



MINUTES

Ordinary Meeting of Council

Tuesday, 27 April 2021
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 27 APRIL 2021 AT 6:00PM**

PRESENT

ELECTED MEMBERS : - Mayor Elisabeth Clark
- Deputy Mayor Peter Gazey
- Alderman Matthew Hurley
- Alderman Jon Raynor
- Alderman Kym Henderson

OFFICERS : - Ms Rosemary Jennings, Acting Chief Executive Officer
- Ms Thea Griffin, Acting Director Infrastructure and Environment
- Ms Donna Jones, Finance Manager (via zoom)
- Mr Arsalan Malik, Project Manager
- Ms Taylor Revitt, Communication and Engagement Officer
- Mr Jherry Matahelumual – Executive Assistant (Minute Taker)

APOLOGY : - Mr Ian Bodill, Chief Executive Officer
- Mr Brendan Pearce, Director Infrastructure and Environment
- Ms Claire Johansson, Director Corporate Services

LEAVE OF ABSENCE : - Alderman Toni Tapp Coutts

VISITORS : - 6 x Community Members

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1 ACKNOWLEDGEMENT OF COUNTRY

We are honoured to be on the ancestral lands of Katherine’s Aboriginal peoples. We acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. We pay respect to the Elders of the community and extend my recognition to their descendants’ past, present and emerging.

2 Overtime

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen Please refer to Clause 3 for On Call Allowances.

3 On Call Allowance

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4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies

4.2 Leave of Absence

- Council received and noted Leave of Absence from Alderman Matthew Hurley from 7 May 2021 – 9 May 2021

5 CONFLICT OF INTEREST

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 23 March 2021

File	:	Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2021
Moved	:	Alderman Hurley
Seconded	:	Alderman Henderson
That the Minutes of the Ordinary Meeting of Council on 23 March 2021 be confirmed as true and accurate.		
CARRIED 5 / 0		

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance/Council Meetings/Mayoral Business to be considered

No	PERIOD	24 March 2021 – 27 April 2021
1.	Name of activity/event	Topic of discussion / brief information
2.	EMIS	
3.	Weekly meeting with Executive Assistant	
4.	Weekly meeting with the CEO	
5.	Andrew Wilson Dog Park Memorial	
6.	Bla Mela Kantri – Ngukurr Arts Exhibition	
7.	Meeting with Department of Chief Minister and Cabinet	Updates on Projects, Grant Funding, Waste Management.
8.	Interview ABC Darwin	Feral Cats
9.	Katherine School of the Air	Creating a video on school project for students
10.	Sign lease agreement	Katherine Town Council and Telstra
11.	ABC Interview – Country hour	
12.	Katherine Local Emergency Committee	Update about evacuations during flood.
13.	Meeting with Deputy Mayor Peter Gazey	
14.	Showgrounds Advisory Committee Meeting	
15.	Grassroots – ABC Radio	
16.	Katherine Police Monthly Meeting	update on projects and Youth Concert
17.	KTC and AFL Meeting	Looking at the future for AFL
18.	Anzac Day Preparations	
19.	Meeting with KDSS	look at some of the work being done
20.	Grand opening Family Medical Clinic	
21.	Check plants for Cenotaph planting	
22.	Audit and Risk Management Committee Meeting	
23.	Youth Concert – Town Square	
24.	Cenotaph - Plants	
25.	NT Members Dinner Tour – Nitmiluk Visitor Centre	

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|------------|--|--|
| 26. | ENI Australia – Solar Farm | |
| 27. | Meeting with Member for Katherine | Tidiest Street Competition |
| 28. | Meeting with Community Member x 2 | |
| 29. | Memorial Service for Myrtle McBean | |
| 30. | Memorial Service for Bob Wright | |
| 31. | Anzac Day Meeting – Final Preparations | |
| 32. | Administrators Function – Government House | Award for previous Mayor Fay Miller was presented. |
| 33. | LGANT AGM | |
| 34. | Anzac Day Ceremony – Katherine High School | |
| 35. | Anzac Day Dawn Service | |
| 36. | Anzac Day Morning Tea – Katherine Country Club | |
| 37. | ANZAC Day Reception | Introduce Katherine community representative to the Governor General of Australia and Mrs Linda Hurley |

9 CORRESPONDENCE AND DOCUMENTS TABLED

Nil

10 PETITIONS

NIL

Questions	Answers
Greg Harmer queried what is the acquittal of the Holiday Program and whether we are going to stop the program?	Mayor Clark responded that the School Holiday Program is continuing with the support of the Northern Territory Government. We need to acquit the funds that have been paid.
Bruce Francais queried why has the fish vendor been relocated from a prime location near the Information Centre to a poor location down Lindsay Street?	Acting CEO Jennings responded that the decision to relocate the vendor related to the identified locations in the Mobile Food Van Policy and was based on safety and not due to 'zoning requirements'.

