



# MINUTES

**Ordinary Meeting of Council  
Held on Tuesday 24 March 2026**

Roper Gulf Regional Council, Wilton Training Room  
2 Crawford Street, Katherine NT 0850



## **1 ACKNOWLEDGEMENT OF COUNTRY**

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

## **2 OPENING PRAYER**

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

## **3 OPENING OF THE MEETING**

Mayor Holden declared the Ordinary Meeting of Council - 24 March 2026 open at 2:01 pm.

## **4 ATTENDANCE**

### **4.1 PRESENT**

#### **ELECTED MEMBERS**

- Mayor Joanna Holden (Chair)
- Deputy Mayor Mel Doyle
- Councillor Jim King
- Councillor Kathryn Whitehouse
- Councillor Anjali Palmer - via video conferencing
- Councillor Toni Tapp Coutts

#### **OFFICERS**

- Casey Anderson – Acting Chief Executive Officer
- Yeshika Kandanaarachchi – Governance Officer - Minute Taker
- Amanda Haigh – Manager Governance and Risk
- Brett Kimpton – Manager Environment and Municipal Services
- Matt Arnott - Manager Project Portfolio
- Rhett English - Manager Community Relations
- Rebecca Baguley - Chief Financial Officer
- Barbara Mason - Manager People and Culture
- Jo Brosnan - Manager Strategic Communications - via video conferencing

**PUBLIC - 3**

### **4.2 APOLOGIES**

Councillor Glass was an apology for this meeting.

Councillor Tapp Coutts tabled apologies for upcoming ANZAC day because of her leave of absence.

### **4.3 LEAVE OF ABSENCE**

Councillor Glass is on leave of absence for this meeting.



Councillor Tapp Coutts tabled leave of absence from 20 to 28 April 2026 inclusive.

## **5 DECLARATION OF INTEREST**

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

## **6 PRESENTATIONS FROM EXTERNAL AGENCIES**

Nil



## **7 CONFIRMATION OF PREVIOUS MINUTES**

### **7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 24 FEBRUARY 2025**

#### **COUNCIL RESOLUTION OMC-2026-49**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Whitehouse

That Council confirm the minutes of the Ordinary Meeting of Council held on 24 February 2026 as a true and accurate record.

**CARRIED 6|0**



## 7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 13 FEBRUARY 2026

### **COUNCIL RESOLUTION OMC-2026-50**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Whitehouse

That Council confirm the minutes of the Special Meeting of Council held on 13 February 2026 as a true and accurate record.

**CARRIED 6|0**

## 7.3 MINUTES OF THE SPECIAL MEETING OF COUNCIL 3 MARCH 2026

### **COUNCIL RESOLUTION OMC-2026-51**

**Moved:** Councillor King; **Seconded:** Deputy Mayor Doyle

That Council confirm the minutes of the Special Meeting of Council held on 3 March 2026 as a true and accurate record.

**CARRIED 6|0**

## 7.4 MINUTES OF THE SPECIAL MEETING OF COUNCIL 6 MARCH 2026

### **COUNCIL RESOLUTION OMC-2026-52**

**Moved:** Councillor Whitehouse; **Seconded:** Deputy Mayor Doyle

That Council confirm the minutes of the Special Meeting of Council held on 6 March 2026 as a true and accurate record.

**CARRIED 6|0**

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION UPDATE MARCH 2026

#### **COUNCIL RESOLUTION OMC-2026-53**

**Moved:** Councillor King; **Seconded:** Councillor Tapp Coutts

That Council receive and note the Action update.

**CARRIED 6|0**



## 9 MAYORAL BUSINESS

### 9.1 MAYOR ACTIVITIES FEBRUARY 2026

#### **COUNCIL RESOLUTION OMC-2026-54**

**Moved:** Councillor Tapp Coutts; **Seconded:** Councillor Whitehouse

That Council receive and note the Mayoral activities for February 2026.

**CARRIED 6|0**

Discussion

The Council noted that an amended document may be presented at the next Council Meeting for consideration.

