



MINUTES

Ordinary Meeting of Council

Tuesday, 24 May 2022
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 24 MAY 2022 AT 6:00 PM**

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Kym Henderson
- Councillor Amanda Kingdon
- Councillor Benjamin Herdon
- Councillor Denis Coburn
- Councillor Jeremy Trembath
- Councillor Madeleine Bower
- OFFICERS** : - Mrs Ingrid Stonhill, Chief Executive Officer
- Mr Brendan Pearce, Director of Infrastructure and Environment
- Ms Emily Kemp, Communication and Engagement Officer
- Mr Jherry Matahelumual - (Minute Taker)
- VISITORS** : - Mrs Jo Hersey, Member for Katherine
- Ms Amanda Haigh, Department of the Chief Minister and Cabinet, Big Rivers
- 11 x Community Members

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the cultures of the first nations as of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND A LEAVE OF ABSENCE

4.1 Apologies
Nil

4.2 Leave of Absence
Nil

5 CONFLICT OF INTEREST

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with the Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 22 March 2022

File	:	Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2021
Moved	:	Councillor Herdon
Seconded	:	Councillor Bower
Notes		
Minutes No. 24.05.2022-OM1		
That the minutes of the Ordinary Meeting of Council on 26 April 2022 be confirmed as true and accurate.		
CARRIED 7 / 0		

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

8 MAYORAL BUSINESSES TO BE CONSIDERED

8.1 Mayoral business

File: Local Governance/Council Meetings/Mayoral Business to be considered

Mayor Lis Clark Period 22nd March 2022 to 26th April	
	Activity attended
	1. Meeting with Senator Susan McDonald – The Senator is doing up a Master Plan of development in Communities that will be needed for Northern Australia.
	2. Meeting with Vista Gold – development of mining on Mt Todd.
	3. Meeting with Community Members x 7.
	4. Council Meeting
	5. EMIS
	6. Meeting with Tracy Hall - Marketing Absolute.
	7. Katherine Times articles x 2.
	8. Meeting with CEO x 4.
	9. Meeting with Deputy Mayor x 2.
	10. Local Radio with Sue Moran x 2.
	11. Meeting with Hunter Murray – Outback EV – Electric cars.
	12. Meeting with EA x 2.
	13. Meeting with Paul Jackson – Bowls Club – letter of support.
	14. Presentation Suncable – Where pylons are going.
	15. Meeting with Professor Scott Bowman CDU.
	16. Meeting with DIPL – Update on Projects.
	17. Dinner with CDU at Kumbidgee.
	18. Elected Members Lunch x 2.
	19. Radio with Adam Steer ABC.
	20. Meeting with Dept of Chief Minister – Information on Projects.
	21. Cicada Lodge reopening.
	22. Meeting with Elected Member x 1.
	23. Katherine Community Engagement and Support Reference Group.
	24. Meeting with Admin. Officer – Agenda for Showgrounds Advisory Committee.
	25. 101 birthday RAAF base – Latham Club.
	26. Cross Govt. Workshops – Working better with Government.

	27. LGANT Conference.
	28. Youth Concert – Town Square.
	29. Deloitte – Project Control Group – Progress on Strategic Plan.
	30. Showgrounds Advisory Meeting – Minutes in Agenda.
	31. Meeting with Dagoman/Wardaman-Information on projects happening in Katherine.
	32. Meeting with Chris Slattery and Tim in regards to our training on 22 nd April.
	33. Meeting with Jo Hersey – Information and discussion on Pool.
	34. Meeting with Kate Macfarlane & Josie from Dept of Health- Partnering for a ball.
	35. Project Implementation Team Tourism Meeting.
	36. Elected Member Training with Chris Slattery.
	37. Meeting with Minister Eva Lawler.
	38. The Bombing of the Top End – 80 th Anniversary Concert.
	39. Anzac Day – Dawn Service.
	40. Anzac Day Parade.
	41. Meeting with Jawoyn representatives – Information on projects happening in Katherine.
	42. Reception at Government House with Administrator the Honourable Vicki O’Halloran.
	43. 80 th Anniversary Concert of the Bombing of the Top End with Arafura Wind Ensemble.
	44. Meeting with RAAF to discuss partnering for a ball in Katherine.
	45. Audit and Risk Committee

