



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 23 January 2024**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Ordinary Meeting of Council - 23 January 2024 open at 12:01 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower - Via videoconferencing
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Mr Avtar Singh - Director Corporate Services
- Ms Rosemary Jennings – Director Community Services
- Amanda Haigh – Governance and Executive Officer (minute taker)
- Staff x 4

PUBLIC - 5

MEDIA - 1

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE

Nil



5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 PRESENTATIONS FROM EXTERNAL AGENCIES



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 12 DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-1

Moved: Councillor Kingdon; **Seconded:** Councillor Trembath

That Council confirm the minutes of the Ordinary Meeting of Council held on 12 December 2023 as a true and accurate record.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 BUSINESS ARISING FROM PREVIOUS MINUTES - NIL

COUNCIL RESOLUTION OMC-2024-2

Moved: Councillor Kingdon; **Seconded:** Councillor Bower

That Council request the Mayor and CEO to seek an update on the \$7.2 million for the Waste Recovery Facility.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

In the previous minutes of the Ordinary Meeting of Council 12 December 2023 under item 14.5 council discussed requesting the Mayor to followup on an update on the \$7.2mill for the Waste Recovery Facility.

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-3

Moved: Councillor Kingdon; **Seconded:** Councillor McDougall

That Council receive and note the Mayoral activities for December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The Police informed at the meeting on the 4th December of what was in place over the Christmas period. The CMC meeting on the 18 December was on a different topic and will provide updates next month.

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-4

Moved: Councillor Kingdon; **Seconded:** Councillor Bower

That Council receive and note the Incoming Correspondence:

Attachments: 1. Letter - Administrator - Congratulations Circular Economy Winner - 7 December 2023 - 185698 [10.1.1 - 1 page]



2. Letter - LGANT - DIPL Response to second bridge Katherine - 19 December 2023 - 186265 [**10.1.2** - 2 pages]
3. Letter - Shadow Minister for LG - Community Government Council Consultation - 19 December 2023 - 186708 [**10.1.3** - 1 page]
4. Letter - Minister DIPL - Re Roadside trivia signs - 19 December 2023 - 185934 [**10.1.4** - 2 pages]
5. Email - LGANT - Nomination for the NT Place Names Committee - 17 January 2023 - 187213 [**10.1.5** - 2 pages]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Noted that the proposed alternate route appears to be NTG second priority being still in the 10 to 20 year pipeline. Raised that there is a lot of development occurring on Bicentennial Road and Zimin Drive for trucks and that this should be considered for a second bridge and route to utilise these two roads as the entrances. A request will be sent to Louise McCormick to come and discuss with council the alternate route, infrastructure audit and other infrastructure related topics.

Suggestion for the trivia signs to include messaging around flooding.

10.2 CORRESPONDENCE OUTGOING DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-5

Moved: Councillor Kingdon; **Seconded:** Councillor Bower

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter of Support - Salvation Army - Katherine Community Centre Refurbishment Project - 20 December 2023 - 186093 [**10.2.1** - 1 page]
 2. Letter of Support - ARRCs - Rocky Ridge Nursing Home Expansion - 21 December 2023 - 186091 [**10.2.2** - 1 page]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The Salvation Army community centre project will include men and women spaces, and other service improvements.

Noted was good to see council supporting important organisations of our community.

11 PETITIONS



12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

A question relating to the tree removal on Dowling Street and contractors used was not responded to as did not relate to the agenda.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 COUNCIL REPRESENTATIVES ON COUNCIL ADVISORY COMMITTEES

