



AGENDA

Ordinary Meeting of Council
To be held on Tuesday 28 October 2025
At 6:00 pm

Knotts Crossing Resort,
10 Cameron Street, Katherine

The Acting Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*

ELECTED MEMBERS

- Mayor Joanna Holden (Chair)
- Deputy Mayor Mel Doyle
- Councillor Kathryn Whitehouse
- Councillor Jim king
- Councillor Toni Tapp Coutts
- Councillor Kathy Glass
- Councillor Anjali Palmer

OFFICERS

- Casey Anderson – Acting Chief Executive Officer
- Martene Johnson – Executive Assistant - Minute Taker
- Amanda Haigh – Manager Governance and Risk
- Brett Kimpton – Manager Environment and Municipal Services
- Matt Arnott - Manager Project Portfolio
- Rhett English - Manager Community Relations
- Jo Brosnan - Manager Strategic Communications
- Kimberly Worrigal – Contracts Coordinator

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

4 ATTENDANCE

4.1 PRESENT

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE

Leave of Absence Applications have been identified as part of this Agenda.

Leave of Absence was received by Mayor Joanna Holden for the following dates

05 December 2025 – 08 December 2025

22 December 2025 – 05 January 2026

27 February 2026 – 16 March 2026

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 23 SEPTEMBER 2025

Report Type: Previous Minutes

Attachments: 1. Ordinary Council Meeting - 23 September 2025 - Minutes - Unconfirmed [7.1.1 - 22 pages]

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 23 September 2025 as a true

and accurate record.



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 23 September 2025**

Roper Gulf Regional Council, Wilton Training Room
2 Crawford Street, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Holden declared the Ordinary Meeting of Council - 23 September 2025 open at 12:01 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Joanna Holden
- Councillor Jim King
- Councillor Kathryn Whitehouse
- Councillor Toni Tapp Coutts
- Councillor Mel Doyle
- Councillor Kathy Glass
- Councillor Anjali Palmer

OFFICERS

- Casey Anderson - Acting Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk
- Martene Johnson - Executive Assistant - Minute Taker
- Brett Kimpton – Manager Environment and Municipal Services
- Matt Arnott - Manager Project Portfolio
- Rhett English - Manager Community Relations
- Jo Brosnan - Manager Strategic Communications
- Shez Clemow - Rates and Regulatory Affairs Coordinator

- Staff - 1

PUBLIC - 10

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE

Nil



Cr Tapp Coutts advised she will be on leave from 02 October 2025 until 16 October 2025.

5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 PRESENTATIONS FROM EXTERNAL AGENCIES



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 26 AUGUST 2025

COUNCIL RESOLUTION

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Palmer

That Council confirm the minutes of the Ordinary Meeting of Council held on 26 August 2025 as a true and accurate record.

AMENDMENT RESOLUTION OMC-2025-204

Moved: Councillor Doyle; **Seconded:** Councillor Palmer

That Council confirm the minutes of the Ordinary Meeting of Council held on 26 August 2025 as a true and accurate record with the amendment in Item 18 General Business that Councillor Bower provided an apology not a formal letter.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts,
Councillor Glass and Councillor Palmer
AGAINST: Nil



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE AUGUST 2025

COUNCIL RESOLUTION OMC-2025-205

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Doyle

That Council receive and note the Action update.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts,
Councillor Glass and Councillor Palmer
AGAINST: Nil

Discussion - A meeting will be organised in the coming weeks with the Northern Territory Government, Department of Logistics and Infrastructure regarding the CBD speed changes.



9 MAYORAL BUSINESS

9.1 MAYOR CLARK ACTIVITIES FOR AUGUST 2025

COUNCIL RESOLUTION OMC-2025-206

Moved: Councillor Palmer; **Seconded:** Councillor Glass

That Council receive and note the Mayoral activities for Mayor Clark August 2025.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts,
Councillor Glass and Councillor Palmer
AGAINST: Nil

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING

COUNCIL RESOLUTION OMC-2025-207

Moved: Councillor King; **Seconded:** Councillor Palmer

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Communique - ALGA Board meeting - 23 Jun 2025 - ID239376 [**10.1.1** - 1 page]
 2. Report - LGANT Submission Multicultural Strategy - 25 Aug 2025 - I D 239381 [**10.1.2** - 5 pages]
 3. Communique - LGANT Board meeting - 27 Aug 2025 - ID239376 [**10.1.3** - 2 pages]
 4. Letter Dept Foreign Affairs - Foreign Arrangements Scheme Review - 2 Sep 2025 - ID239225 [**10.1.4** - 1 page]
 5. Letter - NT Remuneration Tribunal - 2026 LGC and LA Inquiries - 9 Sep 2025 - ID239223 [**10.1.5** - 1 page]
 6. report-determination-1-of-2025-allowances-for-members-local-government-councils [**10.1.6** - 10 pages]
 7. Letter - NTEC - 2025 Local Government Election results - 9 Sept 2025 - ID239172 [**10.1.7** - 3 pages]

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts,
Councillor Glass and Councillor Palmer
AGAINST: Nil

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions from the Gallery at the Ordinary Meeting of Council - 23 September 2025

Question	Response
Is live streaming in discussion, if it is available?	It will be discussed with council staff regarding the policy and implementation.



Speed changes, it feels like we have been strung along. What has happened and what is the way forward?	Regarding the roads speed limit, a meeting will be organised in the coming weeks to understand the situation.
Allowances for Katherine elected members, is it based on part time or full time hours?	The allowances are fixed amounts and do not differentiate between part-time and full-time status.
Pg 102 - Ordinary Council meeting - Late reports Pg 103 - Ordinary meetings must be closed for confidential and special meeting, and the reason for a meeting to be closed, needs to be explained as it hasn't happened before.	Late reports are brought in on exceptional circumstances, if the reporting date is missed then they are added as late reports and are available when completed. Special meetings are held to address urgent issues. Confidential meetings are for tabling of items that are not for public discussion and meet the confidential reasons of the regulations.
14.5 - Would like an update of the Centenary committee, what is council going to do to fill the empty positions?	We will be discussing the vacancies today and are looking to fill the positions and supporting the committee.
What are the changes you would like to see implemented for the public meetings? Separate meeting for public questions, move the meeting to 6:00 pm?	Great suggestions and will be discussed during the council meeting later.
It would be appreciated if the public question time could be extended to more than just the agenda as it currently is, one of the things pushed for during the election was accountability. What about time before the meeting for question time?	We agree with you and will discuss the matter when it comes up later in the meeting.
When will the citizenship ceremony take place? Currently, more than 30% of approved applicants are waiting, and it has been 7 months, that is a long time.	Will speak to the staff about the procedure to follow, and we will set a date.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 CASTING VOTE POLICY

COUNCIL RESOLUTION OMC-2025-203

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Palmer

That Council approve the Casting Vote Policy version 2.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.2 APPOINTMENT OF DEPUTY PRINCIPAL MEMBER



COUNCIL RESOLUTION

Moved: Councillor Palmer; **Seconded:** Councillor Tapp Coutts

1. That Council approve the appointment of Deputy Mayor for the term of xxxx.
2. That Council conduct the appointment of Deputy Mayor voting process by xxxx.
3. That Council endorse the Mayor to call for nominations for the position of Deputy Mayor.
4. That council appoint Councillor xxxx as Deputy Mayor for the period effective 24 September 2025 ending xx xx xxxx.

Discussion - The election for Deputy Mayor was conducted by an anonymous ballot to preserve confidentiality and impartiality.
The Council resolved that the Deputy Mayor be appointed for a two-year term, after which the role may be offered to any Councillor wishing to serve in six-month increments.

AMENDMENT RESOLUTION OMC-2025-208

Moved: Councillor Whitehouse; **Seconder:** Councillor Palmer

1. That Council approve the appointment of Deputy Mayor for the term of 2 years.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer

AGAINST: Nil

AMENDMENT RESOLUTION OMC-2025-209

Moved: Councillor Whitehouse; **Seconded:** Councillor King

2. That Council conduct the appointment of Deputy Mayor voting process by ballot paper.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer

AGAINST: Nil

AMENDMENT RESOLUTION OMC-2025-210

Moved: Councillor Palmer; **Seconded:** Councillor Doyle

3. That Council endorse the Mayor to call for nominations for the position of Deputy Mayor.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer

AGAINST: Nil



The Mayor called for nominations for the position of Deputy Mayor:

- Councillor Palmer nominated Councillor Tapp Coutts.
- Councillor King nominated Councillor Doyle.

Each nominee was invited to speak to their nomination:

- Councillor Tapp Coutts highlighted her experience in Council and on various boards. She expressed her desire to provide leadership and serve as a mentor to fellow Councillors.
- Councillor Doyle reflected on her campaign, stating she would have been happy serving alongside either the Mayor or as a Councillor. She noted her extensive government experience, broad community network, and enthusiasm for taking on new challenges.

A secret ballot was undertaken and resulting in:

Councillor Tapp Coutts: 3 votes

Councillor Doyle: 4 votes

AMENDMENT RESOLUTION OMC-2025-211

Moved: Councillor Whitehouse; **Seconded:** Councillor Glass

4. That council appoint Councillor Doyle as Deputy Mayor for the period effective 24 September 2025 ending 28 September 2027.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.3 SCHEDULING OF COUNCIL MEETING DATES FOR THE TERM OF COUNCIL 2025 - 2029

COUNCIL RESOLUTION

Moved: Councillor Doyle; **Seconded:** Councillor Tapp Coutts

1. That Council approve the schedule of Ordinary Meeting of Council dates for the term of Council as follows:

	2025	2026	2027	2028	2029
January		Tuesday, 27	Wednesday, 27	Tuesday, 25	Tuesday, 23
February		Tuesday, 24	Tuesday, 23	Tuesday, 22	Tuesday, 27
March		Tuesday, 24	Tuesday, 23	Tuesday, 28	Tuesday, 27
April		Tuesday, 28	Tuesday, 27	Wednesday, 28	Tuesday, 24
May		Tuesday, 26	Tuesday, 25	Tuesday, 23	Tuesday, 22
June		Tuesday, 23	Tuesday, 22	Tuesday, 27	Tuesday, 26
July		Tuesday, 28	Tuesday, 27	Tuesday, 25	Tuesday, 24
August		Tuesday, 25	Tuesday, 24	Tuesday, 22	Tuesday, 28



September		Tuesday, 22	Tuesday, 28	Tuesday, 26	Tuesday, 25
October	Tuesday, 28	Tuesday, 27	Tuesday, 26	Tuesday, 24	
November	Tuesday, 25	Tuesday, 24	Tuesday, 23	Tuesday, 28	
December	Tuesday, 9	Tuesday, 8	Tuesday, 14	Tuesday, 12	

2. That Council approve the Ordinary Meeting of Council time to be held at 12.00pm.

Discussion was held regarding the midday start time of Ordinary Meeting of Council.

It was noted that many community members are unable to attend meetings during the day. A later start time, such as 5:00 pm or later, would allow for greater public participation.

Community feedback has requested reconsideration of meeting times. However, several factors were discussed:

- Cost implications to Council due to meetings being held outside regular working hours.
- Staff availability and the impact on operations.
- Variable community attendance, which often depends on agenda items.
- One Councillor noted they begin work at 6:00 am, and evening meetings would be a significant burden.
- Council are yet to discuss an engagement plan which will consider how the elected members engage with the community.

Proposal:

- A trial was suggested to assess the impact of a later meeting time.
- It was proposed that the public question session begin at 5:30 pm that would give the opportunity for community members to raise any topic, followed by the Ordinary Meeting starting at 6:00 pm.

Additional Suggestion:

- A "Cuppa with a Councillor" initiative proposed to provide informal opportunities for community members to engage with Councillors outside of a formal meeting.

AMENDMENT RESOLUTION OMC-2025-212

Moved: Councillor King; **Seconded:** Councillor Doyle

1. That Council approve the schedule of Ordinary Meeting of Council dates for the term of Council as follows:

	2025	2026	2027	2028	2029
January		Tuesday, 27	Wednesday, 27	Tuesday, 25	Tuesday, 23
February		Tuesday, 24	Tuesday, 23	Tuesday, 22	Tuesday, 27
March		Tuesday, 24	Tuesday, 23	Tuesday, 28	Tuesday, 27
April		Tuesday, 28	Tuesday, 27	Wednesday, 28	Tuesday, 24
May		Tuesday, 26	Tuesday, 25	Tuesday, 23	Tuesday, 22
June		Tuesday, 23	Tuesday, 22	Tuesday, 27	Tuesday, 26



July		Tuesday, 28	Tuesday, 27	Tuesday, 25	Tuesday, 24
August		Tuesday, 25	Tuesday, 24	Tuesday, 22	Tuesday, 28
September		Tuesday, 22	Tuesday, 28	Tuesday, 26	Tuesday, 25
October	Tuesday, 28	Tuesday, 27	Tuesday, 26	Tuesday, 24	
November	Tuesday, 25	Tuesday, 24	Tuesday, 23	Tuesday, 28	
December	Tuesday, 9	Tuesday, 8	Tuesday, 14	Tuesday, 12	

2. That Council meet the 4th Tuesday of the month commencing at the next Ordinary Meeting of Council on 28th October 2025, with a public question session at 5:30 pm and the Ordinary Meeting of Council to start at 6:00 pm as a trial until 24 March 2026.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.4 COUNCIL ADVISORY COMMITTEES AND ASSESSMENT PANEL APPOINTMENTS

COUNCIL RESOLUTION OMC-2025-213

Moved: Councillor Palmer; **Seconded:** Councillor Tapp Coutts

1. That Council appoints Councillor King to the Administrative Review Committee for the period to 31 September 2026.
2. That Council appoints Councillor Whitehouse and Mayor Holden to the Audit and Risk Management Committee for the period to 31 September 2026 and appoints Councillor Palmer as the alternate member to the Audit and Risk Management Committee for the period to 31 September 2026.
3. That Council appoints Councillor Whitehouse and Councillor King to the Katherine Sportsground Advisory Committee for the period to 31 September 2026, and Councillor King be the Chair of the Katherine Sportsground Advisory Committee for the period to 31 September 2026.
4. Council appoints Councillor King and Councillor Palmer to the Katherine Showgrounds Advisory Committee for the period to 31 September 2026, and Councillor Palmer be the Chair of the Katherine Showgrounds Advisory Committee for the period to 31 September 2026.
5. That Council appoints Councillor Doyle, Councillor Whitehouse and Councillor Tapp Coutts to the Community Grants Assessment Panel.
6. That Council appoints Councillor Palmer, Councillor Doyle and Councillor Whitehouse to the Citizen of the Year Awards Assessment Panel.
7. That Council appoints Mayor Holden, Councillor Tapp Coutts and Councillor Whitehouse to the International Day of People with Disability Awards Assessment Panel.
8. That Council appoints Mayor Holden, Councillor Doyle and Councillor Whitehouse to the Christmas Light Judging Assessment Panel.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.5 CENTENARY OF KATHERINE 2026 - MEMBERSHIP UPDATE



COUNCIL RESOLUTION OMC-2025-214

Moved: Councillor Glass; **Seconded:** Councillor King

1. That Council notes the resignations of Committee members Lauren Reed, Clare Armitage, and Trent de With.
2. The Council approves the current Community Relations Manager Rhett English to replace Melissa Doyle as the Katherine Town Council representative on the Centenary of Katherine 2026 Advisory Committee in an advisory capacity only, as per the terms of reference. Noted by Centenary of Katherine Advisory Committee in CKAC – 2025 – 12
3. That Council appoints the new Mayor of Katherine from the 2025 Local Government Election to replace Mayor Elisabeth Clark as the Chair of the Centenary of Katherine 2026 Advisory Committee.
4. That Council appoints the new Deputy Mayor of Katherine from the 2025 Local Government Election to replace Deputy Mayor Denis Coburn as the alternate Chair of the Centenary of Katherine 2026 Advisory Committee.
5. That Council appoints Councillor Tapp Coutts from the 2025 Local Government election to the Centenary of Katherine 2026 Advisory Committee to represent Katherine Town Council.
6. That Council approves the relevant updates to the Terms of Reference and the Membership Register.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

Discussion: Councillor Tapp Coutts noted that she has been a member of the committee since its inception. She expressed concerns that having three Elected Members on the committee may be excessive and suggested that the structure of the committee requires an overhaul. This matter will be discussed further at the next meeting.

