

AGENDA

Ordinary Meeting of Council
To be held on Tuesday 28 November 2023
At 12:00 pm

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*



ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Ms Rosemary Jennings – Director Community Services
- Mr Avtar Singh – Director Corporate Services
- Amanda Haigh – Governance and Executive Officer

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

4 ATTENDANCE

4.1 PRESENT

4.2 APOLOGIES

4.3 LEAVE OF ABSENCE

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 24 OCTOBER 2023

Report Type:	Previous Minutes
Attachments:	1. Ordinary Meeting of Council 24 October 2023 - Minutes - Unconfirmed [7.1.1 - 10 pages]

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 24 October 2023 as a true and accurate record.



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 24 October 2023**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Ordinary Meeting of Council 24 October 2023 open at 12:00 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower (via teams)
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Mr Avtar Singh - Director Corporate Services
- Ms Rosemary Jennings – Director Community Services
- Mr Brendan Pearce – Director Infrastructure and Environment
- Kimberly Worrigal – Infrastructure Administration Officer (minute taker)
- Staff x 2

PUBLIC - 4

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE

Nil

5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.



6 PRESENTATIONS FROM EXTERNAL AGENCIES

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 26 SEPTEMBER 2023

COUNCIL RESOLUTION OMC-2023-110

Moved: Councillor Kingdon; **Seconded:** Deputy Mayor Coburn

That Council confirm the minutes of the Ordinary Meeting of Council held on 26 September 2023 as a true and accurate record.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 OUTSTANDING ACTIONS UPDATE



9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES SEPTEMBER 2023

COUNCIL RESOLUTION OMC-2023-111

Moved: Councillor Trembath; **Seconded:** Councillor McDougall

That Council receive and note the Mayoral activities for September 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

LGANT are determining what opportunities are available and ways of recycling in the NT, including the development of future tyre rubber recycling plant on Emungulan Road.

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING SEPTEMBER 2023

COUNCIL RESOLUTION {resolution-number}

Moved: Councillor Trembath; **Seconded:** Councillor McDougall

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - CMC - Disaster Recovery Funding Arrangements - 20 September 2023 - 182463 [10.1.1 - 5 pages]
 2. Letter - LGANT - Single Use Plastic Ban - 21 September 2023 - 182465 [10.1.2 - 1 page]
 3. Attachment - Single Use Plastic Ban Images -21 September 2023 - 182466 [10.1.3 - 1 page]
 4. Letter - LGANT - Notification for LGANT Board - 10 October 2023 - 182475 [10.1.4 - 2 pages]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Single Use plastics - Council members expressed that very excited for this policy and happy to support.

CEO advised of outgoing correspondence:

Letter - Hon Eva Lawler - Initiative to construct roadside trivia signs to combat driver fatigue - 3 October - Doc 182333

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)



Question - Is section 12 of the policy still stand regarding questions with notice and without notice?
Response - The Elected Member Policy and Procedure only relates to Elected Members.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 REGULATORY SERVICES ANNUAL DOG LICENCE AND DOG REGISTRATION REQUIREMENTS

COUNCIL RESOLUTION OMC-2023-112

Moved: Councillor Kingdon; **Seconded:** Councillor Trembath

1. That Council determines the requirements for dog licensing as follows:
 - a. NT Planning Scheme Zoned Rural, Agricultural and Water Management – no licence required and no limit on the number of dogs
 - b. NT Planning Scheme Zoned Rural Living, all other NT Planning Schemes including RAAF Base Tindal, requires a licence for more than two (2) dogs and that a maximum of four (4) dogs can be licensed. The applicant must demonstrate the ability to manage, house and contain the dogs.
 - c. The CEO/Delegate will approve all licenses.
 - d. That a notice be published in a newspaper circulating locality of the above determinations.
2. That Council determines the requirements for dog registration as follows:
 - a. Mandatory registration of dogs over three (3) months of age in all NT Planning Scheme Zones within the Katherine Municipality excluding Rural, Agricultural and Water Management whereby it is optional.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

An audit will be completed over a 12 month period.

Rangers are daily enforcing the registrations and issuing infringements.

14.2 NRMA ELECTRIC VEHICLE FAST CHARGING SITE

COUNCIL RESOLUTION OMC-2023-113

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council:

1. receive the report by the Director Infrastructure and Environment on the NRMA Electric Vehicle Fast Charging Site.
2. authorise the Mayor and CEO to affix the Common Seal to the Licence Agreement between Katherine Town Council and NRMA relating to the instalment of an EV fast charging station in Katherine.

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CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The funding to NRMA will include the provision of signage around the site, also there will be apps and websites that list the sites that will guide cars to the site.

14.3 PARTNERSHIP AGREEMENT - KATHERINE REGIONAL CULTURAL PRECINCT

COUNCIL RESOLUTION OMC-2023-114

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Bower

That Council endorse and approve of the three (3) year Partnership Agreement between Katherine Town Council and Katherine Regional Cultural Precinct Limited.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The main changes to the agreement from the previous agreement is inclusion of funding the Saturday morning opening.

Noted it was good to see Council support GYRACC.

14.4 EARLY BIRD DRAW & WINNER

COUNCIL RESOLUTION OMC-2023-115

Moved: Councillor Kingdon; **Seconded:** Councillor Trembath

That Council receives and notes the Early Bird Draw winner, that was drawn on the 13/10/2023 and facilitated by Mayor Elisabeth Clark. The winner for the Early Bird Draw for 2023/2024 is the ratepayer of Assessment 361.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Other councils provide a similar incentive. Council has always provided \$700.

14.5 FINANCE REPORT FOR THE MONTH OF SEPTEMBER 2023

COUNCIL RESOLUTION OMC-2023-116

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council endorse the Finance Report for the Month of September 2023.

CARRIED 6|1

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FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath

AGAINST: Councillor Mott

No explanation was offered by Cr Mott as to why she was unable to endorse the financial report.

14.6 CORPORATE SERVICES REPORT FOR THE MONTH OF SEPTEMBER 2023

COUNCIL RESOLUTION OMC-2023-117

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Kingdon

That Council receive and note the Corporate Services Report for the month of September 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath

AGAINST: Nil

Discussion

Incident Type – Waste Services noted has increased again. This captures every case of damaged bins. Bins are at the end of the lifespan. New bins will be provided with new contractor. Staff have been proactive in this.

14.7 COMMUNITY SERVICES REPORT FOR THE MONTH OF SEPTEMBER 2023

COUNCIL RESOLUTION OMC-2023-118

Moved: Councillor Bower; **Seconded:** Councillor Kingdon

1. That Council receive and note the Community Services Department report for the Month of September 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath

AGAINST: Nil

Discussion

Great to see high patron count and library statistics, commendable work to Library team. Michael Connelly Juggling Show was spectacular.

Tourism Top End consultant recommendations included signage and upgrading systems.

Youth Engagement meetings are where organisations provide an update on their activities and capacity.

The council is an observer.

Great Spring Cleanup was not well attended, further discussions in the future.

14.8 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR THE MONTH OF SEPTEMBER 2023

COUNCIL RESOLUTION OMC-2023-119

Moved: Councillor Kingdon; **Seconded:** Deputy Mayor Coburn

That Council receive and note the report of the Infrastructure and Environment Department for the month of September 2023.



CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Tip Shop patrons will be included in future reports, it was noted that it has been very well used.
The Sports Ground Fencing Project is to replace the Stuart Highway frontage from play park to Chambers Drive.
New recycling bins look great, noting no direct feedback to date. The intent was to reduce vandalism. Advised that they had already been set on fire. We are setting up for future recycling.
Recycling education is worldwide, but we are promoting in Katherine ongoing.
The hot springs fence is to direct people to the pathway.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

15.1.1 Centenary of Katherine Advisory Committee - Minutes - 9 October 2023

COUNCIL RESOLUTION OMC-2023-120

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

That Council receive and note the minutes of the Minutes of Centenary of Katherine Advisory Committee held on Monday 9 October 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Meeting well attended, lots of ideas including botanical garden tree planting with family plaques.
Raised if both sides of the history being represented, good and bad. Noting that history is grey, we will acknowledge the bad and the good.

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES SEPTEMBER 2023

COUNCIL RESOLUTION OMC-2023-121

Moved: Councillor Kingdon; **Seconded:** Councillor McDougall

That Council receive and note the Elected Member activities for September 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

17 LATE AGENDA



18 GENERAL BUSINESS

Upcoming NAPCAN Activities

Dr. Brummit is leaving, he has been a great asset to town we wish him well.

Speedy recovery to June Tapp and Bruce Francis so they can return to town soon.

Movie night on the 31/10/2023

Acknowledgement to the King family for their loss.

Note the sadness regarding the Referendum outcome.

Upcoming Events: Movie Night, Remembrance Day, International Mens Day, Citizen of the Year Awards still looking for nominations, Christmas Lights Competition, Disability Awards lots of Nominations, and the Grinch Movie at town square.

19 CLOSURE OF MEETING TO PUBLIC

COUNCIL RESOLUTION

Moved: Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

Meeting closed at 12.57pm

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

20.1.1 Confidential Minutes of the Ordinary Meeting of Council 26 September 2023

Section Under the Act	The grounds on which part of the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 1:07 pm.

22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council 24 October 2023 was declared closed at 1:09 pm.

The next Ordinary Meeting of Council will be held on 28 November 2023.



UNCONFIRMED

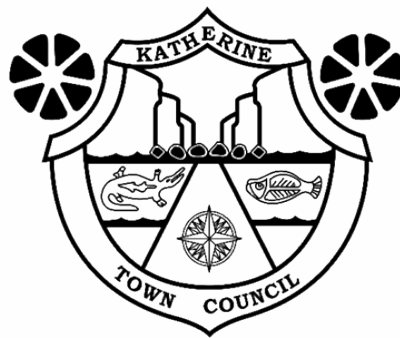
7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 2 NOVEMBER 2023

Report Type: Previous Minutes

Attachments: 1. Special Meeting of Council 2 November 2023 - Unconfirmed [7.2.1 - 4 pages]

Recommendation

That Council confirm the minutes of the Special Meeting of Council held on 2 November 2023 as a true and accurate record.



MINUTES

**Special Meeting of Council
Held on Thursday 2 November 2023**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



KATHERINE
TOWN COUNCIL

MINUTES - Special Meeting of Council 2 November 2023

1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Special Meeting of Council 2 November 2023 open at 12:01 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Mr Avtar Singh - Director Corporate Services
- Ms Rosemary Jennings – Director Community Services
- Mr Brendan Pearce – Director Infrastructure and Environment
- Amanda Haigh – Governance and Executive Officer (minute taker)
- Staff x 2

PUBLIC - Matthew Ward, KPMG

4.2 APOLOGIES

COUNCIL RESOLUTION SMC-2023-10

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Kingdon

That Council accepts the apology of Councillor Bower and Councillor Trembath.

CARRIED 5|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall and Councillor Mott
AGAINST: Nil

4.3 LEAVE OF ABSENCE

5 DECLARATION OF INTEREST

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The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 REPORTS OF OFFICERS

6.1 KATHERINE TOWN COUNCIL 2022-23 ANNUAL REPORT

COUNCIL RESOLUTION SMC-2023-11

Moved: Deputy Mayor Coburn; **Seconded:** Councillor McDougall

1. That Council approve the Katherine Town Council 2022/2023 Annual Report incorporating the Audited Financial statements for the year ended 30 June 2023.
2. That Council note that in accordance with Section 290 (1) of the *Local Government Act 2019*, the approved Katherine Town Council 2022/2023 Annual Report incorporating the Audited Financial statements for the year ended 30 June 2023 will be provided to the Minister for Local Government on or before 15 November 2023.
3. That Council note that in accordance with Section 290 (2), the endorsed Katherine Town Council Annual Report 2022/2023 incorporating the Audited Financial statements for the year ended 30 June 2023 will be published on Council's website and provide a copy to the Department of the Chief Minister and Cabinet, after the report has been delivered to the Minister, and publish a notice in a newspaper as soon as practicable.

CARRIED 4|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon and Councillor McDougall
AGAINST: Councillor Mott

Discussion

CEO spoke to the annual report process outside of financials and acknowledged the staff, Casey Anderson, Amanda Haigh and Sharna Ross hard work to develop the report especially with no communication officer to put the document together. There has been so many firsts for Council in 2022/23 especially Councils focus on Priority: Strong Governance and Leadership with accomplishing: a risk management framework, integrity training about ICAC, financial overhaul, workforce development and wellness including a Diploma of Leadership and Management completed by staff; the development of a Wellness Strategy, mental fitness training, branding upgrade and new uniforms, kindness award, fleet trackers; internal upgrade of IT systems and training; improved processes for service requests; regulatory service applied the amended by-laws; more outward communications and improvement in how we communicate to stakeholders. All this has developed organisation to a well oiled machine but there is still room for improvements, evident in the quality of service provided to the town. The Financial Audit is a result of an outstanding Corporate Services team and thanked KPMG for the process as easy as possible, really want to acknowledge outstanding result.

The CEO also sincerely acknowledged and thanked Sharna Ross who is at her last council meeting as she is leaving due to moving interstate, "thankyou for the journey you have taken with me and the extraordinary contribution to Council".

Further discussion of council included recognising that the Youth Advisory Committee is included as the report relates to 2022/23 year.

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Councillor Kingdon acknowledged the extraordinary work done for the report that is very transparent. Really impressed and am looking forward to wonderful year ahead. The financial statements have put the council in a good position.

Matt Ward, KPMG explained the audit is now finished with a very smooth process. KPMG worked well with Avtar Singh and team, even with staff shortages, to complete in the timeframe. Noting that not all councils are in same position to sign off. Key focus areas of the report and findings, with no significant issues to report. The Audit financials were presented to the Audit and Risk Management Committee on 25 October 2023. There is no issues to highlight with the council. The result is a signed clean audit report, that went really well, noting a stable team makes a big difference, and the collaborative relationship that KMPG and Katherine Town Council have.

Further explained the financial statements from a result perspective with main movement in higher rates income, mostly from general rates and Waste charges and higher income from user charges. The grant income decreased but due to timing not recognised up front. Investment income and interest rates has increased. Employee costs increased by \$300k, up 5-6%. The profit recognition driving operating surplus movement is because of accrual accounting basis. No area of concern with the result in decrease in surplus.

Employment expenses have increased due to the standard EBA 3% wage increase impact that also includes on costs increase. Noted that expenditure against budget is down. Also this is inline with the current market of retaining staff and competition for talent.

Mayor congratulated all staff and CEO, acknowledging that an extremely lot of hours have gone into the development of the report and the audited financials. Commending all for the hard work and is a lot of work in the report and keeping us compliant, deserving a round of applause.

Cr Mott advised that she had not seen the report therefore must vote against, not sufficient time to read. Deputy Mayor suggested the meeting could wait while Cr Mott read the auditors report and asked questions of the auditor. Cr Mott declined.

7 CLOSURE OF THE MEETING

The Special Meeting of Council 2 November 2023 was declared closed at 12:24 pm.



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE NOVEMBER 2023

Report Type: For noting

Attachments: 1. Action Items OMC 21 November 2023 [**8.1.1** - 4 pages]

Officer Recommendation

That Council receive and note the Action update.

