



**TITLE: SHARED SERVICES POLICY**

**ADOPTED BY: COUNCIL**

**RESPONSIBILITY: DIRECTOR CORPORATE SERVICES**

**DATE TO TAKE EFFECT: 24/02/2021**

**NEXT REVIEW DATE: 24/02/2023**

<b>Version</b>	<b>Reviewed By</b>	<b>Adoption Date</b>	<b>History</b>
<b>1</b>	<b>Claire Johansson</b>	<b>23/02/2021</b>	<b>Adopted</b>

## 1. Purpose

In compliance with the Local Government Act 2019 section 216 Shared services policy Katherine Town Council (KTC) affirms its commitment to the development and sustainability of its residents and communities. KTC aims to provide efficient, timely, and high-standard services to achieve this goal. KTC recognises that under certain circumstances it may be practical to enter into a shared-services arrangement with another council and/or procuring from a third party the delivery of a services with another council for mutual benefit of improved service delivery and outcome.

## 2. Definitions

CEO	Chief Executive Officer
KTC	Katherine Town Council
LT	Leadership Team

## 3. Principle

The feasibility of potential shared services arrangements with external bodies shall be assessed by the Leadership Team (LT). Requests for such arrangements may arise from internal business units, as well as from external parties. Proposals for shared services arrangements shall be assessed against various requirements and considerations including but not limited to:

- Applicable law;
- Current and potential contractual and agreement obligations;
- The public interest;
- Current and potential operational requirements;
- Risk;
- Safety;
- Cost analysis;
- Current and potential capacity of all parties to deliver stated and desirable outcomes;

Should the LT determine that a shared services arrangement is desirable, the responsible Director shall develop a proposed agreement as directed by the Chief Executive Officer (CEO).

The Shared Services Agreement will be provided to Council for adoption.