



TITLE: OTHER REASONABLE EXPENSES AND NON-MONETARY BENEFITS POLICY RECEIVED BY COUNCIL MEMBERS

ADOPTED BY: COUNCIL

RESPONSIBILITY: CHIEF EXECUTIVE OFFICER

DATE TO TAKE EFFECT: 01/07/2021

NEXT REVIEW DATE: 01/07/2023

Version	Reviewed By	Adoption Date	History
1	Policy Review Committee	23/02/2021	Adopted

1. Purpose

This policy is made under Section 109 (2) of the *Local Government Act 2019*. The purpose of this policy is to set out council member entitlements with being provided with other reasonable expenses (not including travel and accommodation) and non-monetary benefits incurred or required as a result of undertaking official duties.

2. Principles

Council is committed to providing non-monetary benefits to support council members to carry out their official duties in an accountable and transparent manner that ensures the proper use of council assets and resources.

3. Application of policy

3.1 General expenses and benefits

Once per term of the Council, each council member will be provided with the following non-monetary benefits:

- an iPad or a tablet with sufficient internet data to carry out their official duties.
- a council email address with calendar facility.
A council member's calendar shall be available to other council members and council staff to facilitate the smooth running of council operations and as a record of their activities relating to undertaking official duties.
- name badge for their use.

Council members wishing to use council resources, such for photocopying and printing, must arrange for the use of these resources through the CEO. Council resources may not be used for personal documents or for circulars, publications or election material.

3.2 Additional benefits for Mayor

The Mayor is entitled to the following additional benefits to assist in undertaking official duties:

- (a) mobile phone and suitable telecommunication plan;
- (b) an office;
- (c) secretariat assistance (as agreed with the CEO); and
- (d) use of a dedicated council vehicle for travel within the Northern Territory. Travel outside the Northern Territory may be granted by requesting permission for the Chief Executive Officer. Costs of travel outside the Northern Territory for personal purposes should be covered by the Mayor.