### 9.2 COUNCILLOR GOALS FIRST 6 TO 12 MONTHS UPDATE

#### **COUNCIL RESOLUTION OMC-2026-55**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Whitehouse

That Council receive and note the Councillor First 6 to 12 Months Goals update.

**CARRIED 6|0**

Discussion

The Council noted that the Elected Member Goals should be considered as a part of Municipal Planning discussion to ensure alignment with the Municipal Plan and available resources.

Community Safety Action Group's clarified that timeframes were initially set and Terms of Reference (TOR) and Expression of Interest (EOI) documentation were nearly complete, with flexibility for changes as needed.

### 9.3 MAYORAL MARCH 2026 KATHERINE FLOOD REPORT

The Mayor acknowledged the significant efforts of all agencies and individuals involved in flood response and recovery, including the Northern Territory Government, Australian Government, Council staff, volunteers from Northern Territory Emergency Service (NTES), broader volunteer groups, and Australian Defence Force personnel.

## 10 CORRESPONDENCE AND DOCUMENTS

### 10.1 CORRESPONDENCE INCOMING

#### **COUNCIL RESOLUTION OMC-2026-56**

**Moved:** Councillor Tapp Coutts; **Seconded:** Councillor King

That Council receive and note the Incoming Correspondence:



- Attachments:
1. Letter - Hon Steven Edgington MLA - DHLGCD - SLDA Resolutions - 1 Feb 2026 - ID 248003 [10.1.1 - 1 page]
  2. Letter - Ms Gemma Lake - DLI - NT Infrastructure Plan and Pipeline 2026 - 26 Feb 2026 - ID 249041 [10.1.2 - 1 page]
  3. Communique - LGANT CEO - 25 February 2026 LGANT Board meeting Communique - 27 Feb 2026 - ID 249289 [10.1.3 - 2 pages]

**CARRIED 6|0**

## 10.2 CORRESPONDENCE OUTGOING

### **COUNCIL RESOLUTION OMC-2026-57**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Palmer

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter - Katherine Motorsport's Club - Letter of Support for Grant Application - 24 Feb 2026 - ID 248872 [10.2.1 - 1 page]
  2. Letter - GYRACC- Letter of Support - Centenary of Katherine Program Delivery Package - 27 Feb 2026 - ID 249296 [10.2.2 - 1 page]
  3. Letter - Hon Chief Minister - Request for Round Table - Katherine Safety - KTC - 18 March 2026 - ID250271 [10.2.3 - 2 pages]

**CARRIED 6|0**

## 11 PETITIONS

## 12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

There were Questions from the Gallery at the Ordinary Meeting of Council - 24 March 2026

Question	Response
Page 58 - the letter that Hon Jo-Anne Hersey in CC, were the issues sorted associated with safety issues raised from the senior community, at the meeting.	Council was advised that discussions were held with Seniors and several matters were addressed as a result. It was further noted that community safety remains an ongoing concern in Katherine, extending beyond the senior community, and that the issue is not expected to be resolved in the short term. Council acknowledged that these concerns are shared broadly across the community.

## 13 NOTICE OF MOTION

NIL

## 14 REPORTS OF OFFICERS

### 14.1 ORDINARY MEETING OF COUNCIL SIX MONTH TRIAL REPORT



**COUNCIL RESOLUTION OMC-2026-58**

**Moved:** Councillor Palmer; **Seconded:** Councillor Whitehouse

1. That Council set the Ordinary Meeting of Council to start at 6:00 pm, with a public question session at 5:30 pm.
2. That Council approve an extra 2025/2026 budget of \$6,000 for Council meeting costs.

**CARRIED 6|0**

Discussion

Council discussed the difficulties caused by not having access to the Council Chambers, including limited venue options, concerns about privacy during confidential meetings, security needs, and clashes with other venue users. Council noted that hiring venues and paying for security for evening meetings is costly and may have an impact on future budgets.