Councillor Doyle expressed interest in joining the committee.

14.6 EXTERNAL COMMITTEE NOMINATIONS

COUNCIL RESOLUTION

Moved: Councillor Palmer; **Seconded:** Councillor Doyle

1. That Council approve the nominations to the Katherine Division of the Development Consent Authority (DCA) of:
 - a. xxxx
 - b. xxxx
 - c. xxxx
 - d. xxxx
2. That Council approve the nomination of xxxx to the Local Government Association of the Northern



Territory (LGANT) for the Board of the NT Grants Commission.

Discussion - Council has sought and been granted an extension of time until the next Council meeting for nominations to the Katherine Division of Development and Consent Authority. It was acknowledged that this is a key role, and membership does not need to be limited to Council members. The inclusion of subject matter experts was suggested as a valuable consideration.

Recommendation that Council defer the approval of nominations of the Katherine Division of Development and Consent Authority until the Ordinary Meeting of Council 28 October 2025.

AMENDMENT RESOLUTION OMC-2025-215

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Whitehouse

1. Recommendation that council defer the approval of nominations of Katherine Division of the Development Consent Authority (DCA) until the ordinary meeting of 28 October 2025.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

AMENDMENT RESOLUTION OMC-2025-216

Moved: Councillor Palmer; **Seconded:** Councillor Doyle

2. That Council approve the nomination of Mayor Holden to the Local Government Association of the Northern Territory (LGANT) for the Board of the NT Grants Commission.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer

14.7 LGANT SPECIAL GENERAL MEETING 10 OCTOBER 2025

COUNCIL RESOLUTION OMC-2025-217

Moved: Councillor Palmer; **Seconded:** Councillor Whitehouse

That Council approve Councillor Palmer and Mayor Holden as the delegates for the Local Government Association of the Northern Territory (LGANT) Special General Meeting on the 10 October 2025.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil



14.8 LGANT GENERAL MEETING AND CALL FOR MOTIONS

COUNCIL RESOLUTION OMC-2025-218

Moved: Councillor Whitehouse; **Seconded:** Councillor Doyle

That Council receive and note the request for submission of motions from Local Government Association of the Northern Territory (LGANT) for the next Annual General Meeting 19 November 2025.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.9 GRANT VARIATION REQUEST - MAJOR GRANT REGIONAL CULTURAL PRECINCT 2024/2025

COUNCIL RESOLUTION OMC-2025-219

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Glass

Council endorses and approves the Regional Cultural Precinct's request to amend their Major Community Grant 2024/2025 application, allowing the project originally titled *The Katherine Beat* to be delivered as *The Best of the Beat* in November 2025.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.10 PROPOSED NBN TELECOMMUNICATION LEASE - 26 SECOND STREET KATHERINE

COUNCIL RESOLUTION OMC-2025-220

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Palmer

1. That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a five (5) year lease agreement, with the option for renewal for an additional term of five (5) years, to NBN Co Limited for a designated portion of Lot 73, 28 Second Street, Katherine NT.
2. That Council will be provided with an updated report once the lease agreement with NBN Co Limited for a designated portion of Lot 73, 28 Second Street, Katherine NT is executed.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.11 ADMINISTRATIVE REVIEW COMMITTEE TERMS OF REFERENCE

COUNCIL RESOLUTION OMC-2025-221

Moved: Councillor Doyle; **Seconded:** Councillor Whitehouse

That Council adopt the Administrative Review Committee Terms of Reference version 2.

CARRIED 7|0



FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts,
Councillor Glass and Councillor Palmer
AGAINST: Nil

14.12 MEETING ADMINISTRATION POLICY

COUNCIL RESOLUTION OMC-2025-222

Moved: Councillor Doyle; **Seconded:** Councillor Whitehouse

That Council:

- (a) Rescind the Elected Members General Policy and Procedure, and
- (b) Approve the Meeting Administration Policy.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts,
Councillor Glass and Councillor Palmer
AGAINST: Nil

Discussion: Councillors discussed the proposed change in meeting start time, noting that any amendments must comply with the current By-Laws, specifically those outlined on page 98 of the agenda.

Acting CEO advised that the standard response time to customer enquiries is three business days, subject to:

- The type of enquiry
- Whether the matter is confidential
- Its classification as low, high or urgent

Council acknowledged the need to close the loop by ensuring that any procedural changes align with the Customer Service Charter.

Further consideration was requested regarding:

- The impact of meeting time changes on customer service delivery
- Operational costs and staff availability
- The potential need to amend or trial the proposed meeting time change

Council agreed to refer to the Customer Service Charter and review the implications before finalising any amendments.

14.13 LEGAL REPRESENTATION COSTS FOR ELECTED MEMBERS AND COUNCIL EMPLOYEES POLICY

COUNCIL RESOLUTION

Moved: Councillor Glass; **Seconded:** Councillor Tapp Coutts

That Council adopt the Legal Representation Costs for Elected Members and Council Employees Policy.



Discussion: Further consideration of the Legal Representation costs for Elected members and council employees Policy is required. Identifying there was a need for more discussion as it is a complex issue and to lay it on the table until the next Ordinary Meeting of Council on 28 October 2025.

AMENDMENT RESOLUTION OMC-2025-223

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Palmer

That Council lay on the table the Legal Representation Costs for Elected Members and Council Employee Policy to allow Council more time to review.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

14.14 FINANCE REPORT AUGUST 2025

COUNCIL RESOLUTION OMC-2025-224

Moved: Councillor Palmer; **Seconded:** Mayor Holden

That Council endorses the Finance Report for the Month of August 2025.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

Discussion: Council noted within the Rates Debtors Report on page 120 of the agenda, some accounts are past 95 days overdue, with a total outstanding amount of \$1.75 million. It was confirmed that this amount includes unpaid rates from previous financial years dating back to 2017/18 from 2024/25.

Council raised concerns regarding:

- The reasons for the outstanding rates
- The strategies in place to recover those funds

The matter was taken on notice, with a request for:

- A breakdown of the outstanding rates
- Details on actions being taken to collect the overdue amounts



15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

15.1.1 Centenary of Katherine 2026 Advisory Committee Meeting - Minutes 9 September 2025

COUNCIL RESOLUTION OMC-2025-225

Moved: Councillor King; **Seconded:** Mayor Holden

That Council receive and note the minutes of the Centenary of Katherine 2026 Advisory Committee held on Tuesday 9 September 2025.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

Discussion: Councillor Tapp-Coutts reported that the Centenary Grants Committee found the presented report could have been clearer, which led to some confusion regarding the Centenary.

The feedback was noted, with an action to improve the report's readability by ensuring all relevant information is included, clarifying roles and responsibilities, and supporting stakeholder understanding to enable more informed decision-making.

16 ELECTED MEMBER ACTIVITIES

17 LATE AGENDA

18 GENERAL BUSINESS

Councillor Glass inquired about the Reconciliation Action Plan (RAP) whether it has been implemented and are components in Municipal Plan.

Action: - To provide Council with a briefing on the RAP, advise of budget allocate to implementing the RAP and advise if in-kind support maybe waived for hire fees.

19 CLOSURE OF MEETING TO PUBLIC

The open meeting was declared closed to the public at 1:36 pm.

COUNCIL RESOLUTION OMC-2025-226

Moved: Mayor Holden; **Seconded:** Councillor Whitehouse

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the



council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 26 AUGUST 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

20.2 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.3 TENDER AWARD - T25-05 - SWEEPING OF STREETS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2025-229

Moved: Councillor Glass; **Seconded:** Councillor Tapp Coutts

That Council:

1. Award Tender 25-05 – Sweeping of Streets to *All Cleaning Solutions and Property Services* for the amount of One Hundred and Forty-Five Thousand, and Five Hundred and Seventy-Eight Dollars (\$145,578.00) excluding GST.
2. Release the resolution to the public minutes and for notification on the council website.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
AGAINST: Nil

20.4 TENDER AWARD - T25-06 - AIR-CONDITIONING SERVICES ALL FACILITIES



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2025-230**Moved:** Councillor Glass; **Seconded:** Councillor Palmer

That Council:

1. Award Tender 25-06 – Air-conditioning Services – All Facilities to *Territory Refrigeration* for the amount of Nine Thousand Nine Hundred and Thirty Dollars (\$9,930.00) excluding GST.
2. Release the resolution to the public minutes and for notification on council website.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
 AGAINST: Nil

20.5 KATHERINE AQUATIC CENTRE - TENDER - T25-08 - OPERATIONAL MANAGEMENT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

AMENDMENT RESOLUTION OMC-2025-231**Moved:** Councillor Palmer; **Seconded:** Councillor King

1. That Council awards the contract for T25-08 Katherine Aquatic Centre operational management to The Young Men's Christian Association of the Northern Territory (trading as YMCA of the NT), valued at \$506,769.00 ex GST per annum with CPI increases, for a term of 3 years. Including Key Performance Indicators and deliverables for events and community engagement is submitted to Council for the next 12 months and on a monthly basis.
2. That council releases the resolution to the public minutes.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
 AGAINST: Nil

20.6 KATHERINE AQUATIC CENTRE - TENDER - T25-10 - MAINTENANCE SERVICES



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2025-232**Moved:** Councillor Doyle; **Seconded:** Councillor Glass

1. That Council awards the contract for T25-10 Katherine Aquatic Centre maintenance services to H.D. Enterprises Pty Ltd (trading as HD Pumps), valued at \$126,886.40 ex GST per annum with CPI increases, for a term of 3 years.
2. That council releases the resolution to the public minutes.

CARRIED 7|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Councillor Doyle, Councillor Tapp Coutts, Councillor Glass and Councillor Palmer
 AGAINST: Nil

20.7 KATHERINE AQUATIC CENTRE UPGRADE - STATUS REPORT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.8 KATHERINE TOWN COUNCIL CENTENARY GRANTS PROGRAM 25/26

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.9 KATHERINE TOWN COUNCIL COMMUNITY GRANTS PROGRAM 25/26



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 2:54 pm.

22 CLOSURE OF THE MEETING

The Mayor thanked everyone for a great job and congratulations to all elected to Council, it is an honour to be part of the 13th Katherine Town Council term and noting it was great first meeting.

The Ordinary Meeting of Council - 23 September 2025 was declared closed at 2:55 pm.

The next Ordinary Meeting of Council will be held on the Tuesday 28 October 2025 at 6:00 pm with a public question time on any matter to start at 5:30 pm.

7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 2 OCTOBER 2025

Report Type: Previous Minutes

Attachments: 1. Special Meeting of Council - 2 October 2025 - Minutes - Unconfirmed [7.2.1 - 3 pages]

Recommendation

That Council confirm the minutes of the Special Meeting of Council held on 2 October 2025 as a true and accurate record.



MINUTES

**Special Meeting of Council
Held on Thursday 2 October 2025**

Katherine Library, Conference Room
15 Katherine Terrace, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Holden declared the Special Meeting of Council - 2 October 2025 open at 8:02 am.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Joanna Holden (Chair)
- Deputy Mayor Mel Doyle
- Councillor Jim King
- Councillor Kathy Glass
- Councillor Anjali Palmer
- Councillor Kathryn Whitehouse - via video link

OBSERVER - Cassandra Emmett, Lawyer HWLE Lawyers for Katherine Town Council and Minute Taker

4.2 APOLOGIES

Councillor Toni Tapp Coutts

4.3 LEAVE OF ABSENCE

Nil

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au



KATHERINE
TOWN COUNCIL

MINUTES - Special Meeting of Council - 2 October 2025

None declared

6 REPORTS OF OFFICERS

7 CLOSURE OF MEETING TO THE PUBLIC

The open meeting was declared closed to the public at 8:05 am.

COUNCIL RESOLUTION SMC-2025-07

Moved: Mayor Holden; **Seconded:** Deputy Mayor Doyle

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* (NT) elected members may close a meeting to the public to discuss confidential items referred to in regulation 51 of the *Local Government (General) Regulations 2021* (NT).

The motion to close the meeting to public.

CARRIED 6|0

FOR: Mayor Holden, Councillor Whitehouse, Councillor King, Deputy Mayor Doyle, Councillor Glass and Councillor Palmer
AGAINST: Nil

8 CONFIDENTIAL ITEMS

8.1 COMPLIANCE REVIEW

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

9 RESUMPTION OF OPEN MEETING

The open meeting resumed at 9:42 am.

10 CLOSURE OF THE MEETING

The Special Meeting of Council - 2 October 2025 was declared closed at 9:42 am.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE SEPTEMBER 2025

Report Type: For noting

Attachments: 1. Action Report OMC September 2025 [**8.1.1** - 2 pages]

Officer Recommendation

That Council receive and note the Action update.

22-10-2024	Ordinary Meeting of Council - 22 October 2024	14.2	Policies	On Hold
21/10/2025 Manager Governance and Risk Policy being reviewed and live stream ability for council meetings options being looked at.				
25-03-2025	Ordinary Meeting of Council - 25 March 2025	14.1	CBD speed changes	In Progress
Letter sent to Minister Yan cc CEO DoLI 7 April 2025 DLI Executive Director Northern Region in discussions with CEO for information to assist with council decision Minister Hersey spoke to the matter at her meeting with elected members, but there was no resolution. Minister Hersey said she would seek advice about the report sent to council stating which councillor spoke on councils behalf. OMC 17 June 2025 update - Noted no response from Minister Hersey regarding followup information on the CBD speed changes. Minister Yan advised he will meet with Council on his next visit regarding the CBD speed changes. ED DLI Jess De Masson emailed CEO Council 7 August to follow-up and has agreed to meet with the new council to seek decision and briefing on other matters, proposed 22 September. Letter sent to Minister Yan cc CEO DoLI 7 April 2025 DLI Executive Director Northern Region in discussions with CEO for information to assist with council decision. Minister Hersey spoke to the matter at her meeting with elected members, but there was no resolution. Minister Hersey said she would seek advice about the report sent to council stating which Councillor spoke on Councils behalf. OMC 17 June 2025 update - Noted no response from Minister Hersey regarding follow-up information on the CBD speed changes. Minister Yan advised he will meet with Council on his next visit regarding the CBD speed changes. ED DLI emailed CEO Council 7 August to follow-up and has agreed to meet with the new council to seek decision and briefing on other matters, date to finalised. Update 31 July – Letter from Minister Yan to Mayor acknowledging the speed restriction modifications.				
11/07/2025 Manager Corporate Administration 07/07/2025: The draft MoU has been finalized, however recent discussion regarding the CBF variation to the upgrade to the Tennis Club has the implication for KTC to review relevant clauses to protect Council's interest.				

23-09-2025	Ordinary Meeting of Council - 23 September 2025	14.9	Grant Variation Request - Major Grant Regional Cultural Precinct 2024/2025	In Progress
16/10/2025 Have notified GYRACC by email, developing official variation paperwork to be sent to them next week.				
23-09-2025	Ordinary Meeting of Council - 23 September 2025	14.10	Proposed NBN Telecommunication Lease - 26 Second Street Katherine - That Council will be provided with an updated report once the lease agreement with NBN Co Limited for a designated portion of Lot 73, 28 Second Street, Katherine NT is executed.	Not yet started
23-09-2025	Ordinary Meeting of Council - 23 September 2025	14.13	Legal Representation Costs for Elected Members and Council Employees Policy - That Council lay on the table the Legal Representation Costs for Elected Members and Council Employee Policy to allow Council more time to review.	Awaiting internal response
17/10/2025 Council to consider the policy and advise the CEO on next steps.				

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES SEPTEMBER 2025

Report Type: For noting

Recommendation

That Council receive and note the Mayoral activities for September 2025.

Purpose of Report

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

- 1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.
- 1.1.2 Ensure strong internal governance with updated policies and procedures in place.
- 1.1.3 Improve transparency around issues affecting the community.
- 1.1.4 Learn what the community wants to know through community engagement strategies.