11 PUBLIC QUESTION TIME

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 SELECTION OF COUNCIL VACANCY IN THE OFFICE OF ORDINARY MEMBER

Purpose	: To fill a casual vacancy of council following the resignation of Alderman Zelley.
File	: Local Governance / Ordinary Meeting of Council /Reports to Council/ Governance Department
Moved	: Deputy Mayor Gazey
Seconded	: Kym Henderson
That it be recommended to Council to:	
1.	Endorse the selection of Jeremy Trembath as Alderman for the Katherine Town Council under section 46 of the Local Government Act 2019 for the remainder of the current term ending in August 2021.
CARRIED 5/0	

13.2 TERMS OF REFERENCE – YOUTH ADVISORY COMMITTEE

Purpose	: To provide a draft Terms of Reference of the Katherine Town Council Youth Advisory Committee for Council's endorsement. To seek Council's approval to advertise an Expression of Interest to all relevant parties to register as candidates of Youth Advisory Committee.
File	: Local Governance / Council Meetings / Reports to Council/Governance Department
Moved	: Alderman Hurley
Seconded	: Alderman Henderson

Amended recommendation to Council to:

1. Formally receive and endorse the Term of References of Youth Advisory Committee
2. Approve the commencement of the Expression of Interest for candidates of Youth Advisory Committee for at least 14 days from the released date.

CARRIED 5/0

13.3 NOMINATIONS TO BE A REPRESENTATIVE ON THE DEVELOPMENT CONSENT AUTHORITY

Purpose	:	The purpose of this report is to seek retrospective council approval for Mayor Elisabeth Clark's nomination to be a representative on the Development Consent Authority.
File	:	Local Governance/Council Meetings/Reports to Council/Governance Department
Moved	:	Alderman Hurley
Seconded	:	Alderman Raynor
That it be recommended to Council to:		
<ol style="list-style-type: none">1. Endorse any of its members that wish to nominate to be eligible as a representative on the Development Consent Authority.2. Retrospectively approve the nomination from Mayor Clark and advise Minister for Infrastructure, Planning and Logistics accordingly.		
CARRIED 5 / 0		

13.4 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF MARCH 2021

Purpose	:	To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of March 2021.
File	:	Local Governance/Ordinary Meeting of Council/Reports to Council/Financial Report
Moved	:	Alderman Henderson
Seconded	:	Alderman Hurley
That it be recommended to Council to:		
<ol style="list-style-type: none">1. Endorse the Financial Report for the month of February 2021.		
CARRIED 5 / 0		

13.5 SUFFICIENT INTEREST ASSESSMENT RECORD POLICY

Purpose	:	To receive, accept and adopt the proposed sufficient interest in the assessment record policy in accordance with the Local Government Act 2019 Section 230 (5).
File	:	Local Governance/Ordinary Council Meeting/Reports to Council/Corporate Services
Moved	:	Deputy Mayor Gazey

Second : Alderman Raynor
Notes

That it be recommended to Council to:

1. Receive the proposed Sufficient Interest Assessment Record Policy
2. Adopt the policy entitled Sufficient Interest Assessment Record Policy which will take effect on 01 July 2021

CARRIED 5 / 0

13.6 MONTHLY FINANCIAL REPORT – MARCH 2021

Purpose : To receive and note the monthly financial report prepared by the Corporate Services Team.
File : Local Governance / Council Meeting / Report to Council /Community Services
Moved : Alderman Raynor
Seconded : Deputy Mayor Gazey

That it be recommended to Council to:

1. Endorse the Financial Report for the month of March 2021.

CARRIED 5 / 0

13.7 KATHERINE YOUTH ACTIVITY FUND JULY 2020 SCHOOL HOLIDAY PROGRAM

Purpose : To formally acquit the 2020 Department of Chief Minister and Cabinet for the provision of services to Katherine Town Council for the 2020 July School Holiday Program, for the amount of \$4,629.90 exclusive of GST.
File : Local Governance / Council Meeting / Report to Council /Corporate Services
Moved : Alderman Henderson
Seconded : Alderman Raynor

