



AGENDA

Ordinary Meeting of Council
To be held on Tuesday 25 March 2025
At 12:00 pm

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk
- Desiree Rodgers – Finance Manager
- Irene McCreevy – Manager People and Culture
- Brett Kimpton – Manager Environment and Municipal Services
- Casey Anderson – Manager Corporate Administration
- Mel Doyle – Manager Community Relations
- Matt Arnott - Project Portfolio Manager
- Rhett English - Manager Strategic Priorities
- Jo Brosnan - Manager Strategic Communications
- Kimberly Worrigal – Contracts Coordinator

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

ORDER OF BUSINESS

1	Acknowledgement of Country	5
2	Opening Prayer.....	5
3	Opening of the Meeting	5
4	Attendance.....	5
4.1	Present.....	5
4.2	Apologies	5
4.3	Leave of Absence	5
5	Declaration of Interest.....	5
6	Presentations from External Agencies.....	5
7	Confirmation of Previous Minutes.....	5
7.1	Minutes of the Ordinary Meeting of Council 25 February 2025	5
8	Business Arising from Previous Minutes	21
8.1	Action Update February 2025.....	21
9	Mayoral Business	24
9.1	Mayor Activities February 2025	24
10	Correspondence and Documents	26
10.1	Correspondence Incoming February 2025	26
11	Petitions	39
12	Public Question Time (matters referred to the agenda).....	39
13	Notice of Motion.....	39
14	Reports of Officers.....	40
14.1	CBD speed changes	40
14.2	Deed of Variation - Territory Tourist Discount Scheme	49
14.3	Katherine East Stage 3 - Allocation of Community Dog Park.....	54
14.4	Katherine Town Council Centenary Grant Guidelines 2025/2026.	57
14.5	LGANT Motions	59
14.6	Proposal for the Relocation of the Junk Festival	62

14.7	Finance Report for the Month of February 2025.....	65
14.8	Community Relations Report of the Month of February 2025	74
14.9	Corporate Administration Report for the month of February 2025.....	81
14.10	Environmental Services Report for the Month of February 2025.....	85
14.11	Infrastructure and Projects Report for the Month of February 2025	88
15	Reports from Committees.....	93
15.1	Minutes from Committees.....	93
15.1.1	Centenary of Katherine 2026 Advisory Committee Meeting - Minutes - Feb 11 2025..	94
16	Elected Member Activities	100
16.1	Elected Member Activities February 2025	100
17	Late Agenda	103
18	General Business	103
19	Closure of Meeting to Public.....	103
20	Confidential Items.....	103
20.1	Confirmation of Previous Confidential Minutes 25 February 2025	103
20.2	Confidential Business Arising from the Previous Minutes	103
20.3	Confidential Resolution Review List	104
20.4	Katherine Aquatic Centre Upgrade - Delegation of Powers and Functions.....	104
20.5	Katherine Aquatic Centre Upgrade - Project Update	105
20.6	T24-07 - WMF Machinery Shed.....	105
20.7	Deed of Agreement - Katherine Museum	105
21	Resumption of Open Meeting	105
22	Closure of the Meeting.....	105

1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

4 ATTENDANCE

4.1 PRESENT

4.2 APOLOGIES

4.3 LEAVE OF ABSENCE

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 25 FEBRUARY 2025

Report Type: Previous Minutes

Attachments: 1. Ordinary Meeting of Council - 25 February 2025 - Minutes - Unconfirmed [7.1.1 - 15 pages]

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 25 February 2025 as a true and accurate record.



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 25 February 2025**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 February 2025

1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Ordinary Meeting of Council - 25 February 2025 open at 12:00 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower - via videoconference
- Councillor Amanda Kingdon - via videoconference
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Amanda Haigh – A/CEO, Manager Governance and Risk (minute taker)
- Casey Anderson - Manager Corporate Administration (minute taker)
- Desiree Rodgers - Manager Finance
- Irene McCreevy - Manager People and Culture
- Brett Kimpton - Manager Environment and Municipal
- Matt Arnott - Manager Projects Portfolio
- Jo Brosnan - Manager Strategic Communications - via videoconference
- Melissa Doyle - Manager Community Relations
- Rhett English - Manager Strategic Projects
- Jaime Styles - Business Analyst
- Staff x 1

PUBLIC - 8

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE



COUNCIL RESOLUTION OMC-2025-27

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

Council noted that Councillor Bower is on leave of absence.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 PRESENTATIONS FROM EXTERNAL AGENCIES



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 28 JANUARY 2025

COUNCIL RESOLUTION OMC-2025-28

Moved: Deputy Mayor Coburn; **Seconded:** Councillor McDougall

That Council confirm the minutes of the Ordinary Meeting of Council held on 28 January 2025 as a true and accurate record.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE JANUARY 2025

COUNCIL RESOLUTION OMC-2025-29

Moved: Councillor Mott; **Seconded:** Councillor McDougall

That Council receive and note the Action update.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil



KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 February 2025

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES JANUARY 2025

COUNCIL RESOLUTION OMC-2025-30

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Trembath

That Council receive and note the Mayoral activities for January 2025.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

10 CORRESPONDENCE AND DOCUMENTS

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Question	Response
Item 14.2 of previous minutes, could Elected Members review the policy and give consideration to removing the discretion to pass on the LGANT fee to an Elected Member?	Noted that the policy was introduced to manage the high volume of complaints and the Council will not consider reviewing the policy at this stage.
Item 20.4 of previous minutes, In the deliberations that the elected members undertook in relation to the proposed loan, what information of detail on options was provided to you?	The information is still confidential and can assure you that the council have the information needed to make a decision.
Item 20.4 of previous minutes, request again to have a public meeting where all the information is available?	The matter is still confidential and not at a stage to share information.
Item 14.1 of previous minutes, Has there been some clarification sort around that and what is the time frame for the sanctions in place?	Sanctions are till the end of the term.
Item 14.3, was that \$12,000 overspend part of the original project or has that been a project overrun?	The overspend was included in the approved budget as per the final project plan.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 ALGA 2025 FEDERAL ELECTION CAMPAIGN

COUNCIL RESOLUTION OMC-2025-31

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council



1. Supports the national federal election funding priorities identified by the Australian Local Government Association (ALGA); and
2. Supports and participates in the Put Our Communities First federal election campaign; and
3. Writes to the local federal member(s) of Parliament, all known election candidates in local federal electorates and the President of the Australian Local Government Association expressing support for ALGA's federal election funding priorities.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.2 DOG REGISTRATION AMNESTY 2025

COUNCIL RESOLUTION OMC-2025-32

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council note the results of the Dog Registration Amnesty 2025.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.3 IMMEDIATE PRIORITY GRANT 2400014 SPORTSGROUND FENCING RENEWAL PHASE TWO ACQUITTAL

COUNCIL RESOLUTION OMC-2025-33

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Kingdon

That Council endorse the grant funding acquittal for the Immediate Priority Grant Program 2023-2024 IPG2400014 for the Sportsground Fencing Renewal Phase Two.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.4 POLICY - DEED OF AGREEMENT FOR ARTWORK ON LOAN

COUNCIL RESOLUTION OMC-2025-34

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council endorse and adopt the Policy Deed of Agreement for Artwork on Loan.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Noted that there has been one valuation in 1998 of \$76,000.



14.5 PROCUREMENT POLICY

COUNCIL RESOLUTION OMC-2025-35

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council approves the reviewed Procurement Policy (Version 7).

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

An overview of the reviewed procurement policy, highlighting updates to definitions, conflicts of interest, local contribution, and the assessment process was provided.

The policy now includes clearer definitions and aligns better with regulations. The policy also has GST provisions, the monetary value has been updated to reflect monetary values of GST exclusive.

The policy now includes a clearer definition of local contribution, aligning with the Buy Local Plan, and sets a weighting of 30% for local contribution in the assessment criteria.

The assessment criteria has been updated to include primary and comparative criteria, allowing for more flexibility in evaluating proposals based on the specific needs of the project.

The policy now includes a specific definition of conflicts of interest, ensuring that any potential conflicts are clearly identified and managed during the procurement process.

14.6 PROPOSAL - SPONSORSHIP OF ST JOHN NT KATHERINE YOUTH DIVISION

COUNCIL RESOLUTION OMC-2025-36

Moved: Councillor Trembath; **Seconded:** Councillor McDougall

That Council approves the allocation of \$300 from the remaining Community Grants funding for 2024/2025 to support travel costs for local St John NT Volunteer Youth Members attending the 2025 Northern Territory Youth Competition in Darwin.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

It was confirmed that the requested amount was only the \$300.

14.7 PROPOSAL - CENTENARY OF KATHERINE 2026 ADVISORY COMMITTEE MEMBERS

COUNCIL RESOLUTION OMC-2025-37

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn



1. That Council receive and note the report on nominations for the Centenary of Katherine 2026 Advisory Committee.
2. That the Council approve Alexander Smith, the incoming SADFO, as the nominated representative for RAFF Base Tindal, with the authority to appoint a representative on his behalf
3. That Council accepts the nomination of the Citizen of the Year Ethan Woods-Alum and Simone Croft as members of the Centenary of Katherine 2026 Advisory Committee.
4. That Council approves the current Community Relations Manager Melissa Doyle to replace Rosemary Jennings as the Katherine Town Council representative on the Centenary of Katherine 2026 Advisory Committee. In an advisory capacity only as per the Terms of Reference.
5. That the Council rescinds Jake Quinlivan's membership, as he has left Katherine.
6. That Council approves the relevant updates to the Terms of Reference and the Membership Register.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.8 NATIONAL GENERAL ASSEMBLY 2025

COUNCIL RESOLUTION OMC-2025-38

Moved: Deputy Mayor Coburn; **Seconded:** Councillor McDougall

1. That Council approve the attendance of the Mayor and CEO to the 2025 National General Assembly and Regional Cooperation and Development Forum 24 to 27 June 2025 in Canberra.
2. That Council approve the attendance of Councillor Peter McDougall to the 2025 National General Assembly 24 to 27 June 2025 in Canberra.
3. That Council approve the date change of the Ordinary Meeting of Council Tuesday 24 June 2025 to Tuesday 17 June 2025.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Highlighted the benefits of attending the National General Assembly, including networking with other councils, meeting dignitaries, and discussing issues relevant to Katherine Town Council with Ministers and other officials.

Noted that the cost of attending the assembly was not specified, but the benefits include gaining insights and knowledge from other councils and participating in discussions that impact local governance.

Requested further discussion at EMIS to develop a motion

Councillor Kingdon requested it be noted that she was not aware of the invitation of interest.

14.9 SHOWGROUNDS ADVISORY COMMITTEE - MEMBERSHIP NOMINATION

COUNCIL RESOLUTION OMC-2025-39



Moved: Councillor McDougall; **Seconded:** Councillor Trembath

1. That Council receive and note the report on membership resignations and nomination applications received for the Showgrounds Advisory Committee.
2. That Council rescind membership of the below representative on the Showgrounds Advisory Committee:
 - a. Tim Delaney - Katherine Camels Football Club Inc
3. That Council accepts the nominations of representatives from the following clubs to the Showgrounds Advisory Committee:
 - a. Cameron Allen – Katherine & District Show Society Inc
 - b. Nick Hobbs – Katherine Camels Football Club Inc

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.10 SIGNS CODE REVIEW

COUNCIL RESOLUTION OMC-2025-40

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council approve the reviewed Katherine Town Councils Signs Code for public consultation.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.11 FINANCE REPORT FOR THE MONTH OF JANUARY 2025

COUNCIL RESOLUTION OMC-2025-41

Moved: Deputy Mayor Coburn; **Seconded:** Councillor McDougall

That Council endorses the Finance Report for the Month of January 2025.

CARRIED 5|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall and Councillor Trembath
AGAINST: Councillor Mott

Discussion

Query on tablet 4 credit card transaction at a local cafe, confirmed that the transaction relates to a Local Government Unit meeting on 7 January 2025.

14.12 COMMUNITY RELATIONS REPORT FOR THE MONTH OF JANUARY 2025

COUNCIL RESOLUTION OMC-2025-42

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Trembath



That Council receive and note the Community Relations Department report for the Month of January 2025.

CARRIED 6|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Complimented the staff at the Library and highlighted the high patron count at the library.

14.13 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF JANUARY 2025

Councillor Bower joined the meeting at 12.57pm

COUNCIL RESOLUTION OMC-2025-43

Moved: Councillor Trembath; **Seconded:** Councillor Kingdon

That Council receive and note the Corporate Administration Report for the month of January 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Service requests for litter dumping and collection are a mix of reports about litter dumping and community members using SSS platform to share locations of collected litter for municipal pickup. Service requests for overgrown vegetation primarily relate to alleyways and neglected allotments with excess plant growth.

14.14 ENVIRONMENTAL SERVICES REPORT FOR THE MONTH OF JANUARY 2025

COUNCIL RESOLUTION OMC-2025-44

Moved: Councillor Trembath; **Seconded:** Councillor Kingdon

That Council receive and note the report of the Environmental Services Department for January 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Noted that there was no warning issued for the storm cell, with wind speeds of up to 130 km/h, that passed through Katherine Civil Airport.



14.15 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF JANUARY 2025

COUNCIL RESOLUTION OMC-2025-45

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Kingdon

That Council receive and note the report of the Infrastructure Services Department for January 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Aquatic Centre Update:

Works at the Aquatic Centre remain on track for the scheduled reopening in October. Current activities include underground services, with pressure testing scheduled on the existing pool pipes. If no issues are identified during testing, works will proceed as planned, keeping timeframes on schedule.

Civic Centre Refurbishment:

An Expression of Interest (EOI) was issued for the Civic Centre Refurbishment project. Based on the responses received, a design and construct tender package will be prepared for release.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES JANUARY 2025

COUNCIL RESOLUTION OMC-2025-46

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

That Council receive and note the Elected Member activities for January 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Apologise from Deputy Mayor Coburn, Councillor McDougall and Councillor Bower for not submitting their activities.

The meeting of Government Ministers on 11 December was with Minister Edgington and local member Jo



Hersey at the Council Chambers.

17 LATE AGENDA

18 GENERAL BUSINESS

Noted, there has been no improvement to NTG-managed land within the Katherine Municipality. Community members have raised concerns with the local Member's office regarding the poor condition of these areas, citing issues such as broken glass, overgrown grass, weeds, and the ongoing lack of maintenance and service delivery.

Noted that while heavy vehicles still go through the main street there will be an issue.

LGANT conference will be in Katherine in May.

Clean Up Australia will run for the whole of the month March commencing Sunday 2 March. Residents can collect free rubbish bags and gloves from the Civic Centre and collect rubbish anywhere in the council area. Submit SSS for council to pick up the bag and receive a voucher.

International Women's Day will be held on Saturday 8 March at the GYRACC, register on the council website with a \$10 fee that will go to a charity.

Come and Try Sports day will be held on Saturday 15 March

Bombing of Katherine will be held on 22 March at the Museum.

Centenary of Katherine Logo voting ends 6 March. Also on Your Say Katherine is the cooling of the town square where council are seeking ideas from the public.

19 CLOSURE OF MEETING TO PUBLIC

The open meeting was declared closed to the public at 1.15pm.

COUNCIL RESOLUTION

Moved: Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 28 JANUARY 2025



KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 February 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.2 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 February 2025

Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest
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20.3 CONFIDENTIAL INCOMING CORRESPONDENCE

Section Under the Act	The grounds on which part or the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iii) information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

20.4 AQUATIC CENTRE UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.5 CEO PERFORMANCE REVIEW

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20.6 KATHERINE CIVIL AIRPORT COMMUNITY CONSULTATION

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 2.23 pm.

22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 25 February 2025 was declared closed at 2.24 pm.

The next Ordinary Meeting of Council will be held on 25 March 2025.



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE FEBRUARY 2025

Report Type: For noting

Attachments: 1. Action Report OMC - 17 March 2025 [**8.1.1** - 2 pages]

Officer Recommendation

That Council receive and note the Action update.

23-01-2024	Ordinary Meeting of Council - 23 January 2024	14.5	Lease and Licence - Amplitel Pty Ltd - 28 Second Street	In Progress
Delays in executing the lease and license have been primarily due to their understanding that the matter was resolved, and that the execution was undertaken. Lease drafting in progress.				
22-10-2024	Ordinary Meeting of Council - 22 October 2024	14.2	Policies	On Hold
Live Streaming ability to be included in the upgrades to the Civic Centre. Policy to be revised following the upgrades.				
28-01-2025	Ordinary Meeting of Council - 28 January 2025	14.6	Finance Report for the Month of December 2024	Not yet started
To action timeframe correction required for the Aquatic Centre completion is October 2025 not June 2025 in Table 2.2 Quarterly Report on Planned Major Capital work.				
28-01-2025	Ordinary Meeting of Council - 28 January 2025	14.9	Environmental Services Report for the Month of December 2024	Awaiting external response
Council noted the work of council over the Christmas period to have areas under council control looking great. Issues identified with mowing and slashing over the holiday period for NTG responsible areas to be raised at the next meeting with the agency. Mayor and CEO to raise at next meeting with NTG scheduled 28 February that was cancelled yet to be rescheduled. CEO and Mayor note that new contractor has been engaged by DLI for main street.				
28-01-2025	Ordinary Meeting of Council - 28 January 2025	15 1.1	Unconfirmed Minutes - Sportsgrounds Advisory Committee Meeting 12 December 2024	Not yet started
Investigation and due diligence are being undertaken for options regarding the pavilion flooring that will come back to the Council.				
25-02-2025	Ordinary Meeting of Council - 25 February 2025	14.1	ALGA 2025 Federal Election Campaign	In Progress
Meeting with LGANT comms network 13/03/2025 for briefing on ALGA's campaign assets that we can share.				
25-02-2025	Ordinary Meeting of Council - 25 February 2025	14.9	Showgrounds Advisory Committee - Membership Nomination	Not yet started

Register and notification letters to be actioned from the council resolution of new member appointments.				
25-02-2025	Ordinary Meeting of Council - 25 February 2025	14.10	Signs Code Review	Not yet started
Council approved the reviewed Katherine Town Councils Signs Code for public consultation.				

