherine, including a shared path along Zimin Drive. The shared path was considered to be a priority project by the Member for Katherine. This project has the potential to support and link to some other priorities recognised during the NT Shared Path Review.

4. SPECIFICATIONS

4.1 Outline

The Contractor shall construct the Zimin Drive Shared Pathway, including earthworks, subgrade preparation, pavement, kerbing and edge treatment where shown, drainage connections, path tie-ins, line marking, signage, and reinstatement of disturbed areas. The works include the path alignment (shown yellow), all batters, and tie-in details shown on the plans.

The finished surface is to be *spray sealed* as per the Arccos Consulting drawing set. The spray sealed surface is as per our original funding agreement; it cannot be upgraded due to cost control requirements, unless other significant cost control measures are put in place.

The project is to construct a shared bicycle and pedestrian sealed pathway along Zimin Drive. The path will require new road crossings to link to the low level pedestrian river crossing on the south-west side of the road, and to the Riverlink Trail on the north-east side of the road. This will allow the path to form a loop from the Riverlink Trail, across the low-level bridge river crossing, past the nature reserve, along Zimin Drive, and then back across the Katherine Railway Bridge to connect to the CBD. It will provide an alternative loop to the existing river loop track which is more suitable for speedier bicycles.

4.2 Technical Specifications

These technical specifications apply to the construction of the shared path shown on the Zimin Drive Shared Pathway Design Documentation (Arccos Consulting, Drawing Set Rev E, 48 sheets, issued for 100% review on 21 October 2026) for Katherine Town Council. All work must conform to the drawings, relevant Australian Standards, Austroads Guides, NT Government and Katherine Town Council requirements. Where the drawings and these requirements differ, the Contractor must obtain written direction before proceeding.

4.2.1 Utilities and protection of assets

The Contractor must verify all underground and overhead services using Before You Dig Australia (BYDA), service authority plans, GPR, potholing, or visual site verification.

Service locations shown on the drawings, and on BYDA plans, are approximate only and must be confirmed by GPR, potholing, or visual inspection prior to excavation. The contractor must advise the Council if they cannot locate a service with certainty before completing any works in the vicinity of that service line or asset. The Contractor accepts full liability if an underground or above ground service is impacted, unless another party is at fault and full due diligence has occurred by the Contractor. Full due diligence includes full compliance with the requirements of 4.2.1 (Utilities and protection of assets).

The Contractor must support and protect services, kerbs, drainage pits, road pavements, fences, signs and adjacent structures during the works.

Any damage to existing services or assets must be reported immediately and made good at the Contractor's cost.

Maintain minimum clearances to services as required by the relevant authority; where clearances cannot be achieved, obtain approval before proceeding.

4.2.2 Site Establishment

The Contractor must include site establishment, mobilisation and demobilisation within their tender price. This must include, but is not limited to: transportation, restoration of the site, ongoing costs, permits to access land, site office (if applicable), skip bins, effluent disposal and all other matters relevant to site establishment.

4.2.3 Setout & Levels

The Contractor must install temporary pegs along the extent of the works, suitable in number and spacing for the proposed works. The pegs must be installed near the works but must provide clearance for construction works to take place. Pegs to be marked with high visibility flagging tape or paint.

The contractor must check levels of subgrade, subbase and final surface sufficiently to ensure the works are completed in accordance with the civil design. The contractor must check levels at the centreline and at the pavement edges to ensure drainage requirements are appropriately constructed, in accordance with the civil design.

4.2.4 Materials and pavement

Construct the shared path to the width, thickness, crossfall, levels and pavement composition shown on the typical sections and details drawings. Materials must be new, sound, clean and fit for purpose. The Superintendent's written approval must be sought for any proposed substitute material.

Concrete shall be supplied, placed, compacted, finished and cured in accordance with AS.1379 and AS.3600, with strength, slump, aggregate and curing requirements as specified on the drawings, or otherwise in accordance with codes and standards.

Provide control joints, expansion joints and saw cuts at the locations and spacings shown on the drawings; joints must be straight, clean and sealed where required, or at appropriate and compliant intervals.