That it be recommended to Council to:

1. Receive and note the acquittal for the 2020 Department of Chief Minister and Cabinet grant to the Katherine Town Council and to forward the acquittal to 2020 Department of Chief Minister and Cabinet

CARRIED 5 / 0

13.8 SCHOOL HOLIDAY INFLATABLE HOCKEY DAY

Purpose : To formally acquit the 2020/2021 Department of the Chief Minister and Cabinet Grant for the provision of services to Katherine Town Council for the Katherine Hockey Day, for the amount of \$2093.24 exclusive of GST.
File : Local Governance / Council Meeting / Report to Council /Corporate Services
Moved : Deputy Mayor Gazey
Seconded : Alderman Raynor

That it be recommended to Council to:

1. Receive and note the acquittal for the 2020/2021 Department of the Chief Minister and Cabinet Grant to the Katherine Town Council and to forward the acquittal to 2020/2021 Department of the Chief Minister and Cabinet Grant

CARRIED 5/0

13.9 MONTHLY REPORT OF THE COMMUNITY SERVICES DEPARTMENT FOR MARCH 2021

Purpose	:	To present the Report for the Community Services department for the month of March 2021.
File	:	Local Governance / Council Meeting / Reports to Council /Community Services
Moved	:	Alderman Henderson
Seconded	:	Alderman Hurley

That it be recommended to Council to:

1. Receive and note the Community Services report for the month of March 2021.

CARRIED 5/ 0

13.10 MYKATHERINE DISCOUNT PROGRAM – ROUND 2 UPDATE

Purpose	:	To provide an update to Katherine Town Council Elected Members on Round Two (2) of the MyKatherine discount program.
File	:	Local Governance / Council Meeting / Reports to Council /Infrastructure & Environment
Moved	:	Alderman Hurley
Seconded	:	Deputy Mayor Gazey

That it be recommended to Council to:

1. Receive and note the MyKatherine Discount Program Round 2 Update Report.

CARRIED 5/ 0

13.11 KATHERINE MEMORIAL CEMETERY POLICY

Purpose	:	To receive, accept and adopt the proposed Katherine Memorial Cemetery Policy in accordance with the Northern Territory of Australia Cemeteries Act 1952 and Cemeteries Regulations 1962 and the Local Government Act 2019 Section 269.
File	:	Local Governance / Council Meeting / Reports to Council /Infrastructure and Environment
Moved	:	Deputy Mayor Gazey
Seconded	:	Alderman Hurley

Amended recommendation to Council to:

1. Lay the Katherine Memorial Cemetery Policy on the table for administration to conduct public consultation.

**13.12 INFRASTRUCTURE & ENVIRONMENT DEPARTMENT REPORT FOR THE
MONTH OF MARCH 2021**

Purpose	:	To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of March 2021.
	:	Local Governance / Council Meeting / Reports to Council / Acquittal
Moved	:	Alderman Hurley
Seconded	:	Alderman Henderson
That it be recommended to Council to:		
1. Receive and note the report of the Infrastructure & Environment Department for the month of March 2021.		
CARRIED 5 / 0		

13.13 DISPOSAL OF OBSOLETE PROPERTY – MINOR PLANT & EQUIPMENT

Purpose	:	To request from Elected Members, permission for disposal of assets (minor plant & equipment)
	:	Local Governance / Council Meeting / Reports to Council / Infrastructure and Environment
Moved	:	Alderman Raynor
Seconded	:	Deputy Mayor Gazey
That it be recommended to Council to:		
1. Dispose of plant and equipment, CB40NR - Kia Rio and reception/office furniture and chairs (from Civic Centre and Library), in accordance with Local Government Accounting (Financial Regulations) and Katherine Town Council's Disposal of Asset Policy Council, with the method of disposal being by trade-in or auction.		
CARRIED 5 / 0		

13.14 MARCH 2021 – PROJECT UPDATE

Purpose	:	To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of March 2021.
	:	Local Governance / Council Meeting / Reports to Council / Infrastructure and Environment
Moved	:	Alderman Hurley
Seconded	:	Alderman Henderson
That it be recommended to Council to:		
1. Receive and note the project update for the month of March 2021.		
CARRIED 5 / 0		

