



AGENDA

Showgrounds Advisory Committee

To be held on Tuesday 3 September 2024

At 5:30 pm

Civic Centre, Council Chambers

24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council
hereby provides notice of Showgrounds Advisory Committee
in accordance with Section 97(1) of the *Local Government Act 2019*

COMMITTEE

- Councillor Peter McDougall - Chairperson
- Councillor Jeremy Trembath
- Anna Kerwin
- Tim Delaney
- Mark Robertson
- Tia Solloway
- Kylie Leonhardt
- Leanne Bugg
- Annabelle Keith

OFFICERS

- Amanda Haigh – Manager Governance and Risk
- Brett Kimpton – Manager Environment and Municipal
- Ianna Lalim – Infrastructure and Environment Administration Officer (Minute Taker)

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

ORDER OF BUSINESS

1 Attendance.....	4
1.1 Present	4
1.2 Apologies	4
2 Opening of the Meeting	4
3 Declaration of Interest.....	4
4 Confirmation of Previous Minutes.....	4
4.1 Minutes of the Katherine Showgrounds and Multi-Purpose Advisory Committee Meeting 2 May 2023	4
5 Business Arising from Previous Minutes	9
5.1 Action Update	9
6 Items for Discussion	11
6.1 Review of Terms of Reference - Showgrounds and Multi-Purpose Centre Advisory Committee	11
6.2 General Update - Showgrounds, Katherine Town Council - 28 August 2024.....	21
6.3 Reserve Master Plan - Katherine Showground and Multi-Purpose Centre	24
7 Committee Member Business.....	54
8 Closure of the Meeting.....	54

1 ATTENDANCE

1.1 PRESENT

1.2 APOLOGIES

2 OPENING OF THE MEETING

3 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Committee Members must declare any conflicts of interest in accordance with the Council's Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 MINUTES OF THE KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY COMMITTEE MEETING 2 MAY 2023

Report Type: For noting

Attachments: 1. Minutes of the Showgrounds and Multi-Purpose Advisory Committee Meeting 2 May 2024 [4.1.1 - 4 pages]

Recommendation

That Council confirm the minutes of the Katherine Showgrounds and Multi-purpose Advisory Committee held on 2 May 2023 as a true and accurate record.



**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 02 MAY 2023 AT 5.30PM, CIVIC CENTRE**

MINUTES

1. WELCOME

Meeting opened at 5.30 pm.

Welcome from Mayor to all the members and their clubs present.

In Attendance:

Amanda Kingdon	KTC Elected Member Chair and minute taker
Brendan Pearce	KTC Director Infrastructure & Environment
Mark Robertson	Katherine Dirt Kart Club
Kylie Leonhardt	Australian Stockhorse Society
Anna Kerwin	Katherine District Show Society
Tia Solloway	Turf Club
Rodney Hoffman	Turf Club
Shannon Jackson	AFLNT

2. APOLOGIES

Virginya Boon	KTC Infrastructure and Environment Operations Manager
Melinda Wheelan	Katherine Rope and Barrel Club
Tim Delany	Katherine Camels
David Flood	Blue Eagle Muay Thai

3. CONFIRMATION OF PREVIOUS MINUTES

Moved: Kylie Leonhardt/ Tia Solloway

That the minutes from the Katherine Showgrounds and Multi-Purpose Advisory Special Committee meeting held on 8 March 2023 be confirmed as a true and accurate record.

Carried: 5 / 0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Follow ups:

- Blue Eagle Muay Thai power outage query
- KTC advised Pedro is still doing electrical checks
- Katherine Dirt Kart Club asked about usage contribution.
All user groups have submitted and will be processed to issue invoices according to days of usage by each group. It will be a flat rate.

5. GENERAL BUSINESS

Report from user groups

Katherine Dirt Kart Club

Fire breaks have been delayed due to rain. It has been hard to get a tractor/ slasher. Mark has done some ride on mowing work. There are a lot of weedy overgrowth and suggested spraying needs to be done.



**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 02 MAY 2023 AT 5.30PM, CIVIC CENTRE**

MINUTES

KDKC raised the question if DIPL contractors to do some slashing?

Katherine District Show Society

Light poles (20mtre high) have not arrived therefore, project has been delayed. PAWA saying ETA 2 weeks as they are coming from Perth.

As campdraft end of this month we will need to put other things in place re lighting and safety barriers.

Community Benefit Fund requires acquittal by 30 June. We are submitting proof of delay to extend acquittal date.

Australian Stockhorse Society

Event at the end of May. Two events with youth clinic sessions in June have been cancelled as no safety barriers have arrived.

Turf Club

No recent break-ins. Glass doors have been ordered and have not arrived yet. Will be boarded up.

Have organized and tidied up around inside of track.

Clean up needed in Buntine Pavillion is still a mess.

A liquor license has been approved. New sand is looking good hauled in last year.

KTC advised electrical work has been completed. The flow and pressure tests have been resolved, but the tagging has wrong wording on them and not meeting Australian standard. This will need to be updated before being able to use Pavillion for event.

AFLNT

Shannon has just arrived and is looking forward to the role.

Have observed many lights needing replacement.

Action item agreed: Shannon to submit a list of light poles that need bulb replacements to Infrastructure & Environment.

Started competition last weekend which was a little difficult with Christian Convention event. There was one complaint of intoxication of AFL member of public.

Shannon has a security background and will be able to respond to safety and security issues in the right way.

A temporary scoreboard is being obtained which will be in a trailer and run by a generator. The current scoreboard has not been working well for over a year.

A robotic line marker has been hired that is very efficient and effective, saving a lot of manpower.

This weekend will have 6 teams playing Friday night and all-day Saturday. It is expected to be full on.

Mark asked if security will be in attendance and concerned about the rubbish and anti social behavior.

Shannon advised that after finals behavior last year, that an E point system should be in place to give incentive to encourage good behavior. Police have also been informed of the event.



**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 02 MAY 2023 AT 5.30PM, CIVIC CENTRE**

MINUTES

5.1 General Discussions:

Anna requested a fence replacement due to ongoing damage creating holes in wire fencing from Showgrounds entry gate around to Golf side.

Recommendation for Council

The chain mesh fence to be replaced between Golf Club, from behind rodeo yard and barb wired fence to Showgrounds entry gate leaving pedestrian gate in fence line to Golf club side.

Motion moved by Anna 2nd Kylie All agreed.

6. ACTION LIST

Refer to table for updates, completions, and new items.

7. OTHER BUSINESS

- A crane is hired for electrical light repairs. Oval 2 is LED the others not upgraded. Hot water is an issue when large events go on and Anna receives many complaints. Users need to time their showers. The cost will be high to increase hot water infrastructure.
- Members are concerned about the Flood levee plan for the South side.

KTC advised it is planned to run alongside the Victoria Highway to Murphy Street entrance which will reduce car parking on the road corridor opposite showground entrance. Project to start June/July this dry season.

8. DATE OF NEXT MEETING

4 July 2023

9. MEETING CLOSE

The meeting was closed at 6:30 pm



**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
WEDNESDAY 02 MAY 2023 AT 5.30PM, CIVIC CENTRE**

MINUTES

MEETING DATE	ACTION ITEM	RESPONSIBLE OFFICER	STATUS / COMMENTS
2/05/23	Fence on Golfy border to be replaced	I&E	
2/05/23	Tree maintenance needed especially with the Gum trees	I&E	
2/05/23	Replace oval light bulbs not working	I&E	2.05.23 Awaiting list from Shannon

I&E = KTC Infrastructure & Environment Services

C&S = KTC Community Services

5 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 ACTION UPDATE

Report Type: For noting

Attachments: 1. Action Register - Showgrounds and Multi-Purpose Advisory Committee Meeting 2 May 2023 [5.1.1 - 1 page]


Officer Recommendation

That the Showgrounds Advisory Committee receive and note the Action update.



**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
WEDNESDAY 02 MAY 2023 AT 5.30PM, CIVIC CENTRE**

MINUTES

MEETING DATE	ACTION ITEM	RESPONSIBLE OFFICER	STATUS / COMMENTS
2/05/23	Fence on Golfy border to be replaced	I&E	<p>The Showgrounds fence bordering the Katherine Country Club and Victoria Hwy from this corner to Murphy Street (as indicated below) is under plans for replacement. Request for Quote closes 30 August 2024. The new fence is to match existing: chainmesh with barbed wire installed at a minimum height of 2400mm (base ground-level).</p> 
2/05/23	Tree maintenance needed especially with the Gum trees	I&E	<p>In July 2023 urgent arboreal works were lodged with contractor and completed as per respective Nemus Assessment Reports.</p> <p>In the period since, several miscellaneous and emergency arboreal works have been carried out including tree maintenance in preparation for the 2024 Katherine Show.</p>
2/05/23	Replace oval light bulbs not working	I&E	<p>Major repairs to the Showgrounds AFL Oval Tower Lights were completed by contractor 10 July 2023.</p>

I&E = KTC Infrastructure & Environment Services

C&S = KTC Community Services

6 ITEMS FOR DISCUSSION

6.1 REVIEW OF TERMS OF REFERENCE - SHOWGROUNDS AND MULTI-PURPOSE CENTRE ADVISORY COMMITTEE

Author: Ianna Lalim, Administration Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. Terms of Reference - Showgrounds and Multi Purpose Advisory Committee [6.1.1 - 3 pages]
2. Advisory Committee Policy - Effective October 2022 [6.1.2 - 5 pages]

Officer Recommendation

1. That the Showgrounds Advisory Committee receive and note the Terms of Reference for the Showgrounds and Multi-Purpose Centre Advisory Committee.
2. That the Committee recommend the following amendments to the Terms of Reference for the Showgrounds and Multi-Purpose Centre Advisory Committee:
 - a.
3. That the Committee resolves to meet quarterly rather than bi-monthly.

