



Late Agenda Items Ordinary Meeting of Council

Tuesday 27 April 2021

Ordinary Meeting 6.00pm

Council Chambers, Civic Centre,
Stuart Highway, Katherine

16. LATE AGENDA ITEM

16.1 Acquittal – April School Holiday Program Library

April 2021 School Holiday Program

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16.2 Acquittal – Youth Engagement Report

April 2021 Youth Activities Fund

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KATHERINE TOWN COUNCIL



REPORT

NO : 16.1
FOLDER : LOCAL GOVERNANCE/ORDINARY COUNCIL MEETING/REPORTS TO COUNCIL/ACQUITTALS
MEETING : ORDINARY COUNCIL MEETING – 27th APRIL 2021
REPORT TITLE : ACQUITTAL - APRIL SCHOOL HOLIDAY PROGRAM LIBRARY – APRIL 2021 SCHOOL HOLIDAY PROGRAM
AUTHOR : DONNA JONES – FINANCE MANAGER
ATTACHMENT/S : 1. FINANCIAL ACQUITTAL STATEMENT
 2. INCOME AND EXPENDITURE STATEMENT

PURPOSE OF REPORT

To formally acquit the 2021 Department of Chief Minister and Cabinet for the provision of services to Katherine Town Council for the 2021 Library School Holiday Program, for the amount of \$3,298.95 exclusive of GST.

BACKGROUND

Katherine Town Council Library applied for a grant from Department of the Chief Minister and Cabinet to assist with the operational expense of the School Holiday program for an outdoor activity to incorporate the new Town Square area with large outdoor board games. This program was well received and allowed interaction with community members that do not necessarily visit the Library who interacted with the outdoor activity. For the April 2021 Holiday period, this funding totalled \$3,298.95 exclusive of GST.

Analysis

Attached is the acquittal detailing the expenditure of the fund, demonstrating a surplus of \$161.11 (exc. GST)

OFFICER RECOMMENDATION

That it be recommended to Council to:

Receive and note the acquittal for the 2021 Department of Chief Minister and Cabinet grant to the Katherine Town Council Library and to forward the acquittal to 2021 Department of Chief Minister and Cabinet


 Rosemary Jennings
 Ag. CHIEF EXECUTIVE OFFICER

Katherine School Holiday Programs
A21SH000005

April School Holiday Program

Funding Amount
Katherine Town Council Contribution

EXC GST\$ \$ 3,298.95
INC GST \$ \$ 3,628.85

TOTAL INCOME \$ 3,298.95

EXPENDITURE Invoice Date	Invoice No	Supplier	Description	EXC GST\$	INC GST \$
16/04/2021	PV 16042021	Kellie Hoffman	Reimbursement of Pizza for School Holiday Program at the Library	\$ 122.09	\$ 134.30
16/04/2021	5125	Dragomn Flay Catering	White plastic stacking chair's and delivery	\$ 78.18	\$ 86.00
1/03/2021	SI-143693	ECO Imports Pty Ltd	Large outdoor board games	\$ 1,897.27	\$ 2,087.00
1/03/2021	393904	Clever Patch	Craft Supplies for April School Holiday program	\$ 424.75	\$ 467.23
31/03/2021	SI-144168	ECO Imports Pty Ltd	Large outdoor board games	\$ 181.82	\$ 200.00
14 Apr 2021	PV 160421	PV 160421	Rhythm Sticks for Holiday Program at Library reimbursement	\$ 15.45	\$ 16.99
16 Apr 2021	PV 16/04/2021	PV 16/04/2021	Reimbursement of Play Pouch for Bricks Galore School Holiday Program at the Library	\$ 65.55	\$ 72.10
01 Mar 2021	SI-143693	ECO Imports Pty Ltd	Freight	\$ 352.73	\$ 388.00
TOTAL EXPENDITURE				\$ 3,137.84	\$ 3,451.62
SURPLUS/(DEFICIT)				\$ 161.11	\$ 177.23

