



MINUTES

Ordinary Meeting of Council

Tuesday, 26 October 2021
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 26 OCTOBER 2021 AT 6:00PM**

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Kym Henderson
- Councillor Amanda Kingdon
- Councillor Benjamin Herdon
- Councillor Denis Coburn
- Councillor Jeremy Trembath
- Councillor Madeleine Bower
- OFFICERS** : - Mr Ian Bodill, Chief Executive Officer
- Mr Kerry Whiting, Director Corporate and Community Services
- Mr Brendan Pearce, Director Infrastructure and Environment
- Mr Jherry Matahelumual – Executive Assistant (Minute Taker)
- VISITORS** : - Mr Damien Ryan, Former Mayor of Alice Springs and CLP Candidate for Federal Seat of Lingiari
- 6 x Community Members

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1 ACKNOWLEDGEMENT OF COUNTRY

We are honoured to be on the ancestral lands of Katherine's Aboriginal peoples. We acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. We pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies
Councillor Madeleine Bower

4.2 Leave of Absence
Councilor Jeremy Trembath

5 CONFLICT OF INTEREST

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 28 September 2021

File	:	Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2021
Moved	:	Deputy Mayor Henderson
Seconded	:	Councillor Herdon
That the minutes of the Ordinary Meeting of Council on 28 September 2021 be confirmed as true and accurate.		
CARRIED 5 / 0		

7 BUSINESS ARISING FROM PREVIOUS MINUTES

- Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

8.1 Mayoral business for the period of 29 September 2021 – 26 October 2021

File: Local Governance/Council Meetings/Mayoral Business to be considered

No	PERIOD	29 September – 26 October 2021
	Name of activity/event	Topic of discussion / brief information
1.	Katherine Times	Clean up North article for the paper
2.	NIDOC Week breakfast in the Town Square.	
3.	Meeting with Katherine South Primary School – Hot Springs	
4.	Meeting with CEO x 4	
5.	Meeting with EA x 4	
6.	National Police Remembrance Day Commemorative Service	
7.	NAIDOC Storytime at the Library	
8.	NAIDOC Week Morning Tea at Wurli Wurlinjang Health Service	
9.	Meeting with Linda Fazldeen Director Defence and Veterans Engagement Department of Industry, Tourism and Trade	
10.	Local radio with Sue Moran	
11.	Meeting with Elected Members x 4	
12.	Awards at Flinders University – O’Keefe House.	
13.	Elected Member Symposium in Darwin run by LGANT	
14.	Meeting with Deputy Mayor Kim Henderson x 4	
15.	Site visit to Sportsground building	
16.	Column for the Katherine Times	
17.	Meeting with Local Member Jo Hersey – various issues	
18.	Meeting with Channel 7 representative	
19.	Site visit to Sportsground with Andy Cowan, NT Investment Commissioner & Department of Chief Minister and Cabinet representatives	
20.	Meeting with representative from Lendlease	
21.	Briefing on LGANT symposium that was held on 5th & 6th October	
22.	Lunch meeting with Elected Members x 5	
23.	Interview Sarah from Katherine Times	
24.	Zoom meeting re Vaccine Mandate	
25.	G.B.A. Roadshow – Update on Beetaloo basin	
26.	Knocking doors: Visiting Local Businesses in Town x 66	meeting with owners to have input into Strategic plan &

27.	Katherine Local Emergency Meeting	Update on Emergency plan in case of flooding
28.	Katherine Times fortnightly column	
29.	Graduation Dinner – Katherine High School	
30.	Meeting with Community Members x 6	
31.	Headstone Dedication Service for Frederick Prentice	
32.	Catholic Care Breakfast	
33.	Meeting with Senator Malandirri McCarthy	
34.	Briefing – Dept of Defence – PFAS	
35.	Briefing – Dept of Defence – PFAS	
36.	Meeting with 2 Community members about Bike Path on Zimin Drive	
37.	Special meeting – Recruitment of new CEO.	
38.	Meeting with Manager from Census	
39.	Meeting with SADFO Shane Smith – Raaf Base – Update on Council Projects.	
40.	Meeting with Director Corporate and Community Services	
41.	Dept of Chief Minister presentation	
42.	Katherine Aquatic Centre opening – 40th birthday celebration.	
43.	EMIS x 2	Including a presentation from the Department of Chief Minister and Cabinet
44.	KTC Tree Strategy outline	
45.	Ordinary Meeting of Council	

