

# AGENDA

**Ordinary Meeting of Council**  
**To be held on Tuesday 27 May 2025**  
At 12:00 pm

Civic Centre, Council Chambers  
24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council  
hereby provides notice of the Ordinary Meeting of Council  
in accordance with Section 92 of the *Local Government Act 2019*

**ELECTED MEMBERS**

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

**OFFICERS**

- Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk - Minute Taker
- Desiree Rodgers – Manager Finance
- Irene McCreevy – Manager People and Culture
- Brett Kimpton – Manager Environment and Municipal Services
- Casey Anderson – Manager Corporate Administration
- Matt Arnott - Manager Project Portfolio
- Rhett English - Manager Strategic Priorities
- Jo Brosnan - Manager Strategic Communications
- Kimberly Worrigal – Contracts Coordinator

**VISION:**

**Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.**

**MISSION:**

**Together, we will work effectively today to shape our exceptional future tomorrows.**

**VALUES:**

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

## ORDER OF BUSINESS

1	Acknowledgement of Country .....	5
2	Opening Prayer.....	5
3	Opening of the Meeting .....	5
4	Attendance.....	5
4.1	Present .....	5
4.2	Apologies .....	5
4.3	Leave of Absence .....	5
5	Declaration of Interest.....	5
6	Presentations from External Agencies.....	5
7	Confirmation of Previous Minutes.....	5
7.1	Minutes of the Ordinary Meeting of Council 22 April 2025 .....	5
7.2	Minutes of the Special Meeting of Council 14 May 2025.....	23
8	Business Arising from Previous Minutes .....	28
8.1	Action Update .....	28
9	Mayoral Business .....	32
9.1	Mayor Activities April 2025 .....	32
10	Correspondence and Documents .....	34
10.1	Correspondence Incoming April 2025 .....	34
10.2	Correspondence Outgoing April 2025 .....	41
11	Petitions .....	45
12	Public Question Time (matters referred to the agenda).....	45
13	Notice of Motion.....	45
14	Reports of Officers.....	46
14.1	LGANT Nomination for External Representative Committees.....	46
14.2	Signs Code Policy - Public Consultation.....	56
14.3	Shared Pathways Strategy Draft – Community Engagement Commencement .....	80
14.4	Proposed Legislative Amendments to the Local Government Act 2019.....	101

14.5 Finance Report April 2025 .....	103
14.6 Community Relations Report for the Month of April 2025 .....	112
14.7 Corporate Administration Report for the Month of April 2025 .....	119
14.8 Environmental Services Report Month of April 2025 .....	124
14.9 Infrastructure and Projects Report for the Month of April 2025 .....	130
15 Reports from Committees .....	134
15.1 Minutes from Committees .....	134
16 Elected Member Activities .....	134
16.1 Elected Member Activities April 2025 .....	134
17 Late Agenda .....	136
18 General Business .....	136
19 Closure of Meeting to Public.....	136
20 Confidential Items .....	136
20.1 Confirmation of Previous Confidential Minutes 22 April 2025.....	136
20.2 Minutes of the CONFIDENTIAL Special Meeting of Council 14 May 2025 .....	136
20.3 Confidential Business Arising from Previous Minutes .....	136
20.4 Proposed Commercial Lease Agreement.....	137
20.5 Katherine Aquatic Centre Upgrade - Project Update .....	137
20.6 Relocation of the Katherine Public Library and Visitor Information Centre .....	137
20.7 Notice of Motion - Code of Conduct process failure, unfair sanction and penalties - Councillor Amanda Kingdon .....	138
21 Resumption of Open Meeting .....	138
22 Closure of the Meeting.....	138



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## 1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

## 2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

## 3 OPENING OF THE MEETING

## 4 ATTENDANCE

### 4.1 PRESENT

### 4.2 APOLOGIES

### 4.3 LEAVE OF ABSENCE

## 5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from [www.katherine.nt.gov.au](http://www.katherine.nt.gov.au) or obtained by emailing [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au)

## 6 PRESENTATIONS FROM EXTERNAL AGENCIES

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 22 APRIL 2025

Report Type: Previous Minutes

Attachments: 1. Ordinary Meeting of Council - 22 April 2025 - Minutes - Unconfirmed [7.1.1 - 17 pages]

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### **Recommendation**

That Council confirm the minutes of the Ordinary Meeting of Council held on 22 April 2025 as a true and accurate record.



# MINUTES

**Ordinary Meeting of Council  
Held on Tuesday 22 April 2025**

Civic Centre, Council Chambers  
24 Stuart Highway, Katherine NT 0850



## 1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

## 2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

## 3 OPENING OF THE MEETING

Mayor Clark declared the Ordinary Meeting of Council - 22 April 2025 open at 12:00 pm.

## 4 ATTENDANCE

### 4.1 PRESENT

#### ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Amanda Kingdon - via video conferencing
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

#### OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk (minute taker)
- Irene McCreevy – Manager People and Culture
- Brett Kimpton – Manager Environment and Municipal Services
- Casey Anderson – Manager Corporate Administration
- Rhett English - Manager Strategic Priorities
- Jo Brosnan - Manager Strategic Communications - via video conferencing
- Kimberly Worrigan – Contracts Coordinator

**PUBLIC** - 6

### 4.2 APOLOGIES

The Mayor noted there was no apologies from Councillor Maddy Bower.

### 4.3 LEAVE OF ABSENCE

Nil



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## 5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

## 6 PRESENTATIONS FROM EXTERNAL AGENCIES



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## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 25 MARCH 2025

#### **COUNCIL RESOLUTION OMC-2025-84**

**Moved:** Deputy Mayor Coburn; **Seconded:** Councillor McDougall

That Council confirm the minutes of the Ordinary Meeting of Council held on 25 March 2025 as a true and accurate record.

**CARRIED 5|1**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Councillor Kingdon



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## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION UPDATE MARCH 2025

#### **COUNCIL RESOLUTION OMC-2025-85**

**Moved:** Councillor McDougall; **Seconded:** Councillor Trembath

That Council receive and note the Action update.

**CARRIED 5|1**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Councillor Kingdon

#### Discussion

Noted no response from NTG for a meeting regarding the 40km speed zone of the CBD.

Noted that the Mayor has discussed with the Katherine Regional Arts President the report that referenced them. No further formal correspondence has been received. Request for clarification on why the correspondence from KRA was not included in the meeting and how it is being dealt with.



## 9 MAYORAL BUSINESS

### 9.1 MAYOR ACTIVITIES MARCH 2025

#### **COUNCIL RESOLUTION OMC-2025-86**

**Moved:** Deputy Mayor Coburn; **Seconded:** Councillor Trembath

That Council receive and note the Mayoral activities for March 2025.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

Discussion

Taken on notice - Information on the 20 March DLI meeting

20 March - LGANT meeting was a briefing on the Tranche 1 proposed amendments for the Local Government Act. Tranche 2 and 3 documents to be forwarded to elected members.

## 10 CORRESPONDENCE AND DOCUMENTS

### 10.1 CORRESPONDENCE INCOMING MARCH 2025

#### **COUNCIL RESOLUTION OMC-2025-87**

**Moved:** Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - LGANT President - Code of Conduct Lodgement fee increase - 25 Mar 2025 - ID231318 [10.1.1 - 2 pages]
  2. Attachment A - LGANT Letter to Minister - Code of conduct - 13 Jan 2025 - ID231318 [10.1.2 - 2 pages]
  3. Email - LGANT - Council contact for Gamba Committee - 26 Mar 2025 - Redacted - ID 231316 [10.1.3 - 2 pages]
  4. GGEBC Steering Committee Terms of Reference - 26 Mar 2025 - ID231316 [10.1.4 - 5 pages]
  5. Letter - DLPE CEO - Katherine Material Recovery Facility - 4 Apr 2025 - ID231343 [10.1.5 - 1 page]
  6. Letter - DLPE - Public exhibition notice Lot 2351 Town of Katherine - 27 February 2025 - ID230276 [10.1.6 - 1 page]
  7. Letter - DLPE - Public exhibition notice NT Portion 5413 Zimin Drive Cossack - 18 March 2025 - ID231473 [10.1.7 - 1 page]
  8. Letter - DLPE - Public exhibition notice NT Portion 4662 and 7156 Stuart Hwy Emungalen - 27 March 2025 - ID230276 [10.1.8 - 1 page]

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

Discussion



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TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 22 April 2025

Concerns about the increase in the code of conduct lodgement fee and the lack of consultation with elected members. Changes to the Local Government Act code of conduct are being proposed and elected members and the public will have an opportunity to provide feedback.

Request to raise with DLPE at next meeting to provide the data supporting the claim that the Materials Recovery Facility in Katherine is not viable.

## 10.2 CORRESPONDENCE OUTGOING MARCH 2025

### **COUNCIL RESOLUTION OMC-2025-88**

**Moved:** Deputy Mayor Coburn; **Seconded:** Councillor Trembath

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter - Minister Yan - Stuart Highway 40 km speed reduction - 7 Apr 2025 - ID231344 [10.2.1 - 2 pages]
  2. Email - Response to Question Raised at the Ordinary Meeting of Council on 25 th March 2025- Redacted [10.2.2 - 2 pages]

**CARRIED 5|1**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Councillor Kingdon

Noted that no response has been received from Minister Yan.

## 11 PETITIONS

## 12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions from the Gallery at the Ordinary Meeting of Council - 22 April 2025

Question	Response
Why the first part of the correspondence, Page 33, is completely redacted	The redacted component is internal correspondence of council.
Rezoning of NT portion 5413 - Questioned why due to previous business having to move because of zoning	A decision of the Minister for Lands and Planning
Confidential items of minutes - questioned results of decisions not being released such as delegated powers, project update and deed of agreement	Procedural process where decision reviewed to be released in the future. Aquatic Centre updates can be found on Your Say Katherine where questions can also be asked about the project.

## 13 NOTICE OF MOTION

## 14 REPORTS OF OFFICERS

### 14.1 CARETAKER POLICY

#### **COUNCIL RESOLUTION OMC-2025-89**

**Moved:** Councillor Trembath; **Seconded:** Councillor McDougall





1. That Council approve the Caretaker Policy Version 3.

**CARRIED 5|1**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Councillor Kingdon

#### Discussion

Clarity and necessity of amendments was discussed with a separate briefing available for councillors to understand the policy.

Noted the policy is required by legislation and by all councils.

### 14.2 LGANT SYMPOSIUM AND DINNER

#### **COUNCIL RESOLUTION OMC-2025-90**

**Moved:** Councillor Trembath; **Seconded:** Deputy Mayor Coburn

1. That Council approve attendance at Local Government Association of the Northern Territory (LGANT) Symposium and General Meeting 1-2 May 2025 in Katherine of Mayor Lis Clark, and Councillor Kerrie Mott, utilising the Elected Member Professional Development Allowance.
2. That Council approve attendance at LGANT Symposium Dinner 1 May in Katherine of Mayor Lis Clark, Councillor Maddy Bower and Councillor Peter McDougall, utilising the Elected Member Professional Development Allowance.
3. That Council approve the Mayor Lis Clark and Councillor Kerrie Mott the Katherine Town Council voting delegates for the LGANT Symposium and General Meeting 1-2 May 2025.
4. That Council approve the CEO attendance at LGANT Symposium, dinner and General Meeting 1-2 May 2025 in Katherine.

**CARRIED 5|1**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Councillor Kingdon

#### Discussion

Councillor Kingdon raised that she was not invited or consulted to attend this LGANT Symposium and utilise her professional development, noting sanctions relate to individual activities not a group activity such as this.

### 14.3 PROPOSAL - SPONSORSHIP OF ARTBACK NT ROADSHOW

#### **COUNCIL RESOLUTION OMC-2025-91**

**Moved:** Councillor McDougall; **Seconded:** Councillor Trembath

That Council approves the allocation of \$2,000 from the remaining 2024/2025 Community Grants Program to support artist fees for the 2025 Artback NT Roadshow.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath



AGAINST: Nil

#### Discussion

Noted that Katherine Regional Arts are a supporter of this event and congratulate them on the great work bringing this together.

#### 14.4 SECOND BUDGET REVIEW 2024-2025

##### **COUNCIL RESOLUTION OMC-2025-92**

**Moved:** Councillor Trembath; **Seconded:** Deputy Mayor Coburn

1. That Council
  - a. Note the second budget review for 2024-2025.
  - b. Adopt the amended 2024-2025 budget.

**CARRIED 4|2**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor McDougall and Councillor Trembath

AGAINST: Councillor Kingdon and Councillor Mott

#### 14.5 FINANCE REPORT FOR THE MONTH OF MARCH 2025

##### **COUNCIL RESOLUTION OMC-2025-93**

**Moved:** Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council endorses the Finance Report for the Month of March 2025.

**CARRIED 5|1**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall and Councillor Trembath

AGAINST: Councillor Mott

#### Discussion

Noted an error in the Investments table second line, the maturity date should be 14 May 2025 not 2024.

Request a column added to the Investments report showing interest that will be earned on term deposits when they are due.

Noted operating income is over budget due to receiving more income than able to expend.

Noted continue to use AMP and BOQ for investments.

Election budget is \$100,000 this financial year and \$150,000 due to increase in cost of the upcoming election.

#### 14.6 COMMUNITY ENGAGEMENT QUARTERLY REPORT

##### **COUNCIL RESOLUTION OMC-2025-94**

**Moved:** Deputy Mayor Coburn; **Seconded:** Councillor McDougall



That Council receive and note the Community Engagement Report for the month of November 2024 – January 2025.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

#### Discussion

First Street development will include traffic management on council road and improvements are required due to the truck maneuvers and volume of traffic in the area. The project is funded by the Australian Government.

The Town Square cooling and shading project next steps are the Infrastructure team will review the feedback, analyse improvement options and assess cost, timeframes and funding options. A report will then come back to council.

Confirmed that you do not need to register to view the updates and questions on Your Say Katherine and some projects you now can ask questions without registering.

The website is currently not user friendly for preferred functions. The project will move the current website information into a newer template that will have enhanced search ability.

The Zimin Drive path has been a priority for many years with council receiving petitions from community members. It has taken Council a few years to get funding for the project. The project works will commence next year.

### 14.7 PEOPLE AND CULTURE QUARTERLY REPORT

#### **COUNCIL RESOLUTION OMC-2025-95**

**Moved:** Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council receive and note the People and Culture report for the quarter January to March 2025.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

#### Discussion

Council staff recognition includes LGANT 10 year service awards and internal process to acknowledge staff on a fortnightly basis.

Incidents are categorised noting environment includes issues with snakes and other hazards, and assaults are recorded in the injury statistics.

### 14.8 COMMUNITY RELATIONS REPORT FOR THE MONTH OF MARCH 2025



**COUNCIL RESOLUTION OMC-2025-96**

**Moved:** Deputy Mayor Coburn; **Seconded:** Councillor McDougall

That Council receive and note the Community Relations Department report for the Month of March 2025.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

Discussion

Noted the new program It for Seniors is well supported.

New programs are being implemented to adapt to change and inclusive of the whole community.

**14.9 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF MARCH 2025**

**COUNCIL RESOLUTION OMC-2025-97**

**Moved:** Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Corporate Administration Report for the month of March 2025.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

Discussion

Reiterated the amount of overdue rates being more than \$1.2 million dollars and noted that there are no current payment plans in place or hardship therefore default to the debt collectors.

Point of Order Called

**14.10 ENVIRONMENTAL SERVICES REPORT FOR THE MONTH OF MARCH 2025**

**COUNCIL RESOLUTION OMC-2025-98**

**Moved:** Councillor McDougall; **Seconded:** Councillor Trembath

That Council receive and note the report of the Environmental Services Department for March 2025.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

Discussion

Concerns raised on green waste management and the possibility of introducing a green waste bin noting



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TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 22 April 2025

the current practices and challenges involved. Request to conduct a feasibility study on introducing a green waste bin for residents who cannot transport their green waste to the waste management facility.

General waste figure relates to commercial waste.

Noted that Exercise Talisman Sabre 2025 activity should not impact on the air movements in the civil area of the airport. The exercise is ground combat and any air movement would be on the Tindal side of the airport.

#### 14.11 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF MARCH 2025

##### **COUNCIL RESOLUTION OMC-2025-99**

**Moved:** Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the report of the Infrastructure Services Department for March 2025.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

##### Discussion

Aquatic Centre was broken into on Saturday night with significant damage to the construction site.

Outback Outhouse includes a door for privacy. The new design will be trialed, if successful then install another on Giles Street that has disability access.

Update on the Lindsay Street Complex Amenities upgrade project requested.

Assess the adequacy of the Hot Springs toilet facilities for the upcoming dry season and consider fast tracking any necessary upgrades.

## 15 REPORTS FROM COMMITTEES

### 15.1 MINUTES FROM COMMITTEES

## 16 ELECTED MEMBER ACTIVITIES

### 16.1 ELECTED MEMBER ACTIVITIES MARCH 2025

##### **COUNCIL RESOLUTION OMC-2025-100**

**Moved:** Deputy Mayor Coburn; **Seconded:** Councillor McDougall

That Council receive and note the Elected Member activities for March 2025.

**CARRIED 6|0**



**KATHERINE**  
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 22 April 2025

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

## 17 LATE AGENDA

## 18 GENERAL BUSINESS

Congratulated GYRACC on the opening of the amphitheater on a great event.

Next month is Do it for Dolly Day and council encourage everyone to be kind.

ANZAC Day this Friday 25 April Dawn service 6am at the Cenotaph and the community march will assemble behind BP service station on Railway Terrace from 8.30am.

LGANT Symposium will be held on Katherine 1 and 2 May.

Consultation open for the Council Signs Code on Your Say Katherine closing 25 April. The Council Signs Code sets the rules that govern how and where signage can be displayed in council areas. The proposed Signs Code is more transparent and has modern rules to meet the needs of the community.

Festivals of the Dry brochure is being finalised and will be available in the coming weeks. The brochure captures all the events in Katherine over the dry and will be available also on the council website.

## 19 CLOSURE OF MEETING TO PUBLIC

The open meeting was declared closed to the public at 1:33 pm.

**Moved:** Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

## 20 CONFIDENTIAL ITEMS

### 20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 25 MARCH 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.



**KATHERINE**  
TOWN COUNCIL

## MINUTES - Ordinary Meeting of Council - 22 April 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

### 20.2 CONFIDENTIAL BUSINESS ARISING FROM THE PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part or the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iii) information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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MINUTES - Ordinary Meeting of Council - 22 April 2025

Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest
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### 20.3 CONFIDENTIAL RESOLUTION REVIEW LIST

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

#### **COUNCIL RESOLUTION OMC-2025-104**

**Moved:** Councillor McDougall; **Seconded:** Councillor Trembath

1. That Council receive and note the report on the Confidential Resolution Review List and approved releasing the following Confidential Resolutions only, all reports and documents remain confidential indefinitely, of the March 2025 Confidential Resolution Review List:
  - a. OCM-007-2023 - 1. That Council endorse the CEO to progress the Katherine Heavy Vehicle Washdown Facility project planning. 2. That Council approve the CEO to conduct appropriate inspections of existing technologies, including a visit to Port Augusta City Council with representatives from DIPL, and LGANT to gain insight into services delivered.
  - b. OCM-045-2023 - 1. That Council receive and note the update on the CEO visit to South Australia 3 – 5 April 2023 to investigate economic development projects.
  - c. OCM-047-2023 - 1. That Council receive and note the update report on the NTEC Electoral Service Agreement for the By-Election July 2023.
  - d. OCM-063-2023 - 1. That Council confirm annual review of the Council Corporate Risk Register.
  - e. OCM-067-2023 - 1. That Council: (iii) Authorise the Chief Executive Officer to enter into partnership negotiations with The Historical Society of Katherine Ltd for the purpose of supplementing the Katherine Museums staff wages with a grant of \$22,875.37 (exclusive GST). 3. That resolution 1 (iii) be moved to the Confidential review list.
  - f. OMC-2023-155 - 1. That Council hold over discussion until new year and seek clarification of way forward.
  - g. OMC-2024-18 - 1. That Council lay the report on the table for further discussion.
  - h. OMC-2024-44 - 1. That Council decide on the informal complaints of Councillor Amanda Kingdon's Facebook post from her Councillor page on Tuesday 13 February 2024. 2. That Council decide that Councillor Amanda Kingdon has breached the Code of Conduct and Social Media policy with the following affirmative actions be taken for period of 12 months:
    - a. That Councillor Amanda Kingdon removes social media page/s that state title of Councillor and Katherine Town Council references. This must be done by 5 pm today 19 February 2024. Social media will be monitored to ensure this is across all social media platforms.
    - b. That Councillor Amanda Kingdon will not be supported to individually represent the Council at any functions, conferences, boards or public events.
    - c. That Councillor Amanda Kingdon will be removed from current responsibilities representing Council on committees
  - i. OMC-2024-62 - That Council endorse the new Organisational Chart that will be implemented as part of the 2024-2025 Municipal Plan and Budget.





**KATHERINE**  
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 22 April 2025

- j. OMC-2024-63 - That Council support Jawoyn Association Regional Precincts and Partnerships Program stream 1 application for the Nitmiluk Tourism Services Precinct as a key partner.
- k. OMC-2024-95 - That Council review the status update to council on the Katherine Aquatic Centre Upgrade project.
- l. OMC-2024-99 - That Council decided: 1. That Cr Kingdon be restricted to a maximum of two questions per agenda item in future OMC. 2. That Cr Kingdon only receive confidential items electronically, and no paper printed items be provided. 3. That the current sanctions placed on Cr Kingdon relating to the previous code of conduct breach, be extended to the end of her council term as an elected member.
- m. OMC-2024-101 - That Council approve the use of schematic concepts of the 25m program pool showcasing the deep end with diving blocks, accessible ramp, 300ml ledge around pool and activation uses such as swimming lessons, water aerobics, float devices, fitness activities.
- n. OMC-2024-174 - That Council acknowledge the communication from Councillor Kingdon but of the communication is not recorded.
- o. OMC-2024-203 - 1. That Council form a Complaints Decision Notice Sub Committee of Council to receive and consider the LGANT panel decision notices. 2. The sub committee can not include a party to the complaint, but must include two elected members and the CEO. 3. That the Council delegate to the CEO the power to select sub committee members, in line with the policy. 4. That Council up-date its Breach of Code of Conduct Policy, to include the Complaints Decision Notice Sub Committee for receiving, considering and recommending to council from the complaint decision notices.
- p. OMC-2024-204 - That Council moves the motion to reject the Breach of Code of Conduct Complaint.
- q. OMC-2024-205 - That Council review the status update to council for the Katherine Aquatic Centre Upgrade project.
- r. OMC-2024-206 - That the Council authorise the Mayor and Chief Executive Officer to execute a five (5)-year service agreement with Cleanaway Pty Ltd for domestic waste collection and disposal in the Katherine Municipality, affixing the Common Seal as required. The agreement includes two optional twelve (12)-month extensions.
- s. OMC-2024-238 - That Council note the meeting notes of the Special Elected Members Session held on 13 November 2024.

**CARRIED 5|0**

FOR: Deputy Mayor Coburn, Mayor Clark, Councillor McDougall, Councillor Mott and Councillor Trembath  
AGAINST: Nil

#### 20.4 KATHERINE WASTE MANAGEMENT FACILITY - SUBSURFACE FIRE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

#### 20.5 KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE



**KATHERINE**  
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 22 April 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

## 20.6 T24-04 - FIRST STREET LOADING BAY ACCESS UPGRADE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

## 20.7 CIVIC CENTRE REFURBISHMENT LOAN

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

## 21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 2:28 pm.

## 22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 22 April 2025 was declared closed at 2:29 pm.

The next Ordinary Meeting of Council will be held on 27 May 2025.

