



AGENDA

Ordinary Council Meeting Agenda Tuesday, 25 October 2022

Ordinary Meeting: 6:00 pm

Council Chambers,

Civic Center, Stuart Highway, Katherine

The CEO of Katherine Town Council hereby provides notice of the
Ordinary Council Meeting, in accordance with
Section 92 of the *Local Government Act 2019*

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Kym Henderson
- Councillor Maddy Bower
- Councillor Denis Coburn
- Councillor Ben Herdon
- Councillor Amanda Kingdon
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Ms Rosemary Jennings – Director Community Services
- Mr Brendan Pearce – Director Infrastructure and Environment
- Mr Avtar Singh – Director of Corporate Services
- Ms Donna Warland – Governance and Executive Officer

WEBCASTING DISCLAIMER

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that **this meeting is being held on the traditional lands of the first nations** people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN

4 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

Nil

4.2 LEAVE OF ABSENCE

Nil

4.3 APPLICATIONS FOR LEAVE OF ABSENCE
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5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Council Meeting held On 27 September 2022



MINUTES

Ordinary Council Meeting

Tuesday, 27 September 2022

6:00 pm

Council Chambers,
Civic Centre, Stuart Highway, Katherine

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Kym Henderson
- Councillor Maddy Bower
- Councillor Denis Coburn
- Councillor Ben Herdon
- Councillor Amanda Kingdon
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Mr Brendan Pearce – Director Infrastructure and Environment
- Mr Avtar Singh – Director of Corporate Services
- Ms Casey Anderson – A/Director Community Services
- Ms Donna Warland – Governance and Executive Officer

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1 ACKNOWLEDGEMENT OF COUNTRY

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2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN

Mayor Elisabeth Clark declared the meeting open at 6:00 pm.

4 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

Nil

4.2 LEAVE OF ABSENCE

Nil

4.3 APPLICATIONS FOR LEAVE OF ABSENCE

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

Councillor Herdon advised in regard to Agenda Item 17.1 Community Grants - that he is part of the Community Group that applied for Grant Funding and will recuse himself from voting on that report.

Deputy Mayor Henderson advised in regard to Agenda Item 17.1 Community Grants – that she is part of the Community Group that applied for Grant Funding and will recuse herself from voting on that report.

6 PRESENTATIONS FROM EXTERNAL AGENCIES

UNIMPROVED CAPITAL VALUE -

- Mick Eason A/Valuer General / Office of the Valuer General
- Terry Roth Consultant / Herron Todd White

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Council Meeting held On 23 August 2022

COUNCIL RESOLUTION**OCM-014-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Bower

That the minutes of Ordinary Meeting of Council on 23 August 2022 be confirmed as true and accurate.

CARRIED 7/0

7.2 Minutes of the Special Council Meeting held On 5 September 2022

COUNCIL RESOLUTION**OCM-015-2022****Moved:** Councillor Herdon**Seconded:** Councillor Coburn

That the minutes of Special Meeting of Council on 5 September 2022 be confirmed as true and accurate.

CARRIED 7/0**8 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

9 MAYORAL BUSINESS**9.1 MAYORAL BUSINESS ACTIVITIES FOR THE PERIOD AUGUST-SEPTEMBER****Mayor Elisabeth Mayor****Period 24th August to 27th September 2022**

Date	Activity attended
	Draft Network Plan PAWA – update on current system
	JMJ Disability Services meeting – update on services
	EMIS x 2 – 12 September & 26 September
	Visit to Katherine South Primary School for Book Week – Judging
	Zoom meeting with Chief Minister and other Councils re antisocial behaviour
	Site visit to Sports Pavilion project
	Meetings with CEO x 5

	Meetings with Deputy Mayor x 5
	Meetings with Community Members x 7
	Elected Member Training
	Radio Shows with Katherine FM Sue Moran x 2
	Meetings with Elected Members x 4
	Women in Business Luncheon at Katherine Club
	Showgrounds Advisory Committee Meeting
	Meetings with Elected Members x 3
	Meeting with DIPL – update on current works
	Final Mayoral Ball meeting
	ABC Radio interview with Jack
	Attendance at staff member Christine Lowe’s retirement after 20 years’ service to Council
	Meeting with SADFO from RAAF Base Tindal
	Talk with Casuarina Street School year 3 / 4 about Council
	Special Council Meeting re adoption of Strategic Plan – 5 September 2022
	Celebration dinner for CEO with Elected Members
	Katherine High School Industry Forum
	Meeting with CEO Katherine Museum
	Meetings with Dept of Chief Ministers x 2
	Meeting with Lendlease about prospective community projects
	Meeting with Katherine Families Native Title Claim
	Meeting with Cancer Council re opening of new office in Katherine
	Meeting with Local Member Jo Hersey MLA
	Radio program Head Honcho with Adam Steer
	Attending funeral and providing eulogy for Larry Johns
	Katherine Times articles x 2
	Public Parliamentary Hearing re Project at Tindal
	Opening of the Katherine and Big Rivers Community and Sports Pavilion
	Meeting with Katherine Community Engagement and Support Reference Group (KCESRG)
	Food Ladder stakeholder meeting
	Screening of the ‘Barrumbi Kids’ movie at Katherine Cinema

	Launch of Strategic Plan to KTC staff
	Godinymayin 10 th anniversary celebration
	Community engagement market stall with Elected Members
	Remuneration Tribunal – confidential meeting with Council

10 CORRESPONDENCE AND DOCUMENTS TO BE TABLED

Nil

11 PETITIONS

Nil

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions	Answers
<p>Community Members</p> <p>Q1 – Regarding Strategic Plan and covering the Beetaloo Basin, concerned as this NTG project is not supported widely and would like Council to have due diligence with a two year review of the Plan</p> <p>Q2 – Report re Policy Review Committee – appears there is no provision to speak publicly and report to public regarding decisions made inside these committees.</p> <p>Q3 – While commending Council for new environmental reporting, believes the Waste Management Facility having reduced operating hours will affect the rural community who have no kerbside collection.</p>	<p>A – CEO responded that the reference to the Beetaloo Basin was not a Council project but simply identifying current NTG projects and Council wanting to work with federal and NT Government agencies on developments which may impact the Katherine and Big Rivers Region.</p> <p>A – CEO advised that these committees are advisory only to Council, and the only authorised persons to speak to community are the CEO and Mayor.</p> <p>A – Council has reviewed the options in regard to the WMF and has tabled a report to the Elected Members on the basis of available staffing and current needs. Should the report be approved, if community feedback is provided a review of operating hours/needs could be conducted.</p> <p>A – CEO advised that those furnishings are to be used for other</p>

<p>Q4 – The soft furnishings purchased for the Activate Katherine trial, what will happen with these items?</p>	<p>Council events ongoing, and also looking to purchase the container for permanent portable storage options.</p>
<p>Q5 – In regard to the proposed change in dog licensing by-laws, does this apply to the Edith Farms residents?</p>	<p>A – A/Community Services Director responded that it will apply to most NT Planned Scheme Zoned Rural Living, however no licence required for zoned rural Agricultural and Water Management. Unclear at this point if Edith Farms falls into which category, but will be followed up on notice.</p>
<p>Q6 – Query re dog registration appear to be only able to be completed over the counter in person, would like an online facility option, also the renewal notices do not give any information on alternative ways to pay.</p>	<p>A – A/Director Community Services responded that a review of the notices would be taken and any required information would be updated. She also advised that payments requests can be taken via email or over the phone and receipts and tags could be mailed. Will also review a more substantial online option.</p>

13 NOTICE OF MOTION

Nil

14 REPORTS OF OFFICERS

14.1 MONTHLY REPORT OF THE MANAGER KATHERINE VISITOR INFORMATION CENTRE FOR THE MONTH OF AUGUST 2022

COUNCIL RESOLUTION

OCM-016-2022

Moved: Councillor Trembath

Seconded: Councillor Kingdon

That it be recommended to Council to:

1. Formally receive and note the Katherine Visitors Information Centre (KVIC) Report for the Month of August 2022.

CARRIED 7/0

PURPOSE OF REPORT

To provide ongoing updates and to present the monthly report for August 2022.

14.2 ADVISORY COMMITTEE POLICY**COUNCIL RESOLUTION****OCM-017-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Trembath

That is be recommended to Council:

To approve the Advisory Committee Policy Version 1

CARRIED 7/0**PURPOSE OF REPORT**

To seek the Elected Members endorsement to approve the Advisory Committee Policy.

14.3 REPORT OF REGULATORY SERVICES FOR THE MONTH OF AUGUST 2022**COUNCIL RESOLUTION****OCM-018-2022****Moved:** Councillor Trembath**Seconded:** Councillor Bower

- 1. That it be recommended to Council to receive and note the Regulatory Services Report for the Month of August 2022.**

CARRIED 7/0**PURPOSE OF REPORT**

Regulatory Services operations for the month of August 2022.

14.4 CBD SQUARE LEASING OPPORTUNITY EXPRESSION OF INTEREST (EOI)**COUNCIL RESOLUTION****OCM-019-2022****Moved:** Councillor Herdon

Seconded: Councillor Bower

1. To authorise the Chief Executive Officer (CEO) to commence the public Expression of Interest (EOI) process for the CBD Café/Kiosk.

CARRIED 7/0

PURPOSE OF REPORT

To receive the Elected Members endorsement to authorise the CEO to commence the Expression of Interest (EOI) process for the CBD Town Square Café/Kiosk.

14.5 MONTHLY FINANCIAL REPORT FOR THE MONTH OF AUGUST 2022

COUNCIL RESOLUTION

OCM-020-2022

Moved: Councillor Kingdon

Seconded: Deputy Mayor Henderson

That it be recommended to Council to:

1. Endorse the Financial Report for the month of August 2022.

CARRIED 7/0

PURPOSE OF REPORT

The purpose of this report is to present to Council the Financial Report for August 2022.

14.6 KATHERINE WASTE MANAGEMENT FACILITY - PROPOSAL TO AMEND OPERATING HOURS

COUNCIL RESOLUTION

OCM-021-2022

Moved: Councillor Kingdon

Seconded: Deputy Mayor Henderson

1. That Council receive and note the report and endorse the proposed changes to opening hours of the Katherine Waste Management Facility to be from:

- (a) Monday – Thursday 7:30am – 4:00pm
- (b) Friday 7:30am – 2:30pm
- (c) Saturday – Sunday 8:00am – 2:00pm

CARRIED 7/0

PURPOSE OF REPORT

This report is to request that Council endorses the proposed changes to the Katherine Waste Management Facility operating hours.

14.7 KATHERINE TOWN COUNCIL, FEES AND CHARGES 2022-23**COUNCIL RESOLUTION****OCM-022-2022****Moved:** Councillor Kingdon**Seconded:** Deputy Mayor Henderson

1. To seek Elected Members endorsement for the proposed amendments to the Fees and Charges 2022/23

CARRIED 7/0**14.8 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR THE MONTH OF AUGUST 2022****COUNCIL RESOLUTION****OCM-023-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Bower

1. That the report of the Infrastructure & Environment Department for the month of AUGUST be received and noted.

CARRIED 7/0**PURPOSE OF REPORT**

To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of August 2022.