9 CORRESPONDENCE AND DOCUMENTS TABLED

Nil

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

Questions	Answers
Mr Peter McDougall asked if there is any mention about the 100 th Anniversary of Katherine Town in the Strategic Community Plan?	CEO Bodill responded that all community members will be provided with the opportunity to have their say during the consultation period of the Strategic Plan.
Councillor Kingdon mentioned that a community member asked if Council can also add the management of cats in the Animal Management Plan?	CEO responded that all requests will be considered in the Animal Management Plan
A response to a question raised by Mr Matthew Hurley at the Ordinary Meeting of Council dated 28 September 2021	CEO Bodill mentioned that a response has been forwarded to Mr Matthew Hurley in relation to his question raised at the last Ordinary Meeting of Council

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 PROFESSIONAL DEVELOPMENT ALLOWANCE POLICY

Purpose	: The purpose of this report is to provide a draft of the Katherine Town Council's Professional Development Allowance Policy for Council's information and adoption.
File	: Local Governance / Ordinary Meeting of Council /Reports to Council/ Governance Department
Moved	: Councillor Coburn
Seconded	: Deputy Mayor Henderson
That it be recommended to Council to:	
1. Receive, accept, and adopt Professional Development Allowance Policy effective immediately until 30 June 2025	
CARRIED 5/0	

13.2 APPOINTMENT OF DEPUTY PRINCIPAL MEMBER (DEPUTY MAYOR)

Purpose	: The purpose of this report is to provide a draft of the Credit Card Policy for Council Members and Chief Executive Officer for Council's information and adoption.
File	: Local Governance / Council Meeting / Reports to Council /Governance Department
Moved	: Councillor Kingdon
Seconded	: Councillor Herdon
Amended recommendations to Council to	

1. Receive, accept, and adopt Professional Development Allowance Policy effective immediately until 30 June 2025

CARRIED 5 / 0

13.3 PLACE NAMES COMMITTEE FOR THE NORTHERN TERRITORY, TO NAME THE RAIL OVERPASS AFTER NANNETTE HELDER

Purpose	:	To respond to the Place Names Committee for the Northern Territory, inviting Katherine Town Council to comment on their proposal to name the rail overpass after Nannette Helder.
File	:	Local Governance / Council Meeting / Reports to Council / Governance Department
Moved	:	Deputy Mayor Henderson
Seconded	:	Councillor Herdon

That it be recommended to Council to

1. Endorse a response to the Place Names Committee for the Northern Territory's request for comment on the proposal to name rail overpass after Nannette Helder, included as Attachment 4

CARRIED 5 / 0

13.4 PLACE NAMES COMMITTEE FOR THE NORTHERN TERRITORY, TO NAME A BRIDGE AFTER MIKE REED AM

Purpose	:	To respond to the Place Names Committee for the Northern Territory, inviting Katherine Town Council to comment on their proposal to name a bridge after Mike Reed AM.
File	:	Local Governance / Council Meeting / Reports to Council / Governance Department
Moved	:	Councillor Herdon
Seconded	:	Deputy Mayor Henderson

That it be recommended to Council to

1. Endorse a response to the Place Names Committee for the Northern Territory's request for comment on the proposal to name a bridge after Mike Reed AM, included as Attachment 3.

CARRIED 5 / 0

13.5 SELECTION OF CONSULTANT FOR COMMUNITY STRATEGIC PLAN 2022-2027

Purpose	:	To finalise the selection of consultant to undertake a five-year Katherine Community Strategic Plan.
File	:	Local Governance / Council Meeting / Reports to Council / Governance Department
Moved	:	Deputy Mayor Henderson
Seconded	:	Councillor Coburn

That it be recommended to Council to

1. Appoint Deloitte to conduct and prepare a five-year Katherine Community Strategic Plan at the agreed price of \$87,500.00.