Purpose of Report

To allow this Committee to review its Terms of Reference (TOR), make recommendations to Council regarding revision of these Terms, and therefore inform the next review of this policy, due on 1 November 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

Municipal Plan

1.1.2.3 Ensure compliance with other legislation applicable to Council

1.2.2.2 Improve Council advisory committees' governance compliance with their Terms of Reference (ToR)

3.1.2.1 Ensure conformance with advisory committee Terms of Reference requirements

Background

The Terms of Reference which govern the Showgrounds Advisory Committee, and its meetings, are due for review on the 1 November 2024. Thus, the Committee is asked to provide recommendations to Council for its revision, particularly to better facilitate the activities of the Committee.

Discussion

Quorum has not been achieved at a Showgrounds Advisory Committee meeting since 2 May 2023. The Advisory Committee Policy, which governs the Terms of Reference, requires Council's advisory committees to meet at least four times per annum, allowing strategic advice to Council. Nil meetings have been held in 2024.

Within the current TOR the following are not being adhered to. The Committee are requested to provide guidance on any change required:

- The provision requiring the Committee to include one [registered community organisation representative] under the age of 25 years.

- The section stating that “[in] the event the Chairperson is unable to attend a meeting, the Chairperson shall nominate an acting chair for that meeting”, noting that the Advisory Committee Policy stipulates a chair be selected via voting by present members.

Consultation Process

There was no consultation process required for this report.

Policy Implications

The Showgrounds and Multi-Purpose Centre Advisory Committee Terms of Reference state that the Committee must include members of certain demographics. This information is not formally collected and therefore this provision is not assessed as being met.

The Terms of Reference also state that the Committee will convene at a minimum of four times per annum, this provision was not met with validity in 2023, and nil meetings have been held in 2024.

The Advisory Committee Policy includes a provision stating “[the] Committee may co-opt additional members on a temporary basis for specific matters.” The current TOR do not include this.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

As per the Advisory Committee Policy, the Terms of Reference for the Showgrounds and Multi-Purpose Centre Advisory Committee must be approved by resolution of Council – and therefore any revisions to these Terms must be so approved.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



TERMS OF REFERENCE

SHOWGROUND AND MULTI-PURPOSE CENTRE ADVISORY COMMITTEE

Type:	Terms of Reference		
Owner:	Chief Executive Officer		
Responsible Officer:	Director, Infrastructure and Environment		
Approval Date:	22 November 2022	Next Review:	1 November 2024
Records Number:	171361	Council/CEO Decision:	Council
Policy Reference:	Advisory Committee Policy		

1 PURPOSE

Katherine Town Council encourages input from the community about its services, operations and facilities. Council Advisory Committees are one way for the community to provide input or advice to Council on a specific topic or the strategic management of a facility on an ongoing basis.

The purpose of the Showground and Multi-Purpose Centre Advisory Committee is to provide Council with strategic guidance and/or recommendations in relation to the Katherine showground and multi-purpose centre on a regular basis. These Terms of Reference are to be read in conjunction with Council's Advisory Committee policy.

2 DETAILS

The Katherine showgrounds and multi-purpose centre (the facilities), including the sportsgrounds, provide important community infrastructure in Katherine.

The showgrounds provide facilities including the racecourse, pavilions, campgrounds, grandstands, the oval, rodeo arena, storage sheds and ablution blocks. The multi-purpose centre includes sportsgrounds to facilitate baseball, cricket, BMX, netball, softball and refreshment kiosks.

Given the importance of this community infrastructure, it is essential that community members and groups that access the facilities have a mechanism to discuss key issues and engage with Council. The Advisory Committee will provide advice to Council in order to maximise the benefits to the Katherine community by supporting and enhancing agricultural and sporting activities in relation to facilities, infrastructure and events.

ADVISORY COMMITTEE MEMBERSHIP

The Advisory Committee will comprise of registered user members including:

- One (1) each registered user community organisation representatives, one of whom is under the age of 25 years, and
- Two (2) Councillors.

Relevant Council staff will assist in providing information in an observer capacity but will not be voting members of the Advisory Committee.

Membership of the Committee shall be for a period of two (2) years unless a recommendation to the contrary is adopted by Council at an Ordinary or Special Council Meeting.

An increase or decrease in the Committee membership must be approved by resolution of Council at an Ordinary or Special Council Meeting.

One month prior to the expiration of a member's term on the Committee, Council shall seek nominations for a replacement, with the successful appointee being approved by Council at an Ordinary or Special Council Meeting.

Appointment of community or community organisation members

The external membership selection process for this Advisory Committee will include Expressions of Interest sought through a range of channels as decided by the Mayor, Councillors, Chief Executive Officer or relevant Director, Infrastructure and Environment.

Appointment of Councillors

Councillors will be appointed to the Advisory Committee by resolution at an Ordinary or Special Council Meeting.

Chairperson

The Chairperson may be a Councillor or other member of the Advisory Committee determined by the members' majority vote.

In the event the Chairperson is unable to attend a meeting, the Chairperson shall nominate an acting chair for that meeting.

QUORUM

The quorum for the Advisory Committee shall be half the number of members of the Committee, plus one.

MEETINGS

The Advisory Committee will meet a minimum of four (4) times per annum. A schedule of committee meetings will be developed and agreed to by the members and additional meetings shall be convened at the discretion of Council. If a voting member is absent for two consecutive meetings, the Chairperson will write to that member seeking an explanation on why they should remain on the Committee.

The meetings will be an opportunity for Councillors to interact with the Group and receive views and opinions on matters relevant to the Committee. Meetings shall be Chaired by one of the Committee members.

Council staff are not permitted to vote or move or second recommendations but can contribute advice during discussions on any subject.

ROLES AND RESPONSIBILITIES

The roles and responsibilities of the Advisory Committee are to:

- provide Council with information and advice with respect to the views and concerns of all users and groups that use the facilities
- provide Council with a key link between the community, users and groups, and other community interest groups
- provide advice and recommendations to help inform Council's decision-making regarding services and policies related to the facilities, and
- assist Council to distribute information about relevant decisions to reach the targeted users and groups, and other community groups.

ADMINISTRATIVE SUPPORT

Katherine Town Council will provide administrative support to the Committee by way of distributing the Notice of Meetings, creating, and circulating to the members an agenda, taking the minutes of each meeting, circulating to members the minutes of each meeting, writing an agenda report, and attaching the Committee minutes and including recommendations made by the Committee to Council for inclusion in the Ordinary Council Meeting Agenda.

Katherine Town Council staff will provide appropriate advice and administrative support to assist the Committee to meet its obligations.

REPORTING TO COUNCIL

Following each meeting, the Advisory Committee will provide a report of the meeting to Council with its guidance and/or make recommendations to Council.

The minutes of each committee meeting shall be attached to an agenda report to be dealt with accordingly at the Ordinary Council Meeting following the Committee meeting.

3 ASSOCIATED POLICIES/DOCUMENTS

Advisory Committee policy

Privacy policy

Confidential Information policy

Revision History

Version	Approval date	Details of change	Responsible officer
1	22 November 2022	Created	Director, Infrastructure and Environment



COUNCIL POLICY

ADVISORY COMMITTEE POLICY

Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director, Corporate Services		
Approval Date:	27/09/2022	Next Review:	1 September 2026
Records Number:	169788	Council/CEO Decision:	Council
Legislation Reference:	Section 82 of the <i>Local Government Act 2019</i>		

1 PURPOSE

Katherine Town Council encourages input from the community about its services, operations and facilities. Council Advisory Committees are one way for the community to provide input or advice to Council on a specific topic or the strategic management of a facility on an ongoing basis.

The purpose of this policy is to ensure consistency across the formation and operation of Council Advisory Committees.

2 SCOPE

This policy applies to all elected members, employees and community members who are appointed to or involved in Council's Advisory Committees established from time to time by resolution of Council.

3 DEFINITIONS

Advisory committee means a group of suitably experienced people appointed to give considered advice, recommendations in connection with Council business, established by resolution in accordance with section 82 of the *Local Government Act 2019*.

Committee member means an individual or organisation represented by a delegated person who is appointed for the term of the Advisory Committee.

Council has adopted an Advisory Committee Policy to ensure that consistent practice is followed for the establishment, operation and administration of Advisory Committees.

Advisory Committees are appointed to provide regular advice and information to Council on specific subjects of interest to the community and Council. They promote the awareness of a specific topic within Council and the community, advise Council on current and emerging issues, provide a process for input into the planning and provision of services and facilities and a process for feedback from Council to the community.

ESTABLISHMENT OF ADVISORY COMMITTEES

Council may appoint an Advisory Committee to address a specific topic or the strategic management of a facility for a maximum term that is equal to the current term of Council.

An Advisory Committee must be appointed in accordance with Section 82 of the *Local Government Act 2019* and:

- may only be appointed by Council resolution
- may include in its members persons who are not Councillors, and
- must have terms of reference, approved by council resolution, that set out its membership and functions.

Subject to any resolution to the contrary, if an Advisory Committee is appointed for a particular purpose or for a limited time, the Advisory Committee is abolished and appointment of members to the Advisory Committee is terminated upon the fulfilment of that purpose or the expiration of that time.

