

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

1. WELCOME

Meeting opened at 5.32pm

In Attendance:

Mayor Clark	KTC Elected Member - Chair
Alderman Gazey	KTC Elected Member - Alternate Chair
Gavin May	AFL NT
Mark Robertson	Katherine Dirt Kart Club
Matt Harris	Katherine Turf Club
Anna Kerwin	Katherine District Show Society
Alderman Hurley	Observer
Brendan Pearce	KTC Director Infrastructure & Environment

Cheriece Fry KTC Minute Taker

2. APOLOGIES

Marnie Hopkins	Katherine Dirt Kart Club
Mel Whelan	Katherine Rope and Barrel
Cathy Highet	Katherine & District Show Society
Alderman Henderson	KTC Elected Member - Observer

3. CONFIRMATION OF PREVIOUS MINUTES

Moved: Matt Harris / Anna Kerwin

That the minutes from the Katherine Showgrounds and Multi-Purpose Advisory Special Committee meeting held on 2 February 2021 be confirmed as a true and accurate record.

Carried: 6 / 0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Automatic Gates:

New motors have been ordered for both gates; contractor was hoping to have them last week.

KTC representative gave a brief overview of the new electronic access control system (Protege) that will be getting installed on both gates. The new system will allow for Council to enter and delete access to the gates via the desktop software - users with smartphones will be able to install an app on their phone which will then be sent a one time code for you to access (your phone will become your swipe card).

The new software will also enable Council to program each individual user's requested times/dates - these will only be the only times you will be able to access the gates - users will need to make sure they take this into account when submitting their hire documents.

4.2 Tunnelling Under Race Track:

KTC DI&E confirmed that only water was installed.

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

4.3 Buntine Compliance Update:

KTC DI&E advised initial items completed - panic doors, fire hose. Additional items found that are currently being addressed - disable access, pearlins, flashing.

4.4 New Rodeo Ablution Block:

KTC DI&E advised some minor works are still required, contractor to re-visit - splashbacks, disable signage, disable access. Minor electrical work on the new GPO/Switchboard.

ASHS representative raised concerns with the exposed vent near the toilet block, could be easily damaged by vehicles, needs soil and barrier around it.

5. GENERAL BUSINESS

5.1 Facilities - Lightning Strike:

KTC DI&E advised electrical contractor compiling full report, insurance claim.

Oval lighting - possible insurance payout or capital upgrade, may have to replace all lights.

NT ALF representative requested lux tests be undertaken.

5.2 ASHS - Power near Camp Draft Arena:

ASHS representative advised that when the new camp draft arena was being discussed early last year the group requested a power point be installed at the existing arena gate opposite the bore compound.

ACTION 2021/03: Anna to supply KTC with map/location.

6. GENERAL BUSINESS

6.1 NT ALF:

Season kicks off on 24 April at Tindal with the ANZAC Day Event.

Holding a Club Development Event this weekend, Umpires Carnival to take place the following weekend.

There have been some good articles in the NT News around the Big Rivers Football region.

6.2 Australian Stock Horse Society:

When is the silt area being removed? KTC advised, at the end of the wet season, before first main event.

ASHS will be going ahead with the camp draft at the end of May.

6.3 Katherine Dirt Kart Club:

Went for a drive after heavy rain, new road holding up well with water draining away. ASHS representative commented that the turning circle was very soft.

NTG is ready to sign off on the Immediate Works Grant for the 7x10m shed.

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

Supplier is wanting progress payments (% upfront with remaining funds paid at construction completion). Issues in the past with NTG taking too long to release the funds.

6.4 Katherine Turf Club:

Need EPA approval for the resurfacing of the race track - Turf Club to have meeting with KTC.

Requested an update on their lease ASAP, sent two emails to KTC with no reply.

Requested the KTC maintenance schedule for when the slashing of the middle of the track and poisoning of the stalls/stables will take place. KTC advised this would happen before the show.

ASHS representative advised that the slashing of the middle of the track would need to be carried out prior to the camp draft event in May as this area is used for campers, also for the Polo Cross event on the same weekend.

ASHS representative also advised that there has been an agreement in the past where KDSS and KTC take turns poisoning the stables on alternating years.

6.5 General Discussions:

Alderman Gazey requested an update on the contaminated soil. KTC DI&E advised that Viola took samples; treated contamination down from 2500 to 800.

KDKC representative asked about firebreaks within the facility. KTC has a meeting with the Katherine Police, Fire & Emergency Services Station Officer tomorrow to discuss. KTC will advise group on progress/schedule.

7. DATE OF NEXT MEETING

Tuesday 1 June 2021 at the Civic Centre commencing at 5:30pm

9. MEETING CLOSE

The meeting was closed at 6:24pm

Mayor Lis Clark
Chair

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

MEETING DATE	ACTION ITEM	RESPONSIBLE OFFICER	STATUS / COMMENTS
09/06/20	Caretaker Role	CS & I&E	Target Date: In Progress KTC reviewing the duties.
09/06/20	Caretaker Slab	CS & I&E	Target Date: Deferred Deferred until after Laneway and Ramp Project.
09/06/20	Removing of Contaminated Soil	I&E	Target Date: October 2020 Containment cells plans to be signed off by Auditor and EPA.
09/06/20	Katherine Turf Club Hire Agreement	C&S	Target Date: In progress Looking at the agreement after event. 02/02/21: no update received - follow up with C&S 06/04/21: still not update - need ASAP
	More Sprinkler Systems	I&E	Target Date: Deferred Depot will investigate this request and the available water allocation. 6/10/20: re-raised at meeting. 24/11/20: site visit scheduled with KTC and Katherine Turf Club on 2/12. 02/02/21: KTC agreed to irrigate the front section of pavilion - works will commence towards the end of the wet season when Council have more staff available.

