



TITLE: **SUFFICIENT INTEREST IN THE ASSESSMENT
RECORD POLICY**

ADOPTED BY: **COUNCIL**

RESPONSIBILITY: **DIRECTOR CORPORATE SERVICES**

DATE TO TAKE EFFECT: **01/07/2021**

NEXT REVIEW DATE: **01/07/2023**

Version	Reviewed By	Adoption Date	History
1	Policy Review Committee	27 April 2021	

1. Purpose

This policy describes the criteria for a person to be considered as having sufficient interest in the Council's assessment record in accordance with section 230(5) of the *Local Government Act 2019*

2. Principle

The Council is committed, where practicable, to facilitate the inspection and copying of the Council's assessment record in accordance with section 230(4) of the Act if the person requesting access has a sufficient interest in the assessment record.

3. General criteria

In determining whether a person has a sufficient interest in the assessment record in relation to a particular parcel of land, the person must satisfy the criteria for one of the below options:

- (a) the person provides a statutory declaration that declares the following:
 - (i) a reasonable explanation – whether personal or professional in nature – for making a request to inspect or copy the assessment record; and
 - (ii) that the information inspected or copied from the assessment record will not be provided to third parties who have not been identified; and
 - (iii) that the information inspected or copied from the assessment record will not be used for marketing purposes or any other purpose that has not been identified; or
- (b) the person is a legal practitioner; or
- (c) the person is a licensed conveyancer.

In determining the reasonableness of the explanation under (a), the CEO must take into account the public interest and the risk of a loss or detriment occurring to the owner or principal ratepayer as a consequence of refusing or granting access.

(d) Charges Applied

In accordance with Section 230 (4) of the Local Government Act 2019, persons with sufficient interest may inspect or copy the assessment record, at fee fixed by the Council.

(e) Charges Excluded

In accordance with section 230 (6) of the Local Government Act 2019, an owner, occupier or lessee of the land or the adjoining land or the CEO of an agency are permitted to access the assessment record free of charge.

The following are parties with sufficient interest.

- Northern Territory Governments Agencies, excluding the Department of Local Government.
- Federal Government Agencies
- Land Councils