Reinforcement, dowels, mesh, and edge thickening shall be provided where indicated on the drawings.

Path surfaces shall be finished to a uniform, non-slip texture suitable for pedestrians and cyclists, free from ponding, steps, humps, depressions, exposed aggregate, cracking and other trip hazards.

Reinstatement materials shall match adjacent existing surfaces in appearance, level and function.

4.2.5 Earthworks and subgrade

Clear and grub the path corridor only to the extent necessary, preserving vegetation, trees, drainage structures and assets outside of the approved work area. Strip topsoil and stockpile it for reuse in reinstatement where practicable.

Excavate to the lines, levels and dimensions shown on the drawings, and dispose of unsuitable or surplus material lawfully.

Prepare the subgrade to a uniform, compacted, free-draining condition, free from soft spots, organic matter, rocks and debris.

Compact fill and subgrade in layers to the density requirements shown on the drawings, or as specified by the Superintendent. Conduct compaction testing at the required frequency and supply the results to the Superintendent.

Protect the works from erosion, sediment loss and water ingress at all times, particularly during wet weather.

4.2.6 Geometry, levels and drainage

Construct the path to dimensions shown on the drawings.

Construct all batters to provide positive drainage and accessibility, in accordance with the documentation.

Prevent ponding on the path surface; provide drainage, kerb openings, swales, and other stormwater collection and discharge requirements, as shown on the drawings.

Maintain existing drainage performance; no works may cause diversion, blockage or concentration of flows onto adjoining properties, roads or pathways.

Tie the new path smoothly into existing paths, driveways, kerbs and road surfaces at the locations indicated.

4.2.7 Interfaces and road safety

Provide give-way treatments, line marking, signage and pavement markings at the locations shown on the drawings, including the give-way and end-of-path treatments identified on the tie-in details.

Install signage and pavement markings in accordance with AS.1742 and AS.1743, positioned to be clearly visible and unobstructed.

Maintain safe pedestrian, cyclist and vehicle access during construction, including traffic management in accordance with AS.1742.3 and an approved Traffic Management Plan.

Provide temporary barriers, signage and lighting as required to protect the public and works.

On completion, remove temporary traffic controls, surplus material, debris and construction equipment from the site.

4.2.8 Quality, testing and completion

Submit a works program, method statements, Traffic Management Plan, Erosion and Sediment Control Plan, and proposed fill and construction material sources for approval before commencement.

Provide test results for compaction, concrete strength, material gradings and surface tolerances as required by the specification or Superintendent.

The finished path must be dimensionally accurate, free-draining, safe, durable and consistent with the drawings.

On completion, provide as-built information showing any changes to alignment, levels, services, drainage or materials, together with warranties and test records.

4.2.9 Environmental requirements

Implement dust, noise, sediment and erosion controls throughout the works. Prevent concrete washout, fuel, chemicals and construction runoff from entering stormwater systems or waterways.

Protect retained vegetation and reinstate disturbed areas with topsoil, turf or landscaping as shown on the drawings or directed by the Superintendent

5. SITE

5.1 Description of the works

A general outline of the works to be carried out under the contract comprises the construction of a new shared pathway along Zimin drive to link to the low-level pedestrian river crossing on the south-west side of the road, and to the Riverlink Trail on the north-east side of the road.

Total length of the shared path, as per the design drawings, is approximately 5.7km. As shown in Figure 1