Mayor Joanna Holden	
Date	Activity attended
19 September	Council Induction
23 September	Swearing in Ceremony & Council Meeting
23 September	Ordinary Meeting of Council
26 September	Katherine Mayor & CDU Deputy Vice Chancellor Research and Community Connection - introduction / regional discussion
29 September	National Police Remembrance Day
30 September	Meeting with Jo Hersey

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING SEPTEMBER 2025

Report Type: For noting

Recommendation

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - Chamber of Commerce - Mayor of KTC Congratulations - 15 Sept 2025 - ID 242239 [**10.1.1** - 1 page]
 2. Letter - Minister for Lands, Planning and Development - 19 Sept 2025 - I D 240832 [**10.1.2** - 2 pages]
 3. Letter - Minister for Citizenship, Customs and Multicultural Affairs - 22 Sept 2025 - I D 240838 [**10.1.3** - 1 page]
 4. Letter - Selena Uibo MP - Cr Tapp Coutts - 26 Sept 2025 - I D 240054 [**10.1.4** - 1 page]
 5. Letter - Selena Uibo MP - Cr King - 26 Sept 2025 - I D 240055 [**10.1.5** - 1 page]
 6. Letter - Selena Uibo MP - Cr Palmer - 26 Sept 2025 - I D 240056 [**10.1.6** - 1 page]
 7. Letter - Selena Uibo MP - Cr Doyle - 26 Sept 2025 - I D 240057 [**10.1.7** - 1 page]
 8. Letter - Selena Uibo MP - Cr Glass - 26 Sept 2025 - I D 240058 [**10.1.8** - 1 page]
 9. Letter - Selena Uibo MP - Cr Whitehouse - 26 Sept 2025 - I D 240059 [**10.1.9** - 1 page]
 10. Letter - Selena Uibo MP - Mayor Joanna Holden 26 Sept 2025 - I D 240060 [**10.1.10** - 1 page]
 11. Invitation - Nat, Local Rds, Transport and Infra Congress 11 - 12 Nov 2025 - 03 Oct 2025 - I D 24083 [**10.1.11** - 2 pages]

15 September 2025



ABN 36 160 572 513
T: (08) 8982 8100
E: info@chambernt.com.au
W: www.chambernt.com.au

The Voice of
Territory Business

Mayor Joanna Holden
Katherine Town Council
24 Stuart Highway
Katherine NT 0850

Dear Mayor Holden,

On behalf of the Board and members of the Northern Territory Chamber of Commerce, I extend our warmest congratulations on your election as Mayor of Katherine.

The role of the Katherine Town Council is especially important in supporting the small and medium enterprises that form the backbone of our local economy. These businesses are not only vital to the economic prosperity of the municipality, but also to its social and cultural vibrancy.

The Chamber of Commerce greatly values its longstanding and close working relationship with the Katherine Town Council. We look forward to continuing this collaboration under your leadership, and to working together to ensure that Katherine remains a thriving, inclusive, and resilient place for both business and community.

If there is anything I may do to support you, please do not hesitate to contact me on +61 438 523 622 or via email at ceo@chambernt.com.au.

Please accept our best wishes as you commence your term as Mayor. We stand ready to support your efforts and contribute to the shared vision of a prosperous future for Katherine.

Yours Sincerely

Glen Hingley
Chief Executive Officer

cc. *Natasha Griggs, President of Northern Territory Chamber of Commerce*

Top End
Suite 5/4 Shepherd Street
Darwin NT 0800
GPO Box 1825
Darwin NT 0801

Central Australia
Shop 5, Alice Plaza
Todd Mall, Alice Springs NT 0870
PO Box 864
Alice Springs NT 0871

Big Rivers
Unit 8/17 First Street
Katherine NT 0850
PO Box 1320
Katherine NT 0851

East Arnhem
GPO Box 137
Nhulunbuy NT 0881



MINISTER FOR LANDS, PLANNING AND ENVIRONMENT

Parliament House
State Square
Darwin NT 0800
minister.burgoyne@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8999 8624

Her Worship the Mayor
Ms Joanna Holden
Mayor of Katherine
Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Mayor

Re: Updated Katherine Q100 flood mapping and Flood Impact Database

I am writing to you to make you aware that the Department of Lands, Planning and Environment (DLPE) has updated the flood mapping for the township of Katherine and released a publicly assessable Territory wide Flood Impact Database.

Updated Katherine Q100 flood mapping:

Updated mapping takes advantage of new, more advanced digital elevation analysis, providing a clear understanding of the current flood extent for Katherine in a Q100 flood.

The updated mapping will assist the community and decision makers in avoiding and minimising risks to people and property associated with inundation before a flood emergency arises.

The updated mapping shows 67 new properties that are subject to flooding, 68 properties that are no longer impacted by flooding, and 16 properties where the flood extent has increased marginally within the property boundary.

Landowners of properties affected by updated mapping have been contacted separately and have been advised to consider the information provided.

Landowners can find flood-level information specific to their property using the new NT Flood Impact Database at <https://www.ntlis.nt.gov.au/land/info/app/planningdetails>.



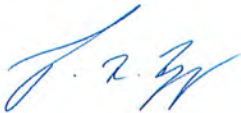
- 2 -

For questions about the new mapping, landowners or council officers may contact the DLPE Land Development Unit via email at land.development@nt.gov.au.

For information regarding the impacts of flood mapping on planning or development matters, they may contact DLPE Lands Planning Division by phone on 08 8999 8963 or via email at planning.ntg@nt.gov.au.

Please feel free to contact me if you would like further information.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J. Burgoyne', is positioned above the printed name.

JOSHUA BURGOYNE

19 SEP 2025



THE HON JULIAN HILL MP
ASSISTANT MINISTER FOR CITIZENSHIP, CUSTOMS AND MULTICULTURAL AFFAIRS
ASSISTANT MINISTER FOR INTERNATIONAL EDUCATION

Ref No: MC25-035747

Dear Mayor

Australian Citizenship Ceremonies

Thank you for your ongoing support in facilitating Australian citizenship ceremonies and the work you have done to schedule ceremonies throughout the year. Australian citizenship ceremonies provide an important opportunity for people to come together, to celebrate Australian citizenship, and all that unites us as a cohesive and inclusive nation.

Over a number of months the Department of Home Affairs (the Department) has reviewed its processes and resourcing to improve citizenship application processing and finalisation times, resulting in the Department significantly increasing the rate of citizenship application finalisations. While this is positive progress, it will lead to a rise in the number of approved applicants available to attend a citizenship ceremony and increased demand on Councils to deliver ceremonies.

The Government remains committed to ensuring that as many of our community members as possible, who have an approved application for Australian citizenship, are afforded an opportunity to attend a ceremony and become a citizen. I know from my own experience in presiding at ceremonies just how much conferees value the opportunity to celebrate this important milestone in their own community, with family and friends.

I am asking all Councils, where they have the ability to do so, to increase ceremony frequency and capacity, so that new citizens are able to be welcomed into the Australian community without delay. I encourage you to work with your existing ceremonies team in the Department to make those arrangements.

The Department may also supplement efforts of Councils by hosting a number of additional ceremonies around the country to mark significant dates on the citizenship calendar and in areas with larger numbers of approved conferees. I have also asked the Department to extend invitations to you to attend these ceremonies where conferees are from your Council area.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Julian Hill'.

JULIAN HILL
22 / 2025

Parliament House Canberra ACT 2600 Telephone: 6277 2174



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 8923 8000

Ms Tony Tapp Coutts
Councillor
Katherine Town Council

C/O – Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Ms Coutts

Congratulations on your recent election as a Councillor for the Katherine Town Council.

This is an important role, and the community has entrusted you with representing their interests and contributing to the vital work of the Council.

Wishing you all the best in your role; I am sure you will successfully navigate the challenges and opportunities of serving your community.

Please do not hesitate to contact my team or me if we can be of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Selena Uibo". The signature is fluid and cursive.

SELENA UIBO
26 SEP 2025



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 8923 8000

Mr Jim King
Councillor
Katherine Town Council

C/O – Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Mr King

Congratulations on your recent election as a Councillor for the Katherine Town Council.

This is an important role, and the community has entrusted you with representing their interests and contributing to the vital work of the Council.

Wishing you all the best in your role; I am sure you will successfully navigate the challenges and opportunities of serving your community.

Please do not hesitate to contact my team or me if we can be of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Selena Uiibo". The signature is fluid and cursive.

SELENA UIBO
26 SEP 2025



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 8923 8000

Ms Anjali Palmer
Councillor
Katherine Town Council

C/O – Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Ms Palmer

Congratulations on your recent election as a Councillor for the Katherine Town Council.

This is an important role, and the community has entrusted you with representing their interests and contributing to the vital work of the Council.

Wishing you all the best in your role; I am sure you will successfully navigate the challenges and opportunities of serving your community.

Please do not hesitate to contact my team or me if we can be of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Selena Uiibo". The signature is fluid and cursive.

SELENA UIBO
26 SEP 2025



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 8923 8000

Ms Mel Doyle
Councillor
Katherine Town Council

C/O – Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Ms Doyle

Congratulations on your recent election as a Councillor for the Katherine Town Council.

This is an important role, and the community has entrusted you with representing their interests and contributing to the vital work of the Council.

Wishing you all the best in your role; I am sure you will successfully navigate the challenges and opportunities of serving your community.

Please do not hesitate to contact my team or me if we can be of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Selena Uiibo". The signature is fluid and cursive.

SELENA UIBO
26 SEP 2025



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 8923 8000

Ms Kathy Glass
Councillor
Katherine Town Council

C/O – Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Ms Glass

Congratulations on your recent election as a Councillor for the Katherine Town Council.

This is an important role, and the community has entrusted you with representing their interests and contributing to the vital work of the Council.

Wishing you all the best in your role; I am sure you will successfully navigate the challenges and opportunities of serving your community.

Please do not hesitate to contact my team or me if we can be of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Selena Uiho".

SELENA UIBO
26 SEP 2025



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 8923 8000

Ms Kathryn Whitehouse
Councillor
Katherine Town Council

C/O – Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Ms Whitehouse

Congratulations on your recent election as a Councillor for the Katherine Town Council.

This is an important role, and the community has entrusted you with representing their interests and contributing to the vital work of the Council.

Wishing you all the best in your role; I am sure you will successfully navigate the challenges and opportunities of serving your community.

Please do not hesitate to contact my team or me if we can be of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Selena Uiibo". The signature is written in a cursive, flowing style.

SELENA UIBO
26 SEP 2025



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 7923 8000

Her Worship the Mayor Ms Joanna Holden
Mayor of Katherine
Katherine Town Council

C/O – Katherine Town Council

Via email: records@ktc.nt.gov.au

Dear Mayor Holden

Congratulations on your election as Mayor of the Katherine Town Council.

The community has placed their trust in you to represent their views and help guide decisions that impact their lives.

I wish you all the best as you progress positive outcomes for the community and look forward to working with you and your team over the coming years.

Please feel free to contact my office if there is an opportunity to meet and discuss future priorities for the Katherine Town Council. Again, congratulations on your election.

Yours sincerely

A handwritten signature in blue ink that reads "Selena Uibo". The signature is fluid and cursive.

SELENA UIBO
26 SEP 2025

Martene Johnson

From: Shez Clemow on behalf of Records (KTC)
Sent: Thursday, 28 August 2025 5:27 PM
To: Lis Clark
Cc: Martene Johnson
Subject: FW: Invitation - National Local Roads, Transport and Infrastructure Congress 11-12 November 2025 Bendigo VIC

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: New Mayor Invites

Good afternoon Mayor Lis

For your consideration to pass on to the next Mayor.

Kind regards,

Shez



Sheralea Clemow

Rates and Regulatory Affairs Coordinator

Katherine Town Council, Civic Centre, Lot 1865 Stuart Highway Katherine NT 0850

P (08) 8972 5500 | D (08) 8972 5528 | F (08) 8971 0305

E sheralea.clemow@ktc.nt.gov.au | W www.katherine.nt.gov.au

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From: Jaimee Bell <Jaimee.Bell@alga.asn.au>
Sent: Thursday, 28 August 2025 10:17 AM
To: Records (KTC) <records@ktc.nt.gov.au>
Subject: Invitation - National Local Roads, Transport and Infrastructure Congress 11-12 November 2025 Bendigo VIC

Dear Mayor Clark,

I am pleased to invite you to attend the 2025 National Local Roads, Transport and Infrastructure Congress, to be held in Bendigo, Victoria, from 11–12 November.

This year's Congress, themed *Driving National Productivity*, will focus on the critical role local roads and infrastructure play in strengthening communities, enabling freight and supply chains, and supporting Australia's economic growth.

The keynote speakers this year is **Rupert Hoskin AM** with his keynote on "The Human Side of Infrastructure Leadership". As a former Army Brigadier, and current strategist Rupert brings a unique perspective to community

infrastructure. Drawing on a career spanning global military command, diplomacy, humanitarian action, and business leadership, his keynote will focus on how projects need both technical and people skills for success.

The program will also include in-depth and practical sessions on:

- Road funding, maintenance, and productivity
- Building better roads and integrating resilience into construction
- Circular economy opportunities in infrastructure
- Managing Coastal Erosion and Infrastructure Resilience

Delegates will also have the opportunity to hear from key Federal Government Ministers and Shadow Ministers on their priorities and what's ahead for local government.

The Congress is also a valuable opportunity to expand your professional networks and connect with suppliers and partners who support councils in delivering for their communities.

We will also offer a site tour, to explore key projects in the Bendigo area. This is always a great opportunity to share project learnings between councils.

To learn more about the program and register, please visit: <https://conferenceco.eventsair.com/roads-congress-2025/>
2025 National Local Roads, Transport & Infrastructure Congress

If you are unable to attend, I strongly encourage you to nominate your fellow elected members, CEO/General Manager, or senior engineering or infrastructure staff to represent your council.

I hope you can join us in Bendigo for this important national conversation, and I look forward to welcoming you to the 2025 Roads Congress.

Yours sincerely,



Mayor Matt Burnett

President

Australian Local Government Association

10.2 CORRESPONDENCE OUTGOING

Report Type: For noting

Recommendation

That Council receive and note the Outgoing Correspondence:

Attachments: 1. Letter - Katherine Game Fishing Club - Letter of Support - 10 Oct 2025 - ID 241684
[10.2.1 - 1 page]



24 Stuart Highway
PO Box 1071
Katherine NT 0851
records@ktn.nt.gov.au
Ph: 08 8972 5500
Fax: 08 8971 0305
ABN 4783 6889 865

10 October 2025

Katherine Game Fishing Club
[REDACTED]

To whom it may concern

LETTER OF SUPPORT

I am pleased to provide Katherine Game Fishing Club with a letter of support for their application for funding from the Northern Territory Recreational Fishing Grants Scheme. We support the application to seek funds for costs associated with major events.

The Katherine Game Fishing Club is a not-for-profit club which hosts annual and monthly family friendly fishing competitions. These events promote social connection and the economic value of recreational fishing within the Big Rivers Region.

This funding will enable the club to provide prizes for major events such as the Annual Big Horse Barra Classic Fishing Competition. The club is also seeking to use this funding to purchase essential equipment such as a trailer to support the delivery of fishing competitions.

Purchasing equipment and promotional items will enable the club to increase the number and size of recreational fishing events in the Big Rivers Region. This will increase participation which promotes the unique NT lifestyle.

The club is volunteer based creating fishing opportunities for everyone in the Region. These events provide an opportunity for education on 'fishing for the future' within our Region's river systems. Encouraging the next generation of junior anglers to adopt sustainable recreational fishing practices.

I fully support the Katherine Game Fishing Club's application which if successful it will bring significant benefits to the Katherine community and the broader Big Rivers Region.

Yours Sincerely

Joanna Holen
MAYOR

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions relating to the agenda, that you would like addressed, can be submitted via email at records@ktc.nt.gov.au, over the phone at 08 8972 5500, in person at the Civic Centre, or through an electronic submission via the [website](#).