14.9 REPORT OF CORPORATE SERVICES FOR THE MONTH OF AUGUST 2022**COUNCIL RESOLUTION****OCM-024-2022****Moved:** Councillor Herdon

Seconded: Councillor Kingdon

That it be recommended to Council to:

1. Receive and note the Corporate Services report for the month of August 2022.
-

CARRIED 7/0

PURPOSE OF REPORT

To present the report for Corporate Services department for the month of August 2022.

14.10 REPORT FOR THE FOOD VAN COLLECTIVE - ACTIVATE KATHERINE PROJECT
--

COUNCIL RESOLUTION

OCM-025-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Herdon

1. That the Elected Members accept the report from the Event Coordinator regarding the Food Van Collective Review for the period 28 July to 4 September 2022

CARRIED 7/0

PURPOSE OF REPORT

To inform the Elected Members of data and feedback collected from the Food Van Collective trial held in conjunction with the Department of Chief Minister and Cabinet.

14.11 REPORT OF LIBRARY OPERATIONS FOR THE MONTH OF AUGUST 2022
--

COUNCIL RESOLUTION

OCM-026-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Kingdon

1. That the Elected Members accept, receive, and note the Report of Library Operations for the Month of August 2022

CARRIED 7/0

PURPOSE OF REPORT

To present to the Elected Members the Report of Library Operations for the Month of August 2022

14.12 REGULATORY SERVICES ANNUAL DOG LICENCE**COUNCIL RESOLUTION****OCM-027-2022****Moved:** Councillor Kingdon**Seconded:** Councillor Coburn**That it be recommended to Council that:**

1. Council determines the requirements for dog licencing as follows:
 - NT Planning Scheme Zoned Rural, Agricultural and Water Management – no licence required and no limit on the number of dogs.
 - NT Planning Scheme Zoned Rural Living, all other NT Planning Schemes including RAAF Base Tindal, requires a licence for more than two (2) dogs and that a maximum of four (4) dogs can be licenced. The applicant must demonstrate the ability to manage, house and contain the dogs.
 - The CEO/Delegate will approve all dog licences.

CARRIED 7/0**15 REPORTS FROM REPRESENTATIVES ON COMMITTEES****15.1 SHOWGROUNDS AND MULTI-PURPOSE ADVISORY COMMITTEE MINUTES****COUNCIL RESOLUTION****OCM-028-2022****Moved:** Councillor Kingdon**Seconded:** Councillor Coburn

1. That the Elected Members receive, note and accept the Minutes of Showgrounds and Multi-purpose Advisory Committee Meeting held on 30 August 2022

CARRIED 7/0

PURPOSE OF REPORT

To provide an update on the meeting held with the Showgrounds and Multi-purpose Advisory Committee Meeting attached.

16 ELECTED MEMBERS ACTIVITIES**16.1 ELECTED MEMBER ACTIVITIES FOR THE PERIOD AUGUST-SEPTEMBER**

Deputy Mayor Kym Henderson	
Period 24TH August 2022 – 26th September 2022	
Date	Activity attended
24/08/2022	LGANT Executive
26/08/2022	Weekly meeting with Mayor
26/08/2022	Meeting with CEO and Mayor
27/08/2022	Elected Member training
29/08/2022	Meeting with Community member
01/09/2022	Meeting with Dep Chief Minister and Community Markets
02/09/2022	Weekly meeting with Mayor
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
06/09/2022	BRRYRG
07/09/2022	NT Social Outcomes Framework session
12/09/2022	EMIS
13/09/2022	Meeting with CEO and Mayor
14/09/2022	Sportsground Advisory Committee
16/09/2022	Weekly meeting with Mayor
19/09/2022	Federal Parliamentary hearing
20/09/2022	Opening of Sports Pavilion
21/09/2022	Launch of Strategic Plan to KTC staff
23/09/2022	Weekly meeting with Mayor
23/09/2022	GYRACC 10 th Birthday event

24/09/2022	Market Stall – community engagement
26/09/2022	LGANT Executive Meeting
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Jeremy Trembath

Period 24TH August 2022 – 26th September 2022

Date	Activity attended
29/08/2022	Elected Member training
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
12/09/2022	EMIS
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Madeleine Bower

Period 24TH August 2022 – 26th September 2022

Date	Activity attended
27/08/2022	Elected Member training
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
12/09/2022	EMIS
12/09/2022	Meeting with Mayor
20/09/2022	Opening of Sports Pavilion
23/09/2022	GYRACC 10 TH Year celebration
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Amanda Kingdon Period 24 TH August 2022 – 26 th September 2022	
Date	Activity attended
27/08/2022	Elected Member training
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
12/09/2022	EMIS
20/09/2022	Opening of Sports Pavilion
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Ben Herdon Period 24 TH August 2022 – 26 th September 2022	
Date	Activity attended
27/08/2022	Elected Member training
05/09/2022	Special Meeting of Council
05/09/2022	CEO Dinner
12/09/2022	EMIS
26/09/2022	EMIS
27/09/2022	Ordinary Meeting of Council

Councillor Denis Coburn Period 24 TH August 2022 – 26 th September 2022	
Date	Activity attended
25/08/2022	Site visit – Construction of Sports Pavilion
29/08/2022	Elected Member training
3/09/2022	Big Rivers Football Grand Final
5/09/2022	Special Meeting of Council
5/09/2022	CEO Dinner

12/09/2022	EMIS
14/09/2022	Sports Ground user group meeting
20/09/2022	Opening of Katherine and Big Rivers Community Sports and Recreation Centre
24/09/2022	Market Stall – community engagement
26/09/2022	EMIS

PURPOSE OF REPORT

To inform the public of activities of the Elected Members for the period of August/September

17 LATE AGENDA

17.1 COMMUNITY GRANTS 2022-23

COUNCIL RESOLUTION

OCM-029-2022

Moved: Councillor Bower

Seconded: Councillor Kingdon

1. To seek the Elected Members endorsement to:
 - (a) Receive and note the Community Grants assessment and recommendations.
 - (b) Award the Community Grants 2022/23 (Minor and Major categories).

At 7:43 pm, Councillor Ben Herdon left the meeting due to declared conflict of interest.

At 7:43 pm, Deputy Mayor Kym Henderson left the meeting due to declared conflict of interest.

CARRIED 5/0

At 7:50 pm, Deputy Mayor Kym Henderson returned to the meeting.

At 7:50 pm, Councillor Ben Herdon returned to the meeting.

PURPOSE OF REPORT

To accept the assessment and recommendation provided by the Community Grants Panel and to award the Community Grants for 2022/23 year.

17.2 REPORT OF PROJECT UPDATES FOR THE MONTH OF AUGUST 2022

COUNCIL RESOLUTION

OCM-030-2022

Moved: Councillor Trembath**Seconded:** Councillor Bower**That it be recommended to Council to:**

1. Receive and note the project update for the month of August 2022.

CARRIED 7/0**PURPOSE OF REPORT**

To inform Elected Members of the status of major projects undertaken by Infrastructure and Environment during the month of August 2022.

18 CLOSURE MEETING TO PUBLIC**Mayor:**

Members, Council has resolved to use Section 99(2) of the Local Government Act to discuss and resolve confidential Issues which come before it.

Section 99(2) gives power to council to close a meeting for public, which means that all members all public and press will be asked to leave the Council chambers, to discuss specific Issues in relation to matters referred to in regulations 51 of the Local Government (General) Regulations 2021.

I now move a motion that the following items (and items list follows no confidential reason) to close the meeting to public.

Deputy Mayor:

Your Worship, I wish to second that the meeting be closed to public to discuss issues relating to matters as stipulated in Section 99(2) of the Local Government Act and regulations 51 of the Local Government (General) Regulations 2021.

Meeting Closed to public at 7:58 pm

19 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act 2008:

19.1 Chief Executive Officer - Key Performance Indicators

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

19.2 Confirmation of Confidential Minutes held on 23 August 2022

This matter is considered to be confidential under Section 99(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20 RESUMPTION OF OPEN MEETING

Open meeting was resumed at 8:05 pm.

GENERAL BUSINESS

- Councillor Coburn made a proposal that the Men's Shed could construct a new table for Councillors to conduct their meetings to replace the existing table. He will get more information and ideas and bring back to Council for review.
- Councillor Coburn also asked if the Electric Vehicle proposed charging stations would be Tesla compatible and asked Infrastructure team to review this.
- Councillor Kingdon asked about laneways in Katherine East and aware a resident purchased the laneway next to their property – Mayor confirmed this was the case however CEO advised this process may not be available now.
- Councillor Bower advised that the Pool is putting on free classes to the public as part of the School Holiday Program activities.
- CEO advised also that the Pool having a community consultation event on 28 September 2022 inviting feedback about desired programs etc.

21 NEXT ORDINARY MEETING OF COUNCIL

That the next meeting of the Ordinary Council Meeting will be held on 25 October 2022.

22 CLOSURE OF MEETING

The meeting was closed at 8:25 pm.

Unconfirmed

8 BUSINESS ARISING FROM PREVIOUS MINUTES

Unconfirmed

9 MAYORAL BUSINESS

9.1 MAYORAL BUSINESS FOR THE PERIOD SEPTEMBER/OCTOBER 2022

ATTACHMENT/S : NIL

9.1 MAYORAL BUSINESS FOR THE MONTH OF SEPTEMBER/OCTOBER 2022

Mayor Elisabeth Mayor

Period 27 September 2022 to 24 October 2022

Date	Activity attended
	National Police Remembrance Day
	Meeting with Elected Members x 4
	Meeting with Deputy Mayor x 4
	Meeting with community members x 2
	Meeting with CEO x 4
	Meeting with NBN – information base being in Darwin.
	Meet & Greet CEO and Director CM&C
	Meeting with Minister Marion Scrymgour – election promise re pool
	Meet & Greet NTPHN CEO and EM Health workforce representative
	October Business Month dinner at Contour
	Great Northern Cleanup – Katherine River corridor
	1 st Brigade Army Band – Town Square
	Meeting with Commander of Katherine Police
	Public Launch of KTC Strategic Plan at Civic Centre
	Meeting with CM&C – update on Council and Strategic Plan
	KCESRG at Kalano – Service updates from stakeholders
	Meet & Greet representatives from NT Arts at Godinymayin
	Photo shoot with Elected Members
	Radio Interview with Mix 104.9
	CDU Rural College networking lunch
	Meeting with Member for Katherine Jo Hersey MLA

	Meeting with Katherine Swimming Club
	CDU Katherine Town Campus – Meet Business Leaders
	Showgrounds Advisory Committee Meeting
	Australia Day Conference delegates luncheon – Katherine Railway Station
	Australia Day Conference delegates – dinner cruise
	Strategic Planning training with Alicia McKay
	Big Rivers launch of brand
	Meeting with CEO/Chair of LGANT
	EMIS x 2
	Ordinary Meeting of Council
	Citizenship ceremony at Civic Centre

10 CORRESPONDENCE AND DOCUMENTS TO BE TABLED

Nil

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Nil

13 NOTICE OF MOTION

Nil

14 REPORTS OF OFFICERS

14.1 REPORT FROM THE VISITOR INFORMATION CENTRE FOR THE MONTH OF SEPTEMBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA/169184

AUTHOR : SUZI BOWLES, VISITOR INFORMATION MANAGER

AUTHORISER : ROSEMARY JENNINGS, DIRECTOR COMMUNITY SERVICES

ATTACHMENT/S : NIL

OFFICER RECOMMENDATION

1. That the elected members receive note and approve the report of the Visitor Information Centre for the month of September 2022.

