



# **MINUTES**

## **Ordinary Meeting of Council**

**Tuesday 08 December 2020**  
**At 6.00 PM**

*Council Chambers, Civic Centre,  
Stuart Highway, Katherine*

---

**MINUTES OF THE ORDINARY MEETING  
KATHERINE TOWN COUNCIL  
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE  
ON TUESDAY, 08 DECEMBER 2020 AT 6:00PM**

---

**PRESENT**

- ELECTED MEMBERS** : - Alderman Elisabeth Clark (Alderman Clark was elected as Mayor during the meeting.)  
- Deputy Mayor Peter Gazey  
- Alderman Matthew Hurley  
- Alderman Jon Raynor  
- Alderman John Zellely  
- Alderman Toni Tapp Coutts
- OFFICERS** : - Mr Ian Bodill, Chief Executive Officer  
- Ms Claire Johansson, Director Corporate Services  
- Ms Rosemary Jennings, Director Community Services  
- Mr Brendan Pearce, Director Infrastructure and Environment  
- Mr Arsalan Malik, Project Manager  
- Mr Jherry Matahelumual – Executive Assistant (Minutes' Taker)
- VISITORS** : - 9 x Community Members  
- Tom Robinson, Katherine Times

**WEBCASTING DISCLAIMER**

The Katherine Town Council is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the Katherine Town Council will use its best endeavours to ensure images in this area are not webcast. However, the Katherine Town Council expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the Katherine Town Council a non-exclusive licence to copy and broadcast your image worldwide for no reward. Every care is taken to maintain privacy and attendees are advised they may be recorded. In the case of livestreaming becomes unavailable due to technical difficulties, Council will attempt every effort to ensure the live streaming issues are rectified promptly. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. Council will take no responsibility for and will not be held liable for the unavailability of live streaming in part or full; due to technical issues beyond its control. Webcasting of Special or Ordinary Council Meetings and any other public forums and meetings authorised by the CEO remain the property of Katherine Town Council. Access to live streams and recording of meeting is provided for personal and non-commercial use. Video, images and audio must not be altered, reproduced or republished without the permission of the CEO. Opinions expressed or statements made by individual persons during a meeting are not the opinions or statements of Katherine Town Council. Council therefore accepts no liability for any defamatory remarks that are made during a meeting.

---

## Order of Business

<b>MINUTES</b> .....	<b>1</b>
<b>Ordinary Meeting of Council</b> .....	<b>1</b>
<b>Order of Business</b> .....	<b>3</b>
<b>1 ACKNOWLEDGMENT OF COUNTRY</b> .....	<b>5</b>
<b>2 OPENING PRAYER</b> .....	<b>5</b>
<b>3 MEETING DECLARED OPEN AT 6.00 PM</b> .....	<b>5</b>
<b>4 APOLOGIES AND LEAVE OF ABSENCE</b> .....	<b>5</b>
<b>4.1 Apologies</b> .....	<b>5</b>
<b>4.2 Leave of Absence</b> .....	<b>5</b>
<b>5 CONFLICT OF INTEREST</b> .....	<b>5</b>
<b>6 CONFIRMATION OF PREVIOUS MINUTES</b> .....	<b>5</b>
<b>6.1 Minutes of the Ordinary Meeting of Council held</b> .....	<b>5</b>
<b>on 24 November 2020</b> .....	<b>5</b>
<b>7 BUSINESS ARISING FROM PREVIOUS MINUTES</b> .....	<b>5</b>
<b>8 MAYORAL BUSINESS TO BE CONSIDERED</b> .....	<b>5</b>
<b>9 CORRESPONDENCE AND DOCUMENTS TABLED</b> .....	<b>6</b>
<b>10 PETITIONS</b> .....	<b>6</b>
<b>11 PUBLIC QUESTION TIME</b> .....	<b>6</b>
<b>12 NOTICES OF MOTION</b> .....	<b>6</b>
<b>13 REPORT OF OFFICERS</b> .....	<b>6</b>
<b>13.1 FILLING MAYORAL VACANCY</b> .....	<b>6</b>
<b>13.2 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER</b> .....	<b>8</b>
<b>FOR THE MONTH OF NOVEMBER 2020</b> .....	<b>8</b>
<b>13.3 MONTHLY FINANCIAL REPORT – NOVEMBER 2020</b> .....	<b>8</b>
<b>13.4 LONG NECK TURTLE ACQUITTAL 2019/2020</b> .....	<b>8</b>
<b>13.5 COMMERCIAL RATE REPLENISHMENT FUND 2020/2021</b> .....	<b>9</b>
<b>13.6 LEASE – LOT 2810 – 39 CASUARINA STREET – TELSTRA</b> .....	<b>9</b>
<b>13.7 SINGLE USE OF PLASTIC POLICY UPDATE</b> .....	<b>10</b>
<b>13.8 ENVIRONMENT &amp; ENVIRONMENT SERVICES REPORT FOR THE MONTH OF</b> <b>NOVEMBER 2020</b> .....	<b>10</b>
<b>13.9 NOVEMBER 2020 – PROJECT UPDATE</b> .....	<b>10</b>
<b>13.10 CHANGE OF DATE FOR ORDINARY MEETING OF COUNCIL IN</b> .....	<b>11</b>
<b>JANUARY 2021</b> .....	<b>11</b>