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES FEBRUARY 2025

Report Type: For noting

Recommendation

That Council receive and note the Mayoral activities for February 2025.

Purpose of Report

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

2.3.2 Welcome and connect the Defence community with the Katherine community.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

5. ARTS, CULTURE AND HERITAGE - 5.2 Support Culture - Acknowledge and promote multiculturalism

5.2.5 Celebrate culturally important days.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.

6.3.1 Advocate for the interests of our community.

Mayor Lis Clark	
Date	Activity attended
5 th February 2025	Meeting with Minister Jo Hersey
5 th February 2025	State of the Territory's Economy held at GYRACC
6 th February 2025	Radio with Sue
7 th February 2025	Coffee with a Cop – Coffee Club
7 th February 2025	Meeting with St Johns representative re sponsorship for local cadets
10 th February 2025	Elected Member Information Session
11 th February 2025	LGANT – Strategic Plan
11 th February 2025	Centenary of Katherine Advisory Committee Meeting
12 th February 2025	Citizen of the Year Award
13 th February 2025	Catholic Care – National Apology Day
17 th February 2025	Grants Commission
17 th February 2025	Katherine Police – Meeting new Superintendent
19 th February 2025	Meeting with Defence – Talisman Sabre
21 st February 2025	Networking with Government Officials at the Coffee Club
21 st February 2025	Coffee with a cop – Maidens Lane
21 st February 2025	Katherine Times
21 st February 2025	Travelling Film Festival
24 th February 2025	Elected Member Information Session
25 th February 2025	First meeting with the new base commander (Tindal)
25 th February 2025	Ordinary Meeting of Council
26 th February 2025	LGANT Board Meeting
27 th February 2025	LGANT Board Strategic Planning meeting
28 th February 2025	Meeting with CLP Candidate for Lingjari Lisa Siebert
28 th February 2025	Meeting Katherine Justice Reinvestment group

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING FEBRUARY 2025

Report Type: For noting

Recommendation

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Report - Determination1 of 2025 Allowances for members local government councils - 13 February 2025 - ID229533 [**10.1.1** - 10 pages]
 2. Letter - Correspondence from Selena Uibo MLA Leader of the Opposition - 14 February 2025 - ID229557 [**10.1.2** - 2 pages]



NORTHERN TERRITORY OF AUSTRALIA REMUNERATION TRIBUNAL

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

DETERMINATION OF ALLOWANCES FOR MEMBERS OF LOCAL COUNCILS

REPORT ON DETERMINATION NO. 1 OF 2025

1. INTRODUCTION

On 30 July 2024, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie AO PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 6 September 2024, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 14 September 2024, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

Further correspondence invited Councils to arrange to meet with the Tribunal and two meetings were held with Councils.

The Tribunal received eight submissions from the following Councils as well as Local Government Association of the Northern Territory (LGANT):

- Three from the City of Darwin Council
- City of Palmerston Council
- Alice Springs Town Council
- Two from the Wagait Shire Council
- Coomalie Shire Council

2. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Tribunal received several submissions requesting an increase to Professional Development Allowance. It is noted that the Professional Development Allowance is all inclusive and can include travel and accommodation costs. The Tribunal is aware of significant cost increases for travel especially for Regional areas of the NT and has agreed to increase the Allowance to \$5000 per financial year.

3. COUNCILLOR'S ALLOWANCE

The Tribunal has increased all base allowances by 4% in recognition of movements in earnings within Australia as well as the Territory.

At the same time, the Tribunal has determined that Elected Councillors in Wagait and Belyuen Shire Councils will receive the same base allowance as Elected Councillors in Coomalie

4. MAYOR AND PRINCIPAL MEMBER ALLOWANCE

The Tribunal has determined that on the basis of equity, the three Shire Council Mayors should receive the same Total Mayor Allowance which has now been set at \$30 462.

The Tribunal has also increased the Mayoral Allowance by 4% to address relativities between Councillor and Mayoral Allowances.

5. EXTRA MEETING / ACTIVITY ALLOWANCE

The Tribunal has kept the Allowance at a maximum of \$10 000, but has recognised some instances where the extra meeting allowance paid to a Councillor should not be applied to the cap.

The Tribunal has determined that where a Councillor is asked to represent the Mayor or Principal Member at an official Council function, an extra meeting allowance will apply, but it will not be included against the cap. Similarly, where Councillors meet with the Remuneration Tribunal, an extra meeting allowance will apply, but it will not be included against the cap.

The Tribunal has also determined that where a Councillor attends the Executive Board of the Local Government Association of NT (LGANT), an extra meeting allowance will apply, but it will not be included in the cap.

6. FUTURE INQUIRIES


This is the third inquiry into Members of Local Government Council Allowances by the Tribunal and it has been useful for the Tribunal to address some factors that were outstanding from earlier Inquiries.

The Tribunal believes that there are still some outstanding issues that need addressing and these would be enhanced by further Inquiries on an annual basis. .

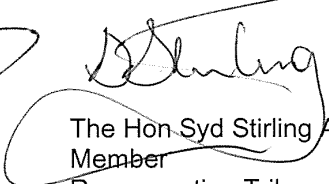
The Tribunal appreciates the feedback received from Councils.

7. APPENDIX A


Appendix A provides details of the allowances.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 10 December 2024

APPENDIX A to the Report

Comparison of Existing Allowances with New Allowances**Municipal and Regional Councils**

ALLOWANCE COUNCIL	CURRENT	New from 1 July 2025
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Councillors

Darwin	\$31,775	\$33,046
Palmerston	\$24,600	\$25,584
Alice Springs	\$22,550	\$23,452
Litchfield	\$22,550	\$23,452
Katherine & Regional	\$20,500	\$21,320

Shire Councils

Councillors	Coomalie	\$7,175	\$7,462
	Belyuen	up to \$5,125	\$7,462
	Wagait	up to \$5,125	\$7,462

Mayor Allowance

Darwin	\$127,200	\$132,288
Palmerston	\$92,000	\$95,680
Alice Springs	\$89,000	\$92,560
Litchfield	\$83,000	\$86,320
Katherine & Regional	\$82,000	\$85,280

Total Mayoral Allowance

Darwin	\$158,975	\$165,334
Palmerston	\$116,600	\$121,264
Alice Springs	\$111,550	\$116,112
Litchfield	\$105,550	\$109,772
Katherine & Regional	\$102,000	\$106,600
Shire Councils	\$30,175	\$30,462

Deputy Mayor Total allowance

Darwin	\$55,575	\$56,846
Palmerston	\$41,800	\$42,784
Alice Springs	\$39,050	\$39,952
Litchfield	\$38,550	\$39,452
Katherine & Regional	\$36,500	\$37,320

Shire Councils

Mayor	Coomalie	\$30,175	\$30 462
	Belyuen to	up to \$25,125	\$30 462
	Wagait	up to \$25,125	\$30 462



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL GOVERNMENT COUNCILS**

DETERMINATION NO. 1 OF 2025

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Municipal Councils are the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Shire Councils are the following:

- Belyuen;
- Coomalie; and
- Wagait.

New Councils: any other Councils newly constituted by the Minister for Local Government in 2025

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
 - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
 - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is a member of a Local Council:

2. ALLOWANCES

The following annual allowances will apply from 1 July 2025 and will be paid fortnightly or monthly:

COUNCILLORS' ALLOWANCE

Darwin	\$33,046
Palmerston	\$25,584
Alice Springs	\$23,452
Litchfield	\$23,452
Other Municipal and Regional	\$21,320

Shire Councils

Coomalie	\$7,462
Belyuen	\$7,462
Wagait	\$7,462

DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$132,288
Palmerston	\$95,680
Alice Springs	\$92,560
Litchfield	\$86,320
Other Municipal and Regional	\$85,280

Shire Councils

Coomalie	\$23,000
Belyuen	\$23,000
Wagait	\$23,000

3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
 - Including, but not limited to:
 - donations;
 - organization sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

4. EXTRA MEETING / ACTIVITY ALLOWANCE

- 4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions/meetings as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

The activity allowance may be paid as travel time when travelling to Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return). This activity Allowance is not to be included in the cap of \$10 000.

- 4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee for attendance at extra meetings or activities is the accumulated hours on any one day and are as follow:
 - up to 2 hours \$200
 - between 2 and 4 hours \$300
 - more than 4 hours \$500 (maximum payable for any one day)

- 4.3 Where a Councillor receives extra meeting allowance to represent the Mayor or Principal member at an official Council function, that extra meeting allowance will not be applied to the cap. Where Councillors meet with the Remuneration Tribunal, an extra meeting allowance will be paid, and that extra meeting allowance will not be applied to the cap.

- 4.4 Where a Councillor attends the Executive Board of the Local Government Association of NT (LGANT) and receives an extra meeting allowance, that extra meeting allowance will not be applied to the cap.

5. PROFESSIONAL DEVELOPMENT ALLOWANCE

- 5.1. Professional Development Allowance is \$5000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members and Councillors.
- 5.2. The Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel cost including vehicle allowance, travel allowances and travel time as specified in clause 4.2.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The Australian Institute of Company Directors' Courses should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory.
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
- (a) exceeds 50kms from home base 100kms return,
 - (b) travel does not occur in a Council supplied and maintained vehicle;
 - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
 - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office.
- 6.3. Vehicle Allowance will be available in the following circumstances:
- travel to and from statutory Council meetings;
 - travel to and from official Council approved meeting;
 - travel to and from approved functions representing the Principal Member;
 - travel to and from Local Authority Meetings within the ward the Councillor represents.
 - travel to and from all meetings of Council and their committees; and
 - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.

6.5. The Vehicle Allowance Cap will not include:

- travel to and from Local Authorities Meetings within the Ward that the member represents;
- travel involved with Professional Development activities.

7. PROVISION OF MOTOR VEHICLE

7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.

7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:

- \$25,000 per year for Municipal Principal Members; or
- \$40,000 per year for Regional Principal Members.

7.3. The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

8. TRAVEL ALLOWANCE


8.1. Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.

8.2. The applicable rates to be paid are found in Table 1 of [Taxation Determination TD 2024/3](#) or any subsequent Taxation Determination made in substitution of that Determination.

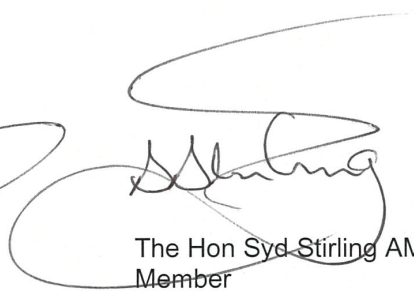
9. GENERAL

9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:


- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 10 December 2024



LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
opposition.leader@nt.gov.au

GPO Box 3700
Darwin NT 0801
Telephone: 08 8923 8000

Her Worship the Mayor Mrs Elisabeth Clark
Mayor of Katherine
Katherine Town Council

Via email: Elisabeth.clark@ktc.nt.gov.au

Dear Mayor

Earlier this week, the Chief Minister introduced her controversial Territory Coordinator Bill into Parliament.

If this law is passed, it will pave the way for a range of existing Northern Territory laws and regulatory processes to be bypassed in the assessment of new developments. This could have significant impacts on landowners, communities, local governments, cultural heritage and the environment, without any recourse.

The CLP Government plans to pass this law in March, but firstly it will go to a Legislative Scrutiny Committee which will consider community feedback on the Bill and provide a report to Parliament by 12 March 2025.

Territorians were given a small period of time over the December holiday period to provide feedback on the draft Bill. The Government received more than 550 written submissions in response but it is unclear how much, if any, of that feedback they took on board. I know many Territorians still have concerns and questions around this proposed new law.

The Scrutiny Committee process gives Territorians another opportunity to make a submission on the Bill before it is debated in Parliament in March.

I would encourage everyone with an interest in this piece of legislation from right across the Territory to make a submission, or re-send their original submission, to the Scrutiny Committee.

Please be aware that the CLP Government has only allowed a few days for people to make a submission to the Scrutiny Committee.

- 2 -

You will need to submit your feedback by Wednesday 19 February to the Secretary, Legislative Scrutiny Committee, GPO Box 3721, Darwin NT, 0801 or by email to LA.Committees@nt.gov.au.

Economic development is critically important to the Territory's growth and prosperity, but it should not occur at the expense of our communities, our natural resources, our environment, our cultural heritage, our way of life or against the wishes of Territorians.

Please ensure you contribute to this important process; everyone's voice deserves to be heard.

You can find out more information about the Bill and the Scrutiny Committee process here <https://parliament.nt.gov.au/committees/list/legislative-scrutiny-committee/17-2025>.

Yours sincerely



SELENA UIBO

14 FEB 2025



11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions relating to the agenda, that you would like addressed, can be submitted via email at records@ktc.nt.gov.au, over the phone at 08 8972 5500, in person at the Civic Centre, or through an electronic submission via the [website](#).

Please submit your question/s pertaining to the current Ordinary Meeting of Council agenda. These will be responded to in full and in a public setting.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 CBD SPEED CHANGES

Author: Ingrid Stonhill, Chief Executive Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. Stakeholder Notice - Speed change Katherine Terrace [14.1.1 - 2 pages]
2. Katherine Terrace Speed Limit Proposal Mapping [14.1.2 - 4 pages]
3. Katherine Terrace Speed Limit Change Evidence [14.1.3 - 1 page]

Officer Recommendation

That Council XXXEnterRecommendationHereXXX

Purpose of Report

For Council to consider the proposal from the Department of Logistics and Infrastructure (DLI) to reduce the speed limit of Katherine Town Council Roads in the CBD 50km area.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

Municipal Plan

Not Applicable

Background

The Department of Logistics and Infrastructure (DLI) reduced the speed limit of Katherine Terrace between O'shea Terrace and Chambers Drive to 40km on the 1 March 2025.

Discussion

Department of Logistics and Infrastructure have informed that an unintentional consequence of the reduction in speed limit on Katherine Terrace requires changes in signage on approaching roads, Council roads, to reduce road users' confusion of the speed limit.

DLI has provided options for council to consider that includes:

1. Option A is the DLI recommended option. It offers the least number of 'new' sign posts, and will result in reducing the existing 50 AREA to a 40 AREA. It will involve replacing existing (KTC) 50 AREA and END 50 AREA signs with equivalent 40 signs.
2. Option B is not recommended. This option requires a significant number (13) of new sign posts, and reflects poor practice regarding speed zones implementation i.e. multiple speed zones over short distances.
3. Option C – if Option A is not supported, this option is considered the next best option, but it will result in additional (9) sign posts including two on two along Katherine Terrace and one on Victoria Highway due to the need for repeated signs, and another 6 on Railway Terrace (2x), O'Shea Terrace, Warburton Street, Giles Street, and Lindsay Street.

Consultation Process

DLI consultation with Council involved advising of the speed limit change over the last few months with the

Mayor and CEO.

Policy Implications

There is no Council policy that guides on changing Council Road speed limits.

Budget and Resource Implications

The change of signage required is outside Council's budget and DLI would be responsible for the installation of the required signage and have been requested to return any removed signs to Council.

Risk, Legal and Legislative Implications

The *Local Government Act 2019* Part 12.3 details legislations in relation to Council roads.

S271 (4) If a council has the care, control and management of a road that is vested in someone else, then, subject to any contrary agreement between the council and the owner, the powers of the council to care, control and manage the road are exclusive of those of the owner.

S271 (5) (b) While a road remains under the care, control and management of a council, the following belongs to the council: anything erected on, or affixed to, the road except infrastructure or equipment belonging to the Commonwealth or the Territory or a statutory authority of the Commonwealth or the Territory.

The *Control of Roads Act 1953* is silent on speed limits for roads.

Although not related to changing of road speed limits, should Council propose to open or close a road a process that involves a public notice of the proposal is required under S272 and 273 of the *Local Government Act 2019* and R64 of the *Local Government (General) Regulations 2021* includes:

- The proposal being accessible on council's website; and
- The proposal available for inspection by interested members of the public at the council office; and
- The proposal published in a newspaper circulating the area.
- The notice must be available for at least 28 days with invitation for any person who may object to the proposal to lodge written submissions.
- Council to then consider any written submissions.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

February 2025

Speed limit change on Katherine Terrace

Dear stakeholder

The Department of Logistics and Infrastructure (DLI) is changing the speed limit on Katherine Terrace, Katherine, between O'Shea Terrace and Chambers Drive.

From 1 March the speed limit will be reduced from 50 km/h to 40 km/h.

