

# AGENDA

Special Meeting of Council

Thursday, 29 June 2023

2.00pm

Council Chambers, Civic Centre,  
Stuart Highway, Katherine

The Chief Executive Officer of Katherine Town Council hereby provides notice of the Ordinary Meeting of Council, in accordance with Section 92 of the *Local Government Act 2019*.

**ELECTED MEMBERS**

- Mayor Elisabeth Clark (Chair)
- Councillor Maddy Bower
- Deputy Mayor Denis Coburn
- Councillor Amanda Kingdon
- Councillor Jeremy Trembath

**OFFICERS**

- Ms Ingrid Stonhill – Chief Executive Officer
- Ms Rosemary Jennings – Director Community Services
- Mr Brendan Pearce – Director Infrastructure and Environment
- Mr Avtar Singh – Director of Corporate Services
- Amanda Haigh – Governance and Executive Officer

**VISION:**

**Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.**

**MISSION:**

**Together, we will work effectively today to shape our exceptional future tomorrows.**

**VALUES:**

- **Accepting of diversity**
- **Sense of community**
- **Respect for people, environment, and culture.**

**ORDER OF BUSINESS**

<b>1</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>2</b>	<b>OPENING PRAYER.....</b>	<b>4</b>
<b>3</b>	<b>MEETING DECLARED OPEN .....</b>	<b>4</b>
<b>4</b>	<b>ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE.....</b>	<b>4</b>
	<b>4.2 Apologies .....</b>	<b>4</b>
	<b>4.3 Leave Of Absence .....</b>	<b>4</b>
<b>5</b>	<b>DECLARATION OF INTEREST OF MEMBERS AND STAFF .....</b>	<b>4</b>
<b>6</b>	<b>REPORTS OF OFFICERS.....</b>	<b>5</b>
	<b>6.1 Declaration of Rates and Charges 2023-24 .....</b>	<b>5</b>
	<b>6.2 Municipal Plan 2023-2024 .....</b>	<b>25</b>
<b>7</b>	<b>CLOSURE OF MEETING.....</b>	<b>32</b>

## **1 ACKNOWLEDGEMENT OF COUNTRY**

WE WOULD LIKE TO ACKNOWLEDGE THAT **THIS MEETING IS BEING HELD ON THE TRADITIONAL LANDS OF THE FIRST NATIONS** PEOPLE OF THE KATHERINE TOWNSHIP AND SURROUNDING COUNCIL COMMUNITIES. WE RECOGNISE THE FIRST NATIONS CULTURE AS ONE OF THE LONGEST SURVIVING CULTURES IN THE WORLD AND WE PAY OUR RESPECTS TO ELDERS BOTH PAST, PRESENT AND FUTURE.

## **2 OPENING PRAYER**

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

## **3 MEETING DECLARED OPEN**

## **4 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

<b>4.2 APOLOGIES</b>
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<b>4.3 LEAVE OF ABSENCE</b>
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## **5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict-of-Interest Policy. A copy of this policy can be downloaded from [www.katherine.nt.gov.au](http://www.katherine.nt.gov.au) or obtained by emailing [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au)

## 6 REPORTS OF OFFICERS




### 6.1 DECLARATION OF RATES AND CHARGES 2023-24

**FOLDER ID** : \COUNCIL MEETING ADMINISTRATION\SPECIAL MEETING OF COUNCIL (SMC)\SPECIAL MEETING OF COUNCIL (SMC) - AGENDA\SPECIAL MEETING OF COUNCIL (SMC) - AGENDA - 2023/179651

**AUTHOR** : CASEY ANDERSON, ADMINISTRATION MANAGER

**AUTHORISER** : INGRID STONHILL, CHIEF EXECUTIVE OFFICER

**ATTACHMENT/S** :

1. CERTIFICATE OF ASSESSMENT RECORD - RATES DECLARATION 2023-2024 - SECTION 29 OF LG REGULATIONS 2021 - 28 JUNE 2023.PDF 
2. DRAFT - RATING STRATEGY AND POLICY - V7.DOCX 
3. KATHERINE TOWN COUNCIL - RATES AND CHARGES DECLARATION 2023-24 - FINAL DRAFT.DOCX 

#### OFFICER RECOMMENDATION

1. That Council acknowledges the Chief Executive Officer, certified the Certification of Assessment Record as true and accurate record.
2. That Council declare:
  - (a) Items 1 to 7 in the attached Declaration of Rates and Waste Charges 2023/24 for the Financial Year ending 30 June 2024, pursuant to Section 237 and 238 of the *Local Government Act 2019*; and
3. That Council approve the amended Rating Strategy and Policy, version seven (7).

#### PURPOSE OF REPORT

To declare Katherine Town Council's Declaration of Rates and Waste Charges for 2023/24.

#### COMMUNITY PLAN/STRATEGIC PLAN

Priority One	Strong Leadership	Strong Leadership	Ensure strong internal governance with updated policies and procedures in place
Priority Four	Growth and Sustainability	Lead with Best Practice	Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

#### BACKGROUND

Pursuant to the *Local Government Act 2019* ('The Act') Council must declare the general rates on or before 30 June in the financial year preceding the financial year for which rates are imposed, declare

rates (*General Rates*) on allotments throughout the area to raise the amount the Council intends to raise for general purposes for the financial year.

The declaration of rates must state:

- (a) The amount:
  - (i) To be raised for general purposes; and
  - (ii) If an amount is to be raised for a special purpose – to be raised for the special purpose; and
- (b) The basis or bases of the rates; and
- (c) If the rates are to be payable in instalments – the number of instalments and when the instalments are payable; and
- (d) The relevant interest rate that accrues on any unpaid rates for the financial year.

In 2023/2024, Council intends to raise \$8,756,737.00 in general rates on the basis of a combination of differential rates.

Rates are levied with the option of payment in four equal instalments.

## **DISCUSSION**

### **CURRENT POSITION**

#### **Unimproved Capital Values (UCV)**

Rates payable are calculated on the basis of the unimproved capital values determine by the Valuer Generals Office as of 1 July 2019.

#### **Conditionally Rateable Land**

Under the Act, pastoral leases are included as conditionally rateable land and conditionally rateable land is subject to Ministerial approval.

The Municipality includes three (3) pastoral leases, and the Minister sets a rate for the leases pursuant to *S26 - Government Gazette – Notice of Rateability of Conditionally Rateable Land for 2023-24 Financial Year*; Gazetted on 27 April 2023.

