

AGENDA

Ordinary Meeting of Council
To be held on Tuesday 27 February 2024
At 12:00 pm

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*



ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Ms Rosemary Jennings – Director Community Services
- Amanda Haigh – Manager Governance and Risk

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

4 ATTENDANCE

4.1 PRESENT

4.2 APOLOGIES

4.3 LEAVE OF ABSENCE

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 23 JANUARY 2024

Report Type: For decision

Attachments: 1. Ordinary Meeting of Council - 23 January 2024 - Minutes - Unconfirmed [7.1.1 - 14 pages]

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 23 January 2024 as a true and accurate record.



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 23 January 2024**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Ordinary Meeting of Council - 23 January 2024 open at 12:01 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower - Via videoconferencing
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Mr Avtar Singh - Director Corporate Services
- Ms Rosemary Jennings – Director Community Services
- Amanda Haigh – Governance and Executive Officer (minute taker)
- Staff x 4

PUBLIC - 5

MEDIA - 1

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE

Nil



5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 PRESENTATIONS FROM EXTERNAL AGENCIES

UNCONFIRMED



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 12 DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-1

Moved: Councillor Kingdon; **Seconded:** Councillor Trembath

That Council confirm the minutes of the Ordinary Meeting of Council held on 12 December 2023 as a true and accurate record.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 BUSINESS ARISING FROM PREVIOUS MINUTES - NIL

COUNCIL RESOLUTION OMC-2024-2

Moved: Councillor Kingdon; **Seconded:** Councillor Bower

That Council request the Mayor and CEO to seek an update on the \$7.2 million for the Waste Recovery Facility.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

In the previous minutes of the Ordinary Meeting of Council 12 December 2023 under item 14.5 council discussed requesting the Mayor to followup on an update on the \$7.2mill for the Waste Recovery Facility.

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-3

Moved: Councillor Kingdon; **Seconded:** Councillor McDougall

That Council receive and note the Mayoral activities for December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The Police informed at the meeting on the 4th December of what was in place over the Christmas period. The CMC meeting on the 18 December was on a different topic and will provide updates next month.

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-4

Moved: Councillor Kingdon; **Seconded:** Councillor Bower

That Council receive and note the Incoming Correspondence:

Attachments: 1. Letter - Administrator - Congratulations Circular Economy Winner - 7 December 2023 - 185698 [10.1.1 - 1 page]

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KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 23 January 2024

2. Letter - LGANT - DIPL Response to second bridge Katherine - 19 December 2023 - 186265 [10.1.2 - 2 pages]
3. Letter - Shadow Minister for LG - Community Government Council Consultation - 19 December 2023 - 186708 [10.1.3 - 1 page]
4. Letter - Minister DIPL - Re Roadside trivia signs - 19 December 2023 - 185934 [10.1.4 - 2 pages]
5. Email - LGANT - Nomination for the NT Place Names Committee - 17 January 2023 - 187213 [10.1.5 - 2 pages]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Noted that the proposed alternate route appears to be NTG second priority being still in the 10 to 20 year pipeline. Raised that there is a lot of development occurring on Bicentennial Road and Zimin Drive for trucks and that this should be considered for a second bridge and route to utilise these two roads as the entrances. A request will be sent to Louise McCormick to come and discuss with council the alternate route, infrastructure audit and other infrastructure related topics.

Suggestion for the trivia signs to include messaging around flooding.

10.2 CORRESPONDENCE OUTGOING DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-5

Moved: Councillor Kingdon; **Seconded:** Councillor Bower

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter of Support - Salvation Army - Katherine Community Centre Refurbishment Project - 20 December 2023 - 186093 [10.2.1 - 1 page]
 2. Letter of Support - ARRCs - Rocky Ridge Nursing Home Expansion - 21 December 2023 - 186091 [10.2.2 - 1 page]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The Salvation Army community centre project will include men and women spaces, and other service improvements.

Noted was good to see council supporting important organisations of our community.

11 PETITIONS

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12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

A question relating to the tree removal on Dowling Street and contractors used was not responded to as did not relate to the agenda.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 COUNCIL REPRESENTATIVES ON COUNCIL ADVISORY COMMITTEES

COUNCIL RESOLUTION OMC-2024-6

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

1. That Council appoints Mayor Elisabeth Clark, Councillor Jeremy Trembath and Councillor Amanda Kingdon to the Administrative Review Committee for the period to 31 January 2025, and Mayor Elisabeth Clark be the Chair of the Administrative Review Committee for the period to 31 January 2025.
2. That Council appoints Mayor Elisabeth Clark, Deputy Mayor Denis Coburn and alternate Councillor Amanda Kingdon to the Audit and Risk Management Committee for the period to 31 January 2025.
3. That Council appoints Deputy Mayor Denis Coburn and Councillor Jeremy Trembath to the Katherine Sportsground Advisory Committee for the period to 31 January 2025, and Deputy Mayor Denis Coburn be the Chair of the Katherine Sportsground Advisory Committee for the period to 31 January 2025.
4. That Council appoints Councillor Amanda Kingdon and Councillor Peter McDougall to the Katherine Showgrounds and Multi-purpose Centre Advisory Committee for the period to 31 January 2025, and Councillor Amanda Kingdon be the Chair of the Katherine Showgrounds and Multi-purpose Centre Advisory Committee for the period to 31 January 2025.
5. That Council appoints Councillor Maddy Bower, Mayor Elisabeth Clark and alternate Councillor Peter McDougall to the Community Grants Assessment Panel for the period to 31 January 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The Minister has approved the appointments of Deputy Mayor Denis Coburn, Councillor Maddy Bower and Councillor Jeremy Trembath as Alternate to the Development Consent Authority.

14.2 NT HERITAGE COUNCIL

COUNCIL RESOLUTION OMC-2024-7

Moved: Councillor McDougall; **Seconded:** Councillor Kingdon

That Council approve the nomination of Councillor Peter McDougall to Local Government Association of the Northern Territory for the Northern Territory Heritage Council.

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CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

14.3 ALGA 2024 NATIONAL GENERAL ASSEMBLY

COUNCIL RESOLUTION OMC-2024-8

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

- 1) That Council approve the Mayor, Councillor McDougall and CEO to attend the National General Assembly 2 to 4 July 2024 and Australian Council of Local Government 5 July 2024 in Canberra.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Council will discuss motions and the CEO will discuss with Roper Gulf Regional Council and Victoria Daly Regional Council. Ideas included kerbside recycling challenges in regional areas to be economically viable and access to town planners for smaller councils.

14.4 ACQUISITION BY AGREEMENT OF PROPOSED NT PORTION 8000

COUNCIL RESOLUTION OMC-2024-9

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

1. That Council approve the signing and affixing of the Common Seal to the LTO Form "Application to note acquisition by agreement" for the Northern Territory Government acquisition of part of NT Portion 5043 to be known as NT Portion 8000.
2. That Council approve the affixing of the Common Seal to the Deed Regarding Acquisition by Agreement dated 30 September 2022 for the acquisition of part NT Portion 5043 for the purpose of the Northern Territory Government constructing infrastructure for the benefit of the proposed Katherine Logistics and Agribusiness Hub.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Council requested an update on the Katherine Logistics and Agribusiness Hub plan as were presented the original plans but no updates since.



14.5 LEASE AND LICENCE - AMPLITEL PTY LTD - 28 SECOND STREET

COUNCIL RESOLUTION OMC-2024-10

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a five (5) year lease and license agreement, with the option for renewal for an additional term of five (5) years, to Amplitel Pty Ltd for a designated portion of Lot 73, 28 Second Street, Katherine NT.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath
AGAINST: Councillor Mott

14.6 LICENCE OVER CROWN LAND - LOT 3468

COUNCIL RESOLUTION OMC-2024-11

Moved: Councillor McDougall; **Seconded:** Councillor Bower

That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a three (3) year Crown Land Licence over Crown Land Lot 3468, Katherine NT.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The only cost to the Council is for provision of maintenance at the facility. All signage and fixtures are the property of the Council.

14.7 FINANCE REPORT FOR THE MONTH OF DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-12

Moved: Councillor Kingdon; **Seconded:** Councillor McDougall

That Council endorses the Finance Report for the Month of December 2023.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath
AGAINST: Councillor Mott

Discussion

Noted that rates debtors age is on track as per previous trend.

Council expressed thanks to Avtar Singh on a great report and wished him the best of luck with his move back home, and that he will be missed.

Raised that rate payers received three notices before the date payment required. Apologies to rate payers, an external company is currently used to distribute rates notices. A reminder for rate payers to sign up to

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EZYBILL to receive their rates notices electronically.

14.8 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-13

Moved: Councillor Kingdon; **Seconded:** Deputy Mayor Coburn

That Council receive and note the report of the Infrastructure and Environment Department for December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The Low level remains closed even though the flood watch has been lifted as expect low from cyclone to bring more weather. The gates will remain closed until receive direction. The Council will then clean to reopen as quickly as we can.

The pool facility shade cover damaged in the New Years Eve storm is being progressed through insurance to replace. The pool has significant maintenance issues being 42 years old and 20 years past its expected life. Difficulty in finding companies to design and build for the upgrades.

The Council commended and thanked the staff working out in the heat to clean up after the New Years Storm.

Council continue to advocate for the airstrip culvert rating as this sits within the Defence side and have been advised they have finished testing the culvert.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-14

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Elected Member activities for December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Cr McDougall advised forgot to include the Clyde Fenton Graduation which he attended on behalf of the

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Mayor and will include in next months activities.

Councillor Kingdon also advised will include attending the GYRACC event next month.

17 LATE AGENDA

17.1 CORPORATE SERVICES REPORT FOR THE MONTH OF DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-15

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Bower

That Council receive and note the Corporate Services Report for the month of December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Service requests are at 39 overdue which is consistent with previous month acknowledging that the Council has received less requests over the Christmas period. Noting that there were an increase in number of requests related to the weather and hired facility repairs.

Raised that community members did not know what to do to report after the New Years Eve Storm eg. report fallen tree with a lot of social media posts occurring. All emergencies are led by Police.

Acknowledged that the Council communications over the time were received well.

Records review is ongoing, Council have engaged an external consultant. The asset review revaluation date is to provide the report with the physical review occurring two months prior.

Raised that internet connectivity still lacking in areas. Public WIFI is still available dawn to dusk in the CBD and the VIC area limited as part of the measures with increased crime restricted to stop congregating over night in the area.

Multiple dwelling audit report will be tabled at the next Council meeting.

17.2 COMMUNITY SERVICES REPORT FOR THE MONTH OF DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-16

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Community Services Department report for the Month of December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

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Library staff commended for their hard work.
 Wonka movie event well received and good event well attended with the facility used to full capacity, thank to hard work of the team especially the train express very well put together.
 VIC patron counts are still collected as part of grant reporting. Suggestion to review since pre-covid and if operations still best avenue now.
 Increasing programs at library is subject to staffing resources.
 Meeting place has a lease in place but have difficulty meeting terms of lease which is being followed up including payments against the lease.
 Suspected Multiple Dwelling properties were asked to respond to Council by 13 December to have an inspection to assess multiple dwellings. Those that did not respond will receive the rate included in their next notice.

18 GENERAL BUSINESS

Australia Day is on this Friday 11am start at GYRACC with morning tea provided and fly over at 12.30pm.

The CEO thanked Avtar Singh and wished him well acknowledging the contribution he has made to council and thanked him for leaving council in better place than when he first arrived. The CEO also advised that Amanda Haigh has now received a promotion to Manager Governance and Risk and thanked Sean Holden, LGANT CEO, for his time on behalf of the council, as Sean is now moving back to SA.

19 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

Time being 1.32pm

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

20.1.1 Confirmation of Previous Confidential Minutes 12 December 2023



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.2 CONFIDENTIAL REPORTS OF OFFICERS

20.2.1 Greening Advisory Committee

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.2.2 TENDER T23-04 – KERBSIDE COLLECTION AND DISPOSAL OF DOMESTIC WASTE WITHIN THE KATHERINE TOWN COUNCIL MUNICIPALITY

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2024-19

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Bower

1. That Council approve:

- a. T23-04 – Kerbside collection and disposal of domestic waste within the Katherine Town Council Municipality effective 01 July 2024 with a 5-year contract term value of \$1,992,900 (Ex GST) be awarded to Cleanaway Operations Pty Ltd.;
- b. T23-04 – Kerbside collection and disposal (Recycling Service) within the Katherine Town Council Municipality be discussed with all tenderers being unsuccessful.
- c. Releasing the resolution to the public minutes.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 2:20 pm.