COUNCIL RESOLUTION OMC-2024-6

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

1. That Council appoints Mayor Elisabeth Clark, Councillor Jeremy Trembath and Councillor Amanda Kingdon to the Administrative Review Committee for the period to 31 January 2025, and Mayor Elisabeth Clark be the Chair of the Administrative Review Committee for the period to 31 January 2025.
2. That Council appoints Mayor Elisabeth Clark, Deputy Mayor Denis Coburn and alternate Councillor Amanda Kingdon to the Audit and Risk Management Committee for the period to 31 January 2025.
3. That Council appoints Deputy Mayor Denis Coburn and Councillor Jeremy Trembath to the Katherine Sportsground Advisory Committee for the period to 31 January 2025, and Deputy Mayor Denis Coburn be the Chair of the Katherine Sportsground Advisory Committee for the period to 31 January 2025.
4. That Council appoints Councillor Amanda Kingdon and Councillor Peter McDougall to the Katherine Showgrounds and Multi-purpose Centre Advisory Committee for the period to 31 January 2025, and Councillor Amanda Kingdon be the Chair of the Katherine Showgrounds and Multi-purpose Centre Advisory Committee for the period to 31 January 2025.
5. That Council appoints Councillor Maddy Bower, Mayor Elisabeth Clark and alternate Councillor Peter McDougall to the Community Grants Assessment Panel for the period to 31 January 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath

AGAINST: Nil

Discussion

The Minister has approved the appointments of Deputy Mayor Denis Coburn, Councillor Maddy Bower and Councillor Jeremy Trembath as Alternate to the Development Consent Authority.

14.2 NT HERITAGE COUNCIL

COUNCIL RESOLUTION OMC-2024-7

Moved: Councillor McDougall; **Seconded:** Councillor Kingdon

That Council approve the nomination of Councillor Peter McDougall to Local Government Association of the Northern Territory for the Northern Territory Heritage Council.



CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.3 ALGA 2024 NATIONAL GENERAL ASSEMBLY

COUNCIL RESOLUTION OMC-2024-8

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

- 1) That Council approve the Mayor, Councillor McDougall and CEO to attend the National General Assembly 2 to 4 July 2024 and Australian Council of Local Government 5 July 2024 in Canberra.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Council will discuss motions and the CEO will discuss with Roper Gulf Regional Council and Victoria Daly Regional Council. Ideas included kerbside recycling challenges in regional areas to be economically viable and access to town planners for smaller councils.

14.4 ACQUISITION BY AGREEMENT OF PROPOSED NT PORTION 8000

COUNCIL RESOLUTION OMC-2024-9

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

1. That Council approve the signing and affixing of the Common Seal to the LTO Form "Application to note acquisition by agreement" for the Northern Territory Government acquisition of part of NT Portion 5043 to be known as NT Portion 8000.
2. That Council approve the affixing of the Common Seal to the Deed Regarding Acquisition by Agreement dated 30 September 2022 for the acquisition of part NT Portion 5043 for the purpose of the Northern Territory Government constructing infrastructure for the benefit of the proposed Katherine Logistics and Agribusiness Hub.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Council requested an update on the Katherine Logistics and Agribusiness Hub plan as were presented the original plans but no updates since.



14.5 LEASE AND LICENCE - AMPLITEL PTY LTD - 28 SECOND STREET

COUNCIL RESOLUTION OMC-2024-10

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a five (5) year lease and license agreement, with the option for renewal for an additional term of five (5) years, to Amplitel Pty Ltd for a designated portion of Lot 73, 28 Second Street, Katherine NT.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and
Councillor Trembath
AGAINST: Councillor Mott

14.6 LICENCE OVER CROWN LAND - LOT 3468

COUNCIL RESOLUTION OMC-2024-11

Moved: Councillor McDougall; **Seconded:** Councillor Bower

That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a three (3) year Crown Land Licence over Crown Land Lot 3468, Katherine NT.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The only cost to the Council is for provision of maintenance at the facility. All signage and fixtures are the property of the Council.

14.7 FINANCE REPORT FOR THE MONTH OF DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-12

Moved: Councillor Kingdon; **Seconded:** Councillor McDougall

That Council endorses the Finance Report for the Month of December 2023.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and
Councillor Trembath
AGAINST: Councillor Mott

Discussion

Noted that rates debtors age is on track as per previous trend.

Council expressed thanks to Avtar Singh on a great report and wished him the best of luck with his move back home, and that he will be missed.

Raised that rate payers received three notices before the date payment required. Apologies to rate payers, an external company is currently used to distribute rates notices. A reminder for rate payers to sign up to

EZYBILL to receive their rates notices electronically.

14.8 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-13

Moved: Councillor Kingdon; **Seconded:** Deputy Mayor Coburn

That Council receive and note the report of the Infrastructure and Environment Department for December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The Low level remains closed even though the flood watch has been lifted as expect low from cyclone to bring more weather. The gates will remain closed until receive direction. The Council will then clean to reopen as quickly as we can.