ADVISORY COMMITTEE MEMBERSHIP

Committee members will be representative of the diversity of needs and issues relating to the specific topic of the Committee and will include Councillors and members of the community (both individual members and/or member organisations). Members may also include representatives from relevant State or Federal Government agencies, other Local Governments, professional or industry bodies or other parties as determined by Council.

Organisations, agency, professional or industry bodies represented on the Advisory Committee may nominate one (1) delegate from the organisation they are representing.

The Chairperson and Deputy Chairperson, of an Advisory Committee may be a Councillor or another member of the Advisory Committee as selected by the members' majority vote.

Each year on the twelve-month anniversary of the establishment of an Advisory Committee, Council may resolve to provide the opportunity to rotate the existing members (including Councillor/s) of that Advisory Committee with other Councillor/s and members.

The membership of an Advisory Committee will be as stated in the Advisory Committee Terms of Reference.

The external membership selection process for an Advisory Committee will include an Expressions of Interest sought through a range of channels as decided by the Mayor, Councillors, Chief Executive Officer or relevant Director.

Committee members will be approved through a Council resolution at an Ordinary Meeting of Council.

The Committee may co-opt additional members on a temporary basis for specific matters.

AUTHORITY

An Advisory Committee is a consultative Committee to Council that is designed to discuss key issues, engage with the community and make recommendations to Council as it pertains to the stated purpose of the Advisory Committee.

An Advisory Committee and members of the Committee may provide input on a specific topic or the strategic management of a facility, but it does not hold decision making powers concerning the operations of Council, nor can it commit Council resources or be delegated any powers.

MEMBER ROLES AND RESPONSIBILITIES

The following roles and responsibilities are conferred to each member of an Advisory Committee:

- all members are responsible for ensuring the Advisory Committee Terms of Reference and this Policy are adhered to, and
- all members of an Advisory Committee must ensure there is no conflict or possible conflict between the member's private interests and the honest performance of the member's role of advising or making a recommendation to Council.

A member of an Advisory Committee will not:

- improperly use information acquired as a member of the Advisory Committee to gain, directly or indirectly, a financial advantage for that person or someone else
- improperly use information acquired as a member of the Advisory Committee to damage Council's reputation
- release information that the member knows or should reasonably know is information that is confidential to Council
- release information that the member knows or should reasonably know is information that Council wishes to keep confidential
- make public or media comment on behalf of Council, unless the Member is authorised in accordance with Council's media policy.

OPERATION AND ADMINISTRATION

The Director of the relevant Directorate, or nominee, will provide appropriate advice and administrative support to assist all Advisory Committees to meet their obligations. Meeting administration and protocols for an Advisory Committee will be in accordance with the requirements of the *Local Government Act 2019* and as stated in the Terms of Reference for the Advisory Committee.

The following key meeting protocols must be adhered to for each Advisory Committee meeting:

- a quorum for an Advisory Committee meeting shall be half the number of members of the Committee plus one
- the Chairperson will preside at an Advisory Committee meeting. However, if the Chairperson is absent or unavailable to preside, a member of the Advisory Committee chosen by the members present at the Advisory Committee meeting will preside
- a non-member may attend an Advisory Committee meeting as an observer only
- a member of an Advisory Committee (whether or not they are a Councillor) may vote on business before the Advisory Committee except Council employees, who are not allowed to Move, Second or Vote on recommendations, and
- recommendations of Advisory Committees will be by majority voting of members only.

An Advisory Committee must determine the dates, times and places for its meetings, however, must meet a minimum of four (4) times per year or as otherwise deemed necessary.

Minutes of each Advisory Committee meeting will be submitted to the next Ordinary Meeting of Council and will be publicly available unless Council has exempted the Advisory Committee to keep minutes of its proceedings in accordance with Council's Privacy Policy or Confidential Information Policy.

ADVISORY COMMITTEE POLICY

If any committee member is absent for three (3) consecutive meetings without having obtained leave of absence from the Committee, the member's continued membership of that Committee will be referred to Council for determination.

REMUNERATION

External Advisory Committee Members do not receive any form of remuneration except the external independent members on the Audit and Risk Management Committee or as approved by Council resolution.

AUDIT AND RISK MANAGEMENT COMMITTEE

Council's Audit and Risk Management Committee is a special advisory committee established by Council under Part 5.3 of the *Local Government Act 2019*. The role of the Committee is to:

- monitor and review the integrity of Council's financial management
- to monitor and review internal controls
- to make recommendations to Council about financial management, audit and risk matters.

The members of the Audit and Risk Management Committee may consist of, or include persons who are not members of the council. However, the chairperson must not be an elected member of the Council or a member of the Council's staff.

5 ASSOCIATED POLICIES/DOCUMENTS

Privacy policy

Confidential Information policy

6 REFERENCES AND RELATED LEGISLATION

Local Government Act 2019

Revision History

Version	Approval date	Details of change	Responsible officer
1	27/09/2022	Created	Director, Corporate Services

6.2 GENERAL UPDATE - SHOWGROUNDS, KATHERINE TOWN COUNCIL - 28 AUGUST 2024

Author: Ianna Lalim, Administration Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

1. That the Showgrounds Advisory Committee receive and note:
 - a. The report containing major changes and challenges to the Showgrounds since its last meeting 2 May 2023.
 - b. The report containing Council publications for the new financial year 2024/2025 including its Municipal Plan and Fees and Charges.
 - c. The report of Council's recently launched platforms aimed at promoting community engagement and providing information about its facilities, including the Showgrounds.
2. That the Committee support the proposal submitted by ASHS (Australian Stock Horse Society) for a new commentary box and storage shed to be installed at the Showgrounds Campdraft arena (submitted for CBF grant).

Purpose of Report

To provide the Committee with an update about matters concerning the Showgrounds as unfolded since the Committee's last meeting 2 May 2023.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.2 Improve participation in user advisory groups and improve coordination of these groups on Council land.

Municipal Plan

1.5.5.2 Promote Katherine Life as a resource for people considering investing and living in Katherine

3.1.2.2 Work with all users to ensure maximum utilisation of facilities

Background

During The Ordinary Meeting of Council held on 27 August 2024 the membership nominations of Leanne Bugg (AFLNT) and Annabelle Keith (Katherine Rope and Barrel Club Inc) were approved. This is the first Showgrounds Advisory Committee meeting welcoming these members and the first held since 2 May 2023.

In the period since several developments have occurred at the Showgrounds, we have entered a new Financial Year, and Council has launched three platforms to promote community engagement and provide information: including about the Showgrounds facilities.

Particularly, this month ASHS approached Council with a proposal for a new commentary box and storage shed at the Showgrounds campdraft arena. ASHS are submitting this proposal in application for CBF grant funding with a letter of support from the Mayor.

Discussion

Showgrounds Major Updates and Challenges

Conservation Efforts for Finch Nesting Habitat

In December 2023 Council received correspondence advising that the Showgrounds parking/drain area acts as a habitat for multiple rare birds, particularly finch species. After Christmas last year a fence was installed to discourage activities that might threaten the birds and mowing has been restricted to the dry season.

During the 2024 Katherine Show this area was opened up to allow accessibility for the event, and with the wet season approaching (understood as the main breeding time for these species) actions to protect the bird breeding area are being revised.

New Years Storm Emergency Works

Following the New Year's storm, emergency works were necessary at various facilities including the Showgrounds – reports include major arboreal works, damage to the racecourse barrier and the Buntine Pavilion Roller doors. Multiple large trees at the hill overlooking the rodeo arena were removed due to damage or having fallen down during the storm.

Installation of New Bore

Prior to 2024's dry season the Showgrounds 'big bore' lost function. This bore was responsible for irrigation of multiple areas of the Showgrounds and particularly the AFL Oval. In April a new bore was drilled and capped, later the bore was re-equipped and connected again to the AFL Oval. This bore is connected to the Rotary area lawns and will soon provide irrigation to the Polo field.

The period during installation proved challenging, especially since AFL was in season, with several methods attempted for manually irrigating the AFL Oval.

Fires

Numerous Fires occurred at the Showgrounds during this period and notably the racecourse centre was burned preceding the 2024 Katherine Show.

Vandalism

Along with other Council facilities the Showgrounds experienced multiple counts of vandalism. This includes holes cut into the front fence, attempted break-ins, and damage caused to ablution blocks – particularly the Campdraft toilet block. The door locks at this facility have been repaired multiple times, cubicle doors torn down and replaced, with breakages of other appliances.

Fence upgrade

Sections of the front fence were replaced in July 2024, and as per the action update, a request for quote has been sent out to replace a substantial section of fence spanning from Murphy Street entrance to the Katherine Country Club border.

Demolition of Parks and Wildlife Pavilion

In July 2024 the Department of Lands and Planning organised demolition of the Parks and Wildlife Pavilion, including concrete foundation, due to severe structural damage. This removal occurred just before the 2024 Katherine Show and the dirt exposed was incorporated as a scarecrow patch during the event. This area is still bare, but irrigation has been installed to encourage lawn growth to match the Oval spectator surrounds.

Katherine Town Council publications released for the new Financial Year 2024/2025

Municipal Plan 2024/2024

Katherine Town Council's action plan on the services, programs, events, facilities, and infrastructure Council will deliver and maintain for the community in 2024/2025. This plan also contains Council's annual budget.

https://www.katherine.nt.gov.au/Profiles/katherine/Assets/ClientData/Documents/Municipal_Plan/Municipal_Plan_2024_2025.pdf

[pal Plan 2024-25 WEB.pdf](#)

Fees and Charges 2024/2025

<https://www.katherine.nt.gov.au/documents/561/fees-and-charges-20242025>

Engagement and Informational Platforms – Launched 2024

Your Say Katherine

It's here that you can have your say on Council projects affecting our community. Give us feedback or share your knowledge and experiences. Your voice is important to help us make better decisions.