9 CORRESPONDENCE AND DOCUMENTS TABLED

- Letter received from Shirley Crane dated 24 May 2022

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

Questions	Answers
Mr Bruce Francais requested update from Council in relation to KTC's participation at the Katherine and Barkly Region Major Projects Conference 2022, held from 4-5 May 2022 at GYRACC.	Mayor Clark thanked Mr Francais for this request and advised that this matter will be addressed at the General Business.
2 x Community Members raised concerns on the removal of Opening Prayer as presented at the Notice of Motion. There are 8 churches in Katherine Municipality and most of the Community with Christian faith would like to keep Opening Prayer as part of Council's meeting procedure.	Concerns received and noted

12 NOTICES OF MOTION

Councillor Herdon gave the notice to move the following motion in accordance with the Katherine Town Council By-Law Number 139 and the Katherine Town Council Elected Members General Policy and Procedures (EMGPP)

Seconded Councillor Coburn Minutes No. 24.05.2022-OM2 That Council update the Elected Members General Policy and Procedures to reflect the current needs of the Council and that open forum to be revised as per Elected Members agreement to provide more engagement for the community to be reflected in the Elected Members General Policy and Procedures CARRIED 7/0

Seconded Coburn Minutes No. 24.05.2022-OM3 That Council updates the Elected Members General Policy and Procedures to reflect the current needs of the Council and those deputations are to be heard at times agreed upon by the Mayor and members of the group wishing to be heard. CARRIED 7/0
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Seconded Coburn Minutes No. 24.05.2022-OM4 That Council updates the Elected Members General Policy and Procedures to reflect the current needs of the Council and that Council removes of Opening Prayer LOST- 1/6

Seconded Coburn Minutes No. 24.05.2022-OM5 That Council updates the Elected Members General Policy and Procedures to reflect the current needs of the Council and that addition of Motion Without Notice be added in the business papers. CARRIED 7/0
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Seconded Deputy Mayor Henderson
Minutes No. 24.05.2022-OM6

That Council update the Elected Member's General Policy and Procedures to reflect the current needs of the Council such as the following

- Notice of business – change Alderman to Councillor
- Use of Council Resources – change Alderman to Councillor
- Allowance and Expenses – Change Alderman to Councillor

CARRIED 7/0

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF APRIL 2022

Purpose : To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for April 2022
Moved : Councillor Herdon
Seconded : Councillor Bower

Minutes No. 24.05.2022-OM7

That Council formally receives and notes the Chief Executive Officer report for April 2022.

CARRIED 7/0

13.2 RISK MANAGEMENT FRAMEWORK

Purpose : To provide a draft of the Katherine Town Council's Risk Management Framework
Moved : Deputy Mayor Henderson
Seconded : Councillor Bower

Minutes No. 24.05.2022-OM7

That Council receives, accepts and adopts Risk Management Framework effective immediately until 30 June 2025

CARRIED 7 / 0

13.3 RISK MANAGEMENT POLICY

Purpose : To provide a draft of the Katherine Town Council's Risk Management Policy
Moved : Deputy Mayor Henderson
Seconded : Councillor Kingdon

Minutes No. 24.05.2022-OM8

That Council receives, accepts, and adopts Risk Management Policy effective immediately until 30 June 2022

CARRIED 7/ 0

13.4 NAMING OF NEW SPORTS PAVILION

Purpose : To confirm a new name for the Sports Pavilion building nearing completion at the Katherine Sports Precinct and to confirm a date for its official opening

Moved : Councillor Coburn

Seconded : Councillor Bower

Minutes No. 24.05.2022-OM9

That Council tables this matter to consult further about the naming of the sports pavilion.

CARRIED 6/ 1

Against: Councillor Kingdon

Minutes No. 24.05.2022-OM10

Moved : Councillor Bower

Seconded : Deputy Mayor Henderson

That council invites Ministers and guests and the general public to attend an official opening function on Monday, 12 September 2022 and that the time is to be advised at a later date.

CARRIED 7/0

13.5 LIBRARY SERVICES

Purpose : To provide an update with the library operations snapshot of April 2022

Moved : Deputy Mayor Henderson

Seconded : Councillor Kingdon

Minutes No. 24.05.2022-OM11

That Council receives and notes library operations snapshot for April 2022

CARRIED 7 / 0

13.6 MONTHLY REPORT OF THE VISITOR INFORMATION CENTRE FOR THE MONTH OF APRIL 2022

Purpose : To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for April 2022.