Action Register

Search Criteria

Showing Completed Items: No

Generated By: Amanda Haigh

Generated On: 21/11/2023 at 8:49am

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
26/09/2023	Ordinary Meeting of Council 26 September 2023	14.9	Greening Advisory Committee	In Progress	<p>Please action as per resolution.</p> <p>COUNCIL RESOLUTION OMC-2023-99</p> <p>Moved: Deputy Mayor Coburn; Seconded: Councillor Bower</p> <ol style="list-style-type: none"> That Council establish a Greening Advisory Committee for the purpose of the development of an environmental sustainability strategy including tree-planting strategy, greening initiatives, and provide cool and shaded spaces. That Council approve the Terms of Reference for the Greening Advisory Committee. That Council appoint to the Greening Advisory Committee two elected members and an alternate member: <ol style="list-style-type: none"> Jeremy Trembath Denis Coburn Alternate - Amanda Kingdon That Council approve the CEO to seek expressions of interest from the public to the Greening Advisory Committee. <p>CARRIED 7 0</p> <p>FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath AGAINST: Nil</p>	Governance and Executive Officer	<p>11/10/2023 Governance and Executive Officer</p> <p>Committee added to website Register completed and uploaded on website TOR sent to Records to process</p> <p>11/10/2023 Governance and Executive Officer</p> <p>TOR in magic, reference library, EM portal and website</p> <p>16/11/2023 Governance and Executive Officer</p> <p>Letters sent to identified organisations from Australian Institute of Landscape Architects and Northern Territory Arboriculture Association for EOI due by 1 December 2023</p>	01/12/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>Councillor Jeremy Trembath nominated himself for the Greening Advisory Committee. Seconded: Deputy Mayor Coburn</p> <p>Councillor Jeremy Trembath nominated Deputy Mayor Denis Coburn for the Greening Advisory Committee. Seconded: Councillor Kingdon</p> <p>Deputy Mayor Denis Coburn nominated Councillor Amanda Kingdon as Alternate Member for the Greening Advisory Committee. Seconded: Councillor McDougall</p> <p>All nominees accepted the nominations.</p>				
24/10/2023	Ordinary Meeting of Council 24 October 2023	14.3	Partnership Agreement - Katherine Regional Cultural Precinct	Awaiting external response	<p>Please action as per resolution. COUNCIL RESOLUTION OMC-2023-114 Moved: Deputy Mayor Coburn; Seconded: Councillor Bower</p> <p>That Council endorse and approve of the three (3) year Partnership Agreement between Katherine Town Council and Katherine Regional Cultural Precinct Limited.</p> <p style="text-align: right;">CARRIED 7 0</p> <p style="text-align: right;">FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath AGAINST: Nil</p> <p>Discussion</p>	Administration Manager	<p>03/11/2023 Administration Manager</p> <p>Partnership Agreement sent to CEO 03/11/2023.</p> <p>21/11/2023 Administration Manager</p> <p>Partnership agreement sent to GYRACC CEO 20/11/2023.</p>	07/11/2023	Overdue by: 13 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					The main changes to the agreement from the previous agreement is inclusion of funding the Saturday morning opening. Noted it was good to see Council support GYRACC.				

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES OCTOBER 2023

Report Type: For noting

Recommendation

That Council receive and note the Mayoral activities for October 2023.

Purpose of Report

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1.1.3 Improve transparency around issues affecting the community.

1.1.4 Learn what the community wants to know through community engagement strategies.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

2.2.3 Promote an active community with family events, festivals, live music and sports.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.1 Katherine is a Services Hub - Highlight and leverage Katherine as a services hub.

6.1.1 Collaborate with the Big Rivers Regional Councils.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION -6.2 Collaborate with Regional Councils - Work collaboratively with other councils and government to ensure we are achieving the best outcomes for the Big Rivers Region.

6.2.1 Work in partnership with the Big Rivers regional councils on primary issues affecting the region.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION - 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.

6.3.1 Advocate for the interests of our community.

6.3.4 Membership on regional committees.

Mayor Lis Clark	
Date	Activity attended
2 nd October	Radio with Sue Moran
2 nd October	Katherine Police
3 rd October	Hot 100 and Mix 104.9 Radio
3 rd October	Dept of Infrastructure Planning and Logistics Meeting
3 rd October	Meeting with Local Member Jo Hersey
4 th October	Development Consent Authority
4 th October	Meeting with Assistant Commissioner
4 th October	Police Review Team
5 th October	Meeting with GYRACC Board
6 th October	Coffee with a Cop – Finch Cafe
6 th October	All Abilities Expo - YMCA
6 th October	Katherine Times
7 th October	Chamber of Commerce
9 th October	Elected Member Information Session
9 th October	Centenary of Katherine Meeting
11 th October	Voluntary Assisted Dying Meeting
12 th October	Department of the Chief Minister and Cabinet
13 th October	Meeting with Jesus Christ & Latter-day Saints
16 th October	Dinner with Roper Gulf CEO and Grants Commission
17 th -20 th Oct.	Visit to Roper Gulf Communities
18 th October	Dinner with KTC CEO and Grants Commission
19 th October	Dinner with VIC Daly CEO and Grants Commission
23 rd October	Elected Member Information Session
24 th October	Ordinary Meeting of Council
25 th October	Superhero Day – Kintore Street School
25 th October	Audit and Risk Management Committee Meeting
25 th October	St. Joseph's Primary School Graduation - GYRACC
26 th October	Launch of Billion Dollar Partnership – Impacts of Defence for NT
27 th October	CDU Brief – The better for Life
27 th October	The Den – Shepherd Street

27 th October	Funeral Sally King
27 th October	St Joseph's Year 12 Graduation church service.
30 th October	Radio with Sue Moran
30 th October	Meeting with Victoria Daly Regional Council
30 th October	Meeting with Rural College

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE OUTGOING OCTOBER 2023

Report Type: For noting

Recommendation

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter - Ms Lambert - 50 Lansdowne Road Exceptional Development Permit - 1 November 2023 - 183535 [**10.1.1** - 3 pages]
 2. Letter - Mr Whitehouse - Sitzler EDP application - 1 November 2023 - 183536 [**10.1.2** - 3 pages]
 3. Letter - D Ford - Lansdowne Road Sitzler Camp - 1 November 2023 - 183537 [**10.1.3** - 3 pages]
 4. Letter - C Judson - 50 Lansdowne Road Workers Camp - 1 November 2023 - 183538 [**10.1.4** - 3 pages]



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1 November 2023

deblambert@katherinemitre10.com.au

Dear Ms Lambert

Clarification on proposed worker's accommodation at (Lot 3164) 50 Lansdowne Road, Katherine

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For several years Katherine Town Council has been advocating to governments to address the lack of affordable and accessible accommodation in Katherine. The impact of the Federal and NT Government's investment and increased service delivery to the Big Rivers Region, through the hub of Katherine, has placed significant strain on Katherine's liveability and ability to attract urgent essential workers across many sectors.

With many more projects yet to be completed and tendered for at Tindal, Elliot, and Katherine itself, Council anticipates there will still be significant strain placed on accommodation. It is noted by Council that the proposed workers accommodation aims to try to reduce the pressure on private accommodation rentals, hotels and tourist parks, ensuring at least the availability for tourists during peak seasons.



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It is with this in mind, the proposed 256-person worker's camp, owned by Sitzler, a local Territory company with a long involvement in the Big Rivers Region, and who have clarified there are no plans to sell or lease the property, aims to provide much-needed accommodation solutions for the local construction industry, including the strong pipeline of projects at RAAF Base Tindal and in Katherine.