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## 7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 14 MAY 2025

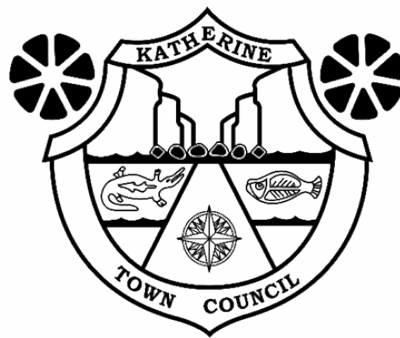
Report Type: Previous Minutes

Attachments: 1. Special Meeting of Council - 14 May 2025 - Minutes - Unconfirmed [7.2.1 - 4 pages]

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### **Recommendation**

That Council confirm the minutes of the Special Meeting of Council held on 14 May 2025 as a true and accurate record.



# MINUTES

**Special Meeting of Council  
Held on Wednesday 14 May 2025**

Civic Centre, Council Chambers  
24 Stuart Highway, Katherine NT 0850



## 1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

## 2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

## 3 OPENING OF THE MEETING

Deputy Mayor Coburn declared the Special Meeting of Council - 14 May 2025 open at 12.00pm.

## 4 ATTENDANCE

### 4.1 PRESENT

#### ELECTED MEMBERS

- Mayor Elisabeth Clark (via video conference)
- Deputy Mayor Denis Coburn (Chair)
- Councillor Maddy Bower
- Councillor Amanda Kingdon (via video conference)
- Councillor Peter McDougall
- Councillor Jeremy Trembath

#### OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Ms Casey Anderson - Manager Corporate Administration (minute taker)
- Ms Desiree Rodgers - Manager Finance
- Mr Brett Kimpton - Manager of Environment and Municipal
- Mr Matt Arnott - Manager Projects Portfolio
- Ms Kimberly Worrigal - Contracts Coordinator
- Ms Jaime Stiles - Business Analyst

#### PUBLIC - NIL

### 4.2 APOLOGIES

That Council acknowledged the apology of Councillor Mott.

### 4.3 LEAVE OF ABSENCE

Nil

## 5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.



Nil conflicts declared.

## 6 REPORTS OF OFFICERS

## 7 CLOSURE OF MEETING TO THE PUBLIC

The open meeting was declared closed to the public at 12.00pm.

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

## 8 CONFIDENTIAL ITEMS

### 8.1 DRAFT 2025-2026 MUNICIPAL PLAN

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

#### **COUNCIL RESOLUTION SMC-2025-1**

**Moved:** Councillor Trembath; **Seconded:** Councillor Bower

1. That Council approve the Draft 2025/2026 Municipal Plan; including budget, long term financial plan, rates and fees and charges; for public consultation from 15 May 2025 to 4 June 2025.
2. That Council move the motion and attachments to the open minutes.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath  
AGAINST: Nil

### 8.2 KATHERINE AQUATIC CENTRE - INVOICE PAYMENT APPROVAL

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

### 8.3 LINDSAY STREET COMPLEX AMENITIES REPLACEMENT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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#### **COUNCIL RESOLUTION SMC-2025-3**

**Moved:** Councillor McDougall; **Seconded:** Councillor Kingdon

1. That Council note that Northern Building and Property Services Pty Ltd have been appointed as the contractor for the Lindsay Street Complex Amenities Replacement at their submitted Quotation price of \$221,470.25 (GST Exclusive).
2. That Council move the resolution to the open minutes.

**CARRIED 6|0**

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath  
AGAINST: Nil

## **9 RESUMPTION OF OPEN MEETING**

The open meeting resumed at 12.13pm.

## **10 CLOSURE OF THE MEETING**

The Special Meeting of Council - 14 May 2025 was declared closed at 12.13pm.

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## **8 BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION UPDATE**

Report Type: For noting

Attachments: 1. Action Report OMC - 19 May 2025 [**8.1.1** - 3 pages]

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#### **Officer Recommendation**

That Council receive and note the Action update.



23-01-2024	Ordinary Meeting of Council - 23 January 2024	14.5	Lease and Licence - Amplitel Pty Ltd - 28 Second Street	In Progress
Delays in executing the lease and license have been primarily due to their understanding that the matter was resolved, and that the execution was undertaken. Lease drafting in progress.				
22-10-2024	Ordinary Meeting of Council - 22 October 2024	14.2	Policies	On Hold
Live Streaming ability to be included in the upgrades to the Civic Centre. Policy to be revised following the upgrades.				
28-01-2025	Ordinary Meeting of Council - 28 January 2025	14.6	Finance Report for the Month of December 2024	Not yet started
28-01-2025	Ordinary Meeting of Council - 28 January 2025	15 1.1	Unconfirmed Minutes - Sportsgrounds Advisory Committee Meeting 12 December 2024	In Progress
Investigation and due diligence are being undertaken for options regarding the pavilion flooring that will come back to the Council noting resealing the floor will cause a slip hazard.				
25-02-2025	Ordinary Meeting of Council - 25 February 2025	14.1	ALGA 2025 Federal Election Campaign	In Progress
LGANT advised 26 March 2025 that ALGA had launched its campaign and that KTC could go ahead with supporting it. Developing a promotional campaign to support it, including social media posts, letters to candidates and a media release				
25-02-2025	Ordinary Meeting of Council - 25 February 2025	14.10	Signs Code Review	Completed
The Signs Code Policy was made available for public consultation via the Have Your Say Katherine platform, with the consultation period running from 30 March to 28 April 2025. During this time, 27 participants visited the consultation page, and 8 downloaded the document. The following communication methods were used to reach the community:  Have Your Say Katherine platform  Media release  Facebook messaging.				

Katherine Town Council Signs Code will be presented at the OMC 27/05/2025 for endorsement.				
25-03-2025	Ordinary Meeting of Council - 25 March 2025	14.1	CBD speed changes	Awaiting external response
Letter sent to Minister Yan cc CEO DoLI 7 April 2025. DLI Executive Director Northern Region in discussions with CEO for information to assist with council decision.				
22-04-2025	Ordinary Meeting of Council - 22 April 2025	10.1	Correspondence Incoming March 2025 - Request to raise with DLPE at next meeting to provide the data supporting that claim the Materials Recovery Facility in Katherine is not viable.	Not yet started
22-04-2025	Ordinary Meeting of Council - 22 April 2025	14.3	Proposal - Sponsorship of Artback NT Roadshow	Not yet started
Council approves the allocation of \$2,000 from the remaining 2024/2025 Community Grants Program to support artist fees for the 2025 Artback NT Roadshow.				
22-04-2025	Ordinary Meeting of Council - 22 April 2025	14.4	Second Budget Review 2024-2025 – upload into finance System and website	Not yet started
22-04-2025	Ordinary Meeting of Council - 22 April 2025	14.5	Finance Report for the Month of March 2025 - Error in the Investments table second line, the maturity date should be 14 May 2025 not 2024; and Request a column added to the Investments report showing interest that will be earned on term deposits when they are due.	Not yet started

22-04-2025	Ordinary Meeting of Council - 22 April 2025	14.10	Environmental Services Report for the Month of March 2025 - Request to conduct a feasibility study on introducing a green waste bin for residents who cannot transport their green waste to the waste management facility.	Not yet started
22-04-2025	Ordinary Meeting of Council - 22 April 2025	14.11	Infrastructure and Projects Report for the Month of March 2025	In Progress
<p>Outback Outhouse includes small privacy door to signal when it is engaged - Completed</p> <p>Lindsay St Amenities upgrade described in Special council meeting on 14th May 2025. Further detail described in council meeting updates - Completed</p> <p>Formal review of Hot Springs toilet adequacy to take place - In Progress</p>				

## 9 MAYORAL BUSINESS

### 9.1 MAYOR ACTIVITIES APRIL 2025

Report Type: For noting

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#### **Recommendation**

That Council receive and note the Mayoral activities for April 2025.

#### **Purpose of Report**

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

#### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.**

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1.1.3 Improve transparency around issues affecting the community.

**1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.**

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

**2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.**

2.2.3 Promote an active community with family events, festivals, live music and sports.

**2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.**

2.3.2 Welcome and connect the Defence community with the Katherine community.

**2. COMMUNITY AND FAMILIES - 2.4 Support Our Youth - Support youth engagement.**

2.4.1 Empower youths through youth-focused events and school-holiday activities.

**3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.**

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

**5. ARTS, CULTURE AND HERITAGE - 5.2 Support Culture - Acknowledge and promote multiculturalism**

5.2.5 Celebrate culturally important days.

**6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.**

6.3.1 Advocate for the interests of our community.

Mayor Lis Clark	
Date	Activity attended
3 April 2025	LGANT meeting - Out of session to endorse nominee for NT Planning Committee.
4 April 2025	LGANT meeting
4 April 2025	Coffee with a cop - Coffee Club
4 April 2025	Katherine Times
5 April 2025	Blue Light Disco at the Y
7 April 2025	Taste of Harmony Lunch
7 April 2025	Meeting with Katherine Police
7 April 2025	Elected Member Information Session
8 April 2025	GYRACC Grand Opening Ceremony of new Balang TE Lewis Amphitheatre
9 April 2025	VIC breakfast with Minister Boothby
10 April 2025	ABC Radio
10 April 2025	Come & Try Golf at the Golf Club
16 April 2025	Interview with student
17 April 2025	Elected Member Information Session
17 April 2025	Katherine Times
22 April 2025	Ordinary Meeting of Council
24 April 2025	Anzac service Katherine High School
24 April 2025	Meeting with Norforce
25 April 2025	Anzac Day Dawn Service
25 April 2025	Anzac Parade
30 April 2025	Grants Commission meeting
30 April 2025	Meeting with DMP Representative
30 April 2025	Welcome to the Dry event

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## 10 CORRESPONDENCE AND DOCUMENTS

### 10.1 CORRESPONDENCE INCOMING APRIL 2025

Report Type: For noting

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#### **Recommendation**

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - Minister LPE - Public exhibition notice - NTP 6794 Florina Road - 11 March 2025 - ID230697 [**10.1.1** - 1 page]
  2. Letter - CMC - Dissolution of the Big Rivers Regional Economic Growth Committee - 16 Apr 2025 - ID231539 [**10.1.2** - 1 page]
  3. Letter - Minister Burgoyne - Public exhibition notice - NTP 5412 Cossack - 16 Apr 2025 - ID231584 [**10.1.3** - 1 page]
  4. Email - Jo Hersey - Katherine Street Party 2025 - 4 May 2025 - ID232036 [**10.1.4** - 3 pages]



MINISTER FOR LANDS, PLANNING AND ENVIRONMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.burgoyne@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8999 8624

Her Worship the Mayor  
Mrs Elisabeth Clark  
Mayor of Katherine  
Katherine Town Council

Email: [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au)

Dear Mayor

**APPLICATION TO AMEND THE NT PLANNING SCHEME 2020 – NT PORTION 6794  
(340 FLORINA ROAD, COSSACK) FROM ZONE R (RURAL) TO ZONE RL  
(RURAL LIVING)**

I am pleased to advise that I have decided, in accordance with section 13(3)(a) of the *Planning Act 1999*, to continue consideration of the proposal to rezone the above land by placing it on exhibition.

Notice of public exhibition will commence shortly and be exhibited for a period of 28 days from the date of publication.

The land subject to the application is within the Katherine Town Council area and I invite the Council to make a written submission in relation to the proposal under section 19 of the *Planning Act 1999*.

The exhibition package will be available at <https://www.ntlis.nt.gov.au/planning/lta.dar.list> from the publication date.

If you wish to discuss this matter further please contact the Department of Lands, Planning and Environment on (08) 8999 8963 or by emailing [planning.ntg@nt.gov.au](mailto:planning.ntg@nt.gov.au).

Yours sincerely

JOSHUA BURGOYNE

Cc: [planning.ntg@nt.gov.au](mailto:planning.ntg@nt.gov.au)

11.3.2025





Department of  
**THE CHIEF MINISTER AND  
CABINET**

**Chief Executive Officer**  
Level 14 NT House  
22 Mitchell Street Darwin NT 0800

**Postal address**  
GPO Box 4396  
Darwin NT 0801

Ms Ingrid Stonhill  
Big Rivers Region  
ingrid.stonhill@ktc.nt.gov.au

**E** [ChiefExecutive.CMC@nt.gov.au](mailto:ChiefExecutive.CMC@nt.gov.au)

**T** 08 8999 6490

Dear Ms Ingrid Stonhill

**RE: Dissolution of the Big Rivers Regional Economic Growth Committee**

The Northern Territory Government is committed to Rebuilding the Territory Economy to benefit all Territorians. As outlined in the recently launched Rebuilding the Economy Strategy (the Strategy), this includes a focus on being the best place to do business, building a bigger, better workforce, unlocking regional growth, delivering for Australia, and connecting the Territory.

In recent months, the Government has considered the governance and engagement mechanisms required to implement this Strategy and has reviewed all Government Boards and Committees. As a result of these processes, it has been decided to dissolve the existing Regional Economic Growth Committees and establish new arrangements to translate the Strategy into action at local level.

I would like to take this opportunity to thank you for your commitment to regional development during your membership of the Big Rivers Regional Economic Growth Committee (REGC). I recognise the contribution that REGCs made in the aftermath of COVID-19, by bringing together a range of important stakeholders in regional economic development.

New consultative arrangements to deliver on the Strategy at the regional level will be announced in due course.

Yours sincerely

A handwritten signature in dark ink, appearing to read "Luccio Cercarelli", written in a cursive style.

Luccio Cercarelli PSM

15 April 2025

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nt.gov.au





MINISTER FOR LANDS, PLANNING AND ENVIRONMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.burgoyne@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8999 8624

Her Worship the Mayor  
Mrs Elisabeth Clark  
Mayor of Katherine

Via email: [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au)

Dear Mayor

**NOTICE OF DECISION TO EXHIBIT APPLICATION TO AMEND THE NT PLANNING SCHEME 2020 BY REZONING PART OF NT PORTION 5412 (39 GILLARD CRESCENT, COSSACK) FROM ZONE RL (RURAL LIVING) TO ZONE GI (GENERAL INDUSTRY)**

I am writing to notify you that I have decided, in accordance with section 13(3)(a) of the *Planning Act 1999* to continue consideration of the proposal to rezone the above land by placing it on public exhibition.

Notice of public exhibition will commence shortly and be exhibited for a period of 28-days from the date of publication.

The land subject to the application is within the Katherine Town Council local government area and I invite the Council to make a written submission in relation to the proposal under section 19 of the *Planning Act 1999*.

The exhibition package will be available at <https://www.ntlis.nt.gov.au/planning/lta.dar.list> from the publication date.

Please contact the Department of Lands, Planning and Environment's Katherine Senior Planner, Mr Rory Mackay by phone on (08) 8999 7937 or via email at [Rory.Mackay@nt.gov.au](mailto:Rory.Mackay@nt.gov.au) if you wish to discuss this matter.

Yours sincerely

JOSHUA BURGOYNE

16-4-2025

Cc: [planning.ntg@nt.gov.au](mailto:planning.ntg@nt.gov.au)



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**From:** Jo Hersey <[Jo.Hersey@nt.gov.au](mailto:Jo.Hersey@nt.gov.au)>  
**Sent:** Sunday, 4 May 2025 12:55 PM  
**To:** Contact Us <[contactus@krc.nt.gov.au](mailto:contactus@krc.nt.gov.au)>  
**Cc:** Jo Hersey <[electorate.katherine@nt.gov.au](mailto:electorate.katherine@nt.gov.au)>  
**Subject:** RE: Katherine Street Party 2025

Good afternoon

I am catching up on emails and have received this email below, I also saw on socials you have posted about this.

As the local member and a Minister in the Government I am assuming the funding was not available, I am reading between the lines this is what it looks like, I would have been happy to have

received a call from the CEO or yourselves to have a conversation about this.

After reading this email and seeing socials I have reached out and contacted the Minister responsible and have expressed my concerns around Activate Katherine.

Activate Katherine was a great initiative that supported events in our town and I look forward to having these events back on the calendar to support the town with some positive initiatives

for all to enjoy.

My door is always open to having a discussion so as we can work together for a better community.

Kind Regards,

**Jo Hersey MLA**

Member for Katherine

Shop 2A, 56 Katherine Terrace, Katherine NT 0850

P: 08 8973 8461

E: [jo.hersey@nt.gov.au](mailto:jo.hersey@nt.gov.au)



---

**From:** Katherine <[contactus@krc.nt.gov.au](mailto:contactus@krc.nt.gov.au)>

**Sent:** Tuesday, April 29, 2025 5:59 PM

**To:** Jo Hersey <[Jo.Hersey@nt.gov.au](mailto:Jo.Hersey@nt.gov.au)>

**Subject:** Katherine Street Party 2025

## Katherine Street Party 2025 Update

Good evening,

Unfortunately, Katherine's 2025 Street Party will not be going ahead. This decision was not made lightly; we understand this news will disappoint many.

The event was previously delivered in collaboration with Katherine Town Council, Katherine Community Projects Association and Activate Katherine.

Unfortunately, with Activate Katherine not currently operating in Katherine and Katherine Community Projects Association not being in a position to co-manage the event this year Katherine Town Council will not have the capacity to run the Street Party without their support.

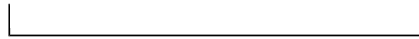
We thank you for your understanding and know how much the community enjoys coming together, and Council remains committed to providing meaningful opportunities for connection and celebration throughout the year.

Our events team is delivering a busy calendar of community activities in 2025 — including a Territory Day celebration at the Showgrounds on 1 July!

We are looking forward to this big, bright and exciting event at the Katherine Showgrounds. We can't wait to see you there.

Kind regards,

The Events Team  
Katherine Town Council



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This email was sent to [Jo.hersey@nt.gov.au](mailto:Jo.hersey@nt.gov.au)  
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)  
Katherine Town Council · PO Box 1071 · Katherine, Nt 0851 · Australia

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## 10.2 CORRESPONDENCE OUTGOING APRIL 2025

Report Type: For noting

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### **Recommendation**

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter - M Scrymgour - Katherine Aquatic Centre Proposed Stage 2 Works - 7 Apr 2025 - ID232620 [**10.2.1** - 1 page]
  2. Letter - Member for Katherine - Re email regarding Street Party and funding - 7 May 2025 - ID232044 [**10.2.2** - 1 page]
  3. Letter - Member for Katherine - re Multiculture Multipurpose facility - 19 May 2025 - ID23608 [**10.2.3** - 1 page]



24 Stuart Highway  
PO Box 1071  
Katherine NT 0851  
records@ktn.gov.au  
Ph: 08 8972 5500  
Fax: 08 8971 0305  
ABN 4783 6889 865

Ref: Id 40141

7<sup>th</sup> Apr 2025

Ms Marion Scrymgour MP  
79 Todd Mall  
Alice Springs, NT, 0870

Dear Marion,

***Re: Katherine Aquatic Centre – Proposed Stage 2 Works***

Thank you for committing \$10 million worth of funding towards stage 1 of the Katherine Aquatic Centre Upgrade.

The stage 1 upgrade will be a significant step forward for Katherine and Big Rivers, a region where construction costs are high, and experienced contractors are in demand. Stage 1 includes the new heated 25m program pool will be suitable for learn to swim classes, club training, leisure activities, fitness programs and wheelchair access. The final result will include a refurbished 50m pool, new plant, new store rooms, Changing Places, leisure areas and landscaping.

Due to the age of the facility, there was also significant contingency spending on necessary works which often go unnoticed, including to demolish, upgrade services, remove asbestos and other safety improvements. Katherine Town Council has contributed further funding to the project to ensure that a functional shaded splash park and 50%-coverage shading for the 25m pool remain in scope, in accordance with our funding agreement.

Katherine Town Council is seeking your support of a further \$5 million contribution toward our stage 2 upgrade. The proposed headline works include a properly refurbished and fully compliant change room building, with a solar energy upgrade for lower running costs and environmental benefits. Supporting works include flood lighting for night openings, larger recreations areas, fencing upgrades, new irrigation and the upgrade of surfaces surrounding pools. Our project costings indicate this amount is what is required to fully complete the Katherine Aquatic Centre Upgrade.

Thank you for considering our request.

Yours sincerely,

Ingrid Stonhill

**CHIEF EXECUTIVE OFFICER**



24 Stuart Highway  
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Katherine NT 0851  
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7 May 2025

Ms Jo Hersey MLA  
Member for Katherine  
[Jo.hersey@nt.gov.au](mailto:Jo.hersey@nt.gov.au)  
[Electorate.katherine@nt.gov.au](mailto:Electorate.katherine@nt.gov.au)

Dear Ms Hersey

**Re: your recent email regarding the Street Party and funding**

There has been much miscommunication in the community about the Katherine Street Party, so we must clear up misunderstandings.

The Street Party was not a Council event. It was coordinated by the Katherine Community Projects Association (KCPA) who previously sought funded through the NT Government. The Council supported it through promotions and logistics.

Activate Katherine was a Chief Minister and Cabinet (CM&C) program in name only; it was not funded. At its discretion, CM&C's Katherine Regional Office sourced the money from within for activities that Activate Katherine agreed to support.

After the election and subsequent Machinery of Government changes, the money in CM&C's Katherine Regional Office was reallocated and is no longer available.

This year, KCPA's hard-working volunteers approached the Council to see if it would take over the Street Party. If you want to understand why KCPA elected not to run the event this year, you should speak with its committee directly; we don't want to speculate on their behalf.

The Council has two event staff who are already over-stretched, and no additional event funding. We rely on grant funding to hold all our events. Also, despite repeated attempts to identify food vendors for our already brimming calendar of events, including two expressions of interest processes, but there was not enough interest to host an event of this size.

For all those reasons, and the issue of time, it is neither viable nor reasonable for the Katherine Town Council to take over this year's event. When we advised the KCPA that we would be unable to run it, they were understandably disappointed but confirmed that while they could participate, they also could not run it, so we worked with them to draft the Facebook post to advise the community that it would not go ahead in 2025.

Yours sincerely

Ingrid Stonhill

**Chief Executive Officer**

ACCEPTING OF DIVERSITY | SENSE OF COMMUNITY | RESPECT FOR PEOPLE, ENVIRONMENT, CULTURE [www.katherine.nt.gov.au](http://www.katherine.nt.gov.au)



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19 May 2025

Ms Jo Hersey MLA  
Member for Katherine  
[Jo.hersey@nt.gov.au](mailto:Jo.hersey@nt.gov.au)  
[Electorate.katherine@nt.gov.au](mailto:Electorate.katherine@nt.gov.au)

Dear Ms Hersey

**Subject: Clarification and Consultation on the Katherine Multipurpose Multicultural Facility**

I am writing to you on behalf of the Katherine Town Council regarding the recent announcement in the NTG 2025 Budget, which includes an allocation of \$1.5 million for the development of a new multipurpose multicultural facility in Katherine.

While we appreciate the government's commitment to enhancing community infrastructure and promoting social inclusion, we were surprised to learn about this project through the budget announcement, as there has been no prior consultation with the local council. As the representatives of the Katherine community, it is crucial for us to be involved in the planning and implementation stages of such significant projects to ensure they meet the needs and expectations of our residents.

We would like to request some initial information from you. at your earliest convenience. to assist us in understanding your proposed project:

1. Detailed plans and objectives for the multipurpose multicultural facility. Will it be owned by the NTG? Is it a new facility?
2. The intended timeline and location for the project's development and completion.
3. Opportunities for the local council and community stakeholders to provide input and feedback for this project.
4. Strategies for ensuring the facility serves both multicultural and broader community events effectively.
5. Any additional support or resources that may be required from the local council to help facilitate this project.

