



MINUTES

Ordinary Meeting of Council

Tuesday, 23 February 2021
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 23 FEBRUARY 2021 AT 6:00PM**

- PRESENT** : - Mayor Elisabeth Clark
- Deputy Mayor Peter Gazey
- Alderman Kym Henderson
- Alderman Matthew Hurley
- Alderman Jon Raynor
- Alderman Toni Tapp Coutts
- OFFICERS** : - Mr Ian Bodill, Chief Executive Officer
- Ms Claire Johansson, Director Corporate Services
- Ms Rosemary Jennings, Director Community Services
- Mr Brendan Pearce, Director
Infrastructure and Environment
- Mr Arsalan Malik, Project Manager
- Ms Taylor Revitt, Communication and Engagement
Officer
- Mr Jherry Matahelumual – Executive Assistant (Minute
Taker)
- APOLOGY** : - Alderman John Zelley (Leave of Absence)
- VISITORS** : - 7 x Community Members
- Roxanne Fitzgerald, Katherine Times
- Jordan, Graduate, Department of Chief Minister and
Cabinet

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1 ACKNOWLEDGMENT OF COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

- Her Worship the Mayor welcomed members of community especially Jordan, Graduate of the Department of Chief Minister and Cabinet

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies
Nil

4.2 Leave of Absence Previously Granted
Alderman John Zelley

4.3 Leave of Absence Request

Moved: Alderman Raynor
Seconded: Alderman Hurley

1. That the leave absence from Alderman Raynor for 2 March to 15 March 2021 inclusive be received and noted

CARRIED 6/0

5 CONFLICT OF INTEREST

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held
on 28 January 2021

File	: Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved	: Alderman Hurley
Seconded	: Alderman Tapp Coutts

That the Minutes of the Ordinary Meeting of Council on 27 January 2021 be confirmed as true and accurate.

CARRIED 6 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

	File	Local Governance/Council Meetings/Mayoral Business to be considered
No	PERIOD	27 January 2021 – 23 February 2021
	Name of activity/event	Brief Information
1.	Meeting Big Rivers Destination Management	This plan is aimed at the Drive Market. To work on upgrades to some of the parks. Identify areas in Katherine that have tourism ventures and also products for sale to encourage visitors to stay longer even by 1 or 2 days and to spend more. It has been identified that the accommodation is not as good as it should be in Katherine.
2.	Monthly meeting Dept Chief Minister	Gave an update on our projects. Meet with the newly appointed Alderman Kym Henderson
3.	Meeting with Library Manager	
4.	Tindal Expo	There were quite a number of stalls at the expo this year. Katherine Town Council also had the Library, VIC and Information stall. There was a good crowd in the beginning to take advantage of all the information that was available on the day. The Expo finished at 2.30.
5.	Warnayaka Art Exhibition held at Godinymayin	I had the pleasure of opening the first exhibition for the year. A credit to the new CEO Jessica and her team. The artworks were beautiful and on sale for people to buy. There was also the remarkable art and bottle of lights exhibition celebrating the achievement of people with disability. These were also for sale on the night.
6.	Meeting with RAAF Base Tindal Wing Commander and Executive Staff	Discussion on projects in Katherine, Doctors, Facilities and Sporting opportunities also upcoming Celebrations.
7.	Katherine Times – Launch of MyKatherine	
8.	Meeting with CEO of RISE Ventures	Rise is up and running. They are now in a new building in Palmer St. More space and now can run more programmes of their own. KTC and Rise will enter into a new MOU. A number of projects are being identified which will benefit both parties in the long term.

-
9. Induction for Kym Henderson
 10. Meeting with CEO x 4
 11. Meet with the newly appointed Alderman Kym Henderson A new Alderman for Katherine Town Council until the end of this term.
 12. Meeting with Community Members - 5
 13. Meeting with Katherine Police Gave information on KTC projects. May be an opportunity to partner with some Youth programs and give input for safety in the Katherine community.
 14. Meeting with Ian Sloan MLA – Shadow minister of Local Government Mainly an introduction meeting.
 15. EMIS x 2 Questions from the public.
 16. Meet Tourism Board
 17. Elected Members Lunch at Showgrounds
 18. Photo for Gallery
 19. Meeting Re Horner for Katherine
 20. Meeting with DIPL – Re Roadside Vendor
 21. Presentation in Darwin regarding the way forward for 2021 Chief Minister.
 22. ABC Grassroots program
 23. Katherine High School Official Library opening
 24. Meeting with Katherine Times re new bridge
 25. Chamber of Commerce – Business at sunset
 26. Monthly meeting with DIPL
 27. Local Radio – Katherine Fm with Danny Kelly
 28. Showgrounds Advisory Committee Meeting
 29. Budget Workshop
 30. Ordinary Council Meeting

9 CORRESPONDENCE AND DOCUMENTS TABLED

Nil

10 PETITIONS

Nil

11 PUBLIC QUESTION TIME

Question

Mr Peter McDougall questioned why the project closure report of Katherine CBD Revitalisation Town Square is listed as confidential.

