



**KATHERINE**  
TOWN COUNCIL

**KATHERINE TOWN COUNCIL**  
**Fees and Charges**  
**2025/26**



# ACKNOWLEDGMENT OF COUNTRY

**We recognise the first nations culture  
as one of the longest surviving cultures  
in the world and we pay our respects to  
Elders both past, present and future.**

*The logo featured on the 2025/26 Municipal Plan cover was designed by Katherine-based artist Kim Maskell. It was her winning entry in the Katherine Town Council Centenary Logo Competition in April 2025.*

*WARNING: Aboriginal and Torres Strait Islander readers are advised that this document may include the images of people who are deceased.*



JAWOYN  DAGOMAN  WARDAMAN



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# FACILITY HIRE

**Hirable spaces include a range of sporting venues, halls and conference facilities that can be hired on a full day, short term seasonal or long-term seasonal basis (excluding commercial).**

## General hire terms

Council requirements take precedence over all bookings. In the event a booking must be cancelled due to Council needs, every effort will be made to provide an alternative venue where possible, or the full hire fee will be refunded to the hirer.

Hirers are responsible for any damage caused during the hire period, as well as for leaving the facility in a clean and tidy condition. All rubbish must be disposed of in the bins provided. If the facility is left excessively dirty, the hirer will be notified and given a specific timeframe to rectify the issue. If not addressed within the given period, Council will arrange cleaning and any associated costs will be invoiced to the hirer.

Additional hire days will incur additional charges.

All items and equipment must be returned to their original positions at the end of the hire period.

## Non – Commercial

Non-Commercial groups who can be identified as being a Community Group, i.e., Not-For-Profit organisation, are groups who are not operating for the profit or gain of its individual members. This means that the group operate exclusively for charitable, civil or social purposes and does not share or allocate its funds or profits to its owners, shareholders or executives. A Not-For-Profit community group must be incorporated and/or partnered with an incorporated group.

Individuals who wish to hire a Council facility can do so for a non-business (private) reason only. A personal or private hire is only available on a daily basis.

## Commercial group

A commercial organisation is any group with a particular set of skills, priorities, strategies, and resources that organise to collectively achieve the specific aim of making a profit. This type of hire is only available on a daily basis.

## Short-term hire (Community groups only)

Short-term hire allocations will be made on a 10-week basis (sporting season). If additional weeks are required, a weekly hire cost can be arranged with Council. Allocation of specific grounds is made for both training and competitions. A short-term hire does not provide clubs and/or associations with exclusive use of the facility.

Each individual short-term hire is for one organisation only. Short-term hires are only available for consistent/regular users.

Short-term hires are not guaranteed from year to year and will be subject to the hire application process.

## Long-term hire (Community groups only)

Long-term hire allocations will be made on a yearly calendar basis. Allocation of specific grounds is made for the designated application purpose only. A long-term hire does not provide clubs and/or associations with exclusive use of the facility. Long-term hires are only available for consistent/regular users.

A long-term hire applies to the calendar year, i.e., 1 January to 31 December and subject to the annual application process.

Initial charges for both short-term and long-term hires will be calculated for each hirer based on up to three facilities e.g. the oval, toilets/change rooms, and storage. Charges will be assessed according to the number of days used for training and competitions. Training days will be billed at 50% of the full day rate, while competition days will be billed at 100% of the full day rate. Once these charges are established, a subsidy formula will be applied to determine the level of financial support. Please be aware that you may be required to provide additional documentation to support your request for a hire fee subsidy.

## Key and facility deposits

Where applicable, key deposits are required at the following rates:

- \$47.70 per individual key
- \$190.80 per full set of keys (as required for the hire)

Keys can be collected on the working day prior to the event and must be returned promptly at the conclusion of the hire. Failure to return keys will result in the hirer being invoiced for the full cost of replacing the locks and issuing new keys.

If Council determines that a particular hire presents a higher risk of damage to the facility, a facility deposit may be required. The standard facility deposit is \$520.00; however, this amount may be increased at Council's discretion based on the nature of the event.

## Administration fee

An administration fee of \$25.00 per occasion will be incurred if any alterations are made after the hirer has accepted the facility hire quote and the booking confirmation has been sent. This includes cancellations or alterations to the hire.

## Damage and cost recovery

The hirer, including any permit or licence holder, is responsible for any damage to Council property. Council will recover the full cost of repairs from the hirer. This cost will be calculated based on:

- The actual invoiced cost to Council for all materials and services used;
- Council labour, plant, and stores involved, including associated overheads.

The total cost to be recovered will be calculated as follows:

- **Subtotal:** Materials, services, labour, plant, and overheads
- **Plus** 15% surcharge
- **= Total Cost** to be recovered from the hirer

Council will conduct both a pre-hire and post-hire inspection of the facility to assess any damage.



## Events with alcohol

Katherine is subject to strict alcohol regulations under the Liquor Act 2019. The consumption and possession of alcohol in public places is prohibited, and restrictions apply in other locations.

For open-access events (i.e., those open to all ages), the service of alcohol must not restrict or compromise access to the event for any attendees.

All hirers intending to supply alcohol—whether for sale or free of charge—must obtain the appropriate liquor licences and/or permits. Detailed information is available on the Northern Territory Government website: <https://nt.gov.au/industry/hospitality>.

If you wish to apply for a Consume Liquor in a Public Place Permit in conjunction with a Hire Agreement, please contact our Customer Service team for assistance. Please note that such permits are only issued for Council-owned land.

Council reserves the right to impose additional conditions at its discretion, including but not limited to: security requirements, recovery of cleaning costs, and an increased bond, as determined by the Chief Executive Officer.

## Indemnity

All hirers are required to have public liability cover and proof of insurance must be supplied for your hire to be approved.

All hirers must provide proof that they hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at the hire location.

Minimum cover \$10,000,000.

## Equipment hire

Use of Council equipment is subject to the following conditions:

- The hirer must hold current public liability insurance with coverage of no less than \$10,000,000.
- Equipment is only available for hire within the Katherine Municipality.
- Equipment will not be released until Council has received the completed hire agreement, full payment, and a valid certificate of currency for public liability insurance.
- A refundable equipment deposit is required. The deposit will be returned following a Council inspection confirming that all equipment has been returned in full and undamaged. Council reserves the right to deduct costs from the deposit for any repairs, replacements, or cleaning required.
- The hirer is responsible for all transportation of the equipment, including collection and return.
- Equipment must be collected from and returned to the Council Depot on Crawford Street by 8:00am on the first working day following the hire period.
- If Council determines there is a higher risk of damage to the equipment, it reserves the right to increase the deposit amount at its discretion.