<https://www.yoursaykatherine.com.au/>

Katherine Life

Council have created this interactive tool to streamline essential information for new residents.

<https://katherinelife-liveability.bubbles.orbviz.com/public/custom-71ac567025a049fb9aa3610c9d5588c5>

Know Your Council

<https://ktc-2023-24.bubbles.orbviz.com/public/sa-500c3da920484364/Infrastructure%20and%20Environment>

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

6.3 RESERVE MASTER PLAN - KATHERINE SHOWGROUND AND MULTI-PURPOSE CENTRE

Author: Ianna Lalim, Administration Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: 1. Katherine Show Grounds Reserve Master Plan - Final - 2018 - 6 October 2018 [6.3.1 - 20 pages]
2. Site Plan - Ashford Group Architects - Katherine Showgrounds Masterplan - 4 Apr 2019 [6.3.2 - 8 pages]

Officer Recommendation

1. That the Showgrounds Advisory Committee receive and note the Katherine Town Council Master Plan for the Katherine Showgrounds and Multi-Purpose Centre – Draft V1.
2. That the Committee confirm their approval of the Master Plan draft for Council's review.

Purpose of Report

To request that the Showgrounds Advisory Committee review and confirm their approval of the Master Plan for the Katherine Showgrounds and Multi-Purpose Centre – Draft V1.

Strategic Plan

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.3 Develop key sporting infrastructure such as an all-weather/multipurpose sports arena.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

3.2.1 Craft Katherine's personality and identity by playing to our strengths.

4. GROWTH AND SUSTAINABILITY - 4.1 Better Infrastructure - Identify infrastructure in need of upgrading, potential for new infrastructure, and develop long-term plans to anticipate opportunities for better infrastructure.

4.1.3 Review Council's available land to consider potential utilisation opportunities.

4.1.4 Investigate an all-weather multipurpose facility.

Municipal Plan

2.1.2.1 Assess the condition of public amenities throughout Katherine and implement remediation where required

2.2.1.1 Secure funding for the Katherine Sports Precinct expansion to include AFL field, Conference and Evacuation centre, improved gym facilities and undercover sports courts

2.2.3.1 Provided a continually developing calendar of free and accessible community events that cater for our diverse community

3.1.2.1 Ensure conformance with advisory committee Terms of Reference requirements

3.1.2.2 Work with all users to ensure maximum utilisation of facilities

3.1.3.1 Incorporate indoor sports facilities in the design of the proposed multipurpose sports and recreation precinct

4.1.4.1 Funding for the multipurpose sport and recreation precinct expansion to include AFL field, conference and evacuation centre, improved gym facilities and undercover sports courts

Background

The 2021 Master Plan was developed with community members, user groups – sporting, show, and event –

the Committee and Council, and is part of the larger Katherine Town Council Sport and Recreation Master Plan. It is intended to guide strategic planning to allow optimal use of the Showgrounds as a Precinct of recreational, cultural, and sporting activities.

Discussion

The Showgrounds Advisory Committee is requested to confirm their approval of the 2021 Master Plan draft to advise Council on this vision for the Showgrounds as a Precinct.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



Acknowledgement

This document was compiled by Sharyn Innes Consultancies Pty Ltd with the assistance of the Katherine community, Katherine Town Council staff, information from various Government Departments and reports.

Information in the plan was sourced through User groups surveys, face to face meetings, community meetings and records of minutes of meetings. Assistance with costs were gained through the Katherine Town Council, through contractors, specialist consultants and the services of a quantity surveyor.

We thank all the various groups and individuals who had input into this document for their time, their contribution and input.

Sharyn Innes

Contents

1	The purpose of the Katherine Show Grounds and Multipurpose Centre (the Precinct) Master Plan.....	4
2	The Katherine Show Grounds and Multipurpose Centre Vision.....	4
3	Ownership.....	5
4	History.....	5
5	Sports and Active Recreation Master Plan	5
6	General Information	6
7	Status of Current Infrastructure.....	7
8	Katherine Demographics.....	10
9	Community Usage of The Precinct.....	11
10	Improvements and Future Infrastructure requirements.....	13
11	Proposed Improvement and Capital Works Program.....	14
12	Individual Group Priorities	18
13	Project Management	19

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN**1 The purpose of the Katherine Show Grounds and Multipurpose Centre Master Plan**

The Katherine Show Grounds and Multi Purpose Centre Master Plan (the Master Plan) has been developed, in conjunction with the Katherine Town Council (The Council), sporting groups, Katherine and District Show Society (KDSS), event and attraction organisers, and interested community members. Aspects of the Master Plan have been under discussion for several years through the Katherine Show Grounds and Multipurpose Centre Advisory Committee (Advisory Committee). This Master Plan pulls the various consultations with Katherine Show Grounds and Multipurpose Centre (the Precinct) interest groups and the work of several consultancies together in one document.

This Master Plan forms part of the Katherine Town Council Sport and Recreation Master Plan which covers three key sporting and recreation precincts under the ownership or management of the Katherine Town Council.

These documents will guide The Council in its forward planning to maximise use of the Precinct for formal sporting facilities, for active recreation facilities, for cultural activities, for major events and general community use.

2 The Katherine Show Grounds and Multipurpose Centre Vision

Several workshops have been held and in May 2016 a vision was determined along with Positioning and Mission Statements for the Precinct.

The Purpose of the Katherine Show Grounds and Multipurpose Centre (the Precinct) is:

“The Katherine Show Grounds and Multipurpose Centre is a versatile, affordable multipurpose community facility which enables the facilitation of a wide range of local and regional events”

The Katherine Town Council (the Council) and the Katherine Community will achieve this vision by providing a quality community facility which:

- Is flexible and attractive for a wide range of sporting organisations, community events and recreational activities
- Provides a quality venue for our Show, our community and cultural events
- The User Groups and the Council working together for the common good
- Is affordable for our primary User Groups
- Has a wide range of sporting and recreational facilities
- Can generate funding from a range of sources to invest in the facilities
- Is created through joint investment in infrastructure and facilities
- Is marketed to our wider community as an enjoyable location to have an event.

A possible positioning statement is:

- The Katherine Show Grounds and Multipurpose Centre is the sporting, social and recreational heart of the Katherine Region.

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

3 Ownership

The Council is the freehold owner of the Katherine Show Grounds and Multipurpose Centre (the Precinct). As such, is responsible to the community for the development and maintenance of the Precinct. The Council consults with User Groups of the Precinct through the Katherine Show Grounds and Multipurpose Centre User Advisory Group (Advisory Group) which meets on a bi-monthly basis. This consultation provides comment to Council on the Precinct's development and maintenance. The Precinct is in Katherine South and is the Katherine community hub for a wide range of event, sporting and cultural activities.

4 History

4.1 Overview of development of the grounds

The Precinct first came into being as a Show Grounds in the late 1960's. Since that time the Precinct has been slowly developed with new infrastructure being constructed as funding became available. Much of the infrastructure was developed through partnerships between the Council, Government and community organisations working together with a common aim. Funding of projects is often sought by the User Groups as well as Council.

There are currently nine primary User Groups who utilise the facilities and the grounds of the Precinct, some use the grounds on a daily basis others two or three times a week and others utilise the facility several times a year for major events.

The Precinct has developed into a multipurpose facility which caters for a range of sports, voluntary organisations, community events and the general recreation needs of Katherine and its regional community.



5 Sports and Active Recreation Master Plan

The Sports and Active Recreation Master Plan (the Plan) recommends the sharing of sporting and recreation facilities across multiple sports and for multiple users. The Plan also recommends on page 36, that the preparation of Strategic Master Plans are required for Multi-Use Precincts and highlights the Katherine Show Grounds as one of those Precincts. The Katherine Show Grounds and Multipurpose Centre Master Plan, when implemented, will ensure there is good multi-use access to the site, shared car parking, dedicated areas for sporting activity, cultural events, informal activity areas and that core infrastructure is shared, ie the new rodeo and camp draft arenas which can be used for a number of different equestrian and dog competition activities.

The Precinct is a multipurpose facility which caters for a wide range of sports, recreational and cultural pursuits and is home to a wide range of User Groups who encourage community and individual participation in recreational and cultural pursuits.

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

6 General Information

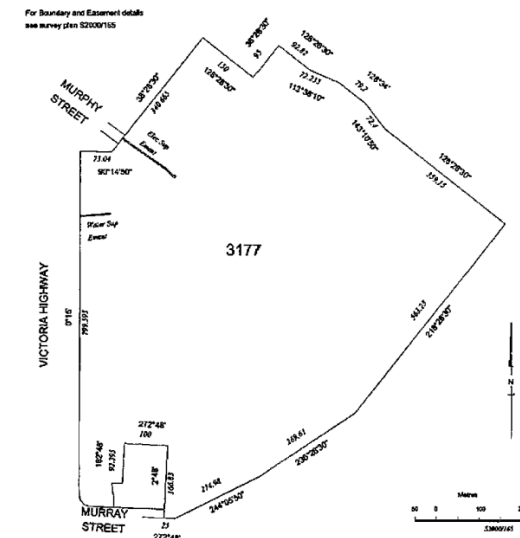
6.1 Overview

The Precinct is located on Lot 3177, Town of Katherine and comprises 70 hectares 3300 square meters of land within the parcel. The parcel is owned freehold by the Katherine Town Council.