5.2 Site of the Works

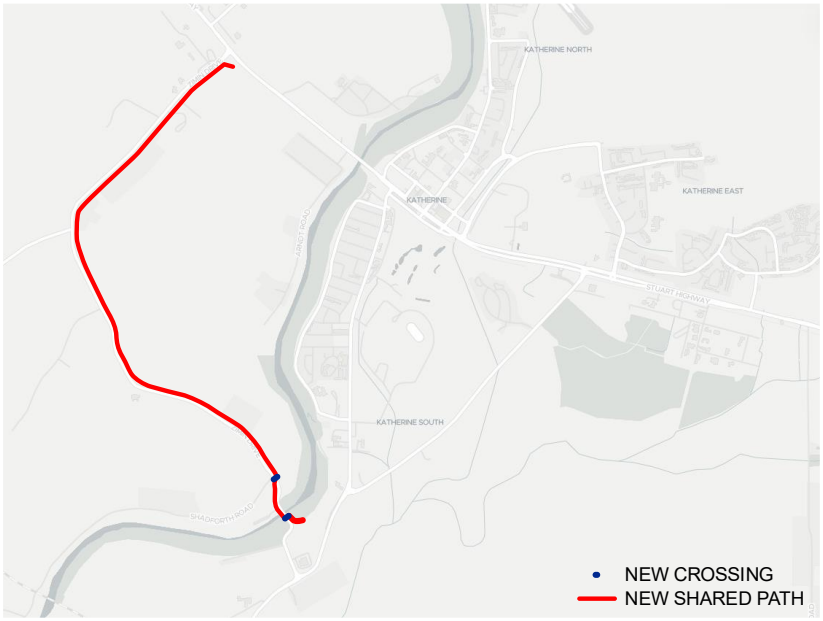


FIGURE 1 - LOCATION OF WORKS

Approximate coordinates are as follows:

- Start of works: -14.45381, 13224698
- End of works: -14.48744, 13225393

Where work is required to be carried out in easements or on land adjacent to the site for the purpose of connecting services or joining up of roads etc. ensure that the appropriate licences and approvals are obtained for work in those areas.

5.3 Contract Drawings

The Following drawings shall form part of the Contract:

Design Drawings

Drawing No.	Amend No.	Drawing Title
Entire Set	**Rev E**	**T25-04 - RFT - Part B2 - Zimin - Construction Drawings - Rev E.pdf**
CS3006	**7**	**Typical Cross Sections and Details** (Northern Territory Government Civil Standard Drawing) Note: Spray seal surface for this project, as per the Arccos Consulting drawing set

6. CONTRACT TERM

Council is seeking to award the contract for a construction period of approximately 4 months.

The required program dates are:

Process Task	Required Date
Target Civil Works Commencement	1st March 2027
Practical Completion Date	25th June 2027

The Council is awaiting the granting of final permissions alongside this tender release. These permissions are expected to be achieved before the winning tender is announced. It is a contractual requirement for the awarded tenderer to deliver the project by the practical completion date, unless delays occur which are not within the contractor's control.

If any anticipated delays impact the awarded contractor's mobilisation planning, and those delays are outside of the control of the contractor, then a revised program may be arranged with the awarded contractor.

In this event, discussions will be held with the awarded contractor, in good faith, to replan works for a mutually suitable time. The Council reserves its right to engage a different contractor if the awarded tenderer requires a change to the contract price to accompany a revised program, or if a mutually suitable time can't be agreed.

In the very unlikely event that permissions aren't granted and works are not allowed to proceed, then no works will be undertaken and no moneys will be paid to the contractor. The awarded contractor must seek advice from the Council that relevant permissions have been granted before undertaking billable preconstruction tasks.

In this section '*permissions*' refers to permissions within the control of the Council. These are internal Council permissions, Northern Territory Government Crown Land Licences, formal notices under the Native Title Act 1993 (Cth), and an AAPA Authority Certificate which will prove that works can be undertaken without impacting a sacred site. There are further approvals, including the approval of a sufficiently documented Environmental Management Plan and legible Traffic Management Plans, which remain the contractor's sole risk.

7. ENVIRONMENTAL MANAGEMENT PLAN

The Tenderer must submit an Environmental Management Plan (EMP) for the works, prepared in accordance with Northern Territory legislation and the Department of Logistics and Infrastructure's environmental management requirements.

The EMP must, as a minimum:

Identify the works, site boundaries, sensitive environmental receptors, and applicable approvals, permits and clearances.

Nominate an environmental representative responsible for implementation, training, incident reporting and corrective actions.

Address dust, noise, vibration, air quality, waste, spills, fuel and chemical storage, and protection of soil, water quality, drainage lines, vegetation and fauna.