We believe that a collaborative approach will not only enhance the success of the project but also foster a sense of ownership and pride within the community. We are willing to work together to ensure that your proposed facility becomes a vibrant hub for cultural expression, social interaction, and community-building activities in Katherine.

Thank you for your attention to this matter. We look forward to your response and the opportunity to discuss this important project further.

Regards,

Lis Clark  
**MAYOR**



## **11 PETITIONS**

## **12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)**

Questions relating to the agenda, that you would like addressed, can be submitted via email at [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au), over the phone at 08 8972 5500, in person at the Civic Centre, or through an electronic submission via the [website](#).

Please submit your question/s pertaining to the current Ordinary Meeting of Council agenda. These will be responded to in full and in a public setting.

## **13 NOTICE OF MOTION**

## 14 REPORTS OF OFFICERS

### 14.1 LGANT NOMINATION FOR EXTERNAL REPRESENTATIVE COMMITTEES

Author: Amanda Haigh, Manager Governance and Risk  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For decision  
Attachments: 1. MACMA Terms of Reference - ID232114 [14.1.1 - 6 pages]  
2. NT Place Names Committee - General Committee Information - ID232515 [14.1.2 - 1 page]

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#### **Officer Recommendation**

1. That Council approve the nomination of ..... for the Local Government Association of Northern Territory Representative to the Ministerial Advisory Council on Multicultural Affairs.
2. That Council approve the nomination of ..... for the Local Government Association of Northern Territory Representative to the NT Place Names Committee.

#### **Purpose of Report**

To seek nominations for the Local Government Association of Northern Territory (LGANT) Representative to the Ministerial Advisory Council on Multicultural Affairs (MACMA) and NT Place Names Committee.

#### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.**

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

**6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.**

6.3.1 Advocate for the interests of our community.

#### **Municipal Plan**

1.1.3.1 Maintain active membership on reference groups formed to deal with issues affecting the community

6.3.1.1 Advocacy for issues affecting Katherine

#### **Background**

From time to time LGANT will be called to nominate delegates to external committees established by other spheres of Government under legislation. The Board shall determine the membership of such committees in accordance with LGANT policy and will call for nominations to external committees as they arise.

Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily

#### **Discussion**

##### **Minister's Advisory Council on Multicultural Affairs (MACMA)**

MACMA was established to provide high level and strategic advice from the community to Government on matters pertaining to multicultural affairs.

MACMA objectives:

- Provide advice to the Minister for Multicultural Affairs on matters that are of interest or emerging issues facing the multicultural community.
- Explore and discuss how the needs of the community can be effectively met by service providers, so that people from the multicultural community can fully participate in all aspects of life in the Northern Territory.
- Direct specific tasks to the relevant working groups, to address issues such as employment, and community safety.
- Consider issues that the Minister for Multicultural Affairs may refer to the MACMA for advice.

Nominees can be elected members or council staff. The term of appointment will be ongoing, as LGANT is a fixed member of MACMA.

The LGANT representative will **not have voting rights** as our participation is that of an observer.

The MACMA will meet at a minimum of two times a year, or as required. Depending on budget availability, MACMA could meet in one of the regional areas.

The nominee is required to complete a LGANT Representative Nomination Form.

#### NT Place Names Committee

The NTPNC does not have any separate terms of reference, however the structure and functions are established under sections 5-11 of the *NT Place Names Act 1967*. [Northern Territory Legislation](#)

Additional information in the attached 'NT Place Names Committee - General Committee Information' document.

The Committee considers submissions for place naming under the *Place Names Act 1967*, and makes recommendations to the Minister to name, or alter a name, for a place. The Committee does not develop place naming proposals.

LGANT is seeking three (3) nominations for the Minister's consideration. Nominees can be council staff or elected members.

Committee members hold office for a period, not exceeding 4 years, specified in the instrument of appointment.

The NT Place Names Committee meets four (4) times a year and may meet ad-hoc as required. Meetings are typically 2-3 hours long and can be conducted virtually. Current upcoming meetings are listed below:

- Thursday 1 May 2025
- Monday 11 August 2025
- Monday 17 November 2025

Committee members may also attend an in-person regional meeting and meetings with local stakeholders, generally once every 12-18 months.

The nominee is required to complete a LGANT Representative Nomination Form.

#### **Consultation Process**

There was no consultation process required for this report.

#### **Policy Implications**

The Council Delegates and Representation on External Organisations, including Community Groups Policy applies.

**Budget and Resource Implications**

LGANT have advised that depending on budget availability, MACMA could meet in one of the regional areas.

**Risk, Legal and Legislative Implications**

There are no risk, legal and legislative implications.

**Environment Sustainability Implications**

There are no environmental sustainability implications.

**Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

# Minister's Advisory Council on Multicultural Affairs

## Terms of Reference



Minister's Advisory Council on Multicultural Affairs – October 2022

## Contents

<b>1. Purpose of the Minister's Advisory Council on Multicultural Affairs .....</b>	<b>3</b>
<b>2. Authority .....</b>	<b>3</b>
<b>3. MACMA objectives .....</b>	<b>3</b>
<b>4. Membership.....</b>	<b>3</b>
4.1. Membership .....	3
4.2. Observer .....	4
4.3. Term of appointment .....	4
4.4. Member selection and nomination.....	4
4.5. Chair .....	4
<b>5. Operation .....</b>	<b>5</b>
5.1. Meetings .....	5
5.2. Quorum .....	5
5.3. Regional Participation .....	5
5.4. Proxies.....	5
5.5. Apologies .....	5
5.6. Secretariat .....	5
<b>6. Working Groups.....</b>	<b>6</b>
<b>7. Confidentiality .....</b>	<b>6</b>
<b>8. Declaring conflicts of interest.....</b>	<b>6</b>
<b>9. Leave of absence.....</b>	<b>6</b>
<b>10. Resignation.....</b>	<b>6</b>
<b>11. Review of the Terms of Reference .....</b>	<b>6</b>

## Minister's Advisory Council on Multicultural Affairs – October 2022

## 1. Purpose of the Minister's Advisory Council on Multicultural Affairs

The Minister's Advisory Council on Multicultural Affairs (MACMA) was established to provide high level and strategic advice from the community to Government on matters pertaining to multicultural affairs. MACMA provides formal, ongoing and effective linkages between government and the multicultural community in order to improve policy and service delivery outcomes. MACMA will enable the participation of key stakeholders in the exploration and discussion of issues relevant to the social, economic and civic life of migrant and multicultural Territorians. Members will participate on a voluntary basis.

## 2. Authority

The MACMA is a non-statutory advisory group established by the Minister. It holds no delegated powers to act on behalf of the Minister, or to commit the Minister or government to any actions.

The Terms of Reference aligns to the [Northern Territory Government Boards Handbook](#) (the Handbook).

## 3. MACMA objectives

- **Provide advice to the Minister for Multicultural Affairs** on matters that **are of interest or emerging issues facing the multicultural community.**
- **Explore and discuss how the needs of the community can be effectively met by service providers**, so that people from the multicultural community **can fully participate in all aspects of life in the Northern Territory.**
- **Direct specific tasks to the relevant working groups**, to address issues such as employment, and community safety.
- Consider issues that the Minister for Multicultural Affairs may refer to the MACMA for advice.

## 4. Membership

### 4.1. Membership

Membership of MACMA includes community members and committee members or their representative of relevant organisations. Membership should provide a voice to the community. Representation can be demonstrated in several ways including involvement in a community association or demonstrated knowledge or experience in multiculturalism and migrant issue/s.

Community members will be selected by the Minister for Multicultural Affairs for their skills, experience and knowledge of issues in the multicultural community. There will also be fixed participation by key organisations that are service providers to refugees and migrants, which will be invited by the Minister as follows:

- Melaleuca Refugee Centre
- Multicultural Council of the Northern Territory
- Multicultural Youth NT
- Multicultural Community Services of Central Australia
- Northern Territory Police.
- Local Government Association of the Northern Territory (Observer)

#### Minister's Advisory Council on Multicultural Affairs – October 2022

As far as practicable, members will be appointed to reflect a range of cultural and settlement backgrounds and professional expertise, as well as age and gender. Similarly, regional representation for Big Rivers (Katherine), Barkly (Tennant Creek), East Arnhem (Nhulunbuy) along with Darwin and Central Australia (Alice Springs) will be ensured while appointing the members.

Community representatives may also co-chair working groups established by the MACMA. Other individuals or organisations may be invited to participate on the working groups or on an adhoc basis as appropriate.

### 4.2. Observer

Additionally, as observers the Australian Government (such as Department of Social Services, Department of Home Affairs), the Northern Territory Government (Skill and Employment), and other relevant organisations may be invited to attend MACMA from time to time as required. Local Government Association of the Northern Territory will have an ongoing observer member status due to its role in providing services to multicultural groups.

### 4.3. Term of appointment

Community membership is for a two (2) year term with the ability to be re-appointed by the Minister for Multicultural Affairs for a subsequent term, with fixed participants representing service organisations to remain as ongoing members. This model ensures continuity of knowledge of the issues discussed and builds the experience of the Council.

A review of the composition of community members will occur every two (2) years.

There is an expectation of Members' commitment to attend all MACMA meetings. Members who did not attend two (2) consecutive meetings will be requested, in writing, to resign from MACMA (unless there are extenuating circumstances) and be replaced with the appointment of another member. There will be a short reserve list of potential members who could be called upon to join MACMA to replace outgoing members.

### 4.4. Member selection and nomination

Nominations will be sought through a public expression of interest (EOI) process. In addition, the Minister can invite an individual or organisation to nominate. A selection panel will shortlist EOIs received and make recommendations on preferred nominees to the Minister for consideration, at least one (1) month before an existing community member position is due to expire.

A referee should be included in the application for MACMA membership.

### 4.5. Chair

MACMA is chaired by the Northern Territory Minister for Multicultural Affairs. The Minister can nominate and delegate the chairing authority to a Community MACMA member. The Chair will be selected for their skills, knowledge, experience and broader community representation.

If nominated by the Minister, a MACMA member can hold the position of Chair for a maximum two (2) year term with the ability to be re-appointed by the Minister for Multicultural Affairs for a subsequent term.

Should the Chair be unavailable, the MACMA may nominate a member or the Departmental representative for facilitating and chairing the meeting.



Minister's Advisory Council on Multicultural Affairs – October 2022

## 5. Operation

### 5.1. Meetings

The MACMA will meet at a minimum of two times a year, or as required. Depending on budget availability, MACMA could meet in one of the regional areas.

Agenda and papers will be circulated to members no less than one week prior to the meeting.

Those organisations who are running programs relevant to the issues of interest for MACMA, such as migrant employment can be invited to attend MACMA meeting to provide updates.

Whenever possible, decisions of the MACMA are to be made by consensus. If consensus cannot be reached, decisions will be made by a majority vote of those members present. The advice provided to the Minister will include the diverse range of opinions of members.

### 5.2. Quorum

A quorum is half the total members plus one. Observers or any visiting experts are not included in the count for a quorum, and cannot vote.

### 5.3. Regional Participation

Regional participation is encouraged and the Office of Multicultural Affairs will support the cost of the airfare, accommodation and allowances for the nominated representative from the Multicultural Community Services of Central Australia, and nominated members from the regions.

### 5.4. Proxies

Organisational members can provide a proxy if unable to attend. Proxies are not applicable to community members.

### 5.5. Apologies

If a member is unable to attend a meeting, they must submit an apology to the Secretariat. Apologies will be noted in the minutes. If a member fails to attend two consecutive meetings without leave approved by the Chair, their term may be cancelled by the Minister.

### 5.6. Secretariat

The Office of Multicultural Affairs will provide secretariat support for the MACMA, including organising invitations for meetings, venue, taking of and distribution of notes and documentation of information.

## Minister's Advisory Council on Multicultural Affairs – October 2022

## 6. Working Groups

Working groups will be directed by and report to MACMA in order to facilitate operational outcomes. The scope, tasks and time limited nature of the working groups are to be reviewed by MACMA on an ongoing basis. Working groups consist of representatives of stakeholder agencies and organisations who provide relevant services. Working groups will inform MACMA and create coordinated outcomes to address these issues.

Working groups are co-chaired by a community member of MACMA and the most appropriate agency or organisation. The membership is focused on practitioners in the relevant field who deliver services to the community and are able to achieve improved coordination of outcomes. Working groups meet on a needs basis as determined by the co-chairs.

## 7. Confidentiality

Unless otherwise indicated, all papers and minutes are confidential, and the MACMA will determine what papers are marked for release at the end of each meeting, or in subsequent meetings.

Members may be provided with other confidential material, which they should treat with care and discretion and cannot disclose to anyone outside the MACMA.

## 8. Declaring conflicts of interest

A conflict of interest may occur where a member has a financial or other interest in issues under consideration by the MACMA. A member must disclose to the Chair, any situation or agenda item that may lead to a real, perceived or potential conflict of interest.

Declaring conflicts of interest will be a standing agenda item at the beginning of each meeting. The Chair will ask for any conflicts of against agenda items at start of the meeting, assess the risk and address it when the item arises during the meeting.

## 9. Leave of absence

Members may apply to the Chair, through the Secretariat, for a leave of absence from their MACMA responsibilities for up to four months. For a period of absence of longer than four months, the request requires consideration by the Minister.

## 10. Resignation

Members may resign from the MACMA at any time. All resignations must be provided in writing to the Minister. Appointment of replacement members is at the discretion of the Minister.

## 11. Review of the Terms of Reference

The Terms of Reference will be reviewed by the Minister for Multicultural Affairs in consultation with MACMA every two years.

# Place Names Committee of the NT

## Nomination Form

### General Committee Information

#### Role

The Committee considers submissions for place naming under the *Place Names Act 1967*, and makes recommendations to the Minister to name, or alter a name, for a place. The Committee does not develop place naming proposals – if you are interested in developing place naming submissions, refer to the Place Names Committee website ([How places are named - Place Names Committee - NT Government](#)).

#### Meetings

The Committee usually meets for around 2 – 3 hours, 4 times a year and may meet ad-hoc as required. Meetings can be conducted virtually so that any regionally based members can attend without the need for travel, and can accommodate in-person attendance. There is required reading of meeting papers before each meeting, provided electronically through a secure online portal. Members are expected to be able to use emails and the online portal (training will be provided) to undertake committee work.

Committee members may also attend an in-person regional meeting and meetings with local stakeholders, generally once every 12 – 18 months.

#### Support

Secretariat support for the Committee is provided by the Place Names unit within the Department of Lands, Planning and Environment. The Place Names unit coordinates Committee meetings, and provides the Committee with an assessment of naming proposals against requirements of the national standards and the guidelines for NT place naming. Documents to support the place naming process are prepared by the Place Names unit.

#### Remuneration

Committee members are paid sitting fees (except where they are an NT Government employee) to cover expenses and time spent on Committee business in accordance with determinations made under the *Assembly Managers and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. The Committee is classified as Class C3 Ministerial Assistance, Advisory and Review Body with the current daily rate of remuneration \$304 (Chairperson) and \$228 (other members).

Travel expenses to attend meetings within the city, town or community in which the member resides are covered by sitting fees and not an additional payment. However, travel expenses for members to attend regional meetings that are in-person only and require travel to another city, town or community from which the member resides are separately organised and paid for by the Department.

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## 14.2 SIGNS CODE POLICY - PUBLIC CONSULTATION

Author: Casey Anderson, Manager Corporate Administration  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For decision  
Attachments: 1. Draft Katherine Town Council Signs Code V7 18 February 2025 [14.2.1 - 22 pages]

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### **Officer Recommendation**

That Council endorse and adopt the Signs Code Policy.

### **Purpose of Report**

That Council endorse and adopt the Signs Code Policy.

### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.**

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.3 Improve transparency around issues affecting the community.

**4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.**

4.2.1 Regularly update our workplace policies and procedures, and Council bylaws.

### **Municipal Plan**

1.1.2.1 Workplace policies and Council By-Laws are reviewed regularly

1.3.3.1 Expand the number and type of community engagement tools used, including Have Your Say Katherine

4.2.1.1 All policies and procedures are up-to-date

### **Background**

The Katherine Town Council Signs Code is mandated under Section 86 of the Katherine Town Council By-Laws. At the Ordinary Meeting of Council on 25 June 2024, the Council endorsed a revised Signs Code, restructured to improve usability and provide clearer guidelines on permissible signage, designated zones, and specifications.

Following endorsement, a further review found the election signage clause overly broad and unclear. Amendments were drafted to confirm the Council's neutrality and address concerns about bias, clutter, vandalism, and enforcement. The revised Signs Code, presented at the Ordinary Meeting of Council on 25 February 2025, introduced clear regulations to ensure fairness and responsible management of public spaces. It was then endorsed and approved for community consultation.

### **Discussion**

The revised Signs Code was released for public consultation through the *Have Your Say Katherine* platform. The consultation period ran from 30 March to 28 April 2025.

No formal feedback was received for Council officers to consider. During the consultation, 27 participants visited the public consultation page, and 8 participants downloaded the document.

One community member provided feedback via email; however, their comments related to Northern Territory Government signage and landscaping issues rather than Council signage. This feedback was forwarded to the NT Government for their consideration.

### **Consultation Process**

The Signs Code Policy was made available for public consultation via the *Have Your Say Katherine* platform, with the consultation period running from 30 March to 28 April 2025. During this time, 27 participants visited the consultation page, and 8 downloaded the document. The following communication methods were used to reach the community:

- *Have Your Say Katherine* platform
- Media release
- Facebook messaging

### **Policy Implications**

Without clear guidelines on election signage, councils risk complaints, disputes, and potential perceptions of bias. Unregulated signs can lead to clutter, vandalism, higher removal costs, and enforcement challenges. Clear rules ensure fairness, consistency, and responsible management of public spaces.

### **Budget and Resource Implications**

There are no budget and resource requirements.

### **Risk, Legal and Legislative Implications**

There are no risk, legal and legislative implications.

### **Environment Sustainability Implications**

There are no environmental sustainability implications.

### **Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



## COUNCIL POLICY

## KATHERINE TOWN COUNCIL SIGNS CODE

Type:	Council Policy – Elected Members		
Owner:	Chief Executive Officer		
Responsible Officer:	Manager Corporate Administration		
Approval Date:	25 June 2024	Next Review:	1 March 2026
Records Number:	194369	Council/CEO Decision:	Council
Legislation Reference:	Katherine Town Council By-Laws 86		

## 1 INTRODUCTION

## a) Citation

This Code may be cited as the Katherine Town Council Signs Code.

## b) Commencement

This Code came into operation on the date that By-laws repealing the By-laws of the Katherine Town Council Nos 85 of 1982, 21 of 1987 and 47 of 1990 came into operation. The Katherine Town Council Signs Code were adopted 29 September 1997.

## c) Purpose of Code

The main purpose of the Code is to ensure, as far as is practicable, that the placement, size, shape, content and colour of signs, hoardings and advertisements on premises adjoining or in view of a public place are:

- i. compatible with the design and character of the premises and land use to which they are related and with the streetscape and amenity of their locality;
- ii. do not cause visual clutter and disorder;
- iii. do not cause a potentially unsafe distraction to the drivers of motor vehicles;
- iv. provide useful information; and
- v. are reasonably acceptable to the community as a whole.

## d) Contents of Advertisements

The Council considers that the content and/or message of an advertising sign is not a matter for its jurisdiction, except in so far as it determines a specific type of advertisement. Concerns and complaints about the content of an advertising sign should be directed to the Advertising Standards Board.

## e) Requirements for a Permit

Unless an advertising sign is exempt under clause 7.1 of this code, or is a complying sign under clause 7.2 of this code, a permit is required for the display of an advertising sign on or in a public place, or in or on a premises adjoining or in view of a public place within the municipality.

## f) Requirements for Other Permits

When an advertising sign requires planning, building or structural certification under the provisions of other legislation, the onus for obtaining the necessary permits is with the applicant.

## 2 USING THIS CODE

The following notes should be used as a guide to using this Code, and read in conjunction with Katherine Town Council Fees & Charges.

- i. Decide what type (structure) of sign and advertising you are proposing to erect by reference to the Definitions - Sign Structure Types diagram provided in clause 5;
- ii. Decide what type of advertising you are proposing to display by reference to the Definitions – Advertising Type provided in clause 6
- iii. Refer to Sign Approval Classification in clause 7 to determine whether a permit is needed before the advertising sign can be exhibited.
- iv. Determine which NT Planning Scheme zone the sign is to be exhibited in – refer to Schedule 1;
- v. Check to determine that the advertising sign will comply with the provisions in clause 8 - Advertising Signs and Zoning Controls and whether a permit is needed before the advertising sign can be exhibited; and
- vi. Where a permit is required, make an application to Council.

## 3 INTERPRETATIONS

For the purposes of interpretation, the Code is to be read together with the Katherine Town Council By-Laws as in force from time to time. This Signs Code does not apply to regulatory signage located within the road reserve of Territory or local roads.

A reference in the Code to a specified zone means a reference to that zone specified and described in the NT Planning Scheme – Katherine made under the Planning Act, and of which brief descriptions are given in Schedule 1 with a pictorial reference (plan) being Schedule 4.

A person proposing a sign which does not appear to come within the scope of the definitions in this clause may apply to the Council for the approval or rejection of the sign on its merits and in accordance with the approval criteria set out in the Code and with general Council policy expressed in relation to the relevant zone where the proposed sign is to be situated.

## 4 DEFINITIONS (GENERAL)

**"advertising sign"** means any form of advertising using words, letters, images, pictures, symbols, objects, colours or illumination, exhibited or displayed on or in a public place, or on a building or structure that adjoins or is in view of a public place, for the attention of the public, and includes any structure or material used to display the advertising.

**"advertiser"** means a person:

- i. Who holds a valid permit in respect of the advertising sign issued pursuant to these By-Laws; or
- ii. Who authorises or causes an advertising sign to be exhibited; or
- iii. Whose business or place of business is advertised by the advertising sign; and
- iv. Includes a person who manages and controls, or has power to manage or control, the place in which the advertising sign is exhibited.



"awning" includes a veranda or portico;

"By-Laws" means the Katherine Town Council By-Laws

"carriageway" means a portion of a road improved, designed, or ordinarily used for vehicular traffic and includes the shoulders and areas at the side or centre of the carriageway used for the standing or parking of vehicles (including parking bays), and, where a road has two (2) or more portions divided by a reservation, means each portion separately;

"CBD" means the central business district of the municipality;

"Code" means the Katherine Town Council Signs Code;

"community services sign" means a sign that provides information relating to community facilities, charitable organisations and religious venues;

"Council" means the Katherine Town Council;

"Council Controlled Land" means any land under the ownership or control of Council and includes but is not limited to a road, footpath, easement, park, reserve, riverbank or car park area.

"election sign" means a temporary sign erected shortly before the holding of a local government, Territory or federal election;

"exempt", in relation to a sign, means exempt from the requirement of obtaining a permit under this Code;

"local road" means a road under the care, control and management of the Katherine Town Council.

"mural" means a painting or artistic work (including collage effects) composed of pictures or arrangements of colours which is devoid of advertising content and is made directly onto a wall or fascia.

"pole sign" means an advertising sign which:

- i. is erected on a pole or a pylon and which, in either case, is not on or part of a building or other structure; and
- ii. does not exceed a height of 7m above ground level;

"Territory" means the Northern Territory Government;

"Territory road" means a road under the care, control and management of the Northern Territory Government;

## 5 DEFINITIONS – SIGN STRUCTURE TYPES

In this code, unless the contrary intention appears, the following types of advertising signs have the corresponding meaning:

**Aerial sign** means a device inflated by a lighter than air substance, that is free floating dirigibles tethered to a fixed point and includes but is not limited to blimps, kites and balloons.

