



MINUTES

Ordinary Meeting of Council

Thursday, 25 November 2021
At 6.00 PM

held via Zoom Video Conferencing System

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD VIA ZOOM VIDEOCONFERENCING SYSTEM
ON THURSDAY, 25 NOVEMBER 2021 AT 6:00PM**

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Kym Henderson
- Councillor Amanda Kingdon
- Councillor Benjamin Herdon
- Councillor Denis Coburn
- Councillor Jeremy Trembath
- Councillor Madeleine Bower
- OFFICERS** : - Mr Ian Bodill, Chief Executive Officer
- Mr Kerry Whiting, Director Corporate and Community Services
- Mr Brendan Pearce, Director Infrastructure and Environment
- Mr Jherry Matahelumual – Executive Assistant (Minute Taker)
- VISITORS** : - Ms Amanda Haigh, Project Manager (Local Government), Department of Chief Minister and Cabinet

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1 ACKNOWLEDGEMENT OF COUNTRY

We are honoured to be on the ancestral lands of Katherine's Aboriginal peoples. We acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. We pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies
Nil

4.2 Leave of Absence
Nil

5 CONFLICT OF INTEREST

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 26 October 2021

File	:	Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2021
Moved	:	Councillor Herdon
Seconded	:	Councillor Coburn

That the amended minutes of the Ordinary Meeting of Council held on 26 October 2021 be confirmed as true and accurate.

CARRIED 7 / 0

6.2 Minutes of the Special Meeting of Council held on 29 October 2021

File : Local Governance / Council Meetings / Special Minutes
Moved : Councillor Kingdon
Seconded : Councillor Bower

That the minutes of the Special Meeting of Council held on 29 October 2021 be confirmed as true and accurate.

CARRIED 7 / 0

6.3 Minutes of the Special Meeting of Council held on 11 November 2021

File : Local Governance / Council Meetings / Special Minutes
Moved : Councillor Herdon
Seconded : Councillor Bower

That the minutes of the Special Meeting of Council held on 11 November 2021 be confirmed as true and accurate.

CARRIED 7 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

- Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

8.1 Mayoral business for the period of 27 October 2021 – 21 November 2021

File: Local Governance/Council Meetings/Mayoral Business to be considered

No	PERIOD	27 October 2021 – 21 November 2021
1.	EMIS x 2	
2.	Council Meeting	
3.	Meeting with EA x 4	
4.	Meeting with CEO x 4.	
5.	Meeting with DM Kym and Damien Ryan – Candidate for Lingiari.	
6.	Meeting with McArthur Group – CEO recruitment.	
7.	KTC Introduction CDU Engagement.	
8.	Katherine Times Interview – Immunisations and Tourism.	
9.	St Josephs – Thanksgiving Liturgy and Prize Giving.	
10.	Meeting with Department of the Chief Minister.	
11.	Australia Top Tourism awards via Zoom – Won by NSW	
12.	Big Rivers Destination Tourism.	
13.	Confidential Meeting.	
14.	Meeting with Deputy Mayor x 4.	
15.	Community Consultation – Hot Springs.	
16.	Fijian Community 51 year Celebration of Independence & 2 yrs in Katherine.	
17.	LGANT Local Buy Presentation.	
18.	Dinner with CDU & Professor Scott Bowman.	
19.	LGANT AGM in Alice Springs.	

20. KLEC Meeting – Update on COVID x 3
21. Ngaarda Media Interview about COVID 19.
22. Audit & Risk Meeting.
23. Meeting with Councillor Trembath
24. Remembrance Day.
25. Special Council Meeting – Annual report.
26. Presented Young Territorian Author Awards – Casuarina St. Primary.
27. Katherine Times Interview – Levies in Katherine.
28. Strategic Plan Project Control group.
29. NT News
30. Interview with Katy Woolf at 360.
31. Channel 9 TV.
32. ABC National.
33. Steve Price Australia Today.

9 CORRESPONDENCE AND DOCUMENTS TABLED

- Correspondence from Mr Clint Firth Big Rivers Regional Manager to Councillor Denis Coburn regarding the construction of new AFL Facility dated 8 November 2021

10 PETITIONS

Nil

11 PUBLIC QUESTION TIME

Nil

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 NOMINATION FOR LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY REPRESENTATIVE ON THE NORTHERN TERRITORY HERITAGE COUNCIL

Councillor Kingdon moved a motion to withdraw her application as a nominee for a position as the representative for Local Government Association of the Northern Territory on the Northern Territory Heritage of Council and that Council removes item 13.1 from the agenda.