22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 23 January 2024 was declared closed at 2:20 pm.

The next Ordinary Meeting of Council will be held on 27 February 2024.

UNCONFIRMED



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE JANUARY 2024

Report Type: For noting

Attachments: 1. Action Report 16 February 2024 [**8.1.1** - 4 pages]

Officer Recommendation

That Council receive and note the Action update.

Action Register

Search Criteria

Showing Completed Items: No

Generated By: Amanda Haigh

Generated On: 16/02/2024 at 3:02pm

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
23/01/2024	LATE AGENDA - 23 January 2024	17.1	CORPORATE SERVICES REPORT FOR THE MONTH OF DECEMBER 2023	In Progress	<p><u>COUNCIL RESOLUTION</u> {resolution-number} Moved: Deputy Mayor Coburn; Seconded: Councillor Bower</p> <p>That Council receive and note the Corporate Services Report for the month of December 2023.</p> <p>CARRIED 7 0</p>	Administration Manager	<p>05/02/2024 Administration Manager</p> <p>Preparing Multiple Dwelling Audit for next OMC (February)</p>	06/02/2024	Overdue by: 10 days
23/01/2024	Ordinary Meeting of Council - 23 January 2024	10.1	Correspondence Incoming December 2023	In Progress	A request will be sent to Louise McCormick to come and discuss with council the alternate route, infrastructure audit and other infrastructure related topics.	Manager Governance and Risk	<p>16/02/2024 Manager Governance and Risk</p> <p>Finalising invitation once timeframe confirmed</p>	06/02/2024	Overdue by: 10 days
23/01/2024	Ordinary Meeting of Council - 23 January 2024	14.1	Council Representatives on Council Advisory Committees	In Progress	<p><u>COUNCIL RESOLUTION</u> OMC-2024-6 Moved: Councillor Trembath; Seconded: Deputy Mayor Coburn</p> <ol style="list-style-type: none"> 1. That Council appoints Mayor Elisabeth Clark, Councillor Jeremy Trembath and Councillor Amanda Kingdon to the Administrative Review Committee for the period to 31 January 2025, and Mayor Elisabeth Clark be the Chair of the Administrative Review Committee for the period to 31 January 2025. 2. That Council appoints Mayor Elisabeth Clark, Deputy Mayor Denis Coburn and alternate Councillor Amanda Kingdon to the Audit and Risk Management Committee for the period to 31 January 2025. 	Administration Officer, Director Community Services, Manager Governance and Risk	<p>16/02/2024 Manager Governance and Risk</p> <p>ARMC register updated on website</p>	06/02/2024	Overdue by: 10 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>3. That Council appoints Deputy Mayor Denis Coburn and Councillor Jeremy Trembath to the Katherine Sportsground Advisory Committee for the period to 31 January 2025, and Deputy Mayor Denis Coburn be the Chair of the Katherine Sportsground Advisory Committee for the period to 31 January 2025.</p> <p>4. That Council appoints Councillor Amanda Kingdon and Councillor Peter McDougall to the Katherine Showgrounds and Multi-purpose Centre Advisory Committee for the period to 31 January 2025, and Councillor Amanda Kingdon be the Chair of the Katherine Showgrounds and Multi-purpose Centre Advisory Committee for the period to 31 January 2025.</p> <p>5. That Council appoints Councillor Maddy Bower, Mayor Elisabeth Clark and alternate Councillor Peter McDougall to the Community Grants Assessment Panel for the period to 31 January 2025.</p> <p>CARRIED 7 0</p>				
23/01/2024	Ordinary Meeting of Council - 23 January 2024	14.3	ALGA 2024 National General Assembly	In Progress	<p>Discussion</p> <p>Council will discuss motions and the CEO will discuss with Roper Gulf Regional Council and Victoria Daly Regional Council. Ideas included kerbside recycling challenges in regional areas to be economically viable and access to town planners for smaller councils.</p>	Manager Governance and Risk	<p>16/02/2024 Manager Governance and Risk</p> <p>Registrations and travel bookings completed</p>	06/02/2024	Overdue by: 10 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
23/01/2024	Ordinary Meeting of Council - 23 January 2024	14.5	Lease and Licence - Amplitel Pty Ltd - 28 Second Street	Awaiting external response	<p><u>COUNCIL RESOLUTION OMC-2024-10</u></p> <p>Moved: Councillor Trembath; Seconded: Deputy Mayor Coburn</p> <p>That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a five (5) year lease and license agreement, with the option for renewal for an additional term of five (5) years, to Amplitel Pty Ltd for a designated portion of Lot 73, 28 Second Street, Katherine NT.</p> <p>CARRIED 6 1</p>	Administration Manager	<p>05/02/2024 Administration Manager</p> <p>HWLE have been advised that Council has endorsed the Lease and Licence. Awaiting the finalised documents to be returned for affixing Common Seal and signatures.</p>	06/02/2024	Overdue by: 10 days

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES JANUARY 2024

Report Type: For noting

Recommendation

That Council receive and note the Mayoral activities for January 2024.

Purpose of Report

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1.1.3 Improve transparency around issues affecting the community.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

Mayor Lis Clark	
Date	Activity attended
16 th January 2024	New Chief Minister Visit
22 nd January	EMIS
23 rd January	Ordinary Meeting of Council
24 th January	LGANT –NT Government Remote Power Systems
24 th January	ABC Radio with Liz
25 th January	Dinner with Nominees and Ambassador-Australia Day
26 th January	Australia Day Event
31 st January	Department of the Chief Minister and Cabinet
31 st January	PFAS Independent Review meeting

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING

Report Type: For noting

Recommendation

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - Minister for LG - RE ratability charities and PBIs - 16 February 2024 - 188493 [10.1.1 - 2 pages]
 2. tabled paper 1074 - NT remuneration tribunal report on determination no 1 of 2024 Allowance for Councils [10.1.2 - 9 pages]
 3. tabled paper 1076 - NT remuneration tribunal report on determination no 1 of 2024 Allowances for Local Authorities [10.1.3 - 3 pages]



DEPUTY CHIEF MINISTER
MINISTER FOR LOCAL GOVERNMENT

Parliament House
State Square
Darwin NT 0800
minister.paech@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5688

Ms Elisabeth Clark
Her Worship the Mayor of Katherine
Katherine Town Council
PO Box 1071
KATHERINE NT 0851

Via email: Elisabeth.Clark@ktc.nt.gov.au

Dear Mayor

I am writing to you regarding the rateability of land occupied by charities and public benevolent institutions (PBIs) in the Northern Territory. Following my letter to you dated 27 November 2023 expressing the Government's consideration of proposed legislative change to section 222(1)(g) of the *Local Government Act 2019*, I received a number of submissions from municipal, regional and shire councils, along with the Local Government Association of the Northern Territory (LGANT).

It is clear from these submissions that there is still work to be done before legislative change is warranted. I understand many of the affected charities and PBIs are working through rates concessions with relevant councils directly, and I am also aware there is at least one current matter before the Northern Territory Civil and Administrative Tribunal regarding the applicability of the exemption.

In light of this, the Northern Territory Government will not be proceeding with any amendment to the Act in this term. The Territory Labor Government remains committed to the strength and sustainability of the local government sector, as well as the continued operation of our hardworking community, multicultural and charitable groups.

The Local Government Unit in the Department of the Chief Minister and Cabinet will continue to explore potential policy alternatives, looking more broadly at the exemption and concessions provisions in the Act, in close consultation with the sector and based on appropriate data. I encourage you to continue your dialogue with officials in the coming months. They can be contacted at LGLaw.CMC@nt.gov.au or on (08) 8999 8405.



- 2 -

I extend my sincere appreciation to those councils and advocacy bodies which took the time to prepare submissions, and for working in good faith to achieve our mutual goal of protecting not-for-profit groups while ensuring the financial sustainability of our councils.

Yours sincerely



CHANSEY PAECH

12/02/2024

CC: Ms Ingrid Stonhill
Chief Executive Officer
Ingrid.Stonhill@krc.nt.gov.au



ORIGINAL PAPER

No. 1074
Laid on the Table
14 / 2 / 24.

**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL COUNCILS**

REPORT ON DETERMINATION NO. 1 OF 2024

1. INTRODUCTION

On 6 April 2023, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 18 August 2023, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 26 August 2023, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

Further correspondence invited Councils to arrange to meet with the Tribunal and 8 meetings were held with Councils and one with Local Government Association of the Northern Territory (LGANT).

The Tribunal received ten submissions from the following Councils as well as LGANT:

- City of Palmerston Council
- Alice Spring Town Council
- MacDonnell Regional Council
- Central Desert Regional Council
- Roper Gulf Regional Council
- East Arnhem Regional Council
- West Arnhem Regional Council
- Victoria Daly Regional Council
- Wagait Shire Council

2. VEHICLE ALLOWANCE FOR THE USE OF PRIVATE VEHICLES

Following the introduction of the vehicle allowances capped at \$5000 per year, the Tribunal received representations from a number of Councils indicating that the cap did not cover the real cost of travel to Council Meetings. The Tribunal accepts that allowances must be fair and equitable, and Councillors should not be out of pocket when attending meetings and activities approved by Council. However, the Tribunal has been hampered by the lack of detail of cost provided from most Regional Councils.

The Tribunal has increased the cap to \$10 000 a year, but Councils need to take into account the cap and ensure that policies and procedures are in place to avoid unnecessary meetings involving travel.

In addition to the lifting of the cap, the Tribunal has made two other changes in the Determination to assist Regional Councillor's travel costs.

Firstly, the Tribunal recognises that many Councillors are required to attend local government authority meetings in their ward. The Tribunal has determined that vehicle allowances paid to attend local authority meetings in their ward will not be included in the cap.

Secondly, the Tribunal determined travel time to and from Council Meetings should be paid and this is addressed in Clause 3 below.

3. TRAVEL TIME

The Tribunal is aware that some regional councillors travel long distances to attend Council Meetings and this travel time is not remunerated. Additionally, some councillors need to take time off work for this travel time. While the councillors are paid an annual allowance, it is not intended to cover loss of wages.

Accordingly, the Tribunal has recognised this situation and has extended the payment of extra activity allowance to cover travel time while travelling to Council Meetings and local authority meetings in the new Determination.

4. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Tribunal noted that the Professional Development Allowance included in the 2023 Determination has been interpreted by many councils to limit payment to cover the registration or attendance fee only of the particular professional development activity. This has resulted in some councillors being out of pocket for associated costs including travel and travel time.

The Tribunal sees the Professional Development Allowance regard as an all-inclusive allowance covering associated costs up to \$4000 a year.

The Tribunal has also raised the Professional Development Allowance for Councillors in Shire Councils to \$4000 each year.

5. COUNCILLOR'S ALLOWANCE

The Tribunal has made two changes to the base councillor's allowance. Firstly, it has reviewed the factors that it considers when establishing the various levels of the base allowance. The Tribunal has added total assets and annual financials to these factors. Consequently, the Tribunal has created an additional level within the base so that Palmerston City Council should sit just above Alice Springs and Litchfield Councils but below Darwin Council.

The Tribunal has also increased the basic allowances paid to every Councillor by 2.5% in recognition of general wage and salary increases across the Territory over the past year.

6. EXTRA MEETING / ACTIVITY ALLOWANCE

The Tribunal has made minor changes in the Determination to ensure that the activity allowance is accessed when attending an approved function of Council.

The Tribunal has kept the Allowance at a maximum of \$10 000 following the lack of any evidence showing that this maximum is inadequate for any particular Councillor.

7. RESETTLEMENT ALLOWANCE

The Tribunal received representation from a number of Councils regarding a resettlement allowance for Mayors when they leave office.

The submissions indicated that the mayoral role was the single source of income for many mayors, therefore financial hardship was a possible outcome when the mayor departs the role.

Similar representation was made in relation to councillors including those that have been suspended without notice.

These issues may be considered in any future Remuneration Tribunal's Inquiry.

8. SUPERANNUATION

A number councils raised the issue of superannuation; however, the AMSORE Act specifically excludes the Remuneration Tribunal's consideration.

9. FUTURE INQUIRIES


This is the second inquiry into Members of Local Government Council Allowances by the Tribunal and it has been useful for the Tribunal to address some factors that were outstanding from 2022 Inquiry.


The Tribunal believes that there are still some outstanding issues that need addressing and these would be enhanced with face-to-face meetings with some Councils outside of Darwin. An Inquiry in 2025 will also allow Councils and Councillors to raise any issues that have resulted from the first two Determinations.