Include an **Erosion and Sediment Control Plan** appropriate to the spray sealing works and local conditions.

Detail weed hygiene, vehicle and plant washdown, stockpile management, and prevention of tracking material onto the path or adjoining areas.

Describe traffic and pedestrian management measures to protect path users during works.

Include monitoring, inspection, incident response, record-keeping, reporting, and continuous improvement procedures.

Demonstrate compliance with all environmental conditions of contract and statutory requirements.

8. TRAFFIC MANAGEMENT PLAN

The awarded contractor must create all Traffic Management Plans for all associated works which are compliant and relevant to each task. The contractor is responsible for submission for all works and the payment of fees to all bodies other than the Katherine Town Council.

The Katherine Town Council will waive all fees associated with traffic management for this project, but the contractor is responsible for the costs associated with producing the documentation. Insufficient planning or illegible documentation will not result in an approved permit.

9. INDIGENOUS DEVELOPMENT PLAN

The awarded contractor must submit an Indigenous Development Plan before proceeding with the construction works. The document must be supplied to the Council on request.

The document must be in accordance with clause 18 of the contract and it must consider the following:

a) Employment and training

b) Procuring Aboriginal and Torres Strait Islander businesses

c) Cultural inclusion & Respect

d) Shared decision-making principles

10. WORK HEALTH AND SAFETY MANAGEMENT PLAN

The awarded contractor must possess a Work Health and Safety Management Plan before proceeding with the construction works. The document must be supplied to the Council on request.

10.1 PCBU

The Contractor will be the person conducting a business or undertaking (PCBU) for all site works conducted by the contractor, in relation to this Contract.

The Contractor acknowledges it has control and management of the area of works at the work site for the purpose of providing the Specification in accordance with the Work Health and Safety (National Uniform Legislation) Act 2011 (the WHS Act).

The Contractor must comply with all relevant WHS regulations and standards for the management, operation and supervision of the site.

10.2 WHS Systems

The Contractor must have in place the following Workplace Health and Safety documentation as a minimum:

Annual Work Health and Safety Management Plan;

Contractor Management System (CMS);

Contract specific Safe Work Method Statements (SWMS);

Site risk assessments;

a) Safe operating procedures relevant to work being performed;

b) Procedures for isolation and de-energising of plant and equipment;

c) Procedures for working at heights, identifying confined spaces and hot work with appropriate permit system; and

d) Procedures for working with hazardous chemicals including Safety Data Sheets (SDS).

The Contractor must also:

a) Ensure all personnel are inducted regarding the scope of works, specification and work place health and safety requirements;

b) Review and amend Workplace Health and Safety documentation when there is any significant change in process and ensure that all persons affected by the changes are advised of the amendments and provided with the appropriate level of training and instruction to complete their work in a safe manner; and

c) Supply requested information upon the request of a Council Representative or Workplace Health and Safety Advisor as part of the ongoing review process under the Contract.

10.3 Contractor Work Health and Safety Management Plan

The Contractor must establish, implement and operate a Work Health and Safety Management Plan.

The Contractor warrants and represents that the Work Health and Safety Management Plan will:

a) Ensure that any premises controlled by the Contractor, where any persons are performing work, are safe and without risks to health;

b) Ensure that any plant or substance provided for use by any persons performing works are safe and without risks to health when properly used;

c) Ensure that systems of work, including the working environment, are safe and without risks to health;

d) Provide such information, instruction, training and supervision to ensure health and safety in the provision of the Specification;

e) Provide adequate facilities for persons performing the Specification;

f) Have work health and safety policies and procedures and will provide any persons performing work, with information, instruction, training and supervision as required as to those policies and procedures and their duties and obligations in relation to work health and safety;

g) Provide any persons performing work, with information, instruction training and supervision in relation to changes and amendments to the work health and safety policies and procedures and their duties;

h) Ensure that any subcontractors comply with and implement their own work health and safety management plan;

i) Ensure that any subcontractor's work health and safety management plan is kept up to date with developments in work health and safety including Legislative requirement changes, new guidelines and codes and amendments to guidelines and codes; and

j) Comply with any Legislative requirements.