Description	2025/2026	Unit	Comments	GST
Mobile cool room (\$1,000 deposit)	\$179.50	Per day	Non-commercial	Yes
Mobile cool room (\$1,000 deposit)	\$1,130.60	Per day	Commercial	Yes
Portable stage (\$250 deposit)	\$103.60	Per half day	Non-commercial	Yes
Portable stage (\$250 deposit)	\$207.20	Per day	Non-commercial	Yes
Portable stage (\$250 deposit)	\$1,130.60	Per day	Commercial	Yes
Portable lighting tower (\$1,000 deposit)	\$171.50	Per day	Non-commercial	Yes
Portable lighting tower (\$1,000 deposit)	\$342.95	Per day	Commercial	Yes
Red carpet	\$25.00	Per day	Hirer	Yes

## Electric vehicle charging

Travelers can charge their vehicles at the Katherine Showgrounds. You will be required to contact Council to obtain an access code and pay a **\$16.00** fee for each instance of using the charging station.

## Graffiti kits

Kits are available from the Civic Centre for **\$40.00**. Each kit contains graffiti cleaning product, cleaning equipment and a personal safety equipment and user guide.



## Meeting rooms

Description	2025/2026	Unit	Comments	GST
Meeting room	\$240.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Meeting room	\$520.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No
Tea and coffee	\$3.65	Per person	Commercial	Yes

## Lindsay Street Complex

The Lindsay Street Complex is a multi-purpose complex utilised by many organisations, groups, and schools in Katherine.

Description	2025/2026	Unit	Comments	GST
Complex	\$260.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Complex	\$520.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No

## Town Square

Description	2025/2026	Unit	Comments	GST
Town Square	\$260.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Town Square	\$520.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No



## Broadcasting events

Katherine Town Council supports the use of its facilities for broadcast events, subject to the following conditions:

- Broadcast content must be rated P, C, G, or PG. Content with any other classification will not be permitted.
- Broadcasts must be in image or video format, including films, television programs, or livestreams.
- The hirer is solely responsible for ensuring all legal, copyright, and distribution obligations are met.
- In public spaces, broadcasts may only take place between sunset and midnight.
- Broadcast content must not incite violence, harassment, vilification, or intimidation and must comply with reasonable community standards for public display.

Broadcast events may include live music performances, film screenings, livestreamed functions, or similar activities. Hirers are required to submit proposed broadcast content (images, video files, or livestream links) to Council for review and scheduling approval.



## Showgrounds

- Parking within Council grounds is not permitted without prior written approval from Council.
- Some facility lighting operates on a token system. Tokens are available for purchase at the Civic Centre for **\$5.70** each. As token systems may vary between sites, Council will provide specific operating instructions upon request.
- If Council determines that a particular hire presents a higher risk of damage to a facility, it reserves the right to increase the required deposit amount at its discretion.

Description	2025/2026	Unit	Comments	GST
Showgrounds	\$310.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Showgrounds	\$1,120.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No
Code	\$16.40	Per code	Commercial	Yes



## Sportsground

Oval lighting is operated via a token system. Tokens can be purchased from the Civic Centre at a cost of \$5.70 each. As each lighting system may function differently, Council will provide operating instructions upon request. If Council considers there to be a heightened risk of damage to a facility, it reserves the right to increase the security deposit at its discretion.

Description	2025/2026	Unit	Comments	GST
Sportsground	\$220.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Sportsground	\$790.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No
Code	\$16.40	Per code	Commercial	Yes

## Sportsground office spaces

Three office spaces are available for hire at the sportsgrounds. These spaces are offered under a special hiring arrangement designed for long-term use and are not covered by the Council's general hiring agreement.

Description	2025/2026	Unit	Comments	GST
6 Months	\$1,342.90	Per office	Long term hire	Yes
12 Months	\$2,685.50	Per office	Long term hire	Yes
Code	\$16.40	Per code	Long term hire	Yes



## Camping at the Showgrounds

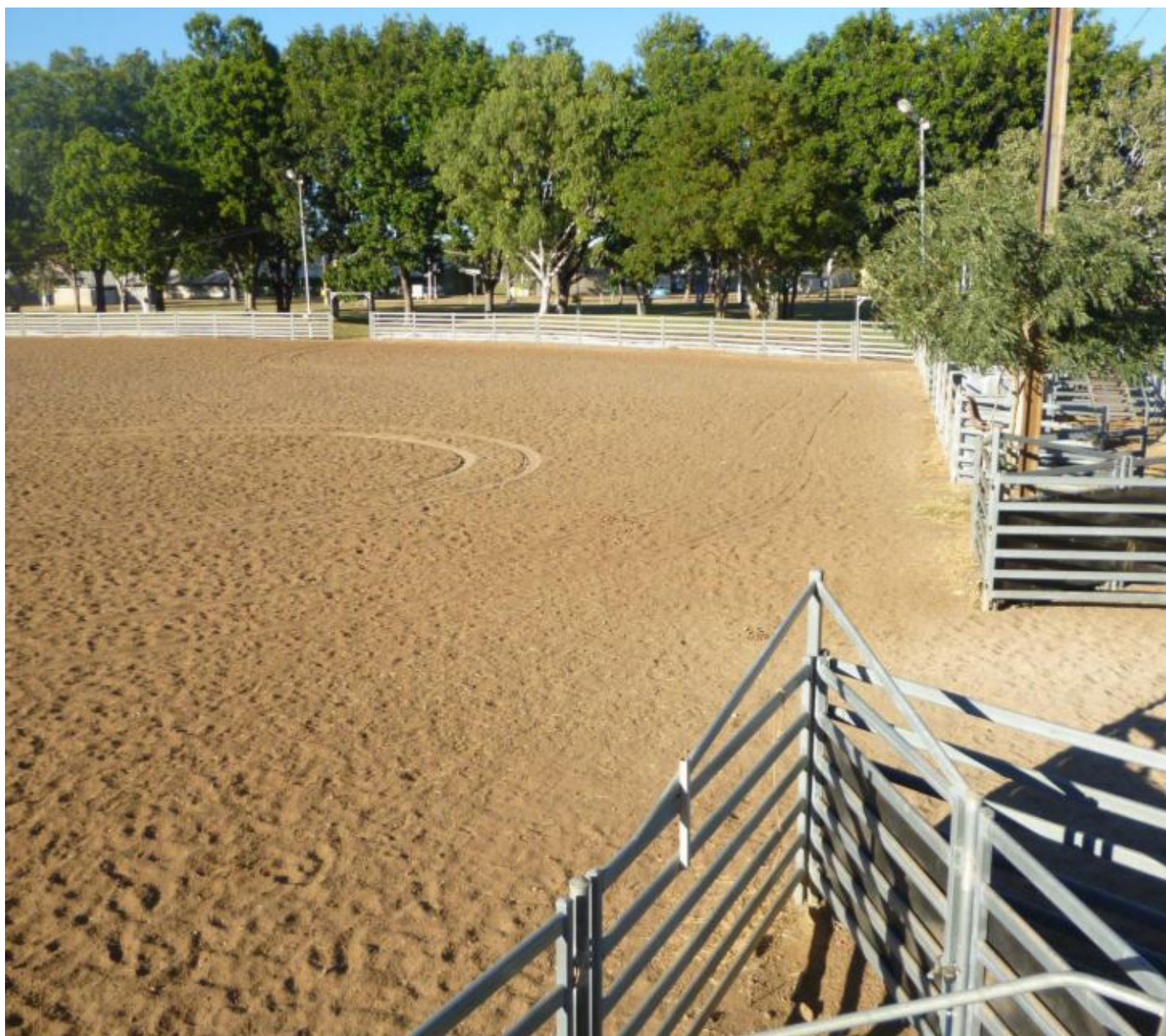
Camping at the showgrounds is permitted exclusively for facility hirers and individuals travelling with livestock (year-round).

