



AGENDA

Centenary of Katherine Advisory Committee

To be held on Tuesday 11 February 2025

At 5:30 pm

Civic Centre, Council Chambers

24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council
hereby provides notice of Centenary of Katherine Advisory Committee
in accordance with Section 97(1) of the *Local Government Act 2019*

COMMITTEE

- Mayor Elisabeth Clark
- Deputy Mayor Denis Coburn
- Councillor Peter McDougall
- WGCdr Alexander Smith, RAAF Tindal
- Christine Butler
- Trent de With
- Ushani Loku Arumage
- Lauren Reed
- Toni Tapp Coutts
- Jenny Duggan
- Robbie Friel
- Jake Quinlivan

OFFICERS

- Ms Melissa Doyle – Community Relations Manager
- Miss Isabella Murphy – Events and Engagement Coordinator (Minute Taker)

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

ORDER OF BUSINESS

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1 ATTENDANCE

1.1 PRESENT

1.2 APOLOGIES

2 OPENING OF THE MEETING

3 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Members must declare any conflicts of interest in accordance with Council's Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

4 CONFIRMATION OF PREVIOUS MINUTES

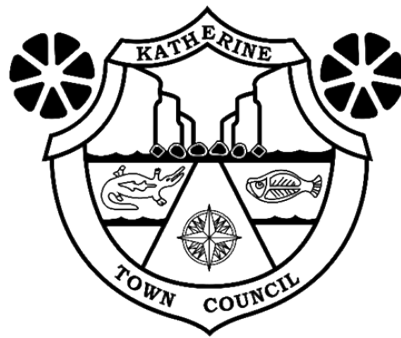
4.1 CENTENARY OF KATHERINE ADVISORY COMMITTEE MEETING - 21 OCTOBER 2024 - MINUTES UNCONFIRMED

Report Type: Previous Minutes

Attachments: 1. Centenary of Katherine - 21 October 2024 - Minutes - Unconfirmed [4.1.1 - 4 pages]

Recommendation

That Council confirm the minutes of the Centenary of Katherine 2026 Advisory Committee held on 21 October 2024 as a true and accurate record.



MINUTES

**Centenary of Katherine Advisory Committee
Held on Monday 21 October 2024**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ATTENDANCE

1.1 PRESENT

COMMITTEE MEMBERS

- Mayor Elisabeth Clark (Chair)
- Councillor Peter McDougall
- Toni Tapp Coutts
- Jenny Duggan
- Robert Friel
- Christine Butler
- Lauren Reed

OFFICERS

- Ingrid Stonhill - Chief Executive Officer
- Amanda Haigh - Manager Governance and Risk
- Precious Talitimu – Events Coordinator (minute taker)

1.2 APOLOGIES

Trent De With, Ushani Loku Armage, Sudip Magar apologies were noted.

2 OPENING OF THE MEETING

Mayor Clark declared the Centenary of Katherine Advisory Committee – 21 October 2024 open at 5:40 pm.

3 DECLARATION OF INTEREST

The chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES - 16 JULY 2024

COMMITTEE RESOLUTION CKAC-2024-06

Moved: Toni Tapp Coutts; **Seconded:** Councillor McDougall

That Council confirm the minutes of the Centenary of Katherine Advisory Committee held on 16 July 2024 as a true and accurate record.

CARRIED 5|0

FOR: Mayor Clark, Jenny Duggan, Christine Bulter, Robbie Friel and Lauren Reed
AGAINST: Nil

5 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 ACTION UPDATE OCTOBER 2024

COMMITTEE RESOLUTION

That Council receive and note the Action update.

Voting did not occur.

Discussion



Currently working through the budget process for Centenary of Katherine Event Schedule 2026.

Contacted an aboriginal photographer Wayne Quilliam, to see if he is available to present the centenary of Katherine through a sound and visual light show, he is most famous for his work on the Sydney Opera house and Bridge. Media | Aboriginal Photography

Working on developing guidelines for the Centenary of Katherine 2026 Community Grants Program.

6 PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

7 ITEMS FOR DISCUSSION

7.1 CENTENARY KATHERINE LOGO DESIGN COMPETITION

COMMITTEE RESOLUTION CKAC-2024-07

Moved: Toni Tapp Coutts; **Seconded:** Robbie Friel

That Committee approves the proposed Centenary of Katherine Logo Design Competition as outlined in this report.

CARRIED 5|0

FOR: Mayor Clark, Councillor McDougall, Jenny Duggan, Christine Bulter and Lauren Reed
AGAINST: Nil

Discussion

Communications and Advertising of Competition discussed: suggestion to use Katherine Town Council communication channels as well as local and regional newspapers, online platforms and radios.

Cooperation with other councils and local businesses to share information about the event was noted.

Logo Competition time frame to be extended to 31 January 2025.

8 COMMITTEE MEMBER BUSINESS

8.1 COMMITTEE MEMBER BUSINESS

A document of attendance of committee members to be tabled at all Centenary of Katherine Advisory Committee Meetings.

Suggestions to have two more people on the Committee. An expression of interest to go out to other organisations about joining in the Centenary of Katherine Advisory Committee.