Council recognised that holding meetings at 6.00 pm improves public access and community participation, with strong attendance and positive feedback from the community. Council discussed looking for other venues, such as community halls or churches, that may be cheaper. The impact of evening meetings on staff workloads was also discussed, and it was noted that staff would need to be consulted, and Acting Chief Executive Officer (A/CEO) will follow-up with the staff. Council agreed to continue holding meetings at 6.00 pm while exploring more affordable venue options.

**14.2 POLICY - DRAFT COUNCIL MEETING LIVE STREAMING**

**COUNCIL RESOLUTION OMC-2026-59**

**Moved:** Councillor Tapp Coutts; **Seconded:** Deputy Mayor Doyle

That Council approve and adopt the Council Meeting Livestreaming Policy – Version 1.

**CARRIED 6|0**

Discussion

The Councillors discussed matters relating to moderation, privacy, complaints, and the overall scope of the policy. It was explained that the Chair would manage the meeting as normal, while the governance team would oversee the live stream chat and any feedback, with the ability to stop the live stream if required. Clarification was also provided that the policy includes the live streaming of open sessions of special meetings. Councillors were advised that records of live streamed meetings would be handled in the same way as other Council meetings, with adopted minutes remaining the official record.

**14.3 POLICIES REVIEWED**

**COUNCIL RESOLUTION OMC-2026-60**

**Moved:** Councillor King; **Seconded:** Deputy Mayor Doyle

1. That Council approve the reviewed statutory policies:
  - a. Policy – Privacy – Version 6
  - b. Policy – Gifts and Benefits Received by Council Members – Version 3
  - c. Policy – Code of Conduct for CEO – Version 7



- d. Policy – Confidential Information – Version 3
- e. Policy – Accountable Forms – Version 3
- f. Policy – Borrowing

**CARRIED 6|0**

#### Discussion

The Council reviewed and approved updates to mentioned policies, with changes primarily focused on language and grammar. It was noted that some policies may return for further review after amendments are made to the Local Government Act.

### 14.4 PROPOSED LEASE - SERVICE STREAM (NBNCO) - 28 SECOND STREET

#### **COUNCIL RESOLUTION OMC-2026-61**

**Moved:** Councillor King; **Seconded:** Deputy Mayor Doyle

1. That Council approve the Chief Executive Officer signing a Heads of Terms\* agreement with Service Stream (NBN Co Limited), proposing a lease totalling 20 years (an initial 5 year term plus 3 rights of renewal of 5 years each) for a designated portion of Lot 73 (28 Second Street, Katherine NT).
2. That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a five (5) year lease agreement, with options of renewal for three (3) further terms of five (5) years each, to Service Stream, for a designated portion of Lot 73 (28 Second Street, Katherine NT).
3. That Council rescind Resolution 14.10 OMC-2025-220 approving a 12-year lease to Service Stream for a designated portion of Lot 73 (28 Second Street, Katherine NT).

*\*A Heads of Terms Agreement (also known as a Heads of Agreement, Letter of Intent, or Memorandum of Understanding) is a non-binding document that outlines the key terms and intentions of parties who plan to enter into a formal, legally binding contract later.*

**CARRIED 6|0**

### 14.5 SHARED PATHWAY STRATEGY 2025 - 2035

#### **COUNCIL RESOLUTION OMC-2026-62**

**Moved:** Councillor Palmer; **Seconded:** Councillor Tapp Coutts

That Council:

1. Adopt the Katherine Town Council Shared Pathway Strategy 2025–2035 as attached to the agenda.
2. Note the outcomes of the community consultation undertaken via the Your Say Katherine platform.
3. Support the staged implementation of the Strategy subject to future Council budget considerations and external grant funding opportunities.

**CARRIED 6|0**



#### Discussion

Councillors noted that the strategy can be amended in future and provides a useful framework for future planning. It was confirmed that the strategy has undergone community consultation, with the Zimin Drive shared pathway currently the only funded project through a co-contribution arrangement. Further funding will be required for other projects.