PURPOSE OF REPORT

To provide the elected members the report of the Visitor Information Centre for the month of September 2022

BACKGROUND

Katherine High School held their Curriculum Day for students on the 7 September. Katherine Visitor Information Centre staff attended along with Rangers, Executive & Governance and Events. This event provided a wonderful opportunity for face-to-face discussion with students on potential career opportunities and pathways within the Tourism sector.

KVIC has experienced several break-in attempts over the month. KTC staff are working with to Police to tighten the security of the Centre and explore mitigation options including installation of further CCTV and lighting.

Familiarisation opportunities were provided to staff during the month of September including Cutta Cutta Caves, canoeing and Nitmiluk Gorge Dinner Cruise.

Management met with Kylie Salisbury, Regional Planning Officer from Northern Territory Tourism to discuss the Destination Management Plan.

Management met with Gabriel Deacon, the Trades Development Officer from Tourism NT to discuss opportunities for local business over the wet season, grants and identifying further stakeholders.

QR codes have been added to all town centre maps for ease and access for customers so they can then access the maps via their phone.

Recruitment has occurred for staffing at the Information Centre over the low season.

Phone lines have been redirected back to the Katherine Visitor Information Centre after we had Peak Services answering our phone calls during the peak season. They did a fantastic job we are most grateful.

KVIC hosted a farewell to staff leaving on Friday, 30 September due to it being the end of the season. We are grateful to the staff for their outstanding work and effort during our peak period with several hundred visitors coming to the Katherine Visitor Information Centre each day.

A postcode report was developed, showing the bookings made between May to June 2022, providing inciteful data as to the departure point of visitors travelling through our region. In May & June 2022 – NSW had the highest amount of visitors, close to 400 bookings, followed closely by VIC and QLD respectively.

During the period July - September 2022 this changed significantly with 1000 booking from VIC, followed by NSW and QLD.

Knowledge as to the departure point of our visitors can provide us with useful data, to create targeted marketing for future seasons.

14.2 REPORT OF REGULATORY SERVICES FOR THE MONTH OF SEPTEMBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA - REPORTS ONLY/169362

AUTHOR : KEN ORWELL, REGULATORY SERVICES MANAGER

AUTHORISER : ROSEMARY JENNINGS, DIRECTOR COMMUNITY SERVICES

ATTACHMENT/S : NIL

OFFICER RECOMMENDATION

1. That it be recommended to Council to receive and note the Regulatory Services Report for the Month of September 2022.

PURPOSE OF REPORT

To provide an overview of Regulatory Services operations for the month of September 2022.

REGULATORY ANIMAL SUMMARY

Council rangers received 58 services requests for the month of September, 49 of these requests were resolved and 9 requests require further follow-up to complete.

The rangers continue to monitor and patrol various hotspots for roaming dogs. Katherine community members reported 30 dogs at large. Concurrently the rangers undertook 79.5 hours of dog patrolling for the month.

A total number of 15 infringements were issued to dog owners that failed to have their dog under effective control. Rangers have identified that in some cases, gates are left open, or the property is not suitable to contain the animals. Dog's that roam are a risk and Council will continue to issue infringements and impound dogs that are at large.

41 Notice to Complies (NTC) were issued for unregistered dogs. As a result, from administering the NTC's, Council processed 32 dog registrations. Follow up of outstanding NTC are in progress.

September showed that there were 169 pending dog registrations, in comparison to August when there were 201 pending registrations. The dog registration audit regarding Council's database (CouncilWise) is 76% completed thus far.

For the month of September, a total of 14 dogs were impounded. Five (5) of these dogs were returned to their owners, one (1) dog commenced a rehoming trail, one (1) dog was euthanised due to being unsuitable for rehoming and six (6) dogs remain in the pound and require urgent adoption.

REGULATORY PARKING SUMMARY

Parking control and offences are still being monitored. Eight (8) fines were issued for offences mostly relating to parking in a disabled carpark without a permit and unlawfully parking in loading zones. Rangers undertook 52.5 hours of parking patrols this month and the rangers will continue to move-on vehicles to the appropriate designated parking areas.

KTC staff undertook some parking improvement works in First Street. It was reported to Council that the public were using this unmarked bay and causing disruptions to the neighbouring loading zone used by KHub. Additional yellow lines have been clearly marked to show that this location is not to be used for parking and the complaints have ceased.

There was a total of eight (8) abandoned vehicles for the month of September. Four (4) vehicles were impounded, two (2) vehicles were moved by the owners and two (2) vehicles were issued with a NTC instructing the owner to remove their unregistered vehicle or Council will engage a contractor to undertake the works. One (1) vehicle was inspected on private property and the owners were issued a letter to remove the vehicle as it could pose a risk to the Health and Safety of the public.

The rate of abandoned vehicles doubled in the month of September. Staff identified that most of the vehicles were abandoned after an accident had occurred. It does become problematic when owners of abandoned vehicles fail to contact Council regarding their corrective actions. As per standard process, Rangers will attempt to contact the owners, however, if the vehicle poses a public safety risk, the vehicle will be removed and impounded.

An important message to sellers of vehicles, please make sure that the transfer of sale and registration is complete. Council accesses a NTG database to obtain customers details last known to the vehicle and we use these details to enforce infringements. Therefore, if the registration has not been transferred and there is no proof of the sale the previous owner will be liable.

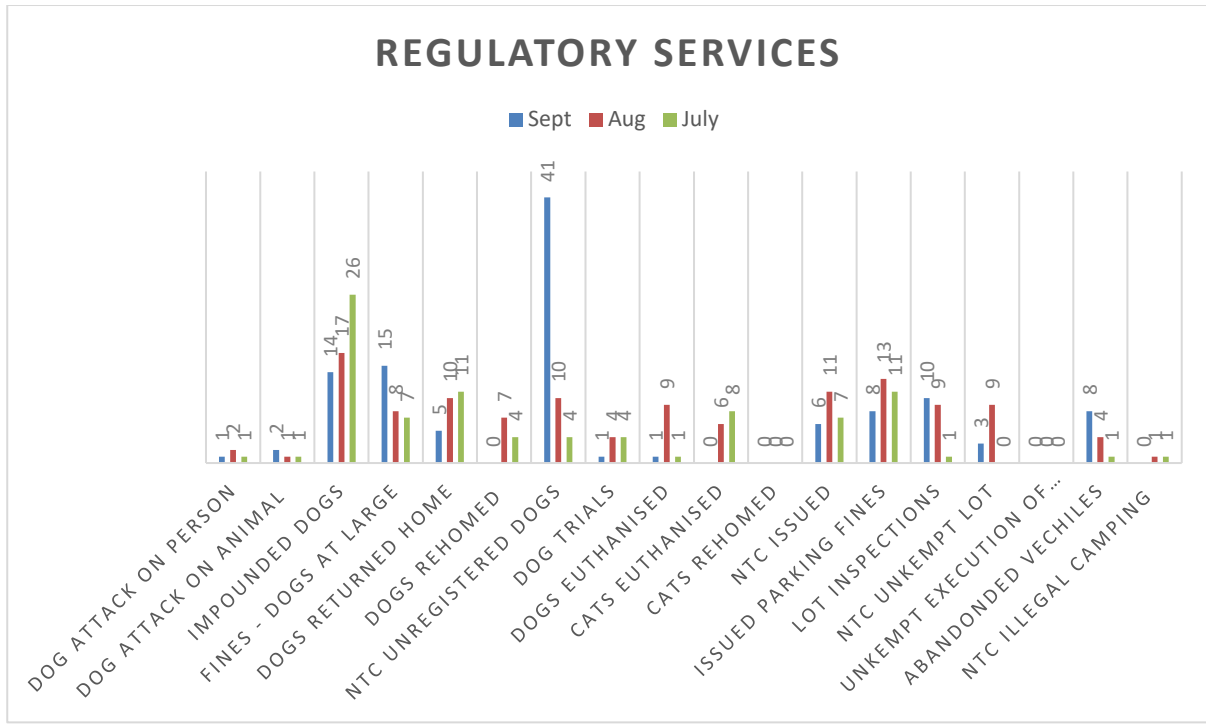
REGULATORY UNKEMPT LAND SUMMARY

Recent rain has resulted in increased overgrown allotments.

Vegetation control within vacant or occupied land must be to be kept to a reasonable standard. Council encourages landowners to inspect their yards and rectify any possible issues before the season commences.

Council rangers inspected 10 allotments and those landowners/occupiers received Letters to Comply and final letters advising the landowner that Council will be undertaking an execution of works if the owner hasn't made a reasonable attempt to rectify their allotments.

REGULATORY QUARTERLY SUMMARY



14.3 KATHERINE TOWN COUNCIL BY-LAW 1998 - PROPOSED AMENDMENTS

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA/169363

AUTHOR : INGRID STONHILL, CHIEF EXECUTIVE OFFICER

AUTHORISER : INGRID STONHILL, CHIEF EXECUTIVE OFFICER

ATTACHMENT/S : NIL

OFFICER RECOMMENDATION

1. That it be recommended to Council:
 - (a) To endorse version 10 of the Katherine Town Council Amendment By-Laws 2022 (attached)
 - (b) To approve the process of community consultation on the amended by-laws in accordance with the *Local Government Act 2019*

PURPOSE OF REPORT

To seek Council endorsement of Katherine Town Council Amendment By-Laws 2022 prior to public consultation and re-making of the by-laws.

BACKGROUND

In 2017, a major project to update the *Katherine Town Council By-Laws 1998* commenced. The by-laws had not been amended since 2011 and there were a significant number of provisions that needed to be updated and new policy decisions by Council up until that time included to enable them to be enforced.

The project has faltered for several reasons, including the unfortunate passing of Andrew Wilson who was the key policy advisor for Katherine Town Council, numerous changes to policy advisors in the NT Government Local Government team that were supporting Council and the new *Local Government Act 2019* replacing the *Local Government Act 2008* which was repealed.

The Northern Territory Office of Parliamentary Counsel (OPC) has undertaken a significant amount of effort over the past five years to re-draft the by-law amendments (among competing priorities of heavy legislative timetable). Drafting legislation is an iterative process over many versions of the document, to ensure the provisions accurately reflect the policy objectives and the changes are drafted in consideration of the legal framework in which the legislation is to operate.

The making of by-laws is provided for in the *Local Government Act 2019* and the *Interpretation Act 1978*.

CURRENT SITUATION

OPC have provided version 10 of the by-law amendment (attached **KATHERINE TOWN COUNCIL AMENDMENT BY-LAWS 2022**).

By legislative amendment standards, this represents a substantial amendment to the current by-laws, running to 50 pages of amendments. While most amendments relate to the inclusion of new policy positions of Council from 2017, there are a substantial number that relate predominantly to modernising terminology in the by-laws.