#### **Other Rating Categories**

- Royal Australian Air Force (RAAF) Base Tindal
- Binjari Community
- pastoral leases as defined in the *Pastoral Land Act 1992*
- mining tenements
- feedlots
- shopping centres
- quarries, and
- allotments not covered by the NT Planning Scheme.

#### **Commercial Central Business Categories**

Council has Central Business (CB) and Central Business 2 (CB2) categories for the central business area.

CB2 was created by previous Council's to capture a combination of properties that were used for commercial and residential purposes in the outer central business area.

After receiving legal advice, it was recommended to remove the CB2 and apply those identified assessments to their natural zone CB. The recommendation and schedule for those identified assessments, are described in the declaration of rates and charges as follows:

- a) In respect of those classes of allotments within the municipality zoned Central Business (CB) under the NT Planning Scheme used solely for residential purposes, rates will be raised by the application of a differential rate of 0.022300 multiplied by the assessed value of such land, with the minimum amount payable in the application of that rate being \$1,470.00 multiplied by the greater of:
  - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).

In summary this means, natural ratepayers that are using the land solely for residential use, will still have the differential rate of 0.022300; remaining the same as described in the draft municipal plan that was out for community consultation.

### **Legal Advice**

Legal advice confirms that the attached Declaration of Rates meets the requirements of the Act.

### **Certification of Assessment Record**

The *Local Government (General) Regulations 2021* requires the Chief Executive Officer to check all available records to ensure that all rateable land is recorded in the assessment. The certification has been completed.

### **Finance – Rating Strategy and Policy**

The policy has been reviewed and amended for compliance with the Rates and Waste Declaration 2023/2024.

Amendments consist of:

- Insertion of the Highway Control Plan (HCP)
- Classes of allotments known as Agriculture (A) under the NT Planning Scheme, where a fixed dwelling or multiple dwelling is used solely to provide workers' accommodation, rates will be raised by application of a differential rate, **OR** the amount of rates multiplied by the separate parts or units that are adapted for separate occupation.

### **Waste Management Charges**

There will be an increase to the waste levy of 4.8% from the preceding year for ratepayers who currently pay a full or minimum waste levy.

### **CONSULTATION PROCESS**

The rates schedule is described in the draft Municipal Plan 2023/24. The draft Municipal Plan was required by legalisation to undertake Community Consultation for a 21-day period.

**POLICY IMPLICATIONS**

The Rating Strategy and Policy has been reviewed and amended for compliance with the Rates and Waste Declaration 2023/2024.

**BUDGET AND RESOURCE IMPLICATIONS**

2023/2024 budget has been developed utilising the proposed general rates revenue.

**RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

Legal advice confirms that the Rates and Waste Declaration 2023/2024 meets the requirements of The Act.

Under the section 237 and 238 of the Act, Council must declare the rates for the financial year

- a. NOTE before the council adopts the budget for the financial year, the CEO must check the rate records and certify in writing to the council that to the best of the CEO's knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the area (regulation 29)

**ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

NIL

**COUNCIL OFFICER CONFLICT OF INTEREST**

We the Author and Approving Officer declare we do not have a conflict of interest in relations to this matter.

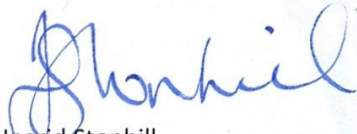




## CERTIFICATION OF ASSESSMENT RECORD

### SECTION 29 – Local Government (General) Regulations 2021

I, Ingrid Stonhill, Chief Executive Officer of Katherine Town Council certify to Council that to the best of my knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the Municipality of Katherine.



Ingrid Stonhill  
**CHIEF EXECUTIVE OFFICER**

Wednesday, 28 June 2023



KATHERINE  
TOWN COUNCIL

## COUNCIL POLICY

### FINANCE – RATING STRATEGY AND POLICY

Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director, Corporate Services		
Approval Date:	29 June 2023	Next Review:	1 June 2024
Records Number:		Council/CEO Decision:	Council
Legislation Reference:	Chapter 11 of the <i>Local Government Act 2019</i>		

#### 1 PURPOSE

Katherine Town Council must implement the principles of sound financial management. These include managing financial risks, pursuing spending and policies that are consistent with a reasonable degree of stability, ensuring decisions are made with future generations in mind and openly disclosing financial information through publishing annual financial statements.

Council rates are a property tax. Rates are paid by all property owners within the Katherine municipality to help pay for services provided by Council and to maintain local roads, council facilities and public open spaces such as parks and gardens. Property owners (ratepayers) in Katherine municipality pay rates based on an assessed value of their property. Rates are the major revenue source for the delivery of Council services and activities.

The purpose of this policy is to outline Council's approach to setting rates and waste collection charges.

#### 2 SCOPE

The policy applies to all Elected Members and Council employees with responsibility for making and implementing decisions on Council rates and waste collection charges.

#### 3 DEFINITIONS

**Northern Territory Planning Scheme** means the scheme adopted in 2020 (and updated periodically) under the *Planning Act 1999* and published by the Northern Territory Government.

**Overriding statutory charge** means the same as Chapter 11, Part 11.9, Division 4 of the *Local Government Act 2019*.

**Unimproved Capital Value (UCV)** means the valuation of a land without any above ground improvements such as a home, shed, pool, carport or other structures. It is assessed every three years by the NT Valuer-General based on the property market and analysing sales in the relevant local area to determine how much the land alone would be worth.

## 4 DETAILS

The *Local Government Act 2019* (Chapter 11) outlines the way in which Council can apply rates as a source of income. Under the Act, Council may adopt one of three methodologies which include:

- a fixed amount for each allotment, or
- an amount (a valuation-based charge) calculated as a proportion of the assessed value of each allotment, or
- a combination of a fixed charge and a valuation-based charge.

Council is currently using the valuation-based charge. However, under the Act, Council may base the methodology on a specified minimum and the valuation-based charge and state, 'whichever is the greater'. The valuation-based methodology allows Council to consider the locality of a property and the accessibility to facilities and services.