Group Discussion:

- Suggestion to invite a Commonwealth of Australia representative to present Katherine with a plaque as a milestone to its 100 years was noted.
- Request to invite NTG dignitaries to come and celebrate Katherine's 100 years was noted.
- Funding options and grants available to support the Centenary of Katherine celebrations are being investigated by Council Staff.

9 CLOSURE OF THE MEETING

The Centenary of Katherine Advisory Committee - 21 October 2024 was declared closed at 6:18pm.

The next Centenary of Katherine Advisory Committee is scheduled for February 2025 as Centenary of Katherine Advisory Committee has said there will be no meeting in January 2025, however monthly meetings moving forward.

5 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 ACTION UPDATE FEBRUARY 2025

Report Type: For noting

Attachments: 1. Action Update 5 February 2025 [**5.1.1** - 1 page]

Officer Recommendation

That Centenary of Katherine 2026 Advisory Committee receive and note the Action update.

| | | | | |
|---|---|-----|--|----------------------------------|
| 16-07-2024 | Centenary of Katherine Advisory Committee - 16 July 2024 | 7.1 | Centenary of Katherine Event Schedule 2026 | Awaiting internal response |
| 16/10/2024 Manager Governance and Risk Budget being prepared for 2025/26 | | | | |
| 16-07-2024 | Centenary of Katherine Advisory Committee - 16 July 2024 | 7.2 | Centenary of Katherine 2026 Community Grants Program | In Progress |
| 05/02/2025 Events and Engagement Coordinator Developed Centenary of Katherine 2026 Grant Guidelines tabled at meeting 11th February 2025 | | | | |
| 16-07-2024 | Centenary of Katherine Advisory Committee - 16 July 2024 | 7.3 | Centenary of Katherine Logo Decision | In Progress |
| 16/10/2024 Events Coordinator The establishment of the logo competition is currently in progress. It will be tabled and presented for discussion and approval at the next committee meeting. | | | | |

6 PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

7 ITEMS FOR DISCUSSION

7.1 CENTENARY OF KATHERINE LOGO DESIGN COMPETITION

Author: Isabella Murphy, Events and Engagement Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For recommendation to council
Attachments: Nil

Officer Recommendation

The Centenary of Katherine 2026 Advisory Committee approve the following top ten community-submitted logo designs for public voting on YourSay platform.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Purpose of Report

To present the design submissions to the Centenary of Katherine 2026 Advisory Committee Logo Competition for selection of the top ten entries for voting by the community on YourSay Katherine.

Strategic Plan

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

2.3.1 Support diversity by ensuring our communication and engagement is inclusive and accessible to all members of the community.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

3.2.1 Craft Katherine's personality and identity by playing to our strengths.

3.2.2 Capture Katherine's profile as a desirable travel destination for long and short stays.

Municipal Plan

3.2.1.1 Select imagery and key messaging for marketing communication material that promote Katherine's points of difference and strengths and align with the Big Rivers region Destination Marketing Plan

5.1.1.1 Continue to support community partners in the delivery of art installations and art related events

5.1.3.1 Continue working with identified stakeholders, by agreement, to deliver art, cultural and historical based services and events

Background

At the previous meeting of the Centenary of Katherine 2026 Advisory Committee, discussions focused on the Centenary of Katherine Logo Design Competition guidelines. The committee invited community members to contribute creative designs featuring:

- ‘Centenary of Katherine’
- The number ‘100’
- The year ‘1926-2006’

18 submissions were received from November 20th 2024 – January 27th 2025 and are tabled for the committee to select the top ten.

Discussion

Based on the approved judging criteria, the committee will select the top ten logo design submissions.

These selected designs will be opened to public voting on Katherine Town Council’s “YourSay Katherine” platform, giving the community the opportunity to choose their favourite design. To maximize engagement, the voting period will be extended until 9th March, and final results presented at Centenary of Katherine 2026 Advisory Committee meeting on 11 March 2025.

The top three logos will be officially recognized at community events and will play a significant role in celebrating Katherine’s centenary. The top ten designs will be prominently displayed on Main Street Flags and may also feature on the Hot Springs Flags. Winning designs will be celebrated and promoted throughout the Centenary Celebrations, ensuring community engagement and lasting recognition of local talent.

Previously the Committee advised that a dedicated Indigenous entry would be selected. This was to honour the Traditional Owners of the land and acknowledge the rich history of the region prior to European settlement and ensures that Indigenous perspectives are represented and celebrated as part of Katherine’s centenary. The Committee are to advise on how to incorporate this initiative in the selection process.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

7.2 CENTENARY OF KATHERINE EVENT SCHEDULE 2026

Author: Isabella Murphy, Events and Engagement Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: 1. 7.1 Centenary of Katherine Event Schedule report 16 July 2024 [7.2.1 - 13 pages]

Officer Recommendation

That the Centenary of Katherine 2026 Committee review the Centenary of Katherine 2026 Event Schedule and provide further feedback to Events team.

Purpose of Report

The purpose of the report is to provide committee members with an update on the Centenary of Katherine 2026 event schedule and budget, and determine Action List to progress planning.

Strategic Plan

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

2.3.1 Support diversity by ensuring our communication and engagement is inclusive and accessible to all members of the community.