---

<b>14.</b>	<b>REPORTS FROM REPRESENTATIVE ON COMMITTEES .....</b>	<b>11</b>
<b>15.</b>	<b>ELECTED MEMBERS ACTIVITIES .....</b>	<b>11</b>
15.1	Deputy Mayor Peter Gazey.....	11
15.2	Alderman Elisabeth Clark’s Activities .....	12
15.3	Alderman Jon Raynor’s Activities.....	12
15.4	Alderman Toni Tapp-Coutts’ Activities .....	12
15.5	Alderman John Zelley’s Activities.....	13
14.6	Alderman Matthew Hurley’s Activities.....	13
<b>16.</b>	<b>LATE AGENDA ITEM .....</b>	<b>13</b>
<b>17.</b>	<b>GENERAL BUSINESS.....</b>	<b>13</b>
<b>18</b>	<b>CLOSURE OF MEETING TO PUBLIC.....</b>	<b>14</b>
<b>19</b>	<b>CONFIDENTIAL ITEMS.....</b>	<b>14</b>
<b>19</b>	<b>RESUMPTION OF OPEN MEETING .....</b>	<b>15</b>
<b>20</b>	<b>NEXT ORDINARY MEETING OF COUNCIL .....</b>	<b>15</b>
<b>21</b>	<b>CLOSURE OF MEETING .....</b>	<b>15</b>

---

## **1 ACKNOWLEDGMENT OF COUNTRY**

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

## **2 OPENING PRAYER**

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

## **3 MEETING DECLARED OPEN AT 6.00 PM**

Due to technical issues the meeting was not streaming live on Katherine Town Council Facebook page

## **4 APOLOGIES AND LEAVE OF ABSENCE**

4.1 Apologies

4.2 Leave of Absence

## **5 CONFLICT OF INTEREST**

Nil

## **6 CONFIRMATION OF PREVIOUS MINUTES**

6.1 Minutes of the Ordinary Meeting of Council held on 24 November 2020

File	:	Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved	:	Alderman Hurley
Seconded	:	Alderman Tapp Coutts

That the Minutes of the Ordinary Meeting of Council on 24 November 2020 be confirmed as true and accurate.