The Tribunal would appreciate feedback from Councils as to the adequacy of allowances mentioned in the Determination.

10. APPENDIX A

Appendix A provides a comparison between existing and new allowances.


Mr Michael Martin OAM
Chairperson
Remuneration Tribunal


The Hon Syd Stirling AM
Member
Remuneration Tribunal


Mr Gary Higgins
Member
Remuneration Tribunal

Dated 29 January 2024

3 | Report and Determination No. 1 of 2024 – Allowances for Members of Local Government Councils

APPENDIX A to the Report**Comparison of Existing Allowances with New Allowances****Municipal and Regional Councils**

ALLOWANCE COUNCIL	CURRENT	NEW
Councillors Katherine & Regional	\$20,000	\$20,500
Alice Springs	\$22,000	\$22,550
Palmerston	\$22,000	\$24,600
Litchfield	\$22,000	\$22,550
Darwin	\$31,000	\$31,775

Mayor Total Allowance

Katherine & Regional	\$102,000	\$102,500
Litchfield	\$105,000	\$105,550
Alice Springs	\$111,000	\$111,550
Palmerston	\$114,000	\$116,600
Darwin	\$158,200	\$158,975

Deputy Mayor Total allowance

Katherine & Regional	\$36,000	\$36,500
Litchfield	\$38,000	\$38,550
Alice Springs	\$38,500	\$39,050
Palmerston	\$39,200	\$41,800
Darwin	\$54,800	\$55,575

Shire Councils

Councillors	Belyuen	up to	\$5,000	\$5,125
	Coomalie		\$7,000	\$7,175
	Wagait	up to	\$5,000	\$5,125
Mayor	Belyuen		\$25,000 up to	\$25,125
	Coomalie		\$30 000	\$30 175
	Wagait		\$10,000 up to	\$25,125



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL GOVERNMENT COUNCILS**

DETERMINATION NO. 1 OF 2024

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Municipal Councils are the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Shire Councils are the following:

- Belyuen;
- Coomalie; and
- Wagait.

New Councils: any other Councils newly constituted by the Minister for Local Government in 2024.

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
 - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
 - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is a member of a Local Council:

2. ALLOWANCES

The following annual allowances will apply from 1 July 2024 and will be paid fortnightly or monthly:

COUNCILLORS' ALLOWANCE

Darwin	\$31,775
Palmerston	\$24,600
Alice Springs	\$22,550
Litchfield	\$22,550
Other Municipal and Regional	\$20,500

Shire Councils

Coomalie	\$7,175
Belyuen	\$5,125
Wagait	\$5,125

DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$127,200
Palmerston	\$92,000
Alice Springs	\$89,000
Litchfield	\$83,000
Other Municipal and Regional	\$82,000

Shire Councils

Coomalie	\$23,000
Belyuen	up to \$20,000 as approved by Council
Wagait	up to \$20,000 as approved by Council

3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
 - Including, but not limited to:
 - donations;
 - organization sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

4. EXTRA MEETING / ACTIVITY ALLOWANCE

- 4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions/meetings as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

The activity allowance may be paid as travel time when travelling to Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return). This activity Allowance is not to be included in the cap of \$10 000.

- 4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee for attendance at extra meetings or activities is the accumulated hours on any one day and are as follow:
 - up to 2 hours \$200
 - between 2 and 4 hours \$300
 - more than 4 hours \$500 (maximum payable for any one day)

5. PROFESSIONAL DEVELOPMENT ALLOWANCE

- 5.1. Professional Development Allowance is \$4000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members and Councillors.

- 5.2. The Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel cost including vehicle allowance, travel allowances and travel time as specified in clause 4.2.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The Australian Institute of Company Directors' Courses should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory.
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
 - (a) exceeds 50kms from home base 100kms return,
 - (b) travel does not occur in a Council supplied and maintained vehicle;
 - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
 - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year and is 85 cents a kilometre in 2023-24.
- 6.3. Vehicle Allowance will be available in the following circumstances:
 - travel to and from statutory Council meetings;
 - travel to and from official Council approved meeting;
 - travel to and from approved functions representing the Principal Member;
 - travel to and from Local Authority Meetings within the ward the Councillor represents.
 - travel to and from all meetings of Council and their committees; and
 - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.
- 6.5. The Vehicle Allowance Cap will not include:
 - travel to and from Local Authorities Meetings within the Ward that the member represents;
 - travel involved with Professional Development activities;

7. PROVISION OF MOTOR VEHICLE

- 7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.
- 7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:
 - \$25,000 per year for Municipal Principal Members; or
 - \$40,000 per year for Regional Principal Members.
- 7.3 The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

8. TRAVEL ALLOWANCE

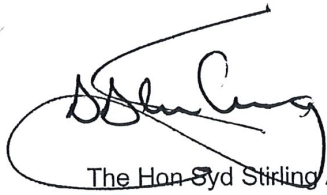
- 8.1 Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.
- 8.2 The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2023/3 or any subsequent Taxation Determination made in substitution of that Determination.

9. GENERAL

- 9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
 - the next financial year if the report is made on or before 1 February; or
 - from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 19 January 2024

ORIGINAL PAPER



No. 1076
Laid on the Table
14/1/24

**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL AUTHORITIES**

REPORT ON DETERMINATION NO. 1 OF 2024

1. INTRODUCTION

On 6 April 2023, pursuant to section 7E(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local authority.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7E(9) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

Letters were sent to all Local Government Councils in August 2023 advising them of the Inquiry. The Remuneration Tribunal discussed this Inquiry during meetings with Local Government Councils.

2. CURRENT SITUATION

There are Local Authorities within nine Regional Councils and the number of Local Authorities in these Councils range from three to thirteen. The allowance for members to attend meetings was increase in the 2023 Inquiry.

The Tribunal considers that the existing allowances are appropriate.

Mr Michael Martin OAM
Chairperson
Remuneration Tribunal

The Hon Syd Stirling AM
Member
Remuneration Tribunal

Mr Gary Higgins
Member
Remuneration Tribunal

Dated 20 January 2024

1 | Report and Determination No. 1 of 2024 – Allowances for Members of Local Government Authorities



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL AUTHORITIES**

DETERMINATION NO. 1 OF 2024

Under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Local Authority is defined in the *Local Government Act 2019* as established by a Council under section 76.

The Chair of a Local Authority is defined in the *Local Government Act 2019* as in section 98.

A Member of a Local Authority is defined in the *Local Government Act 2019* as a member of an audit committee, a council, a council committee of a local authority.

Financial Year is the period from 1 July to the 30 June.

2. ALLOWANCES

The following allowance will be paid for each meeting of a Local Authority.

The Chair of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held for more than 4 hours	\$600

A Member of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$200
If the meeting is held between 2 to 4 hours	\$300
If the meeting is held for more than 4 hours	\$400

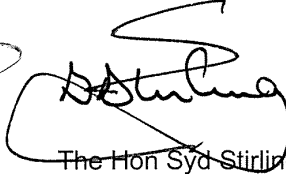
3. GENERAL

3.1. Pursuant to section 7E(9) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 29 January 2024



10.2 CORRESPONDENCE OUTGOING

Report Type: For noting

Recommendation

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter - T 20-08 - Katherine Sportsground - Pavilion - Defects - 25.01.2024 - 187503 [10.2.1 - 2 pages]
 2. T 20-08 - Defects Rectification Register - 15.01.2024 - 187503 [10.2.2 - 2 pages]
 3. Letter - Prime Minister - Bring a Plate - 16 February 2024 - 188544 [10.2.3 - 2 pages]



24 Stuart Highway
PO Box 1071
Katherine NT 0851
records@ktc.nt.gov.au
Ph: 08 8972 5500
Fax: 08 8971 0305
ABN 4783 6889 865

Folder ID: 32215

25 January 2024

Mr Greg Thompson
Managing Director
Norbuilt Pty Ltd
PO Box 2176
PARAP NT 0804

Dear Mr Thompson

RE: T20-08 – KATHERINE SPORTS PAVILION - WITHOLDING OF SECURITY BOND

The warranty period for the above project ends 8 May, 2024. As per our letter dated 19 October 2023, critical defects are considered to be:

- 1. Big Ass Fans (Possible Electrical Hazard)**
 - a. Big Ass Fan, Southern fan has a faulty controller (no light, control does not seem to correspond with fan speed).
 - b. Big Ass Fan, Northern fan is not turning off with controller, intermittently turns on and off.
- 2. Cracks to the Change Room Floors / Uneven Flooring in the Change Rooms Resulting in Pooling**

The period 6 December 2023 to 14 January 2024 was available for corrective action on the floor defects. This period has now passed, and Katherine Town Council needs to be consulted so as not to inconvenience user groups. Attached is a recent update of the "Pavilion – Defect Rectification Register."
- 3. Roof Sheetting at South-Eastern Side of Pavilion**

Incorrect colour – replacement required.

An updated "Pavilion – Defect Rectification Register" will accompany this letter, detailing the remaining defects to be completed.

Katherine Town Council are currently withholding a Security Bond to the value of \$176,980.00 from Norbuilt, to address any issues at the end of the warranty period should they not be completed to our satisfaction.

Simon Thompson has organised a contractor to inspect the Big Ass Fans and advised the contractor will be in touch with the Project Coordinator. Katherine Town Council removed tiling from the changerooms plans prior to going to market. The tiling was suggested by Simon Thompson as the best measure to repair the floor in his last correspondence on the matter. Katherine Town Council has no budget to change the flooring to tiles. As the floors in the change rooms at time of practical completion had an inferior finish, this finish is to be removed.



24 Stuart Highway
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ABN 4783 6889 865

and reinstated with evenly spread paint flakes and new drainage and IO fittings to complete the floor surface to professional standard. These inferior finishes are detailed on the "Pavilion – Defect Rectification Register" as items 1a, 1j, 1l, 1n and 1dd.

A response acknowledging the above, which details how and when this will be remedied is required on or before 9 February 2024. This letter is being tabled for the next Council meeting.

Yours sincerely



Janette Crowhurst
PROJECT COORDINATOR

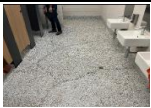








Attachment

Pavilion – Defect Rectification Register – 15.01.2024





E&OE

Pavilion - Defect Rectification Register

Defect List provided to Simon Thompson, Norbuilt by email from Harmesh Gangar 25.01.2023, 4:10pm

Closed									
In Progress									
Open									
Item #	25.01.2023								
1	Hames Sharley				13.03.2023	19.04.2023	18.10.2023	15.01.2024	STATUS
1a	HS	Filling of floor cracks is too contrasting. Floor not falling to waste in multiple areas.		Floor to be re-done - date TBC Simon to advise.	Agree to re-visit at prior to close out of defects liability period	As per previous advice Damien (Norbuilt) advised product has likely not been applied in a thick enough layer. Check product datasheet to confirm application requirements as product was recommended (and a variation) by Norbuilt.	Agree to re-visit at prior to close out of defects liability period	Email 13.11.2023: Norbuilt recommended tiling. Tiling was removed from the scope prior to Tender by KTC.	
1i	HS	Mortar falling out at the top edge of inclining wall.		Norbuilt to paint and patch	Not actioned	Not actioned	Completed late April, but cracks are appearing again. Completion Photo: _Project Completion / DEFECTS / IMG_9838_21 Apr 2023	Mortar is continuing to falling to the ground.	
1j	HS	Floor finish not acceptable.		As Per item 1a	Not actioned	Not actioned	As Per item 1a	As Per item 1a	
1l	HS	Flooring built above rodding point. Water pooling at access point.		Flooring poured over rodding hold. To be removed from cover.	Included within 12 month DLP	Not actioned	Included in 12 month Defect Liability Period	Not Actioned	
1n	HS	Flooring not acceptable at drainage outlet.		As per item 1a.	12 Month DLP	As per previous advice Damien advised product has likely not been applied in a thick enough layer. Check product datasheet to confirm application requirements as product was recommended (and a variation) by Norbuilt.	Included in 12 month Defect Liability Period _Project Completion / DEFECTS / IMG_0529. Cleaned up see IMG_9849-9852, recheck after floor surface is rectified.	Not Actioned	
1r	HS	Concrete slab at door threshold not acceptable.		Threshold to be reviewed	Not actioned	Not actioned	Threshold covered, requires silicone or similar under the threshold. _Project Completion / DEFECTS / IMG_0533, IMG_0551	Threshold covered, requires silicone or similar under the threshold. _Project Completion / DEFECTS / IMG_0533, IMG_0551	
1r	HS	Concrete slab at door threshold not acceptable.		Bold to be removed and flooring to be patched	Not actioned	Not actioned	Requires a silicone product under the metal tabs on each side. _Project Completion / DEFECTS / IMG_0534, IMG0552	Requires a silicone product under the metal tabs on each side. _Project Completion / DEFECTS / IMG_0534, IMG0552	
1t	HS	Tiling not complete at base of hydraulic pipework.		Coverplate to be installed	Awaiting details of plans to resolve	Damien advised a floor to ceiling flashing to be installed over the hydraulic pipeworks in colorbond ironstone. Similar flashing to be installed above pressure valve box on opposite wall to cover the pressure valve in colorbond surfmist.	Not done as advised by Damien, nor is there any tiles in the corners.	Not done as advised by Damien, nor is there any tiles in the corners.	
1x	HS	Carpet damaged.		Norbuilt to clean	Not actioned	Not actioned. JC recommended that carpets are cleaned after windows are repaired.	Control Room - Stains can still be seen. Northern Office - The cleaner missed this room. Southern Office - Closed	Control Room - Stains can still be seen. Northern Office - The cleaner missed this room. Southern Office - Closed	