2. COMMUNITY AND FAMILIES - 2.4 Support Our Youth - Support youth engagement.

2.4.1 Empower youths through youth-focused events and school-holiday activities.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

3.2.1 Craft Katherine's personality and identity by playing to our strengths.

3.2.2 Capture Katherine's profile as a desirable travel destination for long and short stays.

5. ARTS, CULTURE AND HERITAGE - 5.3 Our Rich Heritage - Reinvigorate Katherine by preserving, embracing and showcasing our rich arts and heritage.

5.3.2 Create opportunities and partnerships to develop the arts, culture, and heritage sector.

Municipal Plan

2.2.2.1 Make resources and data available to business and community groups promoting Katherine as a venue

2.2.3.1 Provided a continually developing calendar of free and accessible community events that cater for our diverse community

2.4.1.1 Provide a range of youth focused, free and accessible community events and/or programs

3.1.1.1 Deliver complete program of commemorative events as agree in partnership with identified stakeholders

5.1.1.1 Continue to support community partners in the delivery of art installations and art related events

5.1.3.1 Continue working with identified stakeholders, by agreement, to deliver art, cultural and historical based services and events

5.2.1.1 Provided a continually developing calendar of free and accessible community events, covering across all areas of our local community

Background

Katherine will celebrate its 100th birthday on 1 July 2026. This will mark 100 years since the original declaration of the town. The Centenary of Katherine 2026 committee has approved an events schedule for 2026 in previous meetings.

Discussion

The Centenary of Katherine 2026 committee has approved an events schedule for 2026 in previous meetings. The new Events team seek committee clarification on previous decisions to create an updated action list.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



7.1 CENTENARY OF KATHERINE EVENT SCHEDULE 2026

Author: Rosemary Jennings, Manager Community Relations
 Authoriser: Ingrid Stonhill, Chief Executive Officer
 Report Type: For recommendation to council
 Attachments: 1. CENTENARY OF KATHERINE 2026 KTC Event Concept For Endo [7.1.1 - 11 pages]

Officer Recommendation

That the Centenary of Katherine Advisory Committee:

1. Endorse the proposed schedule of major events:
 - a. Centenary Gala Dinner – 2026 (specific date to be confirmed)
 - a. Major Community Celebration – 1 July 2026
 - b. Katherine/Mango Festival – September/October 2026
2. Endorse the proposed schedule of minor event:
 - a. Australia Day Ceremony – 26 January 2026
 - b. International Women's Day – 8 March 2026
 - c. Harmony Day – 21 March 2026
 - d. Bombing of Katherine – 22 March 2026
 - e. Katherine Show Exhibition – 17 and 18 July 2026
 - f. Seniors Month Event – August 2026
 - g. International Men's Day – 19 November 2026

Purpose of Report

To seek formal endorsement by the Centenary of Katherine Advisory Committee of the proposed events scheduled for the Katherine 2026 celebrations including major, minor and supporting events.

Strategic Plan

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

2.2.3 Promote an active community with family events, festivals, live music and sports.

Municipal Plan

3.1 Community Services - Community Events and Collaboration

3.1.2 Collaborate with community partners.

3.1.4 Coordinate celebrations and civic events.

Background

The town of Katherine will celebrate its 100th birthday on 1st July 2026. This will mark 100 years since the original declaration of the township as it stands today.

With the establishment of the Centenary of Katherine 2026 Advisory Committee, Council staff have sorted feedback from committee members as to what this celebration may look like. A high-level event concept was developed and provided to members through the 5th February 2024 Advisory Committee Meeting.

Discussion



With the program of events scheduled to commence in 18 months, the major event schedule needs to be determined and endorsed by the Advisory Committee and in turn confirmed by the Council to allow for detailed event concept development, budget development and identification of funding sources.

The attached event concept details the major, Centenary specific events that Katherine Town Council will lead and minor Council events that will incorporate Centenary theming. All these events will be led by Council and will require at least partial funding allocation from internal revenue sources ie. Council budget.

PLEASE NOTE: The attached event concept document does not detail all events included as part of the Centenary celebrations, only those currently requiring Council budget allocation. Ongoing event development will still allow the inclusion of further partner/supporter events with the final event series to be determined in late 2025.

Consultation Process

This event concept document has been developed in conjunction with the Centenary of Katherine Advisory Committee.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no direct budget implications at the Advisory Committee level. Known budget and resource implications will be detailed as part of reporting through to Council for final confirmation.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



CENTENARY OF KATHERINE 2026 – EVENT PROPOSAL

MAJOR KATHERINE TOWN COUNCIL EVENTS

| |
|--|
| Centenary Gala Dinner |
| (Exact date TBC) |
| Old Airstrip, Gorge Road |
| Black tie, 3 course, gala dinner hosted by Katherine Town Council in a unique location, relating to the history of the township. |

| |
|--|
| Official Gazettal Date Event – Major Community Celebration |
| 1 July 2026 |
| Location TBC (Showgrounds / Sportsgrounds / Township) |
| Free, family friendly event that celebrates the 100 years of the township gazettal, reflecting the history of the township, recognizing influential industries, reflecting on the first nations people of Katherine and providing a positive, accessible and engaging event for everyone to celebrate. |
| This is intended to be the main event of the annual calendar with aspirations for engagement of significant artist etc to attend. |

| |
|---|
| Katherine / Mango Festival |
| September/October |
| Location TBC - Various |
| Festival based event, focusing on the cultural, social and economic strengths of the region. Proposed as a reoccurring event for the township, situated within the 'shoulder season' with aspirations to extend potential tourism benefits. |