Please submit your question/s pertaining to the current Ordinary Meeting of Council agenda. These will be responded to in full and in a public setting.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 2025 LGANT CONFERENCE

Author: Martene Johnson, Executive Assistant
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For decision
Attachments: Nil

Officer Recommendation

1. That Council approve the Mayor and Deputy Mayor as nominated Katherine Town Council delegates for the Local Government Association of the Northern Territory (LGANT) annual and general meetings for the period of two years, ending 28 September 2027, to align with the Deputy Mayor appointment.
2. That Council authorise the Katherine Town Council approved delegates for the Local Government Association of the Northern Territory (LGANT) annual and general meetings to have delegation for decision making that is in the best interests of the Council.
3. That Council approve the Mayor and CEO to attend the Welcome Reception at Government House on 17 October 2025 and approve the Mayor, Deputy Mayor and CEO to attend the 2025 Local Government Association of the Northern Territory (LGANT) Conference on 18-19 November 2025 in Darwin.
4. That Council approve all other Councillors to attend the 2025 Local Government Association of the Northern Territory (LGANT) Conference on 18-19 November 2025 in Darwin utilising their professional development allowance.

Purpose of Report

The purpose of the report is to seek the approval for attendance at the Welcome Reception at the Government House on 17 October 2025 and the LGANT Conference on 18-19 November 2025 in Darwin; and appoint council representative delegates for the LGANT annual and general meetings; and authorise the council representative delegates the delegation to make decisions on behalf of the Council.

Strategic Plan

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

1.2.3 Act as a connector for businesses to foster collaboration and partnership opportunities.

Municipal Plan

1.2.2.4 Membership with Local Government Association of the Northern Territory (LGANT)

Background

LGANT is the peak body representing the local government sector in the NT.

LGANT supports the local government sector and its member councils by:

- advocating on behalf of its member councils to the Northern Territory and Australian governments
- delivering effective leadership and advice on policy issues and developments

- delivering improved services and specialised advice
- undertaking infrastructure project management

Discussion

The Local Government Association of the Northern Territory (LGANT) hosts a diverse range of events throughout the year, offering invaluable opportunities for collaboration, learning, and innovation within the local government sector. These include the annual conference, which is the premier gathering for local government leaders in the Northern Territory. Bringing together Mayors, Presidents, Elected Members, CEOs, and senior managers, the conference features themed programs, training, exhibitions, and keynote speakers, alongside critical discussions on policy and advocacy.

LGANT's biannual conference plays a vital role in fostering collaboration and problem-solving among local government leaders. This year's theme for the Conference is **Leading with Strength: Building Resilient Councils, Connecting Communities**.

The 2025 November conference includes the Annual General Meeting.

Consultation Process

There was no consultation process required for this report.

Policy Implications

The professional development allowance may be expended by approval from the Council, in relation to attending a conference, seminar, symposium, expo or other similar event on a topic or function directly related to local government.

Budget and Resource Implications

The cost of registration for the 2025 November conference is \$550.00 per person and dinner is \$165.00 per person.

Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel costs including vehicle, travel allowance and travel time.

The 2025-2026 budget for approved council elected member representative delegates for conferences and meetings is \$10,600.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.2 LGANT BOARD NOMINATIONS

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Amanda Haigh, Acting Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve the nomination to the Local Government Association of the Northern Territory (LGANT) Board of Mayor Joanna Holden for the position of Board Director – Municipal.

Purpose of Report

To seek approval of the nomination for the Local Government Association of the Northern Territory (LGANT) Board.

Strategic Plan

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

Municipal Plan

1.2.2.4 Membership with Local Government Association of the Northern Territory (LGANT)

Background

The LGANT Board is responsible for the overall governance, management and strategic direction of the organisation (LGANT) and for delivering accountable corporate performance in accordance with the organisation's goals and objectives.

LGANT operates under a comprehensive governance framework, primarily defined by the [Constitution](#) and [Governance Charter](#).

Discussion

LGANT held a Special General Meeting on the 10 October 2025 to call for nominations for the LGANT Board positions:

- LGANT President (1)
- Board Director – Municipal (2)

LGANT encourage nominees to consider their unique contributions in areas such as:

- Strategic planning and policy development;
- Financial management and analysis;
- Risk management and compliance;
- Stakeholder engagement and communication;
- Legal and governance expertise;
- Industry knowledge (local government, public administration); and
- Leadership and change management.

Katherine Town Council may nominate for LGANT Board positions which requires approval from Council. A nomination form is required to be completed.

Nominations close 31 October 2025.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.3 NITMILUK NATIONAL PARK BOARD NOMINATION

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Amanda Haigh, Acting Chief Executive Officer
Report Type: For decision
Attachments: 1. Seeking Nomination for Katherine Town Council Representative to Nitmiluk NP Board - Signed [14.3.1 -]

Officer Recommendation

That Council approve the nomination of Mayor Joanna Holden, as the Katherine Town Council representative on the Nitmiluk National Park Board of Management and the Mayor to advise the Minister for Parks and Wildlife.

Purpose of Report

The purpose of this report is to seek the council's approve a nomination as the Katherine Town Council representative on the Nitmiluk National Park Board Board of Management.

Strategic Plan

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

Municipal Plan

1.1.3.1 Maintain active membership on reference groups formed to deal with issues affecting the community

Background

The Nitmiluk National Park Board of Management membership comprises of 13 members. One member shall be a resident of the Katherine area appointed on the nomination of the Mayor of the municipality of Katherine.

Discussion

The previous Katherine Town Council representative on the Nitmiluk National Park Board Board of Management was the CEO, Ingrid Stonhill, and membership expired on Thursday 10 July 2025.

The chair of the Nitmiluk National Park Board of Management has written to the Mayor seeking a nomination from the Katherine Town Council to fill the vacant position.

The next meeting for the Nitmiluk National Park Board of Management is scheduled for 2 and 3 December 2025.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.4 NOMINATION FOR MINISTERIAL ADVISORY COUNCIL OF SENIOR TERRITORIANS

Author: Martene Johnson, Executive Assistant
Authoriser: Amanda Haigh, Manager Governance Risk
Report Type: For decision
Attachments: 1. Letter - Min Youth, Seniors and Equality - 26.09.2025 [**14.4.1** - 9 pages]

Officer Recommendation

That Council consider nominating a member from Katherine Town Council to be part of the Ministerial Advisory Council of Senior Territorians (MACST) established by Minister Charls, Minister for Youth, Seniors and Equality.

Purpose of Report

To seek a nomination from Council for a member to be on the Ministerial Advisory Council of Senior Territorians (MACST).

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

Municipal Plan

1.1.3.1 Maintain active membership on reference groups formed to deal with issues affecting the community

1.2.2.1 Membership on external committees involved with community issues

3.1.2.1 Consult with community reference groups on issues which affect them

Background

The Ministerial Advisory Council of Senior Territorians (MACST) is a non-statutory advisory body that provides strategic advice to the NT Minister for Seniors. It acts as a bridge between government and the senior community, helping shape policies and initiatives that affect older Territorians. As the projected population of senior Territorians over the age of 65 is set to grow over the next 10 years, it is important that policies and services are in place to service them.

Discussion

If a member of the Council expresses an interest in joining the Advisory Council, it could lead to valuable benefits for the senior community of Katherine.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



MINISTER FOR YOUTH, SENIORS AND EQUALITY

Parliament House
State Square
Darwin NT 0800
Minister.charls@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8999 8613

Ms Joanna Holden
Mayor
Katherine Town Council
PO Box 1071
KATHERINE NT 0851

Via email: records@ktc.nt.gov.au

Dear Mayor

Congratulations on your election as the Mayor of the Katherine Town Council.

I am writing to you as the Minister for Youth, Seniors and Equality to seek a nomination from the Katherine Town Council for a member of the Ministerial Advisory Council of Senior Territorians (MACST).

The MACST is an independent voice for Territory seniors on issues of interest and importance that provides high level and strategic advice to the Minister responsible for seniors on issues relevant to the social, economic and civic life of senior Territorians. A copy of the Terms of Reference of the MACST are attached for your reference. Membership of the MACST comprises of up to 10 community members, senior peak body representation, an Aboriginal peak organisation representative, and a representative from local government.

The population of our senior Territorians over the age of 65 is projected to grow over the next 10 years to be greater than 35,000 seniors. It is important that we have the programs, policies and services in place that support them and celebrate their contributions to the Territory.

Local government also plays a key role in supporting our senior Territorians which is acknowledged through a dedicated position for local government on the MACST. I am now seeking a nomination from your council for consideration as a member of the MACST.



- 2 -

Nominations can be sent to the Office of Senior Territorians, in the Department of People, Sport and Culture, on email DPSC.OST@nt.gov.au.

Should you have any queries, please contact Ms Deborah Butler, Acting General Manager of People and Culture in the Department on email deborah.butler@nt.gov.au or telephone 8999 8906.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'JINSON CHARLS', with a stylized, looped design.

JINSON CHARLS

24/9/2025

Minister's Advisory Council for Senior Territorians

Terms of Reference



Minister's Advisory Council for Senior Territorians

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Minister's Advisory Council for Senior Territorians

1. Role

The Minister's Advisory Council for Senior Territorians (MACST) is an independent voice for Territory seniors on issues of interest and importance.

The Council provides high level and strategic advice to the Minister responsible for seniors on issues relevant to the social, economic and civic life of Territory seniors. The Council also provides an effective mechanism, linking the government and seniors community in order to improve policy and service outcomes.

Members participate on a voluntary basis.

2. Authority

The Council is a non-statutory advisory group established by the Minister responsible for seniors. It holds no delegated power to act on behalf of the Minister, or to commit the Minister or government to any actions.

The Terms of Reference align to the [Northern Territory Government Handbook for Board Members](#).

3. Objectives

The objective of the Council is to:

- Provide advice to the Minister responsible for seniors on matters of importance to senior Territorians and in turn, receive feedback from the Minister.
- Explore the needs of the Territory seniors community and offer solutions on how these may be more effectively addressed by the Northern Territory Government and service providers.
- Discuss and promote ideas leading to greater awareness of the positive aspects of ageing to the wider community and increase the active participation of older people in all aspects of life in the Northern Territory.
- Receive advice and provide feedback out of session including:
 - Communicating with the Minister and/or the Department of Territory Families, Housing and Communities (the Department) on items under consideration or proposed initiatives across government that may impact seniors;
 - Reporting on wider community concerns that require further consideration of the needs of senior Territorians prior to implementation; and
 - Reporting on national and local issues that can be interpreted as being discriminatory on the basis of age.
- Investigate issues that the Minister responsible for seniors may refer to the Council for advice.
- Direct specific tasks to relevant working groups which may be formed to address issues such as economic security, community safety or age-friendly communities.

Minister's Advisory Council for Senior Territorians

4. Secretariat

The Office of Senior Territorians will provide secretariat support for the Council. Functions include:

- administrative tasks associated with the appointment of members;
- organising of meetings, including members' travel, where applicable;
- recording and distribution of minutes; and
- dissemination of other relevant information.

5. Membership

Membership will comprise of community members, senior peak body representatives, an Aboriginal peak organisation representative, and a representative from local government.

Up to 10 community members will be selected by the Minister for their skills, knowledge, experience, and broader community representation. Community membership will aim to be inclusive of people living in, or with strong connections, to remote and urban communities, culturally and linguistically diverse people, Aboriginal and Torres Strait Islander people, LGBTQIA+ people and people with disability.

Peak body representation will consist of two representative from each of the following:

- The Council on the Ageing (COTA) NT;
- National Seniors Australia;

As well as one peak body representative from each of the following:

- The Association of Independent Retirees;
- A representative from Local Government;
- The Palmerston and Litchfield Seniors Association; and
- A peak Aboriginal organisation.

Other peak body organisations may be invited to participate on the Council by the Minister.

Additionally there will be two (2) observers from the Australian Government, Department of Health and Aged Care.

Upon appointment, members are required to sign and adhere to the Code of Conduct.

5.1. Community member selection and nomination

Community membership is for two years, with the option for re-appointment .

Community members are appointed by the Minister. Processes to fill vacant positions will commence one month prior to expected vacancy dates. Options to fill vacancies include:

- re-appointment of current sitting members for a subsequent term;
- acceptance of nominations through a public expression of interest (EOI) process; or
- direct appointment by the Minister.

Minister's Advisory Council for Senior Territorians

5.2. Peak body representation and nomination

Peak body representatives are ongoing appointments and individuals will be selected by their organisation. The organisation will notify the Secretariat of any changes to their representative.

5.3. Chair and Deputy Chair positions

The Chair and Deputy Chair will be appointed by the Minister from the pool of Community members. The Chair and Deputy Chair will be selected by the Minister for their skills, knowledge, experience and broader community representation.

The terms of appointment for the Chair and Deputy Chair will be a maximum of two (2) years. The Chair and Deputy Chair can be re-appointed by the Minister for a subsequent term following the expiry of their term.

The positions of Chair and Deputy Chair will become vacant in the case of the resignation of a member holding one of these positions or the expiry of their appointment.

6. Meetings

The Council will meet four times a year, with one meeting being held online only. Meetings will be held in two parts:

- **Closed session** (approximately 2 hours duration): This session will only be attended by Council members. The agenda will include items related to Working Groups. The Secretariat will be responsible for the preparation of Minutes.
- **Open session** (approximately 3 hours duration): This session will consist of general agenda items. The Secretariat and relevant Department employees will also be in attendance.

The location of meetings will include a visit to one regional centre per calendar year, noting that arrangements to visit a regional centre will be made within resourcing and budget parameters.

Agenda papers will be circulated to members at least one week prior to the meeting.

A draft copy of the Minutes will be provided to the Chair within 10 days of the meeting. The Secretariat will provide Minutes to the Minister and members once endorsed by the Chair.

A Communiqué summarising the meeting content will be composed following each meeting, and supplied to the Chair with the draft minutes.

Meetings are to be facilitated by the Chair, or in their absence, the Deputy Chair. Where the Deputy Chair is also not present, a member nominated by the Chair will temporarily act as the Chair.

Whenever possible, decisions of the Council are to be made by consensus. If consensus cannot be reached, decisions will be made by a majority vote of those members present. The advice provided to the Minister will include the diverse range of opinions of members.

6.1. Proxies

Peak body representatives can appoint a proxy if unable to attend. All proxies will be coordinated by the peak body member unable to attend.

A community member must seek agreement in advance from the Chair, through the Secretariat, to nominate a proxy.

Minister's Advisory Council for Senior Territorians

6.2. Apologies

If a member is unable to attend a meeting, they must submit an apology to the Secretariat. Apologies will be noted in the minutes. If a member fails to attend three consecutive meetings without notifying the Secretariat, their term may be cancelled by the Minister.

6.3. Quorum

A quorum is half the total attending members plus one. A proxy is counted in the quorum and has the authority to vote. Observers or any visiting experts are not included in the count for a quorum and cannot vote.

6.4. Regional participation

Regional participation is encouraged and the Secretariat will arrange flights and accommodation for the travel of members outside of Darwin.

7. Working Groups

All members are to participate in one of the following established working groups:

- Elder Abuse and Community Safety
- Aged Care Workforce
- Concessions
- Housing.

Each working group will have an allocated Chair, who is responsible for the coordination of the group and the Minute taking. A report summarising each group's activities will be presented by the Chair to all members during the closed session of each meeting. The reports will then be provided to the Minister during the open session or out of session. The reports will also be provided to the Secretariat for record keeping.

Each working group will have a Terms of Reference.

8. Confidentiality

Unless otherwise indicated, all papers and minutes are confidential. The Council will determine what papers are marked for release at the end of each meeting, or in subsequent meetings.

Members may be provided with other confidential material, which they should treat with care and discretion and cannot disclose to anyone outside the Council.

9. Declaring conflicts of interest

A conflict of interest may occur where a member has a financial or other interest in issues under consideration by the Council. Declaring conflicts of interest will be a standing agenda item for each meeting.

A member must disclose to the Chair, any situation or agenda item that may lead to a real, perceived, or potential conflict of interest. The Chair will assess the risk and decide if the member be excluded from any discussions.

