



MINUTES

Ordinary Meeting of Council

Wednesday, 27 January 2021
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON WEDNESDAY, 27 JANUARY 2021 AT 6:00PM**

PRESENT

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Peter Gazey (Via Zoom)
- Alderman Matthew Hurley
- Alderman Jon Raynor
- Alderman John Zelle
- Alderman Toni Tapp Coutts
- OFFICERS** : - Mr Ian Bodill, Chief Executive Officer
- Ms Claire Johansson, Director Corporate Services
- Ms Rosemary Jennings, Director Community Services
- Mr Brendan Pearce, Director Infrastructure and Environment
- Mr Arsalan Malik, Project Manager
- Ms Taylor Revitt, Communication and Engagement Officer
- Mr Jherry Matahelumual – Executive Assistant (Minute Taker)
- VISITORS** : - 7 x Community Members
- Roxanne Fitzgerald, Katherine Times
- Tom Robinson, Katherine Times

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1 ACKNOWLEDGMENT OF COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies

4.2 Leave of Absence

- Alderman Zelly informed that he will be on Leave of Absence for the Ordinary Meeting of Council on 23 February 2021.
Moved by Alderman Tapp Coutts
Seconded by Alderman Hurley
That Alderman Zelly be granted Leave of Absence for the ordinary meeting of council on 23rd February 2021

CARRIED 6/0

5 CONFLICT OF INTEREST'

- CEO Bodill declared a conflict of interest for a confidential item 19.1 and he will remove himself during this discussion.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 08 December 2020

File	:	Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved	:	Alderman Hurley
Seconded	:	Alderman Raynor

That the Minutes of the Ordinary Meeting of Council on 08 December 2020 be confirmed as true and accurate.

CARRIED 6 / 0

6.2 Minutes of the Special Meeting of Council held on 8 December 2020

File	: Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved	: Deputy Mayor Gazey
Seconded	: Alderman Zelley

That the Minutes of the Special Meeting of Council on 15 December 2020 be confirmed as true and accurate.

CARRIED 6 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

- Alderman Tapp Coutts requested update on Wayfaring signage. Director Pearce explained that this project is being actioned by the Project Manager. KTC will invite the company to provide quotation for the project to commence.

8 MAYORAL BUSINESS TO BE CONSIDERED

File Local Governance/Council Meetings/Mayoral Business to be considered
Mayoral Business The following are the Mayor's engagements from 8 December 2020 – 27 January 2021

- Interview with ABC Radio x 2
- Interview with Katie Woolf 104.9
- Interview with Tom Robinson – Katherine Times
- Meeting with Elected Member
- Staff Introduction
- Judging of Xmas Lights – KTC
- Carols by Candlelight
- Opening New Dental Centre – Wurli Health Clinic
- Meeting with new CEO Katherine Museum
- Special Meeting of Council
- Courtesy Meeting with Jake Quinlivan, Department of Chief Minister and Cabinet
- Courtesy Meeting WGCDR Shane Smith SADFO RAAF Base Tindal
- Courtesy Meeting Commander Tonkin – Katherine Police Station
- Courtesy meeting with the Member for Katherine
- Emergency Response Meeting regarding the COVID-19 pandemic
- Meeting with stakeholders regarding the hornet
- Judging with Chamber of Commerce – Xmas Decorations for Businesses
- Panel for Australia Day Nominations
- Australia Day Arrangements – Carris Freeman
- Meeting with Alderman Hurley
- EMIS
- Katherine Anti-Social Behaviour Reference Group
- Meeting with Deputy Mayor Gazey
- Meeting with Anjali Palmer, Nexus Alliance regarding the GP Clinic in Katherine
- Meeting with CEO x 2