Outside of facility hire periods, Council will only permit camping during the tourism season, and only when required to accommodate overflow from local caravan parks. Council reserves the right to increase the required deposit if, in its opinion, the nature of the activity presents a higher risk of damage to Council property.

Description	2025/2026	Unit	Comments	GST
Unpowered site - 2 adults	\$30.80	Per day	Daily camping fees	Yes
Unpowered site - additional adult	\$11.00	Per day	Daily camping fees	Yes
Powered site - 2 adults	\$52.85	Per day	Daily camping fees	Yes
Powered site - additional adult	\$11.30	Per day	Daily camping fees	Yes
Unpowered site - 2 adults	\$182.00	Per week	Weekly camping fees	Yes
Unpowered site - additional adult	\$65.90	Per week	Weekly camping fees	Yes
Powered site - 2 adults	\$316.30	Per week	Weekly camping fees	Yes
Powered site - additional adult	\$65.90	Per week	Weekly camping fees	Yes

### *Children under 12 free*

Daily	\$2.30	Per head	Stock fees	Yes
Weekly	\$13.50	Per week	Stock fees	Yes









## Parks and reserves

Description	2025/2026	Unit	Comments	GST
Half day	\$64.10	Per half day	Non-commercial	Yes
Full day	\$128.15	Per day	Non-commercial	Yes
Short term	\$410.20	Per season	Non-commercial	Yes
Long term	\$685.80	Per season	Non-commercial	Yes
Half day	\$85.55	Per half day	Commercial	Yes
Full day	\$170.50	Per day	Commercial	Yes
Short term	\$410.20	Per season	Commercial	Yes
Long term	\$685.80	Per season	Commercial	Yes
Low	\$5.50	User Contribution	Power and water	No
Medium	\$10.70	User Contribution	Power and water	No
High	\$29.55	User Contribution	Power and water	No

Hirers should note that parks and reserves cannot be hired exclusively, as these are public spaces.

All equipment set up within the park must be dismantled and removed at the conclusion of the hire period.

If Council assesses a higher risk of damage to its facilities, it reserves the right to increase the required deposit.

### Appendix 1 – Available Parks and Reserves.

## Exercise class permits

To encourage healthy lifestyles and activate community spaces, Council permits commercial operators to use designated parks and reserves for personal training and group fitness classes. Please note that these areas remain public spaces and cannot be exclusively hired.

A permit fee applies upon application, and the permit remains valid for the selected period (e.g., annual, 6-month, or 3-month terms). A list of available sites for personal training and/or group fitness classes is provided in the schedule below.

To apply for a permit, applicants must complete the “Application for Approval to Operate” form, available from Council. The following conditions apply:

1. The application must not receive objections from permanent businesses offering similar services in the area.
2. The permit holder is responsible for ensuring the site and its surroundings remain free of litter.
3. The permit holder must maintain current public liability insurance with coverage of no less than

\$10,000,000 to indemnify Katherine Town Council against any liabilities arising from activities conducted at the designated location.

Description	2025/2026	Unit	Comments	GST
Under 3+ sessions per week	\$882.50	Per annum	Annual Permit	No
4+ sessions per week	\$5.00	Per annum	Annual Permit	No
Under 3+ sessions per week	\$455.45	Per annum	6 Month permit	No
4+ sessions per week	\$683.25	Per annum	6 Month permit	No
Under 3+ sessions per week	\$284.70	Per annum	3 Month permit	No
4+ sessions per week	\$398.55	Per annum	3 Month permit	No







# ADMINISTRATION

Administrative services can be accessed at the Katherine Town Council Civic Centre, Visitor Information Centre, and the Public Library during business hours.