*Advertising balloons, blimps, and kites may be permitted if displayed for promotional reasons on a temporary basis, in zones other than residential.*

*The maximum duration for the display of a balloon, blimp or kite is two (2) weeks, and no more than three (3) permits a year for a display from any one site will be granted.*

**Animated signs** means an advertising sign that is designed to move, flash, change its message, intensity or pattern, or which contains moving parts, whether or not any part of the sign is also illuminated.

*Flashing lights in an animated sign are prohibited if they are likely to be in the view of a driver of a vehicle.*



*Chasing lights, where lights follow in a repetitious pattern, are only appropriate within commercial zones, particularly the CBD, but are prohibited in an animated sign if they are likely to cause distraction to drivers, the general public or residents.*

*Bright lights are generally undesirable as they are likely to cause a distraction to drivers and may be confused with traffic control devices. Bright lights are particularly undesirable within, or adjacent to, residential zones.*

**Banners** means an advertising sign made of light non-rigid material, and which is attached to a building or structure. (Legend 8)

Temporary banners are permitted in industrial and commercial zones and require approval in all other zones. *Banners displayed on a permanent basis will not generally be permitted.*

*NOTE: For the purpose of this Signs Code, the definition of banners does not apply to the North, South and West banner posts and flagtrax systems located at the entrances to the township and/or located through the Mainstreet, Lindsay Street and Victoria Highway which are restricted to community group and not for profit event promotions. Please refer to Katherine Town Council Fees and Charges.*

**Bunting** means devices which are groups of flags or flimsy material attached to ropes or wires suspended above the ground or line stretched between two points and which are designed to draw attention by the nature of its construction, colour, movement or noise and includes streamers, flags, pennants and wind-vanes. (Legend 9)

*Bunting can cause the impression of clutter and is inappropriate particularly in, or within close proximity to a residential zone.*

*Bunting may be acceptable within commercial zones, particularly within car yards or service stations, where the premises maintain an open appearance.*

*Bunting is inappropriate on or under awnings which extend over Council controlled roads or reserves. Temporary bunting will be permitted for special promotions (other than in residential zones unless associated with new housing/land developments).*

**Cluster Signs** means a sign structure that contains more than one (1) sign; (Legend 12)

**Fascia signs** means an advertising sign that is attached to an existing building fascia and includes attached lettering (Legend 1)

**Fence sign** means an advertising sign affixed to a fence. (Legend 4)

**Flag sign** means an advertising sign displayed on cloth, canvas or synthetic material, which is hung from a vertical pole. (Legend 13)

**Freestanding sign** means an advertising sign that is:

- i. Self-supporting and not attached to the sides of a building, wall or fascia;
- ii. is fixed to the ground;
- iii. may be erected on a pole/s or a pylon which is not a part of a building or other structure; and
- iv. does not include a moveable sign.

(Legend 6)

**High sign** means an advertising sign, or its supporting structure which:

- i. is exhibited on or above the roof of a building;
- ii. is exhibited on a wall of a building so that any part of the advertising sign, or
- iii. its supporting structure, exceeds a height of 7m above ground level; or
- iv. is freestanding and exceeds 7m in height but does not exceed 10m in height.

**Illuminated sign** means:

- i. an advertising sign illuminated by internal and/or external lights; and
- ii. an advertising sign composed of light devices that do not flash, change intensity or pattern.

**Information Bay Sign** means an advertising sign located on any one of three (3) approved Information Bays, situated on Territory road reserves (Refer to Section 11(c))

**Moveable sign** means a lightweight portable freestanding sign or sign with wheels that may be moved around a site and includes A - frame signs and sandwich boards. *(Legend 7)*

**Permanent sign** means a sign that is lasting or intended to last indefinitely, and which is displayed or intended to be displayed indefinitely.

**Projecting sign** means an advertising sign attached to and protruding, perpendicularly or horizontally, from a building or structure but is not attached to the roof of the building or structure. *(Legend 5)*

**Roof sign** means a sign that is attached to or directly painted on to a roof of a building and which does not project or extend beyond the edge or face of the roof *(Legend 2)*

**Rotating signs** means an advertising sign that rotates.

**Street furniture sign** means an advertising sign attached to such items as public seating, plant boxes and other functional structures in public places. *(Legend 10)*

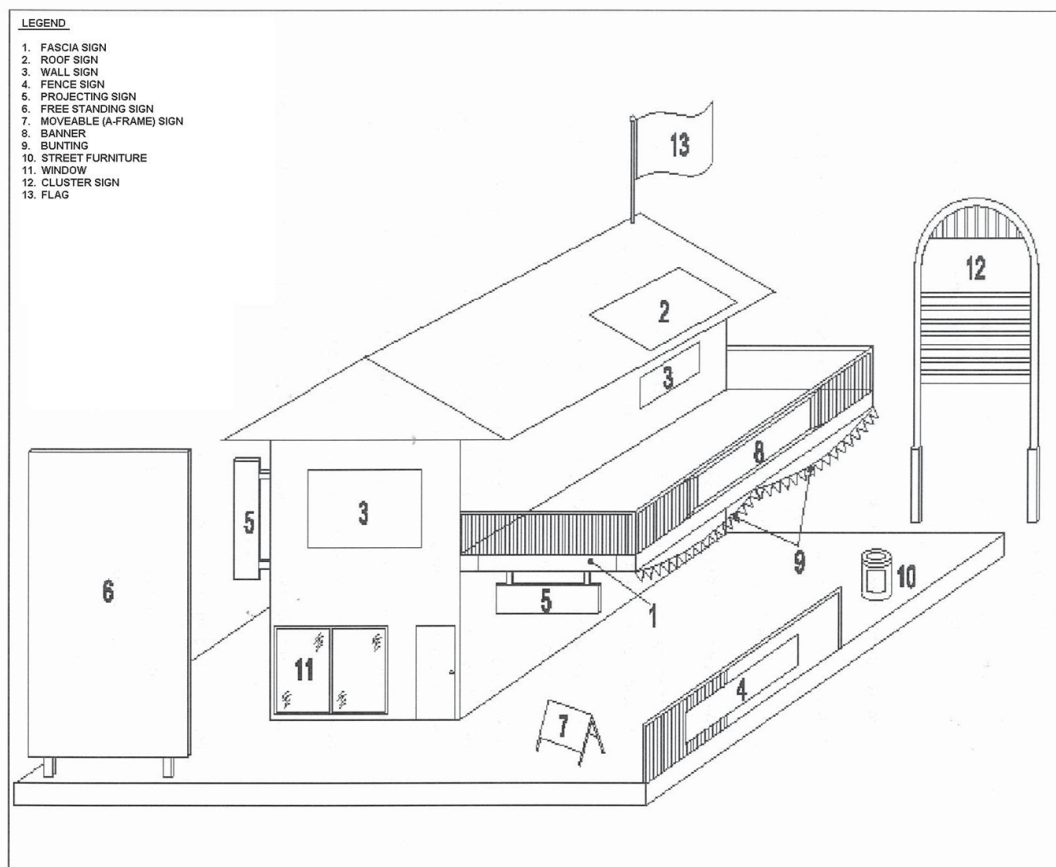
**Temporary sign** means a sign that lasts, exists, serves or is effective for a limited time only and / or which is intended to be displayed for a limited time only.

**Vehicle or Trailer Sign** means a static vehicle or trailer adapted for and used as an advertising sign, and does not include vehicles predominantly utilised as a mode of transport or any registered commercial passenger vehicle.

**Vertical banner sign** is an advertising sign constructed of a flexible material suspended between two solid brackets at the top and bottom of the sign face.

**Wall sign** means an advertising sign attached to or painted on a wall of a building (including structures attached to the building) or on a structure that protrudes no more than 50mm from the face of a building or structure, but does not protrude into or over a road. Where such signs are to be erected on buildings supporting existing signs, the new sign must be uniform in design and positioning to ensure it enhances the appearance of the building and existing signage. *(Legend 3)*

**Window sign** means an advertising sign attached to the inside or outside of a window. *(Legend 11)*



## 6 DEFINITIONS – ADVERTISING TYPES

Advertising types refers to the nature and purpose of the advertising on the sign, rather than the sign structure.

**Business advertising** means an advertising sign restricted to the name, and/or logo, and occupation and/or activity of the person occupying the premises in relation to which the advertising sign is erected, and, where a number of persons are carrying on different businesses in a premises, includes a sign identifying the premises.

**Community advertising** means advertising that provides information relating to community events, community facilities, charitable organisations and religious venues and which may incorporate sponsorship advertising not exceeding 50 % of the total area of the sign face. A community event is usually a free event and is hosted by a “not for profit” organisation.

**Construction advertising** means advertising on land on which construction work is lawfully being undertaken.

**Election advertising** means advertising erected in association with the holding of a local government, Northern Territory or Federal election and other associated functions as governed by either federal or state electoral commissions.

**Event advertising** promotes a specific event or activity which is a one – off event or which occurs less frequently than once a year and which is not community event advertising or election advertising.

**Land Development advertising** identifies and promotes new land subdivision development and may include directional and descriptive advice relating to the development.

**Precinct advertising** provides information about the businesses, organisations, or activities occurring within an identifiable site.

**Promotion advertising** provides information about the services or goods produced, provided or sold as a major activity on the premises, or information about events or activities substantially carried out on the premises.

**Real estate advertising** means advertising used to indicate or display real property that is available for rent, lease, sale, auction or inspection and any sign associated with real estate but excluding licensed identification signs at the offices of a Real Estate Agency.

**Real estate directional advertising** means advertising erected within the boundaries of a road reserve for the purpose of directing people to a property that is being offered for sale.

**Security sign** means an advertising sign that provides information about security services protecting a premise and is displayed either on a building or on a fence.

**Sponsorship advertising** means advertising that includes the name and or logo of a person, company or organisation providing sponsorship of an event or activity. The maximum area displaying the sponsorship advertising shall not exceed 50% of the total sign.

Sponsorship signs are approved for the duration of the sponsorship and reviewed annually.

**Third party advertising** means advertising that provides information about:

- i. Services or goods that are not produced, provided or sold as a major activity on the premises; or
- ii. businesses, events or activities not substantially carried out or associated with the premises; but
- iii. does not include Community, Event or Sponsorship advertising; nor
- iv. include advertising on vehicles or trailers which are predominantly utilised as a mode of transport and with signage indicating services or goods produced, provided or sold as a major activity of the company or person to which or whom the vehicle is registered; or the business, events or activities substantially carried out by the company or person to which or whom the vehicle is registered.

An advertiser proposing to exhibit an advertising sign which does not appear to come within the scope of the aforementioned definitions may apply to Council for the approval or rejection of the advertising sign on its merits and in accordance with the approval criteria set out in the Code and with general Council policy expressed in relation to the relevant zone where the proposed advertising sign will be exhibited.

## 7 SIGN APPROVAL CLASSIFICATION

Under this Code, a proposed advertising sign will be assessed under one of the following four classifications:

### 7.1 Exempt (No permit required)

Where an advertising sign complies with the requirements of this clause the advertising sign will be:

- i. exempt from the need for an application;
- ii. exempt from the payment of fees;
- iii. exempt from the need for a permit.

The following signs are classified exempt from the requirements of this code:

- a) A sign previously approved by the **Development Consent Authority** or the Council and which has a valid permit.
- b) **Construction signs** provided that:
  - i. the information on the sign relates to the construction works being undertaken on the land; and
  - ii. the sign is erected and displayed only during the period of such works; and

- iii. the sign is no more than 4m<sup>2</sup> in area.
- b) **Election signs** provided they are;
  - i. not erected on Council owned land, including public open spaces
  - ii. only erected on a temporary basis not more than 6 weeks prior to an election and removed within one week after it, subject to any law relating to election advertising; and
  - iii. not placed to obscure the view of vehicular and pedestrian traffic; and
  - iv. not more than 1.5 m<sup>2</sup> in area; and
  - v. at least 1m clear of underground and above ground services such as irrigation systems, street light poles, power poles etc.; and
  - vi. at least 1m from any tree, shrub or garden bed; and
  - vii. at least 5m from any road sign or traffic control device such as traffic lights; and
  - viii. at least 1m from the edge of road or footpath/cycle path; and
  - ix. in areas that do not restrict drivers' sight of lines at intersections (i.e. in accordance with Australian Standards); and
  - x. signs affixed by the following means are permitted:
    - Cable tie or similar to boundary fencing;
    - Attached to low strength or frangible stakes driven into ground, e.g. lightweight fence droppers or similar.

**Council Land:** Election Signage is prohibited on Council owned land. Katherine Town Council will erect the NTEC Election Banner only for local government elections and as agreed upon with the NTEC. It is only when a council facility is being used by the NTEC for the official voting day, election signage or election materials will be permitted.

For further information including the placement and removal of election signage, refer to the Northern Territory Government Election Signage Policy.

- c) A **sign on enclosed land** (including a sporting field) or within a building, which is not readily visible from a public place outside the enclosure, or building;
- d) The hoisting of the **flag** of any nation, state or municipality, culture or people.
- e) A **house name sign** that is no less than 1m<sup>2</sup> in area and attached to a fence or part of the building.
- f) **Advisory or information signs** such as 'weigh in', 'goods entrance', 'beware of the dog' or 'visitor parking' signs provided such signs do not include any advertising material and do not exceed 0.3m<sup>2</sup> in area;
- g) A sign displayed **on or inside a vehicle**, other than a vehicle which is adapted and exhibited primarily as an advertising sign.
- h) **Regulatory signage** located within the road reserve of Territory roads.
- i) **Security signs** in business, industrial, organised recreation and rural zones provided the sign does not exceed 0.3 m<sup>2</sup> in area; and in residential, community and special use zones provided the sign does not exceed 0.05m<sup>2</sup> in area.
- j) A sign displayed by a **service authority or Government Agency** responsible for activity, including maintenance within a road reserve and displayed for the purposes of warning or information to the public.
- k) A sign displayed by a **statutory authority** imposed by a law in force in the Northern Territory, including signs required to be displayed under the Planning Act 1999 and the Liquor Act.

- l) A **traffic control** device or similar device displayed by reason of a statutory obligation imposed by a law in force in the Northern Territory.
- m) **Window signs** provided the signs refer to goods or services sold on the premises where the sign is located, unless the sign is likely to cause offence to members of the public.

### 7.2 Complying (No Permit Required)

A complying sign refers to a sign that is listed as “complying” in the advertising sign table, that complies with the relevant definition in clauses 5 and, that meets the provisions set out in clause 8 for that particular type of advertising sign and zone.

### 7.3 Discretionary (Permit Required)

A discretionary sign refers to any sign, that does not comply with the relevant definition in clauses 5 or 6 or that does not meet the criteria of a complying sign (clause 7.2) or exempt sign (clause 7.1) and that is not prohibited (clause 12). Council may, in its sole discretion, issue a permit to exhibit an advertising sign that is classed as a discretionary sign.

A discretionary Advertising sign is subject to:

- i. an application being made; and
- ii. payment of fees; and
- iii. consideration by Council and, if approved, and
- iv. the issue of a permit.

A permit for Complying and Discretionary advertising signs may be approved by Council with such conditions as are necessary for the proposed advertising sign to satisfy the objectives, criteria and considerations of this Code. Where in the opinion of Council any conditions that could be imposed on the permit for the proposed advertising sign would not be sufficient to ensure that the advertising sign would satisfy the objectives, criteria and considerations of the Code, the application for an advertising sign permit shall be refused.

### 7.4 Prohibited (No Permit Allowed)

An application for a permit for an advertising sign that is prohibited will not be accepted or considered by Council.

**8.1 RESIDENTIAL ZONES**

Signs within residential zones should be sympathetic to the residential character of the zone, discreet and of small scale. Signage should be limited to the front of a building, facing the street, rather than on the sides of buildings facing residential properties

ADVERTISING SIGN TYPE	CONTROLS
<b>Exempt (No Permit Required)</b>	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
<b>Complying (No Permit Required)</b>	
Business advertising Fence Sign Free Standing Sign Wall or Fascia Sign	<ul style="list-style-type: none"> <li>• Business signs must be for a permitted land use as per the Planning Scheme</li> <li>• No sign exceed an area of 0.3 m2 in zones LR &amp; LMR.</li> <li>• No sign exceed an area of 2m2 in zones MR &amp; HR</li> <li>• Must not exceed a height of 3m above ground level.</li> <li>• No more than 1 Permanent sign per premises</li> <li>• No more than 1 Temporary sign per premises</li> </ul>
<b>Discretionary (Permit Required)</b>	
<ul style="list-style-type: none"> <li>• Any sign not listed as 'complying' which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clause 5 and 6 of this code</li> <li>• Any sign not defined as either complying or prohibited in this Advertising Sign Table.</li> <li>• Any sign not defined as exempt in this Code.</li> <li>• Any sign not defined in this Code.</li> </ul>	
<b>Prohibited</b>	
<ul style="list-style-type: none"> <li>• Aerial Signs</li> <li>• Animated Signs</li> <li>• Illuminated signs</li> <li>• Moveable signs</li> <li>• Precinct cluster sign</li> <li>• Roof sign</li> <li>• Street Furniture Sign</li> <li>• Third Party Advertising</li> <li>• Vehicle or Trailer Sign</li> </ul>	No sign permit will be issued for any sign or advertising within this category.

**NOTE:**

- (1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.
- (2) Where a sign is proposed to be constructed or places on or over public land, the provisions of Clause 11 shall apply.

**8.2 COMMERCIAL ZONES**

Identification of the business should be the primary objective for signage, rather than promotional advertising.

Generally, signs in business zones should be of such a standard so as not to constitute a traffic hazard or be offensive to general community standards.

Opportunities should be taken for the shared use of signage, particularly a pole sign. A pole sign may be permitted to extend past the property boundary and over a road reserve within the CBD but this will not be permitted in other locations.

ADVERTISING SIGN TYPE	CONTROLS
<b>Exempt (No Permit Required)</b>	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
<b>Complying (No Permit Required)</b>	
Business Advertising Fascia sign Fence sign Free standing sign Illuminated sign Projecting sign promotion Advertising wall sign	<ul style="list-style-type: none"> <li>No Promotion Advertising sign to exceed an area of 2 m<sup>2</sup></li> <li>No more than 1 Permanent sign per premises</li> <li>No more than 1 Temporary sign per premises</li> <li>No part of any sign to exceed a height of 7m above ground level</li> <li>No part of any sign to be on or over public land</li> </ul>
<b>Discretionary (Permit Required)</b>	
<ul style="list-style-type: none"> <li>Any sign listed as “complying” which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 5 and 6 of this Code.</li> <li>Any sign not defined as either complying or prohibited in this Advertising Sign Table.</li> <li>Any sign not defined as exempt in this Code.</li> <li>Any sign not defined in this Code.</li> <li>Third party advertising, where there is a perceived community benefit as defined by clause 12 (b)</li> <li>Murals</li> </ul>	
<b>Prohibited</b>	
<ul style="list-style-type: none"> <li>Third Party Advertising</li> <li>Vehicle or Trailer Sign</li> </ul>	No sign permit will be issued for any sign or advertising within this category.
<b>NOTE:</b> (1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply. (2) Where a sign is proposed to be constructed or placed on or over public land, the provisions of Clause 11 shall apply.	



**8.3 INDUSTRIAL ZONES**

An industrial zone with its larger scale built form and larger wall spans is more suited to larger signs.

Dominant activities in premises should have the dominant sign with identification of the business being the prime objective.

In the case of an industrial village or multi-tenant complex, signage should be displayed so as to avoid clutter. A single structure which identifies the village location and the various tenancies is desirable. Pole signs should not extend past a property boundary into or over a road reserve.

Where premises front an arterial road, signs should be presented to avoid message clutter and be designed to reduce visual confusion when seen from the road.

ADVERTISING SIGN TYPE	CONTROLS
Exempt (No Permit Required)	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
Complying (No Permit Required)	
Business Advertising Fascia sign Fence sign Free standing sign Illuminated sign Projecting sign Promotion Advertising Wall Sign	<ul style="list-style-type: none"> <li>Prohibited on roofs</li> <li>No business sign to exceed 6m<sup>2</sup></li> <li>No promotion sign to exceed an area of 3m<sup>2</sup></li> <li>No more than 1 Permanent sign per premises</li> <li>No more than 1 Temporary sign per premises</li> <li>No part of any sign to exceed a height of 7m above ground level</li> <li>No part of any sign to be on or over public land</li> </ul>
Discretionary (Permit Required)	
<ul style="list-style-type: none"> <li>Any sign listed as “complying” which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clauses 5 and 6 of this Code.</li> <li>Any sign not defined as either complying or prohibited in this Advertising Sign Table.</li> <li>Any sign not defined as exempt in this Code.</li> <li>Any sign not defined in this Code.</li> <li>Third Party Advertising where there is a perceived community benefit as defined by clause 12(b)</li> </ul>	
Prohibited	
Third Party Advertising Vehicle or Trailer Sign	No sign permit will be issued for any sign or advertising within this category.
<b>NOTE:</b> (1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply. (2) Where a sign is proposed to be constructed or places on or over public land, the provisions of Clause 11 shall apply.	

**RECREATIONS ZONES AND OTHER ZONES**

Advertising in recreation and other zones should be discreet and limited to that necessary to identify the use of the land and be sited so as to minimise the impact on the locality.

ADVERTISING SIGN TYPE	CONTROLS
<b>Exempt (No Permit Required)</b>	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
<b>Complying (No Permit Required)</b>	
Business Advertising Fascia sign Fence Sign Projecting Sign Promotion Advertising Sign Wall Sign	<ul style="list-style-type: none"> <li>• Not on fences and not to exceed an area of 1m<sup>2</sup></li> <li>• No business sign to exceed an area of 2 m<sup>2</sup>.</li> <li>• No more than 1 permanent Advertising sign per premises</li> <li>• No more than 1 Temporary Advertising sign per premises.</li> <li>• No part of any sign to exceed a height of 3 m above ground level</li> <li>• No part of any sign to be on or over public land</li> </ul>
<b>Discretionary (Permit Required)</b>	
<ul style="list-style-type: none"> <li>• Any sign listed as “complying” which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clause 5 and 6 of this Code.</li> <li>• Any sign not defined as either exempt complying or prohibited in this Advertising Sign Table.</li> <li>• Any sign not defined in this Code.</li> </ul>	
<b>Prohibited</b>	
<ul style="list-style-type: none"> <li>• Aerial Sign</li> <li>• Animated Sign</li> <li>• Street Furniture Advertising</li> <li>• Third Party Advertising</li> <li>• Vehicle or Trailer Sign</li> </ul>	No sign permit will be issued for any sign or advertising within this category.

**NOTE:**

- (1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.
- (2) Where a sign is proposed to be constructed or placed on or over public land, the provisions of Clause 11 shall apply.