MINOR KATHERINE TOWN COUNCIL EVENTS

| | |
|------------------|--|
| 26 January 2026 | Australia Day Ceremony |
| 8 March 2026 | International Women's Day |
| 21 March 2026 | Harmony Day |
| 22 March 2026 | Bombing of Katherine (In partnership with the Historical Society of Katherine) |
| 17 & 18 July | Katherine Show – KTC Exhibit |
| August 2026 | Seniors Month Event |
| 19 November 2026 | International Men's Day |



| | | | |
|--|--|-------------------------|-----|
| Event Name | Centenary of Katherine Gala Dinner | | |
| Date | June 2026 | Time | TBC |
| Location | TBC | | |
| Event Description | | | |
| <p>Large scale, gala dinner event. Black tie. Potential corporate partnership opportunity. Iconic location required: suggestions – Old Airstrip, mango field, Springvale, Open field</p> | | | |
| Purpose of the Event | | | |
| | | | |
| Expected Attendance # | 300+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none"> • RAAF Base Tindal (Airforce/Army Band) • Katherine Museum • Corporate partner | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none"> • KTC Budget Allocation. • Ticketed Event. • Potential for external grant funding opportunities and/or corporate contributions | | | |
| Grant Funding Streams | | | |
| To be determined | | | |
| Strategic Plan Alignment | | | |
| <p>Strategic Priority 3: Sports and CIVIC Events Strategic Priority 5: Arts, Culture and Heritage</p> | | | |



| | | | |
|---|--|-------------------------|-----|
| Event Name | Official Gazettal Date – Large Scale Community Event | | |
| Date | 1 July 2026 | Time | TBC |
| Location | TBC | | |
| Event Description | | | |
| <p>Entertainment:</p> <ul style="list-style-type: none"> • Live Music • Carnival Rides • Fire Works • Food Vendors • Roving Entertainment | | | |
| Purpose of the Event | | | |
| <p>Centrepiece community event to celebrate the official gazettal date of the township of Katherine. Noting the crossover with Territory Day there is opportunity to work in collaboration with NTG to facilitate this event whilst also acknowledging self-government.</p> | | | |
| Expected Attendance # | 2,500+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none"> • Northern Territory Government • NT Major Events | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none"> • KTC Budget Allocation. • Grant Funding Options (as below). | | | |
| Grant Funding Streams | | | |
| <ul style="list-style-type: none"> • Northern Territory Government Grant Funding. • NT Major Events Grant Funding. • Cooperate Sponsorship. | | | |
| Strategic Plan Alignment | | | |
| <p>Strategic Priority 2: Communities and Families Strategic Priority 3: Sports and CIVIC Events Strategic Priority 5: Arts, Culture and Heritage</p> | | | |



| | | | |
|---|---|-------------------------|-----|
| Event Name | Katherine / Mango Festival | | |
| Date | September/October 2026 | Time | TBC |
| Location | TBC | | |
| Event Description | | | |
| Festival based event, focusing on the cultural, social and economic strengths of the region. Proposed as a reoccurring event for the township, situated within the 'shoulder season' with aspirations to extend potential tourism benefits. | | | |
| Purpose of the Event | | | |
| To celebrate the largest horticultural industry in the Katherine Region/NT (Contributes \$128m to the economy and employs 3,500 workers). | | | |
| Expected Attendance # | 1,500+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none"> • Katherine Mangoes (Pinata) • Kings Farm • Niceforo Farms • Manbulloo Farm • Foxalicious Fruit | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none"> • Cooperate Sponsorship | | | |
| Grant Funding Streams | | | |
| <ul style="list-style-type: none"> • CMC/Activate Katherine • NT Major Events | | | |
| Strategic Plan Alignment | | | |
| Strategic Priority 1: Strong Leadership Strategic Priority 2: Communities and Families Strategic Priority 3: Sports and CIVIC Events | | | |



| | | | |
|--|---|------------------|-----|
| Event Name | Australia Day Citizen of the Year Awards & Citizenship Ceremony | | |
| Date | 26 th January 2026 | Time | TBC |
| Location | GYRACC | | |
| Event Description | | | |
| <p>This is an annual Katherine Town Council Event where we award the Citizen of the Year Awards along with welcoming our newest citizens.</p> <p>Other elements of event are;</p> <ul style="list-style-type: none">• Student Citizen Awards• Keynote message from Australia Day Ambassador• Cake Cutting• Morning tea/Light Lunch• Jet Fly over supported by RAAF Base Tindal <p>In 2026, we can focus the theme of event to celebrate Katherine’s 100th year. We can do this in ways of:</p> <ul style="list-style-type: none">• Acknowledgement in MC message.• Special Award Category for 2026.• Keynote messages from long time Katherine family/ reps.• Collaboration between KTC/GYRACC for a 100 Year Gallery for viewing. | | | |
| Purpose of the Event | | | |
| <p>The purpose of the event is to acknowledge and celebrate those in our community who make a positive different (Citizen of the Year Nominees) and welcome our new citizens.</p> | | | |
| Expected Attendance # | 200+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none">• GYRACC• Australia Day Council (NT & National)• RAAF Base Tindal | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none">• KTC Annual Budget Allocation.• External Grant Funding Options | | | |
| Grant Funding Streams | | | |
| <ul style="list-style-type: none">• Australia Day Council NT• Australia Day National | | | |
| Strategic Plan Alignment | | | |
| Strategic Priority 2; Communities and Families | | | |
| Strategic Priority 3; Sports and CIVIC Events | | | |
| Strategic Priority 5; Arts, Culture and Heritage | | | |