Description	2025/2026	Unit	Comments	GST
Strategic plan, municipal plan, annual report, agendas, minutes and policies	Free	Document	Electronic copy	Yes
Strategic plan, municipal plan, annual report, agendas, minutes and policies	\$19.85	Document	Hard copy (B/W)	Yes
Plan printing	\$4.05	Per print	A1	Yes
Plan printing	\$5.70	Per print	A0	Yes
By-laws	Free	Document	Electronic copy	Yes
By-laws	\$19.85	Document	Hard copy (B/W)	Yes
Binding	\$7.90	Document	Up to 50 pages	Yes
Binding	\$14.40	Document	Over to 50 pages	Yes
Laminating	\$3.20	Per page	A4	Yes
Laminating	\$6.90	Per page	A3	Yes

*Other laminating (Library Only) See Library Page 23*

Photo copying	\$0.50	Per side	A4 black	Yes
Photo copying	\$0.60	Per side	A3 black	Yes
Photo copying	\$0.60	Per side	A4 colour	Yes
Photo copying	\$2.30	Per side	A3 colour	Yes
Facsimile	\$2.45	Per document	Outcoming	Yes
Facsimile	Free	Per document	Incoming	Yes
Scanning	\$2.45	Per document	Colour	Yes
Disability parking permits - individual	\$11.30	Per permit	first time application fee	Yes
Disability parking permits - individual	Free	Per renewal	Renewals - permanent holders	Yes
Disability parking permits - individual	\$4.30	Per permit	Parking permit replacement	Yes
Disability parking permits - individual	\$4.30	Per pouch	Parking permit pouch	Yes
Disability parking permits - organisation	\$11.30	Per permit	Application fee	Yes
Disability parking permits - organisation	\$4.30	Per permit	Parking permit replacement	Yes

## Rates administration

Description	2025/2026	Unit	Comments	GST
Rates search	\$89.35	Per search	Search Fee (1 business day prior notice)	No
Rates search	\$113.30	Per search	Search Fee (urgent same day)	No
Dishonoured transactions	\$26.30	Per transaction	Dishonoured direct debit	Yes
Dishonoured transactions	\$26.30	Per transaction	Dishonoured cheque	Yes
Rate notice - reprint	\$27.30	Per reprint	Current and previous years	Yes
Supplementary rate notice	Free	Per page	Current year only	Yes

## Freedom of information

The Information Act (*The Act*) gives people the right to access information from Northern Territory Government agencies, including councils, subject to several exemptions to protect public and private interests. This does not include information that is already available under an existing "access arrangement", such as council minutes, which are available without applying under the Act. An application fee of \$30.00 (including GST) must be made before an application for information is accepted, as well as search, processing and copying fees. Once your request for information has been assessed, Council may ask you to pay a processing fee.

*The Act* has three main aims, which fall under the following categories:

### Availability

Council is required to make available to you documents about its functions and operations. This includes information about its structure, decision-making processes, public participation through boards, councils or committees, and policy documents. You can download some of these documents from Council's website. You can also ask to see such documents or purchase copies at the Civic Centre.

### Access

The Act also gives you the right to apply for documents, including those about you, held by Council. If approved, you can examine and have copies of these documents. You also have rights of appeal if Council does not give you access to documents you want to see.

### Amendment

You can apply for information about your personal affairs to be changed if you believe it is inaccurate, incomplete, out-of-date or misleading.

Some documents are exempt under The Act to protect essential public interests or the personal or business affairs of others. Sometimes part of a document may not be available if it contains information which is exempt (i.e., name and address of complainant/s). If you are refused access to a document or given partial access only, Council must give you written reasons for the decision. Council must also tell you of your rights of appeal.

You will first need to pay a deposit for this processing fee. Once you've paid the deposit, Council will process your request and then tell you what access is available. You'll then be asked to pay the balance of the processing fee and the information that has been determined to be released will be given to you.

See <http://www.oaic.gov.au/> for the fee structure under the Act.

Applications can be made in writing, please address your letter to:

### CHIEF EXECUTIVE OFFICER

Katherine Town Council  
PO Box 1071 KATHERINE NT 0850  
email: [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au)

Description	2025/2026	Unit	Comments	GST
Freedom of information	Free	Per inspection	Personal affairs – visual inspection	No
Freedom of information	\$0.20	Per A4 page	Personal affairs – hard copy	No
Freedom of information	\$30.00	Per application	Application fee - non personal affairs	No



# COMMERCIAL WASTE CHARGES

Description	2025/2026	Unit	Comments	GST
General commercial disposal	\$155.25	Per tonne	General waste	Yes
Building timber	\$76.75	Per tonne	General commercial seperated	Yes
Concrete	\$76.75	Per tonne	General commercial seperated	Yes
Green waste	\$62.05	Per tonne	General commercial seperated	Yes
Mattress	\$46.50	Per mattress	General commercial seperated	Yes
Glass	\$76.75	Per tonne	General commercial seperated	Yes
Rocks	\$76.75	Per tonne	General commercial seperated	Yes
Couch	\$46.50	Per couch	General commercial seperated	Yes
Scrap metal	\$76.75	Per tonne	General commercial seperated	Yes
Tyres - whole	\$1,239.60	Per tonne	Tyres	Yes
Tyres - shredded	\$1,239.60	Per tonne	Tyres	Yes
Bicycle	\$8.25	Per tyre	Tyres	Yes
Quadbike	\$18.60	Per tyre	Tyres	Yes
Motorbike	\$22.75	Per tyre	Tyres	Yes
Passenger	\$35.10	Per tyre	Tyres	Yes
4WD/LT	\$39.25	Per tyre	Tyres	Yes
Truck	\$56.80	Per tyre	Tyres	Yes
Tractor	\$67.15	Per tyre	Tyres	Yes
Tyres with rims + tyre charge	\$42.70	Per tyre	Tyres	Yes
Large animal	\$186.15	Per animal	Disposal of animal carcasses	Yes
Small animal	\$122.80	Per animal	Disposal of animal carcasses	Yes
Subsequent small animal	\$15.40	Per animal	Disposal of animal carcasses	Yes
Operator/machinery hire to bury/move/destroy waste at facility	\$273.00	Per hour	Disposal of animal carcasses	Yes
Degassed	Free	Per item	Fridge, freezers and airconditioners	Yes
With gas or no documentation	\$74.45	Per item	Fridge, freezers and airconditioners	Yes

*Proof of degassing is a certificate from a qualified tradesperson.*

Gas bottles/Fire extinguishers	\$62.05	Per item	Fridge, freezers and airconditioners	Yes
Drum muster	Free	Per item	Fridge, freezers and airconditioners	No
Car batteries	Free	Per item	Fridge, freezers and airconditioners	No
E-Waste	Free	Per item	Fridge, freezers and airconditioners	Yes
Clean fill (proof of testing required)	Free	Per tonne	Fridge, freezers and airconditioners	Yes
Fee for Service – Kerbside 240L	\$440.00	Per year	Existing services	No
Disposal application	Free	Per application	Asbestos	Yes
Asbestos Disposal	\$620.50	Per tonne	Asbestos	No

