



MINUTES

Ordinary Meeting of Council

Tuesday, 26 JULY 2022
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 26 JULY 2022 AT 6:00PM**

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Kym Henderson
- Councillor Amanda Kingdon
- Councillor Denis Coburn
- Councillor Jeremy Trembath
- OFFICERS** : - Mrs Ingrid Stonhill, Chief Executive Officer
- Mr Avtar Singh, Director Corporate Services
- Mr Brendan Pearce, Director Infrastructure and Environment
- Mr Charles Liggett, Director Community Services
- Ms Emily Kemp, Communication and Engagement Officer
- Mrs Donna Warland - (Minute Taker)
- VISITORS** : - Mr Jake Quinlivan, Chief Ministers and Cabinet
- Mrs Amanda Haigh, Chief Ministers and Cabinet
- Ms Kylie Anderson, Northern Territory Police
- Ms Linda Blackwood, Chamber of Commerce
- Mr Colin Abbott, Chamber of Commerce
- 12 x Community Members

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1. ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations cultures as of the longest surviving cultures in the world and we pay our respects to Elders both past, present, and future.

2. OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. MEETING DECLARED OPEN AT 6.00 PM

4. APOLOGIES AND LEAVE OF ABSENCE

- 4.1 Apologies
Councillor Madeleine Bower due to illness
- 4.2 Leave of Absence
Councillor Ben Herdon is on notified leave

5. CONFLICT OF INTEREST

Members Disclosure Conflict of Interest

Nil

Council declares any conflicts of interest in line with Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6. PRESENTATIONS

6.1 Mr Jake Quinlivan and Mrs Amanda Haigh from Department of Chief Ministers and Cabinet with a Power Point presentation on a cross section of Government service delivery

6.2 Ms Kylie Anderson from Northern Territory Police with a verbal report in her new role as Police Commander for Katherine

6.3 Ms Linda Blackwood and Mr Colin Abbott from the Chamber of Commerce with a verbal report on regional activities and promotions

7. CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Meeting of Council held on 28 June 2022

| | | |
|--|---|--|
| File | : | Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2022 |
| Moved | : | Councillor Kingdon |
| Seconded | : | Councillor Trembath |
| Notes | | |
| Minutes No. 26.07.2022-OM1 | | |
| That the minutes of the Ordinary Meeting of Council on 28 June 2022 be confirmed as true and accurate. | | |
| CARRIED 5 / 0 | | |

8. BUSINESS ARISING FROM PREVIOUS MINUTES

Councillor Coburn advised that he believed the name of the Sports Pavilion had been well received.

9. MAYORAL BUSINESS TO BE CONSIDERED

8.1 Mayoral business for the period of June/July 2022

| Mayor Lis Clark Period 28 June to 26 July 2022 | |
|---|---|
| | Activity attended |
| | Dept of Infrastructure Planning and Logistics monthly meeting – irrigation, line marking, PAWA deed |
| | Council Meeting |
| | Dept Chief Minister – Update on Activate Katherine |
| | Katherine South School meeting – carparking issue |
| | Meeting with CEO X 3 |
| | Morning Tea thank you to KTC staff |
| | Meeting with Deputy Mayor x 2 |
| | Mayoral Ball meetings x 2 |
| | Meeting with Scouts attending Jamboree in Katherine |
| | Fireworks display at Katherine Showgrounds |
| | Opening of NAIDOC week at Civic Centre |

| | |
|--|--|
| | NAIDOC Hospital Morning Tea in Jack Roney Wing |
| | Katherine Police – Acting Commander with update on Council projects |
| | Pimms at Sunset on the Railway Bridge – Business Owners and Govt officials |
| | NAIDOC Legal Breakfast at Ryan Park |
| | Meeting |
| | Community Member meetings x 4 |
| | Her Honour the Administrator Community Reception at Museum |
| | NAIDOC Kalano family fun day |
| | Meeting with Chief Minister |
| | NAIDOC function with Minister Uibo at Knotts Crossing |
| | NAIDOC Catholic Care breakfast |
| | NAIDOC Wurli Community Day at Lindsay St complex |
| | Meeting with Minister Lawler |
| | Meeting with Territory Rivers Action Group |
| | Katherine Times articles x 2 |
| | NAIDOC March to Lindsay St – celebrations and cake |
| | Council Doggy Day at Civic Centre |
| | NAIDOC closing ceremony |
| | EMIS |
| | Citizenship ceremony |
| | Katherine Show Judging |
| | LGANT zoom meeting for New Tourism Grant |
| | Meeting with Minister Paech |
| | Meeting with Katherine Youth Action Plan Launch – YMCA |
| | Katherine Show site x 2 |
| | Meeting with Minister Uibo |
| | Head Honcho meeting |
| | Chief Minister and Cabinet meeting with KTC |
| | Sun Cable zoom meeting |

10. CORRESPONDENCE AND DOCUMENTS TABLED

- 10.1 Attorney General Minister for Justice – letter
10.2 Department of Infrastructure Planning and Logistics – letter

Nil comment to documents tabled.

11. PETITIONS

Nil.