CARRIED 5 / 0

13.6 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY (LGANT) GENERAL MEETING, ANNUAL GENERAL MEETING AND FORUMS FROM 3 TO 5 NOVEMBER 2021 IN ALICE SPRINGS

Purpose	:	To seek council's approval for Mayor Elisabeth Clark and Deputy Mayor Kym Henderson to participate in Local Government Association of the Northern Territory (LGANT) General Meeting, Annual General Meeting and Forums from 3 – 5 November 2021 in Alice Springs.
File	:	Local Governance / Council Meeting / Reports to Council / Governance Department
Moved	:	Councillor Coburn
Seconded	:	Councillor Herdon

That it be recommended to Council to

1. Approve the attendance of Mayor Elisabeth Clark and Deputy Mayor Kym Henderson at the Local Government Association of NT Second General Meeting, 2021 Annual General Meeting and forum to be held from 3rd to 5th November 2021 in Alice Springs.

CARRIED 5 / 0

13.7 CHRISTMAS AND NEW YEAR ARRANGEMENTS FOR 2021/2022

Purpose	:	To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of September 2021.
File	:	Local Governance / Council Meeting / Reports to Council / Governance Department
Moved	:	Deputy Mayor Henderson
Seconded	:	Councillor Kingdon

That it be recommended to Council to

1. Close offices during the proposed times as follows:
 - Civic Centre from 2pm on 24th December 2021 until 3 January 2022 inclusive
 - Library 24th December 2021 until 3 January 2022 inclusive
 - Depot & Inspectorate 25th, 26th, 27th and 28th December 2021 and 3rd January 2022
 - Visitor Information Centre 25th, 26th, 27th and 28th December 2021 and 1st and 3rd January 2022
 - Waste Management Station 25th December 2021
2. Reduce the Visitor Information Centre operating hours as follows:
 - Visitor Information Centre 29th December 2021 until 31st December 2021 inclusive – opening hours 10.00 am till 2.00 pm

CARRIED 5 / 0

13.8 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF SEPTEMBER 2021

Purpose	:	To receive Council's endorsement to commence leasing negotiations for the successful operators who made submissions for the Expression of Interest (EOI) – Leasing of Council Land.
File	:	Local Governance / Council Meeting / Reports to Council / Governance Department
Moved	:	Councillor Herdon
Seconded	:	Councillor Coburn
That it be recommended to Council to		
1. Formally receive and note the Chief Executive Officer Report for the Month of September 2021.		
CARRIED 5 / 0		

13.9 ANIMAL MANAGEMENT PLAN

Purpose	:	To recommend to Council that an action be included in the 2022/23 Municipal Plan and budget for an Animal Management Plan.
File	:	Local Governance / Council Meeting / Reports to Council /Corporate Services Department
Moved	:	Councillor Kingdon
Seconded	:	Deputy Mayor Henderson
That it be recommended to Council to		
1. Approve the inclusion of an Animal Management Plan within the 2022/23 Municipal Plan and Budget.		
CARRIED 5 / 0		

13.10 MONTHLY REPORT OF THE CORPORATE AND COMMUNITY SERVICES DEPARTMENT FOR SEPTEMBER 2021

Purpose	:	To present the report for the Corporate and Community Services department for the month of September 2021.
File	:	Local Governance / Council Meeting / Reports to Council /Community Services Department
Moved	:	Deputy Mayor Henderson
Seconded	:	Councillor Herdon
That it be recommended to Council to		
1. Receive and note the Corporate and Community Services report for the month of September 2021.		
CARRIED 5 / 0		

13.11 MONTHLY FINANCIAL REPORT – SEPTEMBER 2021

Purpose	:	To receive and note the monthly financial report prepared by the Corporate Services Team.
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File	: Local Governance / Council Meeting / Reports to Council /Infrastructure and Environment Department
Moved	: Councillor Kingdon
Seconded	: Councillor Herdon
That it be recommended to Council to	
1. Endorse the Financial Report for the month of September 2021	
CARRIED 5 / 0	

**13.12 INFRASTRUCTURE & ENVIRONMENT DEPARTMENT REPORT FOR
THE MONTH OF SEPTEMBER 2021**

Purpose	: To inform Elected Members of the status of major projects undertaken by Infrastructure and Environment during the month of August 2021.
File	: Local Governance / Council Meeting / Reports to Council /Infrastructure and Environment Department
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Kingdon
That it be recommended to Council to	
1. Receive and note the project update for the month of August 2021.	
CARRIED 7 / 0	