*Minimum Charges of 1 tonne per application.*

# DOMESTIC WASTE CHARGES

Description	2025/2026	Unit	Comments	GST
General domestic disposal - mixed	Free	Per tonne	General waste	Yes
Building timber	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Concrete	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Green waste	Free	Per tonne	Domestic disposal - seperated	No
Mattress	\$46.50	Per mattress	Domestic disposal - seperated	Yes
Glass	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Rocks	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Couch	\$46.50	Per couch	Domestic disposal - seperated	Yes
Scrap metal	Free	Per tonne	Domestic disposal - seperated	No
Tyres - whole	\$1,239.60	Per tonne	Tyres	Yes
Tyres - shredded	\$1,239.60	Per tonne	Tyres	Yes
Bicycle	\$8.25	Per tyre	Tyres	Yes
Quadbike	\$18.60	Per tyre	Tyres	Yes
Motorbike	\$22.75	Per tyre	Tyres	Yes
Passenger	\$35.10	Per tyre	Tyres	Yes
4WD/LT	\$39.25	Per tyre	Tyres	Yes
Truck	\$56.80	Per tyre	Tyres	Yes
Tractor	\$67.15	Per tyre	Tyres	Yes
Tyres with rims + tyre charge	\$42.70	Per tyre	Tyres	Yes
Large animal	Free	Per animal	Disposal of animal carcasses	No
Small animal	Free	Per animal	Disposal of animal carcasses	No
Subsequent small animal	Free	Per animal	Disposal of animal carcasses	No
Operator/machinery hire to bury/move/destroy waste at facility	\$273.00	Per hour	Disposal of animal carcasses	Yes
Degassed	Free	Per item	Fridge, freezers and airconditioners	Yes
With gas or no documentation	\$74.45	Per item	Fridge, freezers and airconditioners	Yes
<i>Proof of degassing is a certificate from a qualified tradesperson.</i>				
Gas bottles/Fire extinguishers	\$62.05	Per item	Fridge, freezers and airconditioners	Yes
Drum muster	Free	Per item	Fridge, freezers and airconditioners	No
Car batteries	Free	Per item	Fridge, freezers and airconditioners	No
E-Waste	Free	Per item	Fridge, freezers and airconditioners	Yes
240L Wheelie Bin and Kerb Collection	\$440.00	Per bin Per annum	Fridge, freezers and airconditioners	No
Disposal application	Free	Per application	Asbestos	No
Asbestos Disposal	\$620.50	Per tonne	Asbestos	Yes

*Minimum Charges of 1 tonne per application.*





# KATHERINE CIVIL AIRPORT

**The fee for landing an aircraft at the airport is based on the certified maximum take-off weight of the aircraft. The fee is calculated and charged by AvData. It applies to the entry to or departure from the leased area by the aircraft.**

All fees are for the period of time specified, or part thereof. A day is a period of 24 hours, starting from the time of the aircraft beginning its landing. Additional parking fee for aircraft over 5.7 tonnes is calculated on the entire weight of the aircraft, not just the amount above 5.7 tonnes. Sites for Vending Machines are inclusive of electricity.

Description	2025/2026	Unit	Comments	GST
Aircraft management fees	\$30.80	Per tonne / per event	Landing fee	Yes
Aircraft management fees	\$12.60	Per day	Parking fee – overnight to 7 days	Yes
Aircraft management fees	\$220.45	Per month	Parking fee – longer than 7 days	Yes
Aircraft management fees	\$7.15	Per tonne/ Per day	Additional parking fee – aircraft over 5.7 tonne	Yes
Ground handling fee	\$294.70	Per hour	Monday – Friday, 8am – 4.36pm	Yes
Ground handling fee	\$350.55	Per hour	Weekends, public holidays, out of business hours	Yes
Ground handling fee	\$620.50	Per event	Spillages clean up charge	Yes
Ground handling fee	\$310.90	Per event	Luggage handling	Yes
Ground handling fee	\$124.10	Per event	Passenger aid (e.g. assist disabled, provide transport, crowd control)	Yes
Ground handling fee	\$310.90	Per event	Other as negotiated	Yes
Airport management fees	Invoice	Per event	Cleaning and repairs	Yes
Airport management fees	\$79.20	Per event	Administration of cleaning and repairs	Yes
Tenancy fees	\$12.40	Per m <sup>2</sup> per month	Warehouse space (eg Long Term)	Yes
Tenancy fees	\$248.25	Per month	Terminal building - secure counter/ storage space	Yes
Tenancy fees	\$23.35	Per m <sup>2</sup> per month	Terminal building - office space	Yes
Tenancy fees	\$62.10	per month	Terminal building - use of baggage handling area	Yes
Tenancy fees	\$1.70	Per m <sup>2</sup> per month	Site for private buildings (offices, hangars, fuel depots, storage)	Yes
Tenancy fees	\$99.30	Per month	Site for vending machines	Yes
Tenancy fees	\$12.40	Per m <sup>2</sup> per month	Site for advertising	Yes
Tenancy fees	\$16.00	Per day	Reserved car park	Yes
Tenancy fees	\$128.10	Per month	Reserved car park – monthly	Yes

# ANIMAL MANAGEMENT & REGULATORY SERVICES

**Authorised Officers of Council are responsible for enforcing the Katherine Town Council's By-Laws in the Katherine Municipality. You can find a copy of the By-Laws on Councils website.**

[www.katherine.nt.gov.au](http://www.katherine.nt.gov.au).

**Pound operating hours 8.00am – 4.00pm**

The pound operates by appointment only with a Council Ranger. Dogs will only be impounded or released during pound operating hours.

## Dog registration

In accordance with Council's By-Laws, all dogs must be registered. Council offers both annual and lifetime registrations.

An Early Bird discount fee is applicable to annual registrations received by 31 July every year.

After 31 July, Pro rata registration rates apply exclusively to newly arrived dogs in town and/or puppies.

Concession card holders will receive a further discounted flat rate annually.

Your dog must be both desexed and microchipped to qualify for a lifetime registration. Proof of desexing must be provided unless your dog is already in Council's database as desexed.

Statutory Declarations will not be accepted as a suitable form of evidence.