A summary of the amendments is outlined in the table below:

Amendment	Nature of change
General	<ul style="list-style-type: none"> • Updating references to new <i>Local Government Act 2019</i> • Removal of the terms ‘clerk’ and ‘registrar’ and replacement with CEO • Replacement of ‘, &c.’ with ‘etc.’ • Replacement of the term ‘guide dog’ with ‘assistance dog’ • Updating of dollar amounts for penalties with penalty units (the value of which is set through the <i>Penalty Units Act 2009</i>. In 2022/23, 1 penalty unit = \$162) • ‘Reserves’ have been added to a number of provisions in Division 6 which prohibits certain activities occurring eg riding of skateboards.
Interpretation (By-Law 3)	<ul style="list-style-type: none"> • Updates to several definitions resulting from new clauses included or amendments to NT primary legislation (Acts)
Offences	<ul style="list-style-type: none"> • Several offence provisions regarding commercial waste and littering have been updated • Schedule 2 outlines penalty units for infringement notices for various offences • New provision to provide change of address details in relation to registered dogs to Council when moving and an offence for not providing updated address • New offence for obstruction of pound supervisor
Control of dogs	<ul style="list-style-type: none"> • Substantial number of amendments to clarify registration and identification of dogs and offences relating to the control of dogs • Inclusion of new by-laws regarding the control and registration of dangerous dogs. New By-Law 50A defines a dangerous dog. • New by-law requiring Council to consider responses from the community before declaring a dog exercise area or dog restriction area.
Other animals	<ul style="list-style-type: none"> • A new provision is included to limit the number of other animals, other than dogs, to a licensed premises.

Amendment	Nature of change
	<ul style="list-style-type: none"> • There is also a new offence for animals at large (other than dogs).
Pounds	<ul style="list-style-type: none"> • The CEO is the supervisor of the pound. • Changes to rules regarding impoundment for dogs with identification devices. • Changes to rules around not releasing certain impounded dogs if the dog is a dangerous dog or is repeatedly at large. • New provisions regarding impounding other animals (not just dogs). • Broadening of definition regarding diseased animals (previously only referred to diseased dogs). • Changes to rules regarding disposal of impounded animals, including that investigations regarding dangerous dogs must be completed before the dog is destroyed.
Control of vehicular traffic	<ul style="list-style-type: none"> • Amended definition of 'service vehicle' to include contractors that may be working on behalf of Council or other agencies (such as electricity, telecommunications services).
On-street and Off-street parking	<ul style="list-style-type: none"> • Minor amendment to update by-laws to revised provisions in the <i>Traffic Regulations 1999</i> • New provision for regulation of on-street parking. Including the use of signs, meters or vending machines
Library	<ul style="list-style-type: none"> • Minor amendments to modernise structure of provisions relating to registration of borrowers • Updated definition of assistance dog (allowed in the library) • Replacement of the term 'librarian' with 'library manager' • Replacement of 'shall' with 'must' in relation to directions given by the library manager about bags and children
Other council facilities	<ul style="list-style-type: none"> • New provision allowing for an authorised person to direct a person not to enter, or to leave, a facility owned by the council if the authorised person believes on reasonable grounds that the person is under the influence of alcohol or a drug; or the person threatens or harasses a council employee or any other person in the facility (note, there is no offence). This provision previously only applied in the library.

Amendment	Nature of change
Infringement notice offences	<ul style="list-style-type: none"> • New provisions clarifying infringement notices including reference to revised Schedule 1 (infringement notice amounts)
Repealed	<ul style="list-style-type: none"> • By-Law 12 – the numbering of properties/land adjacent to a road in the Northern Territory is the responsibility of the NT Government, not Council • By-Law 21 – provisions moved into By-Law 20 • By-Laws 34-36 – new offence provisions in by-laws 31A and 31B • Schedule 2 – replaced by new provisions relating to infringement notices

NEXT STEPS

Council needs to endorse version 10 of the by-law amendments, to allow a 28-day period of community consultation and comment in accordance with section 278 of the *Local Government Act 2019*. During this time, the community can comment on the proposed amendments and Council must consider those comments.

If there are to be no further amendments following consultation, a resolution of Council is required to provide certification to the Chief Executive Officer to sign the by-law amendment and send it to the Minister for Local Government, at which time the by-laws will be gazetted and laid before the Legislative Assembly. The new by-laws will come into effect on the day they are notified in the Gazette.

If there are further amendments required, instructions will be sent to OPC and changes will be made accordingly. Once the Chief Executive Officer accepts those additions, the same process of Council resolution and notifying the Minister will be undertaken.

Ingrid Stonhill

CHIEF EXECUTIVE OFFICER

14.4 LIBRARY SEPTEMBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA/169581

AUTHOR : COLLEEN MCTAGGART, LIBRARY SERVICES MANAGER

AUTHORISER : ROSEMARY JENNINGS, DIRECTOR COMMUNITY SERVICES

ATTACHMENT/S : NIL

OFFICER RECOMMENDATION

1. That the elected members receive note and approve the report of the Library Services Manager for the month of September 2022.

PURPOSE OF REPORT

To provide an overview of Library operations for the month of September 2022

REPORT**Literacy & Lifelong Learning**

- Children's Programs continue to run smoothly with positive engagement and developing relationships with all our children and parents.
- 54 Reasons – the library participated in the 54 Reasons Child Protection week event. Colleen attended 54 Reasons and set up a craft activity in collaboration with Breast Feeding Australia, FAFT & FAST organisations. Future collaboration with these organisations is in planning stages.
- Our new collections orders have started streaming in and we are pleased to offer a varied collection with something for everyone.
- Planning is underway to amend the library section of the council website, to allow for online membership applications. Katherine services a large remote area and the ability for new memberships can be hampered by physical access to the library. By providing an online membership service we can continue to meet and increase our KPIs and work with the local and outlying community to access our collection and services.
- Indigenous Literacy Day was celebrated on September 7th. The library was very pleased to welcome the STARS students from Katherine High School to join in with our Storytime. The students danced and sang songs with the children and partnered with each child to complete a craft activity. Recently the library was pleased to receive a book pack from Australian Author Mem Fox. In this book pack contained a new copy of her treasured children's book "Where is The Green Sheep". Ms Fox has had this book translated into many different languages and her most recent translation was into Kriol. The STARS students engaged with the book and we were very grateful to one of the students for reading a story to the children.

This positive interaction between the students and the little ones is gratefully acknowledged by many of the parents as such positive engagement that they appreciate their children can participate in.



Informed & Connected Citizens

- My eagerness to begin a home delivery service has been put on hold to be assessed towards the end of the year. Despite reaching out to many seniors, running a survey and contacting a local aged care facility as well as extensive social media engagement there has been no uptake from the community to use this service. I cannot begin this type of service, which will require purchasing of supporting materials and staffing costs unless the community register for the service.

EXPRESSIONS OF INTEREST

Katherine Public Library would like to offer a mobile library service to the community. This service would be offered to library members who are unable to visit the library to borrow books due to ill health or mobility.

If this is something that yourself or a family member would enjoy please contact library staff to register 89711188

Please note we are seeking interest only at the moment.



MOBILE LIBRARY

- Water Safety Week, we were pleased to Host the staff from The Royal Life Saving Society NT and Boof the Barra. Participants in the Storytime event learnt about how to be safe around and in the water. Danced with Boof and completed a craft.



Digital Inclusion

- NBN Sessions continue, seven (7) participants booked the second session covering “Smart Devices – Android vs iOS”. Light refreshments were provided with keen conversations among the group. Hailey Hardy, the NBN facilitator is a wealth of knowledge and provides an informative session that allows participants to ask many questions.



Stronger & More Creative Communities

- September/October School Holiday Program: Tiny Art Show. Kellie organised a creative activity that would be suitable for all ages. Miniature art kits were purchased with the library running two bookable sessions for participants to paint their art piece in the library. Anyone unable to attend was given a take home art kit to complete. Completed were returned to the library early October for judging in the Tiny Art Exhibition.

Economic & Workforce Development

- Library staff continue to assist with issues, resume writing and general enquiries.

Library Developments

- Overdue loans - 20% increase. We have been addressing the large overdue communication plan with patrons. In the first few months, Lisa has now observed a decrease in overdue items.



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Totals		Notes		
Patron Count	2496			
Public Computer Use	hours - 325	bookings - 321		
Conference Room	Hrs. of use – 56.5 Pax - 75	<ul style="list-style-type: none"> — D&D Adult Group/KROW/D&D library group — General public online interviews /formal bookings/School Holiday programs — Pathways Program 		
Circulations	2436	Includes items checked in & out - soft loans and renewals		
New Memberships	24			
Programs	Number of Programs	Attendance Child/Youth	Attendance Adult	Notes
Toddler Rhyme Time	3	31	34	Program not run during School holidays
Storytime	2	16	11	Program not run during School holidays
Wriggle & Rhyme	5	28	24	Program not run during School holidays
Dungeons & Dragons	3	9		For ages 12+
School Holiday Program Sept/Oct	1 – Tiny Art Show	80		Open to all ages

14.5 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR THE MONTH OF SEPTEMBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA - REPORTS ONLY/169675

AUTHOR : VIRGINYA BOON, OPERATIONS MANAGER

AUTHORISER : BRENDAN PEARCE, DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

ATTACHMENT/S : 1. OPERATIONAL SERVICES REPORT - SEPTEMBER 2022.PDF

OFFICER RECOMMENDATION

1. That the report of the Infrastructure & Environment Department for the month of September 2022 be received and noted.

PURPOSE OF REPORT

To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of September 2022.

COMMUNITY PLAN/STRATEGIC PLAN

1. **COMMUNITY AND FAMILIES**
 - 1.3 Keeping Town Safe
2. **VIBRANT ECONOMY**
 - 2.1 Improve Katherine's Image
3. **A FUTURE FOCUS**
 - 3.3 Road Network
 - 3.4 Stormwater
 - 3.5 Outdoor Lighting
4. **ENVIRONMENTAL SUSTAINABILITY**
 - 4.1 Sustainable Waste and Recycling is a Priority
 - 4.2 Reduce our Footprint

 - 4.3 Protecting our Water

BACKGROUND

Katherine Town Council's Operational Team continues to undertake works to maintain Council's infrastructure and environment and provide core services within the Katherine Municipality.

The attachment summarises the progress of the monthly maintenance schedules and service statistics for key areas.



INFRASTRUCTURE AND ENVIRONMENT OPERATIONAL SERVICES

ENVIRONMENT

INFRASTRUCTURE

Parks,
Gardens and
Reserves

Water Usage
and Irrigation

Litter and
Vandalism

Waste
Management

Air and Water
Quality
Monitoring

Solar Energy

Katherine
Aquatic
Centre

Road, Paths
and
Associated
Infrastructure

Stormwater

Outdoor
Lighting

ENVIRONMENT

PARKS, GARDENS and RESERVES

GROUNDS MAINTENANCE

Staff carried out cleaning, mowing and other routine maintenance throughout the town, including:

- Maintaining facilities, public areas and the parks throughout Katherine and completed other works and services in response to Customer Snap Send Solve notifications.
- Cleaning Cemetery surrounds and rotunda.
- Removing graffiti around town.
- Repairing and maintaining irrigation system in Parks.

