

# Katherine PFAS Community Consultation Group Meeting Summary Paper

**Meeting date:** 15 January 2019, 1730 to 1945  
**Discussion Lead:** DCM – Regional Coordinator – Nathanael Knapp  
**Subject:** Katherine PFAS Community Consultation Group

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Attending	Nathanael Knapp Chris Horton Errol Lawson Petrena Ariston Darcy Lye Kevin Grey Tim Ferrell	Department of the Chief Minister (A/Chair) Power and Water Corporation Community Member Community Member Department of the Chief Minister (A/Secretariat) Community Member RAAF Tindal
Apologies	Fay Miller Natalie Ellis Robert Jennings Meg Geritz Jake Quinlivan Xavier Schobben	Community Member Community Member Community Member Community Member Department of the Chief Minister Department of Health

## Order of Business:

The Chair Welcomed all to the meeting. Although a quorum was not present, members present agreed that there was value in continuing with the meeting to discuss the Terms of Reference amendments and plans for 2019 more broadly.

## Discussion:

Members updated new RAAF representative, Tim Ferrell, on history of the group, the problems they face and how they are unique to other stakeholders such as the RAAF.

- **Terms of Reference (TOR) – discussion**
  - The group agreed to amend the ToR to add in a co-chair arrangement to be an obvious point to and from the group that was independent of government.
  - Secretariat duties were agreed to remain with DCM.
  - The group otherwise was happy with the amended ToR. It was also noted that some members emailed their approval.

**Action:** Revised ToR to IASC for approval.

**Responsibility:** Secretariat

- **Senate PFAS Sub Committee “Inquiry into the management of PFAS contamination in around Defence bases” – Discussion**
  - Members discussed the report and recommendations.
  - Members noted how their recommendations and goals in the revised ToR ‘Dove-tailed’ nicely into the recommendations made in this report.
  - Some members noted they had not read the document and asked for web link.

**Action:** web link to the Inquiry into the management of PFAS contamination in around Defence bases to be emailed to all group members.

**Responsibility:** Secretariat

- **Members and Invitees**
  - Group noted there was a need to advertise for new members.
    - Members promised to circulate and network within their own circles
    - Members agreed that an Expression of Interest advertisement should be circulated via print and social media seeking new members should the revised ToR be approved by the IASC.
  - Group discussed the need to get more ‘high profile’ attendees at the meetings
    - Personal invitations to the Member for Katherine, Member for Lingiari and Senators for the Northern Territory to be distributed at a later date.
    - This could involve a standard letter of invitation
      - It would be signed from the independent co-chair from the public.

**Action :** Draft a standard invite to send to relevant stake holders such as elected reps, parties completing site remediation and more

**Responsibility:** Community Based Co-Chair

- Stakeholders such as banks and real estate agents are other possible invitees.
- Members discussed site remediation at Tindal and requested further information regarding the contractor and current status of works.
  - This directly related to the short term goals of the group and updates from this source could lead to useful KPI’s

**Action:** Members seeking an update on the status of Department of Defence Community Consultation activities. Are any future community consultation or information sessions scheduled; will Department of Defence be evaluating consultation activities undertaken to date?

**Responsibility:** RAAF Tindal

**Action:** RAAF to provide details of site remediation contractor and request ongoing updates on status of works.

**Responsibility:** RAAF Tindal

- It was suggested that RAAF representative Tim Ferrell was a permanent member and attended meetings whenever possible.
- The group would vote on members, capping at 15 in the event that excessive applicants apply.
- **KPI’s**
  - Members discussed the importance of KPI’s as the group moves to a new stage

- Where the discussions from these meetings moves to. Communicating information to particular stakeholders
  - Measuring replies, demonstration of reading material
  - Gaining feedback, approval etc

**Action:** Develop KPI's and Measures of Success for the group going forward that align with goals set out in ToR as well as the recommendations within the senate inquiry. TO be discussed at next meeting

**Responsibility:** Secretariat and members

**ACTIONS:**

Action	Meeting	Responsible	Status
1 Inquiry into the management of PFAS contamination in around Defence bases to be sent to all group members with latest minutes	15.01.2019	Secretariat	
2 Draft a standard invite to send to relevant stake holders such as elected reps, parties completing site remediation and more.	15.01.2019	Community Based Co-Chair	
3 Members seeking an update on the status of Department of Defence Community Consultation activities. Are any future community consultation or information sessions scheduled; will Department of Defence be evaluating consultation activities undertaken to date?	15.01.2019	RAAF Tindal	
4 RAAF to find out details on who is completing remediation efforts for the group Responsibility: RAAF, TF	15.01.2019	RAAF Tindal	
5 Take ToR to IASC for approval post aforementioned amendments.	15.01.2019	Secretariat	
6 Develop KPI's and Measures of Success for the group going forward that align with goals set out in ToR as well as the recommendations within the Senate Sub Committee inquiry. To be discussed at next meeting	15.01.2019	Secretariat and members	

**Next Meeting:** TBA February/March 2019, 5:30pm, Level 1 Conference Room, Katherine Government Centre