### 14.6 WASTE MANAGEMENT STRATEGY REVIEW WORKING GROUP - TERMS OF REFERENCE

#### **COUNCIL RESOLUTION OMC-2026-63**

**Moved:** Councillor Palmer; **Seconded:** Councillor King

That Council:

1. Approve the establishment of the Waste Management Strategy Review Working Group.
2. Endorse the Terms of Reference for the Waste Management Strategy Review Working Group.
3. Note that an Expression of Interest (EOI) process will be undertaken via *Your Say Katherine* to invite participation from community members, industry representatives and key stakeholders in the Working Group, supported by targeted engagement of key stakeholders by Council.
4. Note that a further report will be presented to Council following the EOI process to determine and endorse Working Group membership.
5. Note that regular progress updates will be provided to Council as the Working Group undertakes its activities.

**CARRIED 6|0**

### 14.7 A/CEO MARCH 2026 KATHERINE FLOOD REPORT

Acting Chief Executive Officer (A/CEO) acknowledged and thanked Council staff, emergency services, and volunteers for their strong response and ongoing commitment to response and recovery efforts. Appreciation was also extended to the Northern Territory Government (NTG) for its ongoing support, particularly with the waste plan.

Council made the main office available to support the coordination of spontaneous volunteers, including the Northern Territory Emergency Service (NTES), NT Bushfires, and Ben Hockey and his dedicated volunteer crew whose efforts were commendable.

### 14.8 LGANT SYMPOSIUM AND GENERAL MEETING 14 - 15 APRIL 2026 - DARWIN

#### **COUNCIL RESOLUTION OMC-2026-64**

**Moved:** Councillor King; **Seconded:** Deputy Mayor Doyle

That Council note the next LGANT Symposium, General Meeting and dinner 14 and 15 April 2026 in Darwin.

**CARRIED 6|0**

### 14.9 LOCAL GOVERNMENT REPRESENTATIVE NOMINATION FOR NORTHERN TERRITORY HERITAGE COUNCIL

#### **COUNCIL RESOLUTION OMC-2026-65**



**Moved:** Councillor Tapp Coutts; **Seconded:** Deputy Mayor Doyle

That Council note the call for nominations from the Minister for Lands, Planning and the Environment seeking local government representatives to serve on the Northern Territory Heritage Council for the term concluding 25 February 2027.

**CARRIED 6|0**

#### 14.10 FINANCIAL REPORT AS AT 28 FEBRUARY 2026

**COUNCIL RESOLUTION OMC-2026-66**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Tapp Coutts

That Council endorses the Finance Report for the month ending February 2026.

**CARRIED 6|0**

#### 14.11 COMMUNITY RELATIONS REPORT FOR THE MONTH OF FEBRUARY 2026

**COUNCIL RESOLUTION OMC-2026-67**

**Moved:** Councillor Whitehouse; **Seconded:** Councillor Palmer

That Council receive and note the Community Relations Department report for the month of February 2026.

**CARRIED 6|0**

#### 14.12 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF FEBRUARY 2026

**COUNCIL RESOLUTION OMC-2026-68**

**Moved:** Councillor King; **Seconded:** Councillor Whitehouse

That Council receives and notes the Corporate Administration Report for the month of February 2026.

**CARRIED 6|0**

#### 14.13 ENVIRONMENTAL AND MUNICIPAL SERVICES REPORT FOR THE MONTH OF FEBRUARY 2026

**COUNCIL RESOLUTION OMC-2026-69**

**Moved:** Councillor Whitehouse; **Seconded:** Councillor Tapp Coutts

That Council receives and notes the report of the Environmental and Municipal Services Department for February 2026.

**CARRIED 6|0**

#### Discussion

Council acknowledged and thanked the efforts of Environment and Municipal Services team during the flood, particularly their work with road closures, waste management, and other associated response activities. Appreciation was expressed for their hard work and commitment.

Concern was raised about ongoing litter issues around the bus stop area, particularly along Railway Terrace



and near the main street fuel station, where passengers were observed sitting among rubbish. It was noted that staff regularly offer bags and ask people to assist with cleaning when on site. Councillors acknowledged the frustration and resource demands created by the ongoing issue, while also recognising the continued efforts of staff to manage and respond to the situation.

