



MINUTES

Ordinary Meeting of Council

Tuesday, 26 April 2022
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 26 APRIL 2022 AT 6:00PM**

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Kym Henderson
- Councillor Amanda Kingdon
- Councillor Benjamin Herdon
- Councillor Denis Coburn (Via Zoom)
- Councillor Jeremy Trembath
- Councillor Madeleine Bower

- OFFICERS** : - Mrs Ingrid Stonhill, Chief Executive Officer
- Mr Kerry Whiting, Director Corporate and Community Services
- Mr Brendan Pearce, Director Infrastructure and Environment
- Ms Emily Kemp, Communication and Engagement Officer
- Mr Jherry Matahelumual - (Minute Taker)

- VISITORS** : - Mrs Jo Hersey, Member for Katherine
- 7 x Community Members

WEBCASTING DISCLAIMER

The Katherine Town Council is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the Katherine Town Council will use its best endeavours to ensure images in this area are not webcast. However, the Katherine Town Council expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the Katherine Town Council a non-exclusive licence to copy and broadcast your image worldwide for no reward. Every care is taken to maintain privacy and attendees are advised they may be recorded. In the case of livestreaming becomes unavailable due to technical difficulties, Council will attempt every effort to ensure the live streaming issues are rectified promptly. Technical issues may include, but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. Council will take no responsibility for, and will not be held liable for the unavailability of live streaming in part or full; due to technical issues beyond its control. Webcasting of Special or Ordinary Council Meetings and any other public forums and meetings authorised by the CEO remain the property of Katherine Town Council. Access to live streams and recording of meeting is provided for personal and non-commercial use. Video, images and audio must not be altered, reproduced or republished without the permission of the CEO. Opinions expressed or statements made by individual persons during a meeting are not the opinions or statements of Katherine Town Council. Council therefore accepts no liability for any defamatory remarks that are made during a meeting.

Order of Business

Contents

MINUTES	1
Ordinary Meeting of Council	1
Order of Business	3
1 ACKNOWLEDGEMENT OF COUNTRY	5
2 OPENING PRAYER	5
3 MEETING DECLARED OPEN AT 6.01 PM	5
4 APOLOGIES AND LEAVE OF ABSENCE	5
4.1 Apologies.....	5
4.2 Leave of Absence	5
5 CONFLICT OF INTEREST	5
6 CONFIRMATION OF PREVIOUS MINUTES	5
6.1 Minutes of the Ordinary Meeting of Council held on 22 March 2022	5
7 BUSINESS ARISING FROM PREVIOUS MINUTES	6
8 MAYORAL BUSINESS TO BE CONSIDERED	6
8.1 Mayoral business for the period of March 2022	6
9 CORRESPONDENCE AND DOCUMENTS TABLED	8
10 PETITIONS	8
11 PUBLIC QUESTION TIME	8
12 NOTICES OF MOTION	9
13 REPORT OF OFFICERS	9
13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF MARCH 2022	9
13.2 CONFIDENTIAL INFORMATION POLICY	9
13.3 FRAUD AND CORRUPTION CONTROL POLICY PROTECTION PLAN	9
13.5 INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT REPORT FOR THE MONTH OF MARCH 2022	10
13.6 MARCH 2022 - PROJECT UPDATE	10
13.7 MONTHLY REPORT OF THE CORPORATE AND COMMUNITY SERVICES.....	11
DEPARTMENT FOR MARCH 2022	11
13.8 LEASE RENEWAL – LOT 3216 – AMTAX and ABC	11
13.9 MONTHLY FINANCIAL REPORT – MARCH 2022.....	11
14. REPORTS FROM REPRESENTATIVE ON COMMITTEES	11
Nil	11

15. ELECTED MEMBERS ACTIVITIES	12
15.1 Deputy Mayor Henderson Activities	12
15.2 Councillor Kingdon Activities	12
15.3 Councillor Bower Activities	13
15.4 Councillor Coburn Activities	13
15.5 Councillor Trembath Activities	13
15.6 Councillor Herdon Activities	14
16. LATE AGENDA ITEM	14
16.1 Draft Municipal Plan 2022-2023	14
16.2 Minutes of Showgrounds and Multipurpose Advisory Committee	14
Meeting, 12 April 2022	14
16.3 Major Budget Review	15
17. GENERAL BUSINESS	15
18 CLOSURE OF MEETING TO PUBLIC	16
19 CONFIDENTIAL ITEMS	16
20 RESUMPTION OF OPEN MEETING	16
21 NEXT ORDINARY MEETING OF COUNCIL	16
22 CLOSURE OF MEETING	16