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

04/08/20	Top dressing of football oval	I&E	<p>Target Date: In Progress</p> <p>KTC going to level the football field with topsoil, works have started but due to hires cannot complete works.</p> <p>01/02/21: after inspections patching divots as required.</p>
04/08/20	Tightening up of goal posts	I&E	<p>Target Date: In Progress</p> <p>Poles will be taken down at the end of the year when re-erected they will be tightened.</p> <p>02/02/21: follow up with outdoor staff.</p>
04/08/20	Use of umpire's room	AFLNT & Turf Club	6/10/2020 Katherine Turf Club and AFL NT to have further discussions.
04/08/20	Changing of gate code	I&E	<p>Target Date: Ongoing</p> <p>KTC change gate code bi-monthly after the new motor is installed.</p> <p>12/11/20: Contractor having issues with obtaining the rest of equipment for upgrade of the gate motors.</p> <p>Completed: 01/02/21 - code removed.</p>
06/10/20	Providing paint and recycle bins	I&E	<p>Target Date: Ongoing</p> <p>8/10/20: Quotes received for yellow 240L bins. I&E discussing with C&S about stickers for bins representing the KTC logo and recycling.</p> <p>Still need to have agreement of who's responsibility it is to sort through the recycle bins and who collect the money made.</p>

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

06/10/20	Recommendation to go to October 27 th meeting for changing of Council infrastructure from 20 stabled to 10	I&E	<p>Target Date: 27/10/20</p> <p>Recommendation went to 27/10/20 Council Meeting</p> <p>2. Approve the Katherine District Show Society to carry out works on the stable yards to enlarge them by removing every second panel and installing a fence in front of the stable area to provide improved separation from the warmup arena. Works to be funded by the Katherine District Show Society.</p> <p>Completed: 27/10/20</p> <p>9/11/20: KDSS advised construction works will be completed by 18th December 2020.</p>
06/10/20	Clean up dumped rubbish at Showgrounds	I&E	<p>Target Date: 30/11/20</p> <p>Contractor has been engaged to remove the scrap metal from the lay down area.</p> <p>Completed: 01/02/21</p>
06/10/20	Storage for Scouts	I&E	02.02.21: Scouts advised meeting undertaken
06/10/20	Toilet block next to KDKC area be taken over by the KDKC	I&E	<p>Target Date: Water Connection - Completed</p> <p>Target Date: Power Connection - Ongoing</p> <p>Investigations needed to ensure water and electricity can service area.</p> <p>22/10/20: Email sent to Power and Water requesting information on water connection and suitable method to connect town water to the toilets (cannot be connected to the bore)</p>



**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

			<p>23/10/20: Received email response from Power and Water <i>It is preferable that you Service the proposed toilet block from the existing PWC Water Meter already servicing the Lot, Installation of a second meter from Bicentennial Road would also not be possible as there are separate Lots between the road reserve and the boundary of Lot 3177.</i></p> <p>Recommendation went to 27/10/20 Council Meeting</p> <p>3. Approve that Katherine Dirt Kart Club utilise the underutilised toilets located in the overflow area. Pending further site investigations on connection to services.</p> <p>5/11/20: Water: Council working with a Contractor top find a connection point to run a line to the toilet block. Power: Once water can be source Council will look into possible solar power to the ablutions</p> <p>11/11/20: KTC staff started trenching for a Contractor to put in a 500m water connection.</p> <p>Completed: 19/11/20 - Water Connection</p> <p>Water is connected. Council could not install 700m of cable for electricity as it wasn't possible. Council requesting quote for solar for lights for the ablutions.</p>
01/12/20	Katherine Dirt Kart Club - Email KTC Survey plans of area	KDKC	<p>Target Date: 31/12/20 11/12/20 - plans received.</p>

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

			02/02/21 - KTC advised approval granted for installation of boundary fencing - ring lock. Completed: 02/02/21 New Action Item 2021/01 to be raised for construction works.
01/12/20	Report to Council on allocated areas	I&E	Target Date: 31/01/21
01/12/20	CBF Funding information emailed to group	I&E	Target Date: 04/12/20
01/12/20	Mahogany tree removal	I&E	Target Date: 31/12/20
01/12/20	Prune trees back before wet season	I&E	Target Date: 31/12/20
01/12/20	Master Plan emailed to AFL NT	C&S	Target Date: 31/12/20 02/02/21: still not received - follow - up with C&S.
02/02/21	2021/01 KDKC - Boundary Fence Construction	KDKC	Target Date: TBA KDKC to advise Council (<u>prior to works commencing</u>) when boundary fencing construction is to commence.
02/02/21	2021/02 Turf Club - Funding Options	I&E	Target Date: TBA Meeting with Matt Harris and KTC to discuss funding options: <ol style="list-style-type: none"> 1. aircons/security systems/security screens \$100k 2. slab \$100k 3. additional funding will be needed for toilet block Follow-up with C&S regarding Hire Agreement.



**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 6 APRIL 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

04/06/21	2021/03 ASHS - Supply KTC with map depicting requested power point location	ASHS	<i>Target Date: 13/04/21</i>
----------	---	------	-------------------------------------

I&E = KTC Infrastructure & Environment Services

C&S = KTC Community Services