Katherine Town Council has communicated in detail with Sitzler, who are sensitive to the housing and short-stay accommodation challenges that Katherine has faced over the years. Katherine Town Council is of the view that the proposed camp is not intended to add to these constraints but to alleviate them by providing a facility that can be utilised for various construction projects, supporting Sitzler's contracts at RAAF Base Tindal and offering relief to Katherine's current accommodation crisis.

Council was made aware by concerned residents that Sitzler had initially sought development approval for the proposed workers accommodation directly through the Minister for Infrastructure, Planning, and Logistics, under the NT Planning Scheme. Whilst this is a standard procedure for such developments, Council did not support this process. Council believes that community, particularly affected community, have the right to an open and transparent process, allowing for objectors to be heard, including the ability for Council to comment. Katherine Town Council made an objection to the Minister on the process being followed and advocated for an open process.

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Katherine Town Council will be making a further submission, primarily to address concerns of the impact of increased traffic movements on local roads. Council has already written to Sitzler to advise that we have, and will, continue to request entry and exit from the Stuart Highway.

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Acknowledging the need for additional information and recognising residents' concerns, Sitzler has engaged True North Strategic Communication, an independent Territory-based company, to lead a



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Katherine Town Council would encourage all stakeholders to engage with the independent consultant to express individual concerns and contribute to the final proposal, as the Council has. You can provide feedback by emailing feedback@truenorthcomm.com.au or calling 08 8981 6445.

Yours faithfully

Mayor Elisabeth Clark
Katherine Town Council



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1 November 2023

makgwhitehouse@gmail.com

Dear Kathryn and Michael Whitehouse

Clarification on proposed worker's accommodation at (Lot 3164) 50 Lansdowne Road, Katherine

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With many more projects yet to be completed and tendered for at Tindal, Elliot, and Katherine itself, Council anticipates there will still be significant strain placed on accommodation. It is noted by Council that the proposed workers accommodation aims to try to reduce the pressure on private accommodation rentals, hotels and tourist parks, ensuring at least the availability for tourists during peak seasons.



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Katherine Town Council has communicated in detail with Sitzler, who are sensitive to the housing and short-stay accommodation challenges that Katherine has faced over the years. Katherine Town Council is of the view that the proposed camp is not intended to add to these constraints but to alleviate them by providing a facility that can be utilised for various construction projects, supporting Sitzler's contracts at RAAF Base Tindal and offering relief to Katherine's current accommodation crisis.

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1 November 2023

dani@fordnt.com.au

Dear Daniela and Trevor Ford

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1 November 2023

Cameron.judson@upsideplanning.com.au

Dear Mr Judson

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11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions relating to the agenda, that you would like addressed, can be submitted via email at records@ktc.nt.gov.au, over the phone at 08 8972 5500, in person at the Civic Centre, or through an electronic submission via the [website](#).

Please submit your question/s pertaining to the current Ordinary Meeting of Council agenda. These will be responded to in full and in a public setting.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 FINANCE REPORTING REQUIREMENTS

Author: Amanda Haigh, Governance and Executive Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

- 1) That Council monthly financial reporting is as per the *Local Government Act 2019* approved form.
- 2) That the Council monthly financial reporting also includes:
 - a) Cash Investments held;
 - b) Internally restricted funds;
 - c) Statement on Debts owed to Council;
 - d) Statement on Debts owed by Council;
 - e) Statement on ATO and Payroll obligations; and
 - f) Current Ratio.

Purpose of Report

For council to make a formal decision on the financial reporting to council each month are as per the *Local Government Act 2019* approved form.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

1.1 Governance - Governance and Elected Members

1.1.2 Ensure compliance with local government legislation.

2.1 Corporate Services - Financial Services

2.1.1 Adhere to internal financial procedures.

2.1.2 Comply with legislative requirements.

2.1.3 Prudent financial management for stronger returns for ratepayers.

2.1.4 Sustainable long-term finances and current risk management practices.

Background

One of the Elected Members has requested for the inclusion of additional information regarding each supplier payment/s in the monthly financial reports.

Prior to 2019, the financial reports presented to council included an EFT payment listing each month.

The *Local Government Act 2019* changed the requirements of financial reporting to Council that must be in the approved form.

Under the new Act is the requirement to complete the mandatory training courses which include 'Introduction to Council Finances' that provided Elected Members with skills to understand from a governance level budgets, financial plans, what to look for in financial reports and how to keep finances on track.

Discussion

Management provides financial reports to the Council each month. The reports are based on the required form of monthly financial reporting which is provided in Schedule 2 to satisfy the requirements of regulation 17 (1) and 2 (a) to (e) of the Local Government (General) Regulations 2021.

As part of the monthly financial reports, Note 3 Statement on Trade Creditors is also provided to the Council as per the prescribed format (Regulation 17 (2)(d) of the General Regulations.

Management cannot provide detailed information regarding each supplier payment/s due to confidentiality, privacy as well as conflicts of interest concerns. The payments to suppliers are a commercial in confidence information and cannot be made publicly available.

It should be noted that the request of the specific listing of all payment transactions potentially contravenes sections of the *Local Government Act 2019* such as Conflicts of Interest, Confidential Information and Code of Conduct.

Also, under the Act a Council must have and an Audit Committee who's role deals with the area this request has asked for such as:

- Checking financial records are accurate,
- Making sure transactions are authorised,
- Ensuring there is a segregation of duties so it is not just one person or division responsible for all finances,
- Checking invoices are real,
- Ensuring council is receiving timely, accessible and useful financial reports, and
- Considering and recommending the navigation tools, benchmarks and ratios that are used to monitor council finances (such as current ratios and asset reserve benchmarks).

The council is responsible for monitoring council finances which means making sure council has enough money to provide services to the community, pay staff and spend money according to priorities. Therefore, the council oversee finances. The CEO and Council staff manage the finances.

Council is requested to make a formal decision on the matter to guide the CEO on future financial reporting requirements.

Consultation Process

CEO, Governance & Executive Officer, and Directors

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

Legislative implications due to confidentiality, privacy, and conflicts of interest matters.

The *Local Government Act 2019 Regulation 17* provides the monthly financial reports to council requirements:

- 1) The CEO must, in each month, give the council a report setting out:
 - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the most recently adopted annual budget; and
 - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.
- 2) The report must also include:
 - (a) details of all cash and investments held by the council (including money held in trust); and
 - (b) the closing cash at bank balance split between tied and untied funds; and
 - (c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
 - (d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
 - (e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
 - (f) other information required by the council.
- 3) The report must be in the approved form.
- 4) The report must be accompanied by:
 - a) a certification, in writing, by the CEO to the council that, to the best of the CEO's knowledge, information and belief:
 - i. the internal controls implemented by the council are appropriate; and
 - ii. the council's financial report best reflects the financial affairs of the council; or
 - b) if the CEO cannot provide the certification – written reasons for not providing the certification.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.2 PERPETUAL LEADERSHIP TROPHY

Author: Amanda Haigh, Governance and Executive Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve to continue the Perpetual Leadership Award provided to schools each year by supplying a take-home shield to:

- Casuarina Street Primary School
- McFarlane Primary School
- Katherine High School
- Clyde Fenton Primary School
- Katherine South Primary School
- St Joseph Catholic College – both primary and secondary
- Kintore Street School – both primary and secondary
- Katherine School of the Air - both primary and middle school

Purpose of Report

For Council to approve the continuation of the Perpetual Leadership Award for Katherine schools.

Strategic Plan

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION - 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.

6.3.2 Continue partnerships in programs that benefit the community such as myKatherine.

Municipal Plan

3.1 Community Services - Community Events and Collaboration

3.1.5 Empower youth through youth-focused events and school holiday activities.

Background

In 2022 Mayor Clark wrote to each Katherine School offering a perpetual Leadership Award.

