



Special Council Meeting Minutes

**Wednesday 27 February 2019
5.45 pm**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

**MINUTES OF THE SPECIAL MEETING OF KATHERINE TOWN COUNCIL HELD
AT THE KATHERINE CIVIC CENTRE TUESDAY, 27 February @ 5.45 PM**

1. Present:

A/Mayor Lis Clark
Alderman Peter Gazey
Alderman Toni Tapp Coutts
Alderman Matthew Hurley
Alderman John Zellej
Alderman Jon Raynor

Robert Jennings - Chief Executive Officer (CEO)
Rosemary Jennings – Exec Mgr Corporate and Community Development (XCCD)

Minute Taker: Sue Crammond – Executive Assistant, CEO Office (EA)

2. Apologies and Leave of Absence:

Mayor Fay Miller
Claire Johansson – Chief Operations Officer (COO)
Peter Reeve – Executive Manager Infrastructure and Environment (XIE)

3. Disclosure of Conflict of Interest

NIL

4. Reports of Officers

4.1 AMENDMENTS TO FEES & CHARGES STRUCTURE 2018/2019

MOVED: Hurley / Tapp Coutts

CEO – Amendments to the Fees & Charges structure are required to be adopted by Council. There are three (3) adjustments:

- a) Light tokens – will give groups a longer time between tokens. Users will not be disadvantaged by the restructure of the system.
- b) WMF Charges – Adding a charge for Operator and Machinery Hire (OMH). This item can be asbestos related and generally applies to deep burials.
- c) Airport Ground Services – It should be noted that service is by prior agreement and pending staff availability only. This fee is about adding a structure to those grounds service activities at the airport.

Alderman Raynor – Considering the third item (c), I have a possible interest?

CEO - After consultation with myself and other Aldermen, it is determined that there is no substantial interest for Alderman Raynor in item (c).

Alderman Gazey – I have a number of questions:

- a) Light token – Does doing this increase power prices charged? \$2.70 tokens = \$75.60. At \$5.50, with less tokens required, it becomes approx. \$66. So we are actually charging less?
- b) WMF – Is there a minimum of one hour charge or is it a pro rata amount?
- c) Airport – Weekends & PH are a 20% increase in rates? Is the fee pro rata?

XCCD

- a) Power prices have increased over a number of years and the token pricing was not adjusted. However, this adjustment was recently achieved during a review of the system.

CEO – Another adjustment has now been made in the token prices?

XCCD – Yes. Without changing the price of the tokens and restructuring the timing system, the result was KTC having to purchase more and more tokens to supply the demand from sporting associations. The restructure now requires half the number of tokens per user. The proposed changes were reviewed by the Sportsgrounds Advisory Group and the \$5.50 / token price agreed to.

Alderman Gazey – So we won't be selling the power for any less?

Alderman Zelle – There is a whole matrix of how the token system works that can be provided.

XCCD

- b) For the Operator and Machinery Hire (OMH), this fee appeared in our previous fees and charges structure, however, more recently it was omitted. We need to reinstate it. I will check on whether there is a per carcass fee for burning of animal carcasses. The OMH fee is usually for deep burials and other unforeseen works. I will also check if this is charged on a pro rata basis.
- c) Airport Ground Services – Cost is based on the most senior qualified person performing the works. The increase is in the staff per hour rate. The other components have not risen.

CEO – The fees are based on plant, administration and staff attendance rate. The increase is just related to the staff attendance component only.

Alderman Gazey – Is this a pro rata fee?

CEO – Unsure on the pro rata basis. I suspect this is a value for money equation?

XCCD – The Council staff qualified to perform these services do not live near the airport. Taking into account travel time, it is unlikely the charge would be less than one hour.

CEO – Council can adopt items (a) & (b) until you are satisfied with the answer for item (c).

Alderman Tapp Coutts – Any new fees will need to be reviewed again at the end of this financial year, less than three months away. Any adjustments could be made then, if needed.

Alderman Raynor – A one hour call out fee is not unusual for most businesses.

Alderman Zelle – Some even charge a minimum of two (2) hours.

Alderman Gazey – I would like to amend the recommendation to "machinery and operator hire and airport grounds services fees are a minimum charge of one hour".

MOVED: Gazey / Raynor

That the recommendation be amended to reflect fees for Airport Grounds Services and Operator and Machinery Hire are charged at minimum of one hour.

CARRIED: 6 / 0

Recommendation:

That it be recommended to Council:

1. Accept the revised amendment and additions to the Fees & Charges Structure for 2018/2019

Amended Recommendation:

That it be recommended to Council:

1. That fees for Airport Grounds Services and Machinery and Operator Hire amended to "be charged at a minimum of one hour per service".
2. Accept the revised amendments and additions to the Fees & Charges Structure for 2018/2019.

CARRIED: 6 / 0.

7. Meeting Close

The meeting closed at 6.08 pm



Lis Clark
A/MAYOR OF KATHERINE