KATHERINE MEMORIAL CEMETERY

Four (4) burials were conducted in September. Staff pressure cleaned the rotunda and carried out follow up maintenance on plots and other routine tasks.

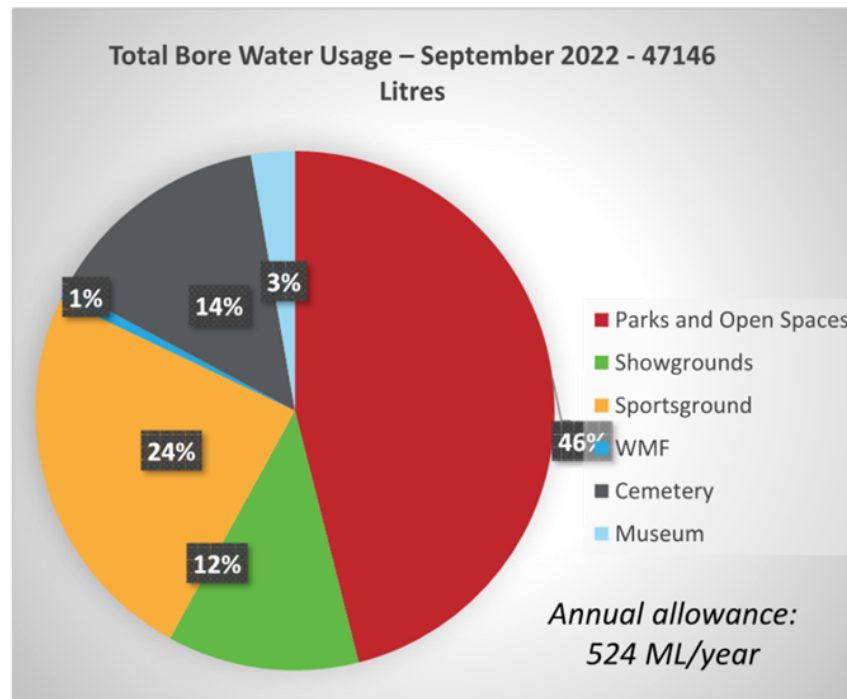


ENVIRONMENT



WATER USAGE and IRRIGATION

- Irrigation repairs and routine maintenance was undertaken by staff and contractors for the Showgrounds, Sportsgrounds, Parks and Gardens.
- Monthly bore readings were submitted in accordance to the Licence provisions.



ENVIRONMENT



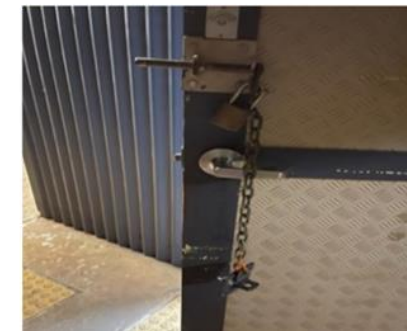
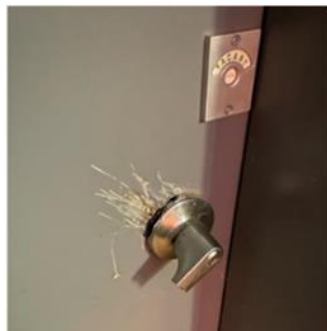
LITTER and VANDALISM

\$14,688.67

Expenses YTD on Graffiti removal and repair of vandalism

80hrs/week

Average work hours spent by staff to remove litter and minor graffiti



ENVIRONMENT

WASTE MANAGEMENT



INTRODUCTION OF RECYCLING AND COMPOSTING AT THE CIVIC CENTRE



- With the success of recycling at Civic Centre, VIC and Depot to be replicating recycling practice.
- Bins have been ordered and delivered at Civic Centre.
- Implementation will take place in November.



Food waste and organic matter are being composted.

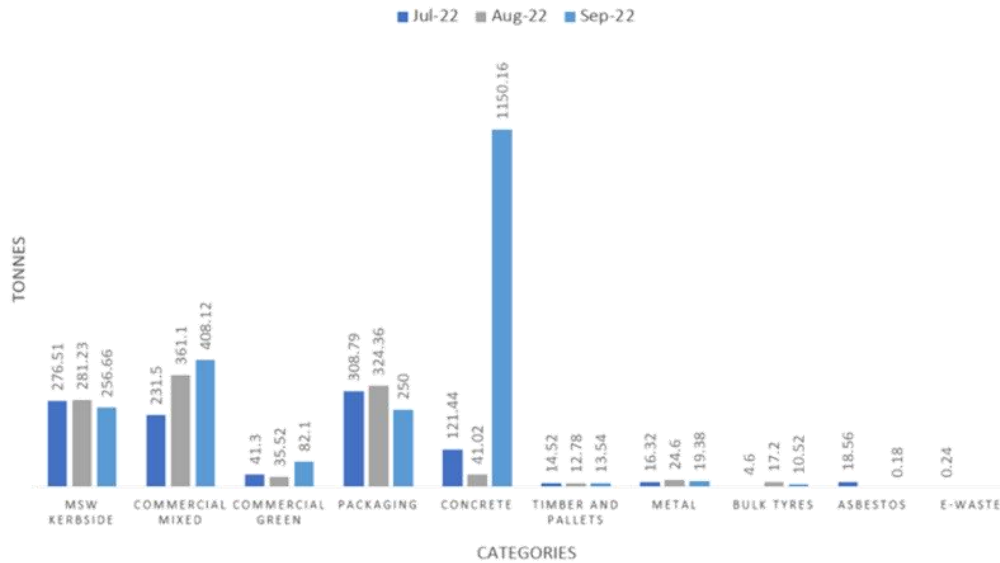
ENVIRONMENT

WASTE MANAGEMENT



Waste received at WMF – September 2022

WASTE RECEIVED AT WMF - YTD 2022-23



Domestic Waste	Number of trips
Mixed	1094
Green	235

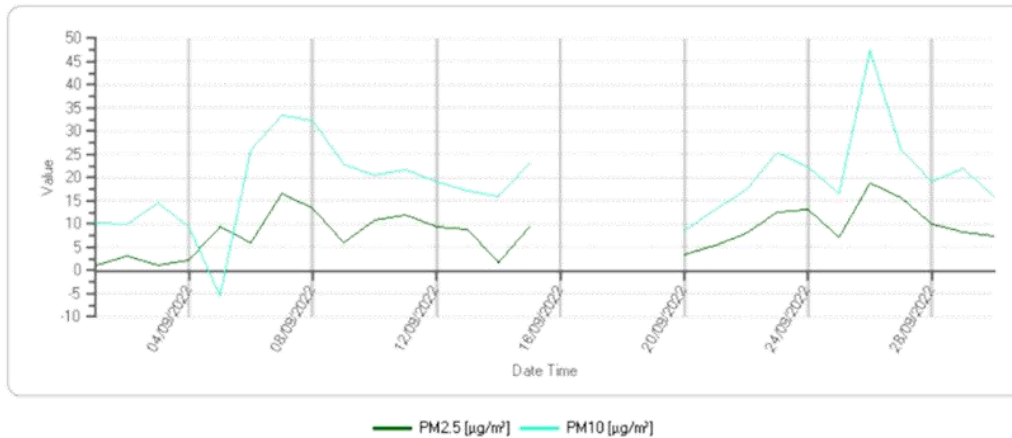
Others	Number of items
Tyres	20
Animals	11
White Goods	33
Gas Bottles	1

ENVIRONMENT

AIR and WATER QUALITY MONITORING



AIR QUALITY STATION REPORT – KATHERINE SPORTSGROUND – AUGUST 2022



AIR QUALITY CATEGORY DEFINITION		
Pollutant	PM ₁₀ (µg/m ³)	PM _{2.5} (µg/m ³)
Average time	1 hour	1 hour
GOOD	Less than 50	Less than 25
FAIR	50 – 100	25 - 50
POOR	100 – 200	50 – 100
VERY POOR	200 – 600	100 -300
EXTREMELY POOR	>600	> 300

STAFF CONDUCTING GROUND WATER QUALITY SAMPLING AT WASTE MANAGEMENT FACILITY








- The air quality was rated as good for the entire month.
- Quarterly water quality sampling of ground and surface water at Waste Management Facility was completed in accordance with the NT EPA Licence.

ENVIRONMENT

MONTHLY SOLAR ENERGY PRODUCTION



August 2022		Katherine Visitor Information Centre	Civic Centre
Energy Produced (MWh)		2.9	5.2
Energy Consumed (MWh)		5.79	8.1
Exported to Grid (MWh)		0.09	1.8
Imported from Grid (MWh)		2.82	4.7
Equivalent to Number of Trees Planted		52	94

Solar panels on Council buildings produced an average of 286KWh of energy per day.



The environmental benefit is equivalent to planting 154 trees for this month.

INFRASTRUCTURE

RECREATION AND EVENT FACILITIES



KATHERINE AQUATIC CENTRE

Swimming Programs

- Learn to Swim commenced on 20th of September.
- 22 classes across three days.
- The busiest day being Saturday 30- minute classes starting at 10.30 am and commencing right up until 3.30 pm.
- Many adults requested swim classes, so we met community need and created swim classes on Thursday and Saturday.

School swimming

At St Josephs School, 140 students going through 8 days of 40 minutes lessons including Learn to swim, practical rescue skills, and physical land skills to understand the body movement they will use with the different swim strokes. The two-week booking ended with a school carnival where participating children were able to show off their new acquired skills. Our team of 5 Swim teachers did an amazing job.

An unexpected outcome is the community spirit that was generated. Children dragging their parents to the pool to show off their newfound swimming skills. Staff receiving flowers picked from their garden. Even a card made by a student and signed by her classmates.

Meeting community need (Lets Play Promotions)

- Engaged a lifeguard on three occasions to ensure the safety of their stars in waters that were to be showcased in a Northern Territory Promotion advertisement.

Birthday parties Galore

Every weekend across both days we are being booked in for Birthday Parties. The BBQ getting a great workout every weekend. Nine Birthday Parties were booked, and 4 impromptu unexpected birthday pop up parties occurred. One Birthday Party having 80 guests, lots of fun games including an amazing race that began at the Pool and went all over Katherine and ended at the pool.

Community Network Forum

- 10 attended Community Network Forum we held on the 28th of September. Many ideas about how the community can get better use out of the pool. All were in agreeance that the pool was a vital and valued part of the community.

INFRASTRUCTURE

ROADS, PATHS AND ASSOCIATED INFRASTRUCTURE



- Routine replacement of damaged and missing street signs was carried out.



INFRASTRUCTURE

ROADS, FOOTPATHS, STORMWATER AND ASSOCIATED INFRASTRUCTURE



- Council commenced scheduled disabled car park line marking program carried out at Visitor Information Centre car park.
- Stormwater drainage cleaning was conducted along Morris Rd and O'Shea Terrace.



INFRASTRUCTURE

LIGHTING and OTHER INFRASTRUCTURE ACTIVITIES



OUTDOOR LIGHTING

- 6 requests received from residents regarding streetlights faults were attended.

