



MINUTES

Ordinary Meeting of Council

Tuesday, 26 JULY 2022
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 26 JULY 2022 AT 6:00PM**

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Kym Henderson
- Councillor Amanda Kingdon
- Councillor Denis Coburn
- Councillor Jeremy Trembath
- OFFICERS** : - Mrs Ingrid Stonhill, Chief Executive Officer
- Mr Avtar Singh, Director Corporate Services
- Mr Brendan Pearce, Director Infrastructure and Environment
- Mr Charles Liggett, Director Community Services
- Ms Emily Kemp, Communication and Engagement Officer
- Mrs Donna Warland - (Minute Taker)
- VISITORS** : - Mr Jake Quinlivan, Chief Ministers and Cabinet
- Mrs Amanda Haigh, Chief Ministers and Cabinet
- Ms Kylie Anderson, Northern Territory Police
- Ms Linda Blackwood, Chamber of Commerce
- Mr Colin Abbott, Chamber of Commerce
- 12 x Community Members

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1. ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations cultures as of the longest surviving cultures in the world and we pay our respects to Elders both past, present, and future.

2. OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. MEETING DECLARED OPEN AT 6.00 PM

4. APOLOGIES AND LEAVE OF ABSENCE

- 4.1 Apologies
Councillor Madeleine Bower due to illness
- 4.2 Leave of Absence
Councillor Ben Herdon is on notified leave

5. CONFLICT OF INTEREST

Members Disclosure Conflict of Interest

Nil

Council declares any conflicts of interest in line with Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6. PRESENTATIONS

6.1 Mr Jake Quinlivan and Mrs Amanda Haigh from Department of Chief Ministers and Cabinet with a Power Point presentation on a cross section of Government service delivery

6.2 Ms Kylie Anderson from Northern Territory Police with a verbal report in her new role as Police Commander for Katherine

6.3 Ms Linda Blackwood and Mr Colin Abbott from the Chamber of Commerce with a verbal report on regional activities and promotions

7. CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Meeting of Council held on 28 June 2022

File	:	Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2022
Moved	:	Councillor Kingdon
Seconded	:	Councillor Trembath
Notes		
Minutes No. 26.07.2022-OM1		
That the minutes of the Ordinary Meeting of Council on 28 June 2022 be confirmed as true and accurate.		
CARRIED 5 / 0		

8. BUSINESS ARISING FROM PREVIOUS MINUTES

Councillor Coburn advised that he believed the name of the Sports Pavilion had been well received.

9. MAYORAL BUSINESS TO BE CONSIDERED

8.1 Mayoral business for the period of June/July 2022

Mayor Lis Clark Period 28 June to 26 July 2022	
	Activity attended
	Dept of Infrastructure Planning and Logistics monthly meeting – irrigation, line marking, PAWA deed
	Council Meeting
	Dept Chief Minister – Update on Activate Katherine
	Katherine South School meeting – carparking issue
	Meeting with CEO X 3
	Morning Tea thank you to KTC staff
	Meeting with Deputy Mayor x 2
	Mayoral Ball meetings x 2
	Meeting with Scouts attending Jamboree in Katherine
	Fireworks display at Katherine Showgrounds
	Opening of NAIDOC week at Civic Centre

	NAIDOC Hospital Morning Tea in Jack Roney Wing
	Katherine Police – Acting Commander with update on Council projects
	Pimms at Sunset on the Railway Bridge – Business Owners and Govt officials
	NAIDOC Legal Breakfast at Ryan Park
	Meeting
	Community Member meetings x 4
	Her Honour the Administrator Community Reception at Museum
	NAIDOC Kalano family fun day
	Meeting with Chief Minister
	NAIDOC function with Minister Uibo at Knotts Crossing
	NAIDOC Catholic Care breakfast
	NAIDOC Wurli Community Day at Lindsay St complex
	Meeting with Minister Lawler
	Meeting with Territory Rivers Action Group
	Katherine Times articles x 2
	NAIDOC March to Lindsay St – celebrations and cake
	Council Doggy Day at Civic Centre
	NAIDOC closing ceremony
	EMIS
	Citizenship ceremony
	Katherine Show Judging
	LGANT zoom meeting for New Tourism Grant
	Meeting with Minister Paech
	Meeting with Katherine Youth Action Plan Launch – YMCA
	Katherine Show site x 2
	Meeting with Minister Uibo
	Head Honcho meeting
	Chief Minister and Cabinet meeting with KTC
	Sun Cable zoom meeting

10. CORRESPONDENCE AND DOCUMENTS TABLED

- 10.1 Attorney General Minister for Justice – letter
10.2 Department of Infrastructure Planning and Logistics – letter

Nil comment to documents tabled.

11. PETITIONS

Nil.