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

14.1 SHOWGROUNDS AND MULTI-PURPOSE CENTRE ADVISORY COMMITTEE MINUTES

Purpose	:	To present the minutes of the Showgrounds and Multi-Purpose Advisory Committee.
File	:	Local Governance / Council Meeting / Elected Members Representative on Committees
Moved	:	Alderman Hurley
Seconded	:	Deputy Mayor Gazey
That it be recommended to Council to:		
1. Receive and note the minutes of the Showgrounds and Multi-Purpose Centre Advisory Committee Meeting held on 2 February 2021.		
CARRIED 5 / 0		

14.2 SPORTSGROUNDS ADVISORY COMMITTEE MINUTES

Purpose	:	To present the minutes of the Sportsgrounds Advisory Committee.
File	:	Local Governance / Council Meeting / Elected Members Representative on Committees
Moved	:	Deputy Mayor Gazey
Seconded	:	Alderman Henderson
That it be recommended to Council to:		
1. Receive and note the minutes of the Sportsgrounds Advisory Committee Meeting held on 10 February 2021.		
CARRIED 5 / 0		

14.3 MINUTES OF MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE

Purpose	:	To present unconfirmed minutes of meeting of the Audit & Risk Management Committee.
File	:	Local Governance / Council Meeting / Elected Members Representative on Committees
Moved	:	Alderman Raynor
Seconded	:	Deputy Hurley
That it be recommended to Council to:		
1. Receive and note the attached unconfirmed minutes of the Audit & Risk Management Committee meeting held on 12 April 2021		
CARRIED 5 / 0		

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Peter Gazey

File : Local Government / Council Meetings / Elected Members Activities

Activities : Deputy Mayor Peter Gazey had engaged in activities from 24 March to 27 April 2021 including:

- Andrew Wilson Dog Park Commemorative Event
- Launch of Big Rivers AFL
- Historical Society Meeting
- Showgrounds and Multipurpose User group meeting
- Meeting with the Mayor
- LGANT Conference
- Mayors and CEO's Forum LGANT General Meeting
- Reception at Government House with the Ambassador
- ANZAC Dawn service
- ANZAC Community March
- ANZAC Day Reception with His Excellency Governor General David Hurley

15.2 Alderman Kym Henderson's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Henderson had engaged in activities from 24 March to 27 April 2021 including

- Historic Society of Katherine Meeting
- Meeting with Rosemary/Ian/Jherry - Youth Advocacy Committee
- Andrew Wilson Dog Park Commemorative Event
- Bla Mela Kentri (Our Country) Ngukurr Arts Exhibition Opening
- Elected Members Lunch
- Youth Concert - School Holiday Program
- Sportsgrounds Advisory Committee
- Bess Hart - Biggest Morning Tea Event
- Elected Members Meeting
- Business at Sunset - Hosted by Katherine Chamber of Commerce and Savana Solutions
- Food Futures Roadshow - Public Water Forum
- St Josephs Catholic College ANZAC Day Ceremony
- Casuarina Street Primary School Presentation on Land Management
- Katherine Community Markets
- ANZAC Day - Dawn Service, Gunfire Breakfast, Community March and Morning tea
- Ordinary Meeting of Council

15.3 Alderman Jon Raynor's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Raynor had engaged in activities from 24 March to 27 April 2021 including

- Andrew Memorial Dog Park
- Audit and risk meeting
- Casuarina Street school - meet with Students
- ANZAC Dawn Service
- ANZAC Day Community Parade
- Mayoral Reception for Governor General
- Met with Community Member
- Chamber of Commerce Meeting
- Water/Food Futures forum
- Elected Members lunch/discussion
- Ordinary Meeting of Council

15.4 Alderman Toni Tapp-Coutts' Activities

Alderman Toni Tapp Coutts has been on leave of Absence

14.5 Alderman Matthew Hurley's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Hurley had engaged in activities from 24 March to 27 April 2021 including

- Andrew Wilson dog park commemoration
- Bla Mela Kantri (our country) Ngukurr arts exhibition opening
- Elected members lunch
- Official opening of inclusion centre
- Showgrounds and multi-purpose centre advisory committee meeting
- Youth concert
- Sports grounds advisory committee meeting
- EMIS
- BBQ- NT farmers association
- Food Futures Roadshow- public water forum
- Gun fire breakfast
- Anzac Day dawn service
- Anzac Day March
- Anzac Day reception
- Ordinary council meeting