CCTV AND SECURITY LIGHTING

- CCTV has been installed at Aquatic Centre & Visitor Information Centre.
- Further security system upgrades will be installed in Council facilities with the next roll-out at the Civic Centre



14.6 PROJECT UPDATE FOR THE MONTH OF SEPTEMBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA/169685

AUTHOR : JANETTE CROWHURST, PROJECT COORDINATOR

AUTHORISER : BRENDAN PEARCE, DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

ATTACHMENT/S : 1. PROJECT UPDATE OCTOBER 2022.PDF

OFFICER RECOMMENDATION

That it be recommended to Council to:

1. Receive and note the project update for the month of September 2022.

PURPOSE OF REPORT

To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of September 2022.

BACKGROUND

Katherine Town Council's projects team is currently involved with a number of projects within and throughout the Katherine Town Council area.

The attachment provides information such as key dates, designs, brief scope of works, and updated graphs of the progress.

The projects are funded through a range of grant funding programs and own source revenue.

INFRASTRUCTURE & ENVIRONMENT PROJECTS

Total Projects: 10

PROJECTS - Planning

Sportsground
Fencing

Sportsground
Landscaping

Footpath
Renewal Program
Phase 2

Showground Field
Lighting
Campdraft/Rodeo

Showground –
Electrical Services

Aquatic Centre –
Pool Pump

Airport
Masterplan

EV Charging
Station

Footpath
Renewal Program
Phase 1

Road Reseal
Program



KATHERINE
TOWN COUNCIL

Project Updated:

INFRASTRUCTURE & ENVIRONMENT PROJECTS

Total Projects: 9

PROJECTS - Delivery

Sportsground Ring
Road Remediation

Sportsground
Pavilion

Adventure Play
Park Toilet Block

Showground Fire
Hydrants

Showground Drain
– Erosion Control

Visitor Information
Centre - Upgrade
Disability Access

Hot Springs
Upgrade Project

Solar Lights
Installation

Waste
Management
Facility - Tip Shop

SPORTSGROUND RINGROAD REMEDIATION



PROJECT BRIEF SCOPE

The principal objectives of the project is to:
Remediate Sportsground Ring Road, pavement and reseal. Indicated by yellow line.



KEY DATES

KTC Release for Quotation	July 2022
Quotation Closing Date	July 2022
Contract Award Date	July 2022
Pavement Works	August 2022
Spray Seal	September 2022
Completion	September 2022





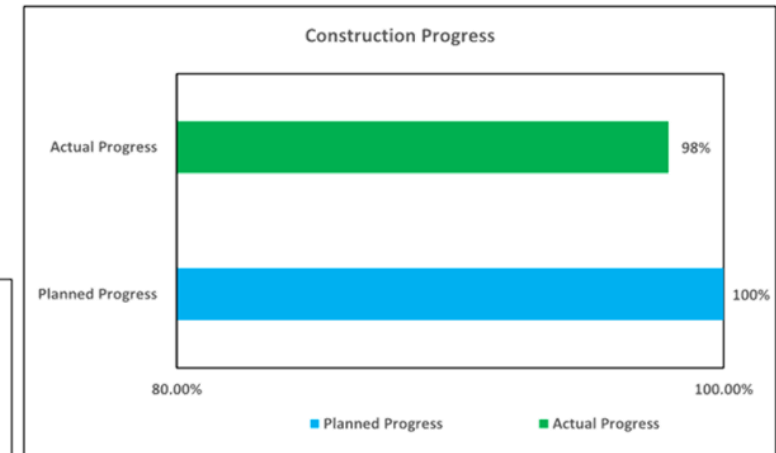
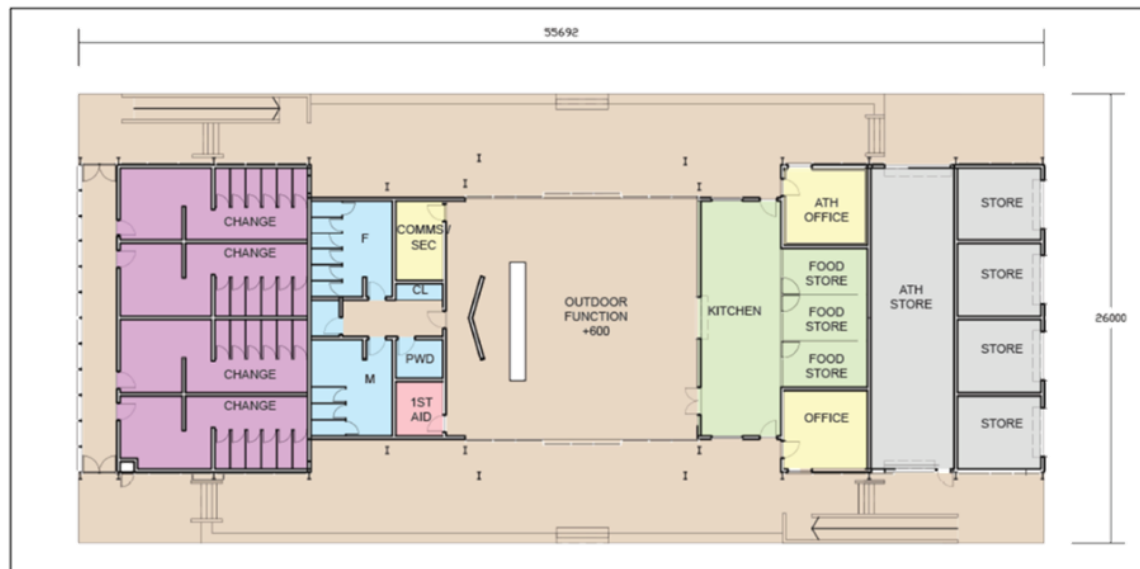
KATHERINE SPORTSGROUND – PAVILION



PROJECT BRIEF SCOPE

The scope of works included

- Demolition of existing building
- Main Building works, including hardscape to its perimeter, shading awning and landscaping works
- Main building includes 4 x Change rooms, Male & Female Toilets, Outdoor Function Space, Kitchen, Offices, Store rooms, First Aid Room, Comms Room and Cleaners Room
- Upgradation to Electrical and Hydraulic works
- New landscaping works around the building



KEY DATES

Drawings and Design Complete	10 September 2020
KTC Release for Tender	09 October 2020
Tender Closing Date	06 November 2020
Contract Award Date	Mid December
Construction Work Start	25 January 2021
Duration of Works	12 Months (Plus Covid Delays)
Completion Date	19 May 2022 (Delayed to Nov 2022)





Framework and Facades in Progress





OFFICIAL OPENING by
Natasha Files, Chief Minister
Northern Territory Government
and
Elisabeth Clark, Mayor
Katherine Town Council

20th September 2022



KATHERINE SPORTSGROUND - ADVENTURE PLAY PARK TOILET BLOCK



PROJECT BRIEF SCOPE

Stage 1

The principal objectives of the project is to:
Procurement and delivery of modular toilet block for Katherine Sportsground.



KEY DATES

Drawings and Design Complete	5 May 2022
KTC Release for Quotation	5 May 2022
Quotation Closing Date	9 May 2022
Contract Award Date	16 May 2022
Delivery – On Track	4-6 Months from award date

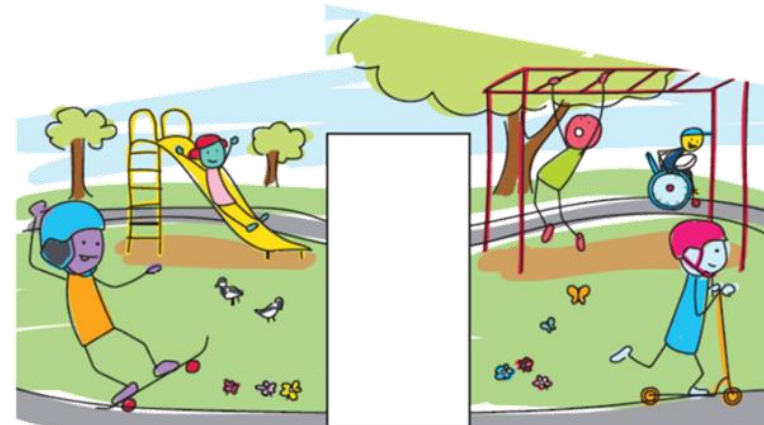
KATHERINE SPORTSGROUND - ADVENTURE PLAY PARK TOILET BLOCK



PROJECT BRIEF SCOPE

Stage 1

The principal objectives of the project is to:
Procurement and delivery of modular toilet block for Katherine Sportsground.



Artwork for Adventure Play Park Toilet Block

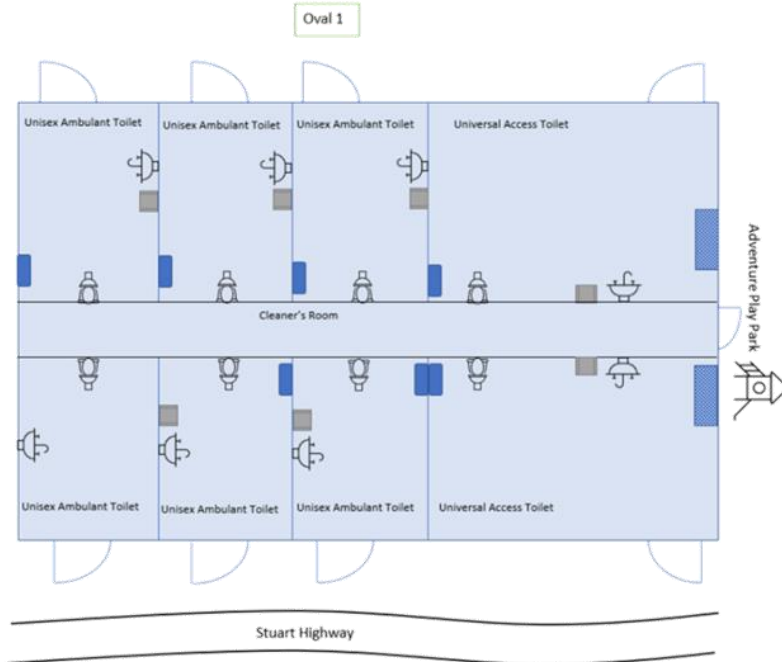
KATHERINE SPORTSGROUND - ADVENTURE PLAY PARK TOILET BLOCK



PROJECT BRIEF SCOPE

Stage 2

The principal objectives of the project is to:
Demolition of existing and installation of procured modular toilet block for Katherine Sportsground.



Concept Floor Plan

KEY DATES

Drawings and Design Complete	July 2022
Contract Award Date	October 2022
Delivery	February 2023



KATHERINE SHOWGROUNDS- FIRE HYDRANT UPGRADE



PROJECT BRIEF SCOPE

The principal objectives of the project is to:
Design and installation of internal fire hydrant service upgrade to meet NTPFRS compliance.