1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations cultures as of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies
Nil

4.2 Leave of Absence
Mayor Clark informed that she will be on leave of absence from Wednesday, 27 April until 8 May 2022 (inclusive)

5 CONFLICT OF INTEREST

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 22 March 2022

File : Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2021

Moved : Councillor Trembath

Seconded : Councillor Kingdon

Notes

- Councillor Herdon requested a name correction on item 6.2 from 'Herden' to 'Herdon'

Minutes No. 26.04.2022-OM1

That the minutes of the Ordinary Meeting of Council on 22 March 2022 be confirmed as true and accurate.

CARRIED 7 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

- CEO Stonhill advised that resolution from 13.10 Elected Members Allowances should be revised to the below:
That Council adopts the maximum council members allowance to be paid to Katherine Town Council Members for the 2022-23 financial year, in accordance with the Local Government Minister's Guideline 2A.

Minute No. 26.04.2022 – OM2

That Council revised the following resolution from item 13.10 Elected Members Allowances as Council adopts the maximum council members allowance to be paid to Katherine Town Council Members for the 2022-23 financial year, in accordance with the Local Government Minister's Guideline 2A.

Moved: Councillor Trembath
Seconded: Councillor Bower

CARRIED 7/0

8 MAYORAL BUSINESS TO BE CONSIDERED

8.1 Mayoral business for the period of March 2022

File: Local Governance/Council Meetings/Mayoral Business to be considered

Mayor Lis Clark Period 22nd March 2022 to 26th April	
	Activity attended
	1. Meeting with Senator Susan McDonald – The Senator is doing up a Master Plan of development in Communities that will be needed for Northern Australia.
	2. Meeting with Vista Gold – development of mining on Mt Todd.
	3. Meeting with Community Members x 7.
	4. Council Meeting
	5. EMIS
	6. Meeting with Tracy Hall - Marketing Absolute.
	7. Katherine Times articles x 2.
	8. Meeting with CEO x 4.
	9. Meeting with Deputy Mayor x 2.
	10. Local Radio with Sue Moran x 2.
	11. Meeting with Hunter Murray – Outback EV – Electric cars.
	12. Meeting with EA x 2.
	13. Meeting with Paul Jackson – Bowls Club – letter of support.

	14. Presentation Suncable – Where pylons are going.
	15. Meeting with Professor Scott Bowman CDU.
	16. Meeting with DIPL – Update on Projects.
	17. Dinner with CDU at Kumbidgee.
	18. Elected Members Lunch x 2.
	19. Radio with Adam Steer ABC.
	20. Meeting with Dept of Chief Minister – Information on Projects.
	21. Cicada Lodge reopening.
	22. Meeting with Elected Member x 1.
	23. Katherine Community Engagement and Support Reference Group.
	24. Meeting with Admin. Officer – Agenda for Showgrounds Advisory Committee.
	25. 101 birthday RAAF base – Latham Club.
	26. Cross Govt. Workshops – Working better with Government.
	27. LGANT Conference.
	28. Youth Concert – Town Square.
	29. Deloitte – Project Control Group – Progress on Strategic Plan.
	30. Showgrounds Advisory Meeting – Minutes in Agenda.

	31. Meeting with Dagoman/Wardaman-Information on projects happening in Katherine.
	32. Meeting with Chris Slattery and Tim in regards to our training on 22 nd April.
	33. Meeting with Jo Hersey – Information and discussion on Pool.
	34. Meeting with Kate Macfarlane & Josie from Dept of Health- Partnering for a ball.
	35. Project Implementation Team Tourism Meeting.
	36. Elected Member Training with Chris Slattery.
	37. Meeting with Minister Eva Lawler.
	38. The Bombing of the Top End – 80 th Anniversary Concert.
	39. Anzac Day – Dawn Service.
	40. Anzac Day Parade.
	41. Meeting with Jawoyn representatives – Information on projects happening in Katherine.
	42. Reception at Government House with Administrator the Honourable Vicki O’Halloran.
	43. 80 th Anniversary Concert of the Bombing of the Top End with Arafura Wind Ensemble.
	44. Meeting with RAAF to discuss partnering for a ball in Katherine.
	45. Audit and Risk Committee

9 CORRESPONDENCE AND DOCUMENTS TABLED

Nil

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

Questions	Answers
Mrs Hersey queried where is the Electric Station located and is it crucial to have one in Katherine?	Mayor Clark responded that an Electric Station is located in Beagle Motor Inn, however it does not operate by the Katherine Town Council.
CEO Stonhill read questions from Mr Francais received via email: Q1 How much revenue is the Council receiving from the commercial venture that it opened in the Town Square to compete against these businesses? Q2 What are the operational costs for the Town Square, power, water, and cleaning costs including for the toilet block over the road?	The revenue Council receives from the operator of ‘The Meeting Place’ café is considered commercial in confidence. Council’s costs for power and water are not broken down to this level to be able to give an accurate answer.