Seconded: Councillor Herdon

CARRIED 7 / 0

13.2 NOMINATION AS KATHERINE TOWN COUNCIL REPRESENTATIVE ON THE GYRACC COMMITTEE BOARD

Purpose : The purpose of this report is to seek council's approval to appoint Brendan Pearce Director Infrastructure and Environment as the Katherine Town Council representative on the Godinymayin Yijard Rivers Arts and Culture Centre (GYRACC) Board of Committee.

File : Local Governance / Ordinary Meeting of Council /Reports to Council/
Governance Department
Moved : Deputy Mayor Henderson
Seconded : Councillor Bower

That it be recommended to Council to:

1. Appoint Brendan Pearce Director Infrastructure and Environment as the Katherine Town Council Representative on the Godinymayin Yijard Rivers Arts and Culture Centre Board of Committee and advise Godinymayin Yijard Rivers Arts and Culture Centre Management on this appointment accordingly.

CARRIED 7/0

13.3 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF OCTOBER 2021

Purpose : To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of October 2021.
File : Local Governance / Council Meeting / Reports to Council /Governance Department
Moved : Councillor Coburn
Seconded : Councillor Kingdon

Amended recommendations to Council to

1. Formally receive and note the Chief Executive Officer Report for the Month of October 2021.

CARRIED 7 / 0

13.4 EXPRESSIONS OF INTEREST – INDEPENDENT AUDIT AND RISK COMMITTEE MEMBERS AND EXTERNAL AUDIT SERVICE

Purpose : To recommend to Council on the appointment of independent members to Council's Audit and Risk Committee.
File : Local Governance / Council Meeting / Reports to Council / Corporate Services Department
Moved : Councillor Kingdon
Seconded : Deputy Mayor Henderson

Officer Recommendation

1. That Council appoints Carolyn Eagle from Pacifica Chartered Accountants as the Chairperson to the Katherine Town Council Audit and Risk Committee,
2. That Council appoints Ross Springolo and Colin Abbott as independent members to the Katherine Town Council Audit and Risk Committee.

CARRIED 7 / 0

13.5 MONTHLY REPORT OF THE CORPORATE AND COMMUNITY SERVICES DEPARTMENT FOR OCTOBER 2021

Purpose	:	To present the report for the Corporate and Community Services department for the month of October 2021.
File	:	Local Governance / Council Meeting / Reports to Council / Corporate Services Department
Moved	:	Councillor Herdon
Seconded	:	Councillor Bower

That it be recommended to Council to

1. Receive and note the Corporate and Community Services report for the month of October 2021.

CARRIED 7 / 0

13.6 MONTHLY FINANCIAL REPORT – OCTOBER 2021

Purpose	:	The purpose of this report is to present to Council the Financial for October 2021
File	:	Local Governance / Council Meeting / Reports to Council / Corporate Services Department
Moved	:	Deputy Mayor Henderson
Seconded	:	Councillor Herdon

That it be recommended to Council to

1. Endorse the Financial Report for the month of October 2021

CARRIED 7 / 0

13.7 INFRASTRUCTURE & ENVIRONMENT DEPARTMENT REPORT FOR THE MONTH OF OCTOBER 2021

Purpose	:	To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of October 2021.
File	:	Local Governance / Council Meeting / Reports to Council / Infrastructure and Environment Department
Moved	:	Councillor Herdon
Seconded	:	Councillor Coburn

That it be recommended to Council to

1. Receive and note the report of the Infrastructure & Environment Department for the month of October 2021.

CARRIED 7 / 0

13.8 OCTOBER 2021 – PROJECT UPDATE

Purpose	: To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of October 2021.
File	: Local Governance / Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Bower
That it be recommended to Council to:	
1. Receive and note the project update for the month of October 2021.	
CARRIED 7 / 0	

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

14.1 MINUTES OF AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON 9 NOVEMBER 2021

Purpose	: To present minutes of the Audit and Risk Management Committee Meeting held on Tuesday, 9 November 2021.
File	: Local Governance / Council Meeting / Reports to Council /Representative on Committees
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Kingdon
That it be recommended to Council to:	
1. Receive and note minutes of the Audit and Risk Management Committee meeting held on 9 November 2021.	
CARRIED 7 / 0	

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Kym Henderson (Deputy Mayor)

File : Local Governance / Council Meetings / Elected Members Activities

PERIOD	26 th October – 23 rd November 2021		
Elected Members' Name	Date	Activity	Brief information
Deputy Mayor Kym Henderson	26 th October	Ordinary Council Meeting	Monthly Council Meeting
	27 th October	Meeting with CDU	Meet & Greet with new CDU Engagement Officer
	27 th October	St Joseph's College Event	Secondary Thanksgiving Liturgy & Prize Giving Evening
	28 th October	Australia's Top Tourism Awards Event	
	29 th October	Special Confidential Council Meeting	