**CARRIED 6 / 0**

## **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

## **8 MAYORAL BUSINESS TO BE CONSIDERED**

Nil

---

## 9 CORRESPONDENCE AND DOCUMENTS TABLED

Acting Mayor Gazey tabled the following minutes of meeting of the Historical Society of Katherine Inc held on:

- 22 January 2020
- 12 February 2020
- 11 March 2020
- 8 April 2020
- 13 May 2020
- 10 June 2020
- 8 July 2020
- 12 August 2020
- 9 September 2020
- 14 October 2020

Alderman Zellely tabled the following minutes of meeting of the Sportsground Advisory Committee Meeting held on:

- 11 February 2020
- 17 June 2020
- 12 August 2020
- 14 October 2020

## 10 PETITIONS

NIL

## 11 PUBLIC QUESTION TIME

- Mr Peter McDougall queried what is the \$230,470 deficit in the Long Neck Turtle Acquittal? Director Johansson informed the money came from the reserves in accordance with the Council's resolution to adopt the budget

## 12 NOTICES OF MOTION

Nil

## 13 REPORT OF OFFICERS

### 13.1 FILLING MAYORAL VACANCY

Purpose	: To appoint a new mayor from the existing Elected Members as the result of the Mayor's recent retirement effective on 30 November 2020
File	: Local Governance / Ordinary Meeting of Council /Reports to Council/ Chief Executive Officer
Moved	: Alderman Clark
Seconded	: Alderman Tapp Coutts
Notes:	
	- CEO Bodill informed that he has received further advice from the Office of Local Government, Department of Chief Minister and Cabinet.

- ✓ The Acting Mayor will remain in the chair and call for nominations
- ✓ At this point council will decide whether it wishes to take its vote by secret ballot or show of hands
- ✓ The CEO will hand out blank papers on which elected members will write their preferred candidates name (If the vote is to be made by secret ballot) or,
- ✓ The chair will call for a show of hands for each candidate.
- ✓ In relation to the person with the most votes on the show of hands, the Chair will ask for a motion that (candidates name) be appointed to be Mayor:

- CEO Bodill also informed that the Chair has a casting vote. If Deputy Mayor is appointed as the Mayor, then Council will vote for a Deputy Mayor.
- Chair called for nominations for the position of Mayor. The following elected members nominated:

- Alderman Tapp Coutts
- Alderman Hurley
- Deputy Mayor Gazey
- Alderman Clark

Elected Members voted to undertake the vote by secret ballot

Moved: Alderman Raynor

Seconded: Alderman Zellej

**CARRIED unanimously 6/0**

- The candidates provided a brief overview of why they were nominating for mayor.
- CEO Bodill circulated the ballots and collected them after voting concluded The CEO counted the votes and provided the tallies to the Acting Mayor.
- The Acting Mayor announced that Alderman Clark had received the majority of votes.

A motion was raised that Alderman Clark be elected as Mayor with immediate effect until the 28<sup>th</sup> August 2021

Moved: Alderman Zellej

Seconded: Alderman Hurley

**CARRIED 6 / 0**

Adjournment of meeting at 6.24PM

Moved: Alderman Raynor

Seconded: Alderman Hurley

**CARRIED 6/0**

Resumption of the meeting at 6.29

---

### 13.2 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF NOVEMBER 2020

Purpose	:	To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of November 2020.
File	:	Local Governance / Council Meetings / Reports to Council/Chief Executive Officer
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Zelle
That it be recommended to Council to:		
1. Formally receive and note the Chief Executive Officer Report for the Month of November 2020		
<b>CARRIED 6 / 0</b>		

### 13.3 MONTHLY FINANCIAL REPORT – NOVEMBER 2020

Purpose	:	To receive and note the monthly financial report prepared by the Corporate Services Team
File	:	Local Governance/Council Meetings/Reports to Council/Financial Report
Moved	:	Alderman Hurley
Seconded	:	Deputy Mayor Gazey
That it be recommended to Council to:		
1. Endorse the Financial Report for the month of November 2020		
<b>CARRIED 6 / 0</b>		