Confidential - External

1z	HS	Guides required to ensure sliding screens to not scrape against blockwork wall.		Packer to be installed to stop door from scratching	Not actioned	JC and DT discussed options from UES		Not Actioned. Ongoing.	
1aa	HS	Generally - Ensure all service pits within concrete paving are accessible and lids are flush fitting.			Not actioned	Not actioned. Ongoing	Not actioned. Ongoing	Not Actioned. Ongoing.	
1dd	HS	Damage to access point cover. Flooring not acceptable finish at access point.		As above	12 Month DLP	As per previous advice Damien advised product has likely not been applied in a thick enough layer. Check product datasheet to confirm application requirements as product was recommended (and a variation) by Norbuilt.		As Per Item 1a	
2	KTC / T&T	Missing Furniture & Fixtures							
2d	KTC / T&T	OVE001 – loose items missing from one oven (cleaning and operation)		JC to take picture of what's missing (from other oven)	Photographs shared to show missing items	Not actioned	Ongoing	Ongoing	
2e	KTC / T&T	ELE002 – Coin operated meter (only 1 key supplied, there should be 2 for each meter)		3 keys missing	Not actioned	Not actioned	Ongoing	Ongoing	
4	KTC / T&T	Roof sheeting at south-eastern side of pavilion – incorrect colour and is to be replaced		Yet to be ordered	JC to confirm if this has been actioned	Not actioned	Ongoing	Ongoing	
6	KTC / T&T	Doors to be Made Good - As detailed within the attached document titled "1344_001"		HG to re-issue mark-up	JC to confirm if this item has been actioned	Not actioned. JC provided DT with printout of document 1344_001.	Door into Change Room 2B, difficult to open. Hold door toward you when turning the key to open.	Door into Change Room 2B, difficult to open. Hold door toward you when turning the key to open. Southern Office door, pull forward to unlock.	
8	KTC / T&T	As Constructed Drawing to be provided for where the Water Pipe has been Run through both Car Parks		Simon to provide mark-up	Not actioned	Not actioned		Not Actioned	
Additional Items									
18		Big Ass Fan, Southern fan has a faulty controller (no lights, control does not seem to correspond with fan speed).						Contractor engaged by Norbuilt to visit site and complete an inspection.	
19		Big Ass Fan, Northern fan is not turning off with controller.						Contractor engaged by Norbuilt to visit site and complete an inspection.	



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16 February 2024

The Hon Anthony Albanese MP
Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

We invited you in as our guests, now you have invited your friends, but you forgot to bring a plate!

With open arms this small country town welcomed the Australian Defence Force to Katherine in 1988. Having been bombed in the Second World War, our residents understood the significance of our location. Here in the Top End, we have many quality features, we love visitors (they are called blow-ins up here), but we also understand the importance of being part of protecting the rest of Australia by having those big flash planes owned by the Australian Air Force, (they are noisy birds) right here next to our town.

Our town is almost 100 years old and we have many things to be proud of. We make major contributions to Australia through our pastoral and agriculture industries, and we are one of Australia's major mango-producing areas. Do you like mangoes? They are "bonza" up here!

Lots of people pass through; we quite rightly brag about our world famous Nitmiluk (Katherine) Gorge and we welcome The Ghan passengers for a pit stop enroute to Darwin and Adelaide. We are the cross roads for the north, every truck has to pass through our very short and narrow main street! Struth, let's not get started on that subject.

However, with increased growth in our town comes increased costs. The contracts you have awarded to multi nationals have delivered a bit of a negative blow. Its driving up rents and house prices so high that regular Aussie workers don't come here now. Increased stress of our aging facilities and essential services, those underground water pipes are getting pretty long in the tooth, particularly with the PFAS saga. But now we are really starting to crack under the strain, and you have invited your American friends along too, to come here, to our place.



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I am sure you can understand that with the rising cost of living combined with the tyranny of distance, we are just not catching a break here in Katherine. Just lately, the rain kept coming and stuffed up our roads again, making it impossible to get food to everyone.

We really think it's time we had a good old-fashioned sit down yarn! We think fair's fair, and at least if you sent your mates to visit, you could have contributed a plate to the table. Arriving at the doorstep, staking a claim in our home and not even bringing a Lamington, is very unAustralian.

I don't think you, personally, Prime Minister, have even been to Katherine? We would really like you to visit, it would mean a lot and all. We have heard a whisper on the winds that you may be heading to the Top End in March. So if we put the jug on, bake up a mango pie, or would you prefer a scone? Could you come and see for yourself, our place? We really are very hospitable, and want to do right by you, Australia and its friends.

Do so hope you can make it!

Love Lis

Elisabeth Clark

Mayor

PS Congratulations on your engagement, that's wonderful!

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions relating to the agenda, that you would like addressed, can be submitted via email at records@ktc.nt.gov.au, over the phone at 08 8972 5500, in person at the Civic Centre, or through an electronic submission via the [website](#).

Please submit your question/s pertaining to the current Ordinary Meeting of Council agenda. These will be responded to in full and in a public setting.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 GRANT ACQUITTAL - IMMEDIATE PRIORITY GRANT 2022-23 SPORTSGROUND FENCING STAGE 1

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. Acquittal - CMC - IPG 2022-23 - Sportsground Fencing - 16 February 2024 - 188538 [14.1.1 - 1 page]
2. IPG2300022 Sportsground Fencing Renewal - Photos [14.1.2 - 2 pages]

Officer Recommendation

That Council endorse the funding acquittal for the Local Government Immediate Priority Grant Program 2022-23, IPG2300022, \$160,220 for the Katherine sports precinct fencing renewal Phase 1.

Purpose of Report

To table the grant acquittal for the 2022-23 Local Government Immediate Priority Grant Sportsground Fencing Stage 1.

Strategic Plan

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.3 Develop key sporting infrastructure such as an all-weather/multipurpose sports arena.

Municipal Plan

Not Applicable

Background

On the 20 March 2023 Council were approved under the Local Government Immediate Priority Grant Program 2022-23 \$160,220 towards the Katherine sports precinct fencing renewal Phase 1.

Discussion

The project involved the replacement of the sports precinct fencing along Stuart Highway from Chambers Drive to the Adventure Playpark, replacing 300 meters of chain mesh fencing with garrison fencing to enhance security, safety and improve aesthetics.

The funding has now been fully exhausted with the fence having been installed in January 2024. Some more works will occur with the installation of double gates.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There is a deficit of \$15,274.66.

Risk, Legal and Legislative Implications



There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Grant Funding Acquittal

Immediate Priority Grant Program

Council/Organisation Name: Katherine Town CouncilGrant Program Year: 2022/2023Grant Application Number: IPG2300022Purpose of Grant: Sportsground Fencing Renewal - Phase One

Purchases were in accordance with the Northern Territory Buy Local Plan:

☒ Yes ☐ No**INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING**30 JUNE 2024

Local Government Immediate Priority Grant

\$160,220.00

Other income

Total income

\$160,220.00**Total Expenditure** (Specify accounts and attach copies of ledger entries)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

\$175,494.66

Surplus/(Deficit)

(\$15,274.66)**IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER:** ☒ Yes ☐ No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Amanda Haigh07/02/2024Laid before the Council at a meeting held on 27/02/2024 Copy of minutes attached.CEO or CFO: [Signature]16/2/24**DEPARTMENTAL USE ONLY**

File Number: _____

Grant amount correct:

☐ Yes ☐ No

Expenditure conforms to approved purpose:

☐ Yes ☐ No

Procurement - Bought from Territory Enterprise:

☐ Yes ☐ No

Minutes checked:

☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED:☐ Yes ☐ No

Acquittal checked by: _____

Comments:

MANAGER GRANTS PROGRAM: _____

IPG2300022 Sportsground Fencing Renewal – Phase One





14.2 PARTNERSHIP AGREEMENT - KATHERINE SHOW SOCIETY

Author: Casey Anderson, Administration Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council endorse and approves of the two (2) year Partnership Agreement between Katherine Town Council and the Katherine Show Society.

Purpose of Report

Is to provide Elected Members an overview and recommendation regarding the proposed Partnership Agreement with the Katherine Show Society.

Strategic Plan

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

- 2.2.1 Foster growth for a recreational precinct that connects sports, culture and recreation.
- 2.2.2 Support business and community leaders in promoting Katherine's competitive attributes.
- 2.2.3 Promote an active community with family events, festivals, live music and sports.

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

- 2.3.1 Support diversity by ensuring our communication and engagement is inclusive and accessible to all members of the community.

Municipal Plan

4.10 Infrastructure and Environment - Recreation and Leisure Facilities

- 4.10.4 Conduct stakeholder meetings.

Background

A three-year Memorandum of Understanding (MoU) was established between the Katherine Town Council and the Katherine Show Society, commencing in 2020 and concluding in 2023.

This previous MoU stimulated that Katherine Town Council was to provide an annual grant of \$5,000 (*GST Exclusive*) to support and assist with the Katherine's Annual Show operations. The Katherine Show Society wishes to renew this arrangement for a further two (2) years.

Discussion

The Partnership Agreement serves as a framework for providing financial and in-kind support to enhance the operations of the Katherine Annual Show.

Both parties are united in their shared objective of the growth of a recreational precinct within the Katherine community and the broader region. Simultaneously, they aimed to stimulate economic development in the wider community, underscoring the commitment to the holistic advancement of the area.

The Partnership Agreement shall be for a period of two (2) years commencing on 3 November 2023 and concluding on the 2 November 2025 unless terminated or extended in accordance with

the process described in the Partnership Agreement. A review of this Partnership Agreement will be undertaken on each annual anniversary of this document.

Both parties agree to participate in the following working arrangements.

- a. Katherine Town Council will:
 - i. Provide an annual grant of \$10,000 during the term of this agreement to assist in the support and operating costs of the Katherine Show.
 - ii. Promote the activities of the Katherine & District Show Society Incorporated to the community for the promotion of the Annual Katherine Show.
- b. Katherine & District Show Society Incorporated will:
 - i. Apply for Katherine Town Council grant as identified above, through raising an invoice addressed to Katherine Town Council, pursuant to this Memorandum of Understanding for the purposes stated in this clause. If any of the payments to the Katherine & District Show Society Incorporated have a GST implication, then the amount is GST inclusive and Katherine & District Show Society is required to provide a tax invoice before any payment is made. If GST is not applicable, Katherine & District Show Society Incorporated will receive the value of the grant with no GST provisions.
 - ii. Ensure that funds received under this Partnership Agreement are clearly accounted for and distinguished from all other monies that may be received by any other source.
 - iii. Provide a copy of its annual report, including an audited financial statement.
 - iv. Ensure that all activities presented under this agreement are managed within legislative and risk management frameworks with appropriate Work, Health and Safety and Public Liability insurances in place.
- c. Provision of this annual funding will see Katherine & District Show Society become ineligible in applying for Major Event Grants as part of Katherine Town Council's Community Grant Program for the duration of this agreement.
- d. Katherine & District Show Society will remain eligible for Minor Grant funding as part of Katherine Town Council's Community Grant Program for the duration of this agreement.