Council's rate setting structure is based on the following principles:

- **Equity** – an appropriate balance of the principles of user pays versus capacity to pay
- **Effectiveness/Efficiency** – meeting the financial, social, economic, environmental, or other corporate objectives of Council as stated in the Long-Term Financial Plan
- **Simplicity** – to ensure widespread community or stakeholder understanding and to minimise perceived inequities and hidden costs
- **Sustainability** – revenue decisions support the financial strategies for the delivery of infrastructure and services identified in Council's Municipal Plan.

Council considers the impact of rate increases on residential, commercial, general, light industry, organised recreation, rural and agricultural zones as well as other zones within the municipality. Therefore, changes in the valuation of different types of properties and the equity balance of the distribution of the rate burden are reflected in Council's decision to set a differential general rate based on the zone types across the entire municipality.

Each year Council seeks to raise an amount in general rate revenue that will provide a level of funding to enable Council to meet all its operating expenses (including depreciation) and to make a significant contribution towards the capital works program. Council endeavours to ensure that annual rate increases are reasonable and consistent across all land types.

Council will review its approach to the setting of rates annually, as part of the annual Municipal Plan and Budget and when reviewing the Long-Term Financial Plan. Council will continue to actively seek alternate funding sources to reduce the impact of the rate burden on the community.

### BASIS OF RATES

Council carries out the following processes to help determine what level of rates should be charged:

- evaluate and determine the range of services it needs to support the community as a whole; for example, waste management and local road maintenance
- decide how much money is needed to fund services and infrastructure
- establish how much funding it can expect to receive from the Commonwealth and Northern Territory governments and other income sources
- determine how much money is required from rates and charges to cover the balance of expenditures, and
- decide on the best mix of rates and charges to provide services to the community.

Council adopts the Unimproved Capital Value (UCV) as it appears on the valuation roll prepared by the NT Valuer-General under the *Valuation of Land Act 1963* as the basis of the assessed value of allotments in the Katherine municipality.

Council levies a general or differential general rate on all rateable land. Council sets a rate to be levied equally on the UCV of the land and this is expressed as a number of cents per dollar of valuation or a fixed minimum rate, whichever is the greater.

In recognition of the variation in the level of services provided or available to occupiers of the different zones throughout Katherine municipality, a differential rating factor is applied. In setting the variable rate, Council is mindful to apply consistency across all properties and to ensure that the rate burden does not shift significantly from one zone to another.

Council applies the following differential rating strategies across the entire municipality, according to principal use of the land:

- the assumption that residential properties represent the majority number of properties
- acknowledgement that businesses can generate a greater relative consumption of Council’s infrastructure and services, therefore being a greater draw on Council’s resources
- acknowledgement that land owned by community groups and sporting associations are often eligible to receive rate concessions from Council, and
- acknowledgement of the economic and social importance of primary production to the Katherine municipality and the need to support its long-term viability.

Council prepares a budget for each financial year which determines how much it needs to raise in rates. The total amount of money to be raised in general rates is divided by the total value of all rateable properties in Katherine municipality. The resulting figure is called the ‘Rate in the Dollar’.

Council then determines how much each property would need to pay by multiplying the ‘Rate in the Dollar’ by the Unimproved Capital Value (UCV) of each property. If the rates are lower than a certain amount, a minimum rate would apply. Council publishes the amount of rates for each relevant category through the annual Rates and Charges Declaration.

### Rating Categories

The categories (zones) are determined regardless of tenure, as any parcel of land has the potential to be developed for whatever purpose. For the purpose of rating, Council may apply all or any of the following rating categories to differentiate properties by planning zones as set under the NT Planning Scheme.

<b>RATING CATEGORY (ZONE)</b>	<b>PLANNING DESCRIPTION</b>
Low Density Residential (LR)	Predominantly for low rise urban residential development comprising individual houses and uses compatible with residential amenity, in locations where full reticulated services are available
Low-Medium Density Residential (LMR)	A range of low-rise housing options that contribute to the streetscape and residential amenity in locations supported by community services and facilities, and where full reticulated services are available
Medium Density Residential (MR)	A range of mid-rise housing options close to community facilities, commercial uses, public transport, or open space, where reticulated services can support medium density residential development
Specific Use	As outlined in Schedule 4 of the NT Planning Scheme
Agriculture (A)	Land with productive capability for a diverse range of agriculture
Water Management (WM)	Restricted development within a water catchment area or other area providing surface or ground water for protection of public water supply
Rural (R)	Residential, horticultural, agricultural and other rural activities on large lots to provide separation between potentially incompatible uses and

<b>RATING CATEGORY (ZONE)</b>	<b>PLANNING DESCRIPTION</b>
	restrict closer settlement in areas where access to reticulated water and sewerage may not be available
Rural Living (RL)	A range of rural lifestyle choices and rural activities, in areas where access to reticulated water and sewerage may not be available
Community Living (CL)	Provides for community living that provides temporary and permanent accommodation, and non-residential facilities for the social, cultural and recreational needs of residents
Community Purpose (CP)	Provide for community services and facilities, whether publicly or privately owned or operated, in locations that are accessible to the community
Central Business (CB)	An active and attractive mixed-use environment that maximises its function as the commercial, cultural, administrative, tourist and civic centre for the surrounding region that is integrated with high density residential development
Commercial (C)	Mix of activities and services well connected to a surrounding community at varying scales including retail, entertainment, community, and business activities that serve the broader community and residential development commensurate to the scale of the commercial precinct
Service Commercial (SC)	Destination retailing, commercial and other activities that individually require a large floor area for the handling, display and storage of bulky goods, or activities, in locations that enable convenient access by the broader regional population
Future Development (FD)	Area intended for future rezoning and development in accordance with the Strategic Framework. Development is limited to a level that will not prejudice future development or is compatible with planned future purposes
Railway (RW)	Restricted development on land that is reserved for current or future development of a railway or railway corridor
Caravan Parks (CV)	Caravan parks that cater for short term tourist accommodation and long-term residents and their needs
Tourist Commercial (TC)	Facilitates commercial and residential development that cater for the needs of visitors, supports tourism activities, and is of a scale and character compatible with surrounding development
Light Industry (LI)	Provides for low impact industrial and compatible non-industrial developments that will not by the nature of their operations, detrimentally affect adjoining or nearby land
General Industry (GI)	Provides for industrial developments that require separation from more sensitive uses as the nature of activities may detrimentally impact on the amenity of the locality, in locations with access to services and transport networks capable of supporting heavy industry
Organised Recreation (OR)	Provides for the development of community and commercial facilities for organised recreation activities.
Highway Control Plan (HCP)	Provides for the development of agriculture, detached dwellings, forestry or sports and recreation.