#### **14.14 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF FEBRUARY 2026**

##### **COUNCIL RESOLUTION OMC-2026-70**

**Moved:** Councillor Tapp Coutts; **Seconded:** Councillor Palmer

That Council receive and note the report of the Infrastructure and Projects Department for February 2026.

**CARRIED 6|0**

#### **14.15 PEOPLE AND CULTURE QUARTERLY REPORT**

##### **COUNCIL RESOLUTION OMC-2026-71**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Tapp Coutts

That Council receive and note the People and Culture report for the quarter October 2025 to February 2026.

**CARRIED 6|0**

Discussion

The Council acknowledged Barbara Mason, the Manager People and Culture for the great report.

#### **14.16 STRATEGIC COMMUNICATIONS REPORT**

##### **COUNCIL RESOLUTION OMC-2026-72**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Tapp Coutts

That Council receives and notes the Strategic Communications report for February 2026.

**CARRIED 6|0**

### **15 REPORTS FROM COMMITTEES**

#### **15.1 MINUTES FROM COMMITTEES**

Nil

### **16 ELECTED MEMBER ACTIVITIES**

#### **16.1 ELECTED MEMBER ACTIVITIES FEBRUARY 2026**

##### **COUNCIL RESOLUTION OMC-2026-73**

**Moved:** Deputy Mayor Doyle; **Seconded:** Councillor Whitehouse

That Council receive and note the Elected Member activities for February 2026.



CARRIED 6|0

## 17 LATE AGENDA

## 18 GENERAL BUSINESS

Nil

## 19 CLOSURE OF MEETING TO PUBLIC

The open meeting was declared closed to the public at 2:52 pm.

### COUNCIL RESOLUTION

**Moved:** Mayor Holden; **Seconded:** Deputy Mayor Doyle

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

## 20 CONFIDENTIAL ITEMS

### 20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 24 FEBRUARY 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.
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Section Under the Act	The grounds on which part or the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iii) information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

## 20.2 MINUTES OF THE CONFIDENTIAL SPECIAL MEETING OF COUNCIL 13 FEBRUARY 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

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Sub-clause and Reason:	(c) (iii) information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

## 20.3 MINUTES OF THE CONFIDENTIAL SPECIAL MEETING OF COUNCIL 3 MARCH 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

#### 20.4 MINUTES OF THE CONFIDENTIAL SPECIAL MEETING OF COUNCIL 6 MARCH 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

#### 20.5 MINUTES OF THE ADMINISTRATIVE REVIEW COMMITTEE MEETING - 2 MARCH 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(b) information about the personal circumstances of a resident or ratepayer;

#### **COUNCIL RESOLUTION OMC-2026-78**

**Moved:** Councillor Tapp Coutts; **Seconded:** Councillor Whitehouse

That Council endorse the Administrative Review Committees decision that no correction is required and the request for rate exemption over Lot 3134 Town of Katherine held on 2 March 2026 is denied.

**CARRIED 6|0**

#### 20.6 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

## 20.7 CONFIDENTIAL CORRESPONDENCE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

## 20.8 CONFIDENTIAL RESOLUTION REGISTER REVIEW LIST

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

### **COUNCIL RESOLUTION OMC-2026-81**

**Moved:** Councillor Whitehouse; **Seconded:** Councillor Tapp Coutts

1. That Council receive and note the report on the Confidential Resolution Register Review List and approve releasing the following Confidential Resolutions only, all reports and documents remain confidential indefinitely, of the March 2026 Confidential Resolution Register Review List:

Resolution No.	Item Name	Decision	Mover / Seconder	Council Decision
26.04.2022-OM-	Katherine Town Council Financial Management Review	The Financial Management Review, 25 April 2022, be received by Council. That the CEO be supported intaking all remedial and permanent actions required	Moved: Councillor Herdon Seconded: Deputy	CARRIED 7 / 0



