



MINUTES

Ordinary Council Meeting

Tuesday, 27 September 2022

6:00 pm

Council Chambers,
Civic Centre, Stuart Highway, Katherine

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Kym Henderson
- Councillor Maddy Bower
- Councillor Denis Coburn
- Councillor Ben Herdon
- Councillor Amanda Kingdon
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Mr Brendan Pearce – Director Infrastructure and Environment
- Mr Avtar Singh – Director of Corporate Services
- Ms Casey Anderson – A/Director Community Services
- Ms Donna Warland – Governance and Executive Officer

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Unconfirmed

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that **this meeting is being held on the traditional lands of the first nations** people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN

Mayor Elisabeth Clark declared the meeting open at 6:00 pm.

4 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

Nil

4.2 LEAVE OF ABSENCE

Nil

4.3 APPLICATIONS FOR LEAVE OF ABSENCE

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

Councillor Herdon advised in regard to Agenda Item 17.1 Community Grants - that he is part of the Community Group that applied for Grant Funding and will recuse himself from voting on that report.

Deputy Mayor Henderson advised in regard to Agenda Item 17.1 Community Grants – that she is part of the Community Group that applied for Grant Funding and will recuse herself from voting on that report.

6 PRESENTATIONS FROM EXTERNAL AGENCIES

UNIMPROVED CAPITAL VALUE -

- Mick Eason A/Valuer General / Office of the Valuer General
- Terry Roth Consultant / Herron Todd White

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Council Meeting held On 23 August 2022

COUNCIL RESOLUTION

OCM-014-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Bower

That the minutes of Ordinary Meeting of Council on 23 August 2022 be confirmed as true and accurate.

CARRIED 7/0

7.2 Minutes of the Special Council Meeting held On 5 September 2022

COUNCIL RESOLUTION

OCM-015-2022

Moved: Councillor Herdon

Seconded: Councillor Coburn

That the minutes of Special Meeting of Council on 5 September 2022 be confirmed as true and accurate.

CARRIED 7/0

8 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

9 MAYORAL BUSINESS

9.1 MAYORAL BUSINESS ACTIVITIES FOR THE PERIOD AUGUST-SEPTEMBER

Mayor Elisabeth Mayor

Period 24th August to 27th September 2022

Date	Activity attended
	Draft Network Plan PAWA – update on current system
	JMJ Disability Services meeting – update on services
	EMIS x 2 – 12 September & 26 September
	Visit to Katherine South Primary School for Book Week – Judging
	Zoom meeting with Chief Minister and other Councils re antisocial behaviour
	Site visit to Sports Pavilion project

	Meetings with CEO x 5
	Meetings with Deputy Mayor x 5
	Meetings with Community Members x 7
	Elected Member Training
	Radio Shows with Katherine FM Sue Moran x 2
	Meetings with Elected Members x 4
	Women in Business Luncheon at Katherine Club
	Showgrounds Advisory Committee Meeting
	Meetings with Elected Members x 3
	Meeting with DIPL – update on current works
	Final Mayoral Ball meeting
	ABC Radio interview with Jack
	Attendance at staff member Christine Lowe’s retirement after 20 years’ service to Council
	Meeting with SADFO from RAAF Base Tindal
	Talk with Casuarina Street School year 3 / 4 about Council
	Special Council Meeting re adoption of Strategic Plan – 5 September 2022
	Celebration dinner for CEO with Elected Members
	Katherine High School Industry Forum
	Meeting with CEO Katherine Museum
	Meetings with Dept of Chief Ministers x 2
	Meeting with Lendlease about prospective community projects
	Meeting with Katherine Families Native Title Claim
	Meeting with Cancer Council re opening of new office in Katherine
	Meeting with Local Member Jo Hersey MLA
	Radio program Head Honcho with Adam Steer
	Attending funeral and providing eulogy for Larry Johns
	Katherine Times articles x 2
	Public Parliamentary Hearing re Project at Tindal
	Opening of the Katherine and Big Rivers Community and Sports Pavilion
	Meeting with Katherine Community Engagement and Support Reference Group (KCESRG)
	Food Ladder stakeholder meeting

	Screening of the 'Barrumbi Kids' movie at Katherine Cinema
	Launch of Strategic Plan to KTC staff
	Godinymayin 10 th anniversary celebration
	Community engagement market stall with Elected Members
	Remuneration Tribunal – confidential meeting with Council