The council are invited each year to the schools of Katherine Annual End of Year Awards Ceremonies to acknowledge student's achievements, activities and successes.

The Leadership Award is for students who have made an outstanding contribution to the school in terms of service, leadership and/or initiative. Selection of the recipient is at the discretion of the school and the Mayor or council representative presents the award by invitation.

Discussion

Empowering our community's youth and developing pathways is an ethos Council embraces through this initiative.

In 2022 all 8 schools accepted the new initiative:

- Casuarina Street Primary School
- McFarlane Primary School
- Katherine High School
- Clyde Fenton Primary School
- Katherine South Primary School
- St Joseph Catholic College – both primary and secondary
- Kintore Street School – both primary and secondary
- Katherine School of the Air - both primary and middle

Council supplied a trophy cup that is kept at the school and a take-home shield for the recipient to keep. Council also supplied the take-home shield for 2023. Below photo shows the trophies.

Katherine High School 2022 Lorelai Rhoden



Council is requested to formally consider approving the Perpetual Leadership Award continuing from 2024. This would require purchasing 11 take-home shields each year to provide to the schools.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Leadership Award costs in 2022:

11 Trophy Cups - \$2,123.00 - one off cost

22 Shields - \$479.82 - two years supply

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.3 COMMUNITY SERVICES REPORT FOR THE MONTH OF OCTOBER 2023

Author: Rosemary Jennings, Director Community Services
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

1. That Council receive and note the Community Services Department report for the Month of October 2023.

Purpose of Report

To provide an overview of the Community Services Department for the month of October 2023

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

- 1.4.1 Continually improve services and our tourism offerings.
- 1.4.2 Develop an Activate Katherine strategy with NTG and local stakeholders.
- 1.4.3 Enhance customer experiences at our Visitor Information Centre.

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

- 2.2.3 Promote an active community with family events, festivals, live music and sports.

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

- 2.3.2 Welcome and connect the Defence community with the Katherine community.

2. COMMUNITY AND FAMILIES - 2.4 Support Our Youth - Support youth engagement.

- 2.4.4 Participate in the Katherine Youth Advisory Group.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

- 3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

- 3.2.2 Capture Katherine's profile as a desirable travel destination for long and short stays.
- 3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.

- 3.4.3 Enhance public spaces with placemaking and activation.

4. GROWTH AND SUSTAINABILITY - 4.3 Attract Skilled Workers - Attract and retain skilled workers.

- 4.3.4 Enhance Katherine's liveability so that people want to live here.

5. ARTS, CULTURE AND HERITAGE - 5.1 Vibrant Art - Encourage the arts sector.

5.1.1 Support the street art series and art organisations.

5. ARTS, CULTURE AND HERITAGE - 5.3 Our Rich Heritage - Reinvigorate Katherine by preserving, embracing and showcasing our rich arts and heritage.

5.3.2 Create opportunities and partnerships to develop the arts, culture, and heritage sector.

5.3.3. Increase participation at cultural facilities and help facilitate events.

Municipal Plan

3.1 Community Services - Community Events and Collaboration

3.1.1 Provide vibrant calendar of events that promote diversity and accessibility.

3.1.2 Collaborate with community partners.

3.1.4 Coordinate celebrations and civic events.

3.1.8 Well-attended and frequent Activate Katherine events.

3.1.10 Increased participation and community connectedness at council activities.

3.2 Community Services - Visitors Information Services

3.2.1 Increase total sales.

3.2.2 Deliver positive customer experiences.

3.2.3 Promote Katherine and educate customers on local culture and experiences.

3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

3.3 Community Services - Library Services

3.3.1 Provide interactive library programs and initiatives to engage patrons.

3.3.2 Provide a safe space.

3.3.3 Provide an informed and community-driven library collection.

3.3.4 Improve digital community connectivity through this facility.

3.4 Community Services - Regulatory Services

3.4.1 Action service requests in accordance with the Customer Service Charter.

3.4.5 Educate public on updated KTC Bylaws.

Background

The Community Services department is responsible for the delivery of public library service, visitor services, community events and engagement, and regulatory education and enforcement.

Discussion

LIBRARY SERVICES

ACTIVITY	TOTALS	
Patron Count	2023	
Public Computer Use (hours)	298	
Conference Room (hours)	38.5	
Circulation	1621	
New Memberships	23	
Programs	# Programs	# Attendance

Wriggle & Rhyme	3	13
Toddler Rhyme Time	4	21
Storytime	4	44
Dungeons & Dragons	1	7
Misc Events (Seniors Storytime etc)	2	37

Katherine Public Library continued its standard service and program delivery through October, with the hosting of a 3D printing workshop along with a Seniors Storytime event in conjunction with Grandparents' Day.

VISITOR SERVICES

With the conclusion of the 'peak' tourism season, the Katherine Visitor Information Centre has seen a continued reduction to in-centre attendance with spend still holding steady.

As of 1 October, the Centre has reverted to Wet Season operating hours, 9am-3pm Monday to Friday and 9am-1pm Weekends and Public Holidays. The hours will continue until 1 April 2024.

COMMUNITY EVENTS AND ENGAGEMENT

Events:

31st October 2023 – Halloween Movie Night – The Haunted Mansion

This was a well supported event with over 180 attendees dressing up for the night, Thank you to NT Police for their support at the event.

With a slowdown in event delivery at the end of the Dry Season, Community Events staff have commenced planning for future events, namely:

- International Men's Day – November 2023
- Miscellaneous Christmas Calendar Activities – Tree Lighting, Christmas light competition, movie nights, Community lights activity etc – November/December 2023
- International Day of People with Disabilities (including award nominations) - December 2023
- Carols By Candlelight – December 2023
- Australia Day (including Citizens of the Year Nominations) - January 2024

Engagement Activities:

- Youth Interagency Network Meeting
- Centenary of Katherine Meeting
- Australia Day Council of the NT Conference (Darwin)

REGULATORY SERVICES

Regulatory Animal Summary

Council Rangers received 45 animal related service requests for the month of September. 16 of these requests were resolved and 29 requests require further follow-up and/or investigation to complete.

Katherine community members reported 26 dogs at large. Concurrently the rangers undertook 86 hours of animal patrols for the month. 4 Notice to Complies (NTC) were issues for unregistered/at large dogs.

For the month of October, a total of 29 dogs were impounded. 12 of these dogs were returned to their owners and 14 were rehomed.

Regulatory Parking Summary

Rangers undertook 37 hours of parking patrols for the month whilst officers also received nine (9) service requests.

Unkempt Land

With the successful recruitment to the Assistant Ranger role, Council has been able to undertake the initial assessments for the entirety of Katherines suburban area (Katherine North, Katherine South & Katherine East) relating to unkempt/untidy allotments within the municipality. This has involved 1,997 inspections being completed. Identified property owners will shortly commence receiving notices if fire, vermin or safety issues have been identified within their allotment. This is a multi-stage process that is anticipated to take a number of months to complete in its entirety.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.4 FINANCE REPORT FOR THE MONTH OF OCTOBER 2023

Author: Avtar Singh, Director Corporate Services
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. Monthly Report - Finance - Oct 2023 - Attachment [14.4.1 - 8 pages]

Officer Recommendation

That Council endorse the Finance Report for the Month of October 2023.

Purpose of Report

The purpose of this report is to present to Council the Financial Report for October 2023.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

2.1 Corporate Services - Financial Services

- 2.1.1 Adhere to internal financial procedures.
- 2.1.2 Comply with legislative requirements.
- 2.1.3 Prudent financial management for stronger returns for ratepayers.
- 2.1.4 Sustainable long-term finances and current risk management practices.

Background

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the below monthly report must be presented to the Council at their Ordinary Monthly Council Meeting. Accordingly, the commentary attached presents the preliminary financial position of the council at the end of October 2023 with the Chief Executive Officer (CEO) Certification.