Moved : Councillor Kingdon

Seconded : Councillor Coburn

Minutes No. 24.05.2022-OM12

That Council formally receives and notes the Visitor Information Centre report for April 2022

CARRIED 7 / 0

13.7 MONTHLY FINANCIAL REPORT – APRIL 2022

Purpose : To present to Council the Financial Report for April 2022
Moved : Councillor Kingdon
Seconded : Deputy Mayor Henderson

Minutes No. 24.05.2022-OM13

That Council endorses the Financial Report for April 2022

CARRIED 7 / 0

13.8 INFRASTRUCTURE & ENVIRONMENT DEPARTMENT REPORT FOR THE MONTH OF APRIL 2022

Purpose : To inform Elected Members of tasks, activities, and projects undertaken by the Infrastructure and Environment Department during April 2022

Moved : Councillor Kingdon
Seconded : Councillor Coburn

Minutes No. 24.05.2022-OM14

That the report of the Infrastructure & Environment Department for April 2022 be received and noted

CARRIED 7 / 0

13.9 APRIL 2022 – PROJECT UPDATE

Purpose : To inform Elected Members of the current status of Major Projects undertaken by Infrastructure and Environment during April 2022.

Moved : Councillor Kingdon
Seconded : Councillor Coburn

Minutes No. 24.05.2022-OM16

That Council receives and notes project updates for April 2022

CARRIED 7 / 0

14. REPORTS FROM REPRESENTATIVES ON COMMITTEES

Nil

15. ELECTED MEMBER'S ACTIVITIES

15.1 Deputy Mayor Kym Henderson (Deputy Mayor)

Deputy Mayor Kym Henderson Period 22nd March 2022 to 26th April	
Date	Activity attended
22 nd March 2022	Ordinary Council Meeting

24 th March	Audit & Risk Management Committee Meeting
25 th March	Weekly Mayor & Deputy Mayor Catch Up
28 th March	LGANT Rebrand Presentation (Virtual)
1 st April	Weekly Mayor & Deputy Mayor Catch Up
6 th April	LGANT Forum (Darwin)
7 th April	LGANT General Meeting (Darwin)
11 th April	KTC Youth Concert
12 th April	KTC Strategic Plan Project Control Group
14 th April	Weekly Mayor & Deputy Mayor Catch Up
21 st April	Elected Members Information Session
22 nd April	Elected Members Training
23 rd April	Bombing of the Top End – 80 th Anniversary Concert
25 th April	ANZAC Day Sawn Service & March
26 th April	Ordinary Council Meeting

15.2 Councillor Amanda Kingdon

Councillor Kingdon – Official activity attendance Period 22 March to 25 April 2022	
Date	Activity attended
29 March	Presentation from Sun Cable overhead powerlines project
30 March	Elected Members Lunch at Giles street picnic area
31 March	Seniors Expo
31 March	Cicada Lodge Opening
2-19 April	Personal leave - answered emails, read and responded to DC application within KTC boundary and attended zoom meeting with Training facilitator
21 April	EMIS with presentation from NTG DIPL Eastside development project and Maria Evans on Integrity & Ethical decision making.
22 April	Elected Member training day 9-4pm Strength profiles, clarity of roles/responsibilities of EM and future goals planning.

15.3 Councillor Benjamin Herdon

Councillor Ben Herdon Period 22 March to 25 April 2022	
Date	Activity attended
22/03/2022	Ordinary Meeting of Council
24/03/2022	Audit & Risk Committee
29/03/2022	Sun Cable Presentation
30/03/2022	EM Lunch
31/03/2022	Cicada Lodge Reopening
11/04/2022	KTC Youth Event
12/04/2022	Strategic Plan Project Control Group
12/04/2022	Showgrounds & Multipurpose Advisory Committee
21/04/2022	EMIS
22/04/2022	EM Training
25/04/2022	ANZAC Day Dawn Service & Parade

15.4 Councillor Denis Coburn

Cr Denis Coburn Period 22 nd March 2022 to 26 th April	
Date	Activity attended
29/3	Sun Cable presentation
30/3	elected members lunch opening Cicada lodge
20/4	training with Chris Slattery
21/4	EMIS
22/4	elected members training

15.5 Councillor Jeremy Trembath

Cr Jeremy Trembath Period 22 nd March 2022 to 26 th April	
30/3	elected members lunch opening Cicada lodge
20/4	training with Chris Slattery
21/4	EMIS
22/4	elected members training