12. PUBLIC QUESTION TIME

Nil.

13. NOTICES OF MOTION

Nil.

14. REPORT OF OFFICERS

14.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER

Purpose : To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of June 2022

Moved : Deputy Mayor Henderson

Seconded : Councillor Kingdon

Minute No. 26.07.2022-OM2

That Council formally receives and note the Chief Executive Officer report for the month of June 2022.

CARRIED 5/0

14.2 MONTHLY REPORT OF COMMUNITY SERVICES

Purpose : To provide ongoing updates to the Council and to present the Report of the Director of Community Services for the period of June 2022.

Moved : Councillor Coburn

Seconded : Councillor Kingdon

Minute No.26.07.2022-OM3

That council receive and note the report for Community Services for the month of June 2022.

CARRIED 5 / 0

14.3 MONTHLY REPORT INFRASTRUCTURE & ENVIRONMENT DEPT

| | | |
|---|---|---|
| Purpose | : | To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure and Environment Department during the period of June 2022. |
| Moved | : | Councillor Kingdon |
| Seconded | : | Councillor Coburn |
| Minute No.26.07.2022-OM4 | | |
| That council receive and note the report for Infrastructure and Environment Department for June 2022. | | |
| CARRIED 5 / 0 | | |

14.4 MONTHLY REPORT CORPORATE SERVICES

| | | |
|--|---|--|
| Purpose | : | To inform Elected Members of ongoing updates and the Report of the Director of Corporate Services period of June 2022. |
| Moved | : | Councillor Trembath |
| Seconded | : | Councillor Kingdon |
| Minute No.26.07.2022-OM5 | | |
| That council receive and note the report for Corporate Services for June 2022. | | |
| CARRIED 5 / 0 | | |

14.5 MONTHLY FINANCIAL REPORT

| | | |
|---|---|--|
| Purpose | : | To inform Elected Members of ongoing updates and the monthly Financial Report for the period of June 2022. |
| Moved | : | Councillor Coburn |
| Seconded | : | Councillor Kingdon |
| Minute No.26.07.2022-OM6 | | |
| That council receive and note the monthly Financial Report for June 2022. | | |
| CARRIED 5 / 0 | | |

14.6 MONTHLY MAJOR PROJECT UPDATE REPORT

| | | |
|---------------------------------|---|--|
| Purpose | : | To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment for the period of May 2022. |
| Moved | : | Councillor Trembath |
| Seconded | : | Councillor Coburn |
| Minute No.26.07.2022-OM7 | | |

That council receive and note the monthly Major Project Update Report for June 2022.

CARRIED 5/ 0

14.7 WORK HEALTH AND SAFETY POLICY REPORT

Purpose : To seek Council approval of the revised Work Health and Safety Policy and Procedures, Version 2

Moved : Councillor Trembath

Seconded : Deputy Mayor Henderson

Minute No.26.07.2022-OM8

That council receives, accepts, and adopts the Work Health and Safety Policy, Version 2.

CARRIED 5/ 0

14.8 ELECTED MEMBERS ALLOWANCE PAYMENTS REPORT

Purpose : To inform Council of the current legal tax requirements relating to their allowances being ordinary income and the payment process effective 01 July 2022.

Moved : Councillor Trembath

Seconded : Deputy Mayor Henderson

Minute No.26.07.2022-OM9

That Council formally receive and note the new process of Elected Members' allowance payments (with PAYG withholding) via the payroll system effective 01 July 2022, and retention of Elected Members' Tax File Number (TFN), Date of Birth and TFN Declaration Forms on file.

CARRIED 5/ 0

14.9 AUSTRALIAN LOCAL GOVERNMENT ASSEMBLY CONFERENCE

Purpose : To provide Council with an overview of the attendance of the Chief Executive Officer and Mayor at 2022 National General Assembly of Local Government

Moved : Councillor Trembath

Seconded : Councillor Kingdon

Minute No.26.07.2022-OM10

That council receive and accept the report of the Chief Executive Officer for the attendance at the 2022 National General Assembly of Local Government.

CARRIED 5/ 0

14.10 KATHERINE CIVIL AIRPORT – LEASE RENEWAL INTENTIONS

Purpose : To seek direction from Council regarding its intention to renew the Lease it has with the Commonwealth of Australia of the Civil Area of the RAAF Base Tindal and incorporating a Licence of Runway 14/32, Taxiway Alpha and Taxiway Echo.

Moved : Deputy Mayor Kym Henderson

Seconded : Councillor Trembath

Minute No.26.07.2022-OM11

That council receive and accept the recommendation to advise the Department of Defence that at the expiration of the initial term of the Lease of the Civil Area of RAAF Base Tindal (being 29 September 2027) that it wishes to exercise its option to renew the Lease for a further ten (10) year period.

CARRIED 5 / 0

15. REPORTS FROM REPRESENTATIVES ON COMMITTEES

Nil.