Answer

Director Pearce advised that report is confidential because it contains details of the contract.

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF JANUARY 2021

Purpose	: To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of January 2021 : Local Governance / Ordinary Meeting of Council /Reports to Council/ Governance Department
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Hurley
That it be recommended to Council to:	
1. Formally receive and note the Chief Executive Officer Report for the Month of January 2021	
CARRIED 6 / 0	

13.2 KATHERINE TOWN COUNCIL REASONABLE EXPENSES FOR TRAVEL AND ACCOMODATION POLICY RECEIVED BY COUNCIL MEMBERS

Purpose	: To provide a copy of Katherine Town Council's reasonable expenses for travel and accommodation policy received by Council Members for their information and adoption. The purpose of this policy is to set out council member entitlements for payment and reimbursement of reasonable expenses for travel and accommodation necessary for attending council meetings and to the business of council in accordance with a prior resolution.
File	: Local Governance / Council Meetings / Reports to Council/Governance Department
Moved	: Alderman Tapp Coutts
Seconded	: Deputy Mayor Gazey

That it be recommended to Council to:

1. Receive and accept reasonable expenses for travel and accommodation policy received by Council Members
2. Adopt the policy entitled "reasonable expenses for travel and accommodation" received by Council Members which will take effect on 01 July 2021

CARRIED 5 / 1
Against: Alderman Hurley

13.3 KATHERINE TOWN COUNCIL OTHER REASONABLE EXPENSES AND NON-MONETARY BENEFITS POLICY RECEIVED BY COUNCIL MEMBERS

Purpose : To provide a copy of the Katherine Town Council's other reasonable expenses and non-monetary benefits received by Council Members for their information and adoption.

The purpose of this policy is to set out council member entitlements with being provided with other reasonable expenses (not including travel and accommodation) and non-monetary benefits incurred or required as a result of undertaking official duties.

File : Local Governance/Council Meetings/Reports to Council/Governance Department

Moved : Alderman Tapp Coutts

Seconded : Alderman Henderson

Notes

That it be recommended to Council to:

1. Receive and accept Other reasonable expenses and non-monetary benefits policy received by Council Members
2. Adopt the policy entitled "Other reasonable expenses and non-monetary benefits" received by Council members, with amendments which will take effect on 1 July 2021.

CARRIED 6 / 0

13.4 RATES CONCESSION POLICY

Purpose : To receive, accept and adopt Rates Concession Policy

File : Local Governance / Council Meeting / Reports to Council /Corporate Services Department

Moved : Deputy Mayor Gazey

Seconded : Alderman Henderson

That it be recommended to Council to:

1. Receive and accept Rates Concession Policy
2. Adopt the policy entitled "Rates Concession" which will take effect on 24 February 2021

CARRIED 6 / 0

13.5 SHARED SERVICES POLICY

Purpose	: To receive, accept and adopt the proposed Shared Services Policy in accordance with the <i>Local Government Act 2019</i> section 216
File	: Local Governance/Ordinary Council Meeting/Reports to Council/Corporate Services Department
Moved	: Alderman Tapp Coutts
Second	: Deputy Mayor Gazey
That it be recommended to Council to:	
1. Received the proposed Shared Services Policy	
2. Adopt the policy entitled "Shared Services" which will take effect on 24 February 2021.	
CARRIED 6 / 0	

13.6 ELECTED MEMBERS ALLOWANCES

Purpose	: To seek a council resolution for the percentage value of the maximum allowances to be paid to Katherine Town Council Members for the 2021-22 financial year.
File	: Local Governance / Council Meeting / Report to Council /Director Corporate Services
That it be recommended to Council to:	
1. Provide a council resolution for the percentage value of the maximum allowances to be paid to Katherine Town Council Members for the 2021-22 financial year.	
Moved: Deputy Mayor Gazey	
Seconded: Alderman Tapp Coutts	
That 100% of the maximum allowances excluding extra meeting allowances be paid to Katherine Town Council allowances for the 2021-22 financial year.	
CARRIED 4 / 2	
Against: Mayor Clark and Alderman Hurley	