**RURAL ZONES**

The rural zones, by their very nature, provide for low density residential development, whilst catering for agricultural pursuits, and signs within these zones should be limited to that necessary to identify the use of the land and be so sited to minimise the impact on the locality

ADVERTISING SIGN TYPE	CONTROLS
<b>Exempt (No Permit Required)</b>	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
<b>Complying (No Permit Required)</b>	
Business signs Fence Sign Wall or Fascia Sign	<ul style="list-style-type: none"> <li>• No business sign to exceed an area of 2m<sup>2</sup>.</li> <li>• No promotion sign to exceed an area of 2m<sup>2</sup>.</li> <li>• No more than 1 Permanent Advertising sign per premises.</li> <li>• No more than 1 Temporary Advertising sign per premises</li> <li>• No part of any sign to exceed a height of 3 m above ground level</li> <li>• No part of any sign to be on or over public land</li> </ul>
<b>Discretionary (Permit Required)</b>	
<ul style="list-style-type: none"> <li>• Any sign listed as “complying” which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clause 5 and 6 of this Code.</li> <li>• Any sign not defined as either exempt, complying or prohibited in this Advertising Sign Table.</li> <li>• Any sign not defined in this Code.</li> </ul>	
<b>Prohibited</b>	
<ul style="list-style-type: none"> <li>• Animated Sign</li> <li>• Aerial</li> <li>• Street Furniture Sign</li> <li>• Third Party Advertising</li> <li>• Vehicle or Trailer Sign</li> </ul>	No sign permit will be issued for any sign or advertising within this category.

**NOTE:**

- (1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.
- (2) Where a sign is proposed to be constructed or placed on or over public land, the provisions of Clause 11 shall apply.

**a. Animated Signs**

Flashing lights in an animated sign are prohibited if they are likely to be in the view of a driver of a vehicle.

Chasing lights, where lights follow in a repetitious pattern, are only appropriate within commercial zones, particularly the CBD, but are prohibited if they are likely to cause distraction to drivers, the general public or residents.

Bright lights are prohibited if they are likely to cause a distraction to drivers and may be confused with traffic control devices. Bright lights are not appropriate within, or adjacent to, residential zones.

**b. Cluster Sign**

Businesses within Industrial and Commercial Zones, refer Clause 8 (Advertising Signs and Zoning Controls), are only eligible to apply for a permit for a Cluster Sign.

The signage displayed shall be directional in nature, with blades measuring 1050mm x 150mm, giving a total of 0.15m<sup>2</sup>. Alternatively, structures located at the Industrial Estate, Sportsgrounds, Victoria Highway, Emungulan Road and the Cemetery, or as otherwise determined by the Katherine Town Council measure 200mm x 2500mm, giving a total of 0.5m<sup>2</sup>.

NB: each premises is entitled to one (1) Cluster Sign only.

**c. Event Signage**

Notwithstanding clause 11 (Third Party Signage), the Council may allow the use of sponsors' names or logos in signs advertising events if the event appears to have significant community value.

Event signage shall not be erected more than two (2) weeks prior to the event occurring and shall be removed within two (2) business days following the event

NB: Refer to clause 6 (Definitions – Advertising Type, specific event advertising and sponsorship advertising).

**d. Free standing signs**

No more than one freestanding sign shall be permitted per premises.

**e. High Sign**

No more than one high sign shall be permitted per premises.

**f. Illuminated Sign**

No more than one illuminated sign shall be permitted per premises within commercial and industrial zones.

The level of illumination must be safe and consistent with the nature of the surrounding area and must ensure that there is no detriment to the amenity of the local residential area or create a traffic hazard to adjoining roads. The luminance of an externally or internally illuminated device should not exceed the levels shown in the following table:

Zone	Maximum luminance (candelas per square metre)
CBD (CB)	500 cd/m <sup>2</sup>
Industrial and Commercial zones	350 cd/m <sup>2</sup>

\*Maximum luminance shall be measured 1.0 metre from the centre of the face of the sign.

**g. Projecting Sign**

Not more than one projecting sign shall be permitted per premises. A projecting sign must be positioned and designed in such a manner that is compatible with the architecture of the building to which it is attached and which:

- i. is not less than 2.7m above ground level; and
- ii. does not exceed a height of 7m above ground level; and
- iii. does not extend past the edge of any awning adjacent to a road.

**h. Roof Signs**

Signs must be no larger than 25% of the roof section/face that it is displayed without consent. These signs may not be approved if they are visible from adjacent dwellings or motel rooms or the like. Signs must not be illuminated.

**i. Wall or Fascia Signs**

No more than one wall or fascia sign shall be permitted per premises within residential and rural zones. Generally undesirable outside the town centre, commercial and industrial areas, but may be appropriate on school buildings. Limited to one facade of a building, except where the building has dual street frontage.

## 10 SPECIFIC PROVISIONS: TEMPORARY TYPES

Unless stated elsewhere in this code, a temporary sign will not be permitted to be displayed for longer than six (6) weeks at a time and for no more than four (4) times a year.

**a. Aerial signs (including Balloons, blimps and kites)**

Advertising balloons, blimps and kites may be permitted if displayed for promotional reasons on a temporary basis. The maximum duration for the display of a balloon, blimp or kite is two (2) weeks, and no more than four (4) permits a year for a display from any one site will be granted.

**b. Banners**

Banners displayed on a permanent basis will not generally be permitted. Printed vertical banners may be permitted by consent as permanent signs. Temporary banners are permitted in approved zones 4 times per year for periods of up to 28 days and require discretionary approval in other zones.

**c. Buntings**

Buntings can create the impression of clutter and are inappropriate in, or within close proximity to, a residential zone. Buntings may be acceptable within commercial zones, particularly within car yards or service stations, where the premises maintain an open appearance. Buntings are inappropriate on or under awnings which extend over Council controlled roads or reserves. Temporary buntings may be permitted for special promotions (other than in residential zones unless associated with new housing and land developments).

**d. Flags**

Flags can be exhibited for two reasons:

- i. to advertise national flags or emblems; or
- ii. to advertise products or services which are available from the premises to which they are attached and to advertise premises that are open for business.

A flag sign shall not exceed a total area of 2m<sup>2</sup>

## 11 GENERAL COUNCIL POLICY RELATING TO SIGNS ON OR OVER A PUBLIC PLACE

A permit to exhibit an advertising sign on, in, over or in view of a public place will not be issued until the applicant has agreed in writing to indemnify the Council for any loss or damage caused by the sign.

The Council will not issue a permit to exhibit an advertising sign on a Northern Territory Road unless it is in possession of written consent from the Northern Territory Government authorising the applicant to exhibit the advertising sign.

### a. Blue finger signs

No more than two (2) blue finger signs will be permitted per street pole and no more than two (2) signs will be permitted to direct motorists to the site in question. A Blue Finger sign may also be displayed to:

- i. advertise community facilities such as pools or libraries;
- ii. direct motorists to sporting fields/ sporting venues/ entertainment venues or other community facilities, major shopping centres; industrial, commercial or business centres, particularly when their location is off a main road.

### b. Lawn Sales advertising

Directional signs to direct patrons to sites where lawn sales are being held are complying (no permit required) provided:

- i. they are displayed for no longer than eight (8) hours on any one day,
- ii. they are not placed on median strips in the middle of the road or the carriageway nor within 20 metres of an intersection,
- iii. they may be placed on single lane "T" intersections below street signs,
- iv. they are less than 600mm x 600 mm,
- v. they are not placed so as to impede pedestrian or traffic flow,
- vi. they are not placed so as to obscure a driver's view, and
- vii. they are not placed within 5 metres of another sign.

All signs must be removed within one (1) day after the promotion date.

### c. Information Bay Signage

Council in conjunction with the Northern Territory Government has constructed three (3) Information Bays located at:

- Uralla Road – Stuart Highway,
- Zimin Drive – Victoria Highway and
- Emungulan Road – Stuart Highway.

Permits are valid for a 12 month period commencing at the start of each financial year. The applicant must supply and maintain the sign in good condition, as damaged or faded signs will be removed by Council and the owner will be required to repair or replace them prior to reinstallation.

NB: Sign allocations measure 1m<sup>2</sup>; each business is entitled to one (1) Information Bay sign per structure, irrespective of business premises location.

### d. Movable Signs

Only one moveable sign per premises will be permitted.

The sign must be located directly outside the premises, site, or Land Sales office and not across the road or on a median strip or in any other position so as to obstruct, clutter or detract from street landscaping, furniture or artwork.

Moveable signs must be placed so as:

- i. not to cause a hazard to pedestrians or vehicles.
- ii. to be no less than 500mm from the edge of a kerb while maintaining a 2.5 metre clearway for pedestrian traffic
- iii. no further than 7 metres from the business to which they relate and must not be located beyond the side boundaries of the site.
- iv. not be attached to any street furniture including official signs.
- v. to be secured to prevent them being moved by strong winds.

When displayed in a business zone the height of a moveable sign should not exceed 1.2 metres above ground level (including supporting legs); should not be wider than 0.8m and should not exceed 1m<sup>2</sup> in area.

When displayed in industrial zones the height of a moveable sign should not exceed 1.8 metres above ground level (including supporting legs); should not be wider than 2m.

The sign is to be displayed during business hours only and is not to be used for the display of merchandise.

#### **e. Permanent signs**

No permanent signs will be permitted in Territory road reserves, with the exception of Precinct Signs.

#### **f. Precinct signs**

Precinct advertising is supported where it is proposed to replace numerous individual business and signs with a single cluster sign with the following provisos:

- i. circumstances exist where the businesses, organisations or activities that are to be advertised are not readily visible from the road to which they front,
- ii. that there is an identified need for a unified approach to advertising for a particular precinct,
- iii. information displayed shall be limited to the name of activities of premises within the designated precinct,
- iv. the sign shall be of a scale and size appropriate to the location, the sign shall not interfere with the general function of the road or cause impediment to sight distances for motorists. Appropriate setbacks from the kerb or road edge will be determined by Council and,
- v. they are prohibited in residential zones.

#### **g. Real estate signs in road reserves**

Directional signs to direct patrons to temporary auction/ open for inspection sites are complying (no permit required) provided:

- i. they are displayed for no longer than 2 hours,
- ii. they may be placed on single lane "T" intersections below street signs,
- iii. they are less than 600mm x 600 mm,
- iv. they are not placed so as to impede pedestrian or traffic flow,
- v. they are not placed so as to obscure a driver's view,
- vi. they are not placed within 5 metres of another sign.

Real Estate signs may be placed on fences or as picket signs in rural areas on street verges to face oncoming traffic provided they are clear of pedestrian traffic or located on verges where there is no footpath. Conditions apply as outlined in clause 11(h) to follow.

#### **h. Real Estate Signs on Fences**

Permitted on fence lines if:

- i. the sign does not exceed 1.5 m<sup>2</sup>,
- ii. any auction sign does not exceed 4m<sup>2</sup> in area
- iii. there is only one "for sale" sign and one "for lease" sign per real estate business per street frontage; and

- iv. the signs are removed within 7 days after the sale (settlement) or lease of the property.

## 12 PROHIBITED ADVERTISING SIGNS

The following advertising signs may not be issued with a permit in any zone:

### a. Vehicle or Trailer Signs

The use of vehicle or trailer signs in or on a public place is prohibited within all zones in the Katherine municipality.

### b. Third Party advertising signs

Third party advertising signs are prohibited in all zones, except where third party advertising is incorporated into an event sign in accordance with the definition of Event advertising or a Sponsorship sign, in accordance with the definition of Sponsorship advertising in clause 6 of this code.

### c. Signs facing Territory Roads

The NT Government may prohibit the erection and use of illuminated or animated signs under the Road Traffic Act.

## 13 ASSESSMENT CRITERIA

### a. Assessment Considerations

When considering an application for a permit to exhibit an advertising sign under this Code, Council shall have regard to all of the following:

- i. the relevant zoning in the Northern Territory Planning Scheme; and
- ii. the public interest; and
- iii. the provisions of this Code; and
- iv. any submissions made by the NT Government in relation to the proposed sign where it faces a Territory road.

### b. Permit Issue

Council may only issue a permit for an advertising sign if:

- i. the advertising sign causes no significant obstruction of, or distraction to, vehicular or pedestrian traffic; and
- ii. An advertising sign is not to obscure a pedestrian's view of traffic, or a motorist's or cyclist's view of pedestrians and other traffic, or the road ahead; and
- iii. advertising signs are not to be designed so as to be confused with a traffic control device; and
- iv. the dimensions of the advertising sign meet the requirements of this Code in relation to the sign type; and
- v. the dimensions of the advertising sign bear a reasonable relationship to the dimensions of surrounding buildings and allotments to that:
  - a. its presence in the opinion of the Council is not unduly dominating or oppressive; and
  - b. it does not in the opinion of the Council unreasonably obstruct existing views; and
- vi. the number of advertising signs per premises is minimised to avoid visual clutter and to avoid one sign obscuring another; and
- vii. the advertising sign is in other respects consistent with the character and values of the environment in which it is to be situated; and



- viii. advertising signs shall be constructed of durable materials and maintained in good condition at all times; and
- ix. advertising signs shall be designed so that structural supports are either concealed from public view or are of minimum visual impact; and
- x. advertising signs do not cause offence to the general public by virtue of the design, message or location; and
- xi. the approval is consistent with this Code and the By-Laws.
- xii. flashing lights will not be permitted if it is felt that such lighting will detrimentally affect the amenity or safety of any person, persons, motor traffic or any residential area.

#### c. Changes to existing signs

Any changes to an existing sign shall be subject to the provisions of this code.

#### d. Measurement of Signs

Where the extents of a sign are not clear for the purpose of measurement, the following shall be adopted:

Length- 500mm plus the distance between the commencement of the lettering or symbol and the termination of the lettering or symbol.

Width- 500mm plus the distance from the lowest point of the lettering or symbol to the highest point of the lettering or symbol

Area (m<sup>2</sup>) – length (m) x width (m)

### 14 APPLICATION PROCEDURE

1. Application forms for permits for signs are available at the Council and shall be submitted with drawings or plans to the Corporate Administration Department of the Council, [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au), PO Box 1071, KATHERINE NT 0851, or may be delivered to the Council Offices, 24 Stuart Highway, Katherine.
2. The application must be accompanied by the appropriate fee (if any).
3. All fees are non-refundable as the fee contributes to the cost of processing the application.
4. Where building permits are required for signage structures, they shall be obtained separately by the applicant from a building certifier.
5. A copy of the application form and this Code are available on Council's website at [www.katherine.nt.gov.au](http://www.katherine.nt.gov.au) under forms. For current applicable fees and charges refer to Council's website [www.katherine.nt.gov.au](http://www.katherine.nt.gov.au) under fees and charges

**SCHEDULE 1****NT PLANNING SCHEME - INDEX OF ZONES**

<b>Residential Zones</b>	
LR	Low Density Residential
LMR	Low-Medium Density Residential
MR	Medium Density Residential
HR	High Density Residential
RR	Rural Residential
RL	Rural Living
CV	Caravan Parks
CL	Community Living
<b>Commercial Zones</b>	
CB	Central Business
C	Commercial
SC	Service Commercial
TC	Tourist Commercial
<b>Industrial Zones</b>	
LI	Light Industry
GI	General Industry
DV	Development
<b>Recreational Zones</b>	
PS	Public Open Spaces
OR	Organised Recreation
<b>Rural Zones</b>	
H	Horticulture
A	Agriculture
R	Rural
<b>Other Zones</b>	
CP	Community Purpose
CN	Conservation
HT	Heritage
RD	Restricted Development
WM	Water Management
FD	Future Development
T	Township
<b>Infrastructure Zones</b>	
M	Main Road
PM	Proposed Main Road
RW	Railway
U	Utilities
<b>Specific Use Zones</b>	
Refer to Schedule 4 of the Northern Territory Planning Scheme 2020	

## REVISION HISTORY

Version	Approval date	Details of change	Responsible officer
1	29/09/1997	Adopted	
2	27/01/2009	New arrangements for cluster signs and highway information bays, more flexible requirements for free standing signs and new NT Planning Scheme zoning terminology;	
3	24/07/2012	Determines the technical application of third-party advertising in a specific instance (deemed the existing wall between the Jade Cafe and the BP Service Station to be the property boundary for the purposes of the Signs Code;	
4	30/07/2013	Make provision for visible sponsorship signage for community groups, financial control for minimum sponsorship arrangements to gain signage rights,	
5	28/07/2020	Rules for Election Signs include 1. that an election sign may be placed on private property provided they are only erected within 6 weeks of an election and removed within 7 days after it, subject to any requirements under the Electoral Act; and 2. any cost applied from the removal of the Election Signs on private property as the result of a breach of the rules will be the responsibility of the property owner/s.	
6	3/06/2024	provide clarity to both staff and community members in understanding what signs can be erected in what zones and specifications around them.	Manager Community Relations
7	18/02/2025	Incorporating a revised Election Signs clause that provides clearer regulations of election signage.	Manager Corporate Administration

### 14.3 SHARED PATHWAYS STRATEGY DRAFT – COMMUNITY ENGAGEMENT COMMENCEMENT

Author: Rhett English, Manager Strategic Priorities  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For noting  
Attachments: 1. Shared Pathways Strategy Draft [14.3.1 - 18 pages]

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#### **Officer Recommendation**

That Council notes the planned commencement of community engagement activities in June 2025 for the Katherine Shared Pathways Strategy 2025–2035.

#### **Purpose of Report**

To inform Council of the scheduled community engagement process that will commence in June 2025 to support the finalisation of the Katherine Shared Pathways Strategy 2025–2035.

#### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine’s reputation and improve business confidence.**

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

**1. STRONG LEADERSHIP - 1.5 Financial - Have long-term financial sustainability in Council to allow for continued growth and development.**

1.5.3 Pursue grants for new and upgraded infrastructure and programs.

**3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine’s**

3.2.3 Establish Katherine’s presence through wayfinding signage.

**3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council’s land assets and create an attractive town through revitalisation.**

3.4.1 Provide and maintain wayfinding signage.

3.4.3 Enhance public spaces with placemaking and activation.

3.4.5 Provide more drinking water access.

**4. GROWTH AND SUSTAINABILITY - 4.1 Better Infrastructure - Identify infrastructure in need of upgrading, potential for new infrastructure, and develop long-term plans to anticipate opportunities for better infrastructure.**

4.1.1 Develop a shared pathways strategy and potential projects.

**4. GROWTH AND SUSTAINABILITY - 4.3 Attract Skilled Workers - Attract and retain skilled workers.**

4.3.4 Enhance Katherine’s liveability so that people want to live here.

**6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.**

6.3.1 Advocate for the interests of our community.

6.3.3 Influence Katherine projects in the NT Infrastructure Plan and Pipeline 2022.

**7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine’s Natural Beauty - Showcase the raw beauty of Katherine’s natural attractions and protect our natural assets from pollution and overuse.**

7.2.4 Encourage engagement with natural spaces in neighbourhoods.

### **Municipal Plan**

1.5.3.1 Seek funding for projects outside of Council budget

3.2.3.1 Renew signage and replace and construct where necessary within the CBD and at tourism attractions

3.3.2.1 Assess then develop a program of improvements and upgrades to deliver the shared pathway strategy

4.1.1.1 Assess then develop a program of improvements and upgrades to deliver the shared pathway strategy

### **Background**

The draft Shared Pathways Strategy 2025–2035 sets out a 10-year plan to deliver a connected, accessible, and inclusive network of pedestrian and cycling infrastructure across Katherine. The strategy addresses existing infrastructure challenges and identifies priority areas for upgrades and expansion. It also aligns with the NT Shared Path Review 2023–2033 and supports broader community, health, tourism, and environmental outcomes.

The strategy has been developed with input from internal stakeholders and regional priorities and is now ready for broader public consultation.

### **Discussion**

The community engagement process will be launched in June 2025, inviting feedback to help refine and finalise the strategy. Engagement activities will include:

- Online access to the draft strategy via Your Say Katherine
- Printed copies available at key Council locations
- A targeted stakeholder engagement program including schools, health services, sporting clubs, seniors groups, and accessibility advocates

Community feedback will help validate priorities, highlight any gaps, and ensure the final strategy reflects the needs and aspirations of Katherine residents and visitors.

### **Consultation Process**

Initial consultation has occurred with key NT Government stakeholders and internal Council teams. The next phase, beginning in June 2025, will focus on engaging the wider community through multiple channels and collecting formal submissions to shape the final version of the strategy.

### **Policy Implications**

There are no policy implications resulting from the decision.

### **Budget and Resource Implications**

Within current service delivery budget and resource.

### **Risk, Legal and Legislative Implications**

There are no risk, legal and legislative implications.

### **Environment Sustainability Implications**



There are no environmental sustainability implications.

**Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

## Katherine Town Council

### Shared Pathways Strategy

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#### Executive Summary

Katherine Town Council is committed to improving quality of life, mobility, safety, and accessibility for residents and visitors. The **Shared Pathways Strategy** outlines a ten-year plan (2025–2035) to enhance and expand the municipality's shared pathways.

This strategy aligns with the **NT Shared Path Review 2023–2033**, community priorities, and the Council's strategic goals to promote active transport, community well-being, and economic growth. It assesses current pathway conditions, identifies key challenges, and outlines targeted improvements. Additionally, it includes a comprehensive economic analysis, highlighting projected returns on investment, health benefits, and opportunities to boost tourism.

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#### Acknowledgement of Country

We recognise the First Nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

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#### Vision

Katherine Town Council envisions a **connected, safe, and accessible** town where shared pathways contribute to a **healthier, more vibrant, and sustainable** community. Our goal is to create an **inclusive network** of pathways that encourage active transport, enhance tourism, and support economic growth while maintaining the natural beauty of our region.

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#### Introduction

Katherine is a critical transport hub in the **Big Rivers Region**, serving as a junction for road and rail travel. The **Shared Pathways Strategy** aims to facilitate **safe, efficient, and sustainable** movement for pedestrians and cyclists, reducing reliance on motor vehicles and enhancing connectivity within the town and its surroundings.

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## Background

### About Council

Katherine Town Council provides services integral to residents, business and visitors such as safe footpaths and roads, including:

- **145 km** of sealed roads maintained by the Council
- **23** managed parks
- **4** outdoor exercise areas
- **3** chilled Water Hydration Stations installed at key locations
- **48 km** cycling and walking paths serving tourism hotspots (e.g., Katherine Hot Springs)

### Existing Infrastructure

Council's existing infrastructure has experienced varying degrees of deterioration over time, largely due to prolonged exposure to weather conditions, inadequate maintenance, and the impact of flooding.

Key observations include:

- **Surface Degradation:** Many pathways display asphalt cracking, potholes, and sections transitioning back to natural terrain, particularly in high-traffic zones and areas prone to flooding.
  - **Structural Integrity Challenges:** Several pathways have sections that have been washed out or feature misaligned slabs, necessitating urgent repairs.
  - **Flooding and Erosion Effects:** Seasonal flooding has a significant impact on pathway stability, especially along riverbank trails, where frequent submersion and erosion compromise long-term usability.
  - **Safety Deficiencies:** Inadequate lighting, signage, and wayfinding elements contribute to safety concerns, particularly for nighttime users.
  - **Connectivity Limitations:** Certain areas lack continuous links between major pedestrian and cycling routes, reducing overall network efficiency and accessibility.
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### Strategic Planned Infrastructure

The Council has identified Bicentennial Road (from Victoria Highway to Stuart Highway), the Low-Level River Crossing and Riverlink as priority areas for improvement.

Additional key routes highlighted in the **NT Shared Path Review 2023-2033** include:

- Stuart Highway (O'Shea Terrace to Chambers Drive) – **NTG Road**
- Giles Street/Gorge Road (Stuart Highway to Nitmiluk National Park) – **NTG Road**
- Ryan Park to CBD North – **NTG Road**
- Katherine Railway Bridge (Chambers Drive to Cyprus Street) – **NTG Road**
- Victoria Highway (Zimin Drive to Stuart Highway) – **NTG Road**
- Tindal Airport Path (Stuart Highway to Tindal Airport) – **NTG Road**

While NTG roads are under the Northern Territory Government's jurisdiction, Katherine Town Council advocates for improvements to enhance connectivity, safety, and accessibility. By prioritising key local routes and aligning with the **NT Shared Path Review 2023-2033**, the Council supports active transport, economic growth, and community well-being. Collaboration across all levels of government is essential to delivering a connected and accessible pathway network for residents and visitors.