- Katherine Police Commander Monthly meeting
- Introduction New Editor – Katherine Times
- National Corrections Day – Katherine Museum
- Meeting with Community Member x 2
- Meeting Elected Members
- Operation Fireball Streamline Presentation
- Meeting MS. O’ Brien – Documentary Series project in the NT
- Meet CEO and Managers/Supervisors Sterling – Sportsgrounds
- Meeting with Member for Katherine
- Rehearsal at Godinymayin
- Ambassador Dinner
- Australia Day
- Opening of K-Mart
- Community Representation on Nitmiluk Board
- Ordinary Meeting of Council

Comments

- Alderman Tapp Coutts requested that brief information of some of the more pertinent topics engagement be provided

9 CORRESPONDENCE AND DOCUMENTS TABLED

- Mayor Clark tabled Godinymayin Yijards Rivers Art and Culture Centre – Annual Report July 2019 to June 2020 for public information.
- CEO Bodill informed KTC had received emails from Community Members and had been responded to.

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

- Mr Greg Harmer queried whether Council would be prepared to implement a dollar scheme to help clean the town especially near STAR Cinema? The CEO Bodill encouraged the Mr Greg to send KTC an email which will be responded to.

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 SELECTION OF CASUAL VACANCY IN THE OFFICE OF AN ORDINARY MEMBER

Purpose	: To fill a casual vacancy of council following the retirement of previous mayor Fay Miller and the resultant vacancy generated by Alderman Lis Clark following her election as Mayor
File	: Local Governance / Ordinary Meeting of Council /Reports to Council/ Chief Executive Officer

Moved : Alderman Tapp Coutts

Seconded : Alderman Zelle

Notes:

- Mayor Clark invited the Council to nominate its preferred candidate

Moved: Alderman Tapp Coutts

Seconded: Deputy Mayor Gazey

That Council appoints Kym Henderson as an ordinary member of Katherine Town Council, under section 46 of the Local Government Act 2019 for the remainder of the current term ending in August 2021 and that she officially commences on Wednesday, 3 February 2021.

CARRIED 4/2
Against: Alderman Raynor and Alderman Hurley

13.2 CHANGING THE NAME FROM "ALDERMAN" TO "COUNCILLOR"

Purpose : To complete the Constitutional Arrangements decision of council, made on 26th May 2020 by changing the name of elected members from "Alderman" to "Councillor"

File : Local Governance / Council Meetings / Reports to Council/Chief Executive Officer

Moved : Alderman Zelle

Seconded : Alderman Raynor

That it be recommended to Council to:

1. Change the title of members from "alderman" to "councillor" and that this change will take effect 4th August 2021

CARRIED 6/0

13.3 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF DECEMBER 2020

Purpose : To provide ongoing updates and to present the Report of the Chief Executive Officer for the period of December 2020

File : Local Governance/Council Meetings/Reports to Council/Chief Executive Officer

Moved : Alderman Tapp Coutts

Seconded : Alderman Zelle

That it be recommended to Council to:

-
1. Formally receive and note the Chief Executive Officer report for the month of December 2020

CARRIED 6 / 0

13.4 KATHERINE TOWN COUNCIL CASTING VOTE POLICY

Purpose	:	To provide a copy of the Katherine Town Council's Casting Vote Policy to Elected Members for their information and adoption.
File	:	Local Governance / Council Meeting / Reports to Council / Chief Executive Officer
Moved	:	Alderman Tapp Coutts
Seconded	:	Deputy Mayor Gazey

Amended recommendations to Council to:

1. Receive and accept Casting Vote Policy
2. Adopt the Policy entitled "Casting Vote" effective from start of the first meeting after Local Government General Election 2021.

CARRIED 6 / 0

13.5 KATHERINE TOWN COUNCIL GIFTS AND BENEFITS POLICY RECEIVED BY COUNCIL MEMBERS

Purpose	:	To provide a copy of the Katherine Town Council's Gifts and Benefits Policy received by Council Members to Elected Members for their information and adoption
File	:	Local Governance/Ordinary Council Meeting/Reports to Council/Chief Executive Officer
Moved	:	Alderman Tapp Coutts
Second	:	Alderman Zelle
Notes	:	

That it be recommended to Council to:

1. Receive and accept Gifts and Benefits Policy received by Council Members
2. Adopt the policy entitled "Gifts and Benefits Policy received by Council Members" with immediate effect.