Minister's Advisory Council for Senior Territorians

10. Leave of absence

Members may apply to the Chair, through the Secretariat, for a leave of absence from their Council responsibilities for up to four (4) months. For a period of absence of longer than four (4) months, the request requires consideration by the Minister.

11. Resignation

Members may resign from the Council at any time. All resignations must be provided in writing to the Minister with a copy provided to the Chair. Appointment of replacement members is at the discretion of the Minister.

12. Review of the Terms of Reference

The Terms of Reference will be reviewed biennially in consultation with the Minister, members and Office of Senior Territorians.

14.5 EXTERNAL COMMITTEE NOMINATIONS - DEVELOPMENT CONSENT AUTHORITY KATHERINE

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Amanda Haigh, Acting Chief Executive Officer
Report Type: For decision
Attachments: 1. Letter - Minister LPE - Nominations for DCA - 8 Sept 2025 - ID239177 [14.5.1 - 3 pages]

Officer Recommendation

1. That Council approve the nominations to the Katherine Division of the Development Consent Authority (DCA) of:
 - a. Councillor Kathryn Whitehouse
 - b. xxxx
 - c. xxxx
 - d. xxxx

Purpose of Report

To seek the Council nominations and approval to the external committee Development Consent Authority - Katherine Division.

Strategic Plan

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.

6.3.5 Develop an elected member-led advocacy agenda on key areas of concern including housing, homelessness, liveability, native title.

Municipal Plan

6.3.5.1 Elected Members' memberships on external committees

Background

Council membership of external organisations including community groups can assist engagement, partnership and collaboration and inform Council decision-making. Nominations of Delegates are appointed by Council resolution.

Council are requested to consider approving four nominations to the Development Consent Authority - Katherine Division.

Council considered the report at first Ordinary Meeting of Council 23 September 2025 and made the following:

AMENDMENT RESOLUTION OMC-2025-215

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Whitehouse

1. Recommendation that council defer the approval of nominations of Katherine Division of the Development Consent Authority (DCA) until the ordinary meeting of 28 October 2025.

CARRIED 7|0

Discussion

On the 8 September 2025, the CEO received correspondence from the Minister for Lands, Planning and

Environment notifying of the current community members term expiring on 3 December 2025 and requesting nominations for four community members (local government council nominated members).

Community members maybe councillors or members of the public with good standing whom the council believe will represent the community. An employee of the council is not eligible. Current members can seek reappointment.

If Council does not nominate the number of persons required, the Minister has the option to appoint any person they consider fit.

Previously member appointments were for a term of two years. Meetings of the Katherine Division of the Development Consent Authority are held monthly in Katherine. More information is available on the website: [Development Consent Authority \(DCA\) | Department of Lands, Planning and Environment](#)

Nominees are required to complete the registration form.

The council received an extension of time to consider providing nominations at the 28 October 2025 Ordinary Meeting of Council to further consider the requirement.

Consultation Process

Council are contacting suggested community members by Elected Members. The Acting CEO will provide an update.

Policy Implications

The Council Delegates and Representatives on External Committees Policy sets out the principles, role and responsibilities of appointed delegates of Council on external committees.

The policy provides clear guidance to Councillors and CEO on the process to be used in selecting and making appointments to external bodies and forums ensuring that the most appropriate person is appointed for a delegate position.

The policy sets out principles for Council delegates and representatives appointed to external bodies and forums to:

- take a position on any matter consistent with formally established Council position, or with the Council's known strategic vision or direction,
- refer matters for discussion and direction to Council, and
- will always advocate for the Katherine Community seeking wider outcomes which benefit other communities.

The policy outlines the obligations of the role and responsibilities of being appointed as the Council delegate on external organisations. Delegates must perform duties as set out in the policy and in accordance with the Councils Code of Conduct.

Communication requirements will involve keeping the Council informed of the activities and achievements of the external organisation in a timely manner; reporting to the next Ordinary Meeting of Council. Delegates must bring any significant matters to Council for discussion and direction where any matter may fall outside current Council policy positions or known strategic direction.

Budget and Resource Implications

Elected Members are entitled to travel allowance for commitments to attend engagements outside the Council area as council representatives. Other remuneration, such as sitting fees, are decided by the external committee.

Risk, Legal and Legislative Implications

The Development Consent Authority operates in accordance with section 91(2) of the *Planning Act 1999*, the number of persons nominated must be at least one greater than the number of vacancies to be filled. Therefore, Council is requested to nominate four persons who are suitable to appoint as community

members.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



MINISTER FOR LANDS, PLANNING AND ENVIRONMENT

Parliament House
State Square
Darwin NT 0800
minister.burgoyne@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8999 8624

Ms Ingrid Stonhill
Chief Executive Officer
Katherine Town Council

Via email: ingrid.stonhill@ktc.nt.gov.au

Dear Ms Stonhill

I am writing to request nominations for the Katherine Division of the Development Consent Authority. The term of the three current community members (local government council nominated members) expires on 3 December 2025.

The three current community members are Denis Coburn, Madeleine Bower and the alternate member is Jeremy Trembath. The alternate acts for a community member when they are absent or unable to attend.

In accordance with section 91(2) of the *Planning Act 1999* (the Act), the number of persons nominated must be at least one greater than the number of vacancies to be filled. Accordingly, could Council please nominate four persons it think would be suitable to appoint as community members.

Please include with Council's nominations a completed registration form (attached) for each nominee.

Community members may be councillors or members of the public with good standing whom the local authority believe will represent the community. An employee of the local authority is not eligible to be appointed as a community member. Current members can seek reappointment.

Please note that pursuant to section 91(3) of the Act, if the local government council fails to nominate the number of persons required, the Act provides me with the option to appoint any person I considered fit.



- 2 -

Please provide Council's four nominations and completed registration forms to myself minister.burgoyne@nt.gov.au with a cc to development.consentauthority@nt.gov.au by 17 October 2025.

If you have any questions in relation to this correspondence, please contact the office of the Development Consent Authority by phone on 08 8999 6044.

Yours sincerely



JOSHUA BURGOWNE

8-9-2025

Development Consent Authority Community Member

Please complete a registration form for each nominee, attach to Council's nomination letter and email to development.consentauthority@nt.gov.au

All fields are mandatory.			
First name		Middle name	
Surname			
Phone no.		Email address	
Location/ Suburb of Residence			
Are you an NT Government or Commonwealth employee?			Yes / No
Are you an Australian Citizen? If no, you must attach your current working visa			Yes / No
Do you present as Aboriginal or Torres Strait Islander?			Yes / No / Prefer not to answer
Do you self-identify as having a disability? The NTPS definition of a person with a disability is a person with a long-term physical, mental, intellectual, or sensory impairments which in interaction with various barriers, may hinder their full and effective participation in society on an equal basis with others. Disability may be present from birth, acquired due to illness or accident, or come about progressively as we age.			Yes/ No / Prefer not to answer
Please select your preference:			Member / Alternate member / Neither
<i>Please note: any appointment as a Community Member is subject to a satisfactory criminal history check.</i>			
Current Employment:			
Qualifications:			

14.6 CENTENARY OF KATHERINE 2026 - PROGRAM PLAN APPROVAL

Author: Isabella Murphy, Events and Engagement Coordinator
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For decision
Attachments: 1. 2026 Centenary Program Plan (1) [14.6.1 - 7 pages]

Officer Recommendation

That Council endorse Centenary of Katherine 2026 Program Plan and

1. Confirm Centenary of Katherine Gala Dinner and Territory Day as priority events.
2. Approve dissolution of Centenary of Katherine 2026 Advisory Committee
3. Approve creation of informal Community Working Group to provide direction on the Centenary of Katherine 2026

Purpose of Report

To present the Centenary of Katherine Program Plan to Katherine Town Council, requesting clarification of role of Centenary of Katherine 2026 Advisory Committee moving forward, and prioritisation of events for delivery throughout the Centenary.

Strategic Plan

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

3.2.1 Craft Katherine's personality and identity by playing to our strengths.

3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.

3.4.3 Enhance public spaces with placemaking and activation.

5. ARTS, CULTURE AND HERITAGE - 5.3 Our Rich Heritage - Reinvigorate Katherine by preserving, embracing and showcasing our rich arts and heritage.

5.3.1 Support the restoration and promotion of Katherine's historical sites.

5.3.2 Create opportunities and partnerships to develop the arts, culture, and heritage sector.

Municipal Plan

5.3.3.1 Celebrate the Centenary of Katherine

Background

The town of Katherine will celebrate its 100th birthday on 1 July 2026. This will mark 100 years since the original declaration of the town. The present site of Katherine was officially gazetted on July 15 1926.

Katherine Town Council has prepared a Centenary of Katherine 2026 Program Plan to streamline the delivery of all centenary activities and celebrations. The Centenary of Katherine 2026 celebrations aim to commemorate the official gazettal of the township as it currently stands today. The overall event seeks to celebrate, commemorate and acknowledge the history of Katherine with consideration and recognition of the Indigenous inhabitants of the Katherine region.

The Katherine Town Council established the Centenary of Katherine 2026 Advisory Committee on 28th Feb 2023 to provide direction and accountability for Centenary planning. Memberships are appointed by council to best represent the wider Katherine community. Membership of the Committee shall be until December 2026 unless Council adopts a recommendation to the contrary.

Discussion

The proposed Program Plan for the Centenary of Katherine 2026 has been developed according to minutes from the Centenary of Katherine 2026 Advisory Committee meetings.

This Program Plan outlines a proposed events schedule to celebrate the Centenary. Katherine Town Council does not have sufficient budget or staff capacity to deliver all of the proposed events.

The Events Team requests that the Katherine Town Council prioritise the proposed events so the Events Team can begin planning and delivery. The Centenary of Katherine Gala Dinner and Territory Day have been flagged internally as being of importance to the Centenary of Katherine celebrations.

The Centenary of Katherine 2026 Advisory Committee has been instrumental in the development of this program plan. Following approval of the Program Plan, the scope of the Advisory Committee is unclear. Considering the significant administrative burden of managing the Advisory Committee, it is proposed that the formal Advisory committee be dissolved and replaced with a Community Working Group. This group will be able to meet more frequently and will not require significant administration to remain compliant.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The current budget allocation for the Centenary of Katherine 2026 is \$100,000 excluding additional grant funding. The proposed events will significantly exceed this budget.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



PROGRAM PLAN

Program Name	2026 Centenary of Katherine		
Program Type	Program Management and Delivery		
Prepared by	Isabella Murphy		
Approver	Jo Brosnan	Council / CEO Decision	Ingrid Stonhill
Approved date		Next Review:	
Related Reference			



PROGRAM PLAN – 2026 Centenary of Katherine

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PROGRAM PLAN – 2026 Centenary of Katherine

1 EXECUTIVE SUMMARY

1.1 Background

The town of Katherine will celebrate its 100th birthday on 1 July 2026. This will mark 100 years since the original declaration of the town. The present site of Katherine was officially gazetted on July 15 1926. It was named after the Katherine River, which in turn was named by explorer John McDouall Stuart in 1862 after his sponsor's daughter.

Katherine Town Council has prepared this document to streamline the delivery of all centenary activities and celebrations. The Centenary of Katherine 2026 celebrations aim to commemorate the official gazettal of the township as it currently stands today. The overall event seeks to celebrate, commemorate and acknowledge the history of Katherine with particular consideration and recognition of the Indigenous inhabitants of the Katherine region.

The Katherine Town Council established the Centenary of Katherine 2026 Advisory Committee on 28th February 2023 to provide direction and accountability for Centenary planning. Memberships are appointed by council to best represent the wider Katherine community. Membership of the Committee shall be until December 2026 unless Council adopts a recommendation to the contrary.

1.2 Program Objectives

The program aims to:

- Provide a large variety of activities that are accessible and reflective of our entire community
- Recognise the Indigenous history of the Katherine region
- Recognise the role of industry for the development of Katherine as it stands today
- Recognise the military history of Katherine
- Provide culturally appropriate events and activities
- Provide events and activities that reflect the wide-ranging social and recreational interests of the community
- Prepare a fiscally responsible calendar of events
- Identify appropriate stakeholders and event partners to further the objectives of the event and identify additional income sources.

2 PROGRAM

2.1 Scope

The Council Events team is committed to delivering the annual calendar of events, amplifying specific events to celebrate the Centenary of Katherine, and creating new Centenary-specific events. Council's events team has ranked the top priority items based on the Centenary Advisory Committee preferences, budget, community value and ability to attract external funding.

Centenary-specific events include:

- Centenary of Katherine Gala Dinner



PROGRAM PLAN – 2026 Centenary of Katherine

- o A ticketed, black tie, gala dinner hosted by KTC on 27 June 2026 at the Katherine Museum Air Strip to celebrate 100 years of the vibrant history, rich culture, and diverse community of Katherine. Centenary of Katherine number plate to be auctioned off at this event.
- Freedom of Entry – RAAF
 - o A formal procession granting RAAF Base Tindal entry to the municipality of Katherine. This involves a procession down Katherine Terrace, exchange of documentation and pleasantries between RAAF Base Officers and Mayor of Katherine and Katherine officials, with marching music by a military band. The event will be followed by a celebratory morning tea to facilitate networking and welcoming of RAAF Base Tindal to Katherine.
- Territory Day – Katherine Centenary Day Light Display
 - o Territory Day will be held at the Katherine Museum Gardens on Wednesday 1st July using funding from NTMEC - installation at the Katherine Museum gardens throughout July where locals and visitors can go to see history on display in a creative and engaging way, fireworks, live music and food vendors.
- Official Gazettal Date – Public Holiday
 - o Celebrating the official gazettal date with a Katherine Public Holiday. Under investigation.
- Katherine Street Art Festival
 - o Opportunity to work with stakeholders and beautify Katherine with paintings and murals depicting historical scenes and commemorating the Centenary of Katherine. Host a Street Party in association. This could be delivered in collaboration with Katherine Regional Arts.
- Mango Festival
 - o To celebrate the largest horticultural industry in the Katherine Region/NT (contributes 128m to the economy and employs 3500 workers). Pick your own adventure concept.
- Place in Time Storyboards
 - o Showcase the infrastructure changes and history over the past 100+ years in Katherine through old photos and signage on buildings, paintings and murals.
- Time Capsules
 - o Time capsules will be exhumed to celebrate the history of Katherine. One is located at the Railway Station to commemorate the arrival of the Ghan, one is located at the Stuart McDowell memorial hall to farewell the 1900s.

These activities will be complemented with:

- The Centenary Grants program – separate budget
- Centenary Merchandise – operational funding
- Katherine Stars/ Local Legends
- Storytelling – grant funding
- New Signage – operational funding
- Walking Tours – visitor information centre
- Birthday card for Rate payers – operational funding
- Centenary of Katherine number plates



PROGRAM PLAN – 2026 Centenary of Katherine

- Centenary Registration Book

2.2 Deliverables

Deliverable / Milestone	Estimated Date
Stakeholder Management Plan – Signed Off Internally	Thursday 16 October 2025
Program Plan - Signed Off Internally	Friday 17 October 2025
Program Plan – Approved at OMC	Tuesday 28 October 2025
Events	
Place in Time Storyboards	TBC – May 2026
Centenary of Katherine Gala Dinner	Saturday 27 th June 2026
Territory Day – Katherine Centenary Day Light Display	Wednesday 1 st July 2026
Official Gazettal Date	Wednesday 1st July 2026
Freedom of Entry	Friday 21 or 28 August 2026
Katherine Street Art Festival	TBC – Sept/Oct 2026
Mango Festival	TBC – November 2026
Time Capsules	TBC - 2026
Program Debrief	Wednesday 16 th December 2026
Program Report to Council	Tuesday 26 th January 2027

3 BUDGET

3.1 Funding

Current Allocated Funding

Council Funded: \$100,000 (allocated to the program, has not been dispersed across events)

Grant Funding: \$20,000 for Centenary of Katherine Gala Dinner (specifically for event organisation)

Description	Funds Allocated (Budgeted)	Contingency	Funds Spent	Funds Remaining
Centenary of Katherine Operational Budget	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Gala Dinner Grant Funding #1	\$20,000.00	\$0.00	\$0.00	\$20,000.00



PROGRAM PLAN – 2026 Centenary of Katherine

3.2 Program Cost Estimates

Estimates are based on event brief noted above

Item	Grant Dependant	Cost
2026 Freedom of Entry	No	\$7000
2026 Centenary of Katherine Gala Dinner	Yes	\$125,000+
2026 Territory Day – Katherine Centenary Light Display	Yes	\$115,000 +
2026 Gazettal Date – Public Holiday	No	\$1,000
2026 Katherine Street Art Festival	Yes	\$160,000+
2026 Mango Festival	Yes	\$160,000 +
2026 Place in Time Story Boards	Yes	\$50,000
2026 Time Capsules	No	\$6,000
Total (Excluding GST)		\$624,000

4 PROCUREMENT

4.1 Proposed Procurement Model

This program shall procure resources and materials in accordance with the current versions of the Katherine Town Council's procurement policy and the Local Government (General) Regulations 2021.