<p>Q3 What happened to Buntines Clock and the wave?</p>	<p>Typical costs for cleaning a toilet block can run between \$60 - \$100 per day depending on cleaning frequency.</p> <p>The clock and the wave that were carefully removed and are stored at Council's Depot.</p>
---	---

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF MARCH 2022

Purpose	: To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of March 2022
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Trembath
<p>Minute No. 26.04.2022-OM3</p>	
<p>That Council formally receives and note the Chief Executive Officer report for the month of March 2022.</p>	
<p style="text-align: right;">CARRIED 7/0</p>	

13.2 CONFIDENTIAL INFORMATION POLICY

Purpose	: To provide a draft of the Katherine Town Council's Confidential Information Policy for Council's information and adoption. A draft policy in attachment 1 is established to ensure the proper treatment and review of confidential items considered at a Council Meeting.
Moved	: Councillor Kingdon
Seconded	: Councillor Trembath
<p>Minute No. 26.04.2022-OM4</p>	
<p>That Council receives, accepts and adopts the Confidential Information Policy effective immediately until 30 June 2025</p>	
<p style="text-align: right;">CARRIED 7 /0</p>	

13.3 FRAUD AND CORRUPTION CONTROL POLICY PROTECTION PLAN

Purpose	: To provide a draft of the Katherine Town Council's Fraud and Corruption Control Policy Protection Plan for the Council's information and adoption. A draft policy in attachment 1 is established to provide guidance on the action which is to be undertaken where fraud or corrupt conduct is suspected within the Council or involves Council's Elected Members, employees, or contractors, and to provide assurance
---------	--

	to the community that all suspected fraudulent or corrupt activity will be investigated.
Moved	: Councillor Bower
Seconded	: Councillor Kingdon
Minute No. 26.04.2022-OM5	
That Council receives, accepts and adopts Fraud and Corruption Control Policy Protection Plan effective immediately until 30 June 2025	
CARRIED 7 / 0	

13.4 KATHERINE YOUTH SCULPTURE

Purpose	: To seek the Council's approval for the installation of a Youth Sculpture on Lot 3182, Katherine Railway Terrace. This statue was created by Local Artist Patrick Bauer and a group of youth, coordinated by the Katherine Regional Arts
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Herdon
Minute No.26.04.2022-OM6	
That Council notes and approves the installation of a Youth Sculpture on Lot 3182, Katherine Railway Terrace as proposed in attachment 2.	
That Council authorises the Chief Executive Officer to confirm funding availability for the installation of a Youth Sculpture from the Big Rivers Department of the Chief Minister and Cabinet, Northern Territory Government and that safety concerns are addressed through the sign off by a structural engineer. Power and Water needs to be consulted before the final installation location is confirmed.	
CARRIED 7 / 0	

13.5 INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT REPORT FOR THE MONTH OF MARCH 2022

Purpose	: To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure and Environment Department during the Month of March 2022
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Kingdon
Minutes No.26.04.2022-OM7	
That the report of the Infrastructure and Environment Department for the Month of March 2022 be received and noted.	
CARRIED 7 / 0	

13.6 MARCH 2022 - PROJECT UPDATE

Purpose	: To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of March 2022.
Moved	: Councillor Kingdon
Seconded	: Deputy Mayor Henderson

Minute No.26.04.2022-OM8

That Council receives and notes the project update for the month of March 2022

CARRIED 7 / 0

13.7 MONTHLY REPORT OF THE CORPORATE AND COMMUNITY SERVICES
DEPARTMENT FOR MARCH 2022

Purpose : To present the report for the Corporate and Community Services department for the month of March 2022.

Moved : Councillor Kingdon

Seconded : Deputy Mayor Henderson

Minute No.26.04.2022-OM9

That Council receives and notes the Corporate and Community Services report for the Month of March 2022.