**13.15 APPOINTMENT OF ELECTED MEMBERS AS
REPRESENTATIVES ON COMMITTEES**

Purpose	: To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of September 2021.
File	: Local Governance / Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Coburn
That it be recommended to Council to:	
1. Receive and note the report of the Infrastructure & Environment Department for the month of September 2021.	
CARRIED 5 / 0	

13.13 SEPTEMBER 2021 – PROJECT UPDATE

Purpose	: To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of September 2021.
File	: Local Governance / Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Coburn
That it be recommended to Council to:	

1. Receive and note the project update for the month of September 2021.

CARRIED 5 / 0

13.14 CLIMATE CHANGE UPDATE

Purpose	: Provide an update on the NTG's Climate Change Policies and Programs.
File	: Local Governance / Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Councillor Kingdon
Seconded	: Councillor Coburn
That it be recommended to Council to:	
<ol style="list-style-type: none"> 1. Note the NTG's Climate Change Policy "Toward 2050" and "Three Year Action Plan" and its most recent "Annual Progress Report - September 2021". 2. Agree to bring the Climate Change Study forward to 2022 and combine it with the work on developing a Sustainability Strategy for Katherine Town Council. 	

CARRIED 5 / 0

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

Nil

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Kym Henderson (Deputy Mayor)

File : Local Governance / Council Meetings / Elected Members Activities

PERIOD	28 th September – 26 th October		
Elected Members' Name	Date	Activity	Brief information
Deputy Mayor Kym Henderson	28 th September	Ordinary Council Meeting	Monthly Council Meeting
	29 th September	Dedication Service	Dedication Service at the Katherine Cemetery for CPL Frederick Prentice MM
	1 st October	Meeting with Mayor and Deputy Mayor	Weekly Catch up
	1 st October	Flinders NT University Medical Program 10 th Anniversary Celebration	Attended the Evening Drinks to celebrate their 10 th Anniversary
	3 rd October	NAIDOC Closing Ceremony	Attended closing Ceremony at KTC Grounds
	6 th October	NTCOSS Youth Voice Steering Committee	Regular Meeting
	8 th October	Meeting with Mayor and CEO	Weekly Catch up
	8 th October	Meeting with Mayor and Deputy Mayor	Weekly Catch up

	8 th October	Project Site Visit	Site visit for the Sportsgrounds Pavilion
	11 th October	EMIS	Fortnightly Elected Members Information Session
	12 th October	Meet & Greet with Palmerston Mayor	Following meeting at the LGANT Symposium we did a meet & greet via Zoom.
	12 th October	Interviews for Strategic Plan Consultant	Interviewed 4 Candidates for the Strategic Plan Consultant.
	14 th October	Lunch with Elected Member	
	14 th October	LGANT Symposium Briefing	Meeting for Elected members to review their questions and comments from the LGANT Symposium.
	15 th October	Meeting with Community Members & Mayor	Meeting with local residents to discuss Zimmin Drive bike path options.
	15 th October	Meeting with Mayor and Deputy Mayor	Weekly Catch up
	15 th October	Confidential Special Council Meeting	Council Meeting
	17 th October	YMCA Pool 40 th Birthday	
	19 th October	Lunch with Elected Member	
	19 th October	OBM Business at Sunset	Attended the OBM Business at Sunset at GYRACC
	21 st October	Kick-Off Meeting for CEO Recruitment	Kick-Off Meeting with MacArthur regarding CEO recruitment.
	22 nd October	Catch up with Elected Member	
	22 nd October	Step Out 30 th Birthday Celebrations	Attended the 30 th Birthday Celebrations for Step Out at their venue on First Street.
	22 nd October	Lunch with Elected Member	
	22 nd October	Meeting with Mayor and Deputy Mayor	Weekly Catch up
	25 th October	Tree Management Meeting	Meeting to discuss Tree Management Strategy and proposed pilot programs.
	25 th October	EMIS	Fortnightly Elected Members Information Session
	26 th October	Meeting with McArthur	Follow up meeting regarding CEO recruitment