Discussion

- Total YTD operating income is 1.65% above budget.
- Interest revenue is above budget due to growth in the investment portfolio and higher interest rates.
- Operating grants revenue is below budget mainly due to the timing, as majority of the grants are paid in the second half of the financial year.
- Total YTD operating expenditure is 7.47% below budget.
- Employee Costs are below budget by 18.73% as some positions remain vacant.
- Monthly creditor payments have been made to all known suppliers with payments made weekly.
- 6.75% of our Debtors (excluding rates and infringements) are outstanding for longer than 90 days.
- 13.85% of our outstanding rate balance reflects rates outstanding for prior financial years (2022/2023 FY and prior).

Consultation Process

CEO, Directors, and Departmental Managers

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The Report and attachment provide comparison of Council's YTD actual performance against the budget.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We, the Author and Approving Officer, declare we do not have a conflict of interest in relation to this matter.

Table 1.1 Monthly Income and Expenditure Statement

INCOME AND EXPENSE STATEMENT FOR THE PERIOD ENDING OCTOBER 2023	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	10,376,670	10,195,743	180,927	10,195,743
Fees and Charges	891,117	765,881	125,236	2,297,644
Operating Grants and Subsidies	412,693	740,500	(327,807)	2,221,500
Interest / Investment Income	319,883	150,000	169,883	450,000
Commercial and Other Income	75,956	28,475	47,481	85,425
TOTAL OPERATING INCOME	12,076,318.54	11,880,599	195,719	15,250,312
OPERATING EXPENDITURE				
Employee Expenses	1,704,608	2,097,527	(392,920)	6,292,582
Materials and Contracts	2,449,818	2,469,941	(20,123)	7,409,822
Elected Member Allowances	76,000	79,333	(3,333)	238,000
Elected Member Expenses	10,573	20,069	(9,496)	60,208
Council Committee & Allowances	-	8,000	(8,000)	24,000
Council Committee & Expenses	-	2,000	(2,000)	6,000
Depreciation, Amortisation and Impairment	1,159,174	1,159,174	-	3,477,522
Finance Costs - Waste Management Facility (WMF)	-	-	-	140,806
Interest Expenses	-	-	-	-
Other Expenses	-	-	-	-
TOTAL OPERATING EXPENDITURE	5,400,172.98	5,836,045	(435,872)	17,648,940
OPERATING SURPLUS / DEFICIT	6,676,146	6,044,555	631,591	(2,398,628)

Table 1.2 Monthly Operating Position

INCOME AND EXPENSE STATEMENT FOR THE PERIOD ENDING OCTOBER 2023	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	\$ 6,676,146	\$ 6,044,555	\$ 631,591	-\$ 2,398,628
Remove NON-CASH ITEMS				
Less Non-Cash Income				
Add Back Non-Cash Expenses	1,159,174	1,159,174	-	3,618,328
TOTAL NON-CASH ITEMS	1,159,174	1,159,174	-	3,618,328
Less ADDITIONAL OUTFLOWS				
Capital Expenditure (KTC funded)	535,305	739,867	(204,562)	2,219,600
Borrowing Repayments (Principal Only)				
Transfer to Reserves				
Other Outflows (Grant Funded Capex)	48,125	-	48,125	-
TOTAL ADDITIONAL OUTFLOWS	(583,430)	(739,867)	156,437	(2,219,600)
Add ADDITIONAL INFLOWS				
Capital Grants Income	840,755	333,333	507,422	1,000,000
Prior Year Carry Forward Tied Funding				
Other Inflow of Funds				
Transfers from Reserves				
TOTAL ADDITIONAL INFLOWS	840,755	333,333	507,422	1,000,000
NET BUDGETED OPERATING SURPLUS / DEFICIT	8,092,645	6,797,195	1,295,450	100

Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$
Buildings & Other Structures	7,000.00	170,608	(163,608)	511,825
Footpaths & Cycleways	-	-	-	-
Furniture, Fittings & Equipment	2,670.00	23,383	(20,713)	70,150
Improvements	46,650.00	31,167	15,483	93,500
Plant & Equipment	174,645.80	381,375	(206,729)	1,144,125
Roads	352,464.10	133,333	219,131	400,000.00
Street Lighting	-	-	-	-
TOTAL CAPITAL EXPENDITURE	583,430	739,867	(156,437)	2,219,600
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Katherine Town Council	535,305	739,867	(204,562)	2,219,600
Capital Grants	48,125.00	-	48,125	-
Transfer from Cash Reserve	-	-	-	-
Borrowings	-	-	-	-
Sale of Assets (Including Trade-In)	-	-	-	-
Other Funding	-	-	-	-
TOTAL CAPITAL EXPENDITURE FUNDING	583,430	739,867	(156,437)	2,219,600

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT OCTOBER 2023	YTD Actuals \$	Note Reference
ASSETS		
Cash at Bank		(1)
Restricted Funds	15,122,458	
Unrestricted Funds	6,299,397	
Accounts Receivable		
Trade Debtors	459,022	(2)
Rates & Charges Debtors	6,489,425	
Other Current Assets	375,495	
TOTAL CURRENT ASSETS	28,745,797	
Non-Current Financial Assets	209,955	
Property, Plant and Equipment	97,913,438	
TOTAL NON-CURRENT ASSETS	98,123,393	
TOTAL ASSETS	126,869,189	
LIABILITIES		
Accounts Payable	16,200	(3)
ATO & Payroll Liabilities	- 78,248	(4)
Current Provisions	585,765	
Accruals		
Other Current Liabilities	264,054	
TOTAL CURRENT LIABILITIES	787,771	
Non-Current Provisions	74,922	
Other Non-Current Liabilities	7,053,377	
TOTAL NON-CURRENT LIABILITIES	7,128,299	
TOTAL LIABILITIES	7,916,070	
NET ASSETS	118,953,120	
EQUITY		
Asset Revaluation Reserve	75,549,402	
Reserves	6,688,161	
Accumulated Surplus	36,715,557	
TOTAL EQUITY	118,953,120	

Note 1. Details of Cash and Investments Held

CASH AND INVESTMENTS as at 31 OCTOBER 2023

GENERAL FUND	\$
Commonwealth Bank	
Balance as per bank statement, 31 OCTOBER 2023	2,032,329
Credit card balances	919
Balance of Imprest and Petty Cash	1,128
Plus net outstanding deposits/(withdrawals)	459
Adjusted cash at bank balance, 31 OCTOBER 2023	2,034,835

INVESTMENTS					
FINANCIAL INSTITUTION	\$	RATE	DATE	DATE	INSTITUTION
NAB	1,500,000.00	4.60%	10-Mar-23	11-Dec-23	
NAB	1,500,000.00	4.65%	10-Mar-23	11-Jan-24	
NAB	3,500,000.00	4.70%	10-Mar-23	12-Feb-24	6,500,000
BOQ	500,000.00	5.15%	9-Oct-23	8-Oct-24	
BOQ	1,000,000.00	5.15%	4-Oct-23	4-Sep-24	
BOQ	1,000,000.00	5.15%	4-Oct-23	5-Aug-24	2,500,000
AMP	1,000,000.00	4.75%	6-Apr-23	2-Nov-23	
AMP	500,000.00	5.25%	28-Sep-23	28-Aug-24	
AMP	1,400,000.00	5.50%	31-Jul-23	28-Jun-24	
AMP	500,000.00	4.80%	13-Apr-23	13-Nov-23	4,931,501
AMP	1,000,000.00	5.55%	27-Jul-23	27-Jun-24	
AMP (oncall)	531,500.78		on call	on call	
Commonwealth Bank	500,000.00	5.31%	19-Jun-23	14-May-24	
Commonwealth Bank	500,000.00	4.97%	6-Sep-23	1-Aug-24	
Commonwealth Bank	1,000,000.00	5.20%	31-Jul-23	25-Jun-24	
Commonwealth Bank	2,500,000.00	5.40%	28-Aug-23	23-Aug-24	
Commonwealth Bank (oncall)	955,978.13		on call	on call	5,455,978
Total Investments					19,387,479
Total Funds					21,422,314