| | | | |
|---|--|------------------|-----|
| Event Name | International Women’s Day | | |
| Date | 8 th March 2026 | Time | TBC |
| Location | GYRACC | | |
| Event Description | | | |
| <p>International Women’s Day is an annual date celebrated widely throughout Katherine throughout a range of events.</p> <p>Katherine Town Council hosts a free IWD morning tea, including a panel discussion from influential women around the Katherine Region.</p> <p>Other event elements include;</p> <ul style="list-style-type: none">• Morning tea• Photobooth for free professional portraits• <p>100 year elements we could incorporate;</p> <ul style="list-style-type: none">• Expo/Gallery of past/present women over the past 100+ years who have called Katherine home.• Time capsule to open in another 100 years (2126). | | | |
| Purpose of the Event | | | |
| <p>To celebrate the Women in our community, and have open conversations re: obstacles women have to overcome in both their personal and professional lives.</p> | | | |
| Expected Attendance # | 150+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none">• GYRACC• Katherine Museum• NAIDOC Committee• Traditional Owners (Jawoyn, Dagoman and Wardaman) | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none">• KTC Annual Budget Allocation.• External Grant Funding Options | | | |
| Grant Funding Streams | | | |
| <ul style="list-style-type: none">• NTG International Women’s Grant | | | |
| Strategic Plan Alignment | | | |
| Strategic Priority 1: Strong Leadership | | | |
| Strategic Priority 2: Communities and Families | | | |
| Strategic Priority 3: Sports and CIVIC Events | | | |
| Strategic Priority 5: Arts, Culture and Heritage | | | |



| | | | |
|---|--|------------------|-----|
| Event Name | Harmony Day Citizenship Ceremony | | |
| Date | 21 March 2026 | Time | TBC |
| Location | TBC | | |
| Event Description | | | |
| <p>Katherine Town Council hosts an annual Harmony Day Citizenship Ceremony on the 21st of March.</p> <p>100 year elements we could incorporate;</p> <ul style="list-style-type: none"> • Keynote message to include messages re: Celebrating our Migrant History in Katherine/NT. | | | |
| Purpose of the Event | | | |
| To welcome our newest Citizens. | | | |
| Expected Attendance # | 50 | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none"> • Event Caterer • Red Cross Connected Women • Multicultural Groups | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none"> • KTC Annual Budget Allocation. • Grant Funding Options as Below. | | | |
| Grant Funding Streams | | | |
| <ul style="list-style-type: none"> • NTG Harmony Day Event Grant | | | |
| Strategic Plan Alignment | | | |
| <p>Strategic Priority 2: Communities and Families</p> <p>Strategic Priority 3: Sports and CIVIC Events</p> <p>Strategic Priority 5: Arts, Culture and Heritage</p> | | | |



| | | | |
|--|--|------------------|-----|
| Event Name | The Bombing of Katherine | | |
| Date | 22 March 2026 | Time | TBC |
| Location | The Katherine Museum | | |
| Event Description | | | |
| | | | |
| Purpose of the Event | | | |
| Commemorative Event. | | | |
| Expected Attendance # | 200+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none"> • Katherine Museum • Katherine Town Council • RAAF Base Tindal | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none"> • KTC Annual Financial Contribution. • Katherine Museum Budget Allocation. • In kind support; RAAF Base Tindal | | | |
| Grant Funding Streams | | | |
| | | | |
| Strategic Plan Alignment | | | |
| Strategic Priority 2: Communities and Families Strategic Priority 3: Sports and CIVIC Events Strategic Priority 5: Arts, Culture and Heritage | | | |



| | | | |
|--|---|-------------------------|-----|
| Event Name | Katherine Show Stall Exhibit | | |
| Date | 17 th & 18 th July 2026 | Time | n/a |
| Location | Katherine Show Grounds | | |
| Event Description | | | |
| Possible Historical Theme for 2026; <ul style="list-style-type: none"> • General Theme • Large scale entry exhibit to promote the Centenary | | | |
| Purpose of the Event | | | |
| | | | |
| Expected Attendance # | 35,000+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none"> • Katherine District Show & Rodeo Committee • Katherine Town Council • RAAF Base Tindal • Katherine Museum • GYRACC | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none"> • KTC Annual Budget Allocation. | | | |
| Grant Funding Streams | | | |
| | | | |
| Strategic Plan Alignment | | | |
| Strategic Priority 2: Communities and Families Strategic Priority 3: Sports and CIVIC Events Strategic Priority 5: Arts, Culture and Heritage | | | |