The Work Health and Safety Management Plan must be:

a) Submitted to Council at least two (2) months prior to the commencement of the Contract unless the parties agree otherwise;

b) Submitted to Council after any changes are made; and

c) Updated and the updated Work Health and Safety Management Plan submitted to Council at within one (1) month of each anniversary of the Contract commencement date.

The Contractor must consider any amendments to the Work Health and Safety Management Plan which Council may propose. The Work Health and Safety Management Plan must include, as a minimum:

a) The Contractor’s assessment of all risks, including hazard identification, arising from its performance of its obligations under this Contract;

b) The Contractor’s work health and safety risk assessment and risk management procedures;

c) The Contractor’s work health and safety policy and objectives;

d) The Contractor’s work health and safety procedures and action plans;

e) The Contractor’s organisational structure and allocation of responsibilities, accountability and resources in relation to work health and safety;

f) Safe work methods statements;

g) The Contractor’s work health and safety information, instruction, training, supervision and induction of all persons performing the Specification;

h) The Contractor’s work health and safety auditing and inspection procedures;

i) The Contractor's work health and safety consultation procedures;

j) The Contractor's work health and safety Incident reporting procedures;

k) The Contractor's work health and safety review of risk assessments and control measures and review of the Work Health and Safety Management Plan more generally;

l) The Contractor's work health and safety performance monitoring;

m) The Contractor's collection and analysis of work health and safety data and records; and

n) The Contractor's emergency procedures and provision for medical and first aid treatment.

10.4 Incident Reporting

The Contractor must notify Council and the appropriate authorities of any serious incident.

The Contractor must notify Council immediately and follow up in writing with a written report within 24 hours of any incident, involving:

a) WHS issues, including any instance where water quality matters may cause harm to patrons or where access to the pools is restricted due to deterioration of water quality;

b) Significant property damage;

c) Damage which may cause any interruption to normal operation of the Waste Management Facility;

d) Any incident requiring the attendance of Emergency Services (Police, Fire Service or Ambulance);

e) Any criminal activity;

f) Stop-work or any industrial action that may impact on the normal operations of the Waste Management Facility;

g) Any other matter that may lead to litigation or otherwise adversely affect the interest of Council.

The written report must include the date, time and location of the incident and staff involved.

The Contractor is required to notify Workplace Health and Safety Northern Territory if an incident arises out of conducting business or undertaking that results in the death, serious injury or serious illness of a person or involves a dangerous event.

10.5 Work Health and Safety Performance Reporting

The Contractor must, when requested by Council, provide evidence of the Contractor's ongoing implementation of the Work Health and Safety Management Plan.

The Contractor must also provide the following information to Council via Skytrust, on a monthly basis:

a) The 'lost time' frequency injury rate of the Contractor's Personnel;

b) The number of Working Days lost due to injury;

c) The number of 'near miss' Incidents;

d) The current status of any injured Personnel, damaged property or environmental damage or pollution;

e) The status of the implementation and outcomes of corrective actions undertaken as a result of work health and safety inspections and risk assessments;

The Contractor must, when requested by the Council Representative, provide reports on work health and safety inspections, audits or assessments undertaken during the Contract Term within five (5) Business Days of completion.

The Contractor must promptly notify Council of any incident which occurs during the performance of Specification and subject to any Legislative Requirements which require otherwise, it must not undertake an investigation into the incident without first consulting with Council.

The Contractor must promptly notify Council of any fines, charges or notices (including but not limited to improvement and prohibition notices) which are issued to the Contractor under work health and safety Legislative requirements, and which are issued either during the performance of Specification or as a result of the Specification. If requested by Council, the Contractor must, within three (3) Working Days after any such Incident or at any other time on request by Council, provide Council with details of or a copy of or a written report into such fines, charges or notices.

10.6 Emergency Plan

The Successful Contractor must, prior to the Specification Commencement Date, provide to Council an Emergency Plan. The Emergency Plan must be:

a) Submitted to Council at least two (2) months prior to the Specification Commencement Date unless the parties agree otherwise; and

b) Updated during each year of the Contract Term and the updated Emergency Plan submitted to Council within (1) year of each anniversary of the Specification Commencement Date.