Account Transactions

Katherine Town Council

For the period 1 July 2020 to 30 June 2021

Date	Source	Description	Reference	Debit	Credit	Running Balance	Gross	GST
Grant - School Holiday Program -Special Purpose NT - Chief Minister								
26 Feb 2021	Receive Money	Department of the Chief Minister - School holiday grant to be used at Library activities	Sch grants	0.00	3,298.95	3,298.95	3,628.85	329.90
Total Grant - School Holiday Program -Special Purpose NT - Chief Minister				0.00	3,298.95	3,298.95	3,628.85	329.90
MS - Catering Costs								
16 Apr 2021	Payable Invoice	Kellie Hoffman - Reimbursement of Pizza for School Holiday Program at the Library	PV 16042021	122.09	0.00	122.09	134.30	12.21
Total MS - Catering Costs				122.09	0.00	122.09	134.30	12.21
MS - Contractor Services (Other)								
16 Apr 2021	Payable Invoice	Dragonfly Catering - White plastic stacking chairs	0005125	46.36	0.00	46.36	51.00	4.64
16 Apr 2021	Payable Invoice	Dragonfly Catering - Delivery	0005125	31.82	0.00	78.18	35.00	3.18
Total MS - Contractor Services (Other)				78.18	0.00	78.18	86.00	7.82
MS - Materials								
01 Mar 2021	Payable Invoice	ECO Imports Pty Ltd - Tumbling Tower Bricks	SI-143693	225.00	0.00	225.00	247.50	22.50
01 Mar 2021	Payable Invoice	ECO Imports Pty Ltd - Monster Tumble Tower	SI-143693	238.64	0.00	463.64	262.50	23.86
01 Mar 2021	Payable Invoice	ECO Imports Pty Ltd - Large Checkers Pieces	SI-143693	286.36	0.00	750.00	315.00	28.64
01 Mar 2021	Payable Invoice	ECO Imports Pty Ltd - Large 60cm Chess Pieces	SI-143693	650.45	0.00	1,400.45	715.50	65.05
01 Mar 2021	Payable Invoice	ECO Imports Pty Ltd - Giant Connect Four	SI-143693	350.00	0.00	1,750.45	385.00	35.00
01 Mar 2021	Payable Invoice	ECO Imports Pty Ltd - Chess/Checkers Mat	SI-143693	146.82	0.00	1,897.27	161.50	14.68
01 Mar 2021	Payable Invoice	Clever Patch - Craft Supplies for April School Holiday Program	393904	424.75	0.00	2,322.02	467.23	42.48
31 Mar 2021	Payable Invoice	ECO IMPORTS PTY LIMITED t/a Yard Games - Cornhole Game	SI-144168	181.82	0.00	2,503.84	200.00	18.18
14 Apr 2021	Payable Invoice	Kellie Hoffman - Rhythm Sticks for Holiday Program at Library reimbursement	PV 160421	15.45	0.00	2,519.29	16.99	1.54
16 Apr 2021	Payable Invoice	Kellie Hoffman - Reimbursement of Play Pouch for Bricks Galore School Holiday Program	PV 16/04/2021	65.55	0.00	2,584.84	72.10	6.55
Total MS - Materials				2,584.84	0.00	2,584.84	2,843.32	258.48
MS - Postage/Freight Costs								
01 Mar 2021	Payable Invoice	ECO Imports Pty Ltd - Freight	SI-143693	352.73	0.00	352.73	388.00	35.27
Total MS - Postage/Freight Costs				352.73	0.00	352.73	388.00	35.27
Total Expenses				3,137.84	0.00	3,137.84	3,451.62	313.76

KATHERINE TOWN COUNCIL



REPORT

NO : 16.2
FOLDER : LOCAL GOVERNANCE/ORDINARY COUNCIL MEETING/REPORTS TO COUNCIL/ACQUITTALS
MEETING : ORDINARY COUNCIL MEETING – 27th APRIL 2021
REPORT TITLE : ACQUITTAL - YOUTH ENGAGEMENT REPORT – APRIL 2021 YOUTH ACTIVITIES FUND
AUTHOR : DONNA JONES – FINANCE MANAGER
ATTACHMENT/S : 1. FINANCIAL ACQUITTAL STATEMENT
 2. INCOME AND EXPENDITURE STATEMENT

PURPOSE OF REPORT

To formally acquit the 2021 Department of Chief Minister and Cabinet for the provision of services to Katherine Town Council for the April 2021 School Holiday Program – Mixing Desk for the amount of \$4,000 exclusive of GST.

BACKGROUND

Katherine Town Council applied for a grant from Department of the Chief Minister and Cabinet to assist with the purchase of a mixing desk for the Youth Concert that was held in the Town Square. The mixing desk assisted with Local youth who performed on the evening. This program was well received by the youth of the community and showcased the Town Square area as productive area to hold events.

Analysis

Attached is the acquittal detailing the expenditure of the fund, demonstrating a surplus of \$1,178.18 (exc. GST)

OFFICER RECOMMENDATION

That it be recommended to Council to:

Receive and note the acquittal for the 2021 Department of Chief Minister and Cabinet grant to the Katherine Town Council and to forward the acquittal to 2021 Department of Chief Minister and Cabinet


 Rosemary Jennings
 Ag. CHIEF EXECUTIVE OFFICER

Katherine Youth Activities Fund
RYSF200024

April School Holiday Program - Mixing Desk

Funding Amount
Katherine Town Council Contribution

EXC GST \$ 4,000.00
INC GST \$ 4,400.00

TOTAL INCOME \$ 4,000.00

EXPENDITURE

Invoice Date	Invoice No	Supplier	Description	EXC GST \$	INC GST \$
30/03/2021	inv-00003825	Majestix Medai Pty Ltd	Mixer - Allen & Heath ZED16FX	\$ 2,594.55	\$ 2,854.00
30/03/2021	INV -00003825	Majestix Medai Pty Ltd	Freight Darwin to Katherine	\$ 227.27	\$ 250.00

TOTAL EXPENDITURE

\$ 2,821.82

SURPLUS/(DEFICIT)

\$ 1,178.18

\$ 3,104.00
\$ 1,296.00

Account Transactions

Katherine Town Council

For the period 1 January 2021 to 31 March 2021

Date	Source	Description	Reference	Debit	Credit	Running Balance	Gross	GST
Grant - School Holiday Program -Special Purpose NT - Chief Minister								
26 Feb 2021	Receive Money	Department of the Chief Minister - School holiday Grant for April 2021 activities	Sch grants	0.00	4,000.00	4,000.00	4,400.00	400.00
				0.00	4,000.00	4,000.00	4,400.00	400.00
MS - Furniture and Fittings <\$5000								
30 Mar 2021	Payable Invoice	Majestix Media Pty Ltd t/a - Mixer - Allen & Health ZED16FX	INV-00003825	2,594.55	0.00	2,594.55	2,854.00	259.45
				2,594.55	0.00	2,594.55	2,854.00	259.45
MS - Postage/Freight Costs								
30 Mar 2021	Payable Invoice	Majestix Media Pty Ltd t/a - Freight - Darwin to Katherine	INV-00003825	227.27	0.00	227.27	250.00	22.73