| | | | |
|---|--|------------------|-----|
| Event Name | Seniors Month Event | | |
| Date | August 2026 (Date TBC) | Time | TBC |
| Location | TBC | | |
| Event Description | | | |
| <p>Senior month event hosted by the Mayor. Details to be confirmed.</p> <p>100 year elements we could incorporate;</p> <ul style="list-style-type: none">• Recognition of notable figures from the Katherine Community and their contributions to the development of the township.• Recognition of our First Nation elders | | | |
| Purpose of the Event | | | |
| To recognise and celebrate the contributions of seniors citizens within out community. | | | |
| Expected Attendance # | 100 | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none">• National Trust• Katherine Museum• NAIDOC Committee• Traditional Owners (Jawoyn, Dagoman and Wardaman) | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none">• KTC Annual Budget Allocation.• External Grant Funding Options | | | |
| Grant Funding Streams | | | |
| <ul style="list-style-type: none">• NTG Seniors Month Grants | | | |
| Strategic Plan Alignment | | | |
| Strategic Priority 3: Sports and CIVIC Events | | | |
| Strategic Priority 5: Arts, Culture and Heritage | | | |



| | | | |
|--|---|------------------|-----|
| Event Name | International Men’s Day | | |
| Date | 19 th November 2026 | Time | TBC |
| Location | TBC | | |
| Event Description | | | |
| <p>International Men’s Day is recognised as an opportunity to take part in a global conversation about manhood, masculinity and men's issues by:</p> <ul style="list-style-type: none">• Highlighting some of the social issues that men and boys face• Making a difference for the men and boys in your community• Celebrating men and boys in all their diversity <p>100 year elements we could incorporate;</p> <ul style="list-style-type: none">• Recognition of local men, particularly first nations, who over the past 100+ years who have called Katherine home and contributed to the development of the township. | | | |
| Purpose of the Event | | | |
| <p>To celebrate the men in our community, and have open conversations around social issues faced by men and boys, particularly within regional Australia.</p> | | | |
| Expected Attendance # | 150+ | Free / Fee Based | |
| Potential Stakeholders | <ul style="list-style-type: none">• Katherine Museum• NAIDOC Committee• Traditional Owners (Jawoyn, Dagoman and Wardaman) | | |
| Event Budget | | | |
| INCOME | | | |
| <ul style="list-style-type: none">• KTC Annual Budget Allocation.• External Grant Funding Options | | | |
| Grant Funding Streams | | | |
| Strategic Plan Alignment | | | |
| Strategic Priority 1: Strong Leadership | | | |
| Strategic Priority 2: Communities and Families | | | |
| Strategic Priority 3: Sports and CIVIC Events | | | |
| Strategic Priority 5: Arts, Culture and Heritage | | | |

7.3 CENTENARY OF KATHERINE GRANT GUIDELINES 2026

Author: Isabella Murphy, Events and Engagement Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For recommendation to council
Attachments: 1. Katherine Town Council Community Grants Acquittal [7.3.1 - 4 pages]
2. KTC Centenary Grant Guidelines [7.3.2 - 9 pages]

Officer Recommendation

That Centenary of Katherine 2026 Advisory Committee endorse the proposed Centenary Grants Guidelines.

Purpose of Report

To table the proposed Centenary Grants Guidelines for endorsement by Centenary of Katherine 2026 Advisory Committee.

Strategic Plan

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

2.3.1 Support diversity by ensuring our communication and engagement is inclusive and accessible to all members of the community.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

3.2.1 Craft Katherine's personality and identity by playing to our strengths.

3.2.2 Capture Katherine's profile as a desirable travel destination for long and short stays.

Municipal Plan

3.2.1.1 Select imagery and key messaging for marketing communication material that promote Katherine's points of difference and strengths and align with the Big Rivers region Destination Marketing Plan

5.1.1.1 Continue to support community partners in the delivery of art installations and art related events

5.1.3.1 Continue working with identified stakeholders, by agreement, to deliver art, cultural and historical based services and events

Background

Guidelines developed to inform Centenary Grants Program approved by Centenary of Katherine Advisory Committee 2026.

Discussion

The Guidelines for the 2025/26 Centenary Grants program reflect decisions from item 7.2 from the meeting held on 16 July 2024, that the Centenary Grant Program will:

- Be a one-off funding program
- Be in addition to the existing KTC Community Grants Program
- Apply to events, initiatives or activities that specifically recognise and/or celebrate the Centenary of Katherine and meet the goals/objectives of the Centenary of Katherine Committee.
- Fund events held within the January – December 2026 period
- Fund events that compliment the existing calendar of events
- Fund one-off event, initiative or activity

- Be a total grant funding pool of \$40,000
- Be a maximum of \$5,000 available per application
- Be managed within the 2025/26 Council budget
- Be open for applications in July 2025, close in September 2025 and be awarded in October 2025.

These grant guidelines also specifically state that the funding will NOT extend to paying GST. If applicants are successful in securing a grant within the Centenary Grant program the final payment total will be explicitly stated in the successful funding letter, and will NOT be grossed up to include additional payment of GST.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



24 Stuart Highway
PO Box 1071
Katherine NT 0851
records@ktc.nt.gov.au
Ph: 08 8972 5500
Fax: 08 8971 0305
ABN 4783 6889 865

ACQUITTAL REPORT

| | | | |
|--------------------------------|--|----------------------------|--|
| Date of Activity/Event | | Financial Year | |
| Applicant Organisation | | | |
| Purpose of the Grant | | | |
| Total Amount of Approved Grant | | GST Amount (if applicable) | |
| Contact Name | | | |
| Postal Address | | | |
| Email Contact | | | |
| Phone Contact | | Fax Number | |

YOUR ORGANISATION'S OBLIGATIONS

Every Grant Recipient is required to provide a Grant Acquittal Report which demonstrates that the organisation has met all obligations in respect of discharging the grant in accordance with the Terms and Conditions of the signed Agreement.