Consultation Process

During the consultation process for the Partnership Agreement, both parties involved engaged in discussions and negotiation to finalise the terms and conditions. This phase allowed for the alignment of goals, responsibilities, and expectations, ensuring a strong and effective partnership moving forward.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Katherine Town Council has increased the nominal financial contribution from previous years by \$5,000. Therefore, in the fiscal year 2024/2025, Katherine Town Council will engage in a rigorous budgetary process to evaluate the feasibility of accommodating these additional contributions. This process is of paramount importance for ensuring the successful execution of our projects.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.3 MEMORANDUM OF UNDERSTANDING - KATHERINE TENNIS CLUB

Author: Casey Anderson, Administration Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

- That Council endorses the ongoing MOU (Memorandum of Understanding) From 1 July 2024 to 30 June 2025 with Katherine Tennis Club under the terms and provisions of previous years.

Purpose of Report

To confirm the ongoing commitment of Katherine Town Council to Katherine Tennis Club through a Memorandum of Understanding.

Strategic Plan

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

- 2.2.1 Foster growth for a recreational precinct that connects sports, culture and recreation.
- 2.2.2 Support business and community leaders in promoting Katherine's competitive attributes.
- 2.2.3 Promote an active community with family events, festivals, live music and sports.

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

- 2.3.1 Support diversity by ensuring our communication and engagement is inclusive and accessible to all members of the community.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

- 3.1.2 Improve participation in user advisory groups and improve coordination of these groups on Council land.

Municipal Plan

3.1 Community Services - Community Events and Collaboration

- 3.1.2 Collaborate with community partners.

4.10 Infrastructure and Environment - Recreation and Leisure Facilities

- 4.10.1 Manage and maintain council-owned facilities.

Background

For nearly two decades, the Katherine Tennis Club has maintained the club's longstanding occupancy within the Katherine Sportsgrounds.

As the Katherine Town Council is currently in the process of renewing the Memorandum of Understanding (MoU) agreement, the Katherine Tennis Club will continue its operations on a periodic basis during this interim period.

The MoU, initially effective from 1 July 2019 to 30 June 2022, includes an additional provision mandating the yearly renewal of the Katherine Town Council Hire Application on 1 July of each subsequent year throughout the agreement.

Notably, from 1 July 2022 to 30 June 2023, and beyond, the Tennis Club have submitted hire applications in compliance with this stipulation.

As the MoU arrangement comes up for renewal, Council officers have engaged in discussions, particularly regarding the rate applied for a year's usage.

Discussion

After various deliberations, the Katherine Tennis Club and Council have confirmed both parties wish to continue with a MoU over the Katherine Tennis Clubhouse and Courts. The MoU terms and provision will remain as previous years.

In accordance with the fees, charges, and hire arrangements overseen by the Council, the Katherine Tennis Club is obligated to submit a Hire Application every 1st of July annually. The calculation of the club's usage fees will be determined in accordance with the Katherine Town Council's Fees and Charges.

To streamline this process, the Katherine Tennis Club is required to submit their hire agreement along with a completed Hire Subsidy Matrix. This matrix serves as a tool to calculate the payable amount under the Memorandum of Understanding (MoU).

The upcoming MoU terms are outlined as follows:

- From 1 July 2023 to 30 June 2024
- From 1 July 2024 to 30 June 2025

These terms signify the continued commitment of both the Katherine Tennis Club and the Council to maintain a transparent and structured approach to their collaborative arrangements.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



14.4 GRANT FUNDING AGREEMENT - TERRITORY TOURISM DISCOUNT SCHEME 2024

Author: Rosemary Jennings, Director Community Services
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve the signing and affixing of the Common Seal to the Grant Funding Agreement: Schedule 'D' to the Visitor Information Services Partnership Agreement 2023 – 2025 with the Northern Territory Government.

Purpose of Report

To sign and affix the Common Seal to the Grant Funding Agreement: Schedule 'D' to the Visitor Information Services Partnership Agreement 2023 – 2025 with the Northern Territory Government (Department of Industry, Tourism and Trade – Tourism NT) for the purpose of implementing the 'Territory Tourism Discount Scheme' through the Katherine Visitor Information Centre for a two-month period March/April 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.3 Enhance customer experiences at our Visitor Information Centre.

Municipal Plan

3.2 Community Services - Visitors Information Services

3.2.1 Increase total sales.

3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

Background

To support tourism business during a traditional quiet time for the tourism and hospitality sector, Tourism NT has introduced the 'Territory Tourism Discount Scheme'. The Scheme aims to stimulate tourism during the shoulder season by offering discounts on sales and tourism products and services purchased through Northern Territory Visitor Information Centres (VIC's). The Scheme will be delivered with the assistance of the Northern Territory's Regional Tourism Organisations (RTO's) and Katherine Town Council.

Discussion

Developed by Tourism NT, the 'Territory Tourism Discount Scheme' provides customers with a 25% discount at Visitor Information Centres across the Northern Territory, including Katherine. The discount is available for transactions of up to \$5,000 and eligible for all items sold through the Centre excluding retail items and gift certificates with travel from 29 February to 30 April (unless the allocated funding pool is exhausted earlier). All Territory enterprises with bookable product sold through NT Visitor Information Centres will have the discount automatically applied to their product at the time of sale.

For the purpose of this Scheme, Katherine Visitor Information Centre has been allocated \$100,000 (excl GST) for discount reimbursements.

Implementation of the discount program will be managed through the existing booking console (Bookeasy) with the requirement to provide weekly reports and invoicing to Tourism NT for the purpose of reimbursement.

Marketing and promotional activities will be delivered by Tourism Top End (TTE) and Tourism Central Australia (TCA). The Katherine Visitor Information Centre will work collaboratively with the RTO's in implementing the marketing component, generating traffic to both the physical centre and Visit Katherine website.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Increased staffing costs required to administer the Scheme are within current service delivery budget and resource.

Risk, Legal and Legislative Implications

Katherine Town Council is financially responsible for managing any discounts provided in excess of the funding allocation. Whilst the implementation of this Scheme is expected to increase the average sales through the Centre, historical sales data from the comparable time period indicates (excluding NT Tourism Voucher period March – April 2021) an average booking value through this period of approximately \$63,000. Weekly reporting and invoicing for reimbursements is a requirement of the agreement and will assist in mitigating any risk associated with potential overallocation of any discounts provided.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.5 SHARED SERVICES AGREEMENT - WEST ARNHAM REGIONAL COUNCIL

Author: Casey Anderson, Administration Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council authorise the Chief Executive Officer to enter into a Shared Service Agreement with West Arnhem Regional Council to acquire services for Record Management.

Purpose of Report

To authorise the Chief Executive Officer to enter negotiations and execute a Shared Services Agreement with West Arnhem Regional Council (WARC) for the purpose of Record Management.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.1 Regularly update our workplace policies and procedures, and Council bylaws.

4. GROWTH AND SUSTAINABILITY - 4.3 Attract Skilled Workers - Attract and retain skilled workers.

4.3.1 Offer Council staff training and development opportunities.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.1 Katherine is a Services Hub - Highlight and leverage Katherine as a services hub.

6.1.1 Collaborate with the Big Rivers Regional Councils.

Municipal Plan

1.1 Governance - Governance and Elected Members

1.1.1 Regularly update our workplace policies and procedures and council Bylaws.

1.1.2 Ensure compliance with local government legislation.

1.1.8 Continue strong relationships with regional, Territory and federal governments.

2.2 Corporate Services - Administration Services

2.2.2 Maintain council's IT and electronic record management system.

Background

Council is presently engaged in a comprehensive review of its processes and systematic approaches for managing the life cycle of records.

This evaluation encompassed various facets, including record creation, retention, storage, access, security, privacy protection, digitisation, compliance, auditing, whilst including the appropriate disposition of records.

The goal is to identify efficiencies and best practices that will contribute to the seamless and effective management of our records throughout their life cycle.

Council has initiated discussions with WARC who have expertise and the knowledge in this domain.

This collaboration is intended to facilitate a thorough review and provide guidance to our Council in implementing actions and processes that maintain accurate, accessible, and legally compliant records.

Discussions

To proactively prepare for the possibility of a selected date, and to ensure that Council approval does not pose a hindrance to the finalisation of the agreement, preliminary support is being sought from the Council.

WARC's Information Advisor is frequently sought after for their expertise and has played a pivotal role in offering substantial support to various Councils throughout the Northern Territory in the realm of Record Management.

The Council has received a Draft Shared Service Agreement from WARC, and discussions are ongoing to finalise the agreement. Following the protocols outlined in the Katherine Town Council's Shared Services Policy, the shared services agreement will be submitted to the Council for adoption.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.6 FINANCE REPORT FOR THE MONTH OF JANUARY 2024

Author: Jasjit Rai, Finance Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. Financial Report - Jan 2024 [14.6.1 - 8 pages]

Officer Recommendation

That Council endorses the Finance Report for the Month of January 2024.

Purpose of Report

This report is to present to the Council the Financial Report for January 2024.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

2.1 Corporate Services - Financial Services

- 2.1.1 Adhere to internal financial procedures.
- 2.1.2 Comply with legislative requirements.
- 2.1.3 Prudent financial management for stronger returns for ratepayers.
- 2.1.4 Sustainable long-term finances and current risk management practices.

Background

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the below monthly report must be presented to Council at their Ordinary Monthly Council Meeting. Accordingly, the commentary attached presents the preliminary financial position of the council at the end of December 2023 with the Chief Executive Officer (CEO) Certification.

Discussion

- Total YTD operating income is 1.2% below the budget.
- Interest revenue is above budget due to growth in the investment portfolio and higher interest rates.
- Operating grants revenue is below the budget mainly due to the timing, as majority of the grants are paid in second half of the financial year.
- Total YTD operating expenditure is 11.00% below the budget.
- Employee Costs are below budget by 23.37% as some positions remained vacant.
- Monthly creditor payments have been made to all approved suppliers with payments made weekly.
- 23.52% of our Debtors (excluding rates and infringements) are outstanding for longer than 90 days.
- 24.12% of our outstanding rate balance reflects rates outstanding for prior financial years (2022/2023 FY and prior).

Consultation Process

CEO, Directors, and Departmental Managers.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The Report and attachment provide a comparison of Council's YTD actual performance against the budget.

Risk, Legal and Legislative Implications

There is no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

CERTIFICATION BY THE CEO TO THE COUNCIL

I, Ingrid Stonhill, the Chief Executive Officer of Katherine Town Council hereby certify that, to the best of my knowledge, information, and belief:

- The internal controls implemented by the Council are appropriate; and
- The Council's Finance Report best reflects the financial affairs of the Council.

Ingrid Stonhill

CHIEF EXECUTIVE OFFICER

Table 1.1 Monthly Income and Expenditure Statement

INCOME AND EXPENSE STATEMENT FOR THE PERIOD ENDING JANUARY 2024	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	8,952,473	8,756,737	195,736	8,756,737
Charges	-	-	-	-
Waste Charges	1,475,139	1,439,006	36,133	1,439,006
Fees and Charges	1,434,167	1,340,292	93,874	2,297,644
Operating Grants and Subsidies	461,788	1,295,875	(834,087)	2,221,500
Interest / Investment Income	567,610	262,500	305,110	450,000
Commercial and Other Income	91,752	49,831	41,921	85,425
TOTAL OPERATING INCOME	12,982,929	13,144,241	(161,312)	15,250,312
OPERATING EXPENDITURE				
Employee Expenses	2,812,791	3,670,673	(857,882)	6,292,582
Materials and Contracts	4,070,646	4,564,188	(493,542)	7,409,822
Elected Member Allowances	135,500	138,833	(3,333)	238,000
Elected Member Expenses	11,385	35,121	(23,736)	60,208
Council Committee Allowances	880	14,000	(13,120)	24,000
Council Committee Expenses		3,500	(3,500)	6,000
Depreciation, Amortisation and Impairment	2,273,978	2,028,555	245,424	3,477,522
Finance Costs - Waste Management Facility (WMF)	-	-	-	140,806
TOTAL OPERATING EXPENDITURE	9,305,180	10,454,870	(1,149,689)	17,648,940
OPERATING SURPLUS / DEFICIT	3,677,749	2,689,372	988,377	(2,398,628)