Resolution No.	Item Name	Decision	Mover / Seconded	Council Decision
		to rectify the situation, to enable new governance, and systems to be in place to support the financial viability of Katherine Town Council as outline in the financial review recommendation report.	Mayor Henderson	
26.04.2022-OM-	Real Estate Engagement	That Council withdraws item 19.2 from agenda	Moved: Councillor Bower Seconded: Deputy Mayor Henderson	CARRIED 7 / 0
24.05.2022-OM-03	KTC Risk Register	That the Risk Management Register be adopted by Council. That the monitoring of the Risk Management Register become a standing report to Council by the CEO at monthly council meetings.	Moved: Councillor Herdon Seconded: Councillor Bower	CARRIED 7 / 0
24.05.2022-OM-04	Financial Management Review Update	That the information update be received, and council note the steps being taken under the management of the CEO to rectify the findings of the Financial Management Review.	Moved: Councillor Kingdon Seconded: Councillor Coburn	CARRIED 7 / 0
OMC-2024-98	20.8 COUNCIL BORROWING	That the Council seek approval from the Minister of Local Government for a finance loan of \$5 million over a term of 15 Years from the Commonwealth Bank for the upgrade of the Civic Centre	Moved: Councillor Bower; Seconded: Councillor McDougall	CARRIED 7 0
OMC-2024-100	20.1 PRESENTATION - SITZLER - AQUATIC CENTRE	1. That Council approve the Splash/Play Area and the use of picture number 4 in communications.	Moved: Councillor McDougall; Seconded: Councillor Trembath	CARRIED 5 0
OMC-2024-273	KATHERINE AQUATIC CENTRE UPGRADE - BUDGET	1. That Council approve the revised budget for the Katherine Aquatic Centre Upgrade. 2. That this resolution remains confidential until	Moved: Deputy Mayor Coburn; Seconded: Councillor McDougall	CARRIED 5 0



Resolution No.	Item Name	Decision	Mover / Seconded	Council Decision
		practical completion has occurred.		
OMC-2024-274	KTC AND KATHERINE MUSEUM	That Council endorses integrating the Katherine Museum into Council’s operations and approves its absorption, ensuring the effective management and preservation of this valuable community asset.	Moved: Councillor McDougall; Seconded: Deputy Mayor Coburn	CARRIED 5 0
OMC-2025-22	BORROWING FOR CIVIC CENTRE	<ol style="list-style-type: none"> <li>1. That Council receive and note the Civic Centre Borrowing Options Recommendation information report.</li> <li>2. That Council approve scenario three, to borrow \$5 million for the Civic Centre Upgrade.</li> <li>3. That Council approve the Commonwealth Bank of Australia to prepare the loan documents.</li> </ol>	Moved: Councillor McDougall; Seconded: Deputy Mayor Coburn	CARRIED 6 1 AGAINST: Councillor Kingdon
OMC-2025-26	KTC - LEASES	<ol style="list-style-type: none"> <li>1. That Council approves initiating negotiations for new leases at the Katherine Civil Aerodrome with Oodles, Territory Rent a Car Pty Ltd, Capiteq Pty Ltd, Viva Energy Aviation Pty Ltd, SB Trading Pty Ltd, and Hertz Australia Pty Ltd.</li> <li>2. That Council approves affixing the Common Seal to the new lease agreements for the:               <ol style="list-style-type: none"> <li>a. Department of Health - Katherine Civil Aerodrome, Katherine NT, 1 July 2021 to 31 August 2026.</li> <li>b. Niceforo Aviation Pty Ltd - Katherine Civil Aerodrome, Katherine NT, 2 January 2024 to 1 January 2027.</li> </ol> </li> <li>3. That Council approves affixing the common seal to the renewal leases for:               <ol style="list-style-type: none"> <li>a. Blast Coffee – 78 Victoria Highway, Katherine NT, 30 June 2024 to 1 April 2027</li> </ol> </li> </ol>	Moved: Councillor Bower; Seconded: Councillor McDougall	CARRIED 6 0 Deputy Mayor declared a Conflict of Interest



