

**MINUTES**

**1. WELCOME**

Meeting opened at 5.31pm

In Attendance:

Alderman Hurley	KTC Elected Member - Chair
Alderman Henderson	KTC Elected Member - Alternate Chair
Daniel Lang	Big Rivers BMX Club
Annette Schefe	Katherine Rugby League Club
Karin Spain	Katherine Tennis Club
Nicole Simmonds	Katherine Athletics Club
Rosemary Jennings	KTC Director Community Services
Thea Griffin	KTC A/Director Infrastructure & Environment

Cheriece Fry	KTC Minute Taker
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**2. APOLOGIES**

Renae Jarrett	Katherine Swimming Club
Greg Dickson	Katherine Tennis Club
Janet Schultz	Member of the Public
Mel Whelan	Katherine Touch

**3. CONFIRMATION OF PREVIOUS MINUTES**

Moved: Annette Schefe / Daniel Lang

That the minutes from the Katherine Sportsgrounds Advisory Committee meeting held on the 10 February 2021 be confirmed as a true and accurate record.

Carried: 6 / 0

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

4.1 Action Items Table:

2020/11	update - KTC A/DI&E went through initial contractor report, KTC has spent \$10k on remediation works since the installation of the new lights. BMX representative advised the new lights were engineered, plotted and installed by contractors. KTC and BMX representatives to have a separate meeting, need to locate original lighting specifications from grant. (ACTION 2021/01)
2020/13	remove - works completed
2020/14	remove - ongoing/as required
2020/15	update - KTC will be carrying out LUX testing at the Showgrounds main oval, possibly do Oval 1 at the same time

**5. GENERAL BUSINESS**

Nil

## MINUTES

### 6. OTHER BUSINESS

#### 6.1 Oval 2:

KTC A/DI&E advised that the turf has been laid, reinstallation of goal posts and initial line marking to take place in the first week of June. At this stage the oval should be available to users by 7 June.

KRL representative asked for confirmation that the main field is 400m, can KTC supply specifications?

ACTION 2021/02: KTC to email oval specifications/design to KRL.

#### 6.2 New Pavilion:

KTC A/DI&E advised that there has been a delay due to the wet season, possible completion date is now November/December. KTC will have a more definite timeframe when the slab is laid.

KTC DCS advised that the renaming of the building will go for public consultation in the middle of the year.

#### 6.3 Katherine Rugby League Club:

KRL representative advised that the number of light tokens required for Oval 1 training is incorrect (need more than what is stipulated).

ACTION 2021/03: KTC to investigate as token configurations have not changed.

Maintenance Issues:

- Oval 1 - very dry and patchy
- Toilets - no soap/paper towels, is it possible to have a sanitary bin in the lady's toilet?
- Gates - Adventure Play Park gate not getting locked
- Bins - not being emptied
- Scoreboard Remote - currently sharing one remote with other users, does Council have any more?

ACTION 2021/04: DCS to check who has signed out other remote controls.

KRL representative requested approval to apply for a grant for a scoreboard for Oval 2 - attendees supported the request. KRL to email KTC outline of submission.

KRL representative advised that they did not go ahead with the Oval 2 storage shed grant submission as they did not get the quotes in time. Possibly combine with scoreboard application.

ACTION 2021/05: KRL to email A/DI&E outline of grant submission/s and have a meeting with KTC to discuss.

#### 6.4 Big Rivers BMX:

Big Rivers representative asked if Council could keep up the water at the complex, getting dry and dusty. Also mentioned that there was no water at the watering points in between the tracks, needed for watering of the track.

BMX applying for a major grant to replace the current clubhouse, it will have a usable space with kitchen/canteen.

KTC representative requested a separate meeting to be had with KTC and BMX to discuss their submission.

## **MINUTES**

BMX representative advised that plans had already been drawn up with KTC approval. DCS to locate documents.

ACTION 2021/06: DCS to locate previously submitted documents.