Internally Restricted Funds				\$	
	WMF Make-Good Provision			7,053,377	
	Capital Renewal Reserve			4,987,646	
	Contingency reserve			1,000,000	
	Council Election Reserve			100,000	
	Council motion reserve			600,515	
	Provision for Employees			660,687	
	RESTRICTED FUNDS				14,402,225
Unrestricted funds					6,299,856
Unexpended Grants- Restricted Funds					720,233
Total Funds				\$	21,422,314

Note 2. Statement on Debts Owed to Council (Trade Debtors)

Council can select timing of age of debtor →	1 – 30 Days	31 – 60 Days	>60 Days	TOTAL
Rates Debtors	5,446,763	\$	1,042,663	6,489,425
Sundry Debtors	225,093	106,398	68,703	400,195
Weighbridge Debtors	43,569	-	15,258	58,827
Infringement - Animal	704	2,444	5,203	8,351
Infringement - Parking	40	-	392	432
Infringement - Litter/Camping	-	-	-	-
TOTAL	5,716,169	108,842	1,132,219	6,957,230

Arrears continue to be followed especially in the area of rates. Infringement notices unpaid from previous month have been forwarded to Fines Recovery Unit (FRU) for follow up. Sundry and Weighbridge debtors continue to be followed up on greater than 60 days.

Note 3. Statement on Debts Owed by Council (Trade Creditors)

Council can select timing of age of creditor →	1 – 30 Days	31 – 60 Days	>60 Days	TOTAL
Trade Creditors	16,293	-	93	16,200
Other Creditors	\$	\$	\$	\$
Total Accounts Payable				16,200

KTC processes Accounts Payable weekly. Balance owing will be paid in the next payment run after the end of the month.

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

KTC is due for refund this amount from ATO -78,248

Note 5. Current Ratio

Current Ratio	35.57
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Table 2.2. Quarterly Report on Planned Major Capital Works

Class of Assets	By Major Capital Project	Total Prior Year(s) Actuals \$ (A)	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget \$ (D)	Total Yet to Spend \$ (E = D - C)	Expected Project Completion Date
Buildings & Other Structures			7,000	7,000	280,250	273,250	
Furniture, Fittings & Equipment			-	-	-	-	
Improvements			-	-		-	
Plant & Equipment			174,646	174,646	600,000	425,354	
Roads			352,464	352,464	400,000	47,536	
TOTAL		0	534,110	534,110	1,280,250	746,140	

Table 4. Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Ingrid Stonhill

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
11-Oct-23	64.75	Mailchimp Atlanta GA	Satisfaction Survey to ratepayers, residents and staff
2-Oct-23	40.71	Mailchimp Atlanta GA	Satisfaction Survey to ratepayers, residents and staff
Total	105.46		

14.5 CORPORATE SERVICES REPORT FOR THE MONTH OF OCTOBER 2023

Author: Avtar Singh, Director Corporate Services
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Corporate Services Report for the month of October 2023.

Purpose of Report

To present the report for Corporate Services department for the month of October 2023.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.3 Improve transparency around issues affecting the community.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

2.2 Corporate Services - Administration Services

2.2.1 Action service requests in line with customer service charter.

2.2.3 Deliver positive customer service.

Background

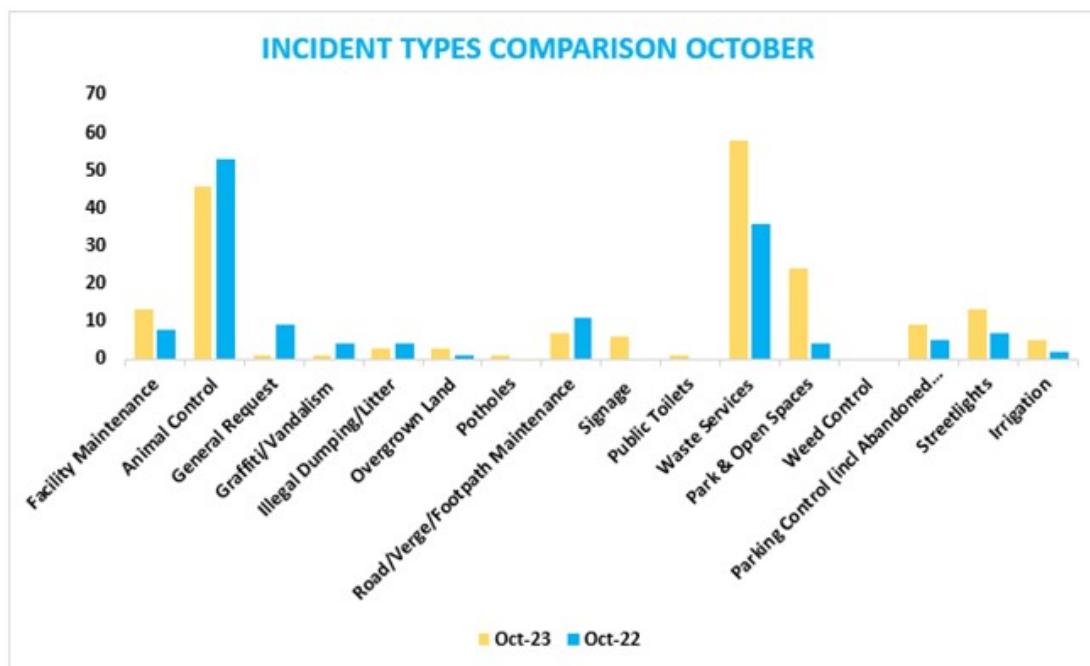
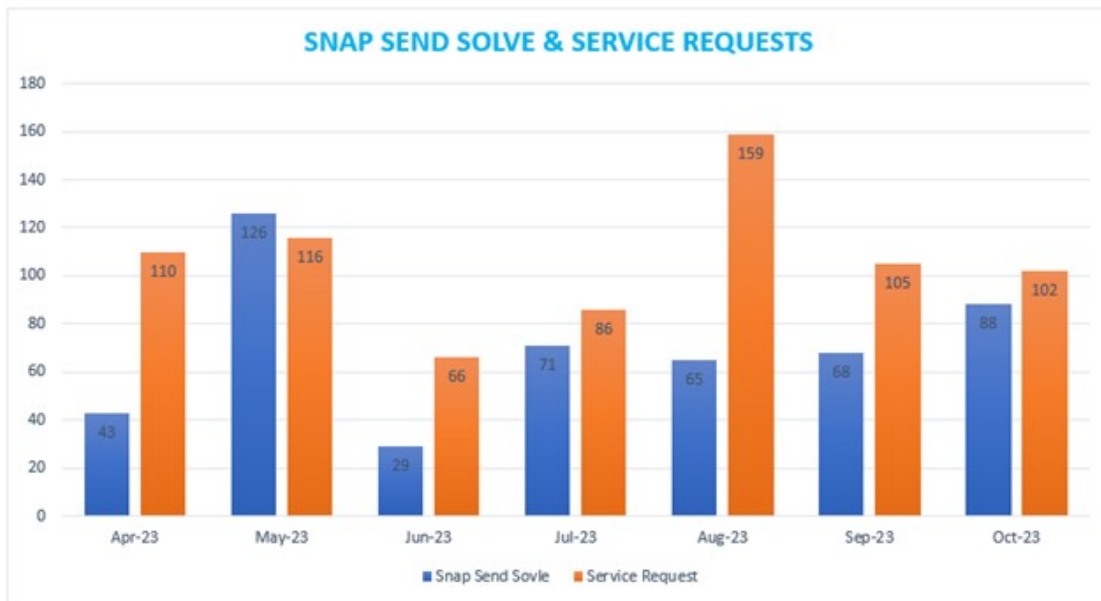
The monthly report of the Corporate Services departments highlights key developments in the Administration and Financial Services at Katherine Town Council.