Table 1.2 Monthly Operating Position

INCOME AND EXPENSE STATEMENT FOR THE PERIOD ENDING JANUARY 2024	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / DEFICIT	\$ 3,677,749	\$ 2,689,372	\$ 988,377	(2,398,628)
Remove NON-CASH ITEMS				
Less Non-Cash Income				
Add Back Non-Cash Expenses	2,273,978	2,028,555	245,424	3,618,328
TOTAL NON-CASH ITEMS	2,273,978	2,028,555	245,424	3,618,328
Less ADDITIONAL OUTFLOWS				
Capital Expenditure (KTC funded)	755,411	1,294,767	(539,355)	2,219,600
Borrowing Repayments (Principal Only)			-	
Transfer to Reserves			-	
Other Outflows (Grant Funded Capex)	216,958	-	216,958	-
TOTAL ADDITIONAL OUTFLOWS	(972,370)	(1,294,767)	322,397	(2,219,600)
Add ADDITIONAL INFLOWS				
Capital Grants Income	840,755	583,333	257,422	1,000,000
Prior Year Carry Forward Tied Funding			-	
Other Inflow of Funds	(270,218)		(270,218)	
Transfers from Reserves			-	
TOTAL ADDITIONAL INFLOWS	570,537	583,333	(12,796)	1,000,000
NET BUDGETED OPERATING SURPLUS / DEFICIT	5,549,895	4,006,493	1,543,402	100

Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$
Buildings & Other Structures	161,918	298,565	(136,647)	511,825
Furniture, Fittings & Equipment	97,608	40,921	56,688	70,150
Improvements	119,350	54,542	64,808	93,500
Plant & Equipment	174,646	667,406	(492,760)	1,144,125
Roads	418,848	233,333	185,515	400,000
TOTAL CAPITAL EXPENDITURE	972,370	1,294,767	(322,397)	2,219,600
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Katherine Town Council	755,411	1,294,767	(539,355)	2,219,600
Capital Grants	216,958	-	216,958	-
TOTAL CAPITAL EXPENDITURE FUNDING	972,370	1,294,767	(322,397)	2,219,600

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 JANUARY 2024	YTD Actuals \$	Note Reference
ASSETS		
Cash at Bank		(1)
Restricted Funds	14,973,720	
Unrestricted Funds	7,543,147	
Accounts Receivable		
Trade Debtors	249,792	(2)
Rates & Charges Debtors	3,538,562	
Other Current Assets	428,172	
TOTAL CURRENT ASSETS	26,733,392	
Non-Current Financial Assets	209,955	
Property, Plant and Equipment	119,138,808	
TOTAL NON-CURRENT ASSETS	119,348,763	
TOTAL ASSETS	146,082,156	
LIABILITIES		
Accounts Payable	2,779	(3)
ATO & Payroll Liabilities	(62,209)	(4)
Current Provisions	583,439	
Accruals		
Other Current Liabilities	477,502	
TOTAL CURRENT LIABILITIES	1,001,511	
Non-Current Provisions	74,922	
Other Non-Current Liabilities	7,053,377	
TOTAL NON-CURRENT LIABILITIES	7,128,299	
TOTAL LIABILITIES	8,129,810	
NET ASSETS	137,952,346	
EQUITY		
Asset Revaluation Reserve	98,854,086	
Reserves	6,688,161	
Accumulated Surplus	32,410,098	
TOTAL EQUITY	137,952,346	

Note 1. Details of Cash and Investments Held

CASH AND INVESTMENTS as at 31 JANUARY 2024

GENERAL FUND	\$	
Commonwealth Bank		
Balance as per bank statement, 31 JANUARY 2024	2,611,601	
Credit card balances	1,812	
Balance of Imprest and Petty Cash	1,128	
Plus net outstanding deposits/(withdrawals)	458	
Adjusted cash at bank balance, 31 JANUARY 2024	2,614,999	

INVESTMENTS						
FINANCIAL INSTITUTION	\$	RATE	DATE	DATE	INSTITUTION	
NAB	3,500,000	4.70%	10-Mar-23	12-Feb-24		
NAB	1,000,000	5.00%	11-Jan-24	11-Nov-24		
NAB	500,000	5.00%	11-Jan-24	11-Jul-24	5,000,000	25.12%
BOQ	500,000	5.15%	9-Oct-23	8-Oct-24		
BOQ	1,000,000	5.15%	4-Oct-23	4-Sep-24		
BOQ	1,000,000	5.15%	4-Oct-23	5-Aug-24	3,000,000	15.07%
BOQ	500,000	5.20%	3-Nov-23	4-Nov-24		
AMP	1,500,000	5.30%	14-Dec-23	14-Nov-24		
AMP	1,000,000	5.30%	2-Nov-23	2-Oct-24		
AMP	500,000	5.25%	28-Sep-23	28-Aug-24		
AMP	1,400,000	5.50%	31-Jul-23	28-Jun-24		
AMP	500,000	5.35%	13-Nov-23	14-Oct-24	6,436,079	32.34%
AMP	1,000,000	5.55%	27-Jul-23	27-Jun-24		
AMP (oncall)	536,079		on call	on call		
Commonwealth Bank	500,000	5.31%	19-Jun-23	14-May-24		
Commonwealth Bank	500,000	4.97%	6-Sep-23	1-Aug-24		
Commonwealth Bank	1,000,000	5.20%	31-Jul-23	25-Jun-24		
Commonwealth Bank	2,500,000	5.40%	28-Aug-23	23-Aug-24		
Commonwealth Bank (oncall)	966,248		on call	on call	5,466,248	27.47%
Total Investments					19,902,326	100.00%
Total Funds					22,517,325	

Internally Restricted Funds		\$	
	WMF Make-Good Provision	7,053,377	
	Capital Renewal Reserve	4,987,646	
	Contingency reserve	1,000,000	
	Council Election Reserve	100,000	
	Council motion reserve	600,515	
	Provision for Employees	658,361	
	RESTRICTED FUNDS		14,399,899
Unrestricted funds			7,543,605
Unexpended Grants- Restricted Funds			573,820
Total Funds		\$	22,517,325

Note 2. Statement on Debts Owed to Council (Accounts Receivable)

Council can select timing of age of debtor	1 – 30 Days	31 – 60 Days	>60 Days	TOTAL
Rates Debtors	2,721,447	-	817,115	3,538,562
Sundry Debtors	51,663	953	54,295	105,006
Weighbridge Debtors	117,663	11,781	15,343	144,786
Infringement - Animal	528	860	6,941	8,329
Infringement - Parking	1,450	-	40	1,490
Infringement - Litter/Camping	-	-	-	-
TOTAL	2,892,752	11,688	893,733	3,798,173

Arrears continue to be followed especially in the area of rates. Infringement notices unpaid from previous month have been forwarded to Fines Recovery Unit (FRU) for follow up. Sundry and Weighbridge debtors continue to be followed up on greater than 60 days.

Note 3. Statement on Debts Owed by Council (Accounts Payable)

Council can select timing of age of creditor →	1 – 30 Days	31 – 60 Days	>60 Days	Total
Trade Creditors	2,779.30	-	-	2,779.30
Other Creditors	-	-	-	-
Total Accounts Payable	2,779.30	-	-	2,779.30

KTC processes Accounts Payable weekly. Balance owing will be paid in the next payment run after the end of the month.

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

KTC is due for refund this amount from ATO	(62,209)
--------------------------------------------	----------

Note 5. Current Ratio

Current Ratio	26.12
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Table 2.2. Quarterly Report on Planned Major Capital Works

Class of Assets	By Major Capital Project	Total Prior Year(s) Actuals \$ (A)	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget \$ (D)	Total Yet to Spend \$ (E = D - C)	Expected Project Completion Date
Buildings & Other Structures			161,918	161,918	280,250	118,332	
Plant & Equipment			174,646	174,646	600,000	425,354	
Roads			418,848	418,848	400,000	(18,848)	
TOTAL		-	755,411	755,411	1,280,250	524,839	

Table 4. Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: **Ingrid Stonhill**

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
29-Jan-24	29.00	NEW SHANGHAI RESTAURANT KATHERINE NT	Business Lunch
23-Jan-24	28.80	RIVER BLEU PTY LTD KATHERINE AUS	Catering for CEO Review
23-Jan-24	9.80	WOOLWORTHS 5636 KATHERINE AUS	Catering for CEO Review
22-Jan-24	81.20	NEW SHANGHAI RESTAURANT KATHERINE NT	CEO performance review consultant meals
15-Jan-24	9.75	WOOLWORTHS 5636 KATHERINE AUS	Drinking water due to water outage at Civic Centre
12-Jan-24	263.70	Hotel at Booking.com Sydney AUS	CEO performance review consultant accommodation
10-Jan-24	30.00	LS The Black Russian C KATHERINE AUS	Governance staff meeting
9-Jan-24	88.90	Woolworths Online BELLA VISTA AUS	Depot supplies
4-Jan-24	3.99	DOLLARS AND SENSE KA KATHERINE NT	Pearce street Rental
2-Jan-24	88.95	INTUIT*MAILCHIMP Sydney AUS	Staff survey for CEO Performance Review
Total	634.09		

14.7 CORPORATE SERVICES REPORT - JANUARY 2024

Author: Casey Anderson, Administration Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Corporate Services Report for the month of January 2024.

Purpose of Report

To present the report for the Corporate Services Department for the month of January 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.3 Improve transparency around issues affecting the community.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.2 Provide safe and accessible public amenities throughout Katherine.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

2.2 Corporate Services - Administration Services

2.2.1 Action service requests in line with customer service charter.

2.2.3 Deliver positive customer service.

Background

The monthly report of the Corporate Services department highlights key developments in the Administration and Financial Services at Katherine Town Council.

Discussion

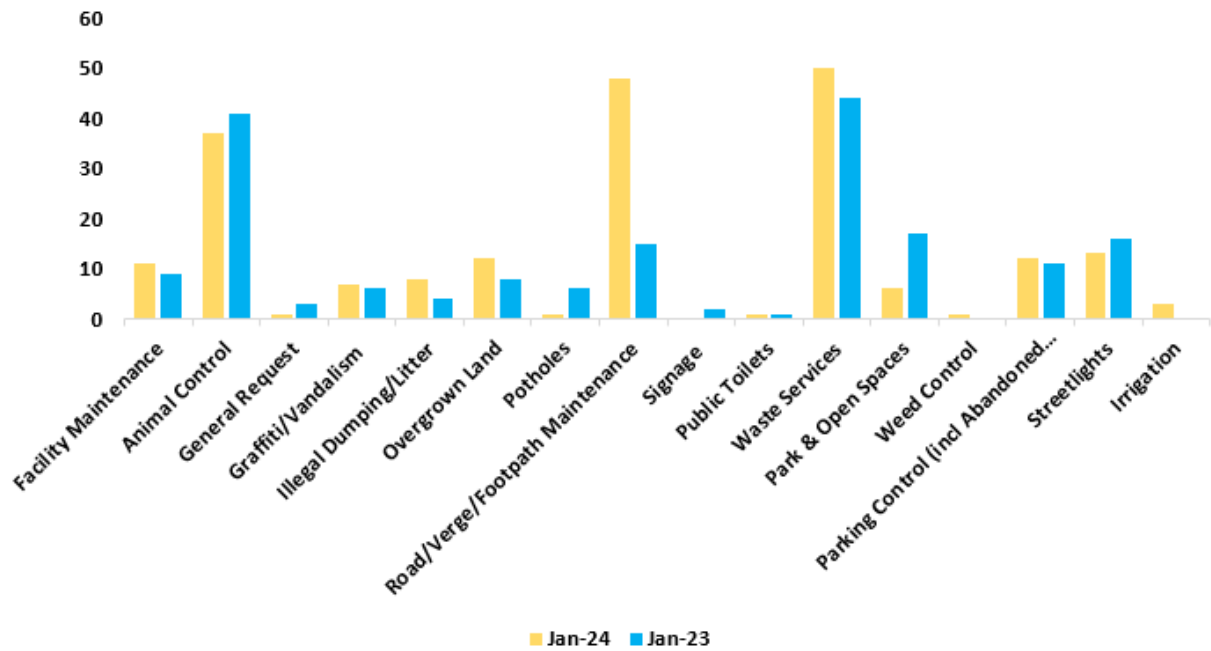
Customer Service Requests

In January, the Council received a total of 210 service requests. Out of these, 119 were satisfactorily completed, 69 service requests are still in progress, while 27 remain overdue and await resolution.