Other rating categories applied by Council include:

- Royal Australian Air Force (RAAF) Base Tindal
- Binjari Community
- pastoral leases as defined in the *Pastoral Land Act 1992*

- mining tenements
- feedlots
- shopping centres
- quarries, and
- allotments not covered by the NT Planning Scheme.

Rates are charged as one, **OR** the amount of rates multiplied by the separate parts or units that are adapted for separate residential occupation on each such allotment of rateable land, for each zone.

In respect of those classes of allotments known as Agriculture (A) under the NT Planning Scheme, where a fixed dwelling or multiple dwelling is used solely to provide workers' accommodation, rates will be raised by application of a differential rate, **OR** the amount of rates multiplied by the separate parts or units that are adapted for separate occupation.

There may be other rates, charges or levies that apply to a particular property. These could include waste collection charges or other levies. These costs are applied on top of the general rates charge and are only applied to affected ratepayers.

### Assessment Record

Council maintains a database of records referred to as 'assessment records' containing:

- a brief description of each allotment within the Katherine municipality and a statement of its assessed value
- the name and address of the owner of the land (or if the owner is not the principal ratepayer for the land, the name and address of the principal ratepayer)
- the land use
- all rates and charges levied on the allotment
- any interest imposed
- the amount of rates written off (if any)
- the amount of payments made
- any rates concessions granted on the allotment, and
- any legal action taken in relation to the assessment record.

A person with sufficient interest in the assessment record may inspect the assessment record at Council's office. Refer to the Sufficient Interest in the Assessment Record policy.

### Notice of assessment

Council issues an annual rate notice for each rateable assessment to ratepayers as listed in the assessment record.

Annual rates notices (1 July – 30 June) are issued every August with the option to pay in four (4) instalments.

Instalment dates are:

- 30 September
- 31 November
- 31 January, and
- 31 March.

Payment reminders are advertised in local print media and ratepayers can sign up for a free quarterly SMS reminder service.

### Ratepayers experiencing financial difficulty

Council recognises that individuals can experience difficulty in meeting their responsibilities for the payment of rates and that it may be appropriate where financial hardship has been demonstrated to grant a concession to the payment of rates. Concessions may also be applied to meet public benefits, or to correct anomalies in the rating system.

Council strongly encourages ratepayers to meet their rate and charges payment responsibilities. However, ratepayers experiencing financial hardship may apply for a special payment arrangement or rate concession including:

1. deferment in whole or part of an obligation to pay rates or a component of rates, or
2. waiver in whole or part of rates or a component of rates, or
3. Public Benefit Concession for community organisations.

The Chief Executive Officer will make decisions about special payment arrangements and rate concessions and provide a regular report to Council on the number, type and financial implications of rate concessions being applied. Refer to the Rates Concession Policy for further information.

### Interest and penalty for late payment

If rate payments are not received by the due date, the account will be in arrears. Accounts in arrears will incur a penalty (the 'relevant interest rate') calculated daily on the outstanding amount, from the date on which the missed instalment was due until the date the payment is made in full.

The interest rate is determined through Council resolution and published in the annual Rates and Charges Declaration.

### Recovery of outstanding rates and charges

A ratepayer who fails to pay rates and charges on the due date for payment may face legal action for recovery of the principal amount of the rates and charges, interest accrued on the late payment and costs reasonably incurred by Council in recovering or attempting to recover rates and charges.

Under section 258 of the *Local Government Act 2019*, if rates and charges have been in arrears for at least three (3) years, and an overriding statutory charge securing liability for the rates and charges has been registered for at least six (6) months, Council may sell the land.

## WASTE MANAGEMENT CHARGES

Council charges fees for its waste management services. These fees are published in the annual Rates and Charges Declaration.

Residents can access the waste management facility at no charge, except for excluded items as outlined in the Fees and Charges Schedule.

All residential properties receive a full waste collection charge where the property receives a weekly kerbside collection service. The waste collection charge will be applied to each separate part or unit within an allotment.

There is a minimum charge for vacant residential land or land outside of the kerbside collection service boundary.

There is also a minimum charge per allotment that is not residential land, such as Crown Land or commercially identified or zoned land.

If the ratepayer requests an additional kerbside collection, there is an additional charge per annum for each additional bin. The additional charge amount is outlined in the annual Fees and Charges Schedule and will be invoiced separately to the ratepayers' annual rates notice as it is a 'fee for service' charge.

## 5 ASSOCIATED POLICIES/DOCUMENTS

Rates and Charges Declaration published annually  
 Financial Management Practice Handbook  
 Sufficient Interest in the Assessment Record Policy  
 Rates Concession Policy  
 Fees and Charges Schedule published annually  
 Katherine Town Council Municipal Plan published annually

## 6 REFERENCES AND RELATED LEGISLATION

*Local Government Act 2019*  
*Valuation of Land Act 1963*  
 Local Government (General) Regulations 2021  
*Planning Act 1999*  
 Northern Territory Planning Scheme 2020  
*Pastoral Land Act 1992*

### Revision History

Version	Approval date	Details of change	Responsible officer
1	27/06/2017	Created	CEO
2	26/06/2018	Revised	CEO
3	08/07/2019	Revised	CEO
4	25/06/2020	Revised	CEO
5	22/06/2021	Revised	CEO
6	14/04/2023	Revision for compliance with new <i>Local Government Act 2019</i>	CEO



7	29/06/2023	Revision for compliance with the Rates and Charges Declaration 2023/24	CEO
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## DECLARATION OF RATES AND CHARGES FOR 2023/2024

### 1. Basis of Assessed Value

Pursuant to section 227(1) of the *Local Government Act 2019* (the **Act**), Council adopts the unimproved capital value (as it appears on the valuation roll prepared by the Valuer-General under the *Valuation of Land Act 1963*) as the basis of the assessed value of allotments in the Katherine municipality.

### 2. General Rate – Declaration

Council declares that in respect to the financial year ending 30 June 2024 Council intends to raise \$8,756,737.00 in rates for general purposes which will be raised by the application of differential valuation-based amounts (**differential rates**) with differential minimum amounts (**minimum amounts**) being payable in application of each of those differential rates.