CARRIED 7 / 0

13.8 LEASE RENEWAL – LOT 3216 – AMTAX and ABC

Purpose : To execute a two (2) year lease with the option to renew for a further one (1) year to AMTAX, located at Lot 3216 – Visitor Information Centre – Corner of Lindsay Street and Katherine Terrace, Katherine.

File : Local Governance / Council Meeting / Reports to Council /Corporate Services Department

Moved : Deputy Mayor Henderson

Seconded : Councillor Bower

Minute No.27.04.2022-OM10

That Council authorises the Mayor and Chief Executive Officer to execute a two (2) year lease with the option to renew for a further one (1) year, to AMTAX and ABC for the office spaces within the Visitor Information Centre – Lot 3216 – Corner of Lindsay Street and Katherine Terrace and affix the Common Seal as required.

CARRIED 7 / 0

13.9 MONTHLY FINANCIAL REPORT – MARCH 2022

Purpose : To present to Council the financial report for March 2022

Moved : Councillor Kingdon

Seconded : Deputy Mayor Henderson

Minute No.26.04.2022-OM11

That council endorses the Financial Report for the month of March 2022

CARRIED 7 / 0

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

Nil

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Henderson Activities

Deputy Mayor Kym Henderson Period 22nd March 2022 to 26th April	
Date	Activity attended
22 nd March 2022	Ordinary Council Meeting
24 th March	Audit & Risk Management Committee Meeting
25 th March	Weekly Mayor & Deputy Mayor Catch Up
28 th March	LGANT Rebrand Presentation (Virtual)
1 st April	Weekly Mayor & Deputy Mayor Catch Up
6 th April	LGANT Forum (Darwin)
7 th April	LGANT General Meeting (Darwin)
11 th April	KTC Youth Concert
12 th April	KTC Strategic Plan Project Control Group
14 th April	Weekly Mayor & Deputy Mayor Catch Up
21 st April	Elected Members Information Session
22 nd April	Elected Members Training
23 rd April	Bombing of the Top End – 80 th Anniversary Concert
25 th April	ANZAC Day Sawn Service & March
26 th April	Ordinary Council Meeting

15.2 Councillor Kingdon Activities

Councillor Kingdon – Official activity attendance **Period 22 March to 25 April 2022**

Date	Activity attended
29 March	Presentation from Sun Cable overhead powerlines project
30 March	Elected Members Lunch at Giles street picnic area
31 March	Seniors Expo
31 March	Cicada Lodge Opening
2-19 April	Personal leave - answered emails, read and responded to DC application within KTC boundary and attended zoom meeting with Training facilitator
21 April	EMIS with presentation from NTG DIPL Eastside development project and Maria Evans on Integrity and Ethical decision making.
22 April	Elected Member training day 9-4pm Strength profiles, clarity of roles/responsibilities of EM and future goals planning.

15.3 Councillor Bower Activities

Councillor Maddy Bower Period 22 nd March 2022 to 26 th April	
Date	Activity attended
21 March	Draft Service Statement presented by staff EMIS
Friday 22 April	Elected members training The Katherine Museum 80th Anniversary of the Bombing of Katherine Attend with Katherine High School students and families to visit Dodger Kodjalwals plaque Citizenship Ceremony at Council Chambers
Monday 25 April	ANZAC DAY DAWN SERVICE, ANZAC PARADE
Tuesday 26 April	KTC ordinary meeting
29 March	Sun Cable AALP project- overhead powerlines
31 March	Cicada Lodge re opening
13 April	Lunch with Mayor

15.4 Councillor Coburn Activities

Councillor Denis Coburn Period 22 nd March 2022 to 26 th April	
Date	Activity attended
29/3	Sun Cable presentation
30/3	elected members lunch opening Cicada lodge
20/4	training with Chris Slattery
21/4	EMIS
22/4	elected members training

15.5 Councillor Trembath Activities

Councillor Jeremy Trembath Period 22 nd March 2022 to 26 th April	
Date	Activity attended
30/03	Elected Members Lunch x 2
20/4	Training with Chris Slattery
21/4	EMIS

15.6 Councillor Herdon Activities

Councillor Ben Herdon Period 22 March to 25 April 2022	
Date	Activity attended
22/03/2022	Ordinary Meeting of Council
24/03/2022	Audit & Risk Committee
29/03/2022	Sun Cable Presentation
30/03/2022	EM Lunch
31/03/2022	Cicada Lodge Reopening
11/04/2022	KTC Youth Event
12/04/2022	Strategic Plan Project Control Group
12/04/2022	Showgrounds & Multipurpose Advisory Committee
21/04/2022	EMIS
22/04/2022	EM Training
25/04/2022	ANZAC Day Dawn Service & Parade