	29 th October	Meeting with Mayor	Regular Weekly Meeting
	29 th October	Kick-Off Meeting with Deloitte	Begin preparation for Strategic Plan Consultation
	30 th October	Community Consultation	Hot Springs Consultation Events
	3 rd November–6 th November	LGANT Conference & AGM	In Alice Springs
	8 th November	Elected Members Information Session	Fortnightly Meeting
	9 th November	Audit & Risk Management Committee	
	10 th November	Youth Voice NT Steering Committee	Regular Monthly Meeting
	10 th November	Meeting with Chamber of Commerce	
	10 th November	St Joseph's Graduation Event	Year 12 Graduation Mass and Dinner
	11 th November	Remembrance Day Service	
	11 th November	Special Council Meeting	
	12 th November	Meeting with Mayor	Regular Weekly Meeting
	15 th November	Strategic Plan PCG	Project Control Group meeting with Deloitte
	15 th November	Interview with ABC Darwin	COVID Lockdown Interview
	16 th November	Katherine Lockdown Commenced	
	18 th November	Interview with ABC News breakfast	COVID Lockdown Interview
	20 th November	Interview with ABC National	COVID Lockdown Interview
	20 th November	Chamber of Commerce Customer Service Awards	Via Zoom

15.2 Councillor Amanda Kingdon

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	<p>Councillor Amanda Kingdon had engaged in activities from 26 October to 23 November 2021 including:</p> <ul style="list-style-type: none"> • Council monthly Ordinary meeting 26 October • Tree strategic plan discussion 27 October • KTC CDU engagement Manager meeting 27 October • KTC Australia's Top Tourism Awards presentation 28 October • Special Confidential meeting 12.30 - 29 October • Community Consultation meet and greet 30 October • EMIS meeting 8 November • Remembrance Day service 11 November

- Special meeting of Council 12.30 11 November
- Training in Aboriginal Cultural Awareness and Understanding workshop
- Talks with 5 members of public and businesses in community on concerns or issues

15.3 Councillor Benjamin Herdon

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	Councillor Benjamin Herdon had engaged in activities from 26 October to 23 November 2021 including: <ul style="list-style-type: none"> • 26/10 – Ordinary Meeting Council • 28/10 - Australia’s Top Tourism Towns Awards - Zoom • 29/10 - Confidential Special Meeting of Council • 30/10 - Community Consultation • 30/10 - 51st Anniversary of Fijian Independence Day Celebration • 08/11 - EMIS • 11/11 - Special Meeting of Council • 15/11 - Project Control Group Meeting - Zoom • 20/11 - Katherine Region NT Business Excellence and Customer Service Awards - Zoom

15.4 Councillor Denis Coburn

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	Councillor Denis Coburn had engaged in activities from 26 October to 23 November 2021 including: <ul style="list-style-type: none"> • 26/10 – Ordinary Meeting of Council • Sat 30th Oct Attended Council meet and greet at hot springs • 8/11- EMIS • Thurs 11th Met with Lisa Broccardo new manager at the Bendigo bank • Thurs 11th Attended Remembrance Day event • Fri 12th Met with Trent de Witt re Christmas event.

15.5 Councillor Jeremy Trembath

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	Councillor Jeremy Trembath had engaged in activities from 26 October to 23 November 2021 including: <ul style="list-style-type: none"> • Special Meeting of Council • EMIS

15.6 Councillor Madeleine Bower

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	Councillor Madeleine Bower had engaged in activities from 26 October to 23 November 2021 including: <ul style="list-style-type: none">• 27.10.21 letter received from Leader of the Opposition Lia Finocchiaro MLA – congratulations for being elected into the KTC• 29.10.21 Letter received from Minister for Local Government the Hon Chansey Paech MLA – congratulations for being elected on the KTC• 29.10.21 – Confidential Special Meeting• 29.10.21 – Project Control Meeting – Online• 8.11. 21 - EMIS• 10.11.21- Communication with Mayor re: Australia Day• 11.11.21 – attended Remembrance Day• 11.11.21 – Special meeting• 15.11.21 – Project Control/Strategic planning meeting with Deloittes

