



MINUTES

Ordinary Council Meeting

Tuesday, 25 October 2022
6:00 pm

Council Chambers,
Civic Centre, Stuart Highway, Katherine

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Kym Henderson
- Councillor Maddy Bower
- Councillor Denis Coburn
- Councillor Ben Herdon
- Councillor Amanda Kingdon
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Ms Rosemary Jennings – Director Community Services
- Mr Brendan Pearce – Director Infrastructure and Environment
- Mr Avtar Singh – Director of Corporate Services
- Ms Emily Kemp – Communications and Engagement Officer

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that **this meeting is being held on the traditional lands of the first nations** people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN

Mayor Elisabeth Clark declared the meeting open at 6:00 pm.

4 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

Nil

4.2 LEAVE OF ABSENCE

Nil

4.3 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

Nil

6 PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Council Meeting held On 27 September 2022

COUNCIL RESOLUTION

OCM-033-2022

Moved: Councillor Herdon

Seconded: Deputy Mayor Henderson

Amendments to Minutes as requested at Meeting as to items in General Business

That the minutes of Ordinary Meeting of Council on 27 September 2022 be confirmed as true and accurate.

CARRIED 7/0

8 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

9 MAYORAL BUSINESS

9.1 MAYORAL BUSINESS FOR THE PERIOD SEPTEMBER OCTOBER 2022

Mayor Elisabeth Mayor Period 27 September 2022 to 24 October 2022	
Date	Activity attended
	National Police Remembrance Day
	Meeting with Elected Members x 4
	Meeting with Deputy Mayor x 4
	Meeting with community members x 2
	Meeting with CEO x 4
	Meeting with NBN – information base being in Darwin.
	Meet & Greet CEO and Director CM&C
	Meeting with Minister Marion Scrymgour – election promise re pool
	Meet & Greet NTPHN CEO and EM Health workforce representative
	October Business Month dinner at Contour
	Great Northern Cleanup – Katherine River corridor
	1 st Brigade Army Band – Town Square
	Meeting with Commander of Katherine Police
	Public Launch of KTC Strategic Plan at Civic Centre
	Meeting with CM&C – update on Council and Strategic Plan
	KCESRG at Kalano – Service updates from stakeholders
	Meet & Greet representatives from NT Arts at Godinymayin
	Photo shoot with Elected Members
	Radio Interview with Mix 104.9
	CDU Rural College networking lunch

	Meeting with Member for Katherine Jo Hersey MLA
	Meeting with Katherine Swimming Club
	CDU Katherine Town Campus – Meet Business Leaders
	Showgrounds Advisory Committee Meeting
	Australia Day Conference delegates luncheon – Katherine Railway Station
	Australia Day Conference delegates – dinner cruise
	Big Rivers launch of brand
	Meeting with CEO/Chair of LGANT
	EMIS x 2
	Ordinary Meeting of Council
	Citizenship ceremony at Civic Centre

10 CORRESPONDENCE AND DOCUMENTS TO BE TABLED

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Nil

13 NOTICE OF MOTION

Nil

14 REPORTS OF OFFICERS

14.1 REPORT FROM THE VISITOR INFORMATION CENTRE FOR THE MONTH OF SEPTEMBER 2022

COUNCIL RESOLUTION

OCM-034-2022

Moved: Councillor Herdon

Seconded: Deputy Mayor Henderson

1. That the elected members receive note and approve the report of the Visitor Information Centre for the month of September 2022.

CARRIED 7/0**PURPOSE OF REPORT**

To provide the elected members the report of the Visitor Information Centre for the month of September 2022

14.2 REPORT OF REGULATORY SERVICES FOR THE MONTH OF SEPTEMBER 2022**COUNCIL RESOLUTION****OCM-035-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Coburn

1. That it be recommended to Council to receive and note the Regulatory Services Report for the Month of September 2022.

CARRIED 7/0**PURPOSE OF REPORT**

To provide an overview of Regulatory Services operations for the month of September 2022.

14.3 KATHERINE TOWN COUNCIL BY-LAW 1998 - PROPOSED AMENDMENTS**COUNCIL RESOLUTION****OCM-036-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Bower

1. That it be recommended to Council:
 - (a) To endorse version 10 of the Katherine Town Council Amendment By-Laws 2022 (attached)
 - (b) To approve the process of community consultation on the amended by-laws in accordance with the *Local Government Act 2019*

Councillor discussion resulting in in resolution to withdraw the recommendation of the Katherine Town Council Amendment By-Laws 2022, for further discussion at a later meeting.

CARRIED 7/0

PURPOSE OF REPORT

To seek Council endorsement of Katherine Town Council Amendment By-Laws 2022 prior to public consultation and re-making of the by-laws.

14.4 LIBRARY SEPTEMBER 2022

Moved: Councillor Bower

Seconded: Councillor Coburn

CARRIED 7/0

1. That the elected members receive note and approve the report of the Library Services Manager for the month of September 2022.

PURPOSE OF REPORT

To provide an overview of Library operations for the month of September 2022

14.5 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR THE MONTH OF SEPTEMBER 2022**COUNCIL RESOLUTION**

OCM-037-2022

Moved: Councillor Bower

Seconded: Councillor Kingdon

1. That the report of the Infrastructure & Environment Department for the month of September 2022 be received and noted.

CARRIED 7/0

PURPOSE OF REPORT

To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of September 2022.

14.6 PROJECT UPDATE FOR THE MONTH OF SEPTEMBER 2022**COUNCIL RESOLUTION**

OCM-038-2022

Moved: Councillor Coburn

Seconded: Deputy Mayor Henderson

That it be recommended to Council to:

1. Receive and note the project update for the month of September 2022.

CARRIED 7/0

PURPOSE OF REPORT

To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of September 2022.