13.7 ACQUITTAL OF BLACKSPOT FUNDING 2019/2020

Purpose	: To formally acquit the 2019/2020 Black Spot Grant from Department of Infrastructure, Planning and Logistics
File	: Local Governance / Council Meeting / Report to Council /Corporate Services Department
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Raynor
That it be recommended to Council	
1. Receive and note the acquittal for the 2019/2020 Department of Infrastructure, Planning and Logistics grant to the Katherine Town Council and to forward the acquittal to the Department of Infrastructure, Planning and Logistics	
CARRIED 6 / 0	

13.8 MONTHLY FINANCIAL REPORT – JANUARY 2021

Purpose	: To receive and note the monthly financial report prepared by the Corporate Services Team
File	: Local Governance / Council Meeting / Report to Council /Corporate Services Department
Moved	: Deputy Mayor Gazey
Seconded	: Alderman Hurley
That it be recommended to Council to:	
1. Endorse the Financial Report for the month of January 2021	
CARRIED 6/ 0	

13.9 MONTHLY REPORT OF THE COMMUNITY SERVICES DEPARTMENT FOR JANUARY 2021

Purpose	: To present the Report for the Community Services Department for the month of January 2021
File	: Local Governance / Council Meeting / Reports to Council /Community Services
Moved	: Alderman Henderson
Seconded	: Alderman Hurley
That it be recommended to Council to:	
1. Receive and note the Community Services report for the month of January 2021	
CARRIED 6 / 0	

13.10 INFRASTRUCTURE & ENVIRONMENT DEPARTMENT REPORT FOR THE MONTH OF JANUARY 2021

Purpose	: To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of January 2021
File	: Local Governance / Council Meeting / Reports to Council /Infrastructure & Environment Department
Moved	: Alderman Hurley
Seconded	: Alderman Henderson
That it be recommended to Council	
1. Receive and note the report of the infrastructure and environment Department for the month of January 2021.	
CARRIED 6/ 0	

13.11 DISPOSAL OF OBSOLETE PROPERTY – MINOR PLANT & EQUIPMENT

Purpose	: To request Elected Members permission for disposal of assets (minor plant & equipment)
File	: Local Governance / Council Meeting / Reports to Council /Infrastructure & Environment Department
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Hurley
That it be recommended to Council to:	
1. Dispose of plant and assets as listed in the report in accordance with Local Government Accounting (Financial Regulations) and Katherine Town Council's Disposal of Asset Policy	
CARRIED 6/ 0	

13.12 JANUARY 2021 – PROJECT UPDATE

Purpose	: To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of January 2021
	: Local Governance / Council Meeting / Reports to Council /Infrastructure & Environment
Moved	: Deputy Mayor
Seconded	: Alderman Tapp Coutts
That it be recommended to Council	
1. Receive and note the project update for the month of January 2021	
CARRIED 6 / 0	

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

14.1 SHOWGROUNDS AND MULTI-PURPOSE CENTRE ADVISORY COMMITTEE MINUTES

Purpose	: To present the minutes of Showgrounds and Multi-Purpose Advisory Committee
	: Local Governance / Council Meeting / Reports to Council / Representatives on Committees
Moved	: Mayor Clark
Seconded	: Alderman Hurley
That it be recommended to Council	
1. Receive and note the minutes of the Showgrounds and Multi-Purpose Centre Advisory Committee Meeting held on 1 December 2021	
CARRIED 6/ 0	

14.2 SPORTSGROUNDS ADVISORY COMMITTEE MINUTES

Purpose	: To present the minutes of the Sportsgrounds Advisory Committee
	: Local Governance / Council Meeting / Reports to Council / Representatives on Committees
Moved	: Alderman Hurley
Seconded	: Alderman Tapp Coutts
That it be recommended to Council to:	
1.	Receive and note the minutes of the Sportsgrounds Advisory Committee Meeting held on 11 February 2020, 17 June 2020, 12 August 2020, 14 October 2020 and 2 December 2020.
CARRIED 6/ 0	

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Peter Gazey

File	: Local Government / Council Meetings / Elected Members Activities
Activities	: Deputy Mayor Peter Gazey had engaged in activities from 28 January to 23 February 2021 including: <ul style="list-style-type: none">▪ Ordinary Meeting of Council▪ EMIS X2▪ Budget workshop▪ Showgrounds and multi-purpose Advisory Committee meeting▪ DCA Meeting▪ LGANT Strategic Planning Day▪ LGANT Executive meeting

15.2 Alderman Kym Henderson's Activities

File	: Local Government / Council Meetings / Elected Members Activities
Activities	: Alderman Kym Henderson had engaged in activities in the month of October <ul style="list-style-type: none">▪ Swearing-In Ceremony & Induction - Wednesday 3rd February▪ EMIS - Monday 8th February▪ Elected Members Lunch at the Show Grounds - Wednesday 10th February▪ KTC Budget Session - Saturday 20th February

15.3 Alderman Jon Raynor's Activities

File	: Local Government / Council Meetings / Elected Members Activities
Activities	: Alderman Jon Raynor had engaged in activities from 28 January to 23 February 2021 including:

-
- 2 x EMIS
 - Ordinary Meeting of Council
 - Budget workshop
 - Business at Sunset
 - Mr Terry Ross' s Funeral.