16. LATE AGENDA ITEM

Purpose	:	To move the late agenda item for further discussion
File	:	Local Governance / Council Meeting / Reports to Council /Late agenda item
Moved	:	Councillor Coburn
Seconded	:	Councillor Herdon
That it be recommended to Council to		
1. Move item 16.1 entitled Nomination for Local Government Association of the Northern Territory Representative on the Northern Territory Grants Commission in a late agenda		
CARRIED 7 / 0		

16.1 NOMINATION FOR LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY REPRESENTATIVE ON THE NORTHERN TERRITORY GRANTS COMMISSION

Purpose	:	The purpose of the report is to seek council's approval to nominate Mayor Elisabeth Clark as the representative of the Local Government Association of the Northern Territory (LGANT) on the NT Grants Commission
File	:	Local Governance / Council Meeting / Reports to Council /Late agenda item
Moved	:	Councillor Herdon
Seconded	:	Councillor Kingdon

That it be recommended to Council to

1. Endorse members who wish to nominate to be eligible as LGANT Representative on the Northern Territory Grants Commission
2. Approve the nomination from Mayor Elisabeth Clark and advise Local Government Association of the Northern Territory accordingly

CARRIED 7 / 0

17. GENERAL BUSINESS

- Councillor Coburn mentioned that he met with Manager of Bendigo Bank and would like to arrange a meeting with Council.
- Councillor Kingdon requested Director Pearce to provide more information about the weight management of the trees. Director Pearce responded that in accordance with Arborist's recommendation that the tree is deemed to be unbalanced, we have to lower the weight by cutting part of it.
- Councillor Kingdon commented that she noticed a lot of lower limbs of Mahogany Tree around showgrounds area have been cut and will create the unbalance of the trees as the top part of the tree will be heavier. Director Pearce advised that any work Council's staff do is based on the recommendation from arborist.
- Councillor Kingdon requested update on the Strategic Community Plan Project Control Group meeting. Deputy Mayor Henderson responded that it a kick-off meeting as a project control group. The meeting discussed timeline developed by Deloitte, signed engagement letter between Katherine Town Council and Deloitte to start the project. This meeting will be held monthly to update on progress or issues faced.
- Councillor Kingdon requested update on Christmas decorations for the town. Mayor Clark mentioned that she will provide that update during her general business time.
- Councillor Kingdon also mentioned that she attended a training Aboriginal Awareness Cultural and Understanding Workshop which was organised by Australia Day Council Western Australia. Through the workshop, Councillor Kingdon learnt that it was very unfair how the first nations people were treated. Councillor Kingdon also gained more awareness and hoped to raise voice against any racism comment towards the indigenous people.
- Mayor Clark announced that Council will be running the MyKatherine voucher program again. Thank you to the Northern Territory Government for the funding of \$100,000.00 and the City of Darwin for allowing us to use their platform again. It was successful the last time and well received by businesses and the community of Katherine. Council hopes to run it in two sessions again and it will be advertised beforehand.
- Mayor Clark informed that Council will have to cancel Carols by Candlelight. Council has had a few of the acts cancel and so it is not feasible to go ahead at this stage. We will still have the Christmas tree in the town square, decorations, and the Lindsay Street Christmas wonderland that the business community is setting up. Also, the Christmas light competition will still go ahead. However, the dates have changed. Registrations will now close on the 12th of December. The judging will take place between the 17th or 18th December. The winner will be announced on the 21st of December. Please go to our website if you would like to enter. 1st Prize is \$500, 2nd Prize is \$300, and 3rd Prize is \$200. There were some beautiful light displays last year so please put in your entries.
- Mayor Clark extended a huge thank you to all the frontline workers in Katherine and out in the communities. You are all doing an exceptional job under very difficult circumstances. We all appreciate the work you are all doing to keep us all safe. Also, to the community of Katherine thank you for your patience and understanding and obeying the COVID restrictions. Mayor Clark mentioned that she knows how difficult it is for everyone, but we need to keep it up a little while longer. It is looking promising so please keep it up.

-
- Councillor Kingdon mentioned that a businessperson attending LocalBuy Meeting has concern in relation to whether or not business will have to pay to join in this program. Mayor Clark responded that there will be no cost for business to participate and encouraged businesses to ring Council if they require any further information. Director Whiting added that Katherine Town Council has signed up to the LGANT LocalBuy Program and approved by NT Government as an appropriate procurement pathway. There are certainly advantages for Council.

18 CLOSURE OF MEETING TO PUBLIC

Nil

19 CONFIDENTIAL ITEMS

Nil

20 RESUMPTION OF OPEN MEETING

21 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday, 14 December 2021.

22 CLOSURE OF MEETING

That meeting was closed at 7:01pm



Elisabeth Clark
MAYOR OF KATHERINE

15 December 2021