Upgrade Plan

KEY DATES

Drawings and Design Complete	4 March 2022
KTC Release for Quotation	21 January 2022
Quotation Closing Date	4 February 2022
Contract Award Date	1 February 2022
PWC approvals and design works	1 May 2022
Construction Work Commencement (80% Complete) Test Complete – Approval from Authorities received 29 September 2022	August 2022
Commissioning and Delivery	October 2022

SHOWGROUND DRAIN EROSION CONTROL



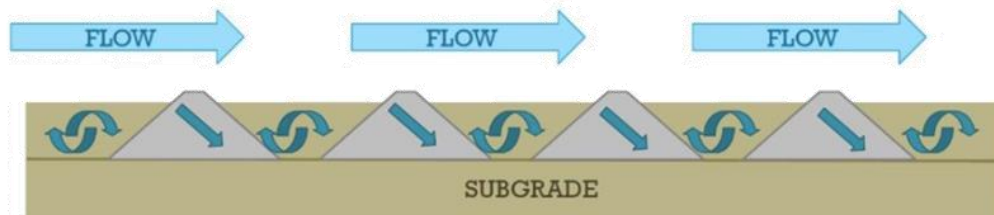
PROJECT BRIEF SCOPE

The principal objectives of the project is to:
Procurement and installation erosion control. Removal of existing fence and installing flexible erosion matts in the drain on the boundary entrance of the Showgrounds.

KEY DATES

Procurement	29 August 2022
Installation	September 2022

The Dynamics of Water Flowing Over The Australian Concrete Mat



The pyramid shaped block allows the water flow to drive the block down into the subgrade. The rough concrete surface helps aerate the water minimising erosion. By backfilling the laid mat with soil it further anchors it to the subgrade.



Example of Use

SHOWGROUND DRAIN EROSION CONTROL



PROJECT BRIEF SCOPE

The principal objectives of the project is to:
Procurement and installation erosion control. Removal of existing fence and intalling flexible erosion matts in the drain on the boundary entrance of the Showgrounds.



KEY DATES

Procurement	29 August 2022
Installation	September 2022





VISITOR INFORMATION CENTRE – UPGRADE DISABILITY ACCESS



PROJECT BRIEF SCOPE

The principal objectives of the project is to: Upgrade of disability access ramp and door to Visitor Information Centre. This project will provide improved disability access and accessible bathrooms via new doors and streamlined pathways for improved circulation around the visitor information centre.



KEY DATES

Installation of disability ramp	June 2022
Installation of disability access door	October 2022





HOT SPRINGS UPGRADE PROJECT



PROJECT BRIEF SCOPE

The principal objectives of the project is to:

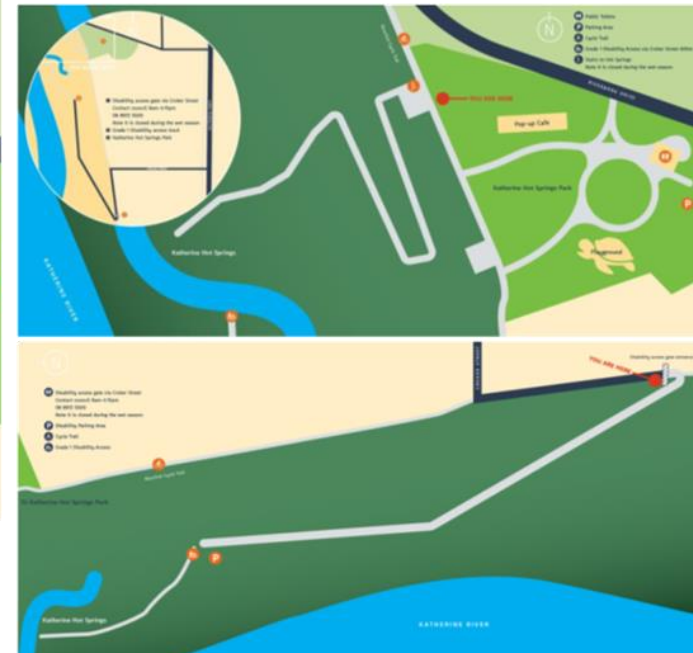
- Design and install wayfinding signage for the Hot Springs Park



Artwork for podium signs

KEY DATES

Drawings and Design Complete	31 August 2022
Commissioning and Delivery	October 2022



HOT SPRINGS UPGRADE PROJECT



PROJECT BRIEF SCOPE

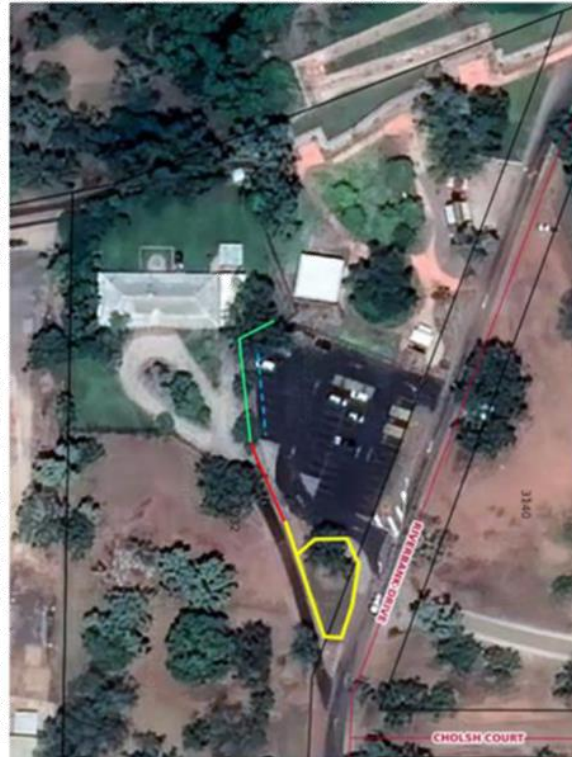
The principal objectives of the project is to:

Completed:

- Remove palms and vegetation as needed to install Colorbond fence to match and join existing fence (approximately 38m). Alignment of fence may be adjusted up to 0.5m towards the carpark, to allow for existing large trees if necessary.
- Supply and install 16 x traffic stops to parks adjacent Colorbond fence.
- Screening for Public Toilets.

In Progress:

- Supply and install 125mm bollards with reflectors at 1.5m spacing for approximately 90m around large gum tree adjoining chain mesh fence.
- Plant hardy climbing vine and ground cover along chain mesh fence and extend existing irrigation line and fittings to this area; and
- Remove 1 x "No Right Turn" pictograph sign; remove obsolete galvanized posts in vicinity of carpark.



LEGEND

Locations are indicative only

Colorbond fence to replace existing chain mesh fence

Plant vines and ground cover extend irrigation along existing chain mesh fence

Install bollards with reflectors 90m along driveway and around large gumtree

Install vehicle stops to parking bays x 16

KEY DATES

Works Completed (Yellow)	August 2022
Works in Progress (Green)	October 2022



SOLAR LIGHTS INSTALLATION



PROJECT BRIEF SCOPE

The principal objectives of the project is to:
Install solar lights in the Katherine Municipality as part of the Safer Territory Grant Project.
Awaiting completion of the Sportsground Ring Road (EST 16 Sept 2022)



1. Grevillia Park. Katherine East – 16 X lights

KEY DATES

Drawings and Design Complete	11 March 2022
KTC Release for Quotation	11 March 2022
Quotation Closing Date	18 March 2022
Contract Award Date	18 March 2022
Parts Procurement and Delivery	6 May 2022
Installation Work Commencement	16 May 2022
Installation - Katherine Sportsground x 16	19 Sept 2022
Completion – Katherine Sportsground x 16	14 Oct 2022
Installation – Katherine East Pathway x 12	2 Sept 2022
Completion – Katherine East Pathway x 12	9 Sept 2022
Installation – Grevillia Park x 16	12 Sept 2022
Completion – Grevillia Park x 16	19 Sept 2022
Duration of Works	6 Weeks
Completion of all Sections	14 Oct 2022

SOLAR LIGHTS INSTALLATION



PROJECT BRIEF SCOPE

The principal objectives of the project is to install solar lights in the Katherine Municipality as part of the Safer Territory Grant Project.

Awaiting completion of the Sportsground Ring Road



2. Katherine Sportsground – 15 X lights



3. Katherine East Pathway – 22 X lights



Katherine Sportsground Solar Lighting

WMF – TIP SHOP



PROJECT BRIEF SCOPE

The principal objectives of the project is to:
Installation of Tip Shop at Waste Management Facility



KEY DATES

PROCUREMENT

KTC Release for Quotation	April 2022
Quotation Closing Date	April 2022
Contract Award Date	May 2022
Fabrication and Delivery	September 2022

INSTALLATION (Awaiting Delivery)

KTC Release for Quotation	TBA
Quotation Closing Date	TBA
Contract Award Date	TBA
Installation	TBA

14.7 REPORT OF CORPORATE SERVICES FOR THE MONTH OF SEPTEMBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA/169726

AUTHOR : AVTAR SINGH, DIRECTOR OF CORPORATE SERVICES

AUTHORISER : BRENDAN PEARCE, DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

ATTACHMENT/S : NIL

OFFICER RECOMMENDATION**THAT IT BE RECOMMENDED TO COUNCIL TO:**

1. Receive and note the Corporate Services report for the month of September 2022.

PURPOSE OF REPORT

To present the report for Corporate Services department for the month of September 2022.

BACKGROUND/COMMENTS

The monthly report of the Corporate Services departments highlights key developments in the Administration and Financial Services at Katherine Town Council.

Administration Services

Following are some of the key highlights for September:

- **Service Requests** – Council received 152 service requests, 117 service request were completed on time, 24 were completed late and 11 remain outstanding. Customer service response times were recorded at 77%, a slight increase compared to August which was recorded at 71%. 42 snap send solves (SSS) were submitted for the month of September; the leading incident type was recorded as graffiti on public property. 28 requests were closed, 7 left open and 7 were reassigned for other agencies for actioning.
- **Rates Debtor Update** – Out of 3581 rateable assessments, 1229 currently have overdue balances. During the period 1 July to 30 September, 1229 assessments have been accruing interest. Cumulatively, these assessments have \$17,495.00 of accrued interest applied. Legal action predating 2021-22; Staff have exhausted all efforts to contact ratepayers who are currently under legal action. From 161 ratepayers that were issued with legal action letters, 53 ratepayers remain uncontactable and untraceable. Council will now start the process of registering 30 overriding statutory charges (OSC), 19 ratepayers will receive final notices and potentially 4 properties will enter pre-sale conditions. Additionally, 222 assessment have outstanding balances older than 6 months.

Staff will commence recovery action for this debt through our legal team by issuing first notices of demand. Instalment 1 of rates and charges 2022-23 was due on 30 September, Council receipted \$711,901.98 of rates and charges.

- Fees & Charges 2022-23 – The design and creation of 2022-23 Fees & Charges document has been finalised. The Fees & Charges are now available on Council’s website.
- Office Upgrades – Council now has a new front service desk which will enable and foster a safe ergonomic working station for the customer service officers and will be more pleasant for the customers to engage and do their daily business. The previous desk had various issues, such as the height and space for the Council officers to undertake their administrative functions. The front counter also caters for customers that may have mobility issues, the desk has a lowered centre, now we can assist customers that use wheelchairs or other mobility apparatuses.

Financial Services

Finance team has been managing workload with short staff as 2 Finance Officers have gone on maternity leave. We are currently in the process of recruiting for the Finance Officer/s and Finance Manager positions. The Auditors commenced 2021-22 Audit towards the end of September and are scheduled to finalise the Audit by the end of October, with the presentation to Audit & Risk Management Committee scheduled for 01 November. Once the Audit is complete, the final audited closing balances as of 30 June 2022 will be transferred to the new Xero (accounting system) data file.