The department has an ongoing practice of improving safety across Territory roads for motorists, cyclists and pedestrians by implementing compatible and credible treatments, including speed reductions as per national best practice.

A recent review of the speed limit on Katherine Terrace recommends a change from 50 km/h to 40 km/h which better reflects the current speeds along this road.

This section of multi-lane road is the main route of travel for residents to the CBD, and traffic travelling on the Stuart and Victoria highways. It experiences a considerable mix of light and heavy vehicles, pedestrian and cyclist activity.

Part of the analytics used to determine changes to speed limits include but are not limited to acknowledging the actual speed vehicles can safely travel on a stretch of road, as well as other considerations such as density and pedestrian activity.

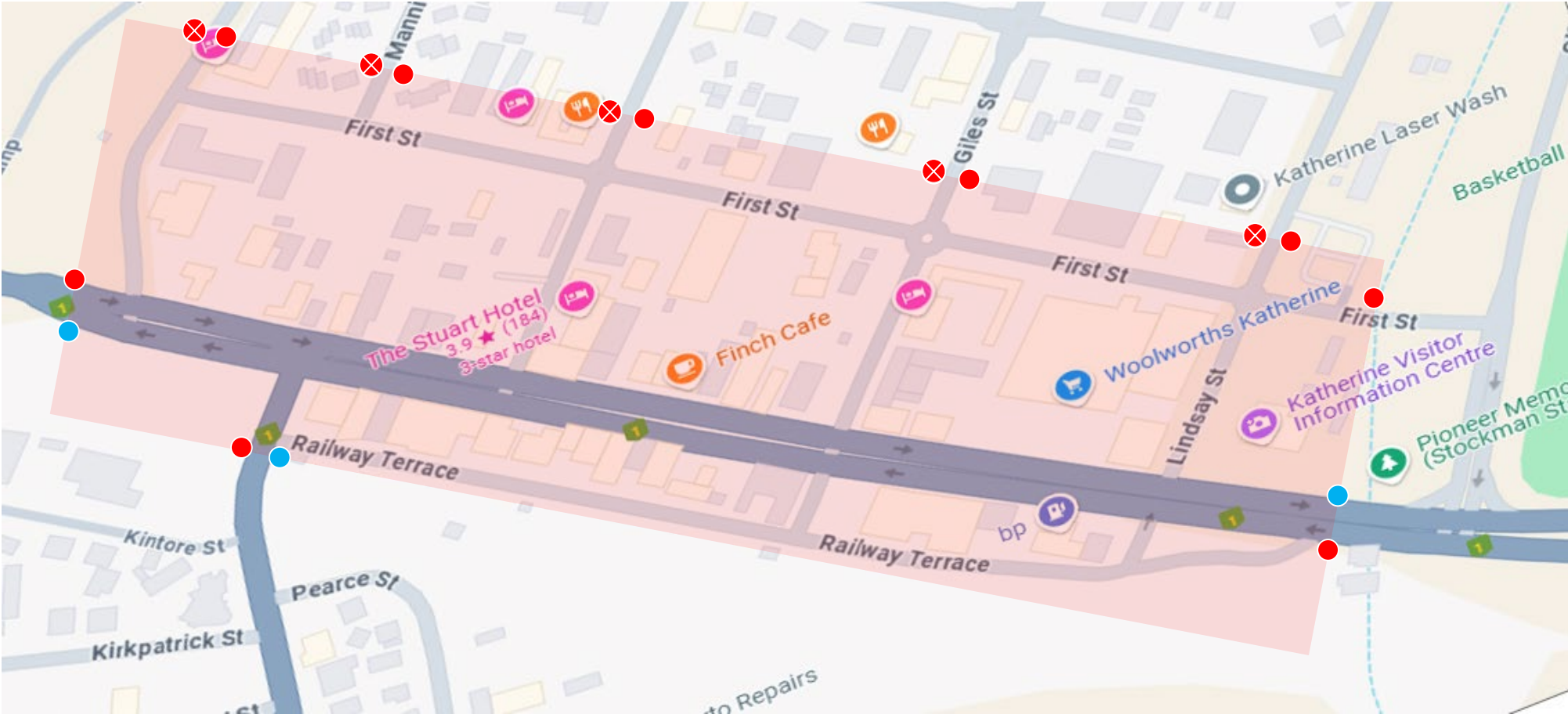
The new speed limit will reduce risk and reflect the speed at which most vehicles currently travel along Katherine Terrace.

For more information, contact DLI Project Manager John Kassaras on 8999 4788, or email john.kassaras@nt.gov.au



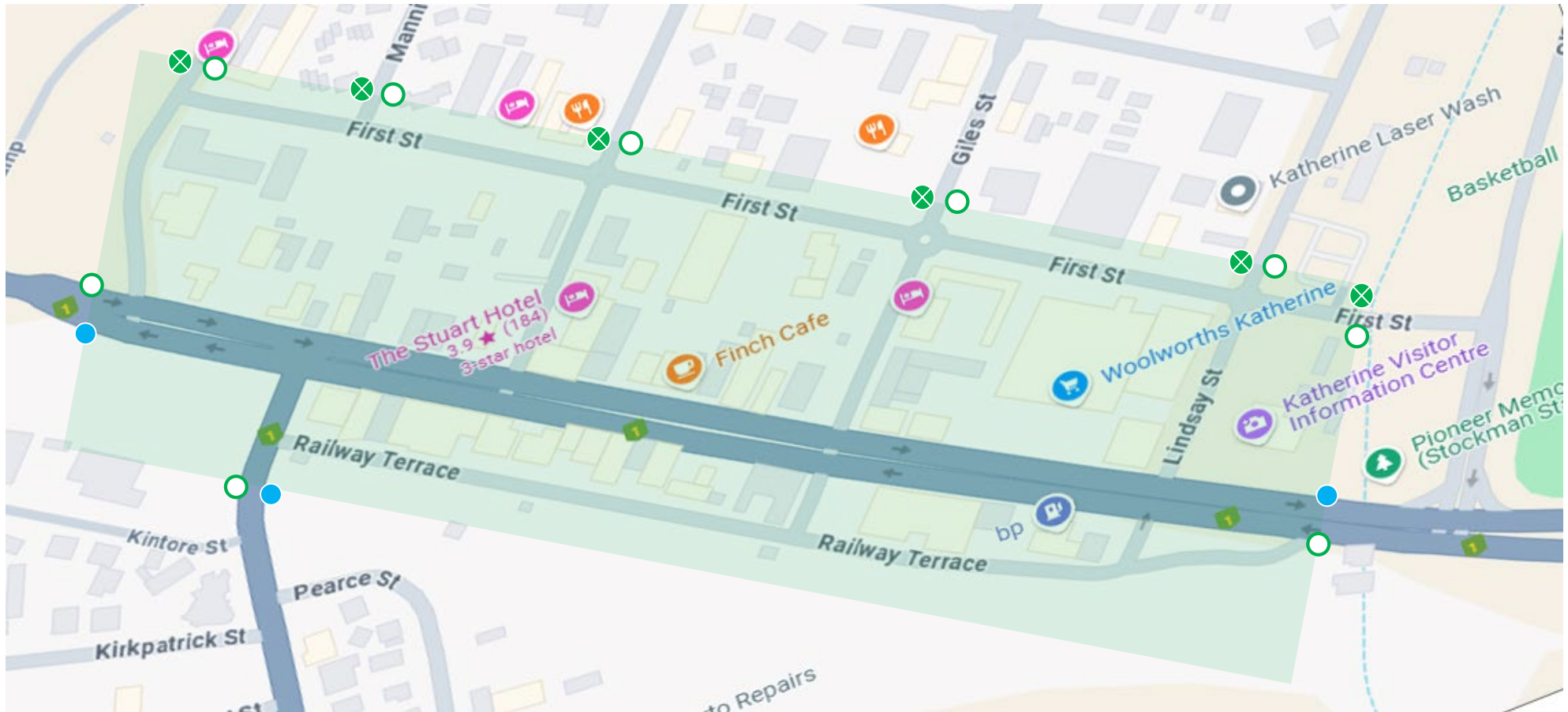
Map showing speed change on Katherine Terrace

CURRENT SIGNAGE



- 60 KPH
- 50 KPH AREA
- 40KPH
- END 50 KPH AREA

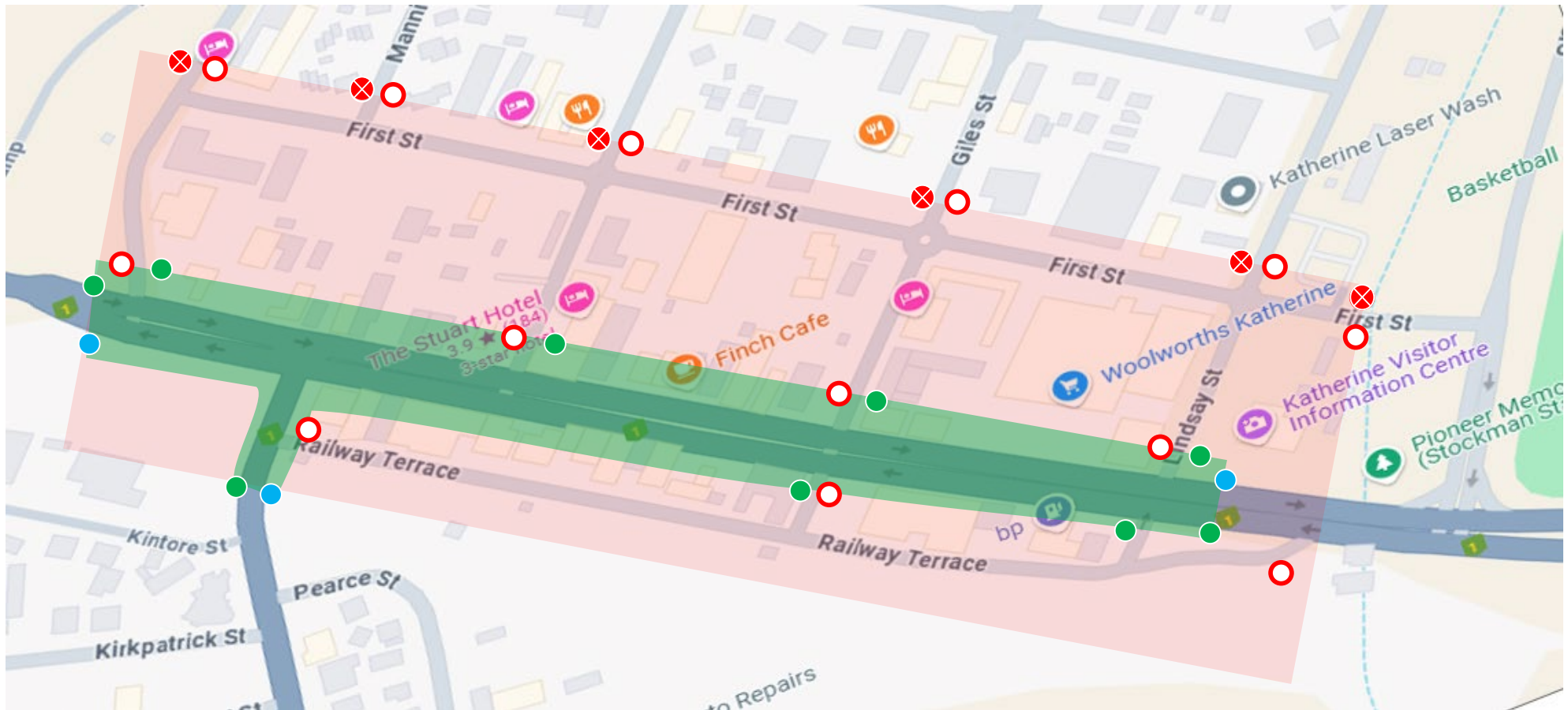
OPTION A – RECOMMENDED



- 60 KPH
- 40KPH AREA
- ✕ END 40 KPH AREA

Preferred option – creates a low speed, road user friendly environment within the 'green zone', and require minimal new sign locations by replacing existing signage. All areas beyond green zone default to 60kph.

OPTION B – NOT RECOMMENDED



- 60 KPH
- 50 KPH AREA
- 40KPH
- ✕ END 50 KPH AREA

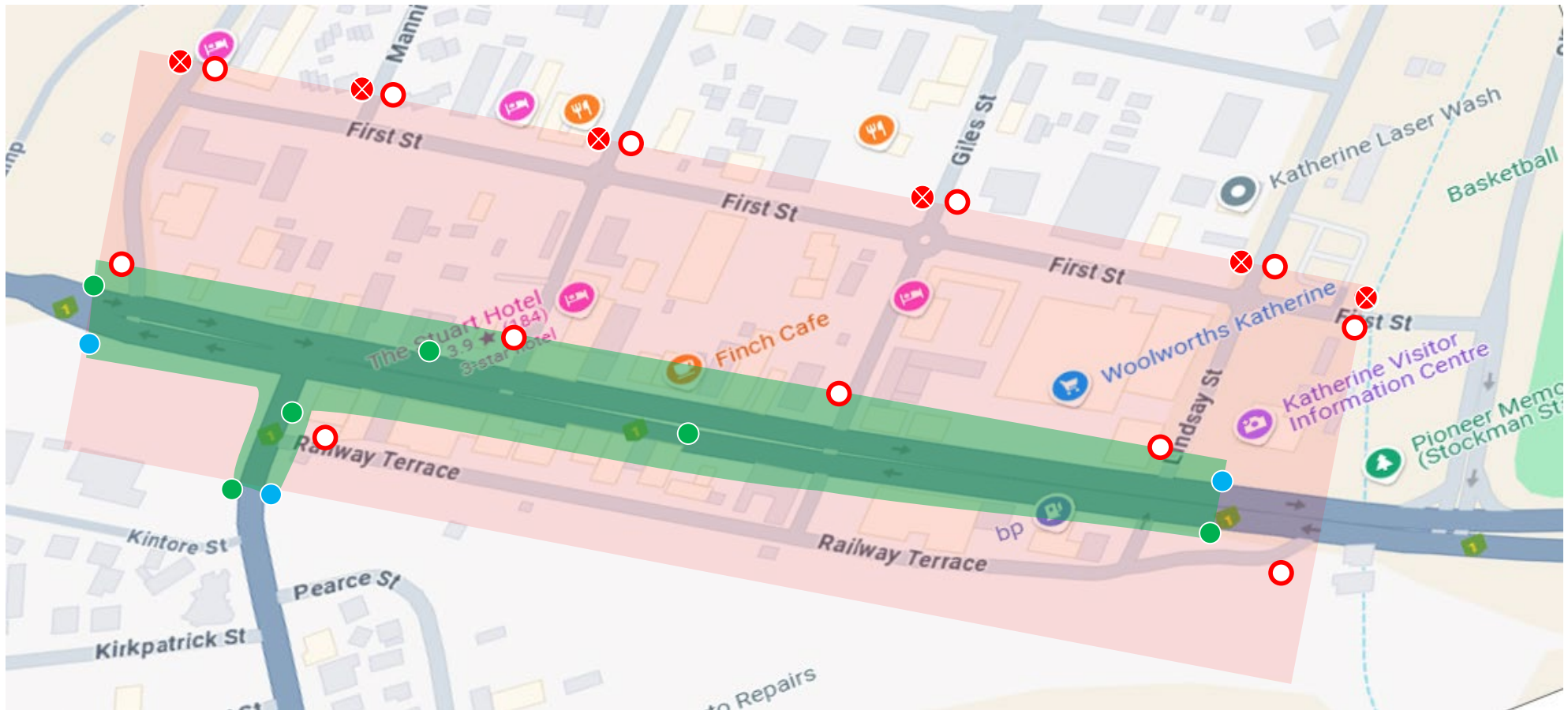
Not preferred due to the multiple speed zones over short distances, which can frustrate road users. Also results in multiple new/proliferation of signs which clutter streetscapes.

Green zone – 40kph

Red zone – 50kph

All areas outside green and red zone default to 60kph.

OPTION C – HYBRID OPTION



- 60 KPH
- 50 KPH AREA
- 40KPH
- ⊗ END 50 KPH AREA

Hybrid option is not ideal but maintains the 50kph 'area' outside of Katherine Tce. May confuse road users due to multiple speed zones over short distances.

Some new signs required on Katherine Tce

Green zone – 40kph

Red zone – 50kph AREA

All areas outside green and red zone default to 60kph.

Katherine Terrace - Speed Limit Change

Speed Survey

A speed survey was conducted on Katherine Tce, 50m south of Victoria Highway, from 20 November to 1 December 2024 to investigate operational speed limits. Following are the findings:

Southbound Carriageway

- 92% of the total vehicles were travelling at or below the current speed limit of 50km/h.
- 51% of the total vehicles were travelling at or below 40km/h.
- Mean Speed is calculated at 39.5km/h.

Northbound Carriageway

- 86% of the total vehicles were travelling at or below the current speed limit of 50km/h.
- 38% of the total vehicles were travelling at or below 40km/h.
- Mean speed is calculated at 41.6km/h.

The findings from the survey suggest high compliance to the current speed limit of 50km/h. The mean speed is relatively close to 40km/h.