The zoning is Organised Recreation (OR) and all uses comply with that zoning. The land is located on the Victoria Highway approximately 2km from the town centre and is in the heart of the Katherine South community. It is within a short walking distance for most of the Katherine South community including the Katherine South Primary School. The boundaries fronts on to the Victoria Highway, parts of Katherine Country Club and adjacent commercial properties. The boundary is partially fenced.

There are two easements on the site to allow for the supply of Power and Water. These easements do not constrain the general development of spaces on the parcel of land.

The site's development is constrained due to the Precinct's location within the Katherine Flood Plain. All infrastructure development takes this flood constraint into consideration.



6.2 Access

There are two access roads to the Precinct being the Murphy Street, Victoria Highway entrance and the back entrance off of Murray Street. Recently the design of accesses has been reviewed by Tonkin and Associates who have redesigned the heavy vehicle access requirements. This review will result in all heavy vehicles accessing the site from Murray Street and driving around the far boundary of the race track and accessing the rodeo and camp draft area.

The result of this rerouting has three key benefits:

- Improved pedestrian and vehicle safety during major events with the separation of traffic
- Increased access to the far side of the track opening opportunities for potential user groups and other uses
- Ability for separation between horses and livestock and pedestrians during major events.

A pedestrian access exists with an entry booth on the Victoria Highway access providing controlled access during major events such as the Katherine Show and Territory Day.

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN**6.3 Management**

The Council manages the maintenance and works on the ground including landscaping, general repairs, irrigation and the booking of the site for events. The Advisory Committee meets six times per year to advise Council on the operation of the Precinct and its future development.

User Groups contact the Council direct for day to day maintenance issues which ensures a quick response to maintenance issues which poses a risk to the public and User Groups. Longer term maintenance is planned on a regular basis to address infrastructure issues. Occasional events organisers contact the Council direct to arrange bookings for use of the grounds or facilities.

7 Status of Current Infrastructure

There are 22 buildings on the site varying from the grandstand to pavilions and ablution blocks. In addition there are horse/cattle holding pens, a sewerage pump station, a drum enclosure, a bus shelter, a model aero club airstrip, animal show pens, horse stables and a rodeo arena and associated areas. Other infrastructure includes two bores and associated pumps, 2350 meters of irrigation, plus electrical services and distribution boards. A new pavilion for the Turf Club has recently been completed.

The current infrastructure varies in age greatly with some infrastructure being in place for over thirty years and some infrastructure has just been constructed. Replacements of some of the older buildings will have to start occurring systematically from around 2022. The replacement value for the building infrastructure is valued at \$4,783,400 and improvements valued at \$686,600. ⁱ

**7.1 Power**

Main power access is off of the Victoria Highway to the main switchboard. Power is distributed to a number of switchboards, pillars, lights and light poles. The power facilities including pillar boxes were upgraded a number of years ago with the assistance of the Northern Territory Government. As new infrastructure is installed the total requirements of the site will need to be reassessed, particularly where air-conditioning and additional tower lighting is required.

7.2 Water

The site is well serviced through both town reticulated water and two bores. One bore is located near the old Secretary's Office and the other near the Rodeo Ground. These provide ample water for irrigation purposes. They are bore numbers RN020 188 and RN004 881. There are reticulated water supplies to all key areas. When a new oval comes on-line the water usage at the Precinct will need to be reassessed to determine if an extra allocation from the Tindal aquifer is required. If it is determined that water is required that water will need to be "traded" before the development commences.

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN**7.3 Sewerage and Septics**

There is one sewerage pump station located near the existing Rodeo Ground. This station services all the ablution blocks and the various facilities. When toilets and showers are built in the proposed camp ground on the southern side of the racing track, negotiations will need to occur with PWC regarding the utilisation of a septic system for this area due to the distance from the sewerage pump station. When the new oval is constructed there will need to be a further pump station to cater for the facility's requirements.

7.4 Fire Services

There is a system of hydrants and fire hose reels to the site. When a new oval is developed the hydrant lines and fire hoses systems will have to be extended. Normal fire requirements are covered in all areas.

7.5 Site drainage

The site has a number of low lying areas which have poor drainage during heavy rain events. These areas do present constraints to the usage of the land currently. During the life of this plan the drainage of the site will be addressed and additional drainage systems developed to assist with the development of some of the areas within the Precinct.

A detailed survey of the site will be required, identification of problem soils and drainage areas, development of solutions so that all year round use for all major user areas. The storm water drainage system will need to flow into the open drainage system of Katherine or alternative there will need to be the creation of a drainage water feature on the site or on adjacent sites ie, Katherine Country Club.

The area between the Race Course and the Katherine Country Club and the area between the Race Course and the Motor Sports area and the area notated as future sports over will need good hydrology design to assist with long term drainage and soil improvement.

7.6 Facilities Status

There are a range of facilities which are available for sporting and recreational groups or individual bookings including:

<ul style="list-style-type: none"> Grandstand and change rooms with offices above 	Offices used by KDSS throughout the year Change rooms used most days during the dry season and Wednesday nights during the wet season Grandstand is used for a wide range of events and sporting fixtures
<ul style="list-style-type: none"> Jim Jackson Race Course 	Used for Race Day and for equestrian groups for exercising horses
<ul style="list-style-type: none"> Stuart Memorial Hall 	Scouts home location used two night each week for the full year and for hire for other events throughout the year including the Show
<ul style="list-style-type: none"> Horse stalls and stables 	Used during the Show, equestrian events and during Turf Club events A resting location for horse during transport

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

	Holding area for horses during training sessions
	Rodeo and camp draft events and at various times per year
• Rodeo and Campdraft arenas	By equestrian groups and individuals for small events, for exercise and for equestrian training sessions
• Model air plane landing ground	Events most weekends and for practice flights and testing during the week
• Parks and Wildlife Pavilion	Use during Show Week and some conferences and events
• Burt Nixon Pavilion	Show Week and some conferences and events
	Use Saturdays and every week night during the dry for AFL fixtures and training, used during the wet for training and fixtures.
• Football Oval/Show arena with lights	Used during Show week as the main arena for a wide range of events over a five day period
• Buntine Pavilion	Show Week plus hire for events during the year
• Turf Club Pavilion (new)	Race Day event and proposed future regular usage by community groups
• Norforce Pavilion	Show Week for displays
	Martial Arts Training Group every afternoon and evening of the week year round
• Cattle Yards	Show Week
• Polo Cross field	Show week and several fixtures during the season, used for training and excise for equestrian events
• Ablution Blocks in various locations	Five ablution blocks servicing areas of the oval and rodeo arenas
• Transport and Works Display shed	Show Week and for storage at particular times
• Rotary food hall area	Show week, Race day events and larger conferences
• Equestrian Shed storage facility	Used throughout the year

7.7 Buildings on sites vary

The buildings on-site vary in their condition from new to very old. Additional works on a number of the sheds and pavilions is required to bring them up to a standard which will ensure that the buildings usable life is extended. These works are noted in the Section 12 and vary from painting to recladding buildings. The Agricultural display area needs the cladding reaffixed or replaced. The covered enclose verandah between the needlework and agriculture pavilion needs the lattice work removed and replaced.

Ablution blocks vary in their condition and minor works are required on several of the ablution blocks to bring those blocks up to an acceptable standard. These works including painting, new fixtures including hand driers and tap ware.

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN**7.8 Vehicle Parking****7.8.1 Parking Issues**

There are few formal internal parking areas with the Precinct. Parking for patrons is generally outside the fence line of the Precinct on the Victoria Highway side of the site. This can be highly unstructured during some events. This parking requires a simple effective Traffic Management Plan.

Large vehicle parking is made available within the site during events. Groups such as the Show Guild, equestrian participants and vendors have designated areas for parking with movements during events restricted to ensure public safety.

A separate consultancy has assessed the external parking issues adjacent the Victorian Highway. Solutions and signage to direct patrons and participants will need to be considered and installed. Once this consultancy is finalised the solutions will need to be implemented.

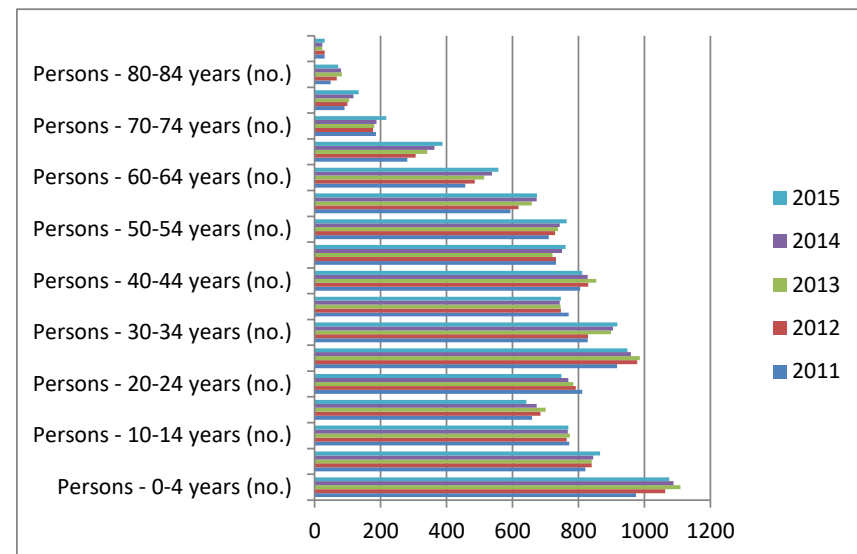
7.9 Environmental Issues

Due to years of hot burning and clear felling the soils are in potentially poor condition in several of the unused areas. To assist with improving the biodiversity of the site, the Council, in conjunction, with the Katherine Country Club (funded through the Green Future Fund) have planted over 600 trees on the site and removed many of the weed infestations. These plantings have assisted in improving the general ambience of the site in specific areas. The plantings have been planned around future infrastructure improvements to ensure that strands of shade trees will in place once new venues are developed.

