

# KATHERINE SPORTSGROUNDS ADVISORY COMMITTEE MEETING WEDNESDAY 9 November 2022 AT 5.30PM. CIVIC CENTRE

#### **MINUTES**

#### 1. WELCOME

Meeting opened at 5.34pm

Councilor Coburn welcomed everyone to the meeting and advised that he was going to chair the meeting.

#### In Attendance:

Councilor Coburn KTC Elected Member - Chair Nicole Simmonds Katherine Athletics Club Karin Spain Katherine Tennis Club Ian Gudgeon Katherine Athletics Member of the Public

Brendan Pearce KTC Director Infrastructure & Environment

Virginya Boon KTC Manager Operations

#### 2. APOLOGIES

Patrick Kelly Katherine Rugby union

#### 3. CONFIRMATION OF PREVIOUS MINUTES

Minutes of the previous meeting were not available at this time.

#### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

#### 4.1 Lights – Oval 1:

- Ongoing issues
- 17/32 lights currently not working
- P/O has been issued to have lights repaired Contractor plans to be on site
   Friday 11/11/22
- A decision was made previously to give sporting groups who purchased tokens from July to September double the value
- Groups who have not taken up this offer need to send an email "Attn Brendan" to records@ktc.nt.gov.au

#### 5. GENERAL BUSINESS

# 5.1 Sports Ground Building:

- KTC will not allow use of this facility until they have a Certificate of Occupancy on the building
- Katherine Athletics asked if the building was going to be alarmed
  - > There is provision for an alarm system
  - > There are security cameras on site
  - This will be investigated further over the next few weeks
- Katherine Athletics asked if there is no alarm system can this affect their insurance
  - Advised to check this with their insurer



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### 5.2 Fees and Charges 2023:

- It was explained that there was a methodology completed which resulted in the costs associated with operating the new building which included cleaning, security, electricity, depreciation etc. This is why there was an increase in fees.
  - Clubs are encouraged to come into the Civic Centre and meet with staff to discuss future bookings and they will be guided on how they can apply for a subsidy to assist with the increased fee.
  - An email will go out to all clubs advising them of what documentation they should bring to this meeting.
- Members present were advised that there are three caged areas for food storage in the kitchen area. All of these storage areas have their own fridge (there are usually only three clubs at a time during the season that will require these spaces).
- Katherine Athletics advised that there have been issues in the past (including this year) where their training days have been interrupted by other clubs (also having training on the same day but starting a bit later) turning up early to their training sessions and then abusing the Katherine Athletics members for asking them to leave the field area.

### 5.3 New Toilet Facility – Adventure Playground / Softball:

- A new modular toilet has been purchased and is to be installed for the Adventure Playground and Softball users.
- This will be installed early in the new year.
- Fencing for the building will be pretty much the same way that it is now where one side of the facility will be for Softball and the other side with be for the Adventure Playground.
- Question as to whether there is a baby changing area in the toilets. Council
  contracts the provision of baby tables as a service provider such as Flicks. This
  service can be added at a later date if it thought that it is required. (A baby
  change table is provided in the new Sports Pavilion).

#### 5.4 Fencing:

- There has been a suggestion to have all of field one and two including the new building area fenced off to avoid anyone using the area and/or the occurrence of damage outside of hiring times.
  - There was a debate about closing this off to the general public and why it should be fenced
  - Suggestion to give it some more thought and discuss at next meeting
- There was a suggestion to put more signage up around the grounds to stop people walking their dogs on the fields and bringing them around the facility.

#### 6. OTHER BUSINESS

#### 6.1 Tennis Club:

- Question when are the repairs going to be carried out to the clubhouse as they need to use the grant received and aquit?
  - Council will make it a priority to follow up ASAP.
  - It has been inspected by a Pest Controller.
  - > Need to have the builder look at it to determine what needs to be done



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in regards to repairs to damage caused by white ants.

#### 6.2 Katherine Athletics Club:

- Question is there a plan to top dress field one?

  > Suggestion to fertilise and seed as well.
  > Council will look into this.

### 7. DATE OF NEXT MEETING

February 2023.

### 8. MEETING CLOSED

6:27pm



# KATHERINE SPORTSGROUNDS ADVISORY COMMITTEE MEETING WEDNESDAY 11 AUGUST 2021 AT 5.30PM, CIVIC CENTRE

# **MINUTES**

## **ACTION ITEMS TABLE**

MEETING DATE		ACTION ITEM	RESPONSIBLE OFFICER	STATUS / COMMENTS	
17/06/20	2020/08	Advise outcome of oval maintenance schedule	KTC	Deferred - Contractor to supply Oval 2 Maintenance program to KTC once project is complete  Linked to Oval 2 re-surfacing and recommended maintenance program	
17/06/20	2020/10	Provide user group contact details to advisory members	KTC	TBA - due to privacy concerns contact details for all users will not be emailed out; user groups can email KTC requesting the specific group/s they would like to make contact with and KTC will pass on	
14/10/20	2020/11	BMX Lighting - Straights 2 & 3	KTC	KTC to engage a contractor to investigate/quote possible drone imagery (night) of straights 2 & 3 to send to lighting designer  10.02.21 - waiting on quote	
02/12/20	2020/12	BMX Compound - Weeds	KTC	KTC staff to conduct weed spraying 10.02.21 - commenced	
02/12/20	2020/13	Oval 1 - Ginger Ants	KTC	KTC to organise pest control contractor 10.02.21 - works schedule for Friday 5 Feb pending weather conditions	
02/12/20	2020/14	Potholes along rear internal road	KTC	KTC is currently awaiting quotes from contractor 10.02.21 - KTC staff filling as needed - engagement of contractor to be revisited after Projects completed	



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MEET DA		ACTION ITEM	RESPONSIBLE OFFICER	STATUS / COMMENTS
02/12	2/20	2020/15 Oval 1 - Lights	KTC	KTC to engage a contractor to investigate
				10.02.21 - waiting on response from contractor