Proposal

- The findings of the survey present a good case for lowering the speed limit to 40km/h.
- It is expected that mean speed can be reduced to 35km/h or below if the speed limit is changed to 40km/h.
- A reduction of 10km/h will likely result in reduction in crashes (35% fatal crashes, 25% serious injury crashes).
- Initially, the new speed limit of 40km/h should be introduced through installing the '40' regulatory speed limit signs, implementing a communication strategy and enforcement by NT Police. Speed Check Signs are not considered in this situation due to multiple lane road and very busy road environment cluttered with signs and other structures.
- A trial for three months should be considered to allow motorists to adapt the new speed limit. A speed survey should be undertaken after three months to investigate compliance to the new speed limit of 40km/h.
- In case of significant lack of non-compliance, the infrastructure and enforcement strategies should be considered.

14.2 DEED OF VARIATION - TERRITORY TOURIST DISCOUNT SCHEME

Author: Melissa Doyle, Manager Community Relations
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: 1. Deed of Variation TNT and KTC [14.2.1 - 3 pages]

Officer Recommendation

That Council authorise the Mayor and the Chief Executive Officer of Katherine Town Council to execute the Deed of Variation between Katherine Town Council and the Northern Territory of Australia by affixing the Common Seal of the Council, in accordance with Council's governance requirements.

Purpose of Report

Katherine Town Council will execute the Deed of Variation between Katherine Town Council and the Northern Territory of Australia to formally extend the eligible travel period for the Territory Tourist Discount Scheme, as outlined in the Deed of Variation dated 3 March 2025. This execution ensures compliance with the updated agreement and facilitates continued participation in the scheme.

Strategic Plan

Not Applicable

Municipal Plan

Not Applicable

Background

The Territory Tourism Discount Scheme is an initiative by the Northern Territory Government aimed at encouraging tourism within the region. It offers a 25% discount on a wide range of tourism products and experiences, including accommodation, tours, and activities. This discount is applicable to bookings made through the four Regional Tourism Organisations including the Katherine Visitor Information Centre.

Discussion

The Northern Territory Government has decided to extend the eligible travel period for the Territory Tourist Discount Scheme to 7 April 2025 previously 31 March 2025.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



KATHERINE TOWN COUNCIL INCORPORATED

AND

NORTHERN TERRITORY OF AUSTRALIA

DEED OF VARIATION

This deed is dated 3 March 2025.

BETWEEN **KATHERINE TOWN COUNCIL INCORPORATED (ABN 47 836 889 865)**
of Civic Centre, Lot 1865 Stuart Highway, Katherine NT 0850

AND **NORTHERN TERRITORY OF AUSTRALIA**, care of its agency the
Department of Tourism and Hospitality **(ABN 84 085 734 992)**

RECITALS

- A. On 2 October 2024, KATHERINE TOWN COUNCIL (KTC) and the Northern Territory of Australia (NTA) executed a new Schedule E to the 2-year funding agreement (the Agreement) between the parties that was executed on the 30 June 2023.
- B. The parties now wish to vary Schedule E and have agreed to the changes as set out in this deed.

OPERATIVE PART

The parties agree to vary Schedule E on the terms set out below:

1. Attachment B:

1.1 Eligible Travel Period

- the date '1 January 2025 to 31 March 2025 is deleted and replaced with '9 December 2024 to 7 April 2025'.

2. All other terms remain unchanged.

3. Counterparts

This deed may be executed in counterparts, all of which taken together constitute one document.

4. Costs

Each party will bear its own costs in relation to this deed.

Signing Page

EXECUTED BY THE PARTIES AS A DEED:

SIGNED SEALED AND DELIVERED for and on behalf
of the **NORTHERN TERRITORY OF AUSTRALIA**)
pursuant to a delegation under the *Contracts Act*)
1978 in the presence of:)
)
)

.....
Suzana Bishop
Chief Executive Officer
Department of Tourism and
Hospitality

.....
Signature of Witness

.....
Name of witness

The COMMON SEAL OF KATHERINE TOWN COUNCIL was hereto affixed in accordance
with the *Local Government Act 2019* (NT)

on the day of
(Print Day in Words) (Print Month and year)

in the presence
of
(Print Name, Job Title) (Signature)

and
(Print Name, Job Title) (Signature)

14.3 KATHERINE EAST STAGE 3 - ALLOCATION OF COMMUNITY DOG PARK

Author: Kimberly Worrigal, Contracts Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. UD 18-1004 Katherine East C P 49 A 2024-11-15 Stage 3 Park Enhancement & Maintenance Strategy DRAFT [14.3.1 - 1 page]

Officer Recommendation

That Council accept and approve the proposal to include a dog park in the Katherine East Development Stage 3.

Purpose of Report

To present council with the proposal from NTG to convert the green space located in the Katherine East Development Stage 3 to a fenced dog park.

Strategic Plan

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.2 Provide safe and accessible public amenities throughout Katherine.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.2 Collaborate with Regional Councils - Work collaboratively with other councils and government to ensure we are achieving the best outcomes for the Big Rivers Region.

6.2.3 Work with NTG on its Big Rivers Regional Economic Growth Plan.

7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.

7.2.2 Embark on greening initiatives with the collective help of the community to beautify and increase green spaces.

Municipal Plan

6.2.3.2 Collaboratively progress projects identified in the Big Rivers regional Economic Growth Plan

6.2.3.3 Collaboratively progress projects identified in the Big Rivers regional Liveability Coordination Plan

Background

In early January 2025, Katherine Town Council's Infrastructure team was presented with the proposal to include a fenced dog park area in the new development located in Katherine East. Council is required to make a decision for the project to proceed.

Discussion

Currently, Katherine has just one fenced and designated dog park. In addition, there is an allocated area within the Katherine Showgrounds and part of the Casuarina Park open space. However, the Casuarina open space is not serviced, lacking amenities such as dog waste bags, bins, or a doggy water fountain. The existing dog park in Katherine North is a popular spot for the community, and a new dog park in the Katherine East Development Stage 3 area would be a valuable addition for local residents.

The proposed new park would be fully enclosed with chain mesh fencing, equipped with a reticulated sprinkler system, and shaded by trees. Any additional infrastructure, such as park benches or dog play equipment, could be added by the Council in the future.

This new park would not reduce the availability of other green spaces, as there are two additional potential

parks nearby for future development.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

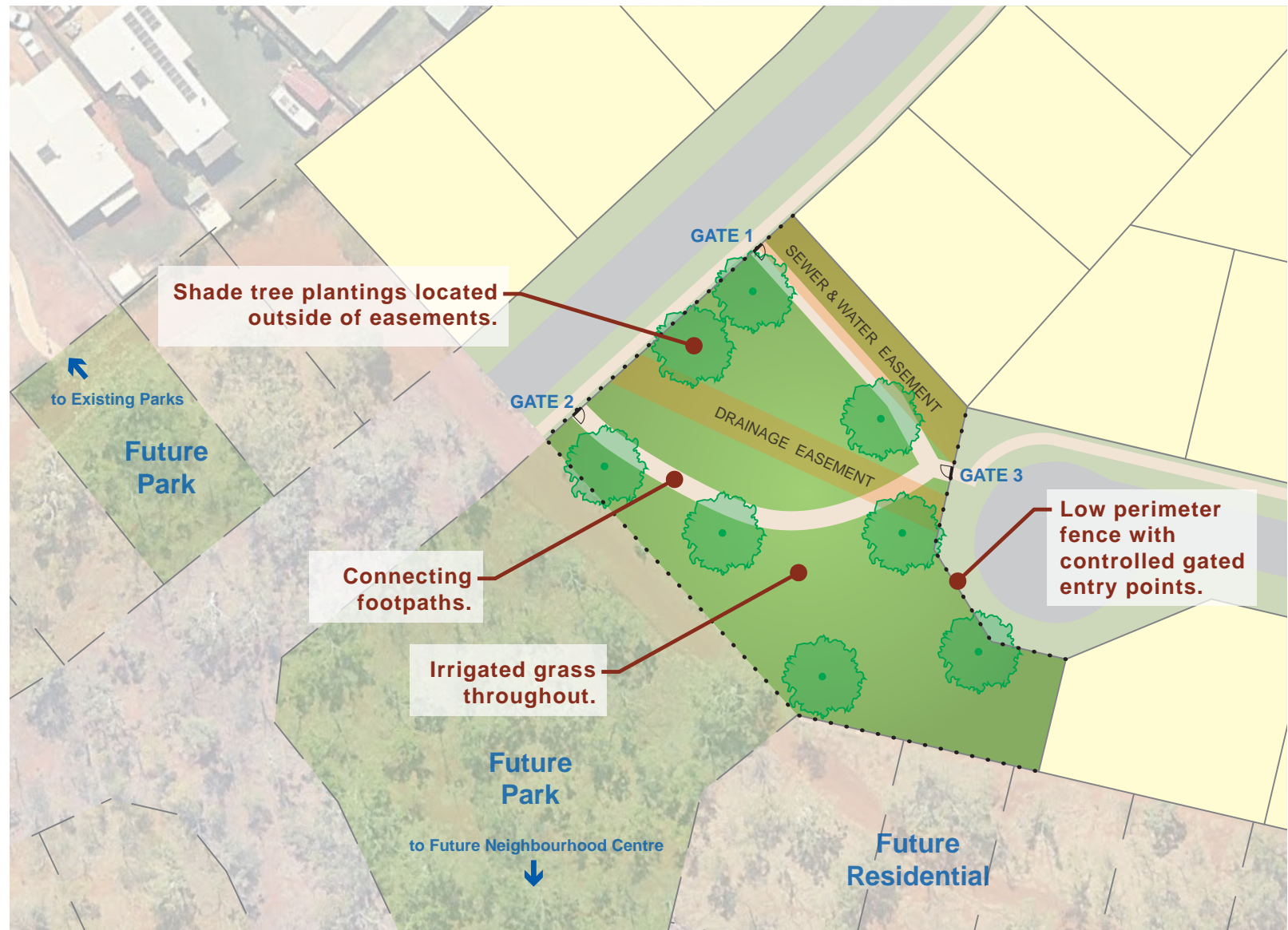
DESIGN PRINCIPLES

OBJECTIVES

- Create an asset that has a low maintenance requirement.
- Create an amenity drawcard for the growing residential area.
- Integrate new park with future linear parkland.

KEY FEATURES

- Irrigated turf throughout (approx. 2,410m²).
- Low perimeter fence (approx. 250m length) with controlled gated entry points (x 3).
- Shade tree plantings (x8) located outside of easements.
- Connecting footpaths (approx. 90m length x 2.5m width)



Stage 3 Park Enhancement & Maintenance Strategy

Katherine East

DRAFT

Date: 15 November 2024

Scale: 1:500 @ A3

Drawing No. UD 18-1004 CP 49 A



14.4 KATHERINE TOWN COUNCIL CENTENARY GRANT GUIDELINES 2025/2026.

Author: Melissa Doyle, Manager Community Relations
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council approve the Katherine Town Council Centenary Grant Guidelines 2025/2026.

Purpose of Report

To seek Council's endorsement of the Katherine Town Council Centenary Grant Guidelines 2025/2026

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

- 1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.
- 1.1.2 Ensure strong internal governance with updated policies and procedures in place.
- 1.1.3 Improve transparency around issues affecting the community.
- 1.1.4 Learn what the community wants to know through community engagement strategies.

4. GROWTH AND SUSTAINABILITY - 4.1 Better Infrastructure - Identify infrastructure in need of upgrading, potential for new infrastructure, and develop long-term plans to anticipate opportunities for better infrastructure.

- 4.1.1 Develop a shared pathways strategy and potential projects.
- 4.1.2 Develop a project planning framework with hierarchy for shovel-ready projects.
- 4.1.3 Review Council's available land to consider potential utilisation opportunities.
- 4.1.4 Investigate an all-weather multipurpose facility.

Municipal Plan

- 5.3.3.1 Support arts and multicultural events and assess new opportunities

Background

Guidelines developed to inform Centenary Grants Program approved by Centenary of Katherine Advisory Committee 2026.

Discussion

These guidelines outline the key parameters of the program, which has been established to support activities that commemorate the Centenary of Katherine.

The Centenary Grants Program will adhere to the following principles and conditions:

One-off Funding Program: This program is a standalone initiative designed exclusively to mark the Centenary of Katherine.

Additional to Existing Grants Program: The Centenary Grants Program will operate alongside the current KTC Community Grants Program, offering supplementary funding opportunities.

Purpose-Specific Funding: Funding will support events, initiatives, or activities that directly recognise and celebrate Katherine's Centenary and align with the goals and objectives of the Centenary of Katherine Committee.

Event Timing: Supported events must be scheduled within the January – December 2026 period.

Complementary to Existing Events Calendar: Funded activities should enhance, rather than duplicate, existing events within Katherine's calendar.

One-Off Support: Funding will be provided for one-off events, initiatives, or activities only.

Total Grant Pool: A total of \$40,000 will be available through this program.

Funding Cap Per Application: Individual grant applications may apply for up to \$5,000.

Budget Management: Funding will be allocated from the 2025/26 Council Budget.

Application Timeline: Applications will open in July 2025, close in September 2025, and successful applicants will be notified in October 2025.

GST Considerations

The guidelines also specify that the Centenary Grant Program will not cover GST payments. Successful applicants will receive a funding letter that clearly states the total grant payment, excluding any additional GST component. Funding allocations will not be adjusted to accommodate GST costs.

These guidelines aim to ensure that the Centenary Grants Program effectively supports the community in delivering meaningful events and activities that celebrate Katherine's rich history and cultural significance during its Centenary year.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.5 LGANT MOTIONS

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve the submission of the two motions to the Local Government Association of the Northern Territory (LGANT):

1. We, the undersigned, move that LGANT request the NTG take the following actions to enhance waste management practices in the Northern Territory; and
2. We, the undersigned, move that LGANT request the NTG explain what happened to the \$7.2 million Recycling Modernisation Fund for Katherine and the Big Rivers Region.

Purpose of Report

To provide Council with draft motions for the next Local Government Association of the Northern Territory (LGANT) General Meeting on Enhancing Waste Management Practices in the Northern Territory as discussed at the Elected Member Information Session (EMIS).

Strategic Plan

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.1 Katherine is a Services Hub - Highlight and leverage Katherine as a services hub.

6.1.3 Investigate a regional waste management facility hub.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.

6.3.1 Advocate for the interests of our community.

6.3.3 Influence Katherine projects in the NT Infrastructure Plan and Pipeline 2022.

6.3.5 Develop an elected member-led advocacy agenda on key areas of concern including housing, homelessness, liveability, native title.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.4 Provide opportunities for the community to repurpose, recycle and reuse all types of resources, reducing our landfill waste.

Municipal Plan

6.1.4.1 Undertake research into developing the Katherine Waste Management Facility as a waste management regional hub for the Big Rivers region, working in partnership with NTG, Regional Councils, waste-related commercial operators, and waste management professionals

6.3.1.1 Advocacy for issues affecting Katherine

7.1.4.1 Improve waste stream separation through recycling and messaging. Encourage residents to repurpose, recycle and reuse waste types

Background

At the 25 February 2025 Ordinary Meeting of Council discussion was recommended to action at the next EMIS on possible motions to Australian Local Government Association (ALGA) for National General Assembly (NGA) 2025 conference and LGANT next General Meeting.

Councils can submit motions to LGANT on issues for consideration, such as governance, policy positions and advocacy efforts, at either the May or November General Meetings. The next meeting LGANT motions close 4 April 2025.

Discussion

Enhancing Waste Management Practices in the Northern Territory

Recognising the critical role of local governments in waste collection and disposal, and their central position in advancing Circular Economy (CE) initiatives, it is essential to address the challenges faced by councils in the Northern Territory (NT). These challenges include vast distances, low population density, financial constraints, and limited market demand for processed waste materials.

Motion 1:

We, the undersigned, move that LGANT request the NTG take the following actions to enhance waste management practices in the Northern Territory:

1. Develop a Comprehensive Waste Management Strategy:

Formulate a strategy that addresses the unique challenges of the NT, including vast distances and low population density.

Incorporate sustainable waste management practices that go beyond simple rubbish disposal.

2. Invest in Specialized Equipment and Training:

Allocate funds for the purchase of specialised waste management equipment.

Provide training programs to develop skilled operators for this equipment.

3. Promote Market Development for Processed Materials:

Encourage the development of markets for the outputs of waste management processes.

Collaborate with industry stakeholders to create demand for processed materials.

4. Enhance Regional Collaboration:

Foster collaboration between councils, especially those in remote areas, to share resources and expertise.

Explore regional waste management solutions that can achieve economies of scale.

5. Implement Efficient Waste Transportation Solutions:

Investigate cost-effective methods for transporting waste to central processing locations.

Consider innovative solutions, such as mobile processing units, to reduce transportation costs.

6. Monitor and Evaluate Progress:

Establish metrics to monitor the effectiveness of the implemented waste management practices.

Regularly review and adjust the strategy based on performance data and emerging challenges.

Motion 2:

We, the undersigned, move that LGANT request the NTG explain what happened to the \$7.2 million Recycling Modernisation Fund for Katherine and the Big Rivers Region.

In 2022, Federal funding through the Recycling Modernisation Fund (RMF) of \$7.2 million was allocated by the NT Government (NTG) towards the construction of a Materials Recovery Facility (MRF) in a regional and remote location, subject to a needs assessment and feasibility study. Katherine was proposed as the location for the MRF. An initial study was undertaken, but no progress or report on the funding has been provided from the NTG.