16. LATE AGENDA ITEM

16.1 ACQUITTAL - APRIL SCHOOL HOLIDAY PROGRAM LIBRARY – APRIL 2021 SCHOOL HOLIDAY PROGRAM

Purpose	:	To formally acquit the 2021 Department of Chief Minister and Cabinet for the provision of services to Katherine Town Council for the 2021 Library School Holiday Program, for the amount of \$3,298.95 exclusive of GST.
File	:	Local Governance / Council Meeting /
Moved	:	Alderman Henderson
Seconded	:	Alderman Hurly
That it be recommended to Council to:		
1. Receive and note the acquittal for the 2021 Department of Chief Minister and Cabinet grant to the Katherine Town Council Library and to forward the acquittal to 2021 Department of Chief Minister and Cabinet		
CARRIED 5 / 0		

16.2 ACQUITTAL - YOUTH ENGAGEMENT REPORT – APRIL 2021 YOUTH ACTIVITIES FUND

Purpose	:	To formally acquit the 2021 Department of Chief Minister and Cabinet for the provision of services to Katherine Town Council for the April 2021 School Holiday Program – Mixing Desk for the amount of \$4,000 exclusive of GST.
File	:	Local Governance / Council Meeting /
Moved	:	Deputy Mayor Gazey
Seconded	:	Alderman Raynor
That it be recommended to Council to:		
1. Receive and note the acquittal for the 2021 Department of Chief Minister and Cabinet grant to the Katherine Town Council and to forward the acquittal to 2021 Department of Chief Minister and Cabinet		
CARRIED 5 / 0		

17. GENERAL BUSINESS

- Deputy Mayor Gazey extended condolences to the friends and family of Bob Wright. The funeral service was conducted last Friday and was very well attended by community members. Deputy Mayor also reported that he attended LGANT AGM in Darwin.
- Alderman Kym also expressed condolences to the family and friends of Bob Wright.
- Alderman Henderson mentioned that the ANZAC Day program was very successful and thanking the Katherine Town Council staff for organising them. It was also great to welcome His Excellency General David Hurley (Retd) and Her Excellency Mrs Linda Hurley in Katherine as well as Minister Chester MP, Mrs Julie Chester, and minister's party
- Alderman Kym mentioned two upcoming events, Junk Festival and Indigenous Voice consultations and encourage everyone to attend.
- Alderman Raynor asked administration to follow up a request from a long-time resident and business owner of Security Solutions NT. This request will need to be responded to. Alderman Raynor commented that Katherine needs a marching band that can help community events in Katherine.
- Mayor Clark reported that Katherine Town Council donated a book to school's libraries in Katherine to commemorate ANZAC Day. The title of the book is "The Fall of the Daisy Cutters" written by Simone Croft and late Mike and Reed. Mayor Clark reported that former Mayor Mrs Fay Miller received a LGANT Long Service Award, which was presented by Her Honour Vicky O'Halloran, Administrator of the Northern Territory at the LGANT Reception.
- Mayor Clark thanked Governor General and Minister Chester MP for visiting Katherine on ANZAC Day. Katherine Community members were very happy by this visit. Mayor Clark congratulated all parties involved in the ANZAC Day program and thanked them for their hard work especially the team of the Katherine Town Council.
- Mayor Clark attended a memorial service for Myrtle McBean and Bob Wright and expressed condolences to the family and friends. They both will be missed greatly.
- Mayor Clark reported there were several discussions took place at the LGANT AGM in Darwin and one of them is the housing shortages for their staff especially within the Katherine Municipality and Roper Gulf Regional Council. Australian Bureau of Statistic (ABS) presented 2021 Census. ABS looks for many people to work and promote the Census in region.

18 CLOSURE OF MEETING TO PUBLIC

Motion

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Moved : Mayor Clark
Seconded : Deputy Mayor Gazey

CARRIED 5 / 0

Meeting was closed to the public at 7.25 p.m

19 RESUMPTION OF OPEN MEETING

The meeting resumed at 7.28 p.m

20 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on
Tuesday, 25 May 2021

Deputy Mayor Gazey left at 7.28 p.m
Deputy Mayor Gazey returned at 7.29 p.m

21 CLOSURE OF MEETING

That meeting was closed at 7.30 p.m



Elisabeth Clark
MAYOR OF KATHERINE

26 May 2021