



LATE AGENDA

**Ordinary Meeting of Council
To be held on Tuesday 27 January 2026
At 6:00 pm**

Godinyamyin Yijard Rivers Arts and Culture Centre, Front Auditorium
Lot 3238 Stuart Highway, Katherine

The Acting Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*



LATE AGENDA ITEMS

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17 LATE REPORTS OF OFFICERS

17.1 EXTENSION OF EXTERNAL AUDITOR APPOINTMENT

Author: Casey Anderson, Acting CEO
Authoriser: Casey Anderson, Acting CEO
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council appoints KPMG as Council's external audit service provider for a further 12-months period to undertake the external audit for the 2025/2026 financial year.

Purpose of Report

For Council to appoint KPMG as Council's external audit service provider for a further 12-months period for the financial year 2025/2026.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

4.2.4.7 Comply with financial legislative requirements

Background

Council appointed KPMG as its external audit service provider under a two-plus-two-year contract commencing in the 2021/2022 financial year. The engagement concluded at the end of the 2023/2024 financial year.

Following this, Council appointed KPMG for an additional one-year term to undertake the external audit for the 2024/2025 financial year.

Discussion

At the Audit and Risk Management Committee held on 2 December 2025, the Committee recommended that Council consider offering the incumbent external auditors, KPMG, a further 12-month final extension. This extension would bring the engagement to the maximum permitted term of five years for an external auditor. The extension would cover Council's external audit for the 2026 financial year statutory financial year statements.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

Section 209 of the *Local Government Act 2019* addresses that the council must appoint an auditor.



S209 (4) stipulates that an auditor's appointment must be a fixed term between 2 and 5 years. An auditor cannot be appointed for more than 5 years per term of appointment.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

17.2 ATO AND BANK SIGNATORY AUTHORISATIONS

Author: Sheralea Clemow, Rates and Regulatory Affairs Coordinator
Authoriser: Casey Anderson (Manager Corporate Administration)
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve:

1. The appointment of Casey Anderson, Acting Chief Executive Officer (ACEO) as an authorised signatory on Katherine Town Council’s account held with the National Australia Bank (NAB) and;
2. The appointment of Casey Anderson, (ACEO) and Amanda Haigh, Manager Governance and Risk as an authorised signatory on Katherine Town Council’s account held with the Bank of Queensland (BOQ) and;
3. The appointment of Casey Anderson, (ACEO) as the Relationship Authorisation Manager for Katherine Town Council’s account held with the Australian Taxation Office (ATO).

Purpose of Report

The purpose of this report is to seek Council’s approval to appoint Casey Anderson, Acting Chief Executive Officer and Amanda Haigh, Manager Governance and Risk as authorised representatives and signatories.

Strategic Plan

Not Applicable

Municipal Plan

- 1.1.2.2 Ensure compliance with local government legislation
- 4.2.4.7 Comply with financial legislative requirements

Background

Under Council’s Instrument of Delegation and relevant legislative requirements, a range of operational decisions—including agreements, financial transactions, and statutory documentation—require two (2) authorised signatories or approvals from appropriately delegated officers.

Currently, the CEO, Ingrid Stonhill, is the only authorised officer for the BOQ. Council is therefore required to appoint additional staff members with the appropriate authority.

Upon further review, it has also been determined that additional officers with the appropriate authority be appointed to the accounts held with the NAB and the ATO to align with the existing financial controls which require dual signatories.

Discussion

Council’s existing financial controls require dual signatories for a number of banking functions, including transactions, approvals, and administrative changes such as adding or removing authorised staff.

To ensure continuity of business operations, adherence to financial governance standards, and the ability to carry out necessary banking functions, it is essential that Council appoint additional authorised signatories. These appointments will restore the required dual-authorisation structure and ensure banking activities can continue without interruption.

All actions taken by the nominated officer/s will remain subject to existing controls, including financial limits and document-specific procedural requirements.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

All financial approvals remain subject to the established delegation limits for the officer's position.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.