Failure to complete all requirements in accordance with the signed Agreement or return of the Grant Acquittal Report and supporting documentation within the agreed timeframe may result in a demand for repayment of the grant and render the responsible organisation ineligible for consideration for any further grants.

Financial Acquittal

the following are required for the Financial Acquittal of the Grant:

- (i) **A completed acquittal form** which provides certification by an office bearer that funds have been used for the agreed purpose of this funding; and
- (ii) **A written report detailing the results of the project** (to assist in determining the success of the project, issues encountered and planning for future activities); and
- (iii) **Provide** a statement of income and expenditure including copies of associated invoices/receipts.



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Certification by Authorised Officer

This certification must be completed by the Accountable Officer, Public Officer, President, Chairperson or other Officer.

I hereby certify that the Grant Fund has been used for the purpose for which it was provided in accordance with the Terms and Conditions of the Agreement.

Signed _____

Name _____

Position _____

Phone _____ Date ____/____/____

SUBMISSION OF GRANT ACQUITTAL REPORT

The completed Acquittal Report should be emailed, faxed, posted or delivered to:

Sinead Te Wake

Events Coordinator

Katherine Town Council

PO Box 1071 Katherine NT 0851

24 Stuart Highway, Katherine NT 0850

Phone: 08 8972 5500

Email: Sinead.tewake@ktc.nt.gov.au



24 Stuart Highway
PO Box 1071
Katherine NT 0851
records@ktc.nt.gov.au
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ABN 4783 6889 865

Activity / Event Summary

Please provide a summary of the activity:

Please provide details of variations to the funded project and rationale behind it (if applicable):



24 Stuart Highway
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Katherine NT 0851
records@kta.nt.gov.au
Ph: 08 8972 5500
Fax: 08 8971 0305
ABN 4783 6889 865

Please list outcomes / achievements / benefits of the funded project:

Please provide supporting images of the activity/event/project along with copies of any advertising/promotional material acknowledging Katherine Town Council's Contribution.



KATHERINE
TOWN COUNCIL

COMMUNITY GRANTS- KATHERINE CENTENARY 2026

2025/26 Guidelines & Information

Katherine Town Council, 24 Stuart Highway, Katherine NT 0850
Ph: (08) 8972 5500 | F: (08) 8971 0305 | E: Contactus@ktc.nt.gov.au
W: www.katherine.nt.gov.au | ABN: 4783 6889 865

ABOUT THE PROGRAM

Funding through this Grant Program is available to assist community groups and sponsor major events to celebrate the 2026 Katherine Centenary.

Applicants may apply for up to \$2,000 for community groups or \$5,000 for major events.

The application process will be as per the following criteria:

- The submission has demonstrated cost effectiveness and soundness
- The applicant group is contributing resources, within their capacity
- Other sources of funding are not readily available
- Benefits the whole or part of the community of Katherine
- Location and community access to the planned events and activities
- Enhance the development of community based initiatives
- The proposed action, program, or event is centered on, or in support of, the 2026 Katherine Centenary

CONDITIONS

Conditions of the Grants:

- Funds are not granted retrospectively.
- Funds may not be used for any other purpose without prior approval of Katherine Town Council.
- The grant recipient will advise Katherine Town Council of any changes within the organisation as soon as possible after they occur (for example, change of project date, executive personnel changes, contact details).
- The grant recipient will obtain all appropriate approvals/permits, insurance cover etc relating to the project for which the grant is awarded. A copy of the public liability insurance Certificate of Currency should be included with the grant application.
- The grant recipient will acknowledge the Katherine Town Council in all documentation and promotion of the funded project. A copy of the Katherine Town Council logo will be forwarded to all recipients upon request.
- The grant recipient will acknowledge the 2026 Katherine Centenary in all documentation and promotion of the funded project.
- Where there is a need for Council services in relation to the funded project, the grant recipient will ensure that the budget adequately covers the costs of these services.
- If the project runs over budget, Katherine Town Council is in no way responsible for meeting the shortfall.
- An evaluation form and financial acquittal as per the provided Katherine Town Council Acquittal Report Template is to be forwarded to Katherine Town Council within 3 months of completion of the project. Documentation should include:
 - a completed acquittal form, which provides certification by an office bearer that funds have been used for the agreed purpose of this funding
 - a written report detailing the results of the project
 - a statement of income and expenditure, including copies of associated invoices/receipts
- No organisation will receive further funding until all previous community grant monies have been satisfactorily acquitted.
- Details supplied by your organisation in your grant submission, including the name of the organisation, the amount, purpose and reasons for approval or non-approval may be published and used by the Katherine Town Council in any form and at any time.
- The total funding is limited and subject to annual variation by Council and as such, all applications will be assessed on relative merit. It is not possible to approve all requests for assistance, therefore grant funding should not be deemed automatic, nor should it be anticipated.