10 CORRESPONDENCE AND DOCUMENTS TO BE TABLED

Nil

11 PETITIONS

Nil

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions	Answers
<p>Community Members</p> <p>Q1 – Regarding Strategic Plan and covering the Beetaloo Basin, concerned as this NTG project is not supported widely and would like Council to have due diligence with a two year review of the Plan</p> <p>Q2 – Report re Policy Review Committee – appears there is no provision to speak publicly and report to public regarding decisions made inside these committees.</p> <p>Q3 – While commending Council for new environmental reporting, believes the Waste Management Facility having reduced operating hours will affect the rural community who have no kerbside collection.</p>	<p>A – CEO responded that the reference to the Beetaloo Basin was not a Council project but simply identifying current NTG projects and Council wanting to work with federal and NT Government agencies on developments which may impact the Katherine and Big Rivers Region.</p> <p>A – CEO advised that these committees are advisory only to Council, and the only authorised persons to speak to community are the CEO and Mayor.</p> <p>A – Council has reviewed the options in regard to the WMF and has tabled a report to the Elected Members on the basis of available staffing and current needs. Should the report be approved, if community feedback is provided a</p>

<p>Q4 – The soft furnishings purchased for the Activate Katherine trial, what will happen with these items?</p> <p>Q5 – In regard to the proposed change in dog licensing by-laws, does this apply to the Edith Farms residents?</p> <p>Q6 – Query re dog registration appear to be only able to be completed over the counter in person, would like an online facility option, also the renewal notices do not give any information on alternative ways to pay.</p>	<p>review of operating hours/needs could be conducted.</p> <p>A – CEO advised that those furnishings are to be used for other Council events ongoing, and also looking to purchase the container for permanent portable storage options.</p> <p>A – A/Community Services Director responded that it will apply to most NT Planned Scheme Zoned Rural Living, however no licence required for zoned rural Agricultural and Water Management. Unclear at this point if Edith Farms falls into which category, but will be followed up on notice.</p> <p>A – A/Director Community Services responded that a review of the notices would be taken and any required information would be updated. She also advised that payments requests can be taken via email or over the phone and receipts and tags could be mailed. Will also review a more substantial online option.</p>
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13 NOTICE OF MOTION

Nil

14 REPORTS OF OFFICERS

14.1 MONTHLY REPORT OF THE MANAGER KATHERINE VISITOR INFORMATION CENTRE FOR THE MONTH OF AUGUST 2022

COUNCIL RESOLUTION

OCM-016-2022

Moved: Councillor Trembath

Seconded: Councillor Kingdon

That it be recommended to Council to:

1. Formally receive and note the Katherine Visitors Information Centre (KVIC) Report for the Month of August 2022.

CARRIED 7/0**PURPOSE OF REPORT**

To provide ongoing updates and to present the monthly report for August 2022.

14.2 ADVISORY COMMITTEE POLICY**COUNCIL RESOLUTION****OCM-017-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Trembath

That is be recommended to Council:

To approve the Advisory Committee Policy Version 1

CARRIED 7/0**PURPOSE OF REPORT**

To seek the Elected Members endorsement to approve the Advisory Committee Policy.

14.3 REPORT OF REGULATORY SERVICES FOR THE MONTH OF AUGUST 2022**COUNCIL RESOLUTION****OCM-018-2022****Moved:** Councillor Trembath**Seconded:** Councillor Bower

1. **That it be recommended to Council to receive and note the Regulatory Services Report for the Month of August 2022.**

CARRIED 7/0

PURPOSE OF REPORT

Regulatory Services operations for the month of August 2022.

14.4 CBD SQUARE LEASING OPPORTUNITY EXPRESSION OF INTEREST (EOI)

COUNCIL RESOLUTION

OCM-019-2022

Moved: Councillor Herdon

Seconded: Councillor Bower

1. To authorise the Chief Executive Officer (CEO) to commence the public Expression of Interest (EOI) process for the CBD Café/Kiosk.

CARRIED 7/0

PURPOSE OF REPORT

To receive the Elected Members endorsement to authorise the CEO to commence the Expression of Interest (EOI) process for the CBD Town Square Café/Kiosk.

14.5 MONTHLY FINANCIAL REPORT FOR THE MONTH OF AUGUST 2022

COUNCIL RESOLUTION

OCM-020-2022

Moved: Councillor Kingdon

Seconded: Deputy Mayor Henderson

That it be recommended to Council to:

1. Endorse the Financial Report for the month of August 2022.

CARRIED 7/0

PURPOSE OF REPORT

The purpose of this report is to present to Council the Financial Report for August 2022.

14.6 KATHERINE WASTE MANAGEMENT FACILITY - PROPOSAL TO AMEND OPERATING HOURS

COUNCIL RESOLUTION

OCM-021-2022

Moved: Councillor Kingdon

Seconded: Deputy Mayor Henderson

1. That Council receive and note the report and endorse the proposed changes to opening hours of the Katherine Waste Management Facility to be from:
 - (a) Monday – Thursday 7:30am – 4:00pm
 - (b) Friday 7:30am – 2:30pm
 - (c) Saturday – Sunday 8:00am – 2:00pm

CARRIED 7/0

PURPOSE OF REPORT

This report is to request that Council endorses the proposed changes to the Katherine Waste Management Facility operating hours.