The Successful Contractor must consider any amendments to the Emergency Plan, or any update of the Emergency Plan, which Council may propose. The Emergency Plan must include as a minimum:

a) A list of events that would constitute an emergency;

b) The name(s) of the persons who will declare an event to be an emergency;

c) The procedures for contacting the facility and Council to specify alternate arrangements; and

d) the procedure for communicating the effect of the event to customers if Council considers it necessary to inform customers of the event.

11. OTHER CONSTRUCTION SAFETY

11.1 Design Safety Report

A design safety report is made available to Tenderers for the purpose of assessing any hazards associated with the design, and to ensure a safe and compliant path is constructed. The report is provided as reference material and doesn't form part of the Contract, other than the items listed below. It is not intended to be a complete and exhaustive statement of all relevant material contained therein.

The following items are required by the contractor, and do form part of the contract:

- Item 1 – Compliant 2.5m wide shared path
- Item 2 – Compliant kerb shoulders
- Item 3 – Compliant batters
- Item 4 – Consistent path width
- Item 5 – Compliant warning Signage at road junctions

- Item 7 – Compliant hold rails
- Item 11 – Compliant visibility of path crossings at crossovers
- Item 12 – Driveway connection between crossovers removed
- Item 16 – Safe Boulder removal
- Item 17 – Compliant path crossfall
- Item 18 – Compliant path connections

The above items are contained within the final documentation set, but the contractor must check that each of these works have been planned for successful completion.

Without limiting Conditions of Contract, the report is provided on the basis that each Tenderer shall inform himself of all particulars concerning the performance of every part of the Works contained in the Technical Specification, which includes the plans, according to the specific terms and conditions referred to therein and acknowledges that he has not relied upon the Principal, his agents, employees or consultants to assemble and transmit such information.

11.2 Before you Dig Australia – Sub-Surface Investigation Before Excavating

Before You Dig Australia (BYDA) is a service that provides information on underground infrastructure assets.

Before undertaking excavation works contact Before You Dig Australia (BYDA) via https://www.byda.com.au/ to determine if there are sub-surface services or installations in the proposed excavation area.

Before undertaking excavation works undertake inspection using ground penetrating radar or similar equipment to accurately locate sub-surface services or installations, including any which are not shown on the BYDA reports.

If excavation works are to be carried out near sub-surface services or installations use excavation methods which will not damage the services or installations and are safe for workers. Hand digging a safe distance from electric power cables and from gas pipelines, or water jetting methods might be suitable. Ensure these activities are carried out at safe distances from dangerous or critical infrastructure, such as, but not limited to, power cables, gas pipelines, telecommunications cables, water pipes, and sewer pipes.

11.3 Protection of telecommunication Underground Cables

In addition to the requirements of the clause titled “Before You Dig Australia”, and prior to commencing any excavation, boring of holes, blasting, rock breaking, soil compaction or similar activity in the vicinity of telecommunication underground cables, whether fibre optic or copper, the Contractor shall obtain the location of the cables from the accredited plant locater, and pay all fees.

The Contractor shall follow all directions and instructions issued by the owner of such telecommunication underground cables in relation to work in the vicinity of such cables.

11.4 Light & Power

The Contractor shall install any temporary electric light and power installations, including metering, required for executing the work under the Contract all in accordance with the relevant regulations, and shall pay all costs and charges in connection with the installation and use of such services.

11.5 Water

The Contractor shall arrange for the supply of all water required for executing the Works under the Contract and pay all incidental charges, including cost of water so used.

11.6 Sanitary Accommodation

The Contractor shall provide adequate and clean sanitary accommodation for use of all persons employed upon the Works and clear away and remove such accommodation from the site on completion of the Contract.

11.7 Monthly Progress Reports

The Contractor shall provide a brief progress report on a monthly basis.