BUDGET

Applicants need to declare all sources of income relevant to the project. These could include such things as grants from other funding agencies, sponsorship, admission or stallholder fees or fundraising activities.

It is important to note that 'in-kind' contributions are still recognised as income, providing that there is a corresponding entry in the expenditure column.

In the application budget section the total income of the project must equal the total expenditure of the project. Types of expenditure can include such things as:

- Professional wages and fees
- Local travel and transport
- Materials and capital items
- Services including street permits
- Venue and equipment hire including charges for electricity
- Advertising and publicity
- Insurance (please note that Public Liability Insurance is classed as in-kind and must be included in the total expenditure of the project, but cannot be funded under the Grant)

APPLICATION ELIGIBILITY

To be eligible, the proposal must:

- Take place within the Katherine Town Council local authority area
- Generally be one-off, as no guarantees of ongoing funding will be made.

To be eligible, the applicant must:

- Be an incorporated group or organisation or be auspiced by another organisation that is incorporated and able to manage the grant on behalf of the applicant.
- A copy of a Certificate of Incorporation (registration number if certificate unavailable) or equivalent must be supplied.
- Consideration will also be given to purely volunteer groups and individuals who are auspiced by an incorporated body.
- Be operating on a non-profit basis.
- Be able to demonstrate effective management skills and be financially accountable.
- Be able to make a reasonable contribution and/or attract other funding or sponsorship to the project.
- Provide details of other sources of funding sought and obtained.
- Provide details of all professionals to be employed on the project or appointed person or committee member.
- Provide a Certificate of Currency for appropriate Public Liability Insurance.
- Provide a summary of the applicants past history of successful grant applications and have completed the acquittal of previous grants

The program does not fund:

- Organisations that operate for commercial purposes.
- The cost of public liability insurance.
- Organisations that have not satisfactorily acquitted previous grant applications to Council by the due date.
- Projects or events that are run for commercial purposes.
- Ongoing operational or administrative costs.
- Uniforms.
- Retrospectively (i.e. for a project that is completed or already underway).
- Travel and accommodation outside of the Municipality – except where a judge and/or consultant that cannot be found locally – however, must be able to show value adding and upskilling to the community.
- Activities that are the primary responsibility of other funding agencies.

WHO CAN'T APPLY?

The following organisations are not eligible to apply:

- Political Organisations
- Government Departments – State or Federal
- For profit groups/commercial organisations
- Individuals (unless auspiced by an incorporated body)
- Tertiary education institutions

HOW DO I APPLY?

- Download and complete the appropriate application form.
- Attach any supporting documentation, e.g. any written quotations, public liability insurance.
- Submit your application by close of business on the closing date.

If you require assistance to fill out the application or need further information you can contact Katherine Town Council on 8972 5500 for advice.

Applications may be lodged by any of the following means:

- E-Mail: contactus@ktc.nt.gov.au
- Fax: (08) 8971 0305
- Post: Katherine Town Council, PO Box 1071, KATHERINE NT 0851
- Hand deliver to: Katherine Town Council, Civic Centre, 24 Stuart Highway, KATHERINE NT 0850

WHAT CAN I APPLY FOR?

It is important that your application details what this initiative will achieve in the long and short term. The following table details some examples of eligible and ineligible projects:

Examples of some eligible projects:

- inaugural events
- projects targeted at the community
- major events aimed at the community as a whole
- school fete with community engagement
- festival

Examples of some ineligible projects:

- competition / membership fees
- overheads and service charges involved with running an organisation
- food items
- travel for teams or individuals to State or National competition and carnivals

HOW WILL MY APPLICATION BE ASSESSED?

Late applications will not be accepted and Katherine Town Council can only assess applications that are complete, and submitted by the closing date. If your organisation fails to submit a complete application, it will not be assessed.

Applications will be assessed by a committee made up of Katherine Town Council Elected Members, staff and community representatives. The committee will provide the recommendations to an Ordinary Meeting of Council.

Funding is competitive and it is not possible to always fund all requests. Applications are assessed in line with this guideline.

Preference will be given to those applications who do not currently receive Council funding.

Katherine Town Council's decision will be final and no correspondence will be entered into.

HOW WILL I KNOW MY APPLICATION IS SUCCESSFUL?

Applicants will be notified of the result of their application by email. If your application is successful, you will receive a Funding Agreement. Your organisation must comply with all conditions outlined in this Agreement. The Agreement will outline the level of funding approved and the approved initiative. Your organisation will be required to sign the agreement as indicated and return it to Katherine Town Council before the funds can be paid.

Grant Funding will be paid directly into your organisations, or your nominated incorporated association's, bank account. Your organisation will be required to keep records of the grant expenditure and may have to submit evidence if Katherine Town Council ask for this.

WHAT IF MY ORGANISATION IS GST REGISTERED?

- Grant payments will **NOT** include GST
- If your organisation or business is registered for GST, or is required to be, and receives grant funding (e.g., from a government body or private foundation), you do not have to pay GST on the funding payment unless you make a supply in return for the payment.

8 COMMITTEE MEMBER BUSINESS

9 CLOSURE OF THE MEETING

The next Centenary of Katherine Advisory Committee will be held on Tuesday 11th March 2025.