Resolution No.	Item Name	Decision	Mover / Seconded	Council Decision
		<p>b. Dakota Tax – 23 Chambers Drive, Katherine NT, 29 February 2024 to 28 February 2026</p> <p>c. ABC – 23 Chambers Drive, Katherine NT, 1 April 2024 to 20 March 2026</p> <p>d. ChartAir - Katherine Civil Aerodrome, Katherine NT, 1 July 2024 to 30 June 2029.</p> <p>e. Katherine Aviation - Katherine Civil Aerodrome, Katherine NT, 1 November 2022 to 30 September 2027.</p> <p>f. Katherine East Child Care Centre - proceed with renewing the lease retroactively from 30 June 2021 to 30 June 2026.</p> <p>4. That Council approve moving resolution 3 to the open agenda.</p>		
OMC-2025-52	AQUATIC CENTRE UPDATE	That Council notes the Katherine Aquatic Centre Upgrade Progress Report for January 2025	Moved: Deputy Mayor Coburn; Seconded: Councillor McDougall	CARRIED 7 0
OMC-2025-53	AQUATIC CENTRE UPDATE	That Council approve the payment of the Sitzler Tax Invoice 7559 \$533,247.64 gst inclusive for the Progress Claim 3 of the Katherine Aquatic Centre Upgrade.	Moved: Deputy Mayor Coburn; Seconded: Councillor McDougall	CARRIED 7 0
OMC-2025-55	KATHERINE CIVIL AIRPORT COMMUNITY CONSULTATION	That Council notes the upcoming community consultation that will inform a new masterplan for Katherine Civil Airport.	Moved: Deputy Mayor Coburn; Seconded: Councillor Trembath	CARRIED 7 0
OMC-2025-78	CONFIDENTIAL RESOLUTION REVIEW LIST	That Council lay on the table the report on the Confidential Resolution Review List.	Moved: Councillor McDougall; Seconded: Deputy Mayor Coburn	CARRIED 7 0



Resolution No.	Item Name	Decision	Mover / Seconded	Council Decision
OMC-2025-79	KATHERINE AQUATIC CENTRE UPGRADE - DELEGATION OF POWERS AND FUNCTIONS	That Council delegates power to the CEO to approve invoice payments for the Katherine Aquatic Centre Upgrade project which exceed the Instrument of Delegation limit and are within the approved total project budget.	Moved: Deputy Mayor Coburn; Seconded: Councillor Bower	CARRIED 6   1
OMC-2025-80	KATHERINE AQUATIC CENTRE UPGRADE - DELEGATION OF POWERS AND FUNCTIONS	That Council approve the payment of the Sitzler Tax Invoice 7612 Progress Claim #4 \$804,451.84.	Moved: Councillor McDougall; Seconded: Councillor Mott	CARRIED 7   0
OMC-2025-81	KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE	That Council notes the Katherine Aquatic Centre Upgrade Progress Report for February 2025	Moved: Councillor McDougall; Seconded: Deputy Mayor Coburn	CARRIED 7   0
OMC-2025-82	T24-07 - WASTE MANAGEMENT FACILITY MACHINERY SHED	That Council award Tender T24-07 – WMF Machinery Shed to Allstyle Sheetmetals Pty Ltd at their submitted tender price of \$350,349.00 (GST exclusive).	Moved: Councillor Trembath; Seconded: Councillor McDougall	CARRIED 7   0
OMC-2025-83	DEED OF AGREEMENT - KATHERINE MUSEUM	That Council authorise the Mayor and Chief Executive Officer to finalise the Katherine Museum Advisory Committee Deed by signing it and affixing the common seal as necessary.	Moved: Deputy Mayor Coburn; Seconded: Councillor Bower	CARRIED 7   0
OMC-2025-101	T24-04 - FIRST STREET LOADING BAY ACCESS UPGRADE	That Request for Quotation T24/04 – First Street Loading Bay Access Upgrade be awarded to Clare Construction Pty Ltd. at their submitted schedule of rates price of \$298,893.31 (GST exclusive).	Moved: Councillor McDougall; Seconded: Councillor Trembath	CARRIED 5   1
OMC-2025-105	KATHERINE WASTE MANAGEMENT FACILITY - SUBSURFACE FIRE	1. That Council note the engagement of a qualified Environmental Engineer to assess subsurface fire risk at the Katherine Waste	Moved: Councillor Trembath; Seconded: Deputy	CARRIED 6   0