In all other circumstances the owner is to pay the full amount for the yearly registration fee (i.e., fined for an unregistered dog).

Guide/Service Dogs are exempt from Council's registration requirements.

## Dog registration

The following are acceptable to approve refund:

- proof of dog re-registration at a new location – i.e., outside Katherine Town Council Municipality.
- or formal proof of animal's status (i.e., death certificate).
- Refund is in line with Council's pro-rata guide.
- Lifetime registrations are non-refundable.

## Dog licence (More than 2 dogs)

To keep more than two dogs at premises a special dog licence must be obtained. Contact Customer Service to obtain a dog licence application. Once the application has been completed an appointment will be made. The Ranger will inspect your premises to ensure your property is suitable for more than two (2) dogs. There is a maximum of four (4) dogs in all areas of the municipality (excluding rural, agricultural and water management zone).

## Dogs trial or adoption

Dog/s may be purchased at the registration cost. (unless you take the dog under the provisions of a dog trial). A dog trial will be 14-days, and if the dog trial is successful the dog must be registered.

## Surrender of dogs to the pound

A declaration form and proof of ownership must be signed by the owner(s) and a fee of \$262.85 is levied to assist in covering the cost. Council will only accept dogs of good health and wellbeing, dogs that are whelping or pregnant will not be accepted. No dog shall be housed for more than four working days. Concluding this period, if the dog is not rehoused, the dog shall be euthanised.

## Use of the pound by approved animal welfare organisations

All costs and services, including vet care when required, i.e., euthanasia will be covered by the organisation. Any loss or injury to any dog will be covered by the organisation, the dog shall not be kept for more than eight (8) working days. Council will only accept dogs of good health and wellbeing, dogs that are whelping or pregnant will not be accepted.

## Pound / Impound fees

Release of an animal is conditional upon payment of the impound fees, registration and any other outstanding infringements; and further expenses will be passed on to the animal's owner.

Description	2025/2026	Unit	Comments	GST
Dog registration 1 Aug - 31 Dec	\$74.10	Per dog	Non-desexed	No
Dog registration 1 Aug - 31 Dec	\$36.05	Per dog	Desexed	No
Dog registration 1 Aug - 31 Dec	\$37.05	Per dog	Non-desexed Concession holder	No
Dog registration 1 Aug - 31 Dec	\$16.55	Per dog	Desexed Concession holder	No



Description	2025/2026	Unit	Comments	GST
Pro-Rata 1 Jan - 30 Jun	\$36.75	Per dog	Non-desexed	No
Pro-Rata 1 Jan - 30 Jun	\$17.90	Per dog	Desexed	No
Pro-Rata 1 Jan - 30 Jun	\$18.35	Per dog	Non-desexed Concession holder	No
Pro-Rata 1 Jan - 30 Jun	\$8.20	Per dog	Desexed Concession holder	No
Early bird fee Month of July	\$60.00	Per dog	Non-desexed	No
Early bird fee Month of July	\$20.00	Per dog	Desexed	No
Early bird fee Month of July	\$140.95	Per dog	Lifetime (only desexed and microchipped)	No
Lifetime registration	\$160.95	Per dog	Standard	No
Dog licence (over 2 dogs)	\$125.60	Per year	Annual fee	No
Pro date dog licence fee	\$115.10	Part thereof	August	No
Pro date dog licence fee	\$104.60	Part thereof	September	No
Pro date dog licence fee	\$94.20	Part thereof	October	No
Pro date dog licence fee	\$83.70	Part thereof	November	No
Pro date dog licence fee	\$76.00	Part thereof	December - June	No
Surrender of dog to pound	\$262.85	Per dog	Surrender Fee	No
Impound fees - unregistered	\$226.23	Per impound	First 24 hours	No
Impound fees - unregistered	\$24.10	Per day	Additional day	No
Impound fees - registered	\$134.60	Per impound	First 24 hours	No
Impound fees - registered	\$24.10	Per day	Additional day	No
Out of hours animal collection	\$254.45	Per collection	Collection of animal	Yes

## Hire dog and cat traps

Dogs and cats that are caught in Council traps will only be collected between normal pound operating hours. It is the hirers' responsibility to collect and return the traps to the Civic Centre. If Council staff are required to collect a dog or cat outside normal pound times, additional fees apply.

Traps are available for two (2) weeks only. You will be required to pay a deposit of **\$145.00** for a cat trap and **\$230.00** for a dog trap, and an additional fee of **\$45.00** will apply for late returns. Where deemed necessary, the Chief Executive Officer or Delegate will authorise the set of dog/cat traps on private land with permission from the landowner.

## Citronella barking collars

Barking Collars are available for two (2) weeks only, you will be required to pay a deposit of \$120.00 per collar. An additional fee will apply for late returns.

Description	2025/2026	Unit	Comments	GST
Citronella barking collars	Free	Per collar/ fortnight	Barking collar hire	No
Citronella barking collars	\$120.00	Per collar	Refundable deposit	No
Citronella barking collars	\$22.00	Per canister	Citronella canister	Yes
Citronella barking collars	\$23.35	Per day	Late fee	No

## Shopping trolley - Release fee

Shopping Trolley cannot be left in a public place other than in an area that is set aside for the storage of shopping trolley (trolley storage/ parking bay).

Shopping trolleys that have been abandoned in public places will impounded and a release fee will be payable **\$135.00** per trolley.

## Impounding of vehicles

Description	2025/2026	Unit	Comments	GST
Impound vehicles fees	At cost	Per occasion	Towage Fees	No
Impound vehicles fees	\$46.10	Per week	Storage Fees	No
Impound vehicles fees	\$89.70	Per occasion	Administration Fees	No
Impound vehicles fees	\$137.45	Per advert	Advertisement costs	No
Impound vehicles fees	\$230.70	Per occasion	Inspector's costs	No
Impound vehicles fees	\$20.50	Per occasion	Council vehicle use	No
Sale of impounded vehicles	\$90.30	Per occasion	Administration Fees	No
Sale of impounded vehicles	\$137.45	Per advert	Advertisement costs	No
Sale of impounded vehicles	\$230.70	Per occasion	Inspector's costs	No
Sale of impounded vehicles	\$20.50	Per occasion	Council vehicle use	No

## Vacant land

Council will issue a notice to comply for those allotments that are deemed unkempt land. Unkempt land is where land is overgrown with plants, grass or weeds, land that imposes a risk and litter (including unsightly car bodies, machinery, or other chattels). Notice will be served for a period not less than two (2) days and no more than 21- days after the date of notice which the work will be required to be executed. If failing to do so, Council will execute the works and where the Council is unable to ascertain the identity of the occupier, the landowner will be charged the cost of the necessary work plus any other fees associated (such as an administration fee).