Conclusion:

By adopting these actions, we aim to transition from traditional waste disposal methods to more responsible and sustainable waste management practices. This will not only extend the lifespan of landfills but also contribute to the overall environmental and economic well-being of the Northern Territory.

Consultation Process

Discussion on motions occurred at the EMIS 10 March 2025.

The CEO has requested Roper Gulf Regional Council and Victoria Daly Regional Council to also support the two motions at their next Council meetings as well.

Policy Implications

Councils Waste Management Strategy 2021-2026 will be reviewed in the next term of council. Outcomes of NTG Circular Economy Strategy will need to be incorporated in the review.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

Recognising the critical role of local governments in waste collection and disposal, and their central position in advancing Circular Economy (CE) initiatives, it is essential to address the challenges faced by councils in the Northern Territory (NT). These challenges include vast distances, low population density, financial constraints, and limited market demand for processed waste materials.

Waste management is a vital aspect in striving towards a more sustainable future. Currently waste management practices in Katherine and the wider Northern Territory are lagging the rest of Australia and there are environmental, social and economic requirements to improve. Considering this, Katherine Town Council (KTC) has developed a five year Waste Management Strategy (WMS), 2021-2026, to address the current waste management situation in Katherine and establish goals, actions and targets to set future direction.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.6 PROPOSAL FOR THE RELOCATION OF THE JUNK FESTIVAL

Author: Melissa Doyle, Manager Community Relations
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

1. That Council:
 - a. Approve the one-off free hire to relocate the 2025 Junk Festival and stage from the Lindsay Street Complex to the Katherine Showgrounds; and
 - b. Approve that both market hires be relocated to the Katherine Showgrounds from now until 1 July 2025 and be charged at the Lindsay Street Complex hire fee to support continuity for event organisers during the redevelopment period.

Purpose of Report

The purpose of this report is to seek Council's approval for the one-off free hire to relocate the 2025 Junk Festival and stage from the Lindsay Street Complex to the Katherine Showgrounds and approve that both market hires be relocated to the Katherine Showgrounds from now until mid July 2025 and be charged at the Lindsay Street Complex hire fee to support continuity for event organisers during the redevelopment period.

It is important to note that Katherine Regional Arts responded unfavourably to the proposed arrangements. During discussions, a representative from Katherine Regional Arts expressed strong dissatisfaction, stating, "This situation is shit and absolutely unbelievable. They should sack the whole Council and start again."

While this feedback is regrettable, relocating the Junk Festival to the Showgrounds remains the most viable option to ensure the event proceeds as planned. This proactive measure aims to prevent the risk of cancellation and uphold Council's commitment to supporting valued community events.

Strategic Plan

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

1.2.3 Act as a connector for businesses to foster collaboration and partnership opportunities.

Municipal Plan

2.2.3.1 Provided a continually developing calendar of free and accessible community events that cater for our diverse community

3.2.4.1 Active participation and completion of agreed actions as part of the Big Rivers region Destination Management Plan Implementation Team

5.1.1.1 Continue to support community partners in the delivery of art installations and art related events

Background

This recommendation addresses the planned redevelopment of the Lindsay Street Complex toilet block, which will render the facilities inaccessible from mid-April to mid-July 2025.

The Lindsay Street Complex Toilet Block, including male, female, and wheelchair-accessible toilets and a

storeroom, was originally developed around 1998, along with a larger shade structure at its center. The toilet structure is a blockwork structure on grade with a footprint of 108m². The shade structure was upgraded around 2010 to accommodate a hard roof of similar dimensions to the previously used shade cloth, approximately 600m². In June 2024, a "Local Roads and Community Infrastructure" grant was accepted to upgrade the toilet block facility, addressing recurring maintenance issues, public safety improvements, and the need for enhanced services.

Due to the loss of two out of three project managers in the project management team early in the 2024 financial year, several projects were redistributed within the wider KTC team. Although this project was progressing, it stalled during the Christmas period and was subsequently picked up by a new project manager who joined Katherine Town Council on January 20, 2025. Following the arrival of the new project manager, we received approval to proceed with a variation to the original agreement from the funding authority. Additionally, it was discovered that the toilet block and shade structure lack permits, impacting the program and the ability to commence further design work. Before proceeding with any additional work, we will seek a certificate of existence to expedite further design, demolition, and installation.

The council has been approved funding of \$288,649 under the Local Roads and Community Infrastructure Program Phase 4 for the Lindsay Street Complex Amenities Replacement. This funding will cover the partial demolition of the existing amenities, relocation of services, and construction of new amenities, including:

- Wheelchair accessibility
- Baby change facilities
- Ambulant accessibility
- Standard toilets and urinals

The project aims to replace the existing failing amenities block, which has significant mold, leaks, slip hazards, and impractical design for ongoing maintenance, with a new facility that offers:

- Public safety improvements
- Easier maintenance
- Decreased maintenance costs
- Added baby change facility

Discussion

Efforts were made to contact market stallholders on 14 March 2025 to inform them about the planned closure of the Lindsay Street Complex and to discuss the proposed relocation to the Katherine Showgrounds from mid-April to mid-July. While one committee is yet to respond, the Saturday Markets have confirmed their registration and commitment to operating at the Katherine Showgrounds during this period.

On the same date, the Junk Festival Committee was contacted to discuss alternative arrangements, including the option to relocate the event to the Katherine Showgrounds. Katherine Regional Arts deemed the Showgrounds unsuitable. Despite this, given the temporary unavailability of the Lindsay Street Complex and the need to ensure the continuation of the Junk Festival, it is recommended that Council approve the one-off free hire to utilize the Showgrounds as an alternative venue.

Consultation Process

Consultation has occurred with the funder, the projects team and management. Initial consultation with the stakeholders has commenced. Wider public consultation will continue after the council decision.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The redevelopment of the Lindsay Street Complex toilet block, funded under the Local Roads and Community Infrastructure Program Phase 4, has a total approved budget of \$288,649. This funding is designated to cover costs associated with the partial demolition of the existing amenities, relocation of services, and construction of new facilities. All expenditures must adhere strictly to the conditions outlined in the funding agreement.

It is crucial to note that if the allocated funds are not fully expended in accordance with the funding agreement by the declared project completion date, Katherine Town Council will be responsible for covering all incurred costs. This risk underscores the importance of ensuring the project progresses efficiently and in alignment with the approved timeline.

Further delays in project delivery will result in significant financial implications for Katherine Town Council.

Risk, Legal and Legislative Implications

The redevelopment of the Lindsay Street Complex toilet block presents several key risks, legal considerations, and legislative implications that must be addressed to ensure successful project delivery and compliance with regulatory requirements.

Further delay to complete the redevelopment of the Lindsay Street Complex toilet block meet the required funding agreement deadlines may result in Katherine Town Council being liable for all incurred costs.

The council is legally obligated to comply with the conditions outlined in the Local Roads and Community Infrastructure Program Phase 4 agreement. Any deviation from these conditions, including delays or ineligible expenditure, may result in funding withdrawal, requiring Katherine Town Council to reimburse all costs incurred.

The demolition, relocation of services, and construction activities must adhere to WHS regulations to ensure the safety of workers, contractors, and the public. Failure to meet these requirements could result in fines or legal action. Any works undertaken on-site must comply with relevant environmental protection laws to manage waste disposal, dust control, and noise management.

Environment Sustainability Implications

The demolition of the existing amenities will generate construction waste, including concrete, tiles, plumbing fixtures, and other materials. Opportunities to repurpose existing materials, such as fixtures, fittings, or salvageable building components, will be explored to reduce the project's overall environmental footprint. Measures will be implemented to protect surrounding vegetation, public spaces, and adjacent infrastructure during the project's duration.

By integrating sustainable construction practices, resource-efficient solutions, and environmental protection measures, the Lindsay Street Complex toilet block redevelopment will align with Katherine Town Council's commitment to environmental sustainability. These efforts will minimize environmental impact while ensuring the longevity and energy efficiency of the new facilities.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.7 FINANCE REPORT FOR THE MONTH OF FEBRUARY 2025

Author: Desiree Rodgers, Finance Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. 4583 001 [14.7.1 - 7 pages]

Officer Recommendation

That Council endorses the Finance Report for the Month of February 2025.

Purpose of Report

This report is to present to the Council the Financial Report for February 2025.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

4.2.4.1 Comply with legislative requirements - Applications of AASB, NT Local Government Act 2019, Australian Taxation legislation and reporting requirements

4.2.4.2 Prudent financial management for stronger returns for ratepayers - Preparation of Annual Budget and Revisions, CAPEX Budget and Improved debtors management

4.2.4.3 Sustainable long-term finances and current risk management practices - Review financial information and reporting system, Grant Management and acquittals up-to-date

Background

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the below monthly report must be presented to the Council at the monthly Ordinary Meeting of Council. Accordingly, the commentary attached presents the preliminary financial position of the council at the end of February 2025 with the Chief Executive Officer (CEO) Certification.

Discussion

- Total YTD operating income is 8.86% under budget.
- Interest revenue is well above predicted for this year 103.56% with interest rates declining slower than anticipated.
- Operating grants revenue is 17.49% ahead of budget mainly due to timing of grants being received.
- Total YTD operating expenditure is 10.65% below the budget due to less works being done than predicted.
- Employee Costs are below budget by 15.22% as some positions remained vacant.
- Monthly creditor payments have been made to all approved suppliers with payments made weekly.
- 27.13% of our Debtors (excluding rates and infringements) are outstanding for longer than 90 days.
- 46.04% of our outstanding rate balance reflects rates outstanding for 2024/2025 FY and prior.

Katherine Town Council has received the funds for insurance (for the mould at the library) from JLT Insurance on the 24th December 2024 and will be making a resolution to council to set this aside for book replacement. The amount received was \$32,313.82.

Katherine Town Council will continue with their current auditors KPMG as per council resolution January

2022 for 2 plus 2 years with this being the last year.

Consultation Process

NIL

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The Report and attachment provide a comparison of Council's YTD actual performance against the budget.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

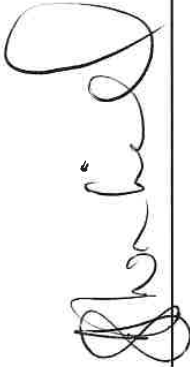
Certification by the CEO to the Council

Council Name:	Katherine Town Council
Reporting Period:	28/02/2025

That, to the best of the CEO's knowledge, information and belief:

(1) The internal controls implemented by the council are appropriate; and

(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed 

Date Signed 18-3-25

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
***Rates	9,512,407	9,362,338	150,069	9,451,844
***Waste Charges	1,530,336	1,554,125	(23,789)	1,554,125
Fees and Charges	1,769,769	1,554,577	215,192	2,390,015
Operating Grants and Subsidies	1,993,996	1,697,124	296,872	1,934,232
Interest / Investment Income	870,570	427,663	442,907	671,500
Commercial and Other Income	445,019	213,665	231,354	319,318
TOTAL OPERATING INCOME	16,122,097	14,809,492	1,312,605	16,321,034
OPERATING EXPENDITURE				
Employee Expenses	3,110,550	3,669,041	558,491	5,798,276
Materials and Contracts	4,197,094	5,212,479	1,015,385	7,971,838
Elected Member Allowances	140,875	161,000	20,125	241,500
Elected Member Expenses	17,600	30,672	13,072	43,960
Council Committee & LA Allowances	1,680	7,000	5,320	14,000
Council Committee & LA Expenses	46	5,000	4,954	10,000
Depreciation, Amortisation and Impairment	3,489,210	3,162,993	(326,217)	4,679,287
Other Expenses	-	-	-	-
Interest Expenses (Finance Costs)	-	-	-	14,703
Gain/Loss from the measurement of Disposal of Assets	(13,788)	-	13,788	406,116
*TOTAL OPERATING EXPENDITURE	10,943,267	12,248,185	1,304,918	19,179,680
OPERATING SURPLUS /(DEFICIT)	5,178,830	2,561,307	2,617,524	(2,858,646)

NOTE: Correction to elected member expenses budget previously set at \$105,208

This is because the election costs are now allocated to Materials and Contracts

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / (DEFICIT)	5,178,830	2,561,307	2,617,524	(2,858,646)
Remove NON-CASH ITEMS				
Less Non-Cash Income	-	-	-	-
Add Back Non-Cash Expenses	3,426,057	3,215,804	(210,253)	5,085,403
**TOTAL NON-CASH ITEMS	3,426,057	3,215,804	(210,253)	5,085,403
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	1,434,015	4,924,179	(3,490,164)	18,069,650
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	-	-	-	-
Other Outflows	-	433,738	(433,738)	433,738
TOTAL ADDITIONAL OUTFLOWS	(1,434,015)	(5,357,917)	3,923,902	(18,503,388)
Add ADDITIONAL INFLOWS				
Capital Grants Income	3,315,273	15,940,164	(12,624,892)	14,490,164
Prior Year Carry Forward Tied Funding	799,289	-	(799,289)	799,190
Other Inflow of Funds	16,364	845,190	828,826	46,000
Application of Retained Earnings	-	-	-	-
Transfers from Reserves	-	-	-	-
Drawdown of Borrowings	-	-	-	1,000,000
TOTAL ADDITIONAL INFLOWS	4,130,926	16,785,354	(12,595,355)	16,335,354
NET BUDGETED OPERATING SURPLUS / DEFICIT	11,301,798	17,204,548	(6,264,182)	58,723

*NOTE: Total Operating expenditure in the Municipal Plan 2024/25 is \$19,661,411 and should be \$19,701,412

**NOTE: Add back Non-Cash Expenses in the Municipal Plan 2024/25 is \$5,232,249 and should be \$5,272,249

These amounts were due to an error when printing the Municipal Plan document

***NOTE: Rates Revenue is what is billed and not recieved

***NOTE: Waste Revenue is what is billed and not recieved

Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$
Land and Buildings	138,181	440,000	(301,819)	9,385,962
Improvements	262,078	2,425,000	(2,162,922)	6,954,596
Plant & Machinery	177,275	500,000	(322,725)	501,000
Fixtures	-	-	-	-
Fleet	50,087	60,148	(10,061)	120,296
Infrastructure Paths & Cycleways	-	-	-	40,436
Infrastructure Roads	806,394	1,499,031	(692,637)	870,797
Infrastructure Storm water & Drainage	-	-	-	100,000
Infrastructure - Street Lighting	-	-	-	96,562
			-	
TOTAL CAPITAL EXPENDITURE	1,434,015	4,924,179	(3,490,164)	18,069,650
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Operating Income (amount allocated to fund capital items)	531,525	1,190,148	(658,623)	2,533,486
Capital Grants	902,490	3,734,031	(2,831,541)	14,490,164
Utilisation of Retained Earnings	-	-	-	-
Transfers from Cash Reserves	-	-	-	-
Borrowings	-	-	-	1,000,000
Sale of Assets (Including Trade-In)	-	-	-	46,000
Other Funding	-	-	-	-
TOTAL CAPITAL EXPENDITURE FUNDING	1,434,015	4,924,179	(3,490,164)	18,069,650

Movement in Budget compared with First Review Budget Items: \$20,605,460 to \$18,069,650

Timing for the Pool works moved out 6 months resulted in \$1.5 mil movement in improvements

Timing for Civic Centre works moved to March and loan expenses moved out to April was set for August \$1 million movement

LRCI Roads more works finished in last financial year

Carried forward street lights \$96,562

Footpath renewal project carried forward \$40,436

Plant & Machinery mobile tower lighting trailer extra \$1000

R2R error \$60,000 in operating statements moved from incorrect year in XPNA model

Fleet decrease was due to one dog cage for rangers received in last financial year \$35,000

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 28 FEBRUARY 2025	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		
Tied Funds	18,145,479	(1)
Untied Funds	10,188,990	(1)
Trade Debtors	244,138	(2)
Rates & Charges Debtors	3,304,206	(2)
Other Current Assets	719,989	
TOTAL CURRENT ASSETS	32,602,801	
Non-Current Financial Assets	-	
Property, Plant and Equipment	116,038,520	
TOTAL NON-CURRENT ASSETS	116,038,520	
TOTAL ASSETS	148,641,321	
LIABILITIES		
Accounts Payable	146,965	(3)
ATO & Payroll Liabilities	(119,683)	(4)
Current Provisions	567,967	
Accruals	0	
Other Current Liabilities	184,497	
TOTAL CURRENT LIABILITIES	779,746	
Borrowings	-	
Non-Current Provisions	51,241	
Other Non-Current Liabilities	7,486,931	
TOTAL NON-CURRENT LIABILITIES	7,538,172	
TOTAL LIABILITIES	8,317,918	
NET ASSETS	140,323,403	
EQUITY		
Asset Revaluation Reserve	98,419,938	
Reserves	6,688,161	(1)
Accumulated Surplus	35,215,304	
TOTAL EQUITY	140,323,403	

Note 1. Tied Funds

11210 · Imprest Petty Cash		1,128.00
11220 · Employee Liabilities (Provisions)		622,315.00
33310 · Capital Renewal Reserve	4,987,646	
33520 · Contingency Reserve	1,433,738	
33610 · Municipal Election Reserve	100,000	
33620 · Council Motion Funding Reserve	600,515	
11230 · Equity Reserves		7,121,899.00
11240 · Waste Management Make Good		7,486,931.00
11250 · Unspent Capital Grants		2,807,389.23
11260 · Deposits Held		105,817.00
		18,145,479.23

Untied Funds - Cash and Cash Equivalents less Tied Funds **10,188,989.77**

Note 1. Details of Cash and Investments Held

Cash at Bank consists of Term Deposits of \$24.4M with maturities as detailed below, with the remaining \$4.6M available at CBA Bank.