Resolution No.	Item Name	Decision	Mover / Seconded	Council Decision
		Management Facility (KWMF). 2. That Council supports ongoing compliance with EPA Licence EPL298-02 through the maintenance of fire logs, staff training, and timely incident reporting.	Mayor Coburn	
OMC-2025-106	KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE	That Council receive and note the Katherine Aquatic Centre Upgrade progress report for April 2025.	Moved: Councillor McDougall; Seconded: Councillor Trembath	CARRIED 5   1
OMC-2025-107	CIVIC CENTRE REFURBISHMENT LOAN	That Council authorise the Mayor/CEO to sign the loan agreement with the Commonwealth Bank of Australia for the \$5 million loan intended for upgrading the Civic Centre.	Moved: Councillor McDougall; Seconded: Councillor Trembath	CARRIED 5   1
SMC-2025-2	KATHERINE AQUATIC CENTRE - INVOICE PAYMENT APPROVAL	That Council approves of the payment of Tax Invoice 7663 to Sitzler Pty Ltd, for the Katherine Aquatic Centre Upgrade	Moved: Councillor McDougall; Seconded: Councillor Trembath	CARRIED 6   0
OMC-2025-155	PROPOSED LAND LICENSE - LOT 2787 KATHERINE NT	That Council endorse and approve the Land License Agreement over Lot 2787, Katherine NT for LA Build Pty Ltd for a laydown site to support local housing development.	Moved: Councillor McDougall; Seconded: Councillor Trembath	CARRIED 7   0
OMC-2025-157	DOG POUND - CONTRACT VARIATION REPORT	That Council notes that contract variations for the dog pound will exceed the original tender cost by more than 10%	Moved: Councillor Kingdon; Seconded: Councillor McDougall	CARRIED 7   0
OMC-2025-158	AUSTRALIAN STOCK HORSE SOCIETY NT BRANCH - PROJECT PROPOSAL	That Council endorse the Australian Stock Horse Society Northern Territory (ASHS NT) project for the construction of a new shed, which will serve as a commentary and multipurpose facility, on Lot 3177 at the Katherine Showgrounds	Moved: Deputy Mayor Coburn; Seconded: Councillor Kingdon	CARRIED 7   0



CARRIED 6|0

20.9 CIVIC CENTRE REFURBISHMENT - UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.10 LEASE - LARGEONE PTY LTD - UNIT 2, 23 CHAMBERS DRIVE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

AMENDMENT RESOLUTION OMC-2026-83

Moved: Councillor Palmer; Seconded: Councillor Whitehouse

1. That Council approves the Mayor and Acting Chief Executive Officer to execute a lease with Largeone Pty Ltd and apply the common seal as required for a lease tenure of 2 years + 1 year.
2. This resolution be moved to the public minutes.

CARRIED 6|0

20.11 SUBLEASE – OODLES THERAPY - KATHERINE CIVIL AIRPORT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

AMENDMENT RESOLUTION OMC-2026-84

Moved: Deputy Mayor Doyle; Seconded: Councillor Palmer

1. That Council authorises the Mayor and Chief Executive Officer to execute and approve the affixing of the Common Seal to the sublease agreement at the Katherine Civil Airport (KCA) with Oodles Therapy, for the period from 1 November 2022 to 30 November 2025.
2. This resolution be moved to the public minutes.

CARRIED 6|0

20.12 DECLARATION OF CHARGE ON LAND - EXECUTION OF WORKS - ASSESSMENT 556

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(b) information about the personal circumstances of a resident or ratepayer;
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### 20.13 TOURISM TOWN ASSET PROGRAM FUNDING - ROUND 5

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

## 21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 4:05 pm.

## 22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 24 March 2026 was declared closed at 4:05 pm.

The next Ordinary Meeting of Council will be held on 28 April 2026.