The issue of the Turf Club race track remediation will have to be addressed. The track has been treated with sump oil and planning needs to be put in place to look at the regeneration and replacement of the track over the next ten years. This program is not covered in this Master Plan as a separate environmental consultancy will need to make recommendations on the remediation of the track.

8 Katherine Demographics

The population within the Katherine Town Boundary area was stated to be 11,188 people in 2015 (Statistical data Katherine Town Council, LGA Region, ABS period 2015). ABS stated that 25.5% of the Katherine LGA is Indigenous. The LGA has an average median age of 32.3 years which is seven years below the average median age in Australia Katherine is the service centre for over 24,000 people.



2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

There are about 800 more males than females. The demographics indicate that the groups of ages are quite stable overall with the 5 -15 cohort being incredibly stable over the past five years. The town and region has a higher than normal percentage of people who engage in sport and with new sports and activities being introduced every year.

9 Community Usage of the precinct

9.1 Overview

The Precinct caters for a wide range of community groups within Katherine and Katherine region area. It is truly a Multipurpose Centre which caters for a diverse range of User Groups both casual and permanent.

Users for the Precinct include sporting and community groups from Katherine and the Greater Victoria Daly Regional Council Area and from the Roper Gulf Regional Council area. Regional football groups utilise the AFL Oval for a range of fixtures. The Show attract vendors, displays, participants and visitors from the wider Katherine Region catchment area as well as from across the Territory and interstate.

9.2 Current User Groups

The User Groups listed below use the Precinct consistently. Some organisations and individuals on a daily bases, some several times a week, some monthly, some occasionally and several on a yearly basis for major events.

Regular User Groups	Activities level
<ul style="list-style-type: none"> AFL 	<ul style="list-style-type: none"> Training nights, Saturday fixtures, regional teams and visitors to matches The average match attracts between 300 – 400 people, plus teams and support personnel
<ul style="list-style-type: none"> Camp draft events Katherine and District Show Society 	<ul style="list-style-type: none"> Three times per year with the potential for expansion Headquarters and offices of the Show Society Fundraising events Yearly Show event lasting seven days with preparation
<ul style="list-style-type: none"> Model Airplanes Scouts Rodeo 	<ul style="list-style-type: none"> Weekly use during the day for practice and on weekend for Club events Twice weekly and several weekends per year Three times a year currently, potential for expansion
<ul style="list-style-type: none"> Barrel and Roping Group Polocrosse 	<ul style="list-style-type: none"> During the Show and for training and horse strengthening During the Show and casual use
<ul style="list-style-type: none"> Blue Eagle Fitness Group NT Western Riding 	<ul style="list-style-type: none"> Five afternoons and nights each week year round Four events a year and Show participation Practice and training sessions
<ul style="list-style-type: none"> Katherine Horse and Pony Club 	<ul style="list-style-type: none"> Multiple events per year and show participation

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

• Australian Quarter Horse Association	• Multiple events per year and show participation
	• Practice and training sessions
• Stock Horse Association	• Multiple events per year and show participation
	• Practice and training sessions
• Defence force camping location	• Utilised as an overnight stay when exercises are held
• Campers with livestock and horses	• Number vary throughout the year, the grounds are used as a resting place between Darwin, Tennant Creek and Alice Springs
• Police Horses	• Overnight and training sessions
• Evacuation Centre	• During major flood events in the Region
• Pound for large animals	• During cyclone events and for animals during transport
Major Community Events	
• Territory Day	• Utilise the oval, grand stand
• Katherine Turf Club	• Race Day and training
• Conventions and special events	• Each year there are weddings, wakes, NLC meetings, seminars and a range of other events held each of these events can have several hundred participants.
	• Wake and exhibition sales also featured in the bookings along with NCL events and the circus.

Source: Surveys of Club and Katherine Town Council booking schedule for 2016 and 2017

In addition to these formal groups there are many residents and family groups who use the Precinct for active recreation pursuits including unstructured activities such as:

- Walking and running
- Walking their pets
- Unstructured football and other sports
- Cycling

The table below is an estimate of visits to the Show Grounds Precinct during the 2016/2017 year with Show figures relating to the 2017 year.

Sporting /Users Groups	2016/17 estimate
Katherine AFL	19540
Camp draft	1730
Katherine and District Show Society during the year	1500
Model airplanes club	3250
Katherine Scouts	2450
Equestrian groups	1240
Polocrosse	660
Blue Eagle Fitness	8550

2018 to 2027 KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

Events

Territory Day	4550
Turf Club	2450
Katherine and District Show Society Show Event 2017	28900
Conferences/weddings/wakes and seminars	10200

Estimated Total	83020
------------------------	--------------

10 Improvements and Future Infrastructure requirements

10.1 Overview

The consultation phase with all User Groups (through the Advisory Meetings, surveys and one on one interviews) who utilise the Precinct indicated a wide array of infrastructure requirements. The infrastructure requirements have been prioritised according to the potential number of User Groups and the ability of the Council or User Groups to undertake the works or source funding.

11 Infrastructure Costs

The estimated infrastructure costs are based on the following figures. The figures are reflective of January 2018 costs and escalations should be built into figures after that year. The services of a Quantity Surveyor or a construction organisation should be gained before projects are committed.

Area	Cost Base
Road Infrastructure	Estimated with the assistance of a local contractor who has worked in the Katherine region for many years. Secondary Road based on \$140,000 per kilometre
Car parks	Based on \$120 per square meter or \$120,00 per 100m2 or per 4 parks including road infrastructure and swale drainage
Oval and other infrastructure	Discussed with specialist design architect and engineers
Building costs	Estimated by a Quantity Surveyor based in high level estimates
Specialist items	Discussions with suppliers and several quotes for specific works

11.1 Funding the Master Plan Projects

Katherine Town Council and the various community and sporting groups could access capital and improvement works funding from a range of sources both within and external to the community. These sources could include:

- Northern Territory Government Community and Sports Grants
- Federal Government Community Development and Sports Grants
- Katherine Town Council maintenance and capital works funding

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

- Sponsorship from businesses and licence Clubs
- Club members volunteer time and fund raising efforts
- Grants through Community Benefits Grants and other sporting, cultural and events grants
- Equipment and time given by business and volunteers for construction of Club venues
- Private Developer partnerships.

The following plans are based on a yearly spend and priorities can be moved according to funding arrangements. Some projects will be over several years due to the finance and grants required, planning implications, contract arrangements and funding payments as construction progresses. Planning, documentation and building approval processes can take between 12 months to 20 months lead in time.

12 Proposed Improvement and Capital Works Program

12.1 Year One Priorities

The following priorities are seen as base level priorities which will have benefits for multiple organisations.

Capital Works and improvements	Estimated Cost
Replacement/relocation of the Rodeo/Equestrian arena and construction of a Campdraft/Equestrian area and bring the Rodeo Ground up to Safety Standard compliance requirements and to create a separate rodeo/camp draft/equestrian area and fenced suitably for dog shows	\$ 420,,000
Improvements to signs both inside the Precinct and external to the Precinct as per the Traffic Management Consultancy requirements	\$ 12,500
Improvements to the Grandstand with the installation of new access stairs, between the seats, which comply	\$ 5,500
Minor upgrades to the amenities blocks including painting, cladding renewal and hand driers, mirrors etc	\$15,000

12.2 Year Two Capital Works

The following works ideally should take place in the second year of the Master Plan depending of funding gained. It is envisaged that a number of User Groups will source some funding through their fund raising and grants to assist with the Capital Works Program.

Capital Works and improvements	Estimated Cost
Ticket entry box at the Murray Street entrance to assist with major events traffic flow	\$ 15,000
Upgrade of lighting to Main Oval	\$ 250,000
Improvements to Turf Pavilion by the Turf Club second stage works, addition of amenities area	\$ 50,000
Improve Security Fencing to perimeter of Precinct – will need several access gates to let patrons in under controls	\$ 30,000

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

Upgrade of several pavilions/sheds to meet User Group requirements including painting internally and externally	\$ 30,000
Initial works to the ring route road near the Campdraft and Rodeo arena	\$ 45,000
Detailed land and soil survey to develop drainage solutions and soil improvement strategies	\$ 17,500

12.3 Year Three Capital Works

The following works ideally should take place in the third year of the Master Plan depending of funding gained. Again is envisaged that a number of these will be joint funded by User Groups, Council and Government.

Capital Works and improvements	Estimated Cost
Formalising the camping area at the back of the Race Track including amenities block with disabled toilet, water supply and barbecues and additional tree plantings	\$ 230,000
Further works to the Turf Pavilion including the installation of a cold room, full lining and additional glazing	\$ 65,000
Resealing of access roads	\$ 18,000
Fencing to enable the movement of horses from one area to another and separated from patrons	\$ 42,000
Design of new oval for AFL along with full cost for venue with lights, irrigation and change rooms and amenities	\$250,000
Construction of the initial phases of the ring route around the race track to bring in road trains and heavy vehicles during events – gravel finish	\$ 90,000
Planning and approvals for the new shade area 12 x 30 with concrete patterned floor	\$ 8,000
Containerised kiosk for rodeo, camp draft, equestrian area including connection to services	\$ 75,000

12.4 Year Four

The following works ideally should take place in the fourth year of the Master Plan depending of funding gained. Again is envisaged that a number of these will be joint funded by User Groups, Council and Government. Construction works for the oval would flow over the dry from one year to the next financial year.