5 GOVERNANCE

5.1 Strategic Alignment

SP5 – Arts, Culture and Heritage

5.2. Support Culture – Celebrate culturally important days

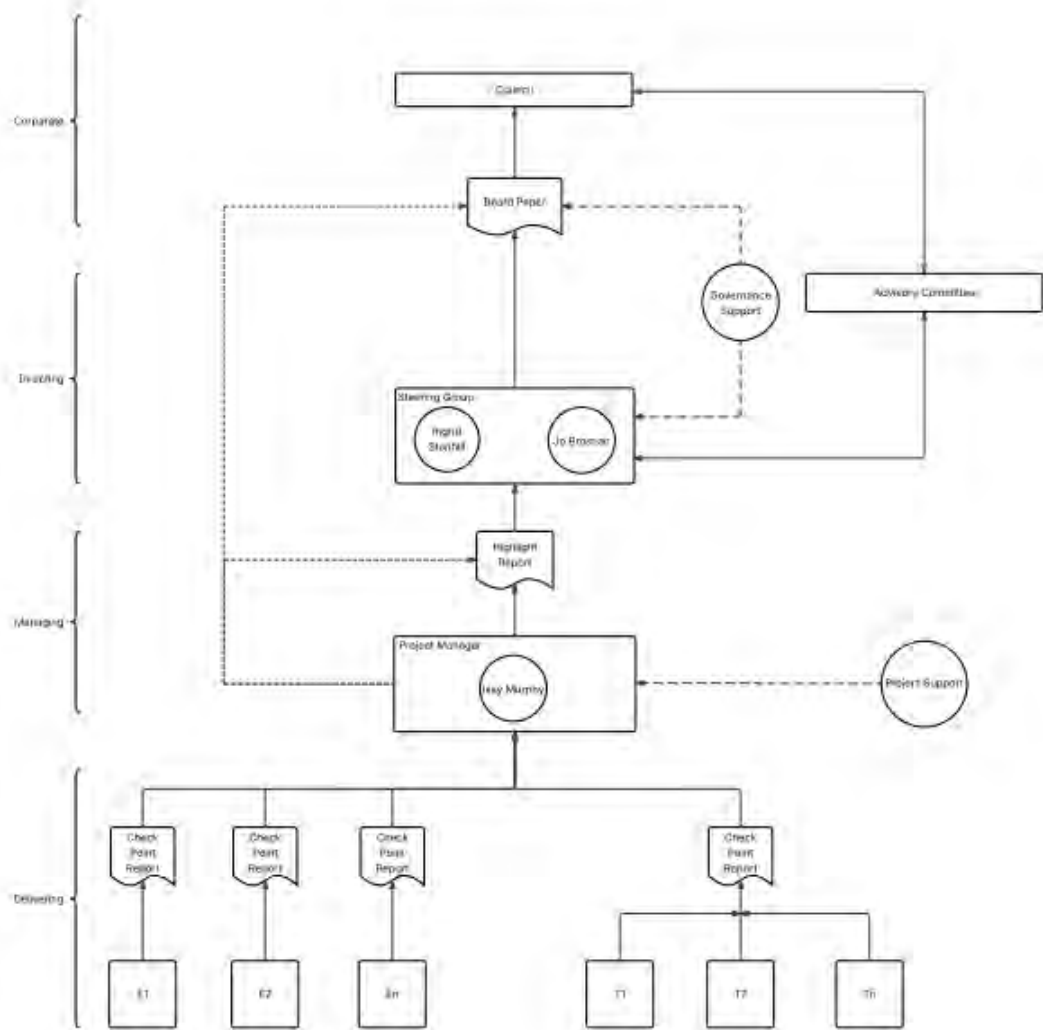
5.3. Our Rich Heritage - Create opportunities and partnerships to develop the arts, culture and heritage sector

5.3.3.1 Celebrate the Centenary of Katherine

5.2 Governance Structure



PROGRAM PLAN – 2026 Centenary of Katherine



14.7 TOURISM TOWN ASSET PROGRAM ROUND 5 - KATHERINE VISITOR INFORMATION CENTRE RELOCATION TO CO-LOCATE WITH GYRACC

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Amanda Haigh, Acting Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve affixing the Common Seal to the funding agreement for the Tourism Town Asset Program Round 5 - Katherine Visitor Information Centre Relocation to Co-locate with Godinymayin Yijard Rivers Arts and Culture Centre (GYRACC) \$87,978.92 GST exclusive.

Purpose of Report

To seek Council approval the affix the Common Seal to the funding agreement for the Tourism Town Asset Program Round 5 - Katherine Visitor Information Centre Relocation to Co-locate with GYRACC.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

1.4.3 Enhance customer experiences at our Visitor Information Centre.

Municipal Plan

1.4.3.2 Enhance the Katherine Visitor Information Centre facilities

Background

Visitor Experience Enhancement – Katherine Cultural Precinct

In the Katherine Town Council Municipal Plan 2025–2026, Council announced a key initiative to enhance the visitor experience through the co-location of the Katherine Visitor Information Centre (KVIC) with the Godinymayin Yijard Rivers Arts and Culture Centre (GYRACC). GYRACC is a nationally recognised, not-for-profit cultural precinct that presents Aboriginal and non-Indigenous arts, performances, and exhibitions year-round. This strategic co-location will create a vibrant, welcoming gateway for residents and visitors, strengthening Katherine's identity as the cultural heart of the Big Rivers region.

The partnership will support both organisations to operate more efficiently and collaboratively—linking visitor services, exhibitions, performances, and retail experiences in one accessible location on the Stuart Highway. The move also aligns with Council's strategic priorities of fostering community wellbeing, supporting local tourism and business, and promoting cultural inclusion and reconciliation.

Once complete, the precinct will offer a modern, high-profile destination where every visitor receives an authentic introduction to the region's heritage, creativity, and hospitality. The initiative reflects Council's commitment to sustainable tourism growth, regional partnerships, and delivering projects that celebrate Katherine's unique story and strengthen its economic and cultural future.

Discussion

The council applied for funding in the Tourism Town Asset Program Round 5 through the Department of Tourism and Hospitality and have been successful in securing funding for this project.

The funding will deliver the relocation of the Visitor Information Centre to co-locate with the Godinymayin Yijard Rivers Arts & Culture Centre (GYRACC). The current site has significant constraints:

- poor caravan and motorhome access,
- limited parking,
- congested traffic,
- inadequate amenities,
- exposure to antisocial behaviour,
- Safety risks for visitors and staff, and
- a facility that no longer reflects the region's beauty or visitor expectations.

The relocation will create a modern, high-profile gateway within a safe and accessible cultural precinct on the Stuart Highway. Ideally positioned for the drive market, the new location enables the Katherine Visitor Information Centre (KVIC) to better serve self-driving tourists. The Godinymayin Yijard Rivers Arts & Culture Centre (GYRACC) is a nationally recognised not-for-profit hub showcasing Aboriginal and non-Indigenous arts, performances, and exhibitions throughout the year. Co-locating the KVIC at GYRACC ensures every visitor receives an immediate and authentic introduction to the Big Rivers region's rich cultural identity. The centre's café, retail store, and galleries will encourage longer stays, while its intercultural governance model promotes authentic and respectful representation of Aboriginal culture.

The project will include:

- A front of house fit out in GYRACC, integrating the VIC into the current reception area,
- IT set up and booking system upgrades,
- New wayfinding signage,
- Car park upgrade to improve traffic flow and provide dedicated long vehicle bays.

Consultation Process

Municipal Plan 2025-2026 consultation period
Top End Tourism
GYRACC Board
Former Council

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Total Project Budget: \$117,305.23 GST exc.
Funding Contribution: \$87,978.92 GST exc.
Council Contribution: \$29,326.31 GST exc.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.8 PRE WET SEASON CLEAN UP INITIATIVE

Author: Brett Kimpton, Manager Environment and Municipal
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council endorse the Pre-Wet Season Clean-Up Initiative and waive fees associated throughout the initiative period.

Purpose of Report

To seek Council endorsement to approve of the Pre-Wet Clean-Up Initiative to provide Katherine Residents an opportunity to tidy up their properties and dispose items at the Katherine Waste Management Facility for free of charge.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.3 Review Council's fees and charges system to ensure the sustainability of council's facilities and services.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.3 Engage residents with a community education program to encourage sustainable practices that minimise their footprint.

7.1.6 Raise awareness to keep our town litter-free.

Municipal Plan

4.2.1.4 Deliver advice and educational materials regarding By-Laws

Background

Katherine Town Council staff have been in previous discussion around a pre-wet clean up and been undertaking an assessment on how Council can facilitate a cleanup for Katherine Residents, only, before the wet season commences.

Discussion

Katherine Town Council's pre-wet season clean-up provides Katherine (domestic) residents with an opportunity to tidy their residential properties in preparation for the upcoming wet season.

This free service helps residents safely dispose of unwanted items that could become hazardous during the wet season and are too large for standard kerbside wheelie bins.

Items that would normally incur a disposal fee (priced below) will now be accepted, limited to the following reasonable quantity per household of items:

- Non-degassed fridges (\$74.45) – up to 2 fridges per household
- Gas cylinders (\$62.05) – up to 3 cylinders per household
- Fire extinguishers (\$62.05) – up to 3 per household
- Mattresses (\$46.50) – up to 2 mattresses per household
- Couches (\$46.50) – up to 1 couch per household

(Tyres are excluded.)

As always, the Waste Management Facility will continue to accept green waste, batteries, steel, and e-waste free of charge for domestic users only.

To ensure an efficient clean-up, the pre-wet season collection will occur on Saturday over two consecutive weekends in November 2025. Noting that staffing and resources may determine otherwise.

Council staff will manage the planning and logistics of the pre-wet season clean-up and ensure that residents are well informed, enabling the community to fully benefit from this initiative.

This initiative is jointly supported and is in partnership with Cleanaway through funding support for this initiative. The initiative will provide residents with a safe and convenient way to dispose of bulky items. The initiative aims to discourage illegal dumping and enhance community safety in the event of flooding.

Council will be provided a summary report post the pre-wet season clean-up.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Depending on the volume of waste received, Council staff will need to undertake pre-wet season removal activities for the existing stockpiles. Consideration must also be given to the capacity of the facility to manage increased waste volumes, and contractors responsible for removal must be informed accordingly. Any request for quote to procure services should reflect the potential for higher volumes.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.9 EARLY BIRD DRAW WINNER 2025/2026

Author: Sheralea Clemow, Rates and Regulatory Affairs Coordinator
Authoriser: Amanda Haigh (Manager Governance and Risk)
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receives and notes the Early Bird Draw winner, that was drawn on the 21/10/2025 and facilitated by Mayor Joanna Holden.

The winner for the Early Bird Draw for 2025/2026 is the ratepayer/s of Assessment 2805.

Purpose of Report

In accordance with the *Local Government Act 2019*, section 243, the Council may, by resolution, allow a discount, or some other form of concession or benefit, for prompt payment of rates in full.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

1.1.2.2 Ensure compliance with local government legislation

4.2.1.3 Finance policies, procedures and manuals are up-to-date and followed

4.2.4.2 Prudent financial management for stronger returns for ratepayers - Preparation of Annual Budget and Revisions, CAPEX Budget and Improved debtors management

Background

Eligible ratepayers can enter for a chance to win a \$1,495.00 cash prize by promptly paying their rates and charges before or on 30 September 2025. 828 lucky ratepayers were eligible to enter into the Early Bird Draw for 2024/2025 financial period.

Discussion

Pursuant to section 243 of the *Local Government Act 2019*, and in conjunction with Councils Declaration of Rates and Charges 2025/2026 adopted at the Special Meeting of Council held on the 17 June 2025, Council determined that the benefit given for prompt payment of rates and charges and to encourage the early payment for the financial year ending 30 June 2026 shall be the conduct of an 'Early Bird Draw' whereby Council will offer a monetary prize to one (1) eligible ratepayer selected from the draw in an amount being the lesser of the current years rates, and \$1,495.00 subject to the following conditions:

- That the total amount of all rates and charges levied for the financial year ending 30 June 2026 in respect of any parcel of rateable land owned by the winning ratepayer, together with arrears (if any) must have been paid in full on or before the 30 September 2025.

- The payment will not extend to any part of the waste management charge.
- All Government agencies, Elected Members and Council employees are excluded from the draw.
- The winning ratepayer shall be notified in writing.

853 lucky ratepayers were eligible to enter into the Early Bird Draw for 2025/2026 with the chance to win back a portion of their rates.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.10 CHRISTMAS CLOSURES – COUNCIL FACILITIES AND SERVICES

Author: Casey Anderson, Manager Corporate Administration
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Katherine Town Council Christmas and New Year arrangements for 2025/2026.

Purpose of Report

To inform Elected Members of the Katherine Town Council about the Christmas and New Year arrangements for Council facilities and services during the holiday period.

Strategic Plan

Not Applicable

Municipal Plan

Not applicable

Background

Each year, Katherine Town Council observes a two-week shutdown period over the Christmas and New Year holidays. During this time, Council services such as the Depot, Regulatory Services, Visitor Information Centre, and Waste Management Facility will operate under adjusted closure dates and hours to meet community needs and ensure continuity of essential services.

These arrangements are determined based on regular service days, officially declared public holidays, and the specific dates on which those holidays fall.

It is necessary to ensure staff and community members have ample notification of Council's service closure and availability during the holiday period.

Discussion

It is proposed that the following closures are endorsed:

Civic Centre and Library: Closed from 2:00 pm on Wednesday, 24 December 2025, reopening on Monday, 5 January 2026.

Visitor Information Centre: Closed on public holidays only Thursday, 25 December 2025; Friday, 26 December 2025; and Thursday, 1 January 2026.

Depot: Closed on public holidays only Thursday, 25 December 2025; Friday, 26 December 2025; and Thursday, 1 January 2026.

Waste Management Facility: Closed on Thursday, 25 December 2025. Open for public holiday trading on Friday, 26 December 2025, and Thursday, 1 January 2026, from 8:00 am to 2:00 pm.

Rangers: Available for emergency response throughout the closure period, from Thursday, 25 December 2025, to Monday, 5 January 2026.

After-Hours Emergency Services: All Council emergency after-hours responses will be maintained between Thursday, 25 December 2025, and Monday, 5 January 2026.

Declared Public Holidays:

- Christmas Day – Thursday, 25 December 2025
- Boxing Day – Friday, 26 December 2025
- New Year's Day – Thursday, 1 January 2026

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.11 COMMUNITY ENGAGEMENT QUARTERLY REPORT

Author: Jo Brosnan, Manager Strategic Communications and Engagement
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Community Engagement Report for the months of July to September 2025

Purpose of Report

To provide Council with an overview of the community engagement activities.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

1.1.4 Learn what the community wants to know through community engagement strategies.

1. STRONG LEADERSHIP - 1.3 Community Engagement - Improve Council communications and engagement with the community.

1.3.2 Improve consistency of our communications and engagement in alignment with our strategy.

Municipal Plan

1.3.2.1 Implement Communications and Engagement Strategy

1.3.3.1 Expand the number and type of community engagement tools used, including Have Your Say Katherine

2.3.1.1 Use a range of communication and engagement tools and methods to reach all members of the Katherine community

5.2.6.1 Develop Reconciliation Action Plan (RAP)

6.1.3.1 Promote Katherine's capacity to host regional events and conferences

Background

Effective communication and community engagement are essential to how Council operates. They ensure residents understand what Council is doing, why decisions are made, and how these decisions affect the community.