GENERAL FUND	\$
Commonwealth Bank	
Balance as per bank statement as at 28 February 2025	28,334,469.00
Credit card balances	1,413.00
Balance of Imprest and Petty Cash	1,128.00
Plus net outstanding deposits/(withdrawals)	
Adjusted cash at bank balance, 28 February 2025	28,337,010.00

INVESTMENTS						
INSTITUTION	PRINCIPAL \$	INTEREST RATE	EFFECTIVE DATE	MATURITY DATE	FINANCIAL \$	INSTITUTION %
AMP	1,000,000	4.90%	2-Oct-24	1-May-25		
AMP	500,000	4.90%	14-Oct-2024	14-May-24		
AMP	1,573,184	4.85%	14-Nov-24	14-Nov-25		
AMP	524,092	4.80%	28-Aug-24	28-Feb-25		
AMP	1,051,090	5.05%	27-Jun-24	27-Jun-25		
AMP	1,470,249	5.05%	29-Jun-24	1-Jul-25	6,118,615.76	25.0%
BOQ	500,000	4.90%	08.10.2024	8-Apr-25		
BOQ	500,000	4.80%	4-Nov-24	5-Nov-25	1,000,000.00	4.1%
CBA	1,047,075	4.91%	25-Jun-24	23-Apr-25		
CBA	524,004	4.96%	31-May-24	26-May-25		
CBA	2,622,055	5.40%	23-Jul-24	23-Jul-25		
CBA	522,467	4.75%	1-Aug-24	1-Aug-25	4,715,600.73	19.3%
NAB	1,047,408	4.80%	4-Nov-24	4-Sep-25		
NAB	512,466	5.20%	11-Jul-24	11-Jul-25		
NAB	2,000,000	4.75%	14.10.2024	14.10.2025		
NAB	3,500,000	4.85%	12-Nov-24	11-Nov-25		
NAB	3,000,000	5.20%	30-Jul-24	30-Jul-25		
NAB	1,000,000	5.00%	6-Aug-24	6-Aug-25	11,059,873.97	45.2%
AMP (oncall)	556,103.93		on call	on call 30 days		
Commonwealth Bank	1,011,069.65		on call	on call 30 days	1,567,173.58	6.4%
Total Investments					24,461,264.04	100%
Total Funds					28,334,468.77	

Note 2. Statement on Debts Owed to Council (Accounts Receivable)

Council's Summary	Debtor	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Rates Debtors		1,783,929	-	-	-	1,521,828.75	3,305,758
Trade Debtors		141,000	19,404	12,800	4,693	66,241	244,138
TOTAL		1,924,929	19,404	12,800	4,693	1,588,069.32	3,549,895

Note 3. Statement on Trade Creditors

<i>(Council can select timing of the age of creditors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Creditors	85,020	9,342	0	0	(640)	93,722
Other Creditors	3672		-	-	-	3,672
Total Accounts Payable	88,692	9,342	0	0	639.50	97,394

KTC processes Accounts Payable weekly. Balance owing will be paid in the next payment run after the end of the month.

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

Council is a large withholder for PAYG purposes and consequently remits withholdings to the ATO on the day of payroll. As its revenue is GST Free monthly net GST is generally an amount payable to Council unless significant grants are received in the period. Payroll liabilities include Superannuation payable and Salary Sacrifice deductions.

**KTC is due for refund this amount from ATO	96,049
**Prepaid Fringe Benefits Tax	29,180

**Note this is an estimate only due to timing of reports

Note 5. Current Ratio

Current Ratio (current assets/current liabilities)	41.81
Current Ratio adjusted for Tied Funds	18.54

Table 4. Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Example:

Cardholder Name: Ingrid Stonhill

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
3-Feb	97.26	Mailchimp	Mailchimp subscription
Total	\$97.26		

14.8 COMMUNITY RELATIONS REPORT OF THE MONTH OF FEBRUARY 2025

Author: Melissa Doyle, Manager Community Relations
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Community Relations Department report for the Month of February 2025.

Purpose of Report

To provide an overview of the Community Relations Department activities for the month of February 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

1.4.3 Enhance customer experiences at our Visitor Information Centre.

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

2.2.3 Promote an active community with family events, festivals, live music, and sports.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.

3.4.3 Enhance public spaces with placemaking and activation.

Municipal Plan

2.2.3.1 Provided a continually developing calendar of free and accessible community events that cater for our diverse community

2.3.1.1 Use a range of communication and engagement tools and methods to reach all members of the Katherine community

Background

The Community Relations department is responsible for the provision of customer service and the delivery of public library service, visitor services, and community events to the Katherine community.

Discussion

LIBRARY SERVICES

February marked an exciting development for the Katherine Town Council Library with the appointment of a new Library Coordinator Nicole O'Farrell. Nicole brings a strong passion for community engagement and a proactive approach to enhancing library services.

The team has a renewed focus on boosting interaction within the library patrons and expanding programs to cater to a broader demographic. The team is expected to foster greater community involvement and create more meaningful connections through diverse and engaging initiatives that have now been

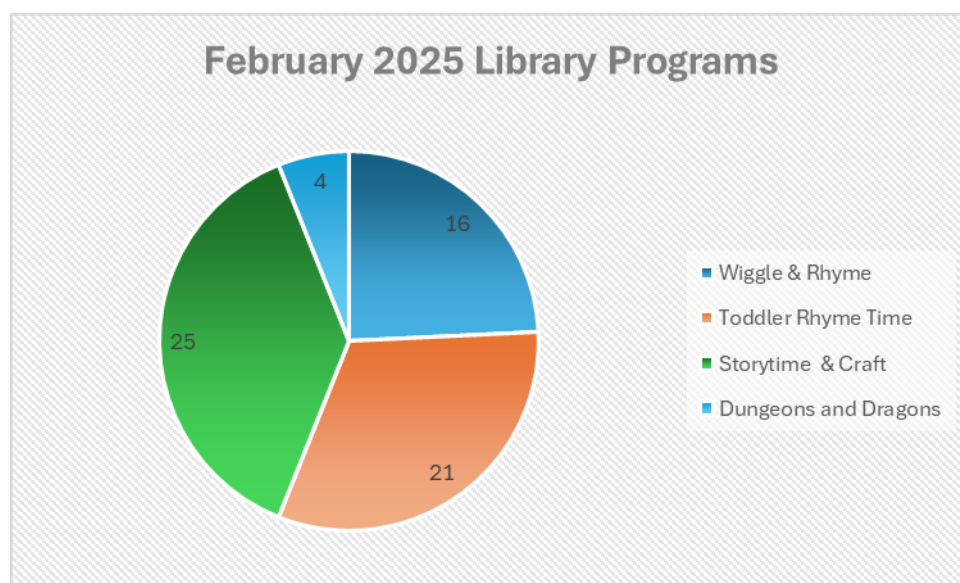
established.

In February, the library recorded 66 participants across its four core programs, reflecting a notable increase of 26 participants compared to January. The most popular program this month was Storytime, which experienced a steady increase of 6 additional participants.

Encouragingly, Toddler Rhyme Time saw a significant surge in attendance, jumping from 11 participants in January to 21 participants in February, highlighting the growing interest in early childhood programs.

Feedback from parents continues to be overwhelmingly positive, with many expressing their appreciation for the variety and quality of programs offered. This encouraging response highlights the library's ongoing efforts to meet the community's needs and deliver enriching experiences for families and individuals alike.


Activity	Totals	
Patron Count	2789	
Public computer Use (hours)	464.5	
Conference room (hours)	9.5	
Circulations (book borrowing)	548	
Circulations (returns)	504	
Soft Loan Circulation (books that have been read in the library)	343	
New Memberships	26 (regular) 3 (online)	
Programs	# Programs	# Attendance
Wriggle & Rhyme	4	16
Toddler Rhyme Time	4	21
Storytime	4	25
Dungeons & Dragons	2	4



With the commencement of Term 1, the library has experienced a welcome increase in attendance at our early childhood programs. It has been encouraging to see more parents returning with their children, re-establishing their engagement in these valuable sessions. The return of familiar faces, alongside new participants, highlights the community's growing interest in our programs. This positive trend not only fosters social connections among families but also reinforces the library's role as a hub for early learning and development.


February also saw the library embrace the spirit of Valentine's Day with themed displays that added warmth and character to the space. The library team made a wonderful effort in creating displays that were not only visually appealing but also infused with a sense of humour, which was appreciated by patrons. Their creativity and attention to detail added a lighthearted and joyful atmosphere to the library, contributing to a positive experience for visitors.

These thoughtful touches, combined with the increased participation in our programs, reflect the library's ongoing commitment to fostering a welcoming and engaging environment for the Katherine community.




Katherine Public Library Programs Calendar

MARCH 2025

SUN	MON	TUE	WED	THU	FRI	SAT	
						1 Colouring Station 9am - 12pm All ages	
2	3	4 Toddler Rhyme Time 10am - 10:50am Ages 1 - 5 years Tech Assist 11-11:30	5 Storytime & Craft 10am - 11am Ages 3 - 5 years	6 Wiggle & Rhyme 10:30am - 11am Ages 0 - 12 months	7 Dungeons & Dragons 3pm - 4:30pm Ages 12 - 18 years	8 Colouring Station 9am - 12pm All ages	
9	10	11 Toddler Rhyme Time 10am - 10:50am Ages 1 - 5 years Tech Assist 11-11:30	12 Storytime & Craft 10am - 11am Ages 3 - 5 years	13 Wiggle & Rhyme 10:30am - 11am Ages 0 - 12 months	14 Dungeons & Dragons 3pm - 4:30pm Ages 12 - 18 years	15 Colouring Station 9am - 12pm All ages	
16	17	18 Toddler Rhyme Time 10am - 10:50am Ages 1 - 5 years Tech Assist 11-11:30	19 Storytime & Craft 10am - 11am Ages 3 - 5 years	20 Wiggle & Rhyme 10:30am - 11am Ages 0 - 12 months Be Connected 1.30-2.30pm	21 Dungeons & Dragons 3pm - 4:30pm Ages 12 - 18 years	22 Colouring Station 9am - 12pm All ages	
23	24	25 Toddler Rhyme Time 10am - 10:50am Ages 1 - 5 years Tech Assist 11-11:30 Aged Pension Info Session 1pm - 2pm	26 Storytime & Craft 10am - 11am Ages 3 - 5 years	27 Consumer Affairs - Open Discussion Q & A 9.30am-11.30 Wiggle & Rhyme 10:30am - 11am Ages 0 - 12 months	28 Dungeons & Dragons 3pm - 4:30pm Ages 12 - 18 years	29 Colouring Station 9am - 12pm All ages	
30	31	<div style="background-color: #f44336; color: white; padding: 5px; display: inline-block;">Library is closed</div>					

Other Programs:

- Board Games Club: age 10+ Thursdays 3pm - 4:30pm
- Free computer usage for the public daily





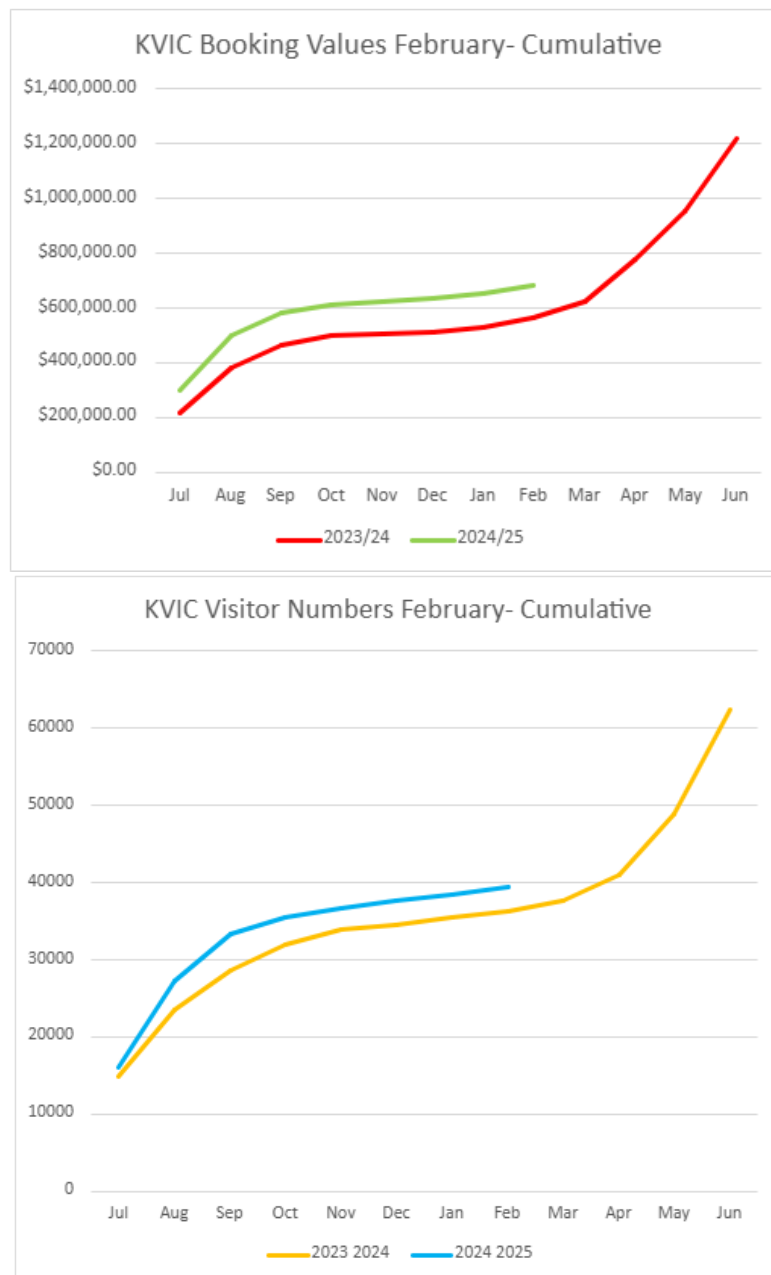
VISITOR INFORMATION CENTRE SERVICES

During the reporting period, we experienced a 28% decrease in sales compared to the same period last year. It is important to highlight that this decline is largely attributed to the significant boost in revenue last year, which coincided with the launch of the first round of the NT Discount Scheme in February. On the opening day of the scheme, we secured a high value booking for a Helifish experience for a group of Darwin locals, totaling over \$14,000. This exceptional sale significantly inflated our previous year's figures, making the current year's performance appear weaker in comparison.

Despite the drop in sales, it is encouraging to report that visitation increased by 35.5%, driven predominantly by local residents. This reflects a positive trend in community engagement and local participation, which is vital for long-term sustainability.

In terms of actual visitor numbers, the figures have remained relatively consistent, with 238 recorded visitors in February last year and 224 visitors this year. This minimal variance demonstrates stability in our visitor base, suggesting that interest in our offerings continues to hold firm despite external influences.

Moving forward, we aim to build on this increased local engagement by enhancing promotional activities targeted at the regional market. Encouraging repeat visitation and diversifying our experience offerings will be key strategies to mitigate the absence of large, one-off bookings like the Helifish experience.



COMMUNITY EVENTS

February provided a strategic opportunity for the Events team to focus on planning and refining upcoming activities. With no scheduled Katherine Town Council events during this period, the team dedicated valuable time to improving event concepts, strengthening community partnerships, and enhancing engagement strategies to ensure the successful delivery of future events.

The Events team is pleased to announce that funding from The Department of People, Sport and Culture has been secured for the upcoming Youth Week Blue Light Disco. This funding will significantly enhance the event's delivery, providing increased opportunities for engagement and entertainment for Katherine's youth.

The Events team conducted multiple meetings with key stakeholders to develop comprehensive event plans for the 2025 Event Calendar. These collaborations aim to deliver a diverse and engaging events calendar that reflects the unique character of Katherine and its community.

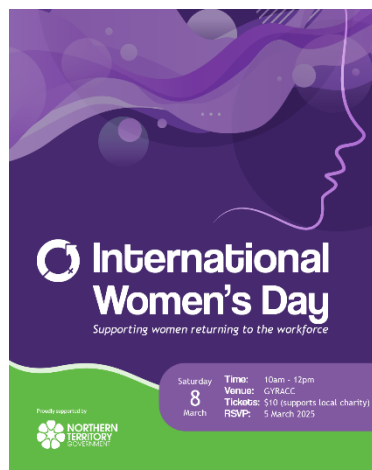
The Events team continued to strengthen relationships with key stakeholders by participating in regular meetings, such as the Katherine Youth Interagency Network. These partnerships are vital in developing future initiatives that cater to the diverse needs of the Katherine community. Strengthening these

connections will ensure continued collaboration and improved outcomes for future events and services.