14.7 KATHERINE TOWN COUNCIL, FEES AND CHARGES 2022-23

COUNCIL RESOLUTION

OCM-022-2022

Moved: Councillor Kingdon

Seconded: Deputy Mayor Henderson

1. To seek Elected Members endorsement for the proposed amendments to the Fees and Charges 2022/23

CARRIED 7/0

14.8 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR THE MONTH OF AUGUST 2022

COUNCIL RESOLUTION

OCM-023-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Bower

1. That the report of the Infrastructure & Environment Department for the month of AUGUST be received and noted.

CARRIED 7/0**PURPOSE OF REPORT**

To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of August 2022.

14.9 REPORT OF CORPORATE SERVICES FOR THE MONTH OF AUGUST 2022**COUNCIL RESOLUTION****OCM-024-2022****Moved:** Councillor Herdon**Seconded:** Councillor Kingdon**That it be recommended to Council to:**

1. Receive and note the Corporate Services report for the month of August 2022.

CARRIED 7/0**PURPOSE OF REPORT**

To present the report for Corporate Services department for the month of August 2022.

14.10 REPORT FOR THE FOOD VAN COLLECTIVE - ACTIVATE KATHERINE PROJECT**COUNCIL RESOLUTION****OCM-025-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Herdon

1. That the Elected Members accept the report from the Event Coordinator regarding the Food Van Collective Review for the period 28 July to 4 September 2022

CARRIED 7/0**PURPOSE OF REPORT**

To inform the Elected Members of data and feedback collected from the Food Van Collective trial held in conjunction with the Department of Chief Minister and Cabinet.

14.11 REPORT OF LIBRARY OPERATIONS FOR THE MONTH OF AUGUST 2022**COUNCIL RESOLUTION****OCM-026-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Kingdon

1. That the Elected Members accept, receive, and note the Report of Library Operations for the Month of August 2022

CARRIED 7/0**PURPOSE OF REPORT**

To present to the Elected Members the Report of Library Operations for the Month of August 2022

14.12 REGULATORY SERVICES ANNUAL DOG LICENCE**COUNCIL RESOLUTION****OCM-027-2022****Moved:** Councillor Kingdon**Seconded:** Councillor Coburn**That it be recommended to Council that:**

1. Council determines the requirements for dog licencing as follows:
 - NT Planning Scheme Zoned Rural, Agricultural and Water Management – no licence required and no limit on the number of dogs.
 - NT Planning Scheme Zoned Rural Living, all other NT Planning Schemes including RAAF Base Tindal, requires a licence for more than two (2) dogs and that a maximum of four (4) dogs can be licenced. The applicant must demonstrate the ability to manage, house and contain the dogs.
 - The CEO/Delegate will approve all dog licences.

CARRIED 7/0

15 REPORTS FROM REPRESENTATIVES ON COMMITTEES

15.1 SHOWGROUNDS AND MULTI-PURPOSE ADVISORY COMMITTEE MINUTES

COUNCIL RESOLUTION

OCM-028-2022

Moved: Councillor Kingdon

Seconded: Councillor Coburn

1. That the Elected Members receive, note and accept the Minutes of Showgrounds and Multi-purpose Advisory Committee Meeting held on 30 August 2022

CARRIED 7/0

PURPOSE OF REPORT

To provide an update on the meeting held with the Showgrounds and Multi-purpose Advisory Committee Meeting attached.

16 ELECTED MEMBERS ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES FOR THE PERIOD AUGUST-SEPTEMBER

Deputy Mayor Kym Henderson Period 24TH August 2022 – 26th September 2022	
Date	Activity attended
24/08/2022	LGANT Executive
26/08/2022	Weekly meeting with Mayor
26/08/2022	Meeting with CEO and Mayor
27/08/2022	Elected Member training
29/08/2022	Meeting with Community member
01/09/2022	Meeting with Dep Chief Minister and Community Markets
02/09/2022	Weekly meeting with Mayor
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
06/09/2022	BRRYRG

07/09/2022	NT Social Outcomes Framework session
12/09/2022	EMIS
13/09/2022	Meeting with CEO and Mayor
14/09/2022	Sportsground Advisory Committee
16/09/2022	Weekly meeting with Mayor
19/09/2022	Federal Parliamentary hearing
20/09/2022	Opening of Sports Pavilion
21/09/2022	Launch of Strategic Plan to KTC staff
23/09/2022	Weekly meeting with Mayor
23/09/2022	GYRACC 10 th Birthday event
24/09/2022	Market Stall – community engagement
26/09/2022	LGANT Executive Meeting
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Jeremy Trembath