	26 th October	Meeting with Politian	Meet & Greet with CLP Candidate for Lingiari Damien Ryan
	26 th October	OCM	Monthly Ordinary Council Meeting

15.2 Councillor Amanda Kingdon

File : Local Governance / Council Meetings / Elected Members Activities

PERIOD	29 September to 26 October 2021	
Elected Members' Name	Activity	Brief information
Councillor Amanda Kingdon	<p>NAIDOC Naafis breakfast</p> <p>1 October Flinders Medical Award presentation and sunset party</p> <p>LGANT Symposium Oct 5&6</p> <p>LGANT Dinner guest speaker Dr Hugh Heggie</p> <p>Phone calls with: Colin Abbott Chamber Manager</p> <p>Cameron Judson – Upside Planning</p> <p>EMIS - 11 October</p> <p>Strategic Plan 2022-2027 interview meeting – 12 October</p> <p>Community Services Expo – 14 October</p> <p>LGANT Symposium briefing with EM and EO – 14 October</p> <p>Special Confidential meeting briefing on process of recruitment of CEO – 15 October</p> <p>Association committee 2hr workshop with NT Gov – 18 October</p> <p>Breakfast opening session of OBM event</p> <p>OBM sunset canapés networking</p>	<p>Talking with Director of Flinders Medical and Wurli doctors</p> <p>Two full days networking with other NT Councillors and Mayors and LGANT staff</p> <p>Regarding NT Shelter/homelessness/crime/affordable housing</p> <p>Katherine East area plan and development consent and town planning ideas.</p> <p>Unfortunately, could not attend</p> <p>Held at Lindsay Street Complex with about 18 NGOs with info on services provided.</p> <p>Loads of ideas to work on for our priority list.</p> <p>Presented by Sharna Ross</p> <p>Presented by DITT</p> <p>Talks with Scott Lovett DITT General Manager in Strategy and Policy</p> <p>Talks with CEO John from DITT</p> <p>Developing the North in regards to Cotton, Gas, Defence developments, lack of affordable housing and Katherine Township issues</p>

	<p>Step out 30th birthday anniversary celebration</p> <p>Phone calls discussions with 3 councillors & Mayor Discussions with community members/public x 8 Meeting with Mayor and Deputy and Cr Coburn Reading/responding to emails Reading Agenda/meeting papers</p> <p>Zoom meeting - briefing on water laws and public safe drinking water supply in NT</p> <p>Tree Management planning meeting 25 October</p> <p>EMIS 25 October</p> <p>2nd Ordinary Council meeting 26 Oct</p>	<p>Talked to staff/carers about the SnapSendSolve app and had birthday cake!</p> <p>Discussions on Tree Management, water allocations, NT Shelter homelessness, and many more questions</p> <p>Presented by Communities on council briefing on legislation for public safe drinking water Act</p> <p>Discussions on species of trees to plant, where to plant, water line availability, funding, community groups participation to help plant.</p> <p>Presentation from Department of Chief Minister and Cabinet</p>
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15.3 Councillor Benjamin Herdon

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	<p>Councillor Benjamin Herdon had engaged in activities from 29 September to 26 October 2021 including:</p> <ul style="list-style-type: none"> • NAIDOC Closing Ceremony • Board meeting, KatherineFM • Meeting with Deputy Mayor Henderson • Birds of a Feather concert, GYRACC • Katherine Speedway • EMIS x 2 • LGANT Debrief session with elected members • Business at Sunset (October Business month), GYRACC • Ordinary Meeting of Council

15.4 Councillor Denis Coburn

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	<p>Councillor Denis Coburn had engaged in activities from 29 September to 26 October 2021 including:</p> <ul style="list-style-type: none"> • EMIS x 2 • Elected Members Symposium hosted by LGANT • Elected Members briefing • Confidential Special Council Meeting • Review GBA roadshow • Men's shed

15.5 Councillor Jeremy Trembath

File	:	Local Governance / Council Meetings / Elected Members Activities
Activities	:	<p>Councillor Jeremy Trembath had engaged in activities from 29 September to 26 October 2021 including:</p> <ul style="list-style-type: none"> • Elected Members Symposium hosted by LGANT • Confidential Special Council Meeting • EMIS