Capital Works and improvements	Estimated Cost
Air conditioning to the Turf Pavilion	\$ 85,000
New shade area 12 x 30 with concrete patterned floor	\$ 220,000
Landscaping and irrigation to rodeo and camping areas to provide additional shade for patrons and animals	\$ 38,000
Initial works on the AFL Oval – civil and land fill	\$1,800,000

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN**12.5 Year Five**

The following works ideally should take place in the fifth year of the Master Plan depending of funding gained. Again is envisaged that a number of these will be joint funded by User Groups, Council and Government. Construction works for the oval would flow over the dry from one year to the next financial year.

Capital Works and improvements	Estimated Cost
Additional works for the new AFL oval	\$ 3,500,000
Extensions to the Turf Pavilion – extended external space	\$ 75,000

12.6 Year Six

The following works ideally should take place in the sixth year of the Master Plan depending of funding gained. Again is envisaged that a number of these will be joint funded by User Groups, Council and Government.

Capital works and improvements	Estimated Cost
Shelters for grandstands	\$ 20,000
Planning and design for shelter over equestrian area	\$25,000

12.7 Year Seven

The following works ideally should take place in the seventh year of the Master Plan depending of funding gained. Again is envisaged that a number of these will be joint funded by User Groups, Council and Government.

Capital Works and improvements	Estimated Cost
Construction of several shaded tier grandstands for equestrian/Campdraft arena	\$28,000
Planning and design for the relocation of the Cattle Sales Yard to the sites	\$ 80,000

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN**12.8 Year Eight**

The following works ideally should take place in the eighth year of the Master Plan depending of funding gained. Again is envisaged that a number of these will be joint funded by User Groups, Council and Government.

Capital Works and improvements	Estimated Cost
Construction of Cattle Sales Yards	\$1,280,000
Additional road infrastructure for access to the cattle yards	\$ 95,000
Documentation of shade for equestrian arena	\$ 20,000

12.9 Year Nine

The following works ideally should take place in the ninth year of the Master Plan depending of funding gained. Again is envisaged that a number of these will be joint funded by User Groups, Council and Government.

Capital Works and improvements	Estimated Cost
Construction of cover for equestrian Campdraft arena	\$850,000

13 Individual Group Priorities

13.1 Katherine Region AFL Clubs

The Precinct is the primary ground in the Katherine Region and teams from Barunga, Beswick, Lajamanu, Kalano, Tindal and others who utilise the oval for fixtures. AFL operate both during the dry and wet season, with the wet season team being part of the Darwin League. The grounds are used every night of the week during the dry season for training, Auskick, the emerging Women's and Girls AFL. Access to an additional oval would enable AFL NT to expand the league and to play side by side games on the weekend. AFL NT in the coming years want to be able to operate additional youth diversionary programs, but currently the oval is in full use. The AFL NT Katherine League recommend the follow facilities are required to expand the sport, run diversionary programs and have multiple fixtures being played on a Friday evening, Saturday and Sunday:

- New competition standard irrigated oval with scoreboard
- Lighting for night games
- Amenities block with change rooms, public toilets, kiosk, storage rooms and small meeting/office space
- Car Parking and ticket box
- Fencing to assist in controlling access during games.

13.2 Katherine Turf Club

The Turf Club pavilion will be continually developed over the next five years to provide a facility which can be used by multiple user groups and the community for events, seminars and a wide range of activities. These improvements have been built into the overall Capital Works program to the Precinct. The Turf Club will raise a considerable portion of the funding and leverage that funding with Government Grants and community sponsorship. Additional works to the Turf Club pavilion include:

- Lining of the Turf Club Pavilion
- Installation of a cool room, bar, store room
- Building of amenities block
- Air Conditioning of the Pavilion
- Installation of bi-fold doors to two sides of the building
- Extension verandahs/shade.

In addition to these works the Turf Club views the following infrastructure as important to improve the operation of their event.

- Access road around the race track to allow overnight camping of large rigs
- Camping ground on the southern side of the race course to enable camping for trainers and their crews during the Turf Club event.

13.3 Katherine and District Show Society (KDSS)

The KDSS have a number of areas they highlighted for infrastructure improvements. Most of the improvements benefit multiple User Groups. These improvements include:

- Relocation and separation of the Rodeo and Campdraft arenas and creation of areas which can be used for multiple equestrian sports and dog trials
- Ticket Box at Murray Street Entrance
- Road resurfacing to improve public safety
- Upgrade of several existing sheds, including painting and recladding

2018 to 2027

KATHERINE SHOW GROUNDS AND MULTIPURPOSE CENTRE MASTER PLAN

- Upgrades to ablution blocks
- Access road behind the race track for improved public safety
- Extra camping facilities for exhibitors, equestrian event and camp draft participants including an ablution block
- Improvements to the access to grandstand
- New shaded function area for food court area.

13.4 Katherine Scout Group

The group operates from the Stuart Memorial Hall on the Precinct. They have been in operation from this location for a number of years. The Scouts often host other scouting groups to Katherine. The Precinct is a great location for them as they learn bush crafts amongst their many other skills. The area to the south of the racing track is an area that, if developed with amenities, could be used as an extended camping area. This would allow them to host scout camping groups in Katherine plus hold Jamborees on the Precinct. Having a large camping area for use would enable them to grow their Group and have adventures in a safe environment. The Katherine Scout Group highlighted the following infrastructure improvements:

- Camping facilities on the southern side of the race track which includes an ablution block, shade area, barbecue and fire pit areas
- Access road to the area (part of the ring route).

13.5 Equestrian Groups

There are a number of equestrian groups which use the Precinct during the year. These groups have been using the Rodeo/ Campdraft area which is not ideal for all equestrian events due to set up and break down of the rodeo barriers. The development of a camp draft and rodeo arenas will assist the various equestrian sports to grow. The Katherine Pony Club have their own grounds close to the Precinct and it is specifically layout out for their events.

The Equestrian Groups represented at the meetings (both Clubs and individuals) indicated the following infrastructure improvements are required over the coming years to ensure the Precinct can cater for the needs of this growing group of users.

- Campdraft arena for multiple use activities including camp draft, horse and rider training, polo crosse horse training and strengthening, and general smaller events
- Raising the height of the fence between the main oval and the warm up area to prevent shying animals from racing on to the oval and to comply with Australian Standards for Equestrian events
- A containerised canteen area which can be located near the new arena areas to assist with fund raising during events
- Shade covers over small grandstands adjacent to the arenas
- Stables at the Campdraft area
- Cover over Equestrian area – 5 meter high clear span 30 meters with judges stand for year round use
- Agistment yards near the equestrian area.

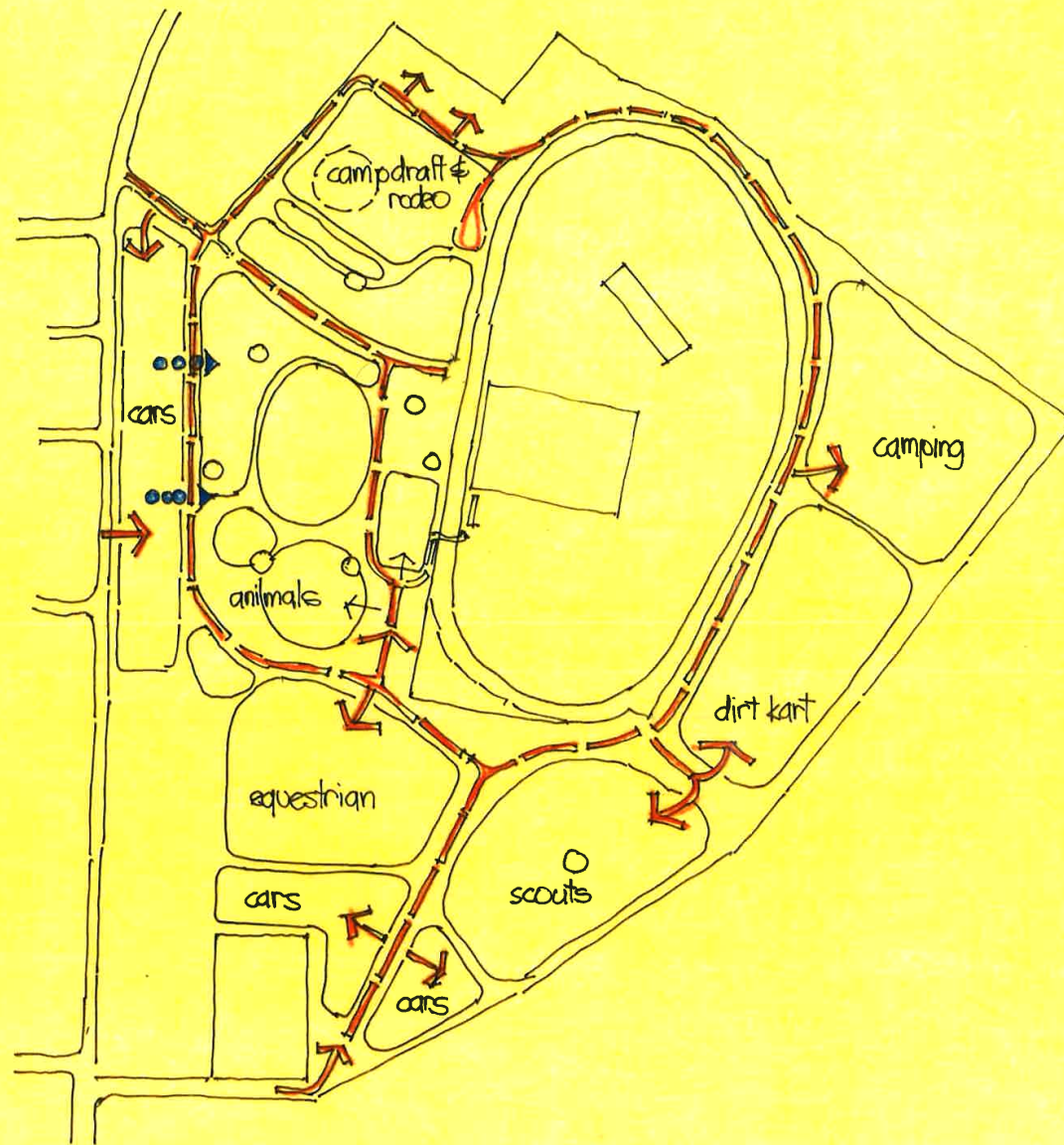
13.6 Other Groups

There are various other groups who utilised the Precinct and their needs are either included within the Master Plan or their facility is of the quality they need so they do not appear in the list of requirements.