15.6 Councillor Madeleine Bower

Cr Maddy Bower Period 22 nd March 2022 to 26 th April	
Date	Activity attended
21 March	Draft Service Statement presented by staff EMIS
Friday 22 April	Elected members training The Katherine Museum 80th Anniversary of the Bombing of Katherine Attend with Katherine High School students and families to visit Dodger Kodjalwals plaque Citizenship Ceremony at Council Chambers
Monday 25 April	ANZAC DAY DAWN SERVICE, ANZAC PARADE
Tuesday 26 April	KTC ordinary meeting
29 March	Sun Cable AALP project- overhead powerlines
31 March	Cicada Lodge re opening
13 April	Lunch with Mayor

16. LATE AGENDA ITEM

16.1 Draft Municipal Plan 2022-2023

Purpose	: To seek approval for the Katherine Town Council Draft Municipal Plan 2022/2023 to be placed on public exhibition
Moved	: Councillor Trembath
Seconded	: Deputy Mayor Henderson
Minutes No. 24.05.2022-OM15	
That Council approves Draft Municipal Plan 2022-2023 for public exhibition	
CARRIED 7 / 0	

17. GENERAL BUSINESS

- Councillor Bower reminded community members that National Sorry Day is on 26 May 2022 and the reconciliation week is on Friday, 27 May 2022.
- Councillor Coburn queried about the licence at the Pop Rocket Café, is it determined by the pathway? Director Pearce mentions that Katherine Town Council does not grant licence by consent to Pop Rocket Café. Councillor Coburn thanked Jherry Matahelumual for assisting Council in the interim.
- Councillor Kingdon thanked Director Pearce for the wonderful job. Councillor Kingdon also informed that she helped transported a woman and young child from Victoria Highway to River Lodge. Councillor Kingdon added that she felt for them in that situation and cannot imagine how many people could experience a similar situation. They are unable to rent a house and that is concerning for this family. Councillor Bower suggested that it may be helpful to advise the families experiencing this issue to seek support from Catholic Care or a similar NGO to find accommodation.
- Councillor Kingdon informed that she picked up a lot of rubbish in town this week.
- CEO Ingrid Stonhill responded to a question from Mr Bruce Francais about KTC attendance at the Business Conference forum which was held at GYRACC. This event was promoting investments and opportunities for Katherine's economy. KTC did not purchase any ticket because it was very expensive but was invited to attend. We attended to understand the business mindset and opportunities for Katherine and Big Rivers Region, no request was made for the officer to write a report and no public money was used to be part of this event. It was mostly about learning more about any possibility for Katherine Town to be benefited by the economic growth.
- Mayor Clark informed that part of the garden at the Visitor Information Centre has been done. They look great and irrigation will be placed to maintain the garden. Mayor Clark thanked Director Pearce to complete the car park area in the Sportsground.
- Mayor Clark informed that Council is holding a community meeting at the Andrew Wilson Dog Park at 9 am on 28 May 2022. Council would like to invite community members to attend and ask any questions. Printed copies of the Municipal Plan will be available.
- Mayor Clark reminded community members to attend Doggy Day from 9 am to 12 pm, 9 July 2022 at the Civic Centre. Registration to participate as stallholders are still open.
- Mayor Clark reminded the community that the MyKatherine Discount is still available for the community to use.
- Mayor Clark also received a question from Mr Peter McDougall about the plan to celebrate the 96th year of Katherine Municipality on 1st July 2022. Mayor mentioned that she will acknowledge this on the Territory Day night.

18 CLOSURE OF MEETING TO PUBLIC

The meeting is closed to the public at 7.49 pm.

19 CONFIDENTIAL ITEMS

The following item is designated as confidential under Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021:

For section 293(1) of the Act, the following information is prescribed as confidential:

- (c) Information that would, if publicly disclosed, be likely to
- (iv) subject to sub regulation (3) – prejudice the interests of the council or some other person;

-
- 19.1 Minutes of the Confidential Meeting held on 26 April 2022
 - 19.2 Procurement Contractor
 - 19.3 KTC Risk Register
 - 19.4 Financial Overhaul Action Plan
 - 19.5 Organisational Work, Health and Safety Audit Report May 2022

20 RESUMPTION OF OPEN MEETING

The meeting resumed for the public at 8.33 pm

21 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of the Council will be held on Tuesday, 28 June 2022.

22 CLOSURE OF MEETING

That meeting was closed at 8.34 pm

Elisabeth Clark
MAYOR OF KATHERINE