The pool facility shade cover damaged in the New Years Eve storm is being progressed through insurance to replace. The pool has significant maintenance issues being 42 years old and 20 years past its expected life.

Difficulty in finding companies to design and build for the upgrades.

The Council commended and thanked the staff working out in the heat to clean up after the New Years Storm.

Council continue to advocate for the airstrip culvert rating as this sits within the Defence side and have been advised they have finished testing the culvert.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-14

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Elected Member activities for December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Cr McDougall advised forgot to include the Clyde Fenton Graduation which he attended on behalf of the



Mayor and will include in next months activities.

Councillor Kingdon also advised will include attending the GYRACC event next month.

17 LATE AGENDA

17.1 CORPORATE SERVICES REPORT FOR THE MONTH OF DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-15

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Bower

That Council receive and note the Corporate Services Report for the month of December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Service requests are at 39 overdue which is consistent with previous month acknowledging that the Council has received less requests over the Christmas period. Noting that there were an increase in number of requests related to the weather and hired facility repairs.

Raised that community members did not know what to do to report after the New Years Eve Storm eg. report fallen tree with a lot of social media posts occurring. All emergencies are led by Police.

Acknowledged that the Council communications over the time were received well.

Records review is ongoing, Council have engaged an external consultant. The asset review revaluation date is to provide the report with the physical review occurring two months prior.

Raised that internet connectivity still lacking in areas. Public WIFI is still available dawn to dusk in the CBD and the VIC area limited as part of the measures with increased crime restricted to stop congregating over night in the area.

Multiple dwelling audit report will be tabled at the next Council meeting.

17.2 COMMUNITY SERVICES REPORT FOR THE MONTH OF DECEMBER 2023

COUNCIL RESOLUTION OMC-2024-16

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Community Services Department report for the Month of December 2023.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Library staff commended for their hard work.

Wonka movie event well received and good event well attended with the facility used to full capacity, thank to hard work of the team especially the train express very well put together.

VIC patron counts are still collected as part of grant reporting. Suggestion to review since pre-covid and if operations still best avenue now.

Increasing programs at library is subject to staffing resources.

Meeting place has a lease in place but have difficulty meeting terms of lease which is being followed up including payments against the lease.

Suspected Multiple Dwelling properties were asked to respond to Council by 13 December to have an inspection to assess multiple dwellings. Those that did not respond will receive the rate included in their next notice.

18 GENERAL BUSINESS

Australia Day is on this Friday 11am start at GYRACC with morning tea provided and fly over at 12.30pm.

The CEO thanked Avtar Singh and wished him well acknowledging the contribution he has made to council and thanked him for leaving council in better place than when he first arrived. The CEO also advised that Amanda Haigh has now received a promotion to Manager Governance and Risk and thanked Sean Holden, LGANT CEO, for his time on behalf of the council, as Sean is now moving back to SA.

19 CLOSURE OF MEETING TO PUBLIC

Moved: Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

Time being 1.32pm

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

20.1.1 Confirmation of Previous Confidential Minutes 12 December 2023



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.2 CONFIDENTIAL REPORTS OF OFFICERS

20.2.1 Greening Advisory Committee

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.2.2 TENDER T23-04 – KERBSIDE COLLECTION AND DISPOSAL OF DOMESTIC WASTE WITHIN THE KATHERINE TOWN COUNCIL MUNICIPALITY

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2024-19

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Bower

1. That Council approve:

- a. T23-04 – Kerbside collection and disposal of domestic waste within the Katherine Town Council Municipality effective 01 July 2024 with a 5-year contract term value of \$1,992,900 (Ex GST) be awarded to Cleanaway Operations Pty Ltd.;
- b. T23-04 – Kerbside collection and disposal (Recycling Service) within the Katherine Town Council Municipality be discussed with all tenderers being unsuccessful.
- c. Releasing the resolution to the public minutes.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 2:20 pm.



22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 23 January 2024 was declared closed at 2:20 pm.

The next Ordinary Meeting of Council will be held on 27 February 2024.