CARRIED 6 / 0

13.6 KATHERINE TOWN COUNCIL CEO CODE OF CONDUCT

Purpose	:	To provide a copy of the Katherine Town Council CEO Code of Conduct to Elected Members for their information and adoption
File	:	Local Governance / Council Meeting / Report to Council / Chief Executive Officer
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Hurley

That it be recommended to Council to:

1. Receive and accept the CEO Code of Conduct
2. Adopt the CEO Code of Conduct with immediate effect

CARRIED 6 / 0

13.7 NOMINATIONS TO REPRESENT LGANT ON THE NEIGHBOURHOOD WATCH NT

Purpose	: To seek retrospective council approval for Alderman Matthew Hurley's nomination to represent Local Government Association of the Northern Territory (LGANT) on Neighbourhood Watch NT.
File	: Local Governance / Council Meeting / Report to Council /Chief Executive Officer
Moved	: Alderman Raynor
Seconded	: Alderman Zellej

That it be recommended to Council

1. Endorse any of its members that wish to nominate to be eligible as a representative of LGANT on the Neighbourhood Watch NT
2. Retrospectively approve the nomination from Alderman Matthew Hurley and advise LGANT accordingly.

CARRIED 6 / 0

13.8 MONTHLY FINANCIAL REPORT – DECEMBER 2020

Purpose	: To receive and note the monthly financial report prepared by the Corporate Services Team
File	: Local Governance / Council Meeting / Report to Council /Financial Report
Moved	: Alderman Zellej
Seconded	: Alderman Hurley

That it be recommended to Council to:

1. Endorse the Financial Report for the month of December 2020

CARRIED 6 / 0

13.9 BIG RIVERS WASTE CAMPAIGN

Purpose	: To formally acquit the 2020 Department of Environment and Natural Resources Grant for the waste campaign across the Big Rivers Region for the amount of \$45,144 exclusive of GST
File	: Local Governance / Council Meeting / Reports to Council /Acquittal
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Zellej

That it be recommended to Council

1. Receive and noted the acquittal for the 2020 Department of Environment and Natural Resources grant to the Katherine Town Council Big Rivers Coordinator and to forward the acquittal to Department of Environment and Natural Resources.

CARRIED 6/ 0

13.10 LAMBERT FAMILY TRUST RECONCILIATION 2020

Purpose : To close the Katherine Town Council – Lambert Family Arts and Craft Trust Bank account that has been held in trust with the Katherine Town Council since 2006 and direct the funds to support GYRACC

File : Local Governance / Council Meeting / Reports to Council /Acquittal

Moved : Alderman Zelley

Seconded : Alderman Tapp Coutts

That it be recommended to Council

1. Receive and finalise the closure of Katherine Town Council – Lambert Family Arts and Craft Trust Bank account as per the request from Craig Lambert on behalf of the Lambert Family. Balance of the account is to be transferred to GYRACC.

CARRIED 6/ 0

13.11 KATHERINE BEAUTIFICATION PROJECT – SABU SINGH 2019/2020

Purpose : To formally acquit the 2019/2020 Office of Chief Minister of the NT Youth Beautification Grant for the revamp of the Sabu Singh monument for the amount of \$11,500 exclusive of GST.

File : Local Governance / Council Meeting / Reports to Council /Acquittal

Moved : Alderman Hurley

Seconded : Alderman Tapp Coutts

That it be recommended to Council

1. Receive and note the acquittal for the 2019/2020 Office of Chief Minister of the NT Youth Beautification Grant to the Katherine Town Council and to forward the acquittal to the Office of Chief Minister of the NT

CARRIED 6/ 0

13.12 SCHOOL OF DANCE HOLIDAY PROGRAM

Purpose : To formally acquit the 2020/2021 Department of the Chief Minister and Cabinet for the provision of services to Katherine Town Council for the Katherine School of Dance Workshop, for the amount of \$750 exclusive GST.