The monthly project progress report shall detail at a minimum, the following:

- Progress of works, including an updated Construction Program.
- Records of any WHS incidents, near misses, hazards and outcomes.
- Traffic Management implementation including records of any incidents and issues resolved, TGS / TMP / PTSA / TSLA's used, as well as Daily Diaries when requested by the Superintendent.
- Register of any RFIs to date.
- Project Control (Quality management records) including NCR Register, and Lot Control details.
- Environmental Management implemented, including, but not limited to:
    - Records of water usage volumes and extraction locations.
    - Records of gravel extraction / sourcing including locations.

12. GENERAL SCOPE OF WORKS

A general outline of the work to be carried out under the Contract comprises of the construction of a new shared path adjacent to Zimin Drive.

Total length of the shared path as per the design drawings is 5.7km (approx.).

The scope of works includes, but is not limited to the following:

- Construct a new shared path
- Earthworks and pavement.
- Drainage and protection work.
- Concrete works.
- Sealing works.
- Line marking.

All works shall be undertaken in accordance with the technical specifications outlined in this Request for Tender, Contract and Standard Drawings, relevant NTG requirements and best construction practices. Relevant considerations when undertaking the works include, but are not limited to the following:

- Limits of work at shall tie in neatly with existing surfaces. Proposed modifications to the design drawings to facilitate these tie-in works shall be agreed with the Superintendent prior to undertaking.
- Plan, implement and maintain appropriate and approved traffic controls, taking into consideration the following:
    - Schedule work to minimise disruption. Staging of works and associated traffic management to ensure all roads remain open to traffic throughout construction.
    - Ensure access is maintained for all existing properties impacted throughout construction.
    - Works will be undertaken in proximity / adjacent to live traffic, particularly where the shared path alignment is:
        - Intersecting existing roads.
- Ensure all works undertaken within the Nature Reserve, or on titled allotments comply with the conditions:
    - Stockpiling of material is **not** permitted.
- Existing signs impacted by the works that are not identified on the drawings are to be removed and subsequently reinstated at the completion of works. Provide notification to the Superintendent of any such signs and obtain approval prior to undertaking.
- Identify all existing services on-site. Protect services from damage during construction and ensure any relevant safety risks are appropriately considered and managed in the Contractor's relevant safety plans.
- Provide and maintain appropriate erosion and sediment controls throughout construction. It is the Contractor's responsibility to customise the Erosion and Sediment Control Plan (ESCP) to site specific conditions and implement all measures in accordance with the Department's *Standard Specification for Environmental Management*.

13. QUALITY MANAGEMENT

13.1 Quality Management System

The Successful Contractor shall have a quality management system which shall monitor, control and manage the Services being undertaken under this Contract.

13.2 Quality Plan

A draft Quality Plan must be submitted to Council at least two (2) months prior to the Contract commencement date.

Council may direct that the Contractor make any amendments or additions to the Quality Plan that it considers appropriate. A final amended version of the Quality Plan is to be submitted by the Contractor prior to the Contract commencement date unless the parties agree otherwise.

The Quality Plan must identify all critical quality aspects of the Specification and establish procedures for meeting the Contractor's obligations in respect of the critical quality factors, which must include:

Quality assurance philosophies, policies and procedures;

Continuous improvement philosophies, policies and procedures;

Details of [enter related to the specific goods, services or works];

Details of how the Quality Plan will be implemented, reviewed and maintained;

Performance measures and methods used by the Contractor to monitor performance;

Details of audits to be used to ensure that the Specification are provided consistently in accordance with the Contract; and

Reporting procedures and schedule.

13.3 Review of Quality Plan

The Contractor must review the Quality Plan annually within one (1) month of each anniversary of the Services Commencement Date and submit the review including details of any amendments to Council. Any such review must be to the satisfaction of Council.

14. ENVIRONMENTAL MANAGEMENT

14.1 Preparation of Environmental Management Plan

The Successful Contractor must, prior to the commencement of the Specification under the Contract, develop an Environmental Management Plan. The Environmental Management Plan must detail the impact of the Specification delivery on the environment and measures to improve environmental performance and management including emissions from vehicles. A draft of the Contractor's Environmental Management Plan must be submitted to Council at least two (2) months prior to the Contract commencement date.