### 13.4 LONG NECK TURTLE ACQUITTAL 2019/2020

Purpose	:	To formally acquit the 2019/2020 Department of Local Government, Housing and Community Development Grant for the Construction of the Long Neck Turtle at Katherine Hot Springs for the amount of \$150,000 exclusive GST
File	:	Local Governance / Council Meeting / Reports to Council / Acquittals
Moved	:	Alderman Zelle
Seconded	:	Deputy Mayor Gazey
That it be recommended to Council to:		
1. Receive and note the acquittal for the 2019/2020 Department of Local Government, Housing and Community Development grant to the Katherine Town Council and to forward the acquittal to Department of Local Government, Housing and Community Development.		
<b>CARRIED 6 / 0</b>		



### 13.5 COMMERCIAL RATE REPLENISHMENT FUND 2020/2021

Purpose	: The Department of Chief Minister and Cabinet has released a Council Support Package 2020/21, being the Commercial Rate Replenishment Fund. Funding is only payable to Municipal, Regional and Shire Councils and is a one-off grant.  The purpose of the program is to allocate funding to Councils, where they have provided a one-off rate concession to a commercial ratepayer. Where the ratepayer had a rate liability on an allotment for 2019/2020 and/or 2020/21, the following eligibility criteria applies:  A. An eligible business that has a business on the allotment or B. A landlord that has provided suitable rent relief to a tenant that is an eligible business that has business premises on the allotment  Council wishes to formally apply for the Commercial Rate Replenishment Fund, enabling Council to re-coup the one-off rate concessions that were provided to commercial ratepayers in relation to COVID-19 for the rating period of 2019/2020 and/or 2020/21 : Local Governance / Council Meeting / Reports to Council / Chief Executive Officer
Moved	: Deputy Mayor Gazey
Seconded	: Alderman Tapp Coutts
That it be recommended to Council to:	
1. Submit the analysis date and certify the report and supporting documentation that detail the rates concession to qualify for the Commercial Rate Replenishment Fund and approve the following certification:	
The Chief Operating Officer certifies that:	
1. Waivers were provided for a three-month period for all eligible concession holders	
2. Waivers were based on the annual rates declared for respective allotments in 2019/2020	
3. Confirm that the certification was laid before the Ordinary Meeting of Council 8 December 2020	
4. Confirm that evidence pertaining to the Council's approval of rates concession, is available for inspection if requested.	
<b>CARRIED 6 / 0</b>	

### 13.6 LEASE – LOT 2810 – 39 CASUARINA STREET – TELSTRA

Purpose	: To seek Elected Members approval to enter a twelve-year lease with Telstra Corporation Limited for the installation of a telecommunication tower on part of LOT 2810, 29 Casuarina Street, Katherine and provide consent as the landowner to the relevant Development Consent Application process.
File	: Local Governance / Council Meeting /Reports to Council/Community Services

Moved : Alderman Tapp Coutts  
Seconded : Alderman Zelle  
That it be recommended to Council to:

1. Authorise the Mayor and Chief Executive Officer to execute a twelve-year lease with Telstra Corporation Limited for part of LOT 2810 – 39 Casuarina Street and affix the Common Seal as required
2. Provide Development Consent, as the landowner, to Telstra Corporate Limited for the proposed construction of the telecommunications infrastructure.

**CARRIED 6 / 0**

### 13.7 SINGLE USE OF PLASTIC POLICY UPDATE

Purpose : To provide an update regarding the progress of the implementation of the Single Use Plastic Policy and the requirements on Council Facilities, enforcement date 1 January 2020.

File : Local Governance / Council Meeting / Report to Council /Community Services

Moved : Alderman Tapp Coutts  
Seconded : Alderman Raynor

That it be recommended to Council to:

1. Receive and note the Single Use Plastic Policy Update Report
2. Consider the requests as listed, in the 2021/22 budget deliberations

**CARRIED 6 / 0**

### 13.8 ENVIRONMENT & ENVIRONMENT SERVICES REPORT FOR THE MONTH OF NOVEMBER 2020

Purpose : To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Services, during the month of November 2020

File : Local Governance / Council Meeting / Report to Council /Infrastructure & Environment.