File : Local Governance / Council Meeting / Reports to Council /Acquittal

Moved : Alderman Zelley

Seconded : Alderman Tapp Coutts

That it be recommended to Council

1. Receive and note the acquittal for the 2020/2021 Department of Chief Minister and Cabinet Grant to the Katherine Town Council and to forward the acquittal to Department of the Chief Minister and Cabinet Grant Office

CARRIED 6/ 0

13.13 MONTHLY REPORT OF THE COMMUNITY SERVICES
DEPARTMENT FOR NOVEMBER & DECEMBER 2020

Purpose	:	To present the report for the Community Services department for the months of November and December 2020
	:	Local Governance / Council Meeting / Reports to Council / Community Services
Moved	:	Alderman Raynor
Seconded	:	Alderman Zelle
That it be recommended to Council		
1. Receive and note the Community Services report for the months of November and December 2020		
CARRIED 6/ 0		

13.14 MYKATHERINE DISCOUNT PROGRAM – ROUND 1 UPDATE

Purpose	:	To present the report for the Community Services department for the months of November and December 2020
	:	Local Governance / Council Meeting / Reports to Council / Community Services
Moved	:	Alderman Hurley
Seconded	:	Deputy Mayor Gazey
That it be recommended to Council		
1. Receive and note the MyKatherine Discount Program Round 1 Update Report		
CARRIED 6/ 0		

13.15 INFRASTRUCTURE & INFRASTRUCTURE SERVICES REPORT
FOR THE MONTH OF DECEMBER 2020

Purpose	:	To receive and note the report of the Infrastructure & Environment Services for the month of December 2020
	:	Local Governance / Council Meeting / Reports to Council / Infrastructure & Environment
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Zelle
That it be recommended to Council		
1. Receive and note the MyKatherine Discount Program Round 1 Update Report		
CARRIED 6/ 0		

13.16 KATHERINE & DISTRICT SHOW SOCIETY IN – PROPOSED
RODEO ARENA

Purpose	: To seek endorsement of Elected Members of the construction of a new Rodeo Arena at the Katherine Showgrounds to be funded by the Katherine and District Society Inc.
	: Local Governance / Council Meeting / Reports to Council / Infrastructure & Environment
Moved	: Alderman Raynor
Seconded	: Alderman Tapp Coutts
That it be recommended to Council	
1. Approve the Katherine District Show Society to carry out works to construct a new Rodeo Arena as per the plans shown in Attachment 1/ at the Katherine Showgrounds. Works to be funded by the Katherine & District Show Society	
CARRIED 6/ 0	

13.17 DECEMBER 2020 – PROJECT UPDATE

Purpose	: To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of December 2020
	: Local Governance / Council Meeting / Reports to Council / Infrastructure & Environment
Moved	: Deputy Mayor Gazey
Seconded	: Alderman Zellej
That it be recommended to Council	
1. Receive and note the project update for the month of December 2020	
CARRIED 6/ 0	

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

Nil

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Peter Gazey

File	: Local Government / Council Meetings / Elected Members Activities
Activities	: Deputy Mayor Peter Gazey had engaged in activities from 09 December to 27 January 2021 including: <ul style="list-style-type: none"> ▪ EMIS x2 ▪ Carols by Candlelight

-
- Breakfast in Town Square on Christmas Day
 - Beetaloo Basin meeting please check with Brendan for the correct title.
 - Ordinary Meeting of Council
 - Several meetings with Mayor
 - Ambassador BBQ Dinner
 - Australia Day Flag Bearing Ceremony and Australian Citizenship Ceremony

15.2 Alderman Elisabeth Clark's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Elisabeth Clark Had engaged in activities from 1st – 7th December 2020