15.6 Councillor Madeleine Bower

File : Local Governance / Council Meetings / Elected Members Activities

PERIOD	29 September to 26 October 2021	
Elected Members' Name	Activity	Brief information
Councillor Madeleine Bower	<ul style="list-style-type: none"> • Meeting with Mayor • Meeting with Finance manager • Meeting with CEO and EA • Community member feedback x 2 • Meeting with Mayor, Deputy Mayor & Councillor • Meeting with CatholicCare staff x 2 • EMIS x 2 	<ul style="list-style-type: none"> • General catch-up RAP • General catch up • RAP • Large trees to be cut back • Homelessness issue • Including a presentation form the Department of chief minister and Cabinet

	<ul style="list-style-type: none"> • Dedication Service for CPL Frederick Prentice MM • Ordinary Council meeting 	
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16. LATE AGENDA ITEM

Purpose	:	To move the late agenda item for further discussion
File	:	Local Governance / Council Meeting / Reports to Council /Late agenda item
Moved	:	Councillor Kingdon
Seconded	:	Councillor Herdon
That it be recommended to Council to		
1. Move late agenda item for further discussion		
		CARRIED 5 / 0

16.1 PROPOSAL FOR A SAFE DRINKING WATER ACT FOR THE NT

Purpose	:	To establish Katherine Town Council's support for the development of a Safe Drinking Water Act for the NT that aims to legislate minimum standards for protection for drinking water.
File	:	Local Governance / Council Meeting / Reports to Council /Late agenda item
Moved	:	Councillor Kingdon
Seconded	:	Councillor Herdon
That it be recommended to Council to		
1. Support the Local Government Association of the Northern Territory's call for a Safe Drinking Water Act to be introduced in the NT to deliver legislated protection of drinking water that ensures minimum standards for water quality and water resource protection are applied equally across our regions.		
2. Engage in the NT Water Security Directions paper consultation process (2021-Feb 2022) in the development of NT Government water policy.		
		CARRIED 5 / 0

17. GENERAL BUSINESS

<ul style="list-style-type: none"> • Councillor Coburn mentioned he has concerns with the amount of heavy vehicle operating through town and with the safety of our residents and business operators, we need to consider looking into the diversion of the heavy vehicle that is operating through the town. • Councillor Coburn extended a deepest condolence to the family and friends of Maxwell Gillet in Katherine and Tennant Creek. Councillor Coburn has known Mr Gillet's son for many years through AFL Association who had contributed to community in Katherine. Councillor Coburn thought about his family at this sad time. • Deputy Mayor Henderson mentioned that 100th Year Anniversary of Katherine Town is coming up and this will need to be included in our community plan. Deputy Mayor Henderson
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also mentioned that our plan should also include the time capsules as she would like to see the celebration of the time capsules are opened and development of new time capsules.

- Deputy Mayor Henderson mentioned that Chamber of Commerce Customer Service Awards has been rescheduled to 6th of November 2021.
- Deputy Mayor Henderson also encouraged the community members to get involved in the development of the Community Strategic Plan.
- Mayor Clark congratulated NAIDOC Week committee for successfully organising series of activities.
- Mayor Clark remembered the police officers who died during their service and appreciated the Police Station to organise a commemoration service of the National Police Remembrance Day.
- Mayor Clark extended deepest condolences to the family of Max King who was a long-term Judo trainer in Katherine.
- Mayor Clark mentioned that the Elected Members participated at the Symposium hosted by LGANT. It was the second training and there will be another one due soon.
- Mayor Clark congratulated B and J Scattini as the winners of early bird rates payers.
- Mayor Clark encourage members of community to complete the census. It is still open until Christmas. You can ring 1300 135 070 and press option 0 if you need more information.
- Mayor Clark congratulated year 12 Katherine High School.
- Mayor Clark congratulated the swimming club community for its 40th year anniversary. It certainly needs an upgrade that will help with the increase of the population in Katherine.
- Mayor Clark reminded community members to strongly consider being vaccinated
- Mayor Clark reminded community members who would like to meet the Council at a Community Consultation, to be held on Saturday, 30 October 2021 from 9am to 12pm at the Hot Springs Top Park near by Pop Rocket Café.
- Councillor Kingdon congratulated Kathleen Short OAM who is the NT nominee of Senior Australian of the Year 2022. Kathleen was also elected as a Councillor (then alderman) to the Katherine Town Council in 1984.