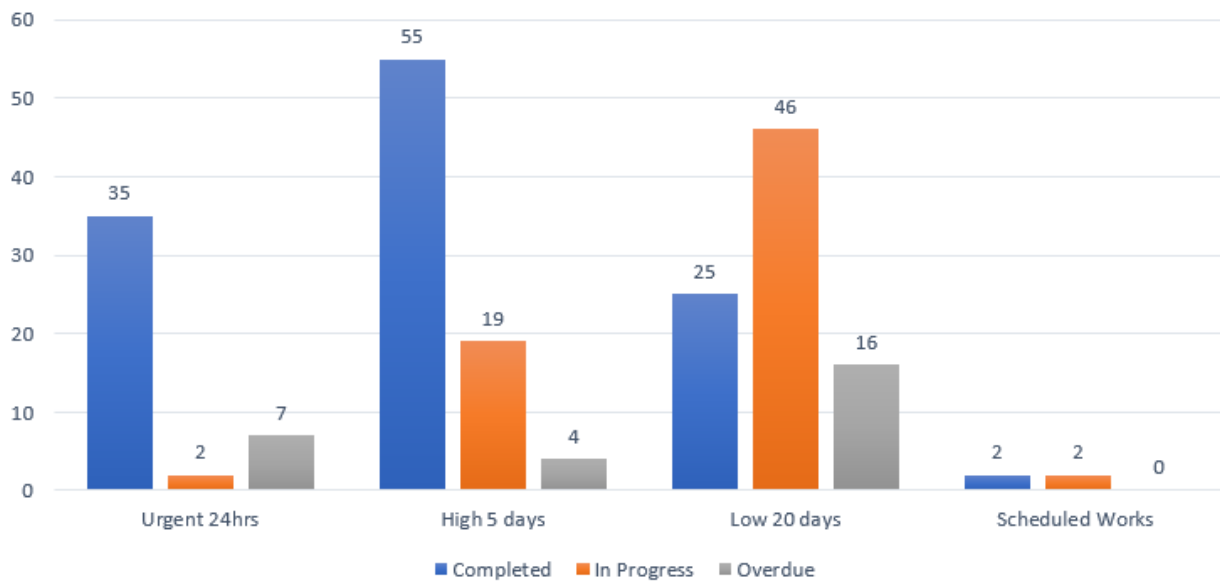
For the month of January, a total of 114 Snap Send Solve (SSS) reports were submitted. The predominant incident types reported were related to waste services, overgrown vegetation and fallen trees.

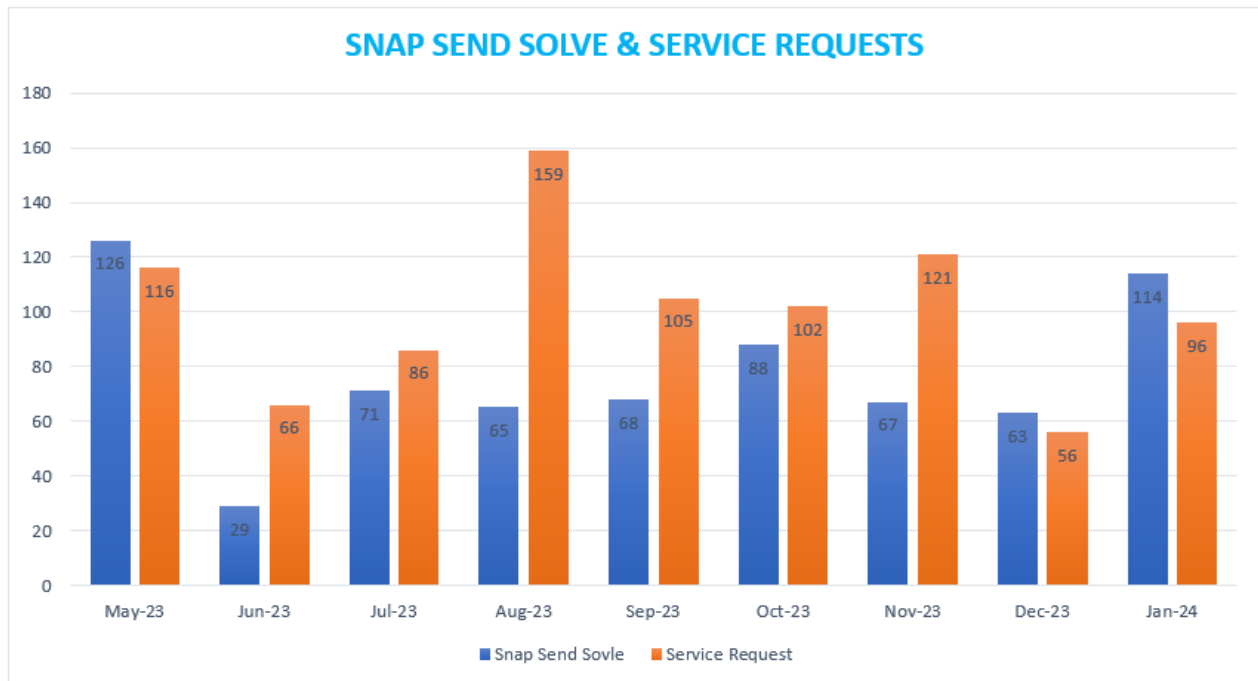


INCIDENT TYPES COMPARISON JANUARY



210 SERVICE REQUESTS - TRIAGING RESULTS - January





Rates Debtors

As at 01/02/2024

Council's total rates balance sits at \$3,386,852.87, of which includes \$2,569,738.11 of the 2023/2024 rates levy and an overdue amount of approximately \$2,043,503.41 after instalment 3 fell due 31/01/2024.

\$72,063.85 worth of interest has accrued since 1/07/2023 and is included in the above total rates balance/overdue amount.

Councils' rates debtor under legal action currently sits at a balance of \$738,435.25.

Out of the rates debtor under legal action balance, approximately \$590,977.64 in arrears including any penalties or costs has been secured by the registration of Overriding Statutory Charges (OSC) pursuant to Section 256 of the Local Government Act against 34 assessments.

\$18,033.07 has been maintained through approved Financial Hardship - Special Payment Arrangements and/or Payment Extensions.

Council officers continue the pursuit of approximately \$42,720.16 with the official serving of the statutory notices remaining against one (1) assessment.

The remaining rates debt currently under legal action in the amount of approximately \$129,424.54 including any penalties or costs, will be pursued through final demand letters and/or the registration of Overriding Statutory Charges.

Outstanding \$1,305,068.16 of the remaining overdue rates balance will be pursued through the issuing of demand letters by way of formal legal action if the debt is 6 months or older.

Snap Send Solve Winners

Katherine Town Council proudly accepts the Community Engagement Award (NT) and the Inclusive Excellence Award in the 2023 Solver of the Year Awards.

Our success in these categories is a direct result of the active participation of the Katherine Community, who utilised the community reporting tool, Snap Send Solve.

We invite all Katherine residents and visitors to join us in making a positive impact on our community by downloading the Snap Send Solve app - Just snap a picture of the issue and send it our way.

A huge thankyou goes out to the dedicated KTC Staff and to the 187 local Snappers who collectively sent an impressive total of 828 Snaps in 2023, this response reflects the profound impact of KTC in fostering community engagement.

Together, we can continue to make a positive impact and your contribution plays a vital role in enhancing our community.

Insurance Claim Updates

The Council has witnessed a notable surge in claims stemming from antisocial and vandalistic behavior, resulting in considerable damage to our cherished council facilities.

These incidents have had a severe impact on our community. It's worth noting that not every instance of damage leads to an insurance claim due to the payable excess.

Nevertheless, these damages still incur a substantial financial cost, deplete valuable resources, and result in downtime for the community, hindering their ability to fully utilise and enjoy our facilities.

Sportsground Oval Lighting – Lightening Damages:

The minor electrical works have been completed and KTC is working on finalising the claim.

New Years Eve Storm – Katherine Municipality:

The initial report will be finalised and submitted to the insurers. KTC will wait for the final advice and the formal claim acceptance before KTC undertakes any repairs of KTC infrastructure.

Adventure Play Park Toilet – Fire Damages:

Contractors have been appointed to undertake the repairs. There have been some delay issues due to the supply of parts and products. KTC waits for a date to be scheduled for the commencement of repairs.

Multiple Dwelling Audit

In February 2023, the Council rescinded the Multiple Dwelling policy, having found that it being open to interpretation.

The *Local Government Act 2019* at section 226(5) allows Council to levy rates based on each **separate part or unit adapted for separate occupation or use on an allotment**. This methodology is executed through the annual Declarations of Rates and Charges, where the rates are charged as one, or the minimum amount of

rates multiplied by the separate parts or units that are adapted for separate occupation on each such allotment of rateable land, for each zone.

An audit began in September with the issuing of approximately 50 letters to ratepayers across the Katherine Municipality after Council officers identified possible multiple dwellings through various desktop reviews. Ratepayers were provided with fourteen (14) days to respond to the letter to confirm or dispute the Council's opinion, and subsequent assessment book updates on their properties.

Of the original 50 properties audited, only 27 ratepayers contacted the Council to arrange an inspection or dispute the rating ability of their assessments.

Out of 28 Ratepayers that contacted Council in response to receiving the letter, 24 inspections were arranged with ratepayers, 2 properties were removed from the audit review listing due to zoning determinations and use, and a further 2 inspections are yet to be completed due to Ratepayer/Ranger availability.

8 properties were deemed as having separate parts or units for occupation use.

11 properties were deemed to require a review conducted in September 2024 for the 2024/2025 rating period.

5 were deemed as not having a separate part or unit for occupation use.

The remaining 22 assessments, where ratepayers did not contact Council were reviewed again by Council officers and it was determined that 5 were not deemed as multiple dwellings, 2 will be reviewed in September 2024 and 15 will be automatically adjusted as per Council officer's desktop review determinations conducted in September 2023.

Council officers have since listed a further 13 assessments to be reviewed, with 6 inspections yet to be arranged or conducted.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.8 COMMUNITY SERVICES REPORT FOR THE MONTH OF JANUARY 2024

Author: Rosemary Jennings, Director Community Services
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

1. That Council receive and note the Community Services Department report for the Month of January 2024.

Purpose of Report

To provide an overview of the Community Services Department for the month of January 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

- 1.4.1 Continually improve services and our tourism offerings.
- 1.4.2 Develop an Activate Katherine strategy with NTG and local stakeholders.
- 1.4.3 Enhance customer experiences at our Visitor Information Centre.

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

- 2.2.3 Promote an active community with family events, festivals, live music and sports.

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

- 2.3.2 Welcome and connect the Defence community with the Katherine community.

2. COMMUNITY AND FAMILIES - 2.4 Support Our Youth - Support youth engagement.

- 2.4.4 Participate in the Katherine Youth Advisory Group.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

- 3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

- 3.2.2 Capture Katherine's profile as a desirable travel destination for long and short stays.
- 3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.

- 3.4.3 Enhance public spaces with placemaking and activation.

4. GROWTH AND SUSTAINABILITY - 4.3 Attract Skilled Workers - Attract and retain skilled workers.

- 4.3.4 Enhance Katherine's liveability so that people want to live here.

5. ARTS, CULTURE AND HERITAGE - 5.1 Vibrant Art - Encourage the arts sector.

5.1.1 Support the street art series and art organisations.

5. ARTS, CULTURE AND HERITAGE - 5.3 Our Rich Heritage - Reinvigorate Katherine by preserving, embracing and showcasing our rich arts and heritage.

5.3.2 Create opportunities and partnerships to develop the arts, culture, and heritage sector.

5.3.3. Increase participation at cultural facilities and help facilitate events.

Municipal Plan

3.1 Community Services - Community Events and Collaboration

3.1.1 Provide vibrant calendar of events that promote diversity and accessibility.

3.1.2 Collaborate with community partners.

3.1.4 Coordinate celebrations and civic events.

3.1.8 Well-attended and frequent Activate Katherine events.

3.1.10 Increased participation and community connectedness at council activities.

3.2 Community Services - Visitors Information Services

3.2.1 Increase total sales.

3.2.2 Deliver positive customer experiences.

3.2.3 Promote Katherine and educate customers on local culture and experiences.

3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

3.3 Community Services - Library Services

3.3.1 Provide interactive library programs and initiatives to engage patrons.

3.3.2 Provide a safe space.

3.3.3 Provide an informed and community-driven library collection.

3.3.4 Improve digital community connectivity through this facility.

3.4 Community Services - Regulatory Services

3.4.1 Action service requests in accordance with the Customer Service Charter.

3.4.5 Educate public on updated KTC Bylaws.

Background

The Community Services department is responsible for the delivery of public library service, visitor services, community events and engagement, and regulatory education and enforcement.

Discussion

LIBRARY SERVICES

ACTIVITY	TOTALS	
Patron Count	1875	
Public Computer Use (hours)	313	
Conference Room (hours)	21.5	
Circulation	1027	
Programs	# Programs	# Attendance
Wriggle & Rhyme	2	10

Toddler Rhyme Time	3	21
Storytime	3	54

This month Katherine Library ran two (2) sessions of the Wriggle and Rhyme program and three (3) sessions of our Toddler Rhyme Time and Storytime programs. Due to the School holiday period, the Library has seen outstanding attendance for our Storytime program that is proving to be most popular, with 54 attendances over the month.