12. PUBLIC QUESTION TIME

Nil.

13. NOTICES OF MOTION

Nil.

14. REPORT OF OFFICERS

14.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER

Purpose	:	To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of June 2022
Moved	:	Deputy Mayor Henderson
Seconded	:	Councillor Kingdon
Minute No. 26.07.2022-OM2		
That Council formally receives and note the Chief Executive Officer report for the month of June 2022.		
CARRIED 5/0		

14.2 MONTHLY REPORT OF COMMUNITY SERVICES

Purpose	:	To provide ongoing updates to the Council and to present the Report of the Director of Community Services for the period of June 2022.
Moved	:	Councillor Coburn
Seconded	:	Councillor Kingdon
Minute No.26.07.2022-OM3		
That council receive and note the report for Community Services for the month of June 2022.		
CARRIED 5 / 0		

14.3 MONTHLY REPORT INFRASTRUCTURE & ENVIRONMENT DEPT

Purpose	:	To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure and Environment Department during the period of June 2022.
Moved	:	Councillor Kingdon
Seconded	:	Councillor Coburn
Minute No.26.07.2022-OM4		
That council receive and note the report for Infrastructure and Environment Department for June 2022.		
CARRIED 5 / 0		

14.4 MONTHLY REPORT CORPORATE SERVICES

Purpose	:	To inform Elected Members of ongoing updates and the Report of the Director of Corporate Services period of June 2022.
Moved	:	Councillor Trembath
Seconded	:	Councillor Kingdon
Minute No.26.07.2022-OM5		
That council receive and note the report for Corporate Services for June 2022.		
CARRIED 5 / 0		

14.5 MONTHLY FINANCIAL REPORT

Purpose	:	To inform Elected Members of ongoing updates and the monthly Financial Report for the period of June 2022.
Moved	:	Councillor Coburn
Seconded	:	Councillor Kingdon
Minute No.26.07.2022-OM6		
That council receive and note the monthly Financial Report for June 2022.		
CARRIED 5 / 0		

14.6 MONTHLY MAJOR PROJECT UPDATE REPORT

Purpose	:	To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment for the period of May 2022.
Moved	:	Councillor Trembath
Seconded	:	Councillor Coburn
Minute No.26.07.2022-OM7		

That council receive and note the monthly Major Project Update Report for June 2022.

CARRIED 5/ 0

14.7 WORK HEALTH AND SAFETY POLICY REPORT

Purpose : To seek Council approval of the revised Work Health and Safety Policy and Procedures, Version 2

Moved : Councillor Trembath

Seconded : Deputy Mayor Henderson

Minute No.26.07.2022-OM8

That council receives, accepts, and adopts the Work Health and Safety Policy, Version 2.

CARRIED 5/ 0

14.8 ELECTED MEMBERS ALLOWANCE PAYMENTS REPORT

Purpose : To inform Council of the current legal tax requirements relating to their allowances being ordinary income and the payment process effective 01 July 2022.

Moved : Councillor Trembath

Seconded : Deputy Mayor Henderson

Minute No.26.07.2022-OM9

That Council formally receive and note the new process of Elected Members' allowance payments (with PAYG withholding) via the payroll system effective 01 July 2022, and retention of Elected Members' Tax File Number (TFN), Date of Birth and TFN Declaration Forms on file.

CARRIED 5/ 0

14.9 AUSTRALIAN LOCAL GOVERNMENT ASSEMBLY CONFERENCE

Purpose : To provide Council with an overview of the attendance of the Chief Executive Officer and Mayor at 2022 National General Assembly of Local Government

Moved : Councillor Trembath

Seconded : Councillor Kingdon

Minute No.26.07.2022-OM10

That council receive and accept the report of the Chief Executive Officer for the attendance at the 2022 National General Assembly of Local Government.

CARRIED 5/ 0

14.10 KATHERINE CIVIL AIRPORT – LEASE RENEWAL INTENTIONS

Purpose : To seek direction from Council regarding its intention to renew the Lease it has with the Commonwealth of Australia of the Civil Area of the RAAF Base Tindal and incorporating a Licence of Runway 14/32, Taxiway Alpha and Taxiway Echo.

Moved : Deputy Mayor Kym Henderson

Seconded : Councillor Trembath

Minute No.26.07.2022-OM11

That council receive and accept the recommendation to advise the Department of Defence that at the expiration of the initial term of the Lease of the Civil Area of RAAF Base Tindal (being 29 September 2027) that it wishes to exercise its option to renew the Lease for a further ten (10) year period.

CARRIED 5 / 0**15. REPORTS FROM REPRESENTATIVES ON COMMITTEES**

Nil.