15.4 Alderman Toni Tapp-Coutts' Activities

File : Local Government / Council Meetings / Elected Members Activities
Activities : Alderman Toni Tapp-Coutts had engaged in activities from 28 January to 23 February 2021 including:

- Warnayaka Art Exhibition opening
- Equalitea Bottle of Lights Exhibition
- Welcome morning tea for the new Alderman
- Elected Members Information Session*2
- Elected Members Lunch
- KTC Budget Planning Meeting
- Top End Health Services Health Advisory Meeting
- Godinymayin Arts and Culture Centre Board Meeting
- Meeting with Mayor
- Meeting with CEO
- Travelling Film Festival
- Ordinary Meeting of Council

15.5 Alderman John Zelle's Activities

File : Local Government / Council Meetings / Elected Members Activities
Activities : Alderman John Zelle had engaged in activities from 28 January to 23 February 2021 including:

- Ordinary Council Meeting
- EMIS x

14.6 Alderman Matthew Hurley's Activities

File : Local Government / Council Meetings / Elected Members Activities
Activities : Alderman Hurley had engaged in activities from 28 January to 23 February 2021 including:

- Warnayaka Art exhibition opening
- Katherine Showgrounds and Multi-purpose advisory committee meeting
- Welcome morning Tea for the new Alderman
- Elected Members Information Session*2
- Elected Members Lunch
- Sports ground User Group committee Meeting
- Meeting with CEO
- Bombing of Darwin Commemoration

16. LATE AGENDA ITEM

16.1 ACQUITTAL OF DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT SPORTSGROUND GRANT 2017/2018

Purpose	: To formally acquit the 2017/2018 Sportsground Grant from the Department of Housing and Community Development for \$150,000.
	: Local Governance / Council Meeting / Reports to Council / Corporate Services Department
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Hurley
That it be recommended to Council to:	
1. Receive and note the acquittal for the 2017/2018 Department of Housing and Community Development grant to the Katherine Town Council and to forward the acquittal to Department of Housing and Community Development.	
CARRIED 6 / 0	

17. GENERAL BUSINESS

- Deputy Mayor Gazey praised the works that have been done during this wet season especially in cleaning up the roads and fix the potholes.
- Deputy Mayor Gazey encouraged members of community to participate at the Come and Try Expo on the 13 March as well as meet with the Elected Members for community consultation. Also Clean up Australia Day on the 7 March for the community to come and held.
- Alderman Henderson praised the works of the staff who have been fixing the potholes during this wet season.
- Alderman Raynor mentioned that Bombing of Katherine Commemorative Service will be conducted on 22 March 2021 at the Katherine Museum.
- Mayor Clark also mentioned that Museum will hold High Tea at the Fenton Gallery on Saturday, 6 March and encouraged community members to participate in this occasion.

18 CLOSURE OF MEETING TO PUBLIC

Motion	
THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.	
Moved	: Mayor Clark
Seconded	: Deputy Mayor Gazey
CARRIED 6 / 0	

Meeting was closed for public at 7.00 p.m

19 CONFIDENTIAL ITEMS

Motion

A motion was raised to move the resolutions from the confidential item 19.2 recommendation 1 and 2 into the public section of the meeting's minute.

Moved : Alderman Raynor
Seconded : Alderman Hurley

CARRIED 6 / 0

19.2 PROJECT CLOSURE REPORT – KATHERINE CBD REVITALISATION TOWN SQUARE

Purpose : To provide a copy of the Project Closure Report for Katherine CBD Revitalisation Project to Elected Members for their information and necessary action.
: Local Governance / Council Meeting / Reports to Council / 2021 Confidential Reports
Moved : Alderman Tapp Coutts
Seconded : Alderman Hurley

That it be recommended to Council to:

1. Receive and endorse the Project Closure report for Katherine CBD Revitalisation project; and
2. Transfer from the restricted capital renewals reserve \$ 454,526.14 to provide for the total actual work done.

CARRIED 6/ 0

20 RESUMPTION OF OPEN MEETING

The meeting was resumed for public at 7.21 p.m

20 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on
Tuesday, 23 March 2021

21 CLOSURE OF MEETING

That meeting was closed at 7.23 p.m

Elisabeth Clark
MAYOR OF KATHERINE