14.7 REPORT OF CORPORATE SERVICES FOR THE MONTH OF SEPTEMBER 2022

COUNCIL RESOLUTION

OCM-039-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Trembath

THAT IT BE RECOMMENDED TO COUNCIL TO:

1. Receive and note the Corporate Services report for the month of September 2022.

CARRIED 7/0

PURPOSE OF REPORT

To present the report for Corporate Services department for the month of September 2022.

14.8 MONTHLY FINANCIAL REPORT - SEPTEMBER 2022

COUNCIL RESOLUTION

OCM-040-2022

Moved: Councillor Herdon

Seconded: Deputy Mayor Henderson

1. That it be recommended to Council to:

- (a) Endorse the Financial Report for the month of September 2022.

CARRIED 7/0

PURPOSE OF REPORT

The purpose of this report is to present to Council the Financial Report for September 2022.

15 REPORTS FROM REPRESENTATIVES ON COMMITTEES

Nil

16 ELECTED MEMBERS ACTIVITIES

Deputy Mayor Kym Henderson Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary Meeting of Council
	EMIS X 2
	Meetings with Community members x 3
	Meetings with Councillor Herdon x 2
	Meetings with Mayor x 4
	Strategic Planning training with Alicia McKay
	Katherine Swim Club Annual carnival
	LGANT Executive meetings x 2
	National Police Remembrance Day
	Meeting with MP Marion Scrymgour
	ABC radio interview
	Launch of KTC Strategic Plan to public
	Showgrounds Advisory Committee meeting
	Elected Member photo shoot

Councillor Jeremy Trembath Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary meeting of Council
14 October	Elected Member photo shoot

17 October	CDU Rural College networking lunch
21 October	Strategic Planning training
24 October	EMIS

Councillor Madeleine Bower

Period 27 September to 24 October 2022

Date	Activity attended
27 September	Ordinary Meeting of Council
8 October	Chamber of Commerce Business Awards
10 October	EMIS
14 October	Elected Member photo shoot
21 October	Strategic Planning training
24 October	EMIS

Councillor Amanda Kingdon

Period 27 September to 24 October 2022

Date	Activity attended
27 September	Ordinary Meeting of Council
08 October	Great Northern Clean Up
10 October	EMIS
10 October	1 st Brigade Army Bank at Town Square
12 October	Public Launch of KTC Strategic Plan
14 October	Elected Member photo shoot
15 October	Rural Women's Day
19 October	Showgrounds Advisory Committee meeting
21 October	Strategic Planning training
24 October	EMIS

Councillor Ben Herdon

Period 27 September to 24 October 2022

Date	Activity attended
27 September	Ordinary Meeting of Council

10 October	EMIS
14 October	Elected Member photo shoot
21 October	Katherine Prize
24 October	EMIS
	Meetings with community members x 4
	Meetings with Deputy Mayor x 2

Councillor Denis Coburn Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary Meeting of Council
10 October	EMIS
14 October	Elected Member photo shoot
21 October	Strategic Planning training
24 October	EMIS

17 LATE AGENDA

17.1 REQUEST FOR COUNCIL SUPPORT - KATHERINE SWIMMING CLUB CARNIVAL

COUNCIL RESOLUTION

OCM-041-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Bower

- That Council agree to provide funding assistance to the Katherine Swimming Club in the amount of \$3,059 to assist with offsetting the increased costs of running their annual swimming carnival for the current financial year only.

CARRIED 7/0

PURPOSE OF REPORT

To purpose of this report is for Council to consider providing funding assistance to the Katherine Swimming Club to help offset the costs of running their annual carnival.

18 CLOSURE MEETING TO PUBLIC

Her Worship the Mayor Clark:

Members, Council has resolved to use Section 99(2) of the Local Government Act to discuss and resolve confidential Issues which come before it.

Section 99(2) gives power to council to close a meeting for public, which means that all members all public and press will be asked to leave the Council chambers, to discuss specific Issues in relation to matters referred to in regulations 51 of the Local Government (General) Regulations 2021.

I now move a motion that the following items (and items list follows no confidential reason) to close the meeting to public.

Deputy Mayor Henderson:

Your Worship, I wish to second that the meeting be closed to public to discuss issues relating to matters as stipulated in Section 99(2) of the Local Government Act and regulations 51 of the Local Government (General) Regulations 2021.

The meeting was closed at 6:55 pm.

19 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act 2008:

19.1 Confidential Minutes of 27 September 2022

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

19.2 Chief Executive report to Key Performance Indicators

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20 RESUMPTION OF OPEN MEETING

Open meeting was resumed at 7:07 pm.

COUNCIL RESOLUTION

Moved: Deputy Mayor Henderson

Seconded: Councillor Bower

1. That Council confirm the successful completion of the six month probationary period of the Chief Executive Officer made by resolution in Confidential Items be made to the public (outlined below).

<h2>19.2 CHIEF EXECUTIVE REPORT TO KEY PERFORMANCE INDICATORS</h2>
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COUNCIL RESOLUTION

OCM-042-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Bower

1. That the report of the Chief Executive Officers, successful completion of the six-month probationary period and report to the approved Key Performance Indicators be received and endorsed by the Council. That the next Key Performance Indicators Report be conducted, as required at the completion of 12-month service.
2. That the motion be made available to the public.

CARRIED 7/0

GENERAL BUSINESS

- The Mayor and the CEO will be attending a LGANT conference in November – further information to be provided.

21 NEXT ORDINARY MEETING OF COUNCIL

That the next meeting of the Ordinary Council Meeting will be held on 22 November 2022.

22 CLOSURE OF MEETING

The meeting was closed at 7:10 pm.