Strong communication builds trust and transparency, helping people see that Council is listening and acting in the community's best interests. Meaningful engagement through consultation also supports better decision-making by bringing local knowledge, ideas and perspectives into the process.

Council's engagement activities are guided by the International Association for Public Participation (IAP2) framework, which promotes inclusive and transparent practices to inform, consult, involve, collaborate and empower the community where appropriate.

By maintaining open, consistent and honest communication, Council aims to keep residents informed about progress, acknowledge challenges, and celebrate achievements. This two-way exchange strengthens relationships, supports accountability and builds confidence in Council's decision-making.

Discussion

MEDIA RELEASES

- Katherine Aquatic Centre Set to Reopen Under New Management
- Nominations open for Katherine's 2026 Citizen of the Year Awards
- Swearing-in Ceremony for Katherine Town Council's New Mayor and Councillors
- Time to Spring Clean the River Corridor
- Katherine Town Council Election Results Declared
- Council Services Relocating to Crawford Street for Civic Centre Upgrade
- Katherine Town Council Secures \$1.6 Million Funding to Design Regional Sports, Recreation and Community Precinct
- Community Grants Program Updated to Celebrate Katherine Centenary
- Upgraded Public Toilets at Lindsay Street Complex Honour Katherine's Wartime History
- Doggy Day to be held at Sports Grounds with K-Town Markets
- Council Quiz Returns with a Twist Ahead of 2025 NT Elections
- Celebrate Territory Day 2025 - A free community event at Katherine Showgrounds
- Katherine Town Council's Events - July 2025 School Holiday Program
- Katherine Town Council Adopts 2025–2026 Municipal Plan and Budget
- New Red Lid Bins Coming to Katherine

GRANT APPLICATIONS

- Big Rivers Youth Activities
- Youth Vibe
- Youth Week
- VEEP
- Australia Day Council
- Tourism Town Assets Program
- Harmony Day
- Australia Day NT

STAKEHOLDER ENGAGEMENT

Consult:

- Your Say Katherine - Shared Pathway Strategy
- Your Say Katherine – Zimin Drive Shared Pathway, consultation and project update
- Your Say Katherine Aquatic Centre updates
- Municipal plan
- First Street Safety Upgrade

Inform:

- Civic Centre upgrade and Council relocation

CAMPAIGNS AND PROJECTS

- Local Government election information campaign delivered
- Website design finalised, and new website launched
- 2024/2025 Annual Report written and designed
- Work with Community Relations to redevelop Visit Katherine website

SOCIAL MEDIA

- Social media management – Katherine Town Council and Visit Katherine Facebook and Instagram pages

Events

July

- Territory Day was celebrated on Tuesday, 1st July at the Katherine Showgrounds. The event collaborated with Katherine Community Markets to host food vans, market stalls, and live music. Per and Shona Forsberg and Hannah Murphy were a great opening act, followed by 'The Wet Whistles', who had everyone dancing and singing along. The night concluded with an impressive fireworks display. Approximately 800-1000 people attended, with positive feedback from all stakeholders and attendees.
- The school holiday program events, featuring The Amazing Drumming Monkeys on Friday, 4th July, and a free screening of Encanto at the Town Square on Wednesday, 9th July, were well received with around 100 people in attendance at each event. Katherine Town Council took the opportunity to host a stall at the Katherine Show and Rodeo on the 18th and 19th July, enjoying the chance to interact with the community.
- Doggy Day, held on Sunday, 27th July at the Katherine Sports ground, attracted over 100 dog lovers who competed in a range of events, and took the opportunity to look around the Katherine Community Market stalls.
- Additionally, two grant information sessions were delivered on Wednesday, 30th July, to improve community understanding of the Community and Centenary Grants Programs. Both sessions had 4-5 people in attendance.

August

- To celebrate Seniors Month, Katherine Town Council hosted a group of 40 Senior community members for morning tea on the lawns at the Civic Centre on Wednesday, 6th August. Megan Ashley performed songs from the 50s, 60s and 70s, while attendees enjoyed scones from Dragonfly Catering.
- Katherine Town Council celebrated Mayor Elisabeth Clark, who stepped down after 18 years working for the community. This private event held at GYRACC on Wednesday, 13th August, acknowledged her achievements and thanked her for her service.
- Vietnam Veterans Day, held on Monday, 18th August, formally commemorates those who fought and suffered in the Vietnam War. Supported by RAAF Base Tindal, NORFORCE, and Katherine RSL Sub-branch, and attended by approximately sixty people participated in this event, which received positive feedback from the community and Vietnam Veterans in attendance.
- The Multicultural Festival, delivered in collaboration with Red Cross Australia, was a successful event, attracting over 500 people to watch the cultural Fashion Show and sample the many delicacies available at the Food Exhibition.

September

- The Great Spring Clean was held on Sunday, 21st September at the Katherine Hot Springs. Fifteen people registered for the event and collected over 300 kg of rubbish!
- This quarter, Katherine Town Council also attended the Big Rivers Career Expo, hosted by Katherine High School, and the Charles Darwin University Open Day. Both events were enjoyable and offered a great chance to engage with young people in the region.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.12 COMMUNITY RELATIONS REPORT FOR THE MONTH OF SEPTEMBER 2025

Author: Rhett English, Manager Community Relations
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Community Relations Department report for the month of September 2025.

Purpose of Report

To provide an overview of the Community Relations Department activities for the month of September 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.4 Learn what the community wants to know through community engagement strategies.

1. STRONG LEADERSHIP - 1.3 Community Engagement - Improve Council communications and engagement with the community.

1.3.2 Improve consistency of our communications and engagement in alignment with our strategy.

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

Municipal Plan

1.1.3.2 Encourage and educate the community about the services that are provided by Council

1.4.1.1 Partner with Tourism Top End (TTE) and the Top End Visitor Information Centre

1.4.1.4 Active participation and completion of agreed actions as part of the Big Rivers Region Destination Management Plan implementation team

2.4.1.1 Provide a range of youth focused, free and accessible community events and programs

3.1.1.1 Deliver a complete program of commemorative events as agreed in partnership with identified stakeholders

3.2.4.1 Active participation and completion of agreed actions as part of the Big Rivers Region Destination Management Plan Implementation Team

3.4.6.2 Undertake library operations as per the funding agreement

3.4.6.4 Increase community participation

3.4.6.5 Partner with local organisations to enhance library services and programs

3.4.6.6 Provide access to public computers and free public Wi-Fi

3.4.6.7 Deliver library programs and events for our community

Background

The Community Relations department is responsible for the provision of customer service and the delivery of public library service, and visitor services to the Katherine community.

Discussion

The Community Relations Department continued to deliver high-quality, community-focused services throughout September 2025, supporting Council's strategic priorities of engagement, accessibility, and participation. Library Services maintained strong visitation and program attendance, with a diverse calendar of activities catering to families, children, and seniors, reinforcing the library's role as an inclusive learning and social hub.

The Visitor Information Centre remained steady throughout the season, providing reliable service delivery, effective industry collaboration, and operational readiness ahead of the wet season.

Collectively, these outcomes highlight the department's ongoing commitment to delivering responsive, inclusive, and high-impact programs that strengthen community wellbeing and enhance the visitor experience in Katherine.

LIBRARY SERVICES

Library Services recorded strong community engagement throughout September 2025, with a total patron count of 939 visitors and 150 hours of public computer use. Circulation activity remained steady, with 366 book borrowings, 304 returns, and 66 soft loans recorded. The library also welcomed 25 new members, reflecting ongoing community interest and growth. A total of 17 programs were delivered, engaging 197 participants across regular sessions such as Toddler Rhyme Time, Children's Storytime, Wiggle & Rhyme, and Seniors Tech Support. The September school holiday program was particularly successful, featuring creative and inclusive activities including AUSLAN ABC, Mason Jar Painting, Melty Beads, Airplane Competition, Lego Building, and Paper-Stained Glass Painting sessions. These programs contributed to strong visitation and reinforced the library's role as a welcoming, educational, and inclusive community hub.

September Monthly Circulation Statistics Report Data	Totals
Patron Count	939
Public computer use (hours)	150
Conference Room (hours)	3
Circulation (Book Borrowing)	366
Circulations (Returns)	304
Soft Loan Circulation (Books read in the library)	66
New Memberships	25

September Monthly Program Statistics Data	# of Programs	# of Attendees
Toddler Rhyme Time	5	41
Children's Storytime	4	10
Wiggle & Rhyme	4	37
Seniors Tech Support	4	4
Extra Community Program	# of Programs	# of Attendees
AUSLAN ABC School Holiday Program	1	7
Mason Jar Painting School Holiday Program	1	22
Melty Beads School Holiday Program	1	20
Airplane Competition School Holiday Program	1	30
Lego Building School Holiday Program	1	17
Paper-stained glass painting	1	9

VISITOR INFORMATION SERVICES

For September 2025, the Katherine Visitor Information Centre operated reliably through the shoulder-season transition, with steady walk-in enquiries and solid booking conversion across core products (notably Nitmiluk river cruises, Cutta Cutta Caves and hot-springs experiences). Retail performed to expectation with average transaction values holding stable, while Bookeasy and point-of-sale systems recorded no outages and all reconciliations were completed on time. Team capability was strengthened through targeted product familiarisation and planning for a staff exchange with Darwin VIC to lift service quality and sales effectiveness.

Operationally, roster coverage was maintained, with a recruitment process underway for a full-time role to ensure depth over the wet season/Christmas period. Industry engagement continued with local operators and Tourism NT, and visitor feedback remained positive. Key risks are short-term staffing capacity and wet-season variability; mitigations include cross-training, casual backfill, and tighter forward rostering. Priorities for October are finalising recruitment, delivering exchange program outcomes, refreshing in-centre merchandising, and preparing seasonal marketing to support operator bookings.



Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.13 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF SEPTEMBER 2025

Author: Casey Anderson, Manager Corporate Administration
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receives and note the Corporate Administration Report for the month of September 2025.

Purpose of Report

To provide Council with the Corporate Administration Report for the month of September 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

1.1.2.2 Ensure compliance with local government legislation

1.1.3.2 Encourage and Educate the Community about the Services that is provided by Council

1.3.3.2 Snap Send Solve

Background

The monthly report of the Corporate Administration provides information that contains for the month of September regarding customer services requests and summary of the rates debtors.

Discussion

Customer Service Requests

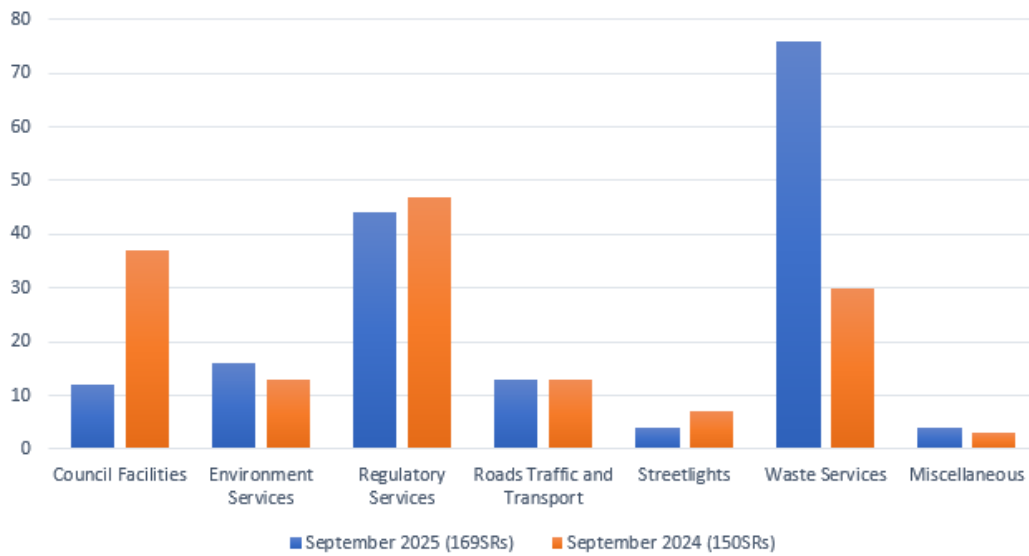
In September, the Council received a total of 169 service requests. Of these, 137 were resolved satisfactorily, 24 are still in progress, and 8 are overdue and pending resolution.

During the same period, 76 Snap Send Solve (SSS) reports were submitted. The main issues reported was rubbish and bins general, outdoor lighting and graffiti reports.

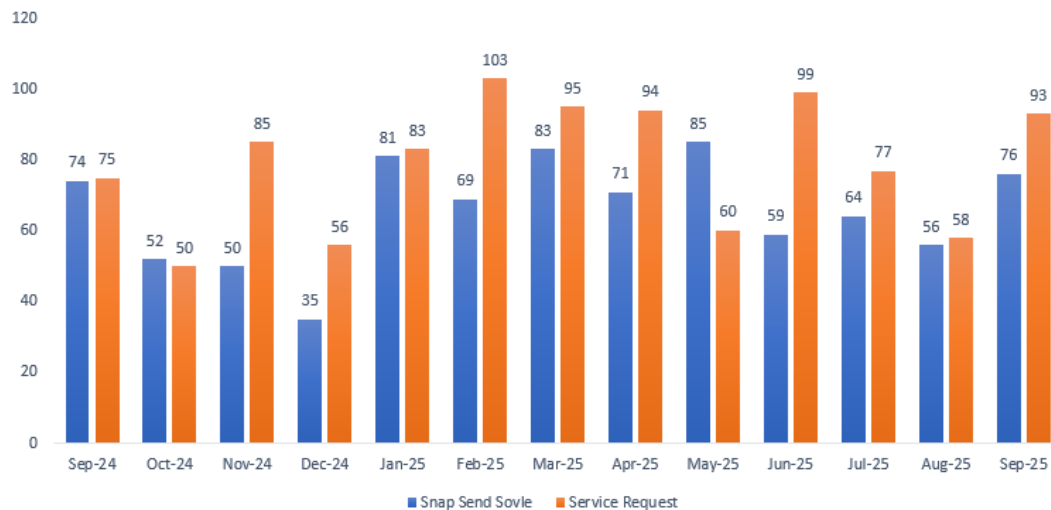
Additionally, service requests were received through other channels such as phone, email, or in person.



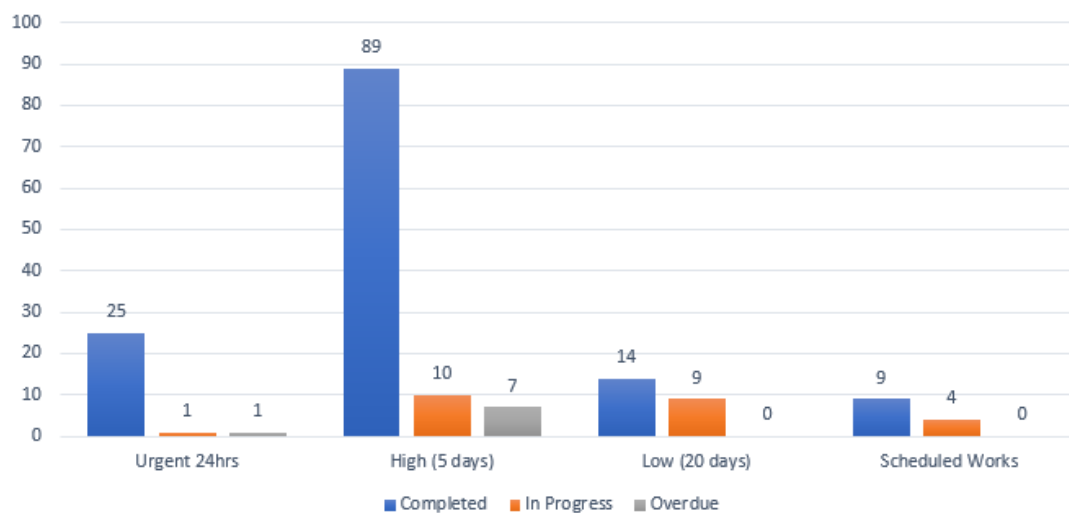
INCIDENT TYPES COMPARISON SEPTEMBER



SNAP SEND SOLVE & SERVICE REQUESTS



169 SERVICE REQUESTS - TRIAGING RESULTS - SEPTEMBER



SUMMARY OF SERVICE REQUESTS

Waste Services – 76 Requests

Waste service requests remained steady during the reporting period, with the majority relating to bin maintenance and replacement.