### 3. Basis of Rates Calculation

Council hereby declares the following differential rates and minimum amounts payable in the application of those differential rates for the financial year ending 30 June 2024:

- a) In respect of the allotments of rateable land within those parts of the municipality being the different planning zones set out in the differential rates schedule below (the **schedule**), rates are calculated by multiplying the applicable differential rate, as set out in the schedule, by the assessed value of each allotment with the minimum amount payable in the application of the differential rate being the applicable minimum amount set out in the schedule multiplied by the greater of:
  - i) the number of separate residential parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).

<b>DIFFERENTIAL RATES SCHEDULE</b>		
<b>DIFFERENTIAL RATE</b>	<b>PLANNING ZONES ACCORDING TO NT PLANNING SCHEME OR OTHER PLANNING INSTRUMENT</b>	<b>MINIMUM AMOUNT</b>
0.017087	Low Density Residential (LR), Low-Medium Density Residential (LMR), Medium Density Residential (MR), Specific Use 5 (SK5)	\$1,385
0.019039	Specific Use 1 (SK1), Specific Use 4 (SK4)	\$1,470
0.024217	Specific Use 2 (SK2)	\$1,470
0.00249	Agriculture (A) subject to paragraphs 3i) and 3j) below, Horticulture (H), Highway Control Plan (HCP)	\$1,470
0.0054442	Water Management (WM)	\$1,470
0.003759	Rural (R)	\$1,385
0.0068321	Rural Living (RL)	\$1,385
0.034976	Community Living (CL), Community Purpose (CP)	\$1,385
0.029038	Central Business (CB) subject to paragraphs 3b) and h) below, Caravan Parks (CV), Tourist Commercial (TC)	\$1,470
0.02258	Commercial (C) subject to paragraph 3h) below	\$1,470
0.0430011	Service Commercial (SC)	\$1,470
0.277771	Future Development (FD)	\$1,470
0.1666425	Railway (RW)	\$1,470
0.017087	Light Industry (LI), General Industry (GI)	\$1,470
0.0117183	Organised Recreation (OR)	\$1,470

- b) In respect of those classes of allotments within the municipality zoned Central Business (CB) under the NT Planning Scheme used solely for residential purposes, rates will be raised by the application of a differential rate of 0.022300 multiplied by the assessed value of such land, with the minimum amount payable in the application of that rate being \$1,470.00 multiplied by the greater of:
- i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).
- c) In respect of rateable land within that those parts of the municipality known as RAAF Base Tindal, rates will be raised by application of a differential rate of 0.00000001 multiplied by the minimum amount payable in the application of that rate being \$1,606.00 multiplied by the greater of:
- i) the number of separate residential parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).
- d) In respect of rateable land within that those parts of the municipality known as Binjari Community, rates will be raised by application of a differential rate of 0.00000001 multiplied by the minimum amount payable in the application of that rate being \$1,385.00 multiplied by the greater of:
- i) the number of separate residential parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).
- e) In respect of rateable land within that part of the municipality over which there is a pastoral lease as defined in the *Pastoral Land Act 1992*, rates will be raised by the application of a differential rate of 0.000566 multiplied by the assessed value of the land within each such pastoral lease with a minimum amount payable in the application of that rate being \$696.28.
- f) In respect of rateable land within that part of the municipality that is subject to a mining tenement, rates will be raised by the application of a differential rate of 0.006427 multiplied by the assessed value with a minimum amount payable in the application of that rate being \$1,647.93 and on the basis that:
- i) contiguous tenements or reasonably adjacent tenements held by the same person are to be rated as if they were a single tenement; and

- ii) if the owner of the mining tenement is also the owner of another interest in land (the **other interest**) then:
  - a) if the rate calculated in accordance with this paragraph (d) is less than or equal to the rate payable for the other interest - no rate is payable for the mining tenement; or
  - b) if the rate calculated in accordance with this paragraph d) (amount A) is greater than the rate payable for the other interest (amount B) - the rate payable for the mining tenement is the difference between amount A and amount B.
  
- g) In respect of all other rateable land within the municipality (including allotments not covered by the NT Planning Scheme), rates will be raised by application of a differential rate of 0.002795 multiplied by the assessed value of each allotment of rateable land within that part of the municipality with a minimum amount payable in the application of that rate being \$1,385.00 multiplied by the greater of:
  - i) the number of separate residential parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).
  
- h) In respect of all those classes of allotments within the municipality zoned Commercial (C) or Central Business (CB) under the NT Planning Scheme with a parcel area equal to or greater than 10,000m<sup>2</sup> and being allotments on which there is situated a Major Shopping Centre, rates will be raised by application of a differential rate of 0.029038 multiplied by the assessed value of each classes of allotment of rateable land within that part of the minimum amount payable in the application of that rate being \$1,470.00 multiplied by the greater of:
  - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).
  
- i) In respect of those classes of allotments of rateable land within that part of the municipality known as Agriculture (A) under the NT Planning Scheme, where a fixed dwelling or multiple dwelling is used solely to provide workers' accommodation, rates will be raised by application of a differential rate of 0.0249 multiplied by the assessed value of such land with the minimum amount payable in the application of the differential rate applicable to those allotments shall be \$1,470.00 multiplied by the greater of:
  - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
  - ii) the number one (1).
  
- j) In respect of all those classes of allotments within the municipality zoned Agriculture (A) under the NT Planning Scheme with a parcel area equal to or greater than 100,000m<sup>2</sup> and

4

being allotments on which there are situated a Major Cattle Facility, rates will be raised by application of a differential rate of 0.03759 multiplied by the assessed value of each classes of allotment of rateable land within that part of the minimum amount payable in the application of that rate being \$1,470.00 multiplied by the greater of:

- i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
- ii) the number one (1).

#### 4. Waste Management Charges

Pursuant to section 239 of the Act, Council declares that in respect to the financial year ending 30 June 2024 Council intends to raise \$1,439,006.00 for the purpose of enabling or assisting Council to meet the operational costs, cost of garbage collection and the waste disposal service it provides for the benefit of land within the municipality and the occupiers of such land.

- a) For the purpose of this paragraph:

“Residential dwelling” means dwelling house, flat or other substantially self-contained residential unit or building on residential land used or capable of being used for residential purposes and includes a unit within the meaning of the *Unit Titles Act 1975* and the *Unit Titles Schemes Act 2009*.