14 Project Management

The Katherine Town Council owns the Showgrounds and as such project managers most of the construction on the property. There are specific developments which have been handled by individual Clubs. In such cases, permission to develop, Building Permits and Certificates of Occupancy are on Council records. This process enables Clubs to develop infrastructure which meets their needs, is compliant with the relevant regulations and can maximise community sponsorship and donations. This procedure Council has in place ensures full compliance when the building, facility or structure is handed over to Council. Council is then responsible for the maintenance of the asset in conjunction with the Club. The asset is then gifted to the Council and becomes their asset.





KATHERINE SHOWGROUNDS
MASTER PLAN TRAFFIC
CIRCULATION

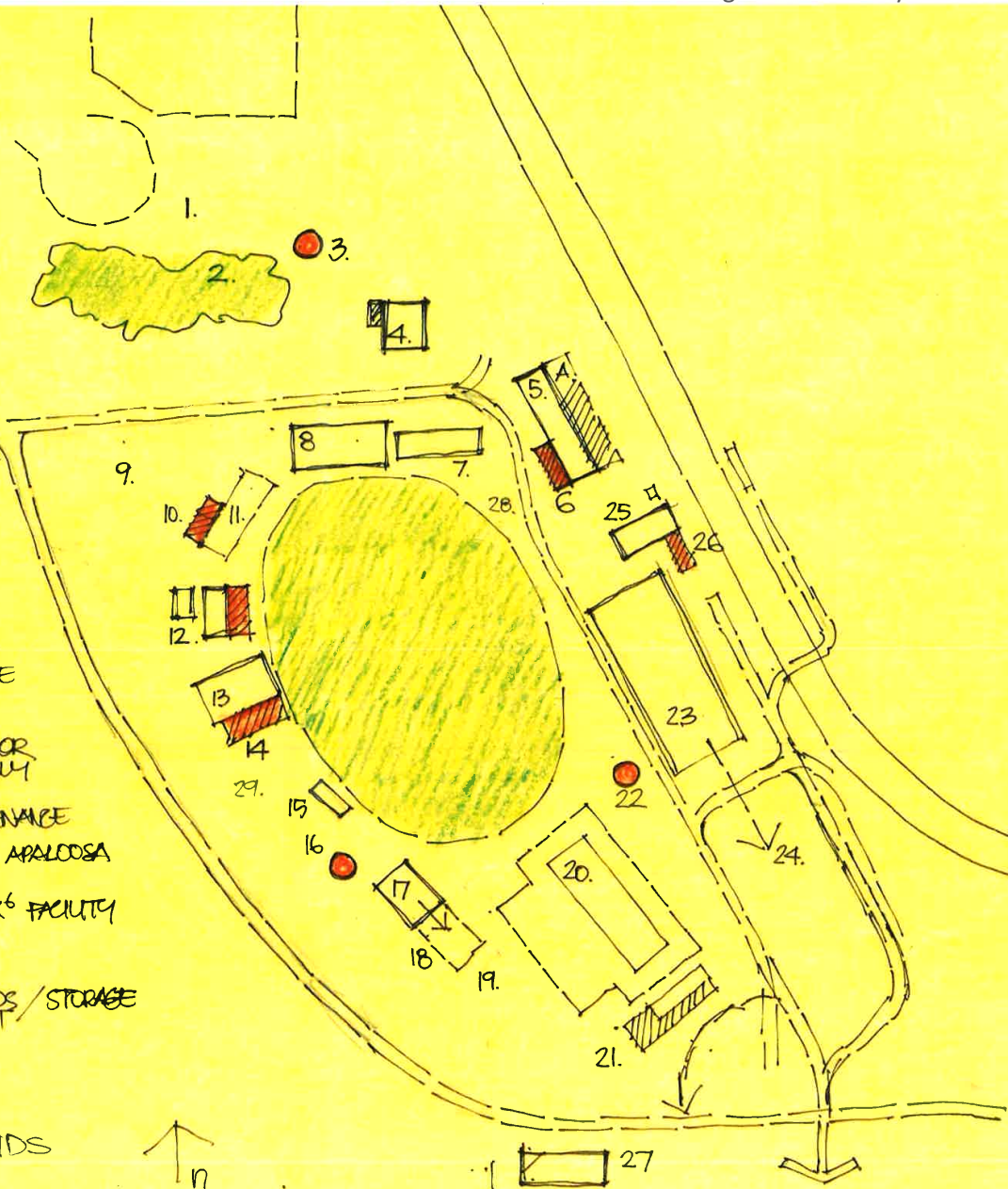


ASHFORD GROUP ARCHITECTS

CONRAD
GARGETT

1. DEVELOP NEW CAMPDRAFT & RODEO FACILITIES YARDS
2. RETAIN SPECTATOR VIEWING MOUNDS
3. POTENTIAL AMENITIES SITE
4. RELOCATE PAVILION MUACI THAI STORAGE OF EQUIPT SHOW WEEK AT 27 TOP FLOOR TO PREVENT FLOODING
5. BUNTING PAVILION
 - A. ADD FUTURE UNDERCOVER VERANDAH.
6. POTENTIAL AMENITIES SITE
7. EXHIBITION PAVILION (TOP FLOOR TO PREVENT OCCASIONAL FLOODING)
8. EXHIBITION PAVILION (FUTURE A/C AS PUBLIC RESPIRE)
9. FOOD COURT OR FUTURE EXHIBITION SPACE
10. POTENTIAL AMENITIES
11. NEW PAVILION FOR AGRIC & HORT BY STRUCTURES HAVE BEACHED THEIR USE BY DATE & FLOOD WHEN GROUNDS ARE WATERED
12. EXHIBITION SPACE / PART-TIME CAMELS CLUB / POTENTIAL AFL CHANGEROOM / AMENITIES FOR AFL POSSIBLE STORE RM FOR CAMELS SPORTS CLUB
13. EXISTING GRANDSTAND REFURBISH CHANGEROOMS / STORE RM. & UPGRADE GANTREEN TO ALIGN FOOD/DRINKS TO BE SOLD.
14. ADDITIONAL CHANGEROOM / TOILETS FOR AFL MATCH DAY INC UMPIRES CHANGEROOM
15. SHOWGROUNDS BAR / WET AREA / SHADE FOR AFL
16. POTENTIAL AMENITIES BLOCK
17. ANIMAL PAVILION ALIGN TO EXTEND OR BUILD NEW SHED FOR PETS. (POSSIBLY RELOCATE 7.)
19. RELOCATE EQUIPT SHED TO MAINTENANCE / COMMUNITY STORAGE SHED
20. EQUESTRIAN ARENA / SHADE WITH APALCOOSA
21. STABLES / FUTURE EXPANSION
22. POTENTIAL AMENITIES UPGRADE EX6 FACILITY
23. YARDS / CATTLE / HORSE STABLES
24. FUTURE YARD EXPANSION
25. TURF CLUB
26. TURF CLUB JOCKEY ROOM / STEWARDS / STORAGE
27. SHOWGROUNDS MAINTENANCE EQUIPT COMMUNITY STORAGE
28. RELOCATE PETS TO 18
29. RELOCATE PARKS SHELTER

KATHERINE SHOWGROUNDS
MASTER PLAN



NOTES
This drawing is copyright and the property of ASHFORD GROUP PTY LTD and must not be copied, used or further disseminated without the written authorisation of ASHFORD GROUP PTY LTD. Any use of this drawing for any purpose other than that for which it was prepared is prohibited. The user of this drawing is advised that the user is responsible for ensuring that the drawing is used in accordance with the relevant legislation and standards. The user is also responsible for ensuring that the drawing is used in accordance with the relevant legislation and standards.



1 PROPOSED MASTERPLAN
1:2500

NOTES
This document is copyright and the property of ASHFORD GROUP PTY LTD and must not be used without written authorisation. ASHFORD GROUP PTY LTD accepts no responsibility for the accuracy or fit of any information resulting from the use or application of the drawings hereon. The user shall be deemed to have accepted the drawings as they are and any discrepancies reported before commencement of any work on the drawings.









7 COMMITTEE MEMBER BUSINESS

8 CLOSURE OF THE MEETING

The next Showgrounds Advisory Committee will be held on XXXEnterDayDateMonthYearXXX.