The Events team has effectively used this period of reduced event activity to focus on strategic planning, partnership development, and promotional projects. These efforts will help ensure a dynamic and engaging 2025 Events Calendar while promoting Katherine as a vibrant and inviting place to live and work. Continuing to foster community relationships remains a priority, as these connections play a vital role in enhancing the services we provide to the wider Katherine community.



Upcoming events and activities include:



Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.9 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF FEBRUARY 2025

Author: Casey Anderson, Manager Corporate Administration
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Corporate Administration Report for the month of February 2025.

Purpose of Report

That Council receive and note the Corporate Administration Report for the month of February 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.3 Improve transparency around issues affecting the community.

Municipal Plan

1.1.2.2 Ensure compliance with local government legislation

1.1.3.2 Encourage and Educate the Community about the Services that is provided by Council

1.3.3.2 Snap Send Solve

Background

The monthly report of Corporate Administration provides information that contains to the month of February regarding customer services requires and summary of the rates debtors.

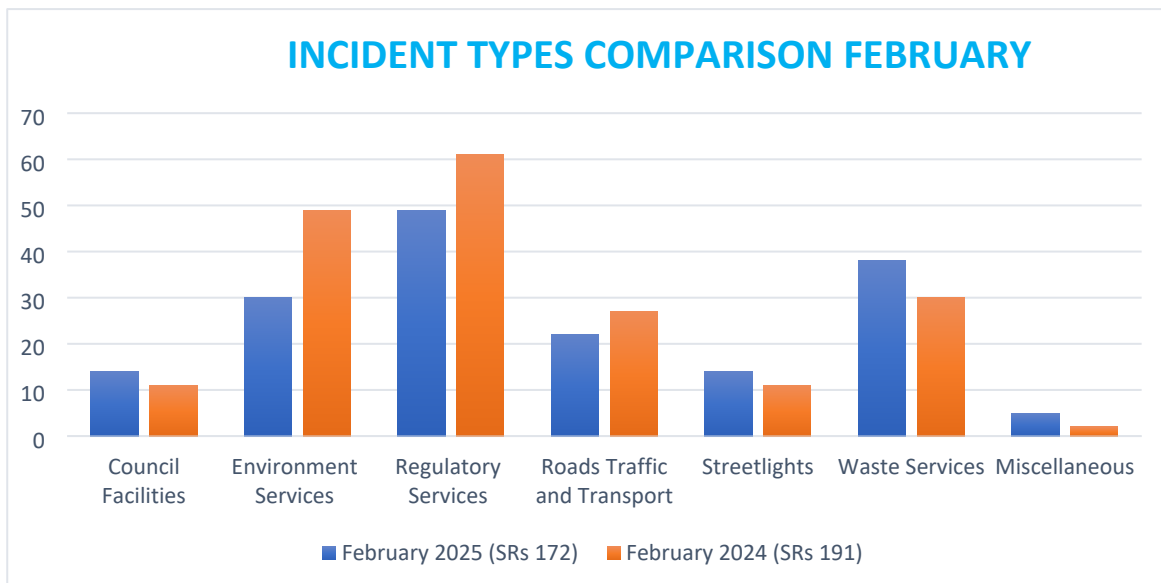
Discussion

CUSTOMER SERVICE REQUESTS

In February, the Council received a total of 172 service requests. Of these, 51 were resolved satisfactorily, 78 are still in progress, and 43 are overdue and pending resolution.

During the same period, 69 Snap Send Solve (SSS) reports were submitted. Of these, 63 were related to Council matters. The main issues reported were overgrown vegetation, outdoor lighting and potholes.

Additionally, service requests were received through other channels such as phone, email, or in person.



These requests included:

Regulatory Services: 49 Requests

- 6 reports of animal attacks on humans or animals
- 1 report of aggressive dogs
- 13 reports of lost and found animals
- 3 reports of animal welfare or cruelty
- 18 reports of dogs at large or causing a nuisance
- 4 reports related to other animals (bats)
- 1 report of illegal dumping
- 1 report of an overgrown allotment posing a fire risk
- 1 report of an abandoned car and 1 report of parking obstruction.

Waste Services: 38 Requests

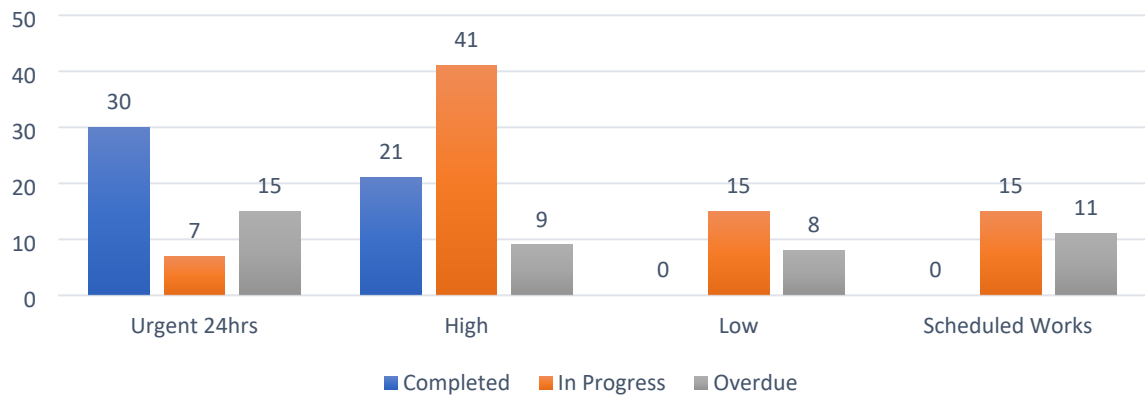
- 3 reports of missed collections
- 2 requests for new services
- 1 request for new or removal of bin services
- 10 reports of missing bins
- 16 requests for bin repairs or replacements
- 2 reports of illegal dumping
- 2 requests for voluntary litter collection
- 1 report of bin enclosure vandalism
- 1 request to move a skip bin

Environmental Management (Trees, Weeds, Parks, Ovals, and Public Places): 30 Requests

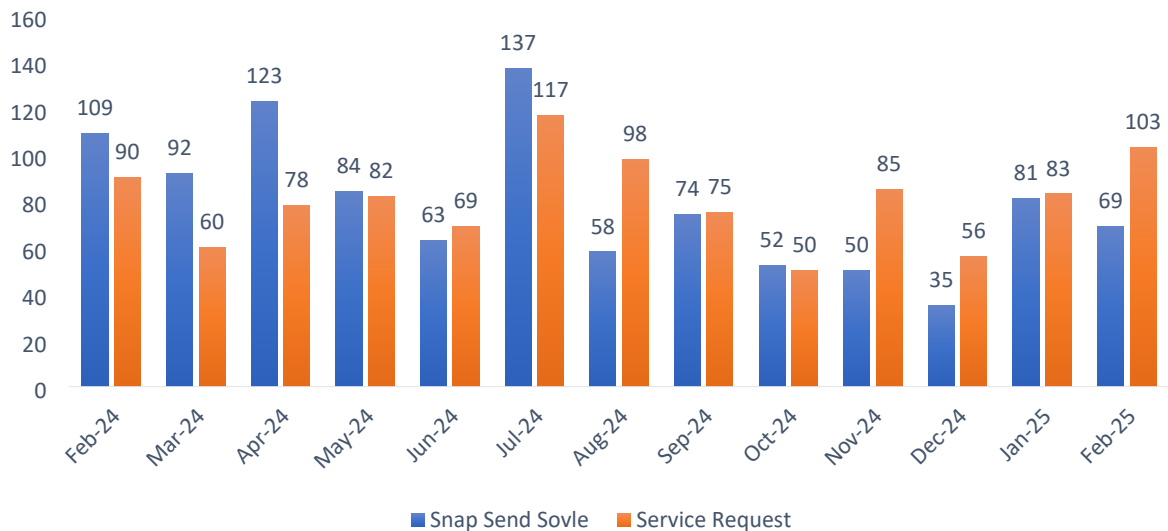
- 10 reports of overgrown trees and vegetation
- 11 requests for tree trimming
- 5 reports of fallen tree branches
- 2 reports of noxious weeds
- 2 requests for tree trimming due to bats.



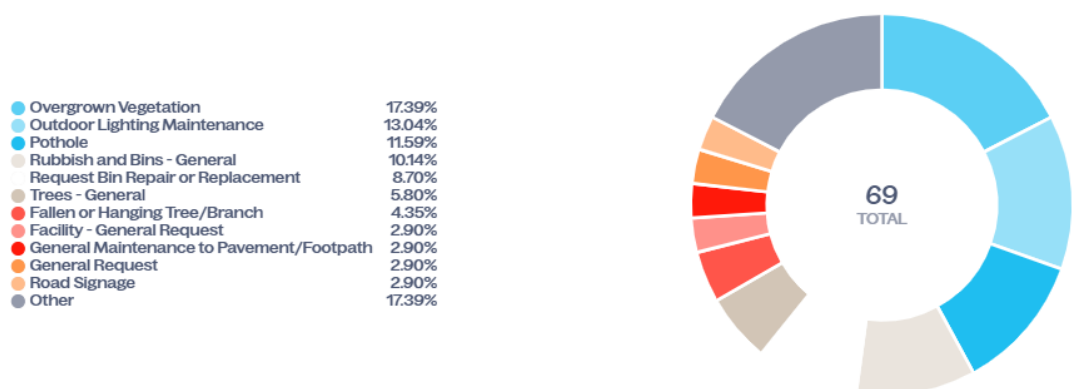
172 SERVICE REQUESTS - TRIAGING RESULTS - FEBRAURY



SNAP SEND SOLVE & SERVICE REQUESTS



Reports by incident type



COUNCIL RATES UPDATE – AS OF 28 FEBRAURY 2025

The Council's total outstanding rates balance is **\$3,309,879.97**, comprising:

- **\$2,254,004.20** from the 2024/2025 rates levy.
- **\$1,051,753.30** from the 2023/2024 financial year or earlier.
- **\$78,077.09** in accrued interest since July 1, 2024.

Legal Action Breakdown

- **Total rates debt under legal action: \$674,047.83**
 - **\$574,989.10** secured via **Overriding Statutory Charges (OSC)** under Section 256 of the Local Government Act, affecting **31 assessments**.
 - **\$52,505.35** is being pursued for **one assessment** where vacant possession was not obtained.
 - **\$99,058.73** (including penalties and costs) is set for **OSC registration** as part of recovery efforts thorough OSCs.
 - A total of **45 OSCs** will be registered due to ongoing recovery actions.

There are currently **no outstanding debts** under approved **Financial Hardship Special Payment Arrangements** or **Payment Extensions**.

Additionally, **\$377,705.47** from the overdue rates balance will be escalated to **formal internal legal action** if unpaid for six months or longer.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.10 ENVIRONMENTAL SERVICES REPORT FOR THE MONTH OF FEBRUARY 2025

Author: Brett Kimpton, Manager Environment and Municipal
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Environmental Services Department for February 2025.

Purpose of Report

To provide the Elected Members an update regarding the Environmental Services Department's activities for the month of February 2025.

Strategic Plan

3. SPORTS AND CIVIC EVENTS - 3.3 Accessibility and Mobility - Improve the accessibility of facilities and transport infrastructure and provide alternative transport solutions.

3.3.4 Make public toilets more accessible.

3.3.5 Develop a parking strategy.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.6 Raise awareness to keep our town litter-free.

7.1.7 Implement the Katherine Town Council Waste Management Strategy 2021-2026.

Municipal Plan

1.5.1.3 Continue mosquito monitoring program

2.1.2.1 Assess the condition of public amenities throughout Katherine and implement remediation where required

3.1.2.2 Work with all users to ensure maximum utilization of facilities

7.1.7.1 Continue to implement the Waste Management Strategy

Background

Katherine Town Council's Environmental Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Municipal Services Update

Slashing was undertaken of the infield of the racecourse at the Showgrounds, a firebreak was cut in around the perimeter of the infield this will help prevent damage to the running rail of the racecourse. Last year several fires broke out within the infield causing damage to the running rail. The firebreak can be used as a track for the race day ambulance when following the field. St John Ambulance have tested the track and are happy with it.

Depot staff undertook grading of a section of shoulder on Emungalen Road, the section graded had been identified by local businesses as an area that suffers from scouring when heavy rain occurs making access difficult for businesses in that section. The work undertaken appears to have resolved the problem.

The depot team undertook maintenance, weed spraying and clearing of a number of pedestrian laneways throughout the municipality.

Despite several instances of unexpected staff leave throughout February the team was able to maintain the municipalities parks and gardens to its usual high standards.

Waste Management Facility

The Waste Management Facility received approximately 990 tonnes of general waste, the reduction in volume is due to February being a shorter calendar month. Cleanaway collected 230 tonnes of kerbside rubbish from the municipality.

Council received notification from the Northern Territory Environment Protection Authority that the Annual Monitoring Report that was submitted in September 2024 as a requirement of EPL 298-01 needed to be amended. Due to the specialized nature of the report, it is compiled by a suitably qualified contractor. The amendments centered around the groundwater and surface water monitoring program regimes, trigger values reporting and some administrative errors. The amended report was submitted on 27th February 2025 and accepted by NTEPA. The report is publicly available on the NTEPA website.

NTEPA undertook its annual audit of the Katherine Waste Management Facility and EPL 298-02 on 26th February. The audit identified no instances of non-compliance.

Katherine Civil Airport

The Aerodrome had approximately 460 air movements for the month.

Council received feedback from users regarding existing line marking on the general aviation apron and regular passenger transport apron. The current line marking is approximately 7 years old with some areas faded. Council has begun to investigate re painting existing line marking on the GA Apron, it will consult with regular users of the RPT apron to determine current types of aircraft and any future aircraft that may use the Aerodrome. This will determine future line marking requirements.

Regulatory Services

Regulatory Services received 49 animal-related service requests in February which included.

6 Reports of animal attacks on humans or animals

13 Reports of lost and found animals

18 Reports of dogs at large or causing a nuisance.

22 dogs were impounded with 8 dogs returned to owners and 6 dogs re-homed.

21 infringements were issued for animal related matters.

70 hours of regulatory patrols were undertaken for the month.

Regulatory Parking Summary

Regulatory staff in conjunction with Katherine Highway Patrol conducted a joint operation on 21st February focusing on parking related matters within the CBD, there are plans to continue the collaborative approach with the tourist season fast approaching.

8 infringements were issued for parking-related offences,

43 verbal warnings were given to drivers for parking related matters.

12 hours of parking patrols were undertaken during the month

2 vehicles were impounded.

Emergency Management

Manager of Environment and Municipal Services attended a special meeting called of the Local Emergency Committee after a minor flood warning was issued 16th February for the Katherine River at Nitmiluk, the warning was rescinded the following day. The meeting was an excellent opportunity for organizations to discuss their preparedness in the event of a flood. The Council is well placed to respond to a flood event if required.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.11 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF FEBRUARY 2025

Author: Kimberly Worrigal, Contracts Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Infrastructure Services Department for February 2025.

Purpose of Report

To provide the Elected Members an update regarding the Infrastructure Services Department's activities and projects for the month of February 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.3 Community Engagement - Improve Council communications and engagement with the community.

1.3.3 Identify a number of tools to ensure our engagement is broad, inclusive and accessible to our diverse community.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.3 Improve street lighting for safety.

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

2.3.2 Improve disability access in town.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.4 Develop future infrastructure such as a regional sporting precinct, updated aquatic centre and potential water recreation facility.

3. SPORTS AND CIVIC EVENTS - 3.3 Accessibility and Mobility - Improve the accessibility of facilities and transport infrastructure and provide alternative transport solutions.

3.3.5 Develop a parking strategy.

3. SPORTS AND CIVIC EVENTS - 3.4 Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.

3.4.2 Support creating a vibrant CBD with updates to streets such as Railway Terrace and First Street.

7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.

7.2.3 Undertake activation projects to provide nature play spaces for kids of all ages.

Municipal Plan

1.3.3.2 Snap Send Solve

1.3.3.3 Online Search - Cemetery

Background

Katherine Town Council's Infrastructure Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Project Updates

Aquatic Centre Upgrade

The new construction works for the Aquatic Centre Upgrade have now commenced under the stage 1 permit. Demolition and some civil works were completed prior to the wet season under an early works permit. Currently, pressure testing is being conducted on the 50m pool return pipes in preparation for the refurbishment.

Nature Playground – Roney Park

Due to non-compliance issues and the equipment being past its useful life, the playground in Roney Park was removed in early 2024. Council is now working to replace the equipment with a Nature Playground. Further sites will be investigated for replacement playground equipment moving forward.