16. ELECTED MEMBERS ACTIVITIES

Deputy Mayor Kym Henderson Period 28th June 2022 – 26th July 2022	
Date	Activity attended
28 June 2022	Ordinary Meeting of Council
28 June 2022	Strategic Plan Meeting
29 June 2022	Catch up with CEO & Comms team
01 July 2022	Mayor and Deputy Mayor weekly meeting
03 July 2022	NAIDOC week official opening
06 July 2022	BRRYFG Meeting
22 July 2022	Mayor and Deputy Mayor weekly meeting
25 July 2022	EMIS
26 July 2022	Ordinary Meeting of Council

Councillor Jeremy Trembath Period 28th June 2022 – 26th July 2022	
Date	Activity attended
28 June 2022	Ordinary Meeting of Council
15 June 2022	Katherine Show site
25 July 2022	EMIS

Councillor Madeleine Bower Period 28 th June 2022 – 26 th July 2022	
Date	Activity attended
28 June 2022	Ordinary Meeting of Council
25 July 2022	EMIS

Councillor Amanda Kingdon Period 28 th June 2022 – 26 th July 2022	
Date	Activity attended
30 June	PIMMS event on the Railway Bridge
3 July	NAIDOC week opening
9 July	KTC Doggy Day at Civic Centre
12 July	Citizenship Awards at Civic Centre
14 July	Katherine Youth Action Plan Launch at YMCA
15 & 16 July	KTC Show stand
28 June 2022	Ordinary Meeting of Council
25 July 2022	Elected Member Information Session
	NAIDOC Ball

Councillor Ben Herdon Period 28 th June 2022 – 26 th July 2022	
Date	Activity attended
28 June 2022	Ordinary Meeting of Council
25 July 2022	EMIS
03 July 2022	NAIDOC Opening at Civic Centre
30 June 2022	Pimms at Sunset on Railway Bridge
	NAIDOC function with Minister Uibo
	Doggy Day at Civic Centre
	NAIDOC closing ceremony

Councillor Denis Coburn Period 28th June 2022 – 26th July 2022	
Date	Activity attended
	Ordinary Meeting of Council
	Katherine Show site Friday and Saturday
	EMIS
	NAIDOC Police Station Flag raising
	NAIDOC – Kalano Fun Day
	NAIDOC March
	Flickerfest at Katherine Cinema

17. LATE AGENDA ITEMS

Nil.

18. GENERAL BUSINESS

Her Worship the Mayor advised of the following activities and notifications

- Katherine Library is conducting a Yesteryear activity which will be on display at the Katherine Museum
- Council's early-bird dog registration is closing on 31 July 2022, and Council is encouraging community members to complete their registrations for a savings advantage.
- The inaugural Katherine Defence Mayoral Ball will be held on Saturday 6 August 2022 at the Katherine Museum and is also a fundraiser for a therapy dog at the Katherine Hospital.
- Activate Katherine is commencing the Food Van Collective at the Cinema Carpark on Thursday 28 July 2022 and will be ongoing for the month of August on Thursdays and Sundays.
- The Barunga Festival will be held on 12 August 2022 in the Barunga Community.
- Katherine Turf Club are conducting the annual Katherine Races on Saturday 13 August 2022.
- Her Worship the Mayor informed members that Dr James Scattini had passed away, and that Dr Scattini, at his retirement, was the only member of the community that had been awarded a Key to Town. Dr Scattini's retirement event was one of the largest community attended events in recent times. A private service has already been conducted by his family. The Mayor offered condolences to friends and family of Dr Scattini.
- Katherine local Mr Les Cox has also passed away, and during his lifetime of charitable works he was awarded the British Empire Medal for Meritorious Service by the Crown. Mr Cox's funeral is to be conducted on Friday 29 June 2022. The Mayor offered condolences to friends and family of Mr Cox.

19 CLOSURE OF MEETING TO PUBLIC

The meeting closed to the public at 7.42pm.

20 CONFIDENTIAL ITEMS

The following item is designated as confidential under Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021:

For section 293(1) of the Act, the following information is prescribed as confidential:

- (c) Information that would, if publicly disclosed, be likely to
- (iv) subject to sub regulation (3) – prejudice the interests of the council or some other person;

19.1 Minutes of the Confidential Meeting held on 28 June 2022

19.2 Tender T22-13 – Supply of Cleaning Services to all locations

19.3 Tender T22-14 – Supply of Air Conditioning and Refrigeration services

21 RESUMPTION OF OPEN MEETING

Meeting resumed open to the public at 8:22pm

22 NEXT ORDINARY MEETING OF COUNCIL

That the next Ordinary Meeting of Council will be held on Tuesday, 23 August 2022.

23 CLOSURE OF MEETING

The meeting was closed at 8.23pm

Elisabeth Clark

MAYOR OF KATHERINE