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### Objective

The primary objectives of this strategy are:

1. **Enhance connectivity** across Katherine's Road network.
  2. **Improve accessibility** for cyclists and pedestrians.
  3. **Ensure safety** through appropriate infrastructure and lighting.
  4. **Encourage sustainable transport** alternatives.
  5. **Support local economy and tourism** by improving access to key attractions.
  6. **Foster community well-being** by promoting active lifestyles.
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### Defining Liveability (NT Big Rivers Project)

The **Big Rivers Liveability Project 2022** defines liveability as the ability to easily and comfortably carry out day-to-day life. Liveability in the Big Rivers Region is assessed across nine key attributes:

1. **Healthcare** – Access to hospitals, doctors, pharmacies, mental health, and specialist services.
2. **Cost of Living** – Availability of suitable housing, affordability of essentials, and government support access.
3. **Community Connection** – A sense of belonging, safety, and engagement in local events and organisations.
4. **Employment Opportunities** – Local job availability, career growth, and support for business startups.
5. **Great Outdoors** – Access to recreational spaces, walking trails, fishing, and camping.
6. **Education** – Availability of childhood education, schools, tertiary education, and language classes.
7. **Environmental Sustainability** – Climate adaptation, water security, waste management, and air quality.
8. **Amenity** – Walkability, access to parks, shopping, dining, public transport, and social venues.
9. **Digital Connectivity** – Reliable internet, mobile coverage, and remote work accessibility.

These attributes provide a framework for improving **quality of life** in Katherine through infrastructure investment, community engagement, and strategic development.

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### Alignment with NT Sport and Active Recreation Strategic Plan

The **Northern Territory Sport and Active Recreation Strategic Plan 2021-2025** provides a framework for increasing community participation in active transport and recreation. The **Katherine Shared Pathways Strategy** aligns with this plan by enhancing access to pathways that encourage physical activity, social inclusion, and community well-being.

Key alignment points include:

- **Active Participation:** Increasing opportunities for walking and cycling as part of daily life.
- **Places and Spaces:** Developing shared pathways as part of broader community infrastructure to improve accessibility.
- **Strategic Partnerships:** Working with NT Government, regional councils, and local organisations to develop high-quality, well-maintained pathways.

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### Participation, Access, and Inclusion Policy

The **Katherine Town Council Participation, Access & Inclusion Policy** guides the implementation of inclusive and accessible community infrastructure. The **Shared Pathways Strategy** aligns with this policy by ensuring pathways cater to all user groups, including **people with disabilities, seniors, families, and culturally diverse groups**.

Key considerations include:

- **Equitable Access:** Ensuring shared pathways are designed to be fully inclusive.
  - **Social Equity:** Supporting marginalised groups by enhancing active transport options.
  - **Community Integration:** Encouraging diverse participation through targeted engagement and pathway activation initiatives.
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## Scope of Strategy

The **Shared Pathways Strategy** focuses on:

- **Upgrading existing paths** and constructing new shared pathways.
  - **Improving intersections** to enhance pedestrian and cyclist safety.
  - **Addressing gaps in connectivity** by linking key locations.
  - **Engaging with community stakeholders** to refine pathway planning.
  - **Ensuring funding and sustainability** for long-term success.
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## Shared Pathways

### What Are Shared Pathways?

Shared pathways are **multi-use routes** designed to accommodate pedestrians, cyclists, and other non-motorised users. They provide **safe, accessible, and well-connected** transport routes within urban and suburban areas.

### Shared Pathway Users & Requirements

- **Pedestrians:** Need safe, unobstructed, and well-lit paths.
- **Cyclists:** Require smooth, well-marked, and wide paths.
- **Mobility Device Users:** Need even surfaces and ramps for accessibility.

### Shared Pathway Functions

- **Commuting:** Safe travel for residents moving between residential areas, schools, and commercial zones.
- **Recreation:** Supporting outdoor activities such as walking, jogging, and cycling.
- **Tourism:** Facilitating visitor access to Katherine's key attractions.

### Benefits of Shared Pathways

- **Health & Well-being:** Encouraging active transport improves fitness levels.
- **Safety:** Dedicated pathways reduce conflicts with vehicles.
- **Economic Growth:** Enhances local businesses by increasing foot traffic.
- **Environmental Impact:** Reduces vehicle emissions and promotes sustainable living.

## Design & Methodology

### **Existing Shared Pathway Condition & Coverage**

A review of **current pathway infrastructure** identified areas needing **maintenance, expansion, and safety enhancements**.

Key locations requiring upgrades:

- Bicentennial Road (Victoria Highway to Stuart Highway)
  - Riverlink
  - Giles Street (to Morris Road)
  - Fourth Street (Lindsay Street to O'Shea Terrace)
  - Casuarina Street
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### **New Standards**

To ensure a high-quality, safe, and functional shared pathway network, the strategy will incorporate the following new standards:

- Pathway Width Guidelines
  - Water Bubblers
  - Rest Stops & Bike Repair Stations
  - Gym Equipment – outdoor exercise area
  - Wayfinding Signage (including stencils on footpaths)
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**Shared Pathways Prioritisation Table**

Location	Proposed Improvement	Priority Level	Expected Benefits
Low-Level River Crossing and Riverlink	Pathway construction, maintenance, repair & drainage improvement Wayfinding & Interpretative Messaging Bike Station Rest Spot Water Bubbler Gym – outdoor exercise area	High	Supports looped cycling routes

**Shared Pathways Prioritisation Table**

Location	Proposed Improvement	Priority Level	Expected Benefits
Zimin Drive	Wayfinding & Interpretative Messaging, Tree Planting and Water Bubbler.	Medium	Supports looped cycling routes
Bicentennial Road (Victoria Highway to Stuart Highway)	New Shared Pathway Wayfinding & Interpretative Messaging Tree Planting Bike Station Rest Spot Water Bubbler Gym – outdoor exercise area	Medium	Supports looped cycling routes
Giles Street to Morris Road	New Shared Pathway Wayfinding & Interpretative Messaging Tree Planting Bike Station Rest Spot Water Bubbler	Medium	Supports tourism and local economy - link to Nitmiluk National Park
Fourth Street (Giles Street to O'Shea Terrace)	Wayfinding & Interpretative Messaging	Medium	Enhances local residential connections
Casuarina Street	Path Maintenance	Medium	Improves existing infrastructure safety

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### **Community Consultation**

The strategy integrates feedback from **residents, local businesses, and government stakeholders** through surveys, public forums, and the **NT Shared Path Review**.

### **Shared Pathway Issues**

Key concerns raised:

1. **Lack of connectivity** between key areas.
  2. **Insufficient lighting** and safety features.
  3. **Pathway deterioration** and inadequate maintenance.
  4. **Limited signage** and wayfinding.
  5. **High pedestrian and cyclist traffic** on unsafe routes.
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## Shared Pathway Improvements

### General Network Suggested Improvements

The **NT Shared Path Review 2023-2033** identified several general network enhancements to improve accessibility, safety, and user experience across the shared pathways in Katherine. These recommendations include:

Improvement Type	Description	Timeframe
Street Lighting	Install lighting at key intersections and along high-traffic pathways to enhance safety.	Short Term
Wayfinding & Interpretative Messaging	Develop signage to provide clear directions and highlight local cultural and historical points of interest.	Short Term
Tree Planting	Increase shaded areas along pathways to improve comfort and encourage usage.	Short Term
Rest Stops & Repair Stations	Install seating, rest areas, and bicycle repair stations at strategic locations.	Medium Term
Water Bubblers	Provide hydration stations at key points along major pathways.	Medium Term
Gym – outdoor exercise area	Install exercise equipment	Medium Term

These enhancements will support the broader goal of promoting active transport, community well-being, and tourism development while ensuring that shared pathways remain accessible and inviting for all users.

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## Economic Analysis

### Grant Funding Applications

Securing grant funding from both the **Northern Territory Government (NTG)** and the **Federal Government** will be a key component of financing the Katherine Shared Pathways Strategy. The Katherine Town Council will actively pursue funding opportunities under:

- **NTG Grants:**
  - Regional Economic Development Fund
- **Federal Government Grants:**
  - Active Transport Infrastructure Grants
  - Building Better Regions Fund (BBRF)
  - National Road Safety Program
  - Black Spot Program
  - Cycling and Walking Infrastructure Fund
  - Liveable Cities Program

Council will submit detailed project proposals aligning with funding criteria, demonstrating:

- **Community impact:** How the project will improve accessibility and safety.
  - **Cost-effectiveness:** Justification of budget allocations and financial sustainability.
  - **Strategic alignment:** Alignment with NTG's 2023-2033 Shared Path Review and national transport priorities.
  - **Stakeholder support:** Engagement from residents, businesses, and regional tourism bodies.
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### Modelling Process

A cost-benefit analysis was conducted to assess the **economic impact of pathway improvements**. The model includes:

- **Capital investment costs** for construction and maintenance.
- **Projected economic returns** from increased tourism and local spending.
- **Health savings** from active lifestyle promotion.

### Economic Investment

- **Estimated project cost:** \$5M (over 10 years)
- **Potential funding sources:** NT Government grants, federal programmes, council budget allocations
- **Public-private partnerships** encouraged for funding support

### Economic, Health & Well-being Benefits

- **Increased local spending:** More foot traffic to retail and hospitality venues.
- **Reduced healthcare costs:** Improved fitness levels, lower obesity rates.
- **Job creation:** Construction, maintenance, and tourism-related employment.
- **Boosted tourism:** Easier access to Nitmiluk National Park, Katherine Hot Springs, and the Katherine River.

### Return on Investment

- **Projected ROI:** 2.8x over a 10-year period.
  - **Annual local economic boost:** Estimated at \$1.5 million, driven by enhanced community health and well-being, long-term reductions in greenhouse gas emissions, increased visitor spending, and the growth of local businesses.
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## **Implementation and Monitoring**

### **Timeframes for Implementation (2025-2035)**

The implementation of the **Shared Pathways Strategy** will follow a staged approach over the next ten years:

#### **Short-Term (2025-2028)**

- Conduct detailed design and feasibility studies for high-priority pathways.
- Secure funding through government grants and private sector partnerships.
- Implement priority projects including:
  - Katherine River Low-Level Crossing and Riverlink
- Introduce safety enhancements such as lighting, wayfinding, and crossings.

#### **Medium-Term (2028-2032)**

- Expand the network with additional shared pathways connecting residential, commercial, and recreational areas.
- Implement secondary priority projects:
  - Bicentennial Road (Victoria Highway to Stuart Highway)
  - Giles Street (to Morris Road)
  - Fourth Street (Giles Street to O'Shea Terrace)
- Enhance path infrastructure with shaded areas, hydration stations, gyms (outdoor exercise areas) and rest stops.

#### **Long-Term (2032-2035)**

- Complete remaining projects and address any network gaps.
  - Conduct maintenance, resurfacing, and connectivity improvements.
  - Evaluate emerging trends and adjust strategy for future needs.
-

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### Measuring Success

To ensure the **Shared Pathways Strategy** meets its objectives, the following key performance indicators (KPIs) will be used:

- **Usage Growth:** Annual increase in pedestrian and cyclist numbers measured through pathway counters.
- **Safety Metrics:** Reduction in accidents involving pedestrians and cyclists.
- **Connectivity Index:** Number of newly linked residential, commercial, and recreational areas.
- **Community Satisfaction:** Survey feedback on pathway accessibility and safety.
- **Economic Impact:** Increased visitor spending in Katherine's local economy.
- **Infrastructure Quality:** Percentage of pathways maintained to high safety standards.
- **Community Emissions:** Reduction in greenhouse gas emissions in the Katherine municipal district by 9% by 2035.

Regular reviews will be conducted every **two years**, with a **major evaluation in 2030** to reassess priorities and funding needs.

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### Katherine Municipal District – Community Emissions

This is an overview of greenhouse gas emissions in the Katherine municipal district. In the 2022/23 financial year, total emissions were estimated at 244,000 tonnes of carbon dioxide equivalent (tCO<sub>2</sub>-e). The Shared Pathways Strategy aims to reduce emissions by **9% by 2035**.

Transport is the biggest contributor to emissions in our municipality, primarily due to on-road diesel use. This is a challenging issue because of the long distances our people, goods, and services must travel.

A detailed breakdown of emissions sources within each sector can be found in the **Appendix: Katherine Town Council – Community Emissions Snapshot**. The data in the figure below comes from the Snapshot Climate Data Tool. It is based on models and estimates using publicly available sources, providing the best available estimate. The full methodology is updated annually and published on the [Snapshot Climate website](#).

**Appendix: Katherine Town Council – Community Emissions Snapshot**

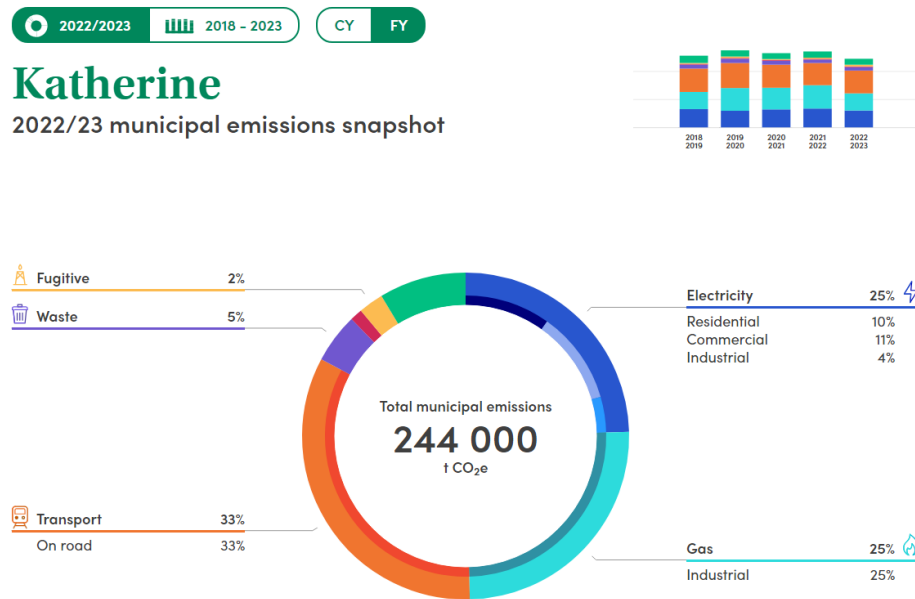


Figure 1: Community Emissions from July 2022 – June 2023 (most recent available data).

Source: [snapshotclimate.com.au](https://snapshotclimate.com.au)

Source	Sector	Emissions (t CO <sub>2</sub> e)
● Electricity	● Residential	24 000
	● Commercial	26 000
	● Industrial	10 000
● Gas	● Industrial	61 000
● Transport	● On road	81 000
● Waste		12 000
● IPPU		3 000
● Fugitive		6 000
● Agriculture		21 000
● Land Use		1 000

Land Use data is not used in the chart nor the displayed total municipal emissions.

Transport activity data from  
[Google Environmental Insights Explorer](#)

### Characteristics

Land area	7 417 km <sup>2</sup>
Population	10 832
Gross regional product	\$ 1 490 211 800
Climate zone	1

Figure 1: Community Emissions from July 2022 – June 2023 (most recent available data).

Source: [snapshotclimate.com.au](#)

The Shared Pathways Strategy aligns with the NT Government's goal to reduce emissions by promoting active transport alternatives:

**Encouraging Active Transport:** Reinforce the role of shared pathways in reducing reliance on motor vehicles, which contributes to lower carbon emissions.

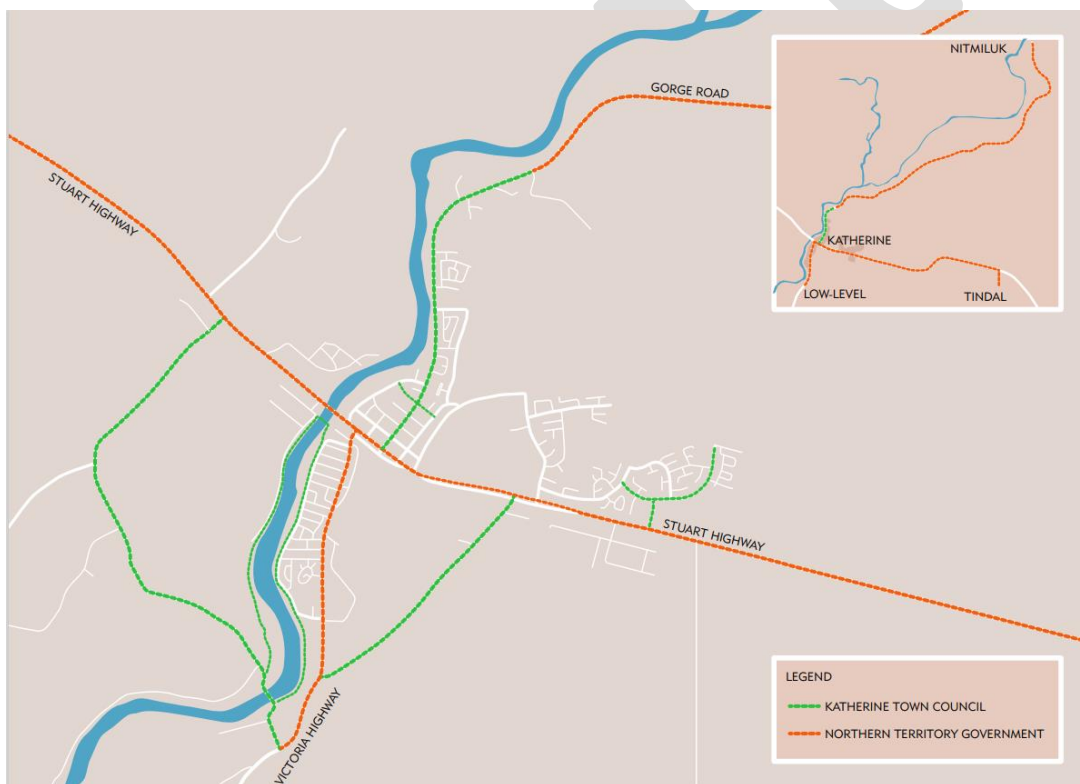
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## Conclusion

The **Katherine Shared Pathways Strategy** provides a roadmap for the development of **safe, connected, and accessible** shared paths in the region. Over the next ten years, **this plan will drive improvements that benefit residents, enhance tourism, and create a healthier, more liveable community.**

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## Appendix: Shared Pathways Map





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## 14.4 PROPOSED LEGISLATIVE AMENDMENTS TO THE LOCAL GOVERNMENT ACT 2019

Author: Amanda Haigh, Manager Governance and Risk  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For noting  
Attachments: Nil

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### **Officer Recommendation**

That Council receive and note the report on the consultation of the proposed Tranche 2 amendments to the Local Government Act 2019.

### **Purpose of Report**

To provide elected members with information on the consultation for the Tranche 2 amendments to the Local Government Act 2019.

### **Strategic Plan**

Not Applicable

### **Municipal Plan**

1.1.2.2 Ensure compliance with local government legislation

### **Background**

The Department of Housing, Local Government and Community Development is proposing legislative amendments to the Local Government Act 2029. Three discussion papers have been released for feedback as part of the Tranche 2 legislative amendments.

### **Discussion**

The Tranche 2 discussion papers cover a wide range of topics, with each paper focusing on specific areas of the legislation.

- Part A focuses on practical amendments to delegations, procurement, and regulatory improvements.
- Part B details proposed changes to superannuation payments, rating frameworks and principal member appointment, requiring more in-depth policy consideration.
- Part C is dedicated to proposed amendments to the Code of Conduct. Given the foundational role the Code of Conduct plays in shaping the integrity and behaviour of elected members, a separate paper on this topic is being released to allow for more detailed feedback and discussion.

Providing feedback on these discussion papers will help improve the legislation that underpins how councils function, supporting strong and responsive local government across the Northern Territory.

The council will be making a submission, and elected members are encouraged to also make their own submissions.

The discussion papers, information and submissions can be made on the NTG Have your Say website [Legislative Amendments to the Local Government Act 2019 | Have Your Say Northern Territory](#)

### **Consultation Process**

There was no consultation process required for this report.

### **Policy Implications**

There are no policy implications resulting from the decision.

**Budget and Resource Implications**

There are no budget and resource requirements.

**Risk, Legal and Legislative Implications**

Tranche 2 legislative changes are proposed to support councils to practice good governance and to engage in greater transparency and accountability. Final amendments will be required to comply with by Katherine Town Council.

**Environment Sustainability Implications**

There are no environmental sustainability implications.

**Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

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## 14.5 FINANCE REPORT APRIL 2025

Author: Desiree Rodgers, Finance Manager  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For decision  
Attachments: 1. Monthly Report April 25 [14.5.1 - 7 pages]

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### **Officer Recommendation**

That Council endorses the Finance Report for the Month of April 2025.

### **Purpose of Report**

This report is to present to the Council the Financial Report for April 2025.

### **Strategic Plan**

**4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.**

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

### **Municipal Plan**

4.2.4.1 Comply with legislative requirements - Applications of AASB, NT Local Government Act 2019, Australian Taxation legislation and reporting requirements

4.2.4.2 Prudent financial management for stronger returns for ratepayers - Preparation of Annual Budget and Revisions, CAPEX Budget and Improved debtors management

4.2.4.3 Sustainable long-term finances and current risk management practices - Review financial information and reporting system, Grant Management and acquittals up-to-date

### **Background**

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the below monthly report must be presented to the Council at the monthly Ordinary Meeting of Council. Accordingly, the commentary attached presents the preliminary financial position of the council at the end of April 2025 with the Chief Executive Officer (CEO) Certification.

### **Discussion**

- Total YTD operating income is 1.73% over budget.
- Interest revenue has been adjusted in the second budget review and now shows 13.42% interest received instead of almost 100% due to more realistic interest predictions.
- Operating grants revenue is –7.34% down from adjusted budget predictions mainly due to timing of grants being received.
- Total YTD operating expenditure is 14.13% below the budget due to less work being done than predicted.
- Employee Costs are below budget by 14.13% as some positions remained vacant.
- Monthly creditor payments have been made to all approved suppliers with payments made weekly.
- 18.89% of our Debtors (excluding rates and infringements) have been outstanding for longer than 90 days and since we had a new employee in March, we will now follow up outstanding accounts.
- 46.19% of our outstanding rate balance reflects rates outstanding for 2024/2025 FY and prior.

Katherine Town Council has received the funds for insurance (for the mould at the library) from JLT Insurance on the 24<sup>th</sup> December 2024 and will be making a resolution to council to set this aside for book replacement. The amount received was \$32,313.82.

Katherine Town Council will continue with their current auditors KPMG as per council resolution January 2022 for 2 plus 2 years with this being the last year.

**Consultation Process**

NIL

**Policy Implications**

There are no policy implications resulting from the decision.

**Budget and Resource Implications**

The Report and attachment provide a comparison of Council's YTD actual performance against the budget.

**Risk, Legal and Legislative Implications**

There are no risk, legal and legislative implications.

**Environment Sustainability Implications**

There are no environmental sustainability implications.

**Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

### Certification by the CEO to the Council

<b>Council Name:</b>	Katherine Town Council
<b>Reporting Period:</b>	30/04/2025

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

**CEO Signed**



**Date Signed**

21.5.25

**Note:** The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

**Table 1.1 Monthly Income and Expenditure Statement**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>OPERATING INCOME</b>				
***Rates	9,539,143	9,491,850	47,293	9,532,823
***Waste Charges	1,529,813	1,554,125	( 24,312)	1,554,125
Fees and Charges	2,224,332	1,851,207	373,125	2,341,024
Operating Grants and Subsidies	2,007,389	2,166,468	( 159,079)	2,167,270
Interest / Investment Income	888,697	783,562	105,135	900,000
Commercial and Other Income	471,720	530,273	( 58,553)	611,133
<b>TOTAL OPERATING INCOME</b>	<b>16,661,094</b>	<b>16,377,485</b>	<b>283,608</b>	<b>17,106,375</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	4,050,751	4,717,382	666,631	5,685,813
Materials and Contracts	4,987,037	6,856,644	1,869,607	8,166,230
Elected Member Allowances	181,093	201,250	20,157	241,500
Elected Member Expenses	28,446	37,817	9,371	43,961
Council Committee & LA Allowances	1,680	23,674	21,994	28,340
Council Committee & LA Expenses	46	6,666	6,620	8,000
Depreciation, Amortisation and Impairment	4,354,804	3,979,828	( 374,976)	4,744,870
Other Expenses				
Interest Expenses (Finance Costs)	( 13,788)	2,576	16,364	2,576
Gain/Loss from the measurement of Disposal of Assets	-	-	-	451,330
<b>*TOTAL OPERATING EXPENDITURE</b>	<b>13,590,069</b>	<b>15,825,837</b>	<b>2,235,768</b>	<b>19,372,620</b>
<b>OPERATING SURPLUS /(DEFICIT)</b>	<b>3,071,025</b>	<b>551,648</b>	<b>2,516,802</b>	<b>( 2,266,245)</b>

**NOTE:** Correction to elected member expenses budget previously set at \$105,208

This is because the election costs are now allocated to Materials and Contracts

**Table 1.2 Monthly Operating Position**

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
<b>BUDGETED OPERATING SURPLUS / (DEFICIT)</b>	<b>3,071,025</b>	<b>551,648</b>	<b>2,516,802</b>	<b>( 2,266,245)</b>
<b>Remove NON-CASH ITEMS</b>				
Less Non-Cash Income			-	
Add Back Non-Cash Expenses	4,409,811	3,955,145	( 454,666)	5,198,776
<b>**TOTAL NON-CASH ITEMS</b>	<b>4,409,811</b>	<b>3,955,145</b>	<b>( 454,666)</b>	<b>5,198,776</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure	3,156,352	5,688,771	2,532,418	10,591,625
Borrowing Repayments (Principal Only)	-	-	-	
Transfer to Reserves	1,433,738	1,433,738	-	1,433,738
Other Outflows	-			
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>4,590,090</b>	<b>7,122,509</b>	<b>2,532,418</b>	<b>12,025,363</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	3,315,273	7,890,149	( 4,574,877)	8,432,297
Prior Year Carry Forward Tied Funding	799,289	799,289	-	799,289
Other Inflow of Funds	16,364	18,044	( 1,680)	18,044
Application of Retained Earnings	-		-	-
Transfers from Reserves	-	-	-	-
Drawdown of Borrowings	-	-	-	-
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>4,130,926</b>	<b>8,707,482</b>	<b>( 4,576,557)</b>	<b>9,249,630</b>
<b>NET BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>7,021,672</b>	<b>6,091,766</b>	<b>( 5,046,839)</b>	<b>156,798</b>

\*NOTE: Total Operating expenditure in the Municipal Plan 2024/25 is \$19,661,411 and should be \$19,701,412

\*\*NOTE: Add back Non-Cash Expenses in the Municipal Plan 2024/25 is \$5,232,249 and should be \$5,272,249

These amounts were due to an error when printing the Municipal Plan document

\*\*\*NOTE: Rates Revenue is what is billed and not recieved

\*\*\*NOTE: Waste Revenue is what is billed and not recieved

**Table 2.1 Capital Expenditure and Funding**  
**By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$
Land and Buildings	4,075	359,159	( 355,084)	1,219,162
Facilities & Improvements	2,574,057	3,375,001	( 800,944)	6,954,595
Plant & Machinery	241,314	200,000	41,314	501,100
Fixtures	16,490	100,000	( 83,510)	100,000
Fleet	49,246	120,000	( 70,754)	240,592
Infrastructure Paths & Cycleways	6,290	40,436	( 34,146)	40,436
Infrastructure Roads	40,030	1,217,613	( 1,177,583)	1,177,177
Infrastructure Storm water & Drainage	77,031	100,000	( 22,969)	100,000
Infrastructure - Street Lighting	110,723	96,562	14,161	258,562
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>3,119,257</b>	<b>5,608,771</b>	<b>(2,489,514)</b>	<b>10,591,625</b>
<b>TOTAL CAPITAL EXPENDITURE FUNDED BY:</b>				
Operating Income (amount allocated to fund capital items)	( 1,011,669)	( 3,098,711)	2,087,042	1,341,995
Capital Grants	4,114,562	8,689,438	( 4,574,876)	9,231,586
Utilisation of Retained Earnings	-	-	-	-
Transfers from Cash Reserves	-	-	-	-
Borrowings	-	-	-	-
Sale of Assets (Including Trade-In)	16,364	18,044	( 1,680)	18,044
Other Funding	-	-	-	-
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>3,119,257</b>	<b>5,608,771</b>	<b>(2,489,514)</b>	<b>10,591,625</b>

**Second Budget Review Changes**

Statutory Charges estimated reduced

Increase in funding received

Interest rate and balances remain high

\$265,000 in insurance recoveries

Underspend due to difficulties in recruitment

Materials and Contrances need to increase contracting due to reduced staffing and \$100,000 for election

Council committee Allowances and costs change based number of Audit Committee meetings require and correction of allocation

Civic Centre loan not being draws down in 2024-2025

Other expenses budget Loss on Disposal of asset

**Table 3. Monthly Balance Sheet Report**

<b>BALANCE SHEET AS AT 3 APRIL 2025</b>	<b>YTD Actuals \$</b>	<b>Note Reference*</b>
<b>ASSETS</b>		
<b>Cash at Bank</b>		
Tied Funds	17,861,866	(1)
Untied Funds	8,726,586	(1)
Trade Debtors	430,938	(2)
Rates & Charges Debtors	2,093,932	(2)
Other Current Assets	686,315	
<b>TOTAL CURRENT ASSETS</b>	<b>29,799,637</b>	
Non-Current Financial Assets	-	
Property, Plant and Equipment	115,262,375	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>115,262,375</b>	
<b>TOTAL ASSETS</b>	<b>145,062,012</b>	
<b>LIABILITIES</b>		
Accounts Payable	211,144	(3)
ATO & Payroll Liabilities	(156,951)	(4)
Current Provisions	567,967	
Accruals	0	
Other Current Liabilities	242,375	
<b>TOTAL CURRENT LIABILITIES</b>	<b>864,535</b>	
Borrowings	-	
Non-Current Provisions	51,241	
Other Non-Current Liabilities	7,486,931	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>7,538,172</b>	
<b>TOTAL LIABILITIES</b>	<b>8,402,707</b>	
<b>NET ASSETS</b>	<b>136,659,305</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	98,419,938	
Reserves	106,541,837	(1)
Accumulated Surplus	31,551,207	
<b>TOTAL EQUITY</b>	<b>236,512,982</b>	

**Note 1. Tied Funds**

11210 · Imprest Petty Cash	1,128.00
11220 · Employee Liabilities (Provisions)	619,478.00
33310 · Capital Renewal Reserve	4,987,646
33520 · Contingency Reserve	1,933,738
33610 · Municipal Election Reserve	100,000
33620 · Council Motion Funding Reserve	600,515
11230 · Equity Reserves	8,121,899.00
11240 · Waste Management Make Good	7,486,931.00
11250 · Unspent Capital Grants	1,520,140.59
11260 · Deposits Held	112,289.00
	<b>17,861,865.59</b>

**Untied Funds - Cash and Cash Equivalents less Tied Funds** **8,726,586.41**



**Note 1. Details of Cash and Investments Held**

<i>Cash at Bank consists of Term Deposits of \$24.5M with maturities as detailed below, with the remaining \$2M available at CBA Bank.</i>	
<b>GENERAL FUND</b>	<b>\$</b>
Commonwealth Bank	
Balance as per bank statement as at 30 April 2025	26,588,452.00
Credit card balances	3,851.00
Balance of Imprest and Petty Cash	1,128.00
Plus net outstanding deposits/(withdrawals)	
<b>Adjusted cash at bank balance, 30 April 2025</b>	<b>26,585,729.00</b>

INVESTMENTS							
INSTITUTION	PRINCIPAL \$	INTEREST RATE	EFFECTIVE DATE	MATURITY DATE	FINANCIAL \$	ESTIMATED INTEREST	INSTITUTION %
AMP	1,000,000	4.90%	2-Oct-24	1-May-25		49,000.00	
AMP	500,000	4.90%	14-Oct-2024	14-May-25		24,500.00	
AMP	1,573,184	4.85%	14-Nov-24	14-Nov-25		76,299.40	
AMP	524,092	4.80%	28-Aug-24	28-Feb-25		25,156.44	
AMP	1,051,090	5.05%	27-Jun-24	27-Jun-25		53,080.07	
AMP	1,470,249	5.05%	29-Jun-24	1-Jul-25	6,118,615.76	74,247.59	25.0%
BOQ	500,000	4.90%	08.10.2024	8-Apr-25		24,500.00	
BOQ	500,000	4.80%	4-Nov-24	5-Nov-25	1,000,000.00	24,000.00	4.1%
CBA	1,047,075	4.91%	25-Jun-24	23-Apr-25		51,411.37	
CBA	524,004	4.96%	31-May-24	26-May-25		25,990.60	
CBA	2,622,055	5.40%	23-Jul-24	23-Jul-25		141,590.96	
CBA	522,467	4.75%	1-Aug-24	1-Aug-25	4,715,600.73	24,817.19	19.3%
NAB	1,047,408	4.80%	4-Nov-24	4-Sep-25		50,275.59	
NAB	512,466	5.20%	11-Jul-24	11-Jul-25		26,648.22	
NAB	2,000,000	4.75%	14.10.2024	14.10.2025		95,000.00	
NAB	3,500,000	4.85%	12-Nov-24	11-Nov-25		169,750.00	
NAB	3,000,000	5.20%	30-Jul-24	30-Jul-25		156,000.00	
NAB	1,000,000	5.00%	6-Aug-24	6-Aug-25	11,059,873.97	50,000.00	45.2%
AMP (oncall)	558,429.81		on call	on call 30 days			
Commonwealth Bank	1,018,049.45		on call	on call 30 days	1,576,479.26		6.4%
<b>Total Investments</b>					<b>24,470,569.72</b>	<b>1,142,267.43</b>	<b>100%</b>
<b>Total Funds</b>					<b>26,588,452.41</b>		

**Note 2. Statement on Debts Owed to Council (Accounts Receivable)**

Council's Summary	Debtor	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Rates Debtors		1,142,011	-	-	-	980,375.59	2,122,386
Trade Debtors		268,018	51,915	21,129	12,392	82,302	435,756
<b>TOTAL</b>		<b>1,410,029</b>	<b>51,915</b>	<b>21,129</b>	<b>12,392</b>	<b>1,062,677.16</b>	<b>2,558,142</b>

**Note 3. Statement on Trade Creditors**

<i>(Council can select timing of the age of creditors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days		Total
Trade Creditors	57,403	37,818	213	0	(640)		94,795
Other Creditors	3142		-	-	-		3,142
<b>Total Accounts Payable</b>	<b>60,545</b>	<b>37,818</b>	<b>213</b>	<b>0</b>	<b>639.50</b>		<b>97,937</b>

KTC processes Accounts Payable weekly. Balance owing will be paid in the next payment run after the end of the month.

**Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**

*Council is a large withholder for PAYG purposes and consequently remits withholdings to the ATO on the day of payroll. As its revenue is GST Free monthly net GST is generally an amount payable to Council unless significant grants are received in the period. Payroll liabilities include Superannuation payable and Salary Sacrifice deductions.*

**KTC is due for refund this amount from ATO	219,555
**Prepaid Fringe Benefits Tax	38,907

\*\*Note this is an estimate only due to timing of reports

**Note 5. Current Ratio**

Current Ratio (current assets/current liabilities)	34.47
Current Ratio adjusted for Tied Funds	13.81

**Table 4. Member and CEO Council Credit Card Transactions for the Month**

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Example:

Cardholder Name: Ingrid Stonhill

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
1-Apr	95.50	Mailchimp	Mailchimp subscription
8-Apr	74.81	Happy Corner Store	Municipal Plan staff lunches
22-Apr	63.57	Woolworths	EMIS morning tea
24-Apr	510.00	Vintage Cellars	Welcome to the Dry
28-Apr	58.77	Ben's Bakehouse and Cafe	KTC Staff meeting
<b>Total</b>	<b>\$802.65</b>		

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## 14.6 COMMUNITY RELATIONS REPORT FOR THE MONTH OF APRIL 2025

Author: Isabella Murphy, Events and Engagement Coordinator  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For noting  
Attachments: Nil

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### **Officer Recommendation**

That Council receive and note the Community Relations Department report for the month of April 2025.

### **Purpose of Report**

To provide an overview of the Community Relations Department activities for the month of April 2025.

### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.**

1.1.4 Learn what the community wants to know through community engagement strategies.

**1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.**

1.4.1 Continually improve services and our tourism offerings.

1.4.3 Enhance customer experiences at our Visitor Information Centre.

**2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.**

2.2.3 Promote an active community with family events, festivals, live music and sports.

**3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's**

3.2.1 Craft Katherine's personality and identity by playing to our strengths.

3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

**3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.**

3.4.3 Enhance public spaces with placemaking and activation.

### **Municipal Plan**

2.2.3.1 Provided a continually developing calendar of free and accessible community events that cater for our diverse community

2.3.1.1 Use a range of communication and engagement tools and methods to reach all members of the Katherine community

### **Background**

The Community Relations department is responsible for the provision of customer service and the delivery of public library service, visitor services, and community events to the Katherine community.

**Discussion**

During April 2025, the Community Relations Department delivered a range of successful services and events that reinforced Council's strategic goals around community engagement, cultural programming, and tourism activation. The Katherine Public Library recorded over 2,500 patron visits, maintained strong borrowing and digital access figures, and ran 17 programs catering to children, families, and seniors—further strengthening its role as an inclusive, educational hub.

The Visitor Information Centre continued to perform well, with positive sales growth and stable visitor numbers supported by enhanced retail offerings, targeted promotions, and collaborative work with Tourism NT. These outcomes align with Council's economic development priorities and reinforce the VIC's role in driving local tourism and spending (refer to Figure 2).

Community events were a standout this month. Youth Week's Blue Light Disco engaged nearly 100 children in a safe and vibrant setting, while ANZAC Day drew over 500 attendees in a ceremony praised by stakeholders as the most moving in decades. The Welcome to the Dry event also successfully showcased Katherine to LGANT Symposium guests. Together, these initiatives highlight Council's leadership in fostering community pride, inclusivity, and regional identity through well-executed engagement activities.

## **LIBRARY SERVICES**

April 2025, the Library delivered a diverse range of engaging services (please refer to Figure 1.) that continued to support learning, creativity, and community connection. A total of 2,558 patrons visited the Library, with strong engagement across digital services—197.5 hours of public computer use—and resource lending, including 519 borrowings and 546 returns.

Programs were a highlight, with 17 sessions held and over 100 participants, including popular school holiday activities like Storytime with Slime and Puppet Making. The Library also welcomed 20 new members (14 in-person and 6 online) and provided ongoing support through senior IT help sessions, reinforcing its role as a trusted and inclusive space for all ages.

Activity	Totals	
Patron Count	2558	
Public computer Use (hours)	197.5	
Conference room (hours)	7.5	
Circulations (book borrowing)	519	
Circulations (returns)	546	
Soft Loan Circulation (books that have been read in the library)	244	
New Memberships	14 (Regular) 6 (Online)	
Programs	# Programs	# Attendance
Wriggle & Rhyme	3	21
Toddler Rhyme Time	3	12
Storytime	3	18
SH Melty beads	1	8
SH Library Bag Painting	1	7
SH Minecraft Gaming	1	7
SH Storytime with slime	1	12
SH Puppet making	1	9
Senior IT support	3	7

Figure 1.

## **VISITOR INFORMATION CENTRE SERVICES**

In April 2025, the Visitor Information Centre (VIC) continued to perform strongly, with early sales figures showing growth compared to previous years. Sales have rebounded well since the COVID-19 downturn, with April figures now surpassing those from 2021 and significantly higher than the low point in 2020. This improvement reflects the success of school holiday activities, local promotions, and steady visitor interest in the region (refer to Figure 2).

Visitor numbers remained consistent, supported by stronger programming, improved retail offerings, and close collaboration with local operators. Support from Tourism NT and alignment with regional tourism strategies have also helped strengthen the VIC's role in converting interest into bookings and local spending. These results show the VIC is delivering on Council's goals to grow tourism, support the local economy, and provide high-quality visitor experiences.

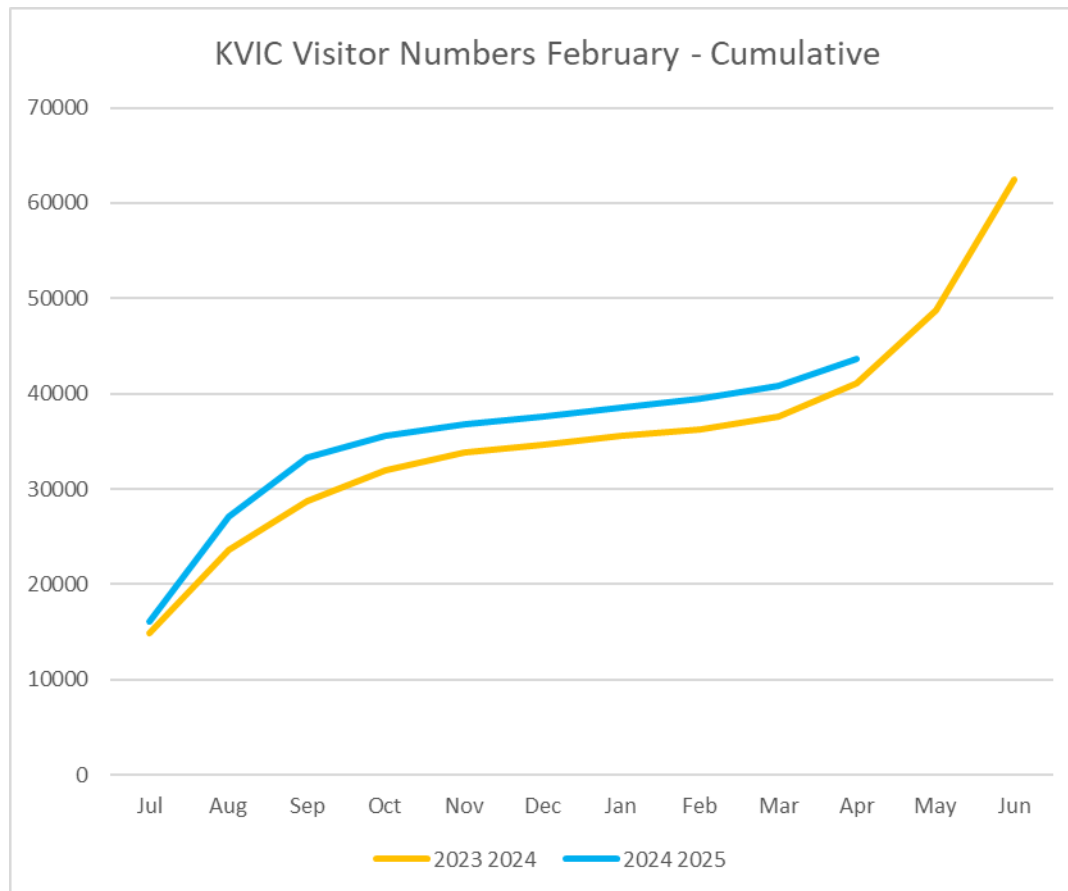


Figure 2.

## **COMMUNITY EVENTS**

### **Youth Week Blue Light Disco**

**Saturday 5 April 2025, 6pm-8pm**

The Youth Week Blue Light Disco was held at The Y on Saturday 5 April 2025 from 6pm to 8pm. It gave local kids a fun and safe place to dance, play games, and spend time with Police and Katherine Town Council staff.

The event was well received, thanks to all the community groups that helped out. Katherine South Crocs AFL Club cooked hot dogs, Circuit Breaker volunteers welcomed kids at the door and made sure everyone had a safe way home, and local Police supported youth engagement and safety. St John Ambulance were on-site to provide first aid, Juanita Tabe did face painting, and Security Solutions managed the event with no issues. Ground Touring NT provided bus transport so kids could get home safely.

DJ Charly Templar made the night extra special, getting all the kids up dancing and playing musical chairs. In total, 97 children and 40 adults attended.

Some ideas for future events:

- Consider holding the event during the day to avoid the heat. We can block out the windows to keep the disco vibe, and it may also make supervision easier.
- Review the age limits to make sure they're safe and inclusive.





## ANZAC Day

### Friday 25 April 2025, 6am-10am

ANZAC Day 2025 was commemorated on Friday, 25 April at the Katherine Cenotaph from 6am to 10am. Around 500 people attended the event, including veterans, school groups, community members, and dignitaries, all coming together to honour the ANZAC legacy and those who have served in the Australian and New Zealand Defence Forces.

The Dawn Service was led by RAAF Base Tindal and NORFORCE, and included a Catafalque Party, a didgeridoo performance, and a mounted Nackerroo. Following the service, a community breakfast was held at the Katherine Country Club. At 9:00am, the Community March began, supported by Territory Traffic Management and accompanied by a scheduled RAAF flyover and marching music, which added to the sense of ceremony.

Feedback from key stakeholders—including the RSL, NORFORCE, RAAF Tindal, and elected members—was overwhelmingly positive, with many saying it was the best ANZAC Day they had experienced in years. A standout moment was the number of wreaths laid at the Cenotaph, with long-time attendees noting it was the largest number seen in over 35 years—highlighting the strong community engagement and deep respect shown on the day.

Overall, the 2025 ANZAC Day commemorations were a meaningful and well-organised event that united the Katherine community in remembrance.



## Welcome to the Dry

### Wednesday 30 April 2025, 5:30pm-7:30pm

The Welcome to the Dry event was held on Wednesday, 30 April 2025, from 5:30pm to 7:30pm on the Old Railway Bridge overlooking the Katherine River. Designed to showcase Katherine's natural beauty, the event warmly welcomed LGANT Symposium attendees to town.

This invitation-only, over-18s event ran from 6:00pm to 9:00pm and featured a bar, a grazing table with charcuterie boards, five high tables with lanterns and candlelight, and live acoustic music that created a relaxed and welcoming atmosphere. Security staff ensured access was limited to invited guests while still allowing the public to pass through the bridge. The event ran smoothly and was well-received, with around 60 VIPs from local government in attendance, including Her Worship Mayor Elisabeth Clark, Deputy Mayor Denis Coburn, and Councillor Peter McDougall.



### **Upcoming Events and Activities**

- 15 May 2025 – National Road Safety Week
- 17 June 2025 – Citizenship Ceremony
- 23 June 2025 – Movie Night in the Town Square
- 30 June 2025 – Movie Night in the Town Square

### **Consultation Process**

There was no consultation process required for this report.

### **Policy Implications**

There are no policy implications resulting from the decision.

### **Budget and Resource Implications**

There are no budget and resource requirements.

### **Risk, Legal and Legislative Implications**

There are no risk, legal and legislative implications.

### **Environment Sustainability Implications**

There are no environmental sustainability implications.