Description	2025/2026	Unit	Comments	GST
Vacant land	At Cost plus administrative fee	Per occasion	Maintenance of land (mowing, rubbish removal etc.)	Yes
Vacant land	\$89.70	Per occasion	Administrative fee	Yes





# PERMITS

## Display goods in a public place / handbill permit

Applications are valid for a 12-month period and permit fee apply upon application. Permits are subject to the following conditions:

- Completed application.
- No objections are received from or on behalf of fixed businesses selling similar goods/merchandises.
- The vendor must ensure the surrounding area is kept free of litter.
- The vendor must have a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.
- Sites will be approved by Council's CEO.

## Mobile & fixed food vendors

Applications for a mobile food vendor vary from three (3) months to an annual permit, and permit fees apply upon application.

Applications for a fixed food vendor are valid for 12-months and permit fees apply.

Council has a mobile food van policy and assessment criteria that stipulates the process and vendor requirements to exercise the permit.

Permits will be subject to the following conditions:

- Completed application.
- Advertising the intent to operate.
- No objections are received from or on behalf of fixed businesses selling similar goods/merchandises.
- The vendor must ensure the surrounding area is kept free of litter.
- The vendor must hold current legislative requirements and licences.
- The vendor must hold a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.

- \$10,000,000.00.
- Location and timeframes will be approved by Council's CEO.

## Busking

Permit fees are payable upon application and valid for 1 calendar month.

Permits are subject to the following conditions:

- Permits are only valid between 10.00am – 6.00pm daily or as otherwise determined by Council.
- Permits are valid for maximum four (4) sessions per permit.
- The permit holder cannot transfer a permit.
- The permit holder must avoid behaviour which may cause annoyance to the general public.
- Periods of activity are not to be longer than one (1) hour at any one place.
- Permits will only apply per person.
- Amplification is not permitted unless approved by Council.
- The permit holder must hold a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.
- Permits must be readily accessible is asked to display.
- Failure to comply with any of these conditions may cause the permit to be revoked.

## Sidewalk cafes

Permit fee payable upon application and are valid for 12-month period. Permits are subject to the following conditions:

- Maximum 4 chairs per table
- Ensure that the area is not causing an obstruction.
- Ensure the area and surrounds are litter free.
- Holds a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.

Description	2025/2026	Unit	Comments	GST
Vendors	\$185.85	Per month	Display goods in public place / handbill permit - Commercial	No
Vendors	\$19.20	Per month	Display goods in public place / handbill permit - Non-Commercial	No
Vendors	\$2,230.45	Per annum	Display goods in public place / handbill permit - Commercial	No
Vendors	\$230.70	Per annum	Display goods in public place / handbill permit - Non-Commercial	No
Vendors	\$597.50	Per 3 months	Mobile food vendors	No
Vendors	\$2,389.85	Per annum	Mobile food vendors	No
Vendors	\$512.30	Per month	Fixed food vendors	No
Vendors	\$6,152.90	Per annum	Fixed food vendors	No
Vendors	\$185.85	Per annum	Sidewalk cafes – per table and four chairs	No
Vendors	\$37.20	Per month	Busking	No
Vendors	Free	Per month	Photography/filming permit	No

# SIGNS

Signs can be erected displaying and advertising business in numerous approved locations in the Katherine Town Council municipality including Cluster Signs, Information Bay Signs and Freestanding Signs. Applications and approvals need to be completed before the erection of signs. Please contact Council to obtain information regarding the Sign Code and application process.

Description	2025/2026	Unit	Comments	GST
Signs - Cluster and information bays	\$88.75	Per annums	Annual fee	No
Pro Rata	\$81.30	Per annum or part thereof	August	No
Pro Rata	\$73.85	Per annum or part thereof	September	No
Pro Rata	\$66.55	Per annum or part thereof	October	No
Pro Rata	\$59.25	Per annum or part thereof	November	No
Pro Rata	\$51.85	Per annum or part thereof	December to June	No

## Banners

All banner posts and message boards are reserved exclusively for Not-For-Profit community groups and community service announcements i.e., Police, Fire etc.

Due to safety and access issues, all banners will be erected and dismantled by a suitable qualified Council staff member.

Application fee for the North, South, and West posts is **\$45.35**, this includes the erecting and dismantling of the banners. Please ensure you detail the banner schedule. The banner schedule cannot consist of more than five (5) instances or be longer than an eight (8)-month period. If your schedule is outside of these parameters, you will need to submit another application.

Main street flags attract a **\$6.25** per banner fee and **\$155.10** for erection and removal of the banners.

Once the banners have been dismantled the applicant has seven (7) days to collect the banner/s from the Civic Centre.

## Work in a Road Reserve Permit

Before the commencement of works relating to driveways, kerbing, roadways, footpaths and thoroughfares on council owned property, (including verges), a road opening/closing permit must be applied for. Plans must also be submitted along with your completed application. More information is available on Council's website.

Description	2025/2026	Unit	Comments	GST
Work in a Road Reserve Permit	\$134.55	Per application	Application fee	No





# CEMETERY



**The cemetery has toilet facilities, a rotunda as a shady retreat for families and visitors and a mobile shade structure that can be used for funerals. However, the shade structure will be the responsibility of the funeral director.**

## Graves and plaques

Council assumed control of the Katherine Cemetery on the first day of July 1978 and acknowledges that precise identification of some specific grave sites prior to this date has proved difficult. In these cases, Council will supply a plaque measuring 203mm x 76mm of bronze that will be mounted in the rotunda at the cemetery.

Vacant grave sites will not be allocated until a minimum of 12-months after the use of the neighbouring site. Graves will be dug to a minimum depth of 2.1 metres to accommodate a double grave. The grave will be backfilled with the original excavated material and when the grave begins to settle the site will be re-topped with soil as required. Grass seed will be sown, and Council will supply each grave site with a single head stone measuring at the base 600mm x 200mm and at the top 100m x 600m and 300m high. Relatives may purchase headstones of marble or similar material. However, headstones must remain the same dimensions.