Period 24TH August 2022 – 26th September 2022

Date	Activity attended
29/08/2022	Elected Member training
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
12/09/2022	EMIS
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Madeleine Bower

Period 24TH August 2022 – 26th September 2022

Date	Activity attended
27/08/2022	Elected Member training
05/09/2022	Special Meeting of Council

05/09/2022	CEO Dinner
12/09/2022	EMIS
12/09/2022	Meeting with Mayor
20/09/2022	Opening of Sports Pavilion
23/09/2022	GYRACC 10 TH Year celebration
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Amanda Kingdon

Period 24TH August 2022 – 26th September 2022

Date	Activity attended
27/08/2022	Elected Member training
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
12/09/2022	EMIS
20/09/2022	Opening of Sports Pavilion
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Ben Herdon

Period 24TH August 2022 – 26th September 2022

Date	Activity attended
27/08/2022	Elected Member training
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
12/09/2022	EMIS
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Denis Coburn	
Period 24TH August 2022 – 26th September 2022	
Date	Activity attended
25/08/2022	Site visit – Construction of Sports Pavilion
29/08/2022	Elected Member training
3/09/2022	Big Rivers Football Grand Final
5/09/2022	Special Meeting of Council
5/09/2022	CEO Dinner
12/09/2022	EMIS
14/09/2022	Sports Ground user group meeting
20/09/2022	Opening of Katherine and Big Rivers Community Sports and Recreation Centre
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS

PURPOSE OF REPORT

To inform the public of activities of the Elected Members for the period of August/September

17 LATE AGENDA

17.1 COMMUNITY GRANTS 2022-23

COUNCIL RESOLUTION

OCM-029-2022

Moved: Councillor Bower

Seconded: Councillor Kingdon

1. To seek the Elected Members endorsement to:
 - (a) Receive and note the Community Grants assessment and recommendations.
 - (b) Award the Community Grants 2022/23 (Minor and Major categories).

At 7:43 pm, Councillor Ben Herdon left the meeting due to declared conflict of interest.

At 7:43 pm, Deputy Mayor Kym Henderson left the meeting due to declared conflict of interest.

CARRIED 5/0

At 7:50 pm, Deputy Mayor Kym Henderson returned to the meeting.

At 7:50 pm, Councillor Ben Herdon returned to the meeting.

PURPOSE OF REPORT

To accept the assessment and recommendation provided by the Community Grants Panel and to award the Community Grants for 2022/23 year.

17.2 REPORT OF PROJECT UPDATES FOR THE MONTH OF AUGUST 2022

COUNCIL RESOLUTION

OCM-030-2022

Moved: Councillor Trembath

Seconded: Councillor Bower

That it be recommended to Council to:

1. Receive and note the project update for the month of August 2022.

CARRIED 7/0

PURPOSE OF REPORT

To inform Elected Members of the status of major projects undertaken by Infrastructure and Environment during the month of August 2022.

18 CLOSURE MEETING TO PUBLIC

Mayor:

Members, Council has resolved to use Section 99(2) of the Local Government Act to discuss and resolve confidential Issues which come before it.

Section 99(2) gives power to council to close a meeting for public, which means that all members all public and press will be asked to leave the Council chambers, to discuss specific Issues in relation to matters referred to in regulations 51 of the Local Government (General) Regulations 2021.

I now move a motion that the following items (and items list follows no confidential reason) to close the meeting to public.

Deputy Mayor:

Your Worship, I wish to second that the meeting be closed to public to discuss issues relating to matters as stipulated in Section 99(2) of the Local Government Act and regulations 51 of the Local Government (General) Regulations 2021.

Meeting Closed to public at 7:58 pm

19 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act 2008:

19.1 Chief Executive Officer - Key Performance Indicators

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

19.2 Confirmation of Confidential Minutes held on 23 August 2022

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20 RESUMPTION OF OPEN MEETING

Open meeting was resumed at 8:05 pm.

GENERAL BUSINESS

- Councillor Coburn made a proposal that the Men's Shed could construct a new table for Councillors to conduct their meetings to replace the existing table. He will get more information and ideas and bring back to Council for review.
- Councillor Coburn also asked if the Electric Vehicle proposed charging stations would be Tesla compatible and asked Infrastructure team to review this.
- Councillor Kingdon asked about laneways in Katherine East and aware a resident purchased the laneway next to their property – Mayor confirmed this was the case however CEO advised this process may not be available now.

- Councillor Bower advised that the Pool is putting on free classes to the public as part of the School Holiday Program activities.
- CEO advised also that the Pool having a community consultation event on 28 September 2022 inviting feedback about desired programs etc.

21 NEXT ORDINARY MEETING OF COUNCIL

That the next meeting of the Ordinary Council Meeting will be held on 25 October 2022.

22 CLOSURE OF MEETING

The meeting was closed at 8:25 pm.

Unconfirmed