18 CLOSURE OF MEETING TO PUBLIC

“Members, Council has resolved to use Section 99(2) of the Local Government Act to discuss and resolve confidential Issues which come before it.

Section 99(2) gives power to council to close a meeting for public, which means that all members all public and press will be asked to leave the Council chambers, to discuss specific Issues in relation to matters referred to in regulations 51 of the Local Government (General) Regulations 2021.

Moved Mayor Clark
Second Deputy Mayor Henderson

CARRIED 5/0

Meeting was closed to public at 7.11pm.

The following officers left the meeting at 7.12pm due to a potential conflict of interest

- *Mr Ian Bodill, Chief Executive Officer*
- *Mr Kerry Whiting, Director Corporate and Community Services*
- *Mr Brendan Pearce, Director Infrastructure and Environment*

19 CONFIDENTIAL ITEMS

A motion was raised to move the resolutions from Special Confidential Council Meeting held on 15 October 2021 at 5.30pm to discuss Mayor's Report entitled Chief Executive Officer Recruitment onto the public section of the ordinary minutes

Moved Deputy Mayor Henderson
Seconded Councillor Kingdon

CARRIED 5/0

Chief Executive Officer Recruitment

Purpose : To discuss and establish the recruitment process and package of the Chief Executive Officer; and the CEO remuneration package; and the CEO Position Description
File : Local Governance/Confidential Special Council Meeting/Mayoral Report
Moved : Deputy Mayor Henderson
Seconded : Councillor Trembath

Amended recommendations to Council to:

1. Accept the following recruitment process for the Chief Executive Officer:
 - a. Engage external recruitment agency to undertake the following components of the recruitment
 - i. Define the scope of the recruitment, including reviewing the established position description and remuneration package
 - ii. Sourcing candidates, includes the advertising, searching and head hunting for potential candidates
 - iii. Screening and shortlisting, includes pre-screening interviews, background checks and shortlisting of potential candidates
 - iv. Selection of suitable candidates, includes participating on panel interviews, undertaking pre-employment evaluations, reference checks, offering of position and post placement support.
 - b. Interview panel is established:
 - i. Minimum of two (2) Elected Members comprising of Mayor Elisabeth Clark and Deputy Mayor Kym Henderson
 - ii. External independent advisor: proposing Council engage the services of previous interim CEO, Mr Allan McGill, to participate as a panel member during the interview stages of the process. Mr McGill has previous knowledge and experience of the role and Council's services, as well as has extensive experience participating in executive level recruitment. Mr McGill has verbally expressed his willingness to participate in the process and would only require accommodation and travel expenses to be reimbursed to him should he be required to travel down to Katherine.
 - iii. External agency advisor: proposing that should an external recruitment agency undertaken the recruitment process, that the advisor from the agency be a part of the panel to ensure accuracy of the process and act within an advisory capacity.
2. Accept the proposed amended remuneration package for the Chief Executive for the range of \$291,000.00 to \$313,600.00

3. Accept the proposed position description for the Chief Executive Officer.
4. Establish the requirement for a four (4) year contract duration for the Chief Executive Officer position.
5. Selects McArthur to undertake the recruitment for the Chief Executive Officer position.

CARRIED 7/0

20 RESUMPTION OF OPEN MEETING

A motion was raised to open the meeting to the public

Moved	Mayor Clark
Seconded	Deputy Mayor Henderson

Open meeting was resumed at 7.17pm

The following officers returned the meeting at 7.17pm

- *Mr Ian Bodill, Chief Executive Officer*
- *Mr Kerry Whiting, Director Corporate and Community Services*
- *Mr Brendan Pearce, Director Infrastructure and Environment*

21 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday, 23 November 2021.

22 CLOSURE OF MEETING

That meeting was closed at 7.43pm



Elisabeth Clark
MAYOR OF KATHERINE

26 November 2021