Discussion

Administration Services

Following are some of the key highlights for October 2023:

Customer Service Requests – In October, Council received a total of 190 service requests. Out of these, 101 were satisfactorily completed within the designated time frame. Presently, 22 service requests are still in progress, while 64 remain overdue and await resolution. For the month of October, a total of 88 Snap Send Solve (SSS) reports were submitted. The predominant incident types reported were related to waste services, animal control and maintenance of parks and open spaces.



Financial Services

KPMG recently completed the Audit of Council's 2022-23 Financial Statements which was presented to the Audit & Risk Management Committee and the Council for approval. The Audited Financial Statements (as part of the Annual Report) have been lodged with the Minister of Local Government.

Finance Team is currently working with Opteon for the revaluation of Council's assets as of 31 December 2023. The asset valuation exercise is undertaken every 3-5 years. The last asset valuation was also completed by Opteon in 2019.

Consultation Process

Corporate Services team members. Infrastructure and Environment team members.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.6 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR OCTOBER 2023

Author: Warren Gifkins, Project Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Infrastructure and Environment Department for the month of October 2023.

Purpose of Report

To inform Elected Members of tasks, activities and projects undertaken by Infrastructure and Environments Department during the month of October 2023.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.2 Provide safe and accessible public amenities throughout Katherine.

3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.

3.4.5 Provide more drinking water access.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.1 Implement a Council-led recycling initiative that inspires the community.

Municipal Plan

4.2 Infrastructure and Environment - Roads, Footpaths, Nature Strips and Cycleways

4.2.1 Provide and maintain a safe network of road, cycleway and footpath infrastructure.

4.2.4 Deliver capital works program for road resealing and pavement rehabilitation.

4.2.8 Carry out signage renewal program.

4.6 Infrastructure and Environment - Binjari

4.6.1 Provide services in line with NTG operational funding arrangements.

4.7 Infrastructure and Environment - Cemetery

4.7.1 Compliance with legislative requirements.

4.7.2 Provide safe and appropriate burial options.

4.8 Infrastructure and Environment - Waste Management

4.8.3 Investigate residential recycling through six-week trial Recycling trial - educate residents on separating their waste.

4.8.4 Conduct environmental monitoring and reporting required by NT EPA and NPI regulations.

4.8.10 Install a tip shop at waste facility, encouraging the reuse of goods.

4.10 Infrastructure and Environment - Recreation and Leisure Facilities

4.10.1 Manage and maintain council-owned facilities.

4.11 Infrastructure and Environment - Long Term Asset Management Plan

4.11.5 Carry out vehicle renewal replacements.

Background

Katherine Town Council's Infrastructure and Environment Department continues to undertake works to maintain Council's infrastructure and environment and provide core services within Katherine Municipality.

Discussion**NTG Safer Territories – Solar Lighting installations**

Three quotes were received, and a preferred supplier was selected. A contract is being drafted for the supply of 40 solar lights and poles. The initial 10 lights will be installed at the following locations:

- 4 x O'Shea Park at the bridge end.
- 2 x walkway between Lindsay Street and Chamber Drive, near Fourth Street.
- 4 x 'Surprise' lights in the playground near the new ablution block.

Locations of the remaining 30 lights are being investigated and to be decided. Initial consideration is to extend light coverage along O'Shea Park.

Katherine Sportsground Boundary Fencing

Work is scheduled to start along the Stuart Highway side of the Sportsground on 22 November 2023. The first 2 weeks will install new posts and have them set. The Garrison fence panels are scheduled to be installed in early December 2023.

During the construction the contract will keep the grounds secure and not demolish the old fence until construction is completed.

Civic Centre Building Refurbishment

A Request for Quote for Design to refurbish the building to comply with regulations, accommodate council functions and provide a civic space closed in October. Four responses were received and have been evaluated. The result of the evaluation was a series of questions for the respondents to answer.

A further round of evaluation will take place, when responses to questions are received, before a recommendation can be made.

Katherine Aquatic Centre Upgrade

Stakeholders have been contacted to help identify upgrade requirements and identify how they can be delivered with the expected funding agreement with the Commonwealth. The funding agreement has not yet been signed. We are seeking visual documents, so we can commence community consultation, once the funding is received.

Currently we are working through the expected funding milestones and a project delivery schedule that satisfies the funding milestones.

Vandalism

While our general reports of vandalism such as graffiti continue, break ins and damages at the sports ground precinct have reduced since councils' decision to leave the lights on overnight, with the exception of the Adventure Playpark fence which continues to be a target.

Damages to the Adventure Playpark amenities are still being assessed by insurance, we cannot commence repairs until all quotes have been received and approved. In the interim we have managed to make the softball toilets operational for use by the playpark patrons.

EV Charging Station – Lindsay Street Car Park

The contract has been signed for the installation of the EV charging stations, work is currently due to commence in December 2023 and looking to be completed in early 2024.

Lindsay Street Car Park Upgrade including Potable Water refilling Station

Site clearing has now been completed for the Potable Water access and car park area. A compacted road base has been used to minimise dust and erosion to the site. We are currently seeking quotes to install two concrete industrial strength driveway crossovers from the road to the car park, to minimise damage to the road shoulders when users are entering and exiting the site. The acquittal process is underway.

Playground Repair and Removal Update

There are currently five playgrounds flagged for minor repairs to bring them back to a compliant standard. This has been sent out to relevant contractors to obtain written quotes. The remainder of the playgrounds in the Katherine Municipality have been flagged for removal in-line with our Municipal Plan. The scope of works is currently being drafted and will be sent out for quotes once completed. This works will be aiming to commence in the new year.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

15 REPORTS FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES OCTOBER 2023

Report Type: For noting

Recommendation

That Council receive and note the Elected Member activities for October 2023.

Purpose of Report

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

Deputy Mayor Denis Coburn	
Date	Activity attended

Councillor Madeleine Bower	
Date	Activity attended

Councillor Amanda Kingdon	
Date	Activity attended
5 October	Laksa festival event
6 October	Coffee with a Cop
9 October	Centenary of Katherine Advisory Committee
17 October	Senior High School Art Exhibition
23 October	Elected Member Information Session
24 October	Ordinary Meeting of Council
27 October	CDU Briefing on Better for Life NT program

Councillor Peter McDougall	
Date	Activity attended
9 October 2023	Centenary of Katherine Advisory Committee
9 October 2023	Elected Member Information Session
23 October 2023	Elected Member Information Session
24 October 2023	Ordinary Meeting of Council

Councillor Kerrie Mott	
Date	Activity attended

Councillor Jeremy Trembath requested to be removed from the elected member reporting obligation.

17 LATE AGENDA

18 GENERAL BUSINESS

19 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

20.1.1 Minutes of the Confidential Ordinary Meeting of Council 24 October 2023

Section Under the Act	The grounds on which part of the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20.2 CONFIDENTIAL REPORTS FROM COMMITTEES

20.2.1 Minutes of the Audit and Risk Management Committee Meeting 25 October 2023

Section Under the Act	The grounds on which part of the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

21 RESUMPTION OF OPEN MEETING

22 CLOSURE OF THE MEETING

The next Ordinary Meeting of Council will be held on 12 December 2023.