“Allotments” has the meaning set out in section 225 of the Act.

“Residential land” means land used or capable of being used for residential purposes.

“Commercial land” means land used or capable of being used for commercial purposes.

The following charges are declared:

- b) Council declares a charge of \$393.87 per annum, per residential dwelling, in respect of waste management services provided to each residential dwelling within the municipality other than allotments described in paragraphs c) and e).

The services are:

- i) a Kerbside collection of one (1) garbage collection service per week, collecting waste contained in a maximum of one 240 litre mobile garbage bin per garbage collection visit: and
  - ii) unlimited access by the occupiers of residential dwellings within the municipality to Council’s Waste Management Facility (Dump) solely for the deposit of waste generated from such residential land, excluding items declared as pay per disposal in Council’s Fees & Charges Structure 2023/2024.
- c) Council declares a charge of \$139.75 per annum, per residential allotment, in respect of waste management services, to which Council is unwilling and unable to provide a kerbside collection. The services are:

- i) a charge of \$139.75 per annum per allotment of land in respect of the waste management service provided for the benefit of vacant residential land within the municipality and the occupiers of such land.
  - ii) unlimited access by the occupiers of residential dwellings within the municipality to Council's Waste Management Facility (Dump) solely for the deposit of waste generated from such allotment of land, excluding items declared as pay per disposal in Council's Fees & Charges Structure 2023/2024.
- d) Council declares that in respect and for the benefit of operational costs, a charge of \$139.75 per annum, will be applied to all allotments within the Katherine Municipality that are not defined as residential land.

#### **5. Payment of Rates & Charges**

Pursuant to section 244 of the Act, Council determines that rates and charges for the year 1 July 2023 to 30 June 2024 inclusive, shall be due and payable by four (4) approximately equal instalments on the following dates, namely:

**First Instalment - 30 September 2023**

**Second Instalment - 30 November 2023**

**Third Instalment - 31 January 2024**

**Fourth Instalment - 31 March 2024**

- a) Payment of all or any remaining instalments may be made on or before the due date of the next instalment. Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.
- b) In accordance with section 243 of the Act, Council determines that the benefit to be given for the prompt payment of rates and charges and to encourage the early payment for the financial year ending 30 June 2024 shall be the conduct of an 'Early Bird Draw' whereby Council will offer a monetary prize to one (1) eligible ratepayer selected from the draw in an amount being the lesser of the current year's rates and \$700.00 subject to the following conditions:
  - i) That the total amount of all rates and charges levied for the financial year ending 30 June 2024 in respect of any parcel of rateable land owned by the winning ratepayer, together with arrears (if any) must have been paid in full on or before the 30 September 2023.
  - ii) The payment will not extend to any part of the waste management charge.
  - iii) All Government agencies, Council Councillors and Council employees are excluded from the draw.
  - iv) The winning ratepayer shall be notified by post.

**6. Interest and Penalty for Late Payment**

Pursuant to section 245 of the Act, Council determines that the relevant interest rate which accrues on overdue rates and charges will be 9% per annum.

**7. Recovery of Outstanding Rates & Charges**

A ratepayer who fails to pay rates and charges on the due date for payment may face legal action for recovery of the principal amount of the rates and charges, interest accrued on the late payment and costs reasonably incurred by Council in recovering or attempting to recover rates and charges.

Under section 258 of the Act, if rates and charges have been in arrears for at least three (3) years, and an Overriding Statutory Charge securing liability for the rates and charges has been registered for at least six (6) months, Council may sell the land.




## 6.2 MUNICIPAL PLAN 2023-2024

**FOLDER ID** : \COUNCIL MEETING ADMINISTRATION\SPECIAL MEETING OF COUNCIL (SMC)\SPECIAL MEETING OF COUNCIL (SMC) - AGENDA\SPECIAL MEETING OF COUNCIL (SMC) - AGENDA - 2023/179685

**AUTHOR** : AMANDA HAIGH, EXECUTIVE AND GOVERNANCE OFFICER

**AUTHORISER** : INGRID STONHILL, CHIEF EXECUTIVE OFFICER

**ATTACHMENT/S** : 1. MUNICIPAL PLAN 2023-2024 CONSULTATION SUBMISSIONS.PDF  

### OFFICER RECOMMENDATION

1. That Council resolve to fix council member allowances 2023/2024 as 100% as per the Northern Territory of Australia Remuneration Tribunal's Determination of Allowances for Members of Local Government Councils
2. That Council adopt the Budget for 2023/2024.
3. That Council adopt the Municipal Plan for 2023/2024.
4. That Council adopt the Fees and Charges for 2023/2024.

### PURPOSE OF REPORT

To present consultation submissions for the Katherine Town Council's (Council) Municipal Plan, includes Council's annual budget, long term financial plan, Elected Member Allowances and Fee and Charges pertaining to the 2023/2024 financial year and adopt amendments.

### COMMUNITY PLAN/STRATEGIC PLAN

Priority Four	Growth and Sustainability	Lead with Best Practice	Review Council's fees and charges system to ensure the sustainability of council's facilities and services
Priority Four	Growth and Sustainability	Lead with Best Practice	Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

### BACKGROUND

The *Local Government Act 2019* requires Council to prepare, on an annual basis, a Municipal Plan. The Katherine Town Council Municipal Plan includes Council's annual budget, long term financial plan, Elected Member Allowances and Fees and Charges.

Council approved the Draft Municipal Plan 2023/2024; including budget, long term financial plan, rates and fees and charges; for public consultation from 7 June to 27 June 2023. The consultation was

advertised on the Council website and in the Katherine Times.

### **DISCUSSION**

From the submissions and feedback received suggested amendments to the Draft Municipal Plan 2023/2024 have been changed in the document. Council are requested to consider the submissions and feedback.

Responses to the submissions and feedback are provided with recommendations to amend the plan where applicable.

### **CONSULTATION PROCESS**

Katherine Town Council released its draft Municipal Plan 2023/2024 with the draft budget, long-term financial plan, rates and fees and charges for a 21-day period community consultation.

Five written submissions were received and three verbal feedback. Attached to the report is a summary of the submissions and feedback.