Wriggle and Rhyme time has just been introduced a new activity called Galaxy Time. This is where the lights are turned off and the galaxy aurora projector is projected on the ceiling giving the little ones their very own light show, providing excellent visual stimulation as well as finishing the session with a relaxing activity for families and bubs.

This month the Childrens programs have been advertised through the Big Rivers Events in Katherine which we are hoping will bring our programs even more traction.

VISITOR SERVICES

Katherine Visitor information Centre is currently experiencing limited bookable product within the region and inclement weather has impacted the Centre's activities. Despite this, sales are up 38% compared to the same period in 2022 and 2023 and visitors into the centre up 43% on the same period.

January has proved busy and challenging with providing visitor information, with the road closures to Western Australia but the Centre has received positive feedback on the service provided, with visitors pleased in being able to source reliable and up to date information on road conditions.

Through January we have also experienced more overseas travellers returning to the Northern Territory with what seems to be approximately half of our visitors through the Centre coming from Europe.

COMMUNITY EVENTS AND ENGAGEMENT

Events:

25th January – Citizen of the Year Nominee Recognition Dinner

The dinner was held at the Contour Restaurant, with 35 people attended. This included the nominees for the Citizen of the Year award categories, the Australia Day Ambassador Professor Alan Anderson and hosted by Her Worship the Mayor. This event was funded by the Australia Day Council of the NT.

25th January – Australia Day / Citizen of the Year & Citizenship Ceremony

The event was held at GYRACC, with approx. 150 in attendance. In addition to the Citizenship awards, the Katherine community welcomed eight (8) new Citizens and four (4) students were presented their Student Citizen Awards (chosen by their respective schools and supported by the Department of Education).

The Red Cross Connected Women catered the event, suppling foods representing our multicultural community. The official Australia Day cake was made by Katherine Morrow, depicting an iconic roan train.

The event was supported by RAAF Base Tindal with a jet flyover.

Young Citizen of the Year: Alfred Farrell

Citizen of the Year: Cecelia Johns

Community Event of the Year: Ringers Rugby 7's Tournament

REGULATORY SERVICES

Regulatory Animal Summary

Council Rangers received 37 animal related service requests for the month of January. 28 of these requests were resolved and 9 requests require further follow-up and/or investigation to complete.

Katherine community members reported 18 dogs at large. Concurrently the rangers undertook 152 hours of animal patrols for the month. Three (3) Notice to Complies (NTC) were issued for unregistered/at large dogs.

In line with a significant increase in patrolling activities, January saw an increase in the number of dogs managed by Council when compared to the previous month, with 15 dogs impounded. 11 of these dogs were returned to their owners and four (4) commenced rehoming trials.

Regulatory Parking Summary

In response to community feedback, Council Rangers have commenced addressing parking issues within identified areas of the CBD. This action has resulted in 46 infringements issued over the month of January, mainly in relation to exceeding time limits. This enforcement action has resulted in significant compliance within the identified areas with Rangers to continue monitoring.

Rangers undertook 88 hours of parking patrols for the month whilst officers also received 12 service requests. Rangers impounded three (3) vehicles and issued eight (8) notices to comply.

Unkempt Land

Council Rangers have undertaken 38 inspections for the month of January and received four (4) service requests in relation to overgrown allotments. Council is continuing to work through the overgrown/unkempt allotment rectification process with landowners. This has been further supported by Municipal Depot staff assisting in addressing overgrown verges through residential areas.

Consultation Process

There is ongoing consultation with animal and property owners.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There is significant cost to council to respond, deal with and eliminate dangerous dogs.

Risk, Legal and Legislative Implications

There is risk of non compliance to by laws and policy, which could result in legal action being taken.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest



We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.9 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR DECEMBER 2023

Author: Kimberly Worrigan, Administration Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Infrastructure and Environment Department for December 2023.

Purpose of Report

To provide the Elected Members an update regarding the Infrastructure and Environment Department's activities and projects for the month of December 2023.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.2 Provide safe and accessible public amenities throughout Katherine.

2.1.3 Improve street lighting for safety.

3. SPORTS AND CIVIC EVENTS - 3.3 Accessibility and Mobility - Improve the accessibility of facilities and transport infrastructure and provide alternative transport solutions.

3.3.2 Provide and maintain footpaths and bike paths for ease of movement around town, with a shared pathway strategy.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.1 Keep up to date with workplace health and safety training and be safety conscious when carrying out tasks.

4.2.2 Keep up to date with workplace health and safety training and be safety conscious when carrying out tasks.

4. GROWTH AND SUSTAINABILITY - 4.3 Attract Skilled Workers - Attract and retain skilled workers.

4.3.1 Offer Council staff training and development opportunities.

4.3.3 Provide the right conditions and right opportunities.

7. ENVIRONMENTAL SUSTAINABILITY - 7.4 Reduce Our Footprint - Optimise Council's products, services, and operations to increase efficiencies and reduce our emissions.

7.4.4 Investigate installing electric car chargers.

Municipal Plan

4.2 Infrastructure and Environment - Roads, Footpaths, Nature Strips and Cycleways

4.2.1 Provide and maintain a safe network of road, cycleway and footpath infrastructure.

4.2.6 Make potholes safe and repair in accordance with the Customer Service Charter.

4.2.7 Make trip hazards safe and repair in accordance with the Customer Service Charter.

4.3 Infrastructure and Environment - Storm Water Management

4.3.2 Maintain all-weather access to sealed rural roads in flood prone areas and at non-permanent creek crossings through culverts and open channels.

4.3.6 Make Side Entry Pit (SEP) lids and grates safe and repair in accordance with the Customer Service Charter.

4.5 Infrastructure and Environment - Weed Management

4.5.1 Compliance with legislative requirements with the control of noxious weeds.

4.5.2 Track weed infestations.

4.5.3 Non-urgent service requests actioned when a minimum of five requests received.

4.9 Infrastructure and Environment - Open Spaces

4.9.1 Complete scheduled grounds maintenance of playgrounds, parks, gardens and reserves.

Background

Katherine Town Council's (KTC) Infrastructure and Environment Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

During the festive period and among staffing changes, many projects have been temporarily paused. Updates on these initiatives are anticipated to be available in the forthcoming January 2024 report.

Projects Updates:

Sportsgrounds Highway Fencing

The current stage of sportsgrounds highway fencing has been completed, bordering the Stuart highway along the Adventure Playpark and softball oval. The projects team is currently working with the contractor to rectify defects as required, and on installation of double access gates. This project is due to be completed in the coming weeks.

Laneway Closures:

The distribution of letters to residents was finalised two weeks prior to the start of the laneway closure project, and no adverse feedback was reported during this timeframe. The work on Kurrajong Court has been finished, with signage now in place. Completion of the laneways on Martin Terrace and Holtze Crescent is scheduled by the end of this week. Council will continue to monitor and record any feedback received from the community regarding this project.

Hot Springs Update

The Hot Springs Erosion Control project will create a visual barrier, encouraging people to follow the full length of the track to the springs with local art to see along the way. 16 Posts for flags and one post to assist with any barrier and signage requirements has been installed. Concrete footings are tapered on top, ensuring water run-off doesn't pool for post longevity. FlagTrax have been ordered and two local photographers are providing their high-quality photos of local birds for a small photo credit on the flags. The project is currently on track for completion by the first day of re-opening the springs.

Solar Lighting Project Update

The installation locations for Stage one of the solar lighting project have been finalised. The designated sites include the Skate Park, the Adventure Playpark, and the Lindsay Street pathway leading to Chambers Drive. These locations have been selected to address safety concerns and prevent nighttime vandalism. The

project is scheduled for completion by the end of May 2024.

Infrastructure and Environment Updates:

New Years Eve Storm:

The cleanup following the New Year's Eve storm and a subsequent storm in mid-January has been ongoing for the past month. Extensive damage to trees, streetlights, service lines, and infrastructure has been observed. Katherine South experienced the most severe impact, with numerous trees falling on fences and roads, necessitating immediate attention and emergency removals by staff. Certain repair works, such as those needed for the shade sails at the Aquatic Centre and Tennis Club, are pending completion until approval is granted by the insurance company. The team is to be commended on their response and efforts during this time.

Rural Weed Spraying and Slashing:

Due to staffing constraints, council has enlisted a contractor to carry out the rural weed spraying program for the current season. The initial round of applications has been successfully executed on all council-managed rural road verges, with the spraying of road furniture set to be completed next. Subsequently, a second application will be applied in the upcoming weeks, following an assessment of the effects of the first round. The contractor is utilizing a selective herbicide and employing a mix of spot spray and boom spray techniques based on the specific target area.

We have begun slashing in key target areas of town, including the Showgrounds, Sportsgrounds and Riverbank Drive. Depot staff will be now moving on to the first round of rural road verges in March.

CBD and Residential Verge Maintenance:

With the decrease in rainfall, the depot team has commenced mowing the verges within the town boundaries. The mowing of Katherine South has been finished, and work in Katherine East is presently in progress. Our aim is to have all areas completed in the upcoming weeks. This service will be carried out biannually, and residents will be encouraged to uphold the maintenance of these areas throughout the rest of the year. Concurrently, spot weed spraying is being implemented during this service. It is essential for each of us to contribute to maintaining the beauty of the town.

Municipal Services Update:

We have successfully onboarded three new municipal staff members at the council depot. These team members are currently undergoing on-the-job training with various staff members and performing a diverse range of tasks. The addition of these staff members has been well-received, as the depot has been operating with a limited workforce for some time. Despite the challenges posed by the wet season and the Christmas break, the team has continued to deliver essential services to the community. These services include daily rubbish collection, graffiti removal, cemetery maintenance, beautification of parks and gardens, weed spraying, and minor road works. While the Rapid Response Buggy was briefly operational,

weather constraints have made it difficult to utilise this equipment effectively.

Protected Bird Breeding Area

Local bird watchers have alerted the council to the presence of a rare bird breeding area in front of the Showgrounds. Following this notification and subsequent investigation, a decision has been made to protect this area from disturbances by installing a fence. We appreciate the chance to preserve this habitat, which is in line with our strategic environmental objectives. The fencing is scheduled to be finished within the next two weeks; however, wet weather conditions have posed challenges to its timely completion.

Home Graffiti Kits

Since late last year, we have collaborated with a new supplier for our graffiti removal chemicals. It has come to our attention that they also offer home graffiti cleaning kits for public purchase. The council has procured these kits to be made available at cost price to local businesses and residents through our civic centre customer service team. This initiative aims to aid the local community in eradicating unsightly and persistent graffiti from fences and shopfronts. Each kit includes an instruction guide and a fact sheet on safe usage. Community members will be required to sign a waiver releasing the council from any liability associated with the use of these products.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

15.2 REPORTS FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES JANUARY 2024

Report Type: For noting

Recommendation

That Council receive and note the Elected Member activities for January 2024.

Purpose of Report

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

Deputy Mayor Denis Coburn

Date	Activity attended
22 January	EMIS
23 January	Ordinary Meeting of Council
26 January	Australia Day event

Councillor Madeleine Bower

Date	Activity attended
12 December	Ordinary Meeting of Council
22 January	EMIS
23 January	Ordinary Meeting of Council

Councillor Amanda Kingdon

Date	Activity attended
8 December 2023	GYRAC community luncheon and update of building works
22 January	EMIS
23 January	Ordinary Meeting of Council

Councillor Peter McDougall

Date	Activity attended

Councillor Kerrie Mott

Date	Activity attended

Councillor Jeremy Trembath requested to be removed from the elected member reporting obligation.

17 LATE AGENDA

18 GENERAL BUSINESS

19 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

20.1.1 Confirmation of Previous Confidential Minutes 23 January 2024

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.2 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

20.2.1 Confidential Action Update

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.3 CONFIDENTIAL REPORTS OF OFFICERS

20.3.1 CEO Performance Review

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20.3.2 Centenary of Katherine Advisory Committee Expression of Interest

Section Under the Act	The grounds on which part or the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iii) information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

20.3.3 Katherine Aquatic Centre Upgrade

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.3.4 Complaint of Councillor

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

21 RESUMPTION OF OPEN MEETING

22 CLOSURE OF THE MEETING

The next Ordinary Meeting of Council will be held on 26 March 2024.