### **Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

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## 14.7 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF APRIL 2025

Author: Casey Anderson, Manager Corporate Administration  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For noting  
Attachments: Nil

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### **Officer Recommendation**

That Council receives and note the Corporate Administration Report for the month of April 2025.

### **Purpose of Report**

That Council receives and note the Corporate Administration Report for the month of April 2025.

### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.**

1.1.3 Improve transparency around issues affecting the community.

**4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.**

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

### **Municipal Plan**

1.1.2.2 Ensure compliance with local government legislation

1.1.3.2 Encourage and Educate the Community about the Services that is provided by Council

1.3.3.2 Snap Send Solve

### **Background**

The monthly report of the Corporate Administration provides information that contains for the month of April regarding customer services requires and summary of the rates debtors.

### **Discussion**

#### **Customer Service Requests**

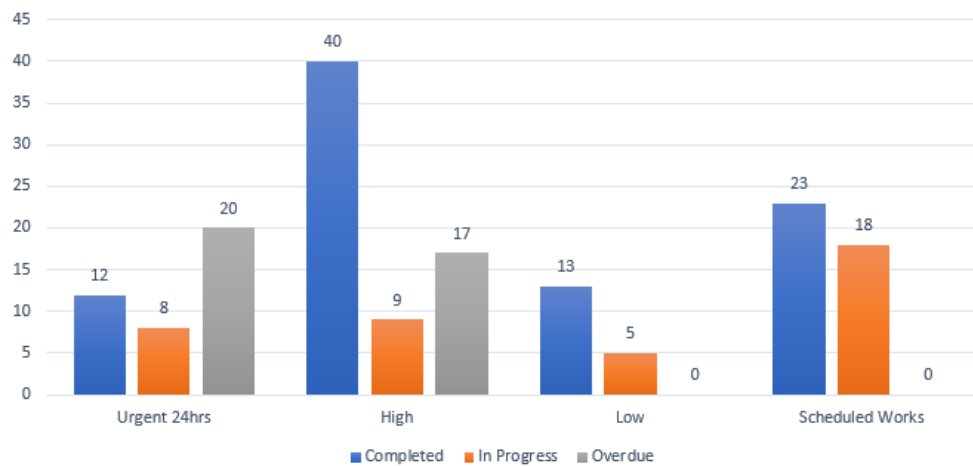
In April, the Council received a total of 165 service requests. Of these, 88 were resolved satisfactorily, 40 are still in progress, and 37 are overdue and pending resolution.

During the same period, 71 Snap Send Solve (SSS) reports were submitted. The main issues reported were rubbish and bins, outdoor lighting and overgrown vegetation.

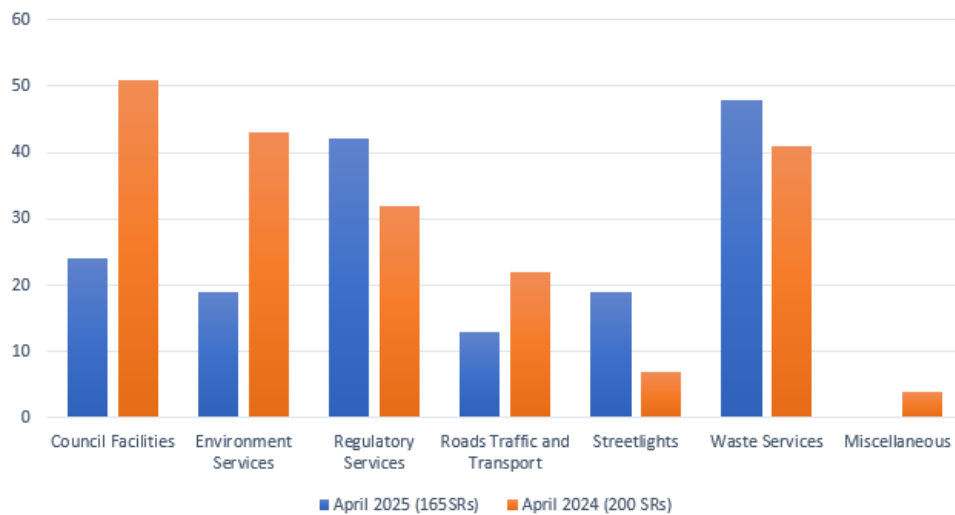
Additionally, service requests were received through other channels such as phone, email, or in person.



### 165 SERVICE REQUESTS - TRIAGING RESULTS - APRIL



### INCIDENT TYPES COMPARISON APRIL



#### Regulatory Services – 42 Requests

- 2 reports of animal attacks (on humans or other animals)
- 4 reports of aggressive dogs
- 8 reports of lost or found animals
- 12 reports of dogs at large or causing a nuisance
- 1 report concerning animal welfare
- 4 reports of illegal dumping
- 4 reports of overgrown allotments
- 4 reports of abandoned vehicles
- 3 reports for other animals

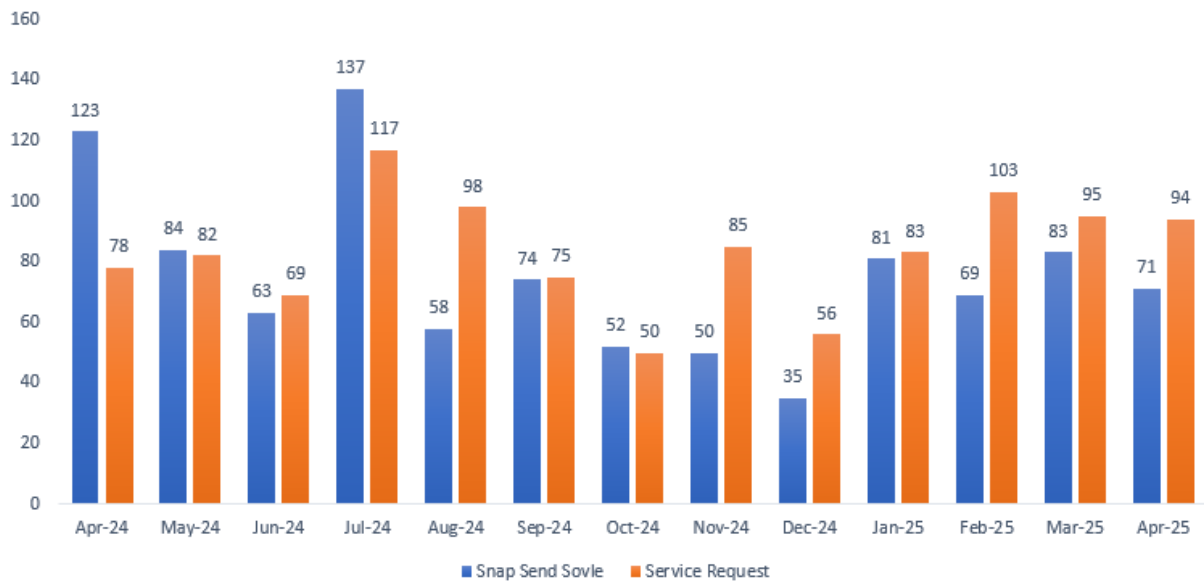
#### Waste Services – 48 Requests

- 11 reports of missed waste collections
- 3 reports of missing bins
- 17 requests for bin repairs or replacements
- 14 requests for voluntary litter collection
- 3 report of vandalism at a bin enclosure

## Council Facilities – 24 Requests

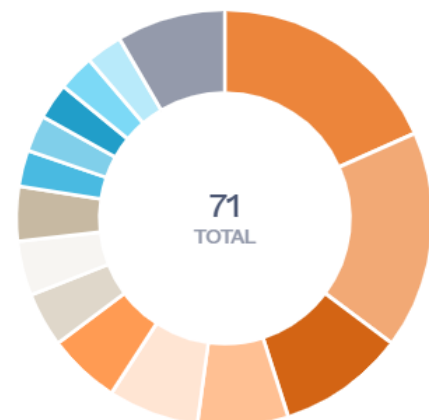
- **Cemetery:** 1 headstone inquiry
- **Airport:** 1 request for more signage
- **Public Toilets:** 6 reports of vandalism, damage, or graffiti
- **Town Square:** 2 reports of damages to the town square
- **Lockheed Dog Park:** 2 reports of water leaks, irrigation and the water fountain
- **Sportsgrounds:** 9 various reports toilets and facility damages (includes 4 reports of vandalism to the adventure play park)
- **Visitors Information Centre:** Front door smashed
- **Cenotaph:** 2 reports of vandalism and graffiti

## SNAP SEND SOLVE & SERVICE REQUESTS



## Incident by Type

Rubbish and Bins - General	18.3%
Outdoor Lighting Maintenance	16.9%
Overgrown Vegetation	9.9%
Dumped Rubbish	7.0%
General Request	7.0%
Fallen or Hanging Tree/Branch	5.6%
Abandoned Vehicle	4.2%
Graffiti - General	4.2%
Request Bin Repair or Replacement	4.2%
Clean Up Australia 2025	2.8%
Damaged Pavement/Footpath	2.8%
General Maintenance to Pavement/Footpath	2.8%
Menace or Nuisance Dog	2.8%
Water Fountain	2.8%
Other	8.5%



## **RATES RECOVERY AND OUTSTANDING BALANCES UPDATE**

Council Rates Overview as of 30 April 2025.

Item	Amount (\$)	Notes
Total Outstanding Rates Balance	\$2,122,386.31	Includes current year's levy, arrears, and accrued interest
2024/2025 Rates Levy Balance	\$1,115,107.62	1,272 assessments unpaid after final instalment (due 31/03/2025)
2023/2024 Outstanding Balance or older	\$980,375.59	Arrears from previous financial years
Accrued Interest (since 01/07/2024)	\$106,816.45	Included in total figure above

### **Debt Recovery Actions**

- \$1,178,240.67 in overdue rates is currently subject to recovery via letters of demand and legal proceedings.
- This affects 233 assessments.

### **Legal Proceedings and Enforcement**

Legal Status	Amount (\$)	Details
Debt under Legal Action	\$678,113.83	Secured via Overriding Statutory Charges (Section 256, LG Act) – 44 assessments
Pending Recovery – Legal Proceedings in Progress	\$53,512.18	1 assessment – vacant possession not granted
Preparing for Power of Sale	\$511,695.77	26 assessments under review

### **Payment Arrangements**

No outstanding rates are currently being managed through:

- Financial Hardship Special Payment Arrangements
- Approved Payment Extensions

### **Consultation Process**

There was no consultation process required for this report.

### **Policy Implications**

There are no policy implications resulting from the decision.

### **Budget and Resource Implications**

There are no budget and resource requirements.

### **Risk, Legal and Legislative Implications**

There are no risk, legal and legislative implications.



**Environment Sustainability Implications**

There are no environmental sustainability implications.

**Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



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## 14.8 ENVIRONMENTAL SERVICES REPORT MONTH OF APRIL 2025

Author: Brett Kimpton, Manager Environment and Municipal  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For noting  
Attachments: Nil

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### **Officer Recommendation**

That Council receive and note the report of the Environmental Services Department for April 2025.

### **Purpose of Report**

To provide the Elected Members an update regarding the Environmental Services Department's activities for the month of April 2025.

### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.**

1.1.4 Learn what the community wants to know through community engagement strategies.

**2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.**

2.1.3 Improve street lighting for safety.

**7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.**

7.1.6 Raise awareness to keep our town litter-free.

7.1.7 Implement the Katherine Town Council Waste Management Strategy 2021-2026.

**7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.**

7.2.2 Embark on greening initiatives with the collective help of the community to beautify and increase green spaces.

**7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.**

7.3.3 Upgrade irrigation of our parks to minimize wastage of town and bore water.

### **Municipal Plan**

2.1.2.1 Assess the condition of public amenities throughout Katherine and implement remediation where required

7.1.7.1 Continue to implement the Waste Management Strategy

### **Background**

Katherine Town Council's (KTC) Environmental Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

### **Discussion**

#### **Environmental Services Updates:**

##### **Municipal Services Update**

The Depot Team assisted the Events Team in preparing the Cenotaph surrounds for the Anzac Day Dawn Service, the team were up early on Anzac Day to ensure the area was clean and presentable for the Dawn Service and March.



The roadside slashing program commenced in April with areas to the South of the Municipality slashed towards the end of the month. The program will continue throughout May.

Depot staff spent extra time at the Katherine Showgrounds preparing the facility for the Katherine Christian Convention held over the May long weekend.

The car park at the Tennis Club was graded in preparation for their major event held over the May Long weekend.

The low-level barrier gates on the Victoria Hwy side of the crossing were rammed by a vehicle, this was the second instance of this occurring in recent months.



New information signage was installed at the Hot Springs entrances.





### Waste Management Facility

The Waste Management Facility had approximately 1300 customers over the weighbridge receiving approximately 1460 Tonnes of waste. Due to several public holidays for the month there was a reduction in the amount of waste received at the facility.

243 Tonnes of kerbside residential waste was collected by our contractor.

Ground water sampling was undertaken in April as per our EPA Licence conditions, due to a mechanical failure with the testing equipment some of the testing was not able to be completed on the day. The EPA were informed, and permission was granted to complete the testing the following week. The testing of surface water and leachate continues to be problematic with persistent dry conditions prevailing.

### Mosquito Testing

Mosquito Testing was conducted twice in April by the council; no infected mosquitos were detected within the Katherine municipality.

### RV Service Area

The RV Service Area saw a significant increase in usage with the arrival of tourism traffic in town in mid-April.

### Electric Vehicle Charging Station

The NRMA electric vehicle chargers at the Lindsay Street Complex Car park were used 46 times by members of the public in April, there was a noticeable increase in usage by visitors to the municipality.

### Katherine Civil Airport

There were approximately 550 air movements in April at the aerodrome, this is a slight increase from previous months.

The aerodrome was closed for several hours over the first weekend in April to allow testing of aircraft related to the Air7000 project. Roadblocks were set up by Military Police and Northern Territory Police to restrict public access to aerodrome while the test flights were being conducted.

### Regulatory Services

Council Rangers received 42 animal-related services requests for April.

6 dogs were impounded with 3 returned to owners and 1 rehomed.

Council Rangers issued 4 infringements for animal related matters.

Council staff continue to engage with rough sleepers and campers regularly; staff hand out garbage bags to people to encourage them to place their rubbish in the bags for collection by depot staff.

On 23/04/25 staff conducting a check of the Hot Springs were made aware by a group of swimmers that were swimming while the facility was closed that they had potentially sighted a crocodile in the body of water between the bottom pool and top pool. As a precaution, with the assistance of NT Police the remaining swimmers in the pools were evacuated. A search of the pools was conducted by council staff and NT Parks & Wildlife Rangers. As a precaution crocodile warning signs were erected at 8 locations around the precinct to inform swimmers of the risk. Council staff in conjunction with NT Parks & Wildlife rangers conducted 15 surveys over day and night periods on 8 of these occasions' swimmers were found to be swimming in the pools along with signage ripped down or vandalized.

On 30/04/25 council staff were invited by NT Parks & Wildlife to participate in a boat patrol of the Katherine River between the boat ramp and low-level bridge. During the patrol 2 x freshwater crocodiles were spotted near the entrance to the springs along with one distinctive crocodile slide mark on the bank of the river approximately 35m from the entrance.

Once council was satisfied that there was no evidence of crocodile activity, in the springs the facility was opened for use on 2<sup>nd</sup> May at 4pm.





#### Regulatory Parking Summary

Council Staff continue to address parking issues within the municipality. Staff noticed an increase of tourist traffic in the municipality during April

Staff continue to adopt a posture of education over enforcement relating to parking offences

31 parking infringements were issued along with 79 verbal warnings to drivers.

Staff undertook 13 hours of parking patrols for April.

#### Consultation Process

There was no consultation process required for this report.

#### Policy Implications

There are no policy implications resulting from the decision.

#### Budget and Resource Implications

There are no budget and resource requirements.

#### Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

#### Environment Sustainability Implications

There are no environmental sustainability implications.



**Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

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## 14.9 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF APRIL 2025

Author: Kimberly Worrigal, Contracts Coordinator  
Authoriser: Ingrid Stonhill, Chief Executive Officer  
Report Type: For noting  
Attachments: Nil

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### **Officer Recommendation**

That Council receive and note the report of the Infrastructure Services Department for April 2025.

### **Purpose of Report**

To provide the Elected Members an update regarding the Infrastructure Services Department's activities and projects for the month of April 2025.

### **Strategic Plan**

**1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.**

1.4.1 Continually improve services and our tourism offerings.

1.4.3 Enhance customer experiences at our Visitor Information Centre.

**3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.**

3.1.4 Develop future infrastructure such as a regional sporting precinct, updated aquatic centre and potential water recreation facility.

**3. SPORTS AND CIVIC EVENTS - 3.3 Accessibility and Mobility - Improve the accessibility of facilities and transport infrastructure and provide alternative transport solutions.**

3.3.4 Make public toilets more accessible.

**7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.**

7.3.3 Upgrade irrigation of our parks to minimise wastage of town and bore water..

### **Municipal Plan**

1.3.3.2 Snap Send Solve

1.3.3.3 Online Search - Cemetery

### **Background**

Katherine Town Council's Infrastructure Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

### **Discussion**

#### **Project Updates**

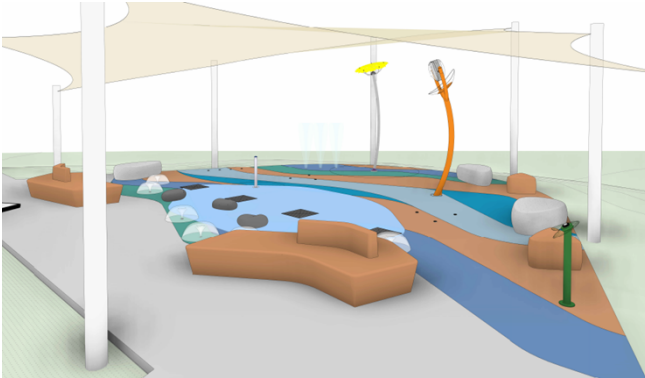
##### **Aquatic Centre Upgrade**

Construction works have progressed slightly ahead of timeframe estimates over the last month. However, the completion date is contingent on the delivery of Myrtha parts to Katherine which remain on schedule. The expected month of completion remains October, as per the *Your Say* website.

The plant room framing is complete and work will proceed to lock up the building soon. Significant subfloor works to the base of the 25m pool are complete. The existing 50m pool pipes have been tested and work to refinish the pool will progress as planned. Design work to bring additional shading into the project is

currently underway. An electrical substation upgrade is currently being planned to minimise any impact on users of the sportsground precinct buildings and infrastructure.

Construction work will soon begin on the splash zone which has been redesigned to provide the best value from the available budget.



#### Civic Centre Upgrade

The tender for the Civic Centre Refurbishment Project is complete with many competitive tenders having been received. The difficult process of selecting a winning tenderer is now underway.

#### First Street Upgrade

The upgrade on First Street will establish two distinct access driveways and improve public safety around the Woolworths loading bay and Shopping Complex entrance. A tree specialist has been procured to remove a tree on First Street on the 15<sup>th</sup> May prior to the main contract (contractor procured) which will begin on the week of the 19<sup>th</sup> May. The contract is expected to involve night works to complete specialist work with minimal disruption to the public.

#### Hot Springs Entry Sign

The arch-shaped entry sign at the Hot Springs is complete. The lasercut signage panels will slowly change colour throughout the year, forming a dark red patina over time.



#### Lindsay Street Amenities Replacement

An application for certificate of existence for the toilet block, major shade structure and the 3 minor shade structures has been compiled. A contractor for the refurbishment works has been appointed.



## Infrastructure Updates

### Irrigation Works

March has been a busy month for irrigation projects, with the installation and repairs at both the Visitor Information Centre and Katherine Hot Springs now successfully completed. The irrigation system at the Visitor Information Centre's lawns and gardens was initially disrupted due to flood levy construction, requiring significant effort to restore. Meanwhile, new irrigation has been installed on the first tiers of the hot springs, ensuring the grassed areas remain lush and green throughout the dry season—enhancing the experience for both tourists and locals. This will now enable the scheduled tree planting to occur. Future projects are planned for Railway Terrace and some smaller parks.



### Rural Shoulder Repair Works

In 2024, a consultant assessed Council road conditions, and after reviewing the data alongside community service requests, several rural roads were identified as requiring shoulder repairs. As a result of this, Council issued a Request for Quote in April to find suitable contractors for the project. With the procurement process now finalised, repair works are scheduled to commence in May.

### Cleaning and Pressure Washing

As part of preparations for the tourism and facility hire season, Council contractors have increased facility cleaning and pressure washing services. Due to the high level of daily use, amenities have been requiring more extensive cleaning, prompting a review of service schedules. During the tourist season, the Visitor Information Centre and Katherine Hot Springs toilets and play areas will receive regular pressure washing to maintain cleanliness and enhance visitor experience.

### Cemetery Update

Due to limited plot availability in the existing open areas of the Katherine Memorial Cemetery, the newly installed section from 2023 has now been opened for use. Council will begin seeking quotes for additional plinth installations to ensure readiness for future expansions as needed. The cemetery is planned to accommodate a total of 512 future plots, and based on the current annual demand, it is estimated to remain usable for the next 7 to 8 years, but should be assessed yearly due to population growth.



**Consultation Process**

There was no consultation process required for this report.

**Policy Implications**

There are no policy implications resulting from the decision.

**Budget and Resource Implications**

There are no budget and resource requirements.

**Risk, Legal and Legislative Implications**

There are no risk, legal and legislative implications.

**Environment Sustainability Implications**

There are no environmental sustainability implications.

**Council Officer Conflict of Interest**

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

## 15 REPORTS FROM COMMITTEES

### 15.1 MINUTES FROM COMMITTEES

## 16 ELECTED MEMBER ACTIVITIES

### 16.1 ELECTED MEMBER ACTIVITIES APRIL 2025

Report Type: For noting

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#### **Recommendation**

That Council receive and note the Elected Member activities for April 2025.

#### **Purpose of Report**

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

#### **Strategic Plan**

**3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.**

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

Deputy Mayor Denis Coburn	
Date	Activity attended

Councillor Madeleine Bower	
Date	Activity attended

Councillor Peter McDougall	
Date	Activity attended
7 April 2025	Elected Member Information Session
8 April 2025	GYRACC Grand Opening Ceremony of new Balang TE Lewis Amphitheatre
17 April 2025	Elected Member Information Session
22 April 2025	Ordinary Meeting of Council
25 April 2025	ANZAC Day
25 April 2025	Welcome to the Dry / Opening of the LGANT Symposium

Councillor Kerrie Mott	
Date	Activity attended

Councillor Amanda Kingdon	
Date	Activity attended

Councillor Jeremy Trembath requested to be removed from the elected member reporting obligation.

## 17 LATE AGENDA

## 18 GENERAL BUSINESS

## 19 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

## 20 CONFIDENTIAL ITEMS

### 20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 22 APRIL 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

### 20.2 MINUTES OF THE CONFIDENTIAL SPECIAL MEETING OF COUNCIL 14 MAY 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

### 20.3 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

#### 20.4 PROPOSED COMMERCIAL LEASE AGREEMENT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

#### 20.5 KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

#### 20.6 RELOCATION OF THE KATHERINE PUBLIC LIBRARY AND VISITOR INFORMATION CENTRE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

**20.7 NOTICE OF MOTION - CODE OF CONDUCT PROCESS FAILURE, UNFAIR SANCTION AND PENALTIES - COUNCILLOR AMANDA KINGDON**

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

**21 RESUMPTION OF OPEN MEETING****22 CLOSURE OF THE MEETING**

The next Ordinary Meeting of Council will be held on 17 June 2025.