Municipal Plan recommended amendments following the consultation include:

- Administrative errors throughout the document;
- Inclusion of explanation of the Big Rivers Region;
- Vacant Councillor positions included to acknowledge the full council has seven seats;
- Budgeted Capital Projects included under Highlighted Projects;
- Capital Expenditure and Funding Budget for 2023/2024 has been combined with 'Outer Financial Year 1 Budget', changing following estimate columns;
- Link in document to Fees and Charges now active;
- Rateable properties statistic amended to reflect actual;
- Financial negative figures amended to brackets for consistency through the budget;
- for consistency year headings will read Budget 2023/2024 and Estimate with the year for outer years;
- Organisational structure includes Advisory Committees of Council; and
- Budget assumptions regarding EBA increase includes the percentage increase.

Fees and Charges recommended amendments following the consultation include:

- Administrative errors throughout the document;
- Weekly camping fees unit changed to weekly;
- Waste Charge Commercial - tyres shredded per tonne \$907.50 should be \$907.05;
- Commercial mattress's \$30.00 needs to be \$40.00;
- Waste Charges Commercial, change quad bike and motor bike charges are transposed;

### **POLICY IMPLICATIONS**

NIL

### **BUDGET AND RESOURCE IMPLICATIONS**

The adopted Budget and Fees and Charges will be applicable from the 1 July 2023.

### **RISK, LEGAL AND LEGISLATIVE IMPLICATIONS**

The legislative requirements under the *Local Government Act 2019 (Act)* and *Local Government (General) Regulations 2021 (Regulations)* for the council's adoption of the Annual Plan, budget, rates

declaration and member allowances. After the public consultation submissions received have been considered and then the final plan prepared

1. Resolve to fix council member allowances for the financial year
2. Declare the rates for the financial year (sections 237 and 238 of the Act)
  - a. NOTE before the council adopts the budget for the financial year, the CEO must check the rate records and certify in writing to the council that to the best of the CEO's knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the area (regulation 29)
3. Adopt the budget for a financial year (section 203 of the Act)
4. Adopt the plan (section 35(1) of the Act)

Under the Act the council is required to adopt its 2023-24 Annual Plan, budget, and declare its rates on or before 30 June 2022. It is important to note that the Act does not provide the Minister or the Department with the power to defer or waive the stipulated 30 June date.

Council's Fees and Charges 2023/24 are in accordance with the *Local Government Act 2019* Section 289 – Fees for Services.

#### **ENVIRONMENT SUSTAINABILITY IMPLICATIONS**

NIL

#### **COUNCIL OFFICER CONFLICT OF INTEREST**

We the Author and Approving Officer declare we do not have a conflict of interest in relations to this matter.

Municipal Plan 2023/2024 Written Submissions			RESPONSE
Date	DOC ID	Comments	
19/06/2023	179536	Fees and Charges - Word Trail is spelt incorrectly Summary: Concerns that the MP does not acknowledge the role that the churches play in Katherine. Council has shown no project or support for any aspect of the Christian community.	Change accepted Feedback acknowledged. Council values diversity within the Katherine community and Councils strategic priorities are for the benefit of the whole community. No change recommended.
21/06/2023	179631	Page 36 - Weekly camping fees of \$170.55 says 'per day'	Amended to weekly unit
26/06/2023	179804	Page 4 - Mission statement - type 'Tomorrows' how many tomorrows are KTC working towards  Page 4 - Consultation statement – be good to outline your consultation methods e.g. I received a copy of the plan at the markets on Sat 24/6, was it advertised in the Katherine Rag? Did you meet the requirement of providing a final copy to Councillors 6 days before the Council meeting on the 27th June?  Page 5 - You talk about the 'Big Rivers Region' but there's no explanation of what this is – don't assume everyone knows what it means. Suggest adding a sentence to say the Big Rivers Region is the entire southern part of the Top End and includes Roper Gulf and Victoria Daly regions from the Gulf of Carpentaria to the WA border  Page 6 - Both the Mayor's and CEO's messages read like they should be almost in an Annual Report and are retrospective – they need to be strategic and talk about the year ahead more and working towards your vision and mission statements – they sort of do towards the end. Suggest talking about working with government on more macro economic issues such as community safety, improving tourism experiences, improving quality of life for residents, advocating for more regional development such as another bridge over the Katherine river and the agribusiness hub etc. Some really big picture things we can go "Oh wow, KTC are ahead of the game, we'll follow our Mayor and Councillors" Page 7 - The commentary talks about 6 Councillors but it's be good to have a couple more vacant circles to show that there are 6 (not 4) in the diagram to be elected in July 2023.  Page 9 - This section should include more information about what the community would like to see – much of this is from a staff perspective – all well and good that KTC is developing a wellbeing strategy, upgrading the civic centre (upgrading your payroll system is purely operational and not really part of the public interest). But as a rate payer, I'd like to know what the plans are for other aspects of Council's operations and capital works budget, such as roadworks and upgrades e.g. \$1m of upgrades to "Joe Bloggs St" or \$300,00 upgrades to "Mary Jane Road" for instance; or \$100,000 on Katherine Cemetery for the year or \$300,000 on road grading of rural roads. Provide more quantitative information from your budget such as \$15,000/year available for community grants or however much it will be. Page 9 - Supporting EV Station – typo SP07 – Should be SP06 – but great initiative and will be good for Katherine to have  Page 10 -13 - Seems like a big shopping list of things occurring specific to internal organisational divisions, and needs to link back to your goals and strategies outlined in your Strategic Plan. This section also doesn't quite meet s34(1)(d) of the Act where there is a requirement about defining indicators for judging standards of performance. For instance, I'll pluck one out for example – p11, Community Services, Visitor Information Services, Increase total sales – how does the achievement of this link back to an SP? Is the increase in total sales for the year? So if you made \$1 more than you did last year, does that mean you achieved your deliverable or how would you know? Usually things like this would have a performance indicator like Increase sales by 5% or 10% on previous year (which means your working towards SP04 about growth and sustainability). Use performance indicators SMART – is it Specific, Measurable, Achievable, Results driven and/or Timely	The Mission is stated from the Katherine Town Council Strategic Plan 2027. No change recommended.  As per advice from CMC "NOTE a copy of the draft plan must be provided to the elected members at least 6 business days before the meeting to adopt the draft plan to begin public consultation". Council received the draft municipal plan 2 weeks prior to adopting the draft plan for consultation. The advertisement was on the website on the 7 June and the Katherine Times 14 June.  Suggestion accepted and will be included- 'Big Rivers Region is the entire southern part of the Top End and includes Roper Gulf and Victoria Daly regions from the Gulf of Carpentaria to the WA border'.  Feedback acknowledged. Council deliverables have been aligned from the Katherine Town Council Strategic Plan 2027 with key projects identified for 2023/24. Council undertook extensive consultation to identify the communities priorities within the Strategic Plan 2027. The Highlighted Projects for 2023/24 such as Safer Territory Project, Recycling Trial, and the Aquatic Centre Upgrade are aligned to the budget available and funding opportunities. Service deliverables incorporate advocacy, economic development, improving community safety and quality of life for residents.  Feedback noted and will be included - vacant Councillor positions  Feedback noted - include Budgeted Capital projects under highlighted projects  Change accepted  Feedback acknowledged; Performance indicators will be benchmarked against previous years for annual report