16. LATE AGENDA ITEM

16.1 Draft Municipal Plan 2022-2023

Purpose	: To inform Council Draft of Municipal Plan 2022-2023
File	: Local Governance / Council Meeting / Reports to Council /Late agenda item
Moved	: Deputy Mayor Henderson
Seconded	: Councillor Bower
Minute No.26.04.2022-OM12	
That Council presents the draft Municipal Plan 2022-2023 at the next Ordinary Meeting of Council held on 24 May 2022.	
CARRIED 7 / 0	

16.2 Minutes of Showgrounds and Multipurpose Advisory Committee Meeting, 12 April 2022

Purpose	: To note the minutes of Showgrounds Advisory Committee Meeting held
File	: Local Governance / Council Meeting / Reports to Council /Late agenda item
Moved	: Councillor Trembath
Seconded	: Councillor Kingdon
Minute No.26.04.2022-OM13	
That Council notes minutes of Showgrounds Advisory Committee meeting held 12 April 2022	
CARRIED 7 / 0	

16.3 Major Budget Review

Councillor Coburn disconnected from the meeting at 7.19pm

Councillor Coburn re-joined the meeting at 7.20pm via phone

Purpose	:	To present council with the major budget review 2021/2022
File	:	Local Governance / Council Meeting / Reports to Council /Late agenda item
Moved	:	Councillor Trembath
Seconded	:	Councillor Kingdon

Minute No.26.04.2022-OM14

That Council adopts the 2021-2022 amended budget as presented within the revised statement of comprehensive income, statement of financial position, statement of cashflows and cost of services statement.

Advertise the amended budget as presented in the revised financial statements as per the requirement of section 203 of the Local Government Act.

CARRIED 7 / 0

17. GENERAL BUSINESS

- Councillor Bower mentioned that she attended ANZAC Day dawn service and it was a successful event. The Stolen Generation Group of Katherine was acknowledged and recognised during the service which was great.
- Deputy Mayor Henderson mentioned that Council is organising two community forums to seek feedback and input from the community regarding the strategic plan. The forums will be held on Wednesday, 4 May 2022 and Thursday, 5 May 2022 from 6pm to 7pm at GYRACC and will be hosted by Deloitte's consultants. Deputy Mayor requested the elected members to attend and support the consultation. Katherine Town Council has also shared a survey on social media and encouraged the community members to complete the survey form even if they are attending the forums.
- Deputy Mayor also informed that the biggest morning tea will be held on Saturday, 30 April 2022 from 8am.
- She also thanked Katherine Town Council team especially Carris for organising ANZAC Day activities also to RSL Katherine Branch and RAAF Base Tindal.
- Councillor Trembath mentioned that a Community Garden is now in discussion. This program is for the community and therefore we look for ideas. Please do not hesitate to contact the Elected Members or in particularly Councillor Trembath if you have any questions or feedback.
- Councillor Coburn supported the Community Garden ideas and encouraged community members to put some input and feedback towards this initiative.
- Mayor Clark congratulated all involved in the ANZAC Day events. The dawn service was very well attended. Mayor Clark welcomed Arafura Wind Ensemble who visited Katherine and performed for the public. It was a very enjoyable evening for those who attended.
- Mayor Clark encouraged community members to participate at the Community Forum and give input and feedback for the Katherine strategic plan. If you are unable to attend, you may also complete the survey form and tell us what you expect for the next Five years.
- Mayor Clark informed that Doggy Day is on the 9th of July 2022 from 9am to 12pm. Please register if you would like to run a stall through Council's website or call us.

18 CLOSURE OF MEETING TO PUBLIC

The meeting is closed for public at 7.28pm.

19 CONFIDENTIAL ITEMS

The following item is designated as confidential under Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021:

For section 293(1) of the Act, the following information is prescribed as confidential:

- (c) Information that would, if publicly disclosed, be likely to
- (iv) subject to sub regulation (3) – prejudice the interests of the council or some other person;

19.1 Real Estate Engagement

19.2 Katherine Town Council Financial Management Review

19.3 CEO KPIs

20 RESUMPTION OF OPEN MEETING

Meeting resumed for public at 9.30pm

21 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday, 24 May 2022.

22 CLOSURE OF MEETING

That meeting was closed at 9.31pm

Elisabeth Clark
MAYOR OF KATHERINE