- State Funeral Service of Mr Mike Reed

15.3 Alderman Jon Raynor's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Jon Raynor had engaged in activities from 09 December to 27 January 2021 including:

- EMIS 2 x
- Ambassador BBQ Dinner
- Australia Day Flag Bearing and Australian Citizenship Ceremonies
- Ordinary Meeting of Council
- Town Square official opening

15.4 Alderman Toni Tapp-Coutts' Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Toni Tapp-Coutts had engaged in activities from 09 December to 27 January 2021 including:

- EMIS
- Ordinary Meeting of Council
- Town Square official opening

15.5 Alderman John Zellely's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman John Zellely had engaged in activities from 09 December to 27 January 2021 including:

- EMIS 2 x
- Ambassador BBQ Dinner

-
- Australia Day Flag Bearing and Australian Citizenship Ceremonies
 - Ordinary Meeting of Council
 - Town Square official opening

14.6 Alderman Matthew Hurley's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Hurley had engaged in activities from 09 December to 27 December 2021 including:

- International Day of People with Disability Katherine Awards
- Sports grounds user group meeting
- Disability awards
- Town Square official opening
- Michael Reed's Funeral
- EMIS x 2
- Ordinary council meeting
- Cotton Growers meeting
- Christmas Lights judging
- Special Council Meeting
- Elected members lunch x 2
- Elected Members meeting
- Hornet for Katherine meeting
- Citizen of the Year Awards Review panel
- Meeting with Mayor x 2
- Meeting with CEO
- Operation Fireball
- Australia Day rehearsal
- Ambassador BBQ Dinner
- Australia Day Flag Bearing Ceremony and Citizenship Ceremony

16. LATE AGENDA ITEM

Nil

17. GENERAL BUSINESS

- Alderman Raynor mentioned that there is a large public support behind Tim the Wave Man. *Alderman Raynor queried why Barramundi Man Café was moved into Lindsay street carpark? Is there a way for this café to be relocated near the main street or in the VIC area? Director Jennings explained that the permit application process was completed using the Mobile Food Vendor Policy which was approved last year. The Lindsay Car Park was chosen by the operator in the application, so we formalised the process as per the designated area identified in the policy.*
 - Alderman Tapp Coutts congratulated Ms Jessica Powter for her appointment as the new Manager of Godinymayin Yijard Rivers Art and Culture Centre (GYRACC). Alderman Tapp Coutts

also expressed her deepest condolences for the family and friends of Terry Ross. Mr Ross was a well-known community member.

- Deputy Mayor Gazey commented that Australia Day Flag Bearing and Citizenship Ceremonies went successfully. It was very well organised and attended by many.
- Alderman Zellely requested that the chairs in chambers should be replaced. CEO Bodill explained new chairs have been ordered.
- Mayor Clark informed that she is pleased with the progress of the sportsground and Hot Springs projects
- Mayor Clark thanked the organiser who share food for other community members on Christmas Day at the Town Square. It is important that we give back to the community
- Mayor Clark congratulated former mayor Mrs Fay Miller for being appointed a Member of the Order of Australia (AM) for significant service to the Community of Katherine, Local Government and tourism.
- Mayor Clark congratulated the winners and nominees of the 2021 Citizen of the Year Awards

18 CLOSURE OF MEETING TO PUBLIC

Motion

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Moved : Mayor Clark
Seconded : Alderman Zellely

CARRIED 6 / 0

Meeting was closed for public at 7.20 p.m

19 CONFIDENTIAL ITEMS

The CEO departed from the meeting during the discussion and deliberation of item ` 19.1

Director Pearce and Mr Malik left the meeting at 7.47pm

20 RESUMPTION OF OPEN MEETING

The meeting resumed at 7.50 p.m

20 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday, 23 February 2021

21 CLOSURE OF MEETING

That meeting was closed at 7.51 p.m

A handwritten signature in blue ink that reads "E. Clark".

Elisabeth Clark
MAYOR OF KATHERINE

Date: 25/02/2021