Municipal Plan 2023/2024 Written Submissions			RESPONSE
Date	DOC ID	Comments	
		<p>Page 10 -13 - Some deliverables aren't really deliverables at all and seem like ambit statements like Library Services on p. 11 – "Provide a Safe place" – that's all well and good and I'd hope that all Council places are safe – but be more specific like 'Provide a safe place for families to experience library services by conducting a safety audit 4 times per year'</p> <p>Page 10 - 13 - Just a comment that if you develop KPIs these then are used for quarterly reports to Council by each division (corporate services, infrastructure etc) and at the end of the year can be used to put together your annual report.</p>	<p>Feedback acknowledged; Performance indicators will be benchmarked against previous years for annual report</p> <p>Noted; the Municipal Plan inputs into the Katherine Town Council Strategic Plan 2027 reporting and measures of success.</p>
26/06/2023	179863	<p>1. Under Guideline 5: Budgets, and Section 201(2)(i) of the Local Government Act 2019 (the Act), the Council's budget must be in the form required by any guidelines that the Minister may make or as prescribed by regulation. It was noted that the 2023-24 capital expenditure amount of \$2.2 million on page 16 has been allocated to the "Outer Financial Year 1 Budget" column on page 20 of the "Capital Expenditure and Funding Budget". This should be amended and reported under the "Current Financial Year Budget" column as per the requirements of the Table 2.1 template in Guideline 5: Budgets.</p> <p>2. As per section 35(3)(c) of the Act, Council must publish a notice on its website and in a newspaper circulating generally in the area, inviting written submissions on the draft plan within a period of at least 21 days from the date of the notice. It is recommended that for future draft Annual Plans, Council calculates the start date for the 21 days of public consultation to commence on the day after the last public notice is published (that is, whichever is the latter of publishing the notice on the website or in the newspaper).</p> <p>Section 201(2)(c) requires Council to list the fees for service. It was noted on pages 4 and 14 that the link for the "Schedule of Fees and Charges" directed the reader to Council's homepage. It is recommended this link be updated to direct the reader to the relevant document on Council's website for easier access.</p> <p>For the Annual Budget tables on page 16 and the "Long-Term Financial Plan" on page 17, it is recommended that the operating deficit figures be reformatted to match the presentation of negative figures in the "Statement of Cash flow" on page 19. That is, using red font and (brackets), for clarity to the reader and internal consistency in the document.</p>	<p>We acknowledge the error and will amend the Budget</p> <p>The Katherine Town Council was released for Public Comment on 7 June. Whilst this allowed the full 21 days required by Section 35(3)(c) of the Local Government Act 2019(the Act), the advertised notice was on the website from 7 June and the next available day for advertisement in the local paper on the 14 June. It is our understanding that Katherine Town Council has complied with the Act, however we will ensure that in future years the consultation period will allow for 21 days after the last date a public notice is published.</p> <p>Noted, We will ensure the link is functional on the approved version.</p> <p>Formatting will be amended</p>
26/06/2023	179864	<p>Page 1: Image back ground different to other black icon box – noticable. Page 3 - postal address missing NT</p> <p>Page 5: Over 3,660 rateable properties Page 6: Ingrid's last name is missing Page 9: first paragraph is missing a full stop; SP 05 additional spacing; SPO4 needs a full stop;</p> <p>Page 10: Corporate Services repeated. Should it read Financial Services and then Administration Services Page 15: •Remove 'Zone' from Binjari and amend to just Binjari •Remove 'Zone' from NIL (No NT Planning Scheme Zone Applies) and amend to No NT Planning Scheme Zone Applies (NOZONE) •Add in Specific Use 4 (SK4) in with SK1 so its reads Specific Use 1, Specific Use 4 (SK1, SK4) •Remove Specific User 3, so it only reads Specific Use 2 (SK2) •Mistake in Table, for consistency Description   C in \$   Min – 23/24   Levy 2023/24 •SI and LI under Commercial?</p> <p>Page 16-17: dashes in front of values suggest a minus? Should these be coming up in red in brackets? Or perhaps removed if they serve no purpose.</p> <p>Page 18-19-20: Budget 23-24 2023/2024 and so on. Could it not just read Budget 2023/2024</p>	<p>Formatting will be amended Change accepted Council rateable and imposed charges properties = 3660, therefore amend statistic to reflect = over 3600 rateable properties Change accepted - include in signature Formatting will be amended Change accepted</p> <p>Amendments will be incorporated</p> <p>Noted; for consistency brackets will be applied to negative figures.</p> <p>Noted; for consistency year headings will read Budget 2023/2024 and Estimate with the year for outer years.</p>

Municipal Plan 2023/2024 Written Submissions  
**Date**    **DOC ID**    **Comments**

**RESPONSE**

**Municipal Plan 2023/2024 Verbal feedback**

<b>Date</b>	<b>Comments</b>	<b>RESPONSE</b>
20/06/2023	Page 13: Waste Charge Commercial - tyres shredded per tonne \$907.50 should be \$907.05	Change accepted
20/06/2023	Page 13: commercial mattress's \$30.00 needs to be \$40.00	Change accepted
	Page 13: Waste Charges Commercial, change quad bike and motor bike charges are transposed	Change accepted
22/06/2023	Page 3: Contents change Executive Summary to Chief Executive Summary	Change accepted
	Page 4: replace photo with page 12 photo	Change accepted
	Page 7: include advisory committees in organisational structure	Change accepted
	Page 16: Budget assumptions regarding EBA increase should include the percentage increase	Change accepted

## **7 CLOSURE OF MEETING**