



Special Council Meeting Minutes

**Wednesday 27 February 2019
5.30 pm**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

**MINUTES OF THE SPECIAL MEETING OF KATHERINE TOWN COUNCIL HELD
AT THE KATHERINE CIVIC CENTRE TUESDAY, 27 February @ 5.30 PM**

1. Present:

A/Mayor Lis Clark
Alderman Peter Gazey
Alderman Toni Tapp Coutts
Alderman Matthew Hurley
Alderman John Zellely
Alderman Jon Raynor

Robert Jennings - Chief Executive Officer (CEO)
Rosemary Jennings – Exec Mgr Corporate and Community Development (XCCD)
Joe Tag – Project Manager (PM)

Minute Taker: Sue Crammond – Executive Assistant, CEO Office (EA)

2. Apologies and Leave of Absence:

Mayor Fay Miller
Claire Johansson – Chief Operations Officer (COO)
Peter Reeve – Executive Manager Infrastructure and Environment (XIE)

3. Disclosure of Conflict of Interest

NIL

4. Reports of Officers

4.1 TENDER 19/01 – KATHERINE SPORTSGROUND DESIGN CONSULTANCY

MOVED: Zellely / Hurley

CEO – The awarding of this tender will allow us to get the design work started, which is good news. Mr Joe Tag our PM, is here to take your questions. As a brief overview, the original tender process was run, with two (2) submissions and one (1) late submission received. Post the tender close, the scope changed considerably and so a new tender was advertised to ensure a fair process could occur. The new tender, T19/01 received five (5) submissions. All submissions were under the tender estimate price of \$400K. The summary of assessment looks at non-priced content. Hames Sharley, a national company, have done a lot of major works. Ashford's, Darwin based, also scored well. Hames Sharley demonstrated experience in recreation and sportsgrounds projects. All panellists agreed either tenderer could have done the job, but Hames Sharley was better value for money. Alderman Gazey – Hames Sharley's local development score is high. Are they Darwin based?

CEO – They have an office in Darwin and the team assigned to this project are listed as resident in the Darwin Office.

CEO – This tender is looking at the design consultancy of the project only.

Alderman Raynor – This is just for the architects?

PM – Architects and sub consultants i.e. civil and hydraulic engineers, air conditioning, landscapes etc.

CEO – The plan is for consultation with the community; conceptual design; design development (e.g. air con, landscaping). Then it will move to documentation for tenders to get the works done and engage engineers, hydraulic and civil etc. I can provide a breakdown to EMs.

Alderman Gazey – Out of the \$4.4 M budget, \$409K is for this design stage. The tender has come in at \$290K. So we are better off in our overall budget?

CEO – Correct. The critical thing here, is to get the right architects working on the design. There is a balance between quality and price. Hames Sharley are a good fit for this project when considering their previous projects and the price.

Recommendation:

That it be recommended to Council:

1. That Tender 19-01 Katherine Sportsground Design Consultancy, be awarded to Hames Sharley Architects at their submitted schedule of rates price of \$290,679.64 (GST exclusive).

CARRIED: 6 / 0.

7. Meeting Close

The meeting closed at 5.46 pm



Lis Clark
A/MAYOR OF KATHERINE