16. ELECTED MEMBERS ACTIVITIES

| Deputy Mayor Kym Henderson Period 28 th June 2022 – 26 th July 2022 | |
|--|---------------------------------------|
| Date | Activity attended |
| 28 June 2022 | Ordinary Meeting of Council |
| 28 June 2022 | Strategic Plan Meeting |
| 29 June 2022 | Catch up with CEO & Comms team |
| 01 July 2022 | Mayor and Deputy Mayor weekly meeting |
| 03 July 2022 | NAIDOC week official opening |
| 06 July 2022 | BRRYFG Meeting |
| 22 July 2022 | Mayor and Deputy Mayor weekly meeting |
| 25 July 2022 | EMIS |
| 26 July 2022 | Ordinary Meeting of Council |

| Councillor Jeremy Trembath Period 28 th June 2022 – 26 th July 2022 | |
|--|-----------------------------|
| Date | Activity attended |
| 28 June 2022 | Ordinary Meeting of Council |
| 15 June 2022 | Katherine Show site |
| 25 July 2022 | EMIS |

| Councillor Madeleine Bower Period 28 th June 2022 – 26 th July 2022 | |
|--|-----------------------------|
| Date | Activity attended |
| 28 June 2022 | Ordinary Meeting of Council |
| 25 July 2022 | EMIS |

| Councillor Amanda Kingdon Period 28 th June 2022 – 26 th July 2022 | |
|---|--|
| Date | Activity attended |
| 30 June | PIMMS event on the Railway Bridge |
| 3 July | NAIDOC week opening |
| 9 July | KTC Doggy Day at Civic Centre |
| 12 July | Citizenship Awards at Civic Centre |
| 14 July | Katherine Youth Action Plan Launch at YMCA |
| 15 & 16 July | KTC Show stand |
| 28 June 2022 | Ordinary Meeting of Council |
| 25 July 2022 | Elected Member Information Session |
| | NAIDOC Ball |

| Councillor Ben Herdon Period 28 th June 2022 – 26 th July 2022 | |
|---|------------------------------------|
| Date | Activity attended |
| 28 June 2022 | Ordinary Meeting of Council |
| 25 July 2022 | EMIS |
| 03 July 2022 | NAIDOC Opening at Civic Centre |
| 30 June 2022 | Pimms at Sunset on Railway Bridge |
| | NAIDOC function with Minister Uibo |
| | Doggy Day at Civic Centre |
| | NAIDOC closing ceremony |

Councillor Denis Coburn
Period 28th June 2022 – 26th July 2022

| Date | Activity attended |
|------|---|
| | Ordinary Meeting of Council |
| | Katherine Show site Friday and Saturday |
| | EMIS |
| | NAIDOC Police Station Flag raising |
| | NAIDOC – Kalano Fun Day |
| | NAIDOC March |
| | Flickerfest at Katherine Cinema |

17. LATE AGENDA ITEMS

Nil.

18. GENERAL BUSINESS

Her Worship the Mayor advised of the following activities and notifications

- Katherine Library is conducting a Yesteryear activity which will be on display at the Katherine Museum
- Council's early-bird dog registration is closing on 31 July 2022, and Council is encouraging community members to complete their registrations for a savings advantage.
- The inaugural Katherine Defence Mayoral Ball will be held on Saturday 6 August 2022 at the Katherine Museum and is also a fundraiser for a therapy dog at the Katherine Hospital.
- Activate Katherine is commencing the Food Van Collective at the Cinema Carpark on Thursday 28 July 2022 and will be ongoing for the month of August on Thursdays and Sundays.
- The Barunga Festival will be held on 12 August 2022 in the Barunga Community.
- Katherine Turf Club are conducting the annual Katherine Races on Saturday 13 August 2022.
- Her Worship the Mayor informed members that Dr James Scattini had passed away, and that Dr Scattini, at his retirement, was the only member of the community that had been awarded a Key to Town. Dr Scattini's retirement event was one of the largest community attended events in recent times. A private service has already been conducted by his family. The Mayor offered condolences to friends and family of Dr Scattini.
- Katherine local Mr Les Cox has also passed away, and during his lifetime of charitable works he was awarded the British Empire Medal for Meritorious Service by the Crown. Mr Cox's funeral is to be conducted on Friday 29 June 2022. The Mayor offered condolences to friends and family of Mr Cox.

19 CLOSURE OF MEETING TO PUBLIC

The meeting closed to the public at 7.42pm.

20 CONFIDENTIAL ITEMS

The following item is designated as confidential under Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021:

For section 293(1) of the Act, the following information is prescribed as confidential:

- (c) Information that would, if publicly disclosed, be likely to
- (iv) subject to sub regulation (3) – prejudice the interests of the council or some other person;

19.1 Minutes of the Confidential Meeting held on 28 June 2022

19.2 Tender T22-13 – Supply of Cleaning Services to all locations

19.3 Tender T22-14 – Supply of Air Conditioning and Refrigeration services

21 RESUMPTION OF OPEN MEETING

Meeting resumed open to the public at 8:22pm

22 NEXT ORDINARY MEETING OF COUNCIL

That the next Ordinary Meeting of Council will be held on Tuesday, 23 August 2022.

23 CLOSURE OF MEETING

The meeting was closed at 8.23pm

Elisabeth Clark

MAYOR OF KATHERINE