Civic Centre Refurbishment

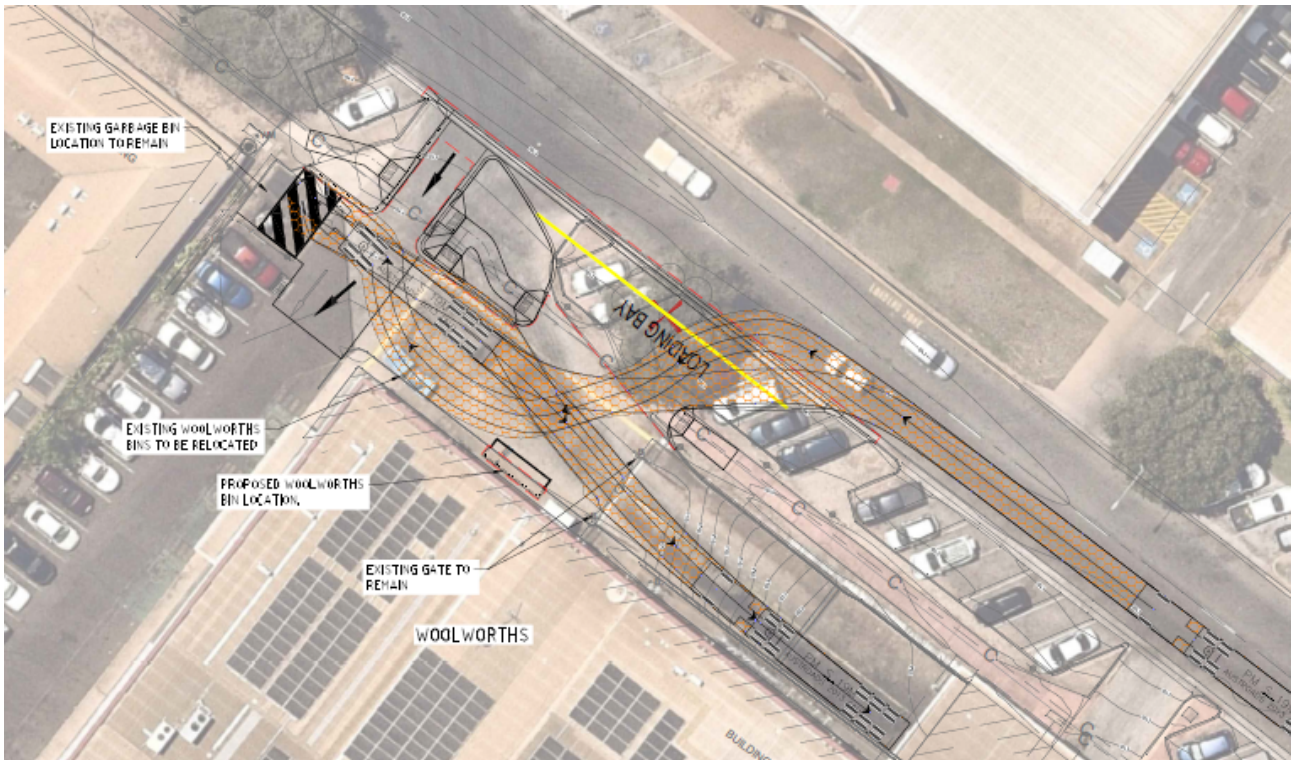
The tender has been released for the Civic Centre Refurbishment Project. The tender is to design and construct the refurbishment in accordance with the concept floor plan. Submissions will close on the 11th of April 2025.

Dog Pound

Permits have now been obtained, materials manufactured, and the structure engineered for the dog pound relocation. Construction works will begin in March and remain underway until early June. Patrons of the Waste Management Facility are asked to please stay away from the work site and remain cautious of vehicles entering and exiting the area.

First Street Upgrade

With the civil design drawings and the community consultation through Your Say now complete, we are requesting quotations for contractors to complete the specified works. Council will continue to work with stakeholde



rs to reduce disruptions throughout this project.

Lindsay Street Amenities Upgrade

The Tick Market Toilet Block including Male, Female and Wheelchair Accessible toilets and storeroom was developed along with and at the center of a larger shade structure around the year 1998. The toilet block is a block work structure on grade and has a footprint of 108m². The shade structure was upgraded around 2010 to accommodate a hard roof of similar dimensions to the shade cloth used previously, approx. 600m². In June 2024 a “Local Roads and Community Infrastructure” grant for this project was accepted to upgrade the toilet block facility and to address a number of reoccurring maintenance Issues, public safety Improvements and a need for improved services.

The works will incorporate the partial demolition of existing amenities, the relocation of infrastructure services and the installation of new amenities that includes:

- wheelchair accessibility,
- baby change facilities,
- ambulant accessibility, and
- standard toilets and urinals.

With the loss of two of the three Project Managers in the project management team early in the financial year of 2024 a number of projects were redistributed to other positions within the wider KTC team and whilst this project was moving forward it did stall as we came into Christmas and was picked up by a Project Manager who began with Katherine Town Council on the 200th January 2025. After the arrival of the New Project Manager, we have received approval to proceed with a variation to the original agreement from the funding authority and have also learned that the toilet block and the shade structure do not have permits, both have had impacts on the program and the ability to begin further design work. Prior to proceeding with any further work, we will be seeking a Certificate of Existence so that further design, demolition and installation can proceed with haste.



Infrastructure Updates

Pressure Cleaning

Towards the end of February, in preparation of the upcoming sports seasons, contractors completed a deep clean and pressure wash of the Adventure Playpark, Skate Park, and Sportsgrounds Pavilion, both internally

and externally. Other facilities will also be assessed for pressure cleaning.

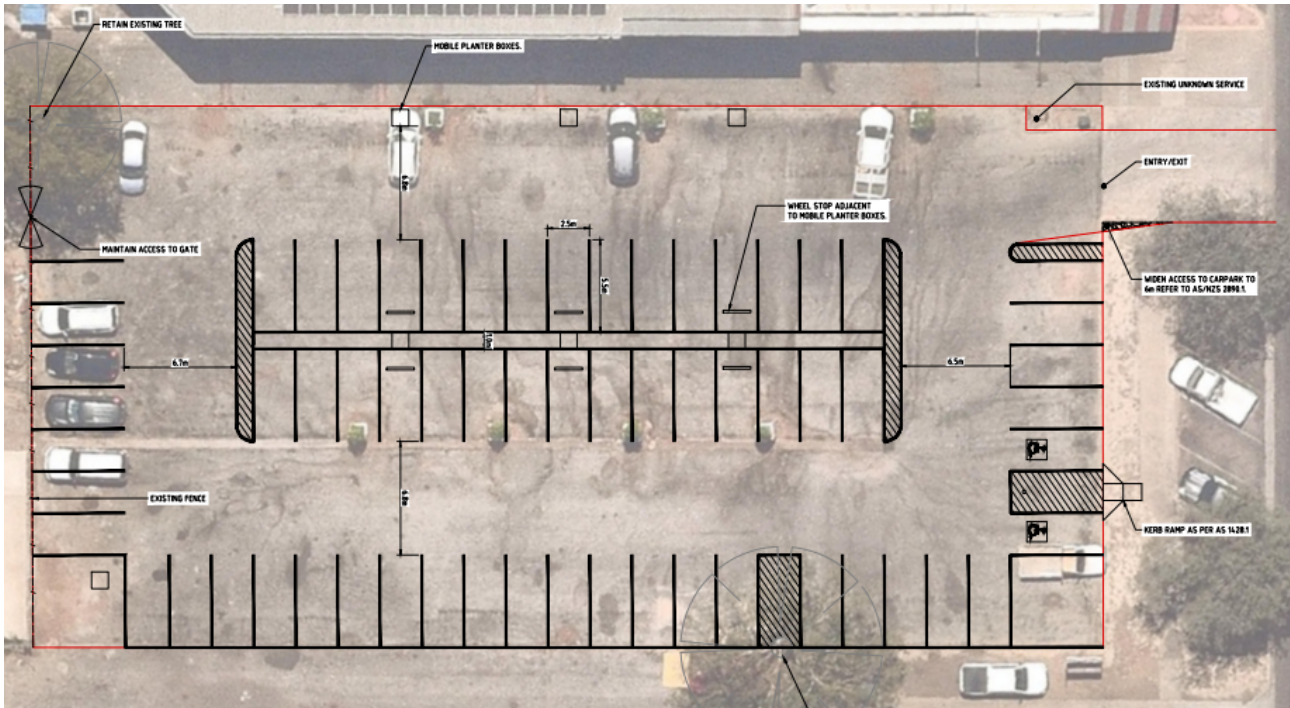
Katherine East Parks

During the wet season, there has been a significant increase in Flying Fox activity in the Katherine East Parks on Maluka Road. Unfortunately, these protected species have caused considerable damage to the trees. The Council consulted with Parks and Wildlife for guidance on managing the situation. The advice was to avoid disturbing the Flying Foxes, as they would leave when ready. Now that they have vacated, we have begun assessing the trees in the area, due to the large amount of work required this will go out to suitable contractors for quotes. In addition to the damage caused by the colony, there has also been damage to the overhead street lighting lines, repair works will be required.



First Street Public Carpark

The infrastructure team is currently collaborating with a consultant to upgrade the First Street Carpark next to the Cinema. The upgrades will include line marking, signage, and disability ramps. Working with a consultant has enabled the team to ensure compliance with Australian Standards for disability access and public parking.



Annual Playground Inspections

KTC's contractor has recently conducted inspections of all its current playgrounds to ensure compliance and safety in line with Australian Standards, which require an annual inspection by a qualified professional. Based on the inspection reports, recommendations will be provided to the infrastructure team for scheduling repairs and maintenance.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



15 REPORTS FROM COMMITTEES

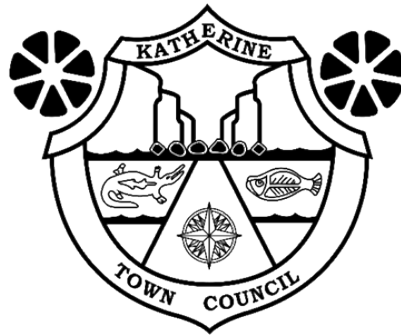
15.1 MINUTES FROM COMMITTEES

15.1.1 Centenary of Katherine 2026 Advisory Committee Meeting - Minutes - Feb 11 2025

Author: Isabella Murphy, Events and Engagement Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: Advisory Committee Minutes
Attachments: 1. Centenary of Katherine Advisory Committee - 11 February 2025 - Minutes - Unconfirmed [**15.1.1.1** - 5 pages]

Recommendation

That Council receive and note the minutes of the Centenary of Katherine 2026 Advisory Committee held on 11 Feb 2025.



MINUTES

**Centenary of Katherine Advisory Committee
Held on Tuesday 11 February 2025**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ATTENDANCE

1.1 PRESENT

COMMITTEE MEMBERS

- Mayor Elisabeth Clark (Chair)
- Councillor Peter McDougall
- WOFF Darren McConnell, RAAF Tindal
- Lauren Reed
- Jenny Duggan
- Robbie Friel

OFFICERS

- Ms Melissa Doyle – Community Relations Manager
- Miss Isabella Murphy – Events and Engagement Coordinator (minute taker)

1.2 APOLOGIES

COMMITTEE MEMBERS

- Christine Butler
- Ushani Loku Arumage
- WGCDR Alexander Smith, RAAF Tindal

2 OPENING OF THE MEETING

Mayor Clark declared the Centenary of Katherine Advisory Committee - 11 February 2025 open at 5:34pm.

3 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CENTENARY OF KATHERINE ADVISORY COMMITTEE MEETING - 21 OCTOBER 2024 - MINUTES UNCONFIRMED

COMMITTEE RESOLUTION CKAC-2025-1

Moved: Lauren Reed; **Seconded:** Councillor McDougall

That Council confirm the minutes of the Centenary of Katherine 2026 Advisory Committee held on 21 October 2024 as a true and accurate record.

CARRIED 5|0

FOR: Mayor Clark, Councillor McDougall, Jenny Duggan, Robbie Friel and Lauren Reed
AGAINST: Nil

5 BUSINESS ARISING FROM PREVIOUS MINUTES



5.1 ACTION UPDATE FEBRUARY 2025

COMMITTEE RESOLUTION CKAC-2025-2

Moved: Robbie Friel; **Seconded:** Jenny Duggan

That Centenary of Katherine 2026 Advisory Committee receive and note the Action update.

CARRIED 5|0

FOR: Mayor Clark, Councillor McDougall, Jenny Duggan, Robbie Friel and Lauren Reed

AGAINST: Nil

Discussion

The Centenary of Katherine 2026 Advisory Committee reiterated the ongoing need for additional committee members to ensure continuity and enhance representation from the community. It was noted that Committee Member Jake Quinlivan has relocated to Darwin. The committee acknowledged the challenges in achieving quorum and emphasised that the inclusion of two more dedicated community members would strengthen the committee's ability to plan and execute initiatives effectively.



6 PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

7 ITEMS FOR DISCUSSION

7.1 CENTENARY OF KATHERINE LOGO DESIGN COMPETITION

COMMITTEE RESOLUTION CKAC-2025-3

Moved: Lauren Reed; **Seconded:** Darren McConnell

The Centenary of Katherine 2026 Advisory Committee approve the following top ten community-submitted logo designs for public voting on YourSay platform.

1. K Maskell 01 16/01/25
2. C Tomlinson 01/05/01/25
3. M Tootell 03 03/12/24
4. M Dixit 19/01/25
5. D Woods 01 22/11/24
6. C Tomlinson 02 05/01/25
7. P Talitimu 01 21/12/24
8. A Ward 21/11/24
9. P Talitimu 02 23/12/24
10. M Tootell 01 03/12/24

CARRIED 5|0

FOR: Mayor Clark, Councillor McDougall, Jenny Duggan, Robbie Friel and Lauren Reed
AGAINST: Nil

Discussion

19 logo designs were provided to the committee as a handout.

7.2 CENTENARY OF KATHERINE EVENT SCHEDULE 2026

COMMITTEE RESOLUTION CKAC-2025-4

Moved: Darren McConnell; **Seconded:** Councillor McDougall

That the Centenary of Katherine 2026 Committee review the Centenary of Katherine 2026 Event Schedule and provide further feedback to Events team.

CARRIED 5|0



FOR: Mayor Clark, Councillor McDougall, Jenny Duggan, Robbie Friel and Lauren Reed
AGAINST: Nil

7.3 CENTENARY OF KATHERINE GRANT GUIDELINES 2026

COMMITTEE RESOLUTION CKAC-2025-5

Moved: Councillor McDougall; **Seconded:** Robbie Friel

That Centenary of Katherine 2026 Advisory Committee endorse the proposed Centenary Grants Guidelines.

CARRIED 5|0

FOR: Mayor Clark, Councillor McDougall, Jenny Duggan, Robbie Friel and Lauren Reed
AGAINST: Nil

Discussion

- Updates on funding support from Katherine Town Council for the Centenary Grants Initiative.
- Development of a sponsorship package to enhance community engagement.
- GST component in the Centenary Grants Guidelines clarified – *GST will not be included in the grant funding*

8 COMMITTEE MEMBER BUSINESS

8.1 NIL

NIL

Group Discussion

Raised idea of Centenary of Katherine 2026 custom number plates, inspired by Cyclone Tracey anniversary number plates in Darwin. These number plates can take inspiration from Centenary Logos. Events Team to investigate next steps.

Committee discussed feasibility of negotiating a Public Holiday on the first of July for the Katherine Community. Events Team to investigate next steps.

9 CLOSURE OF THE MEETING

The Centenary of Katherine Advisory Committee - 11 February 2025 was declared closed at 6:38 pm.

The next Centenary of Katherine Advisory Committee will be held on Tuesday 11th March 2025.

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES FEBRUARY 2025

Report Type: For noting

Recommendation

That Council receive and note the Elected Member activities for February 2025.

Purpose of Report

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

Deputy Mayor Denis Coburn

Date	Activity attended

Councillor Madeleine Bower

Date	Activity attended
12 January 2025	Elected Members Information Session
24 January 2025	Elected Members Information Session
24 January 2025	Citizen of the Year Award
28 January 2025	Ordinary Meeting of Council
29 January 2025	Development Consent Authority meeting
10 February 2025	Elected Members Information Session
25 February 2025	Ordinary Meeting of Council (attended from agenda item 14.7 – 1hr)

Councillor Peter McDougall

Date	Activity attended
07 January 2025	Local Government Meeting
13 January 2025	Elected Members Information Session
14 January 2025	Local Government Meeting
24 January 2025	Elected Members Information Session
26 January 2025	Australia Day senior breakfast
28 January 2025	Ordinary Meeting of Council
10 February 2025	Elected Members Information Session
11 February 2025	Centenary Committee meeting
24 February 2025	Elected Members Information Session
25 February 2025	Ordinary Meeting of Council

Councillor Kerrie Mott

Date	Activity attended
24 February 2025	Elected Members Information Session
25 February 2025	Meeting with Mayor and RAAF Base Tindal SADFO
25 February 2025	Ordinary Meeting of Council

Councillor Amanda Kingdon

Date	Activity attended

Councillor Jeremy Trembath requested to be removed from the elected member reporting obligation.

17 LATE AGENDA

18 GENERAL BUSINESS

19 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 25 FEBRUARY 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part or the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iii) information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.2 CONFIDENTIAL BUSINESS ARISING FROM THE PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.3 CONFIDENTIAL RESOLUTION REVIEW LIST

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.4 KATHERINE AQUATIC CENTRE UPGRADE - DELEGATION OF POWERS AND FUNCTIONS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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20.5 KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.6 T24-07 - WMF MACHINERY SHED

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.7 DEED OF AGREEMENT - KATHERINE MUSEUM

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

21 RESUMPTION OF OPEN MEETING

22 CLOSURE OF THE MEETING

The next Ordinary Meeting of Council will be held on 22 April 2025.