Council will supply each grave site with a bronze plaque measuring 137mm x 102mm, relatives may order larger plaques at their own cost. Plaques will be installed as soon as possible after the burial.

## Cremated remains

Council will provide a specific area at the cemetery in which cremated remains may be interred, either permanently or temporarily. A plaque, measuring 229mm x 229mm will be provided for these internments. A request to remove cremated remains must be in writing to the Chief Executive Officer and must be in the form as required by Council.

## Flower and ornament guidelines

Katherine Town Council is committed to maintaining Katherine Memorial Cemetery's tidy presentation. We understand that people want to decorate a grave or memorial for sentimental or religious reasons. To ensure this is done in a safe and tidy way please ask Council for a copy of the Flower and Ornament Guidelines. The erection of fencing or private decorative gardens are prohibited.

## Cemetery fees

Cemetery fees will be reviewed annually and will be set on a cost recovery basis. Where relatives, at their own cost provide alternative headstones and plaques, burial fees will be adjusted accordingly.

Description	2025/2026	Unit	Comments	GST
Burial Charges	\$3,123.30	Per burial	Adult	Yes
Burial Charges	\$3,418.40	Weekend/ public holiday per burial	Adult	Yes
Burial Charges	\$2,345.30	Per burial	Child	Yes
Burial Charges	\$2,640.35	Weekend/ public holiday per burial	Child	Yes
Burial of ashes	\$639.80	Per burial	Ashes	Yes
Exclusive right to burial	\$113.30	Per gravesite	Exclusive right	No
Undertakers fee	\$1602.00	Per annum	Annual license	No
Information	Free	Per enquiry	Research service	No

# KATHERINE PUBLIC LIBRARY

Description	2025/2026	Unit	Comments	GST
Strategic plan, municipal plan, annual report, agendas, minutes and policies.	Free	Document	Electronic copy	Yes
Strategic plan, municipal plan, annual report, agendas, minutes and policies.	\$19.85	Document	Hard copy (black and white)	Yes
By-laws	Free	Document	Electronic copy	Yes
By-laws	\$19.85	Document	Hard copy (black and white)	Yes
Binding	\$7.90	Small per document	Up to 50 pages	Yes
Binding	\$14.40	Large per document	Over to 50 pages	Yes
Laminating	\$3.20	Per page	A4 pages	Yes
Laminating	\$6.90	Per page	A4 pages	Yes
Photocopying	\$0.50	Per side	A4 black	Yes
Photocopying	\$0.60	Per side	A3 black	Yes
Photocopying	\$0.60	Per side	A4 Colour	Yes
Photocopying	\$2.30	Per side	A3 Colour	Yes
Facsimile	\$2.45	Per document	Outgoing	Yes
Facsimile	Free	Per document	Incoming	Yes
Scanning	\$2.45	Per document	Colour	Yes
Description	2025/2026	Unit	Comments	GST
Library Fees	\$60.00	Per borrower	Temporary borrowers – deposit (max 4 books)	No
Library Fees	Free	Pet item	Inter library loans	Yes
Library Fees	Cost of replacing plus, a 10% admin fee up to max \$25.85	Per item	Lost/damage items – inter library loan	Yes
Library Fees	Cost of replacing plus, a 10% admin fee up to max \$25.85	Per item	Lost/damage/overdue items – local item	Yes
Admin Fee – Inter Library loan	10% admin fee up to max \$25.85	Per item	Admin Fee – Inter Library loan	No
Description	2025/2026	Unit	Comments	GST
Computer and internet use	Free	Per session	Access for members	No
Computer and internet use	Free	Free for first hour	Access for non-members	No
Computer and internet use	1 hour free	24-hour period	Wi-fi access	No





# APPENDIX ONE

## Civic Centre and miscellaneous:

- Civic Centre – Committee Room
- Katherine Public Library - Training Room
- Visitor Information Centre – Training Room
- Lindsay Street Complex
- Town Square – Projector, Misters, Sound and Lighting.

## Showgrounds:

- Ablutions (Disabled)
- Ablutions (Near Old Secretaries Office)
- Ablutions (Camping Area - Demountable)
- Ablutions (Rodeo Arena)
- Ablutions (Norforce)
- Ablutions (Rotary)
- Ablutions (Stables)
- Agricultural Pavilion
- Buntine Pavilion
- Campgrounds
- Commerce Pavilion
- Cooking Pavilion
- Equestrian Storage Shed
- Grandstand (Kiosk 1)
- Grandstand (Kiosk 2)
- Grandstand (Changerooms)
- Needlework Pavilion
- Nitmiluk Oval
- Parks and Wildlife Timber Pavilion
- Polocrosse Field
- Poultry Pavilion
- Racecourse
- Rodeo Arena
- Rodeo Secretaries Office
- Rotary Pavilion
- Dog Arena

## Sportsgrounds:

- Oval No 1
- Oval No 2
- Oval No 3 (Baseball Field)
- Oval No 4 (Cricket Oval)
- Katherine and Big Rivers Community, Sports, and Recreation Venue
- Ablutions (BMX Track)
- Ablutions (Near Stuart Hwy)
- Ablutions (Near Netball Courts)
- Ablutions (Softball Oval)
- Baseball Kiosk
- Baseball Shed
- BMX Facility
- Cricket Storage Shed (Near Oval No 4)
- Netball Kiosk
- Skate Park
- Storage Facility (Near Play Park) (No 1)
- Storage Facility (Near end of Oval No 1) (No 2)

## Parks and reserves:

- Acacia Park
- Casuarina Park
- Dakota Park
- De Julia Park
- Fordham Park
- Forscutt Park
- Fuller Park
- Giles Park
- Glencoe Park
- Grevillea Park
- Hot Springs Reserve ablutions available
- Jukes Park
- Knott's Crossing
- Lockheed Park
- Maluka Park
- Morris Park
- O'Shea Park
- Prior Park
- Richard Milner Park
- Ronan Park
- Roney Park
- Rundle Park
- Ryan Park ablutions available
- Styles Park
- Wallace Park
- Walter Young Park









**KATHERINE**  
TOWN COUNCIL



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