Moved : Alderman Tapp Coutts  
Seconded : Alderman Hurley

That it be recommended to Council

1. Receive and note the project update for the month of November 2020.

**CARRIED 6 / 0**

### 13.9 NOVEMBER 2020 – PROJECT UPDATE

Purpose : To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of November 2020

File : Local Governance / Council Meeting / Report to Council /Infrastructure & Environment.

Moved : Alderman Zelle  
Seconded : Alderman Hurley

That it be recommended to Council

- 
1. Receive and note the project update for the month of November 2020.

**CARRIED 6/ 0**

### 13.10 CHANGE OF DATE FOR ORDINARY MEETING OF COUNCIL IN JANUARY 2021

Purpose	:	To advise the Elected Members of the Katherine Town Council on a change of the date for the Ordinary Meeting in Council in January 2021
File	:	Local Governance / Council Meeting / Report to Council /Chief Executive Officer
Moved	:	Alderman Tapp Coutts
Seconded	:	Deputy Mayor Gazey

That it be recommended to Council

1. Note and accept Wednesday, 27 January 2021 as the new date of the first Ordinary Meeting Council Meeting in 2021

**CARRIED 6/ 0**

## 14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

Nil

## 15. ELECTED MEMBERS ACTIVITIES

### 15.1 Deputy Mayor Peter Gazey

File : Local Government / Council Meetings / Elected Members Activities

Activities : Deputy Mayor Peter Gazey had engaged in activities from 25 November to 8 December 2020 including:

- Today Extra television interview
- Katherine Historic Society AGM
- Graduation Ceremony for Hearing for Learning graduates Katherine Business at Sunset NAIDOC March
- COVID-19 briefing with Department of Health Strategic
- Planning session for The Katherine Museum and Gardens
- Annual Toy Run YMCA AGM's
- End of year assembly Katherine High School
- Katherine Showgrounds and multi-purpose centre advisory committee
- Meeting Katherine DCA
- Meeting International Day of People with Disability
- Opening of Town Square
- Radio interview for ABC
- Funeral for Mr Mike Reed
- EMIS x 1
- Ordinary Meeting of Council

---

## 15.2 Alderman Elisabeth Clark's Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Elisabeth Clark Had engaged in activities in the month of November 2020
- Show Advisory Meeting
  - Rise Board meeting
  - Opening Town Square
  - EMIS
  - Council meeting
  - Opening of Foodladder shade house at Kintore Special school in Second street
  - COVID 19 meeting
  - Business at Sunset - Godinymayin
  - Rise delegation meeting meet & greet with CEO

## 15.3 Alderman Jon Raynor's Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Jon Raynor had engaged in activities from 25 November to 8 December 2020 including:
- EMIS x1
  - Ordinary Meeting of Council
  - State Funeral for Mr Mike Reed
  - Business at Sunset
  - International Disability awards
  - CAB meeting
  - Airport users meeting

## 15.4 Alderman Toni Tapp-Coutts' Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Toni Tapp-Coutts had engaged in activities from 25 November to 8 December 2020 including:
- 1 x Ordinary Council Meeting
  - 2 x EMIS
  - 1 x Business at Sunset Chamber of Commerce/GYRACC
  - 1 x Katherine Museum AGM
  - 2 x Zoom TEHS Community Engagement Committee Meetings
  - 1 x Official Opening of the Town Square

---

### 15.5 Alderman John Zelle's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman John Zelle had engaged in activities from 25 November to 8 December 2020 including:

- EMIS
- Sportsground Advisory Committee Meeting
- State Funeral for Mr Mike Reed
- Ordinary Meeting of Council

### 14.6 Alderman Matthew Hurley's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Hurley had engaged in activities from 25 November to 8 December 2020 including:

- EMIS x 1
- Sportsground Advisory Committee Meeting
- State Funeral for Mr Mike Reed
- Ordinary Meeting of Council

## 16. LATE AGENDA ITEM

A motion was raised to move the following late agenda item onto Confidential Section of the agenda

- Tender 20-08 Katherine Sportsground (Pavilion, Western Carpark, Eastern Carpark & Entry Road)

Moved: Deputy Mayor Gazey

Seconded: Alderman Zelle

CARRIED 6/0

## 17. GENERAL BUSINESS

- Alderman Hurley congratulated Mayor Lis Clark for being appointed as the new Mayor of Katherine
- Alderman Tapp Coutts requested updates on Wayfaring Signage. Director Jennings updated that the design on the signage has been finalised and has been forwarded to the Department of Infrastructure and Environment to proceed further.
- Alderman Tapp Coutts mentioned that she received 2 complaints from the High School in Callistemon area in relation to the power outage. Director Pearce responded that the staff have received the tasks today and will identify the pole numbers which are affected and they will be reported to the contractor to fix the issues.
- Alderman Tapp Coutts requested update on the timeline for the Emungalan Bridge Project. Director Pearce updated that Emungalan Bridge Project in progressing. DIPL as the project manager bridged contract for Katherine Town Council. DIPL has released an advance notice to tenderers as part of the requirement under the legislation to advise the

intention to go out for tender in February 2021. Once the documentation is completed the project can commence.

- Alderman Tapp Coutts requested more information on Katherine Town Council being listed in the Monopoly Board.

*Deputy Mayor Gazey left the chamber at 6.55PM*

*Deputy Mayor Gazey returned to chamber at 6.55PM*

- Deputy Mayor Gazey responded to Alderman Tapp Coutts' question that Monopoly has selected a number of towns around Australia which are resilient in handling the disaster for the past 12 months whether through bush fire or floods or COVID-19 Outbreak. So, Katherine has been selected along with a few other towns in the Northern Territory. \$5 of each purchase of the Monopoly board to be donated for Disaster Relief Fund.
- Alderman Tapp Coutts requested update on MyKatherine Discount Program. Director Jennings responded that the program has been running well. Currently we have approximately 30 business who have been participating and around \$24k out of \$30k has been spent. We will consult with business in January 2021 in terms of the effectiveness of the program and things that can be improved to prepare for round 2 program in late February 2021.

## 18 CLOSURE OF MEETING TO PUBLIC

### Motion

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Moved : Mayor Clark  
Seconded : Deputy Mayor Gazey

**CARRIED 6 / 0**

Meeting was closed for public at 7.10 p.m

## 19 CONFIDENTIAL ITEMS

### Motion

A motion was raised to move the following resolutions from the confidential items into the public section of the meeting minutes.

1. Award Norbuilt Pty Ltd, Tender 20-07 – Katherine Sportsground project for \$5,899,355 GST Exclusive, Five Million, Eight Hundred Ninety-Nine Thousand, Three Hundred and Fifty-Five Dollars; and
2. Allocate from the Capital Roads \$897,749.00 to provide for the total estimated cost of Eastern and Western Carparks; and
3. Allocate from the Capital Infrastructure and Footpath \$80,270.00 to provide for the building footpath and infrastructure; and
4. Allocate from the Capital Lighting \$93,137.00 to provide for the building and carparks lighting; and
5. Allow to apply to transfer the Showgrounds leftover grant \$309,633 to provide for the building

Moved : Alderman Raynor  
Seconded : Alderman Zelle

**CARRIED 6 / 0**

---

## **19 RESUMPTION OF OPEN MEETING**

The meeting was resumed for public at 7.17 p.m

## **20 NEXT ORDINARY MEETING OF COUNCIL**

That the next ordinary meeting of Council will be held on Wednesday, 27 January 2021

## **21 CLOSURE OF MEETING**

That meeting was closed at 7.18 p.m



Elisabeth Clark  
**MAYOR OF KATHERINE**