Breakdown of Waste Service Requests:

- 7 reports of missed collections
- 9 reports of missing bins
- 5 requests for new waste services
- 33 reports of bin replacements or repairs
- 9 reports for volunteering rubbish removal
- 13 reports for litter

Bin maintenance continues to represent the largest portion of waste-related requests, suggesting ongoing community focus on service reliability and asset condition. The relatively low number of missed collections indicates overall strong operational performance.

Regulatory Services – 44 Requests

Regulatory Services received a diverse mix of animal management and compliance-related matters, with dogs at large or causing nuisance remaining the most frequently reported issue.

Breakdown of Regulatory Service Requests:

- 5 reports of abandoned vehicles
- 2 reports of animal attack or menacing behaviour
- 4 lost and found animal reports
- 2 reports of animal cruelty
- 18 reports of dogs at large or nuisance
- 1 dwelling inspection
- 5 reports of illegal dumping and 1 report of illegal camping
- 2 reports of illegal parking or obstruction
- 2 other animal-related requests
- 1 overgrown allotment and 1 public health report

Dogs at large continues to dominate regulatory requests, highlighting the ongoing need for community education and proactive enforcement. Illegal dumping also remains a consistent area of concern requiring monitoring.

Environmental Services – 16 Requests

Environmental service requests focused on maintenance of public spaces and environmental assets, ensuring safety and amenity across community areas.

Breakdown of Environmental Service Requests:

- 5 miscellaneous environmental requests (e.g. injured flying fox, installation of nest boxes, damaged fairy lights)
- 3 park, ground, and oval maintenance requests (e.g. smashed bottles, BMX toilet repairs)
- 4 sprinkler repair requests in various locations
- 4 reports of fallen or overgrown trees

Requests largely reflect ongoing maintenance needs typical of seasonal change and public space use. The variety of issues from wildlife to irrigation underscores the importance of responsive, cross-team coordination in maintaining community environments.

RATES RECOVERY AND OUTSTANDING BALANCES UPDATE

Council Rates Overview as of 30 June 2025.

Category	Amount (AUD)	Details
Total Rates Balance	\$9,073,782.44	Includes current year levy, prior years' outstanding rates, and accrued interest
2025/2026 Rates Levy Balance	\$7,348,759.31	Current year rates outstanding (Noting, there are 3 more installments ahead)
Outstanding Rates from Prior Years	\$1,693,586.13	Past years' unpaid rates
Accrued Interest (from 1 July 2025)	\$8,131.49	Included in total balance
Legal Recovery Actions	\$762,042.52	Rates debt under formal legal proceedings
- Secured via Overriding Statutory Charges	\$762,042.52	39 assessments affected; includes penalties and legal costs
- Recovery ongoing, vacant possession not obtained	\$58,524.81	1 assessment; legal team assisting
- Preparations for power of sale	\$602,893.10	25 assessments; overdue rates balance combined
- Letters of demand to be issued	\$931,543.61	Approximately 898 assessments
Financial Hardship Arrangements	0	No outstanding debts under special payment arrangements or extensions granted

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.14 ENVIRONMENTAL AND MUNICIPAL SERVICES REPORT

Author: Brett Kimpton, Manager Environment and Municipal
Authoriser: Amanda Haigh, Manager Governance and Risk
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Environmental Services Department for September 2025.

Purpose of Report

To provide the Elected Members an update regarding the Environmental Services Department's activities for the month of September 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.4 Learn what the community wants to know through community engagement strategies.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.3 Improve street lighting for safety.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.6 Raise awareness to keep our town litter-free.

7.1.7 Implement the Katherine Town Council Waste Management Strategy 2021-2026.

7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.

7.2.2 Embark on greening initiatives with the collective help of the community to beautify and increase green spaces.

7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.

7.3.3 Upgrade irrigation of our parks to minimize wastage of town and bore water.

Municipal Plan

2.1.2.1 Assess the condition of public amenities throughout Katherine and implement remediation where required

7.1.7.1 Continue to implement the Waste Management Strategy

Background

Katherine Town Council's (KTC) Environmental Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Environmental Services Updates:

Municipal Services Update

The Depot Team continues to deal with ongoing vandalism events within the municipality; the toilet block located in Railway Tce suffered a significant graffiti attack as well as some criminal damage. NT Police are investigating the incidents.





The potable water station at the RV Service Area was also the subject of a graffiti attack, leaving the station out of service for a short period of time.



Depot staff continue to deal with the ongoing issue of multiple sprinkler heads being removed in Ryan Park, O'Shea Park and the Cenotaph. Staff are replacing approximately 30 sprinkler heads a week.

Depot staff are currently collecting approximately 600kgs of litter per week from CBD parks and streets.

Waste Management Facility (KWME)

The Waste Management Facility received approximately 977 Tonnes of waste, which included 520 Tonnes of mixed commercial waste, 26 Tonnes of commercial waste, and 10 Tonnes of scrap metal.

199 Tonnes of kerbside residential waste was collected by our contractor.

A significant amount of legacy mulched green waste was removed from the facility by a contractor as per a direction from NTEPA

A certificate of occupancy was issued to the new machinery shed; work continues around the shed in preparation for the wet season to ensure year-round access to the building. There are future additions planned for the shed as budget becomes available.



NTEPA issued Katherine Town Council a new environmental protection license for the waste management facility. EPL 298-03 is current from August 2025 to August 2035; this is the longest license currently issued to a landfill within the Northern Territory. Typically, licenses are issued for up to 3 years. The issuing of a 10-year license demonstrates a level of confidence in the operation and management of the facility by the NTEPA.

NTEPA completed a spot audit of the facility in September. Following the tip face fire in August, the regulator was extremely happy with our compliance with our EPL and the emergency response to the fire by KTC staff.

Our contractor completed the final sweep of removal of old kerbside bins from the municipality. Any old bins that remain in circulation will be removed by our contractor by individual service requests initiated by residents or KTC staff.

Mosquito Testing

Mosquito Testing was conducted twice in September by council on behalf of NT Health; no infected mosquitoes were detected within the Katherine municipality.

Katherine Civil Airport

There were approximately 500 air movements for September at the aerodrome; this was a slight decrease in previous months. The decrease can be attributed to the runway not being available for a weekend due to ongoing construction works by RAAF contractors.

Binjari Community.

Properties in the community received new kerbside bins as part of the new bin rollout; old bins are being removed gradually.

Regulatory Services

Council received 29 service requests for September.

5 dogs were impounded with 3 returned to their owners.

Staff in collaboration with other service providers continue to engage with rough sleepers within the CBD, staff hand out garbage bags and encourage people to return to their respective communities where applicable.

The new dog pound located at the KWMF is nearing completion; it is expected the facility will be ready for use in late November.



Regulatory Parking Summary

Council Staff saw a decrease in tourism-related traffic and parking within the municipality.

Council staff along with Police undertook a joint operation focusing on Commercial Passenger Vehicles operating in the CBD with a particular focus on the Lindsay Street taxi rank.

2 parking infringements were issued.

121 verbal warnings were given to drivers relating to parking matters

Staff undertook 36 hours of parking patrols in September.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.15 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF SEPTEMBER 2025

Author: Kimberly Worrigal, Contracts Coordinator
Authoriser: Casey Anderson, Manager Corporate Administration
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Infrastructure Services Department for September 2025.

Purpose of Report

To provide the Elected Members an update regarding the Infrastructure Services Department's activities and projects for the month of September 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.4 Develop future infrastructure such as a regional sporting precinct, updated aquatic centre and potential water recreation facility.

3. SPORTS AND CIVIC EVENTS - 3.3 Accessibility and Mobility - Improve the accessibility of facilities and transport infrastructure and provide alternative transport solutions.

3.3.2 Provide and maintain footpaths and bike paths for ease of movement around town, with a shared pathway strategy.

7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.

7.3.2 Monitor Council's monthly water-use.

7.3.3 Upgrade irrigation of our parks to minimise wastage of town and bore water..

7. ENVIRONMENTAL SUSTAINABILITY - 7.4 Reduce Our Footprint - Optimise Council's products, services, and operations to increase efficiencies and reduce our emissions.

7.4.5 Develop a tree-planting strategy.

Municipal Plan

1.3.3.2 Snap Send Solve

1.3.3.3 Online Search - Cemetery

Background

Katherine Town Council's Infrastructure Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Project Updates

Aquatic Centre Upgrade

The Aquatic Centre Upgrade is nearing completion.

Zero Depth Splashpad - The splashpad is nearing completion, with pool services cupboard and equipment to be installed soon.

New 25m Program Pool - The pool structure is nearly complete, and the concourse is curing. The installation of the pool walls and lining has now occurred, which is a significant milestone. A factory fire slowed down production of these structural and surface materials, which was followed by further unavoidable shipping delays for both.

Refurbished 50m Lap Pool - There has been significant progress installing the 50m pool interior lining since the new materials arrived. The perimeter concourse has been repaired to make it safe, and further work is planned to improve the finish.

Pool Shading - The splash zone shade sails are complete, and the recently designed 25m pool shade structure is progressing well. The 25m pool shade sails were not originally planned when construction started, but they have successfully been introduced into the programme for a negligible impact on the completion date. The existing 50m pool shade sails will also be replaced at the Stuart Highway end, which will be one of the final steps in the construction process.

Please refer to the Your Say Katherine website for any updates to the expected reopening date over the coming month. The whole team, including the lead construction contractor, operational management contractor, subcontractors, local businesses, local employees, and Council, are all working hard and looking forward to reopening the pool as soon as possible.



Civic Centre Refurbishment

The successful tenderer, a local builder, has formed a design team and is progressing with the design to a level sufficient for a Development Permit (DA). It will be submitted to the Northern Territory Government to provide their formal consent.

Most site investigations have taken place, which allows for the design to consider real-world conditions which were not available during the concept stage. The project will move into a stage where construction drawings can begin once design sign-off is achieved.

Regional Sports, Recreation and Community Precinct Masterplan (rPPP)

Project planning is complete. Over the coming months, Council will discuss the project with a small key stakeholder group to inform the brief taken to tender. The group's focus will be on high level government requirements, title ownership and immediate safety or operational concerns. Succinct written submissions from any member of our community will be accepted, to inform the later design stage.

Community stakeholder engagement will occur early next year during the design process. At this stage sports, recreation and community leaders, as well as many other organisations, will be able to share their

insight to directly inform the design of the new sportsground masterplan.

Zimin Drive Shared Path

Quotes have now been received from civil engineers to begin the design and documentation soon.

Land title discussions are currently in progress to ensure that all relevant land title managers have been approached for feedback or permission, where applicable.

Dog Pound

Fitout of the relocated animal storage facility is now taking place to allow for its imminent reopening. The project relocates the facility to the Waste Management Facility and provides an increased number of cages, additional floor area to move around within each cage, and provides dog runs for exercise. The facility will provide ranger staff with an air-conditioned space and safer floor surfaces.

The project relocates the animal storage facility away from the middle of the council depot site. This will provide staff with additional work and storage areas for Council depot and ranger operations.



Machinery Shed

The machinery shed at the waste management facility is complete. The certificate of occupancy has been issued. The project was intended to help decrease the substantial ongoing costs at the Waste Management Facility which are caused by vandalism or theft. It is also intended to assist with prolonging the life of the machinery.

Infrastructure Updates

Trees

As the wet season approaches, we've commenced assessments and essential tree maintenance across parks and open spaces. Urban streets and Katherine East parks have seen extensive trimming and pruning to ensure public safety and tree health. Following expert advice from arborists, several trees have been removed due to damage caused by the little red flying fox infestation earlier this year in Katherine East. To restore the canopy, native replacement trees have been purchased and will be planted before the wet season begins.



Graffiti and Vandalism

During the last few months we have seen numerous graffiti and vandalism incidents at the CBD. The issues have been quickly rectified by council's contractors. These ongoing attacks use vital funding resources and reduce the look and lifespan of councils infrastructure.



Irrigation repairs

Irrigation remains a high priority for council's infrastructure team. The monitoring of water usage helps us to identify leaks and areas of waste; in the last few months numerous leaks have been repaired at the Showgrounds and in our parks. This quarter we have also replaced two submersible bore pumps due to the failure of the aging equipment, and flagged the upgrade to three electrical cabinets and components for our bores, these upgrades are necessary to keep council compliant with Australian standards and water infrastructure operational during the dryer months.

Line Marking and Signage

New line marking was completed, and additional signage was installed at the Lindsay and Lockheed intersection in Katherine North. This is part of the council's ongoing commitment to the safety of our road users and residents.



Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES SEPTEMBER 2025

Report Type: For noting

Recommendation

That Council receive and note the Elected Member activities for September 2025.

Purpose of Report

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.3 Improve transparency around issues affecting the community.

1.1.4 Learn what the community wants to know through community engagement strategies.

1. STRONG LEADERSHIP - 1.3 Community Engagement - Improve Council communications and engagement with the community.

1.3.2 Improve consistency of our communications and engagement in alignment with our strategy.

September 2025

Councillor Kathryn Whitehouse	
Date	Activity attended
19 September	Council Induction
23 September	Swearing in Ceremony & Council Meeting

Councillor Jim King	
Date	Activity attended
19 September	Council Induction
23 September	Swearing Ceremony & Council Meeting
24 September	Attend Meeting (Lock the gate Alliance) Knotts Crossing 1700hrs to 1800hrs
25 September	Territory Energy Link 2 Reps (Briefing) Council Chambers 0830 to 0930, Casey & self-attend
29 September	Police Remembrance Day Katherine Town Cemetry

Councillor Mel Doyle	
Date	Activity attended
19 th September 2025	Council Induction
23 rd September 2025	Swearing in Ceremony & Monthly Council Meeting
29 th September 2025	Police Remembrance Day Ceremony
30 September	Department of Local Government and Housing – Hugh King
30 th September 2025	Red Cross Emergency Services Meet & Greet

Councillor Toni Tapp Coutts	
Date	Activity Attended
19 th September 2025	Council Induction
23 rd September 2025	Swearing In and OCM

Councillor Kathy Glass	
Date	Activity attended
19 th September 2025	Council Induction
23 Rd September 25	Swearing Ceremony
	First Official Monthly Council Meeting
29 th September 25	National Police Remembrance Day Ceremony – Katherine Memorial Cemetery

Councillor Anjali Palmer	
Date	Activity attended
19 Sep 2025	Council Induction
23 Sep 2025	Swearing in and Council Meeting
29 th Sep 2025	Police Remembrance Day Service

17 LATE AGENDA

17.1 DETERMINATION FOR PAYMENT OF ELECTED MEMBER ALLOWANCES

17.2 FINANCE REPORT SEPTEMBER 2025

18 GENERAL BUSINESS

19 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 23 SEPTEMBER 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

20.2 MINUTES OF THE CONFIDENTIAL SPECIAL MEETING OF COUNCIL 2 OCTOBER 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20.3 KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.4 KATHERINE AQUATIC CENTRE UPGRADE - INVOICE APPROVAL

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.5 TENDER AWARD - T25-05 - SWEEPING OF STREETS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.6 WAIVER IN WHOLE OR PART OF RATES - FLANAGAN YARDS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(b) information about the personal circumstances of a resident or ratepayer;

21 RESUMPTION OF OPEN MEETING

22 CLOSURE OF THE MEETING

The next Ordinary Meeting of Council will be held on 25 November 2025.