6.5 Katherine Tennis Club:

Tennis Club will be having their annual Open Day on the May Day long weekend; KTC representative advised that the shade shelters will be relocated before the event and the area around the toilet blocks will be tidied up before then as well.

It was also mentioned that the Tennis Club have been successful in obtaining a Coach/Manager for six months.

6.6 Katherine Athletics Club:

Athletics representative advised that the running track is patchy, dry and hard.

They also requested that the portable grandstands not be put on the long jump run ups; some of these may be a safety concern i.e., seat lifting, not affixed (nearly tipped over).

ACTION 2021/07: KTC to remove and have safety assessments undertaken.

6.4 Other:

- Alderman Hurley advised that one of the Softball pedestrian gate padlocks does not work.
- BMX representative advised they are having an event on Sunday 13 June and will be using the PA system.
- Tennis representative requested signage for tennis; KTC representative advised that Council is currently looking into updating signage for the entire complex.

**7. DATE OF NEXT MEETING**

Wednesday, 9 June 2021

**8. MEETING CLOSED**

6.17pm

**Alderman Mathew Hurley**  
Chair

KATHERINE SPORTSGROUNDS ADVISORY COMMITTEE MEETING  
WEDNESDAY 14 APRIL 2021 AT 5.30PM, CIVIC CENTRE

MINUTES

ACTION ITEMS TABLE

MEETING DATE	ACTION ITEM	RESPONSIBLE OFFICER	STATUS / COMMENTS
17/06/20	2020/08 Advise outcome of oval maintenance schedule	KTC	Deferred - Contractor to supply Oval 2 Maintenance program to KTC once project is complete  Linked to Oval 2 re-surfacing and recommended maintenance program
17/06/20	2020/10 Provide user group contact details to advisory members	KTC	TBA - due to privacy concerns contact details for all users will not be emailed out; user groups can email KTC requesting the specific group/s they would like to make contact with and KTC will pass on
14/10/20	2020/11 BMX Lighting - Straights 2 & 3	KTC	KTC to engage a contractor to investigate/quote possible drone imagery (night) of straights 2 & 3 to send to lighting designer  10.02.21 - waiting on quote  14.04.21 - further discussions around lighting; TG and BMX representatives to meet separately - new action item 2020/16
02/12/20	2020/12 BMX Compound - Weeds	KTC	KTC staff to conduct weed spraying  10.02.21 - commenced
02/12/20	2020/13 Oval 1 - Ginger Ants	KTC	KTC to organise pest control contractor  10.02.21 - works schedule for Friday 5 Feb pending weather conditions  14.04.21 - works completed - remove

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<b>MEETING DATE</b>	<b>ACTION ITEM</b>	<b>RESPONSIBLE OFFICER</b>	<b>STATUS / COMMENTS</b>
02/12/20	2020/14 Potholes along rear internal road	KTC	KTC is currently awaiting quotes from contractor 10.02.21 - KTC staff filling as needed - engagement of contractor to be revisited after Projects completed 14.04.21 - ongoing - remove
02/12/20	2020/15 Oval 1 - Lights	KTC	KTC to engage a contractor to investigate 10.02.21 - waiting on response from contractor 14.04.21 - KTC carryout out LUX testing at Showgrounds main oval - possibly do Oval 1 at the same time
14/04/21	2021/01 BMX Lighting Issues	A/DI&E	Meeting with KTC and BMX representatives to discuss ongoing lighting issues. Locate original lighting specifications
14/04/21	2021/02 Oval 2 - Field Specifications	KTC	KTC to email field design/specifications to KRL
14/04/21	2021/03 Oval 1 - Training Lights - Token Configurations	KTC	KTC to investigate
14/04/21	2021/04 Scoreboard Remote Control	DCS	Locate additional controller/s
14/04/21	2021/05 KRL Grant Submission/s	KRL	Email KTC outline of submission; meet with KTC to discuss
14/04/21	2021/06 BMX Grant Submission	DCS	Locate documentation provided by BMX regarding grant submission for a new canteen/clubhouse and Council's written approval of the submission



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