Council may direct that the Contractor make any amendments or additions to the Environmental Management Plan that it considers appropriate. A final amended version of the Environmental Management Plan is to be submitted by the Contractor prior to the Contract commencement date unless the parties agree otherwise.

14.2 Incident Notice and Prosecution Notification

If the Contractor is required by any Legislative requirement to give any notification of any environmental damage or harm occurring during the performance by the Contractor of its obligations under the Contract, the Contractor must at the same time, or as soon thereafter as possible in the circumstances, give a copy of such notification to Council.

The Contractor must promptly notify Council of any other environmental damage or harm which occurs during the performance of the Services whether or not it is required to give notification to any Authority.

The Contractor must promptly notify Council of any fine, charge or notice issued to the Contractor under any environmental Legislative requirements, and which are issued either during the performance of the Specification or as a result of the Specification. If requested by Council, the Contractor must, within three (3) working days after the imposition of any such fine, the laying of any charge or the Services of any notice or request by Council provide Council with details of or a copy of or a written report relating to such fine, charge or notice.

15. COMPLIANCE WITH ACTS, REGULATIONS AND LAWS

The Contractor must at all times in providing the Specification:

hold and maintain Authority requirements and consents, certificates, licences, permits and approvals (including conditions in respect of those consents, certificates, licences, permits and approvals); and

comply, and ensure that all employees comply with all laws including Work Health and Safety laws, regulations and requirements. The Contractor must comply with, and ensure that its employees, subcontractors and agents comply with any Acts, regulations, local laws, codes of practice and Australian Standards which are in any way applicable to Work Health and Safety and the performance of the Specification under this Contract.

16. MEASURES AND KPIS

16.1 Program KPIs

The following program deadlines must be met unless an agreement is made. Alternative agreed dates will be considered if the required permits and certificates are not fully in place

Process Task	Required Date
Tender Opening Date	2nd November 2026
Last day for Submitting Clarifications	20th November 2026
Tender Closing Date	**27th November 2026**
Target Civil Works Commencement	1st March 2027
Practical Completion Date	**25th June 2027**

The Contractor must fulfil their contractual agreement including:

a) Construction must be completed by the agreed date of practical completion

b) Defects must be rectified as soon as practicable

c) Design and materials must be fit for purpose and in accordance with the specifications and all other legislative requirements.

16.2 Documents Required

The Contractor must procure or produce the following documents alongside their contractual agreement to complete the construction works

a) Environmental Management Plan

b) Traffic Management Plan

c) Indigenous Development Plan

d) Work Health and Safety Management Plan
e) Construction Safety Reports
f) Safe Work Method Statements
g) All other relevant safety documents

17. REPORTING

Prior to project commencement The Contractor must provide to council:

a) Agreed timeframe schedule of works (Gantt Chart preferred)
b) Upload specified safety and insurance documents into Skytrust

During construction The Contractor must report to council:

a) Notice of commencement of works
b) Construction updates at times as requested by the superintendent
c) Notice of completion of works

Upon practical completion The Contractor must provide to council:

a) All keys
b) Receipts for concreting showing mpa
c) Receipts for all prime cost or provisional sum items
d) Relevent receipts for any variations

18. PROJECT CONTROL

18.1 Outline

Establish and maintain a project specific Project Control Plan for this project to ensure that work complies with the requirements of the documents.

18.2 Definitions

HOLD POINT:	Obtain the approval of the Superintendent in writing for that particular stage of the works. Where work is to be covered or concealed, do not proceed past that point until approval has been received.
ITP	Inspection and Test Plan.
QA	A formal Quality Assurance system. Usually required for high value projects. More onerous that Project Control.
WITNESS POINT:	Give the Superintendent sufficient prior notice in writing so that an inspection can be made.

18.3 Hold Points and Witness points

The key hold points are:

- subgrade completion
- pavement material approval
- pre-pour inspection for kerbing
- final surface inspection

The key witness points are:

- subgrade installation
- spray sealing

Further hold points may be directed by the superintendent.