Brendan Pearce

ACTING CHIEF EXECUTIVE OFFICER

14.8 MONTHLY FINANCIAL REPORT - SEPTEMBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA/169776

AUTHOR : AVTAR SINGH, DIRECTOR OF CORPORATE SERVICES

AUTHORISER : BRENDAN PEARCE, DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

ATTACHMENT/S : 1. MONTHLY FINANCIAL REPORT TABLES - SEPTEMBER 2022.PDF

OFFICER RECOMMENDATION**1. That it be recommended to Council to:**

- (a) Endorse the Financial Report for the month of September 2022.

PURPOSE OF REPORT

The purpose of this report is to present to Council the Financial Report for September 2022.

BACKGROUND

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the below monthly report must be presented to Council at their Ordinary Monthly Council Meeting. Accordingly, the commentary attached presents the financial position of the council at the end of September 2022 with the Chief Executive Officer (CEO) Certification.

KEY MESSAGES

- Internal Restricted Assets will be reviewed in conjunction with the Draft Restricted Assets Policy once approved by Council.
- Total YTD income is 2.96% below budget mainly due to the timing of Operating Grants and Subsidies receipts.
- Total YTD operating expenditure is 12.07% below budget.
- Employee Costs are below budget by 8.7% as some positions remained vacant.
- Materials/Services are below budget by 19.49% due to timing of the spending.
- Elected Members Allowances is below budget as the payments for September allowances were made in October 2022.
- Monthly creditor payments have been made to all known supplies with payments made weekly.

- 67.8% of our Infringements are outstanding longer than 90 days with 94.8% of these being outstanding longer than 1 year to less than 3 years.
- 4.05% of our Debtors (excluding rates and infringements) are outstanding for longer than 90 days.
- Capital expenditures are 14.4% over budget due to timing of commencement of projects and renewals.
- We expect to receive \$9.7M in rates payment this financial year.
- 12.10% of our outstanding rate balance reflects rates outstanding for prior financial years (2021/2022 FY and prior).
- As part of the new Local Government (General) Regulations 2021, information about the age of debts by Council and tax responsibilities are included in this Report, as well as information about Councillors expenses and the CEO certification.
- This September report does not include monthly balance sheet and cash flow as the finalisation of our 30 June 2022 Audit is currently underway. Once the Audit is complete, the final audited closing balances will be transferred to the new Xero data file to complete the accounting system migration.

CERTIFICATION BY CHIEF EXECUTIVE OFFICER

I, Brendan Pearce, the Acting Chief Executive Officer of Katherine Town Council, hereby certify that to the best of my knowledge, information, and belief:

- The internal controls implemented by Council are appropriate; and
- The Council's Finance Report for September 2022 best reflects the financial affairs of the Council.

Brendan Pearce

ACTING CHIEF EXECUTIVE OFFICER

Table 1. Income and Expense Statement – Actual v Budget

INCOME AND EXPENSE STATEMENT FOR THE PERIOD ENDING SEPTEMBER 2022	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved Annual Budget \$
OPERATING INCOME				
Rates	9,787,470	9,704,076	83,394	9,704,076
Statutory Charges	32,071	14,337	17,735	57,346
User Fees and Charges	576,313	538,531	37,781	2,154,125
Operating Grants and Subsidies	117,865	555,375	- 437,510	2,221,500
Interest / Investment Income	4,060	7,000	- 2,940	28,000
Other Income	2,294	21,250	- 18,956	85,000
TOTAL INCOME	10,520,072	10,840,569	- 320,497	14,250,047
OPERATING EXPENSES				
Employee Expenses	1,318,172	1,443,732	- 125,560	5,774,926
Materials and Contracts	1,269,171	1,576,379	- 307,208	6,305,516
Elected Member Allowances	36,646	67,417	- 30,771	269,669
Depreciation, Amortisation and Impairment	856,071	856,071	-	3,424,283
Other Expenses -Insurance	430,527	503,888	- 73,361	503,888
TOTAL EXPENSES	3,910,586	4,447,487	- 536,901	16,278,282
OPERATING SURPLUS / DEFICIT	6,609,487	6,393,082	216,404	- 2,028,235
Capital Grants Income	-	-	-	-
SURPLUS / DEFICIT	6,609,487	6,393,082	216,404	- 2,028,235
Capital Expenses	399,103	348,994	50,109	1,395,975
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	-	-	-	-
Less Non-Cash Income	-	-	-	-
Add Back Non-Cash Expenses Depn	- 856,071	- 856,071	-	- 3,424,283
NET SURPLUS / DEFICIT	7,066,454	6,900,159	166,295	73
Prior Year Carry Forward Tied Funding			-	
Other Inflow of Funds	5,738		5,738	
Transfers from Reserves	-		-	
TOTAL ADDITIONAL INFLOWS	5,738	-	5,738	-
NET OPERATING POSITION	7,072,192	6,900,159	172,032	73

Note 1. Details of Cash and Investments Held
CASH AND INVESTMENTS as at 30 September 2022

GENERAL FUND		\$
Commonwealth Bank		
Balance as per bank statement, 30 September 2022		2,763,785
Credit card balances		42,744
Balance of Imprest and Petty Cash		1,351
Plus net outstanding deposits/(withdrawals)		33,245
Adjusted cash at bank balance, 30 September 2022		2,841,124

INVESTMENTS					
FINANCIAL INSTITUTION	\$	RATE	DATE	DATE	INSTITUTION
AMP	2,142,319	0.50	on call	on call	
AMP	2,149,633	1.15	12-Apr-22	12-Sep-22	
AMP	3,566,346	1.15	12-Apr-22	12-Sep-22	
AMP	1,085,276	1.15	12-Apr-22	12-Sep-22	8,943,573
Commonwealth Bank	578,640	0.20	on call	on call	
Commonwealth Bank	338,593	0.20	on call	on call	
Commonwealth Bank	2,581,312	0.50	18-Feb-22	17-Aug-22	
Commonwealth Bank	2,490,042	0.50	18-Feb-22	17-Aug-22	5,988,586
Westpac Bank	900,402	0.32	9-Mar-22	9-Oct-22	900,402
Total Investments					15,832,561
Total Funds					18,673,685

Internally Restricted Funds		\$
WMF Renewal Reserve		6,462,862
Capital Renewal Reserve		4,987,647
Contingency reserve		1,000,000
Council Election Reserve		100,000
Council motion reserve		600,515
Provision for Employees		650,581
RESTRICTED FUNDS		13,801,605
Unrestricted funds		3,945,205
Unexpended Capital grants- Restricted Funds		925,525
Imprest and Floats - Restricted Funds		1,351
Total Funds		\$ 18,673,685

Note 2. Statement on Debts Owed to Council (Accounts Receivable)

Council can select timing of age of debtor →	1 – 30 Days	31 – 60 Days	>60 Days	TOTAL
Rates Debtors	\$ 6,476,230	\$ -	\$ 891,376	\$ 7,367,606
Sundry Debtors	\$ 39,106	\$ 58,350	\$ 3,752	\$ 101,207
Weighbridge Debtors	\$ 140,511	\$ 1,469	\$ 6,584	\$ 148,564
Infringement - Animal	\$ 1,796	\$ 1,696	\$ 7,000	\$ 10,492
Infringement - Parking	\$ 649	\$ 845	\$ 4,784	\$ 6,278
Infringement - Litter/Camping	\$ -	\$ -	\$ 338.00	\$ 338
TOTAL	\$ 6,658,291	\$ 62,360	\$ 913,834	\$ 7,634,485

Arrears continue to be followed especially in the area of rates. Infringement notices unpaid from previous month have been forwarded to Fines Recovery Unit (FRU) for follow up. Sundry and Weighbridge debtors continue to be followed up on greater than 60 days. The significant increase is due to newly levied rates for 2022-2023

Note 3. Statement on Debts Owed by Council (Accounts Payable)

Council can select timing of age of creditor →	1 – 30 Days	31 – 60 Days	>60 Days
Trade Creditors	\$ 218,944.63	0	0
Other Creditors	\$	\$	\$

15 REPORTS FROM REPRESENTATIVES ON COMMITTEES

Nil

16 ELECTED MEMBERS ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES FOR THE PERIOD SEPTEMBER OCTOBER 2022

FOLDER ID : \COUNCIL MEETING ADMINISTRATION\ORDINARY MEETING OF COUNCIL (OMC)\ORDINARY MEETING OF COUNCIL (OMC) - AGENDA/169661

AUTHOR : DONNA WARLAND, EXECUTIVE ASSISTANT

AUTHORISER : INGRID STONHILL, CHIEF EXECUTIVE OFFICER

ATTACHMENT/S : NIL

PURPOSE OF REPORT

To present the activities of the Elected Members for the period September October 2022

Deputy Mayor Kym Henderson Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary Meeting of Council
	EMIS X 2
	Meetings with Community members x 3
	Meetings with Councillor Herdon x 2
	Meetings with Mayor x 4
	Strategic Planning training with Alicia McKay
	Katherine Swim Club Annual carnival
	LGANT Executive meetings x 2
	National Police Remembrance Day
	Meeting with MP Marion Scrymgour
	ABC radio interview
	Launch of KTC Strategic Plan to public
	Showgrounds Advisory Committee meeting
	Elected Member photo shoot

Councillor Jeremy Trembath Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary meeting of Council
14 October	Elected Member photo shoot
17 October	CDU Rural College networking lunch
21 October	Strategic Planning training
24 October	EMIS

Councillor Madeleine Bower Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary Meeting of Council
8 October	Chamber of Commerce Business Awards
10 October	EMIS
14 October	Elected Member photo shoot
21 October	Strategic Planning training
24 October	EMIS

Councillor Amanda Kingdon Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary Meeting of Council
08 October	Great Northern Clean Up
10 October	EMIS
10 October	1 st Brigade Army Bank at Town Square
12 October	Public Launch of KTC Strategic Plan
14 October	Elected Member photo shoot

15 October	Rural Women's Day
19 October	Showgrounds Advisory Committee meeting
21 October	Strategic Planning training
24 October	EMIS

Councillor Ben Herdon	
Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary Meeting of Council
10 October	EMIS
14 October	Elected Member photo shoot
19 October	Showgrounds Advisory Committee meeting
21 October	Katherine Prize
24 October	EMIS
	Meetings with community members x 4
	Meetings with Deputy Mayor x 2

Councillor Denis Coburn	
Period 27 September to 24 October 2022	
Date	Activity attended
27 September	Ordinary Meeting of Council
10 October	EMIS
14 October	Elected Member photo shoot
21 October	Strategic Planning training
24 October	EMIS

17 LATE AGENDA

Nil

GENERAL BUSINESS

18 CLOSURE MEETING TO PUBLIC

19 CONFIDENTIAL ITEMS

Nil

20 RESUMPTION OF OPEN MEETING

21 NEXT ORDINARY MEETING OF COUNCIL

That the next meeting of the Ordinary Council Meeting will be held on Tuesday 22 November 2022.

22 CLOSURE OF MEETING