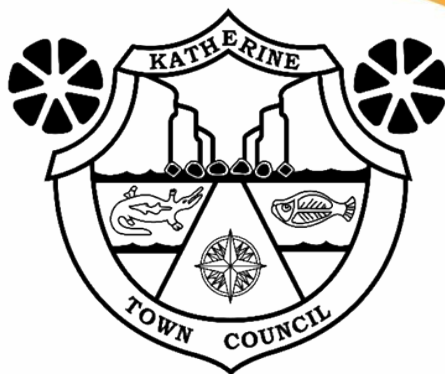




AGENDA

Ordinary Meeting of Council

To be held on Tuesday 22 September 2026

At 6:00 pm

Top Didj Aboriginal Art Gallery, Exhibition Room
363 Gorge Road, Lansdowne, Katherine NT 0850

The Acting Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*

ELECTED MEMBERS

- Mayor Joanna Holden (Chair)
- Deputy Mayor Mel Doyle
- Councillor Kathryn Whitehouse
- Councillor Jim King
- Councillor Toni Tapp Coutts
- Councillor Kathy Glass
- Councillor Anjali Palmer

OFFICERS

- Casey Anderson – Acting Chief Executive Officer
- Yeshika Kandanaarachchi – Governance Officer – Minute Taker
- Amanda Haigh – Manager Governance and Risk
- Rebecca Baguley – Chief Financial Officer

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

4 ATTENDANCE

4.1 PRESENT

4.2 APOLOGIES

4.3 LEAVE OF ABSENCE

No Councillors' Leave of Absence Applications have been identified as part of this Agenda.

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

7 CONFIRMATION OF PREVIOUS MINUTES

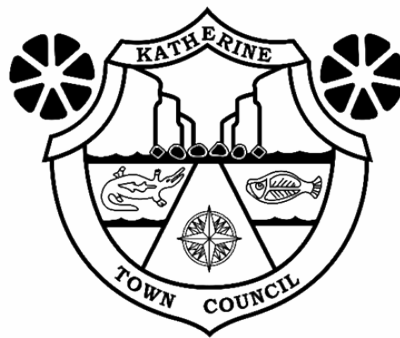
7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 25 AUGUST 2026

Report Type: Previous Minutes

Attachments: 1. Revised Unconfirmed Minutes - Ordinary Meeting of Council - 25 August 2026
[7.1.1 - 14 pages]

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 25 August 2026 as a true and accurate record.



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 25 August 2026**

Top Didj Aboriginal Art Gallery, Exhibition Room
363 Gorge Road, Lansdowne, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Holden declared the Ordinary Meeting of Council - 25 August 2026 open at 6:00 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Joanna Holden (Chair)
- Councillor Jim King
- Councillor Kathy Glass
- Councillor Anjali Palmer
- Councillor Toni Tapp Coutts

OFFICERS

- Casey Anderson – Acting Chief Executive Officer
- Yeshika Kandanaarachchi – Governance Officer - Minute Taker
- Meredith Blair - Manager Finance
- Shena Damayanti - Executive Assistant

PUBLIC - 11

4.2 APOLOGIES

Deputy Mayor Doyle was an apology for this meeting, due to leave of absence.

Councillor Whitehouse was an apology for this meeting, due to leave of absence.

4.3 LEAVE OF ABSENCE

Mayor Holden has submitted a leave of absence from 2 September to 14 September 2026.

COUNCIL RESOLUTION OMC-2026-197

Moved: Councillor King; **Seconded:** Councillor Palmer

That Council approve the appointment of the Deputy Mayor Doyle to perform Mayoral duties during the Mayor's absence from 2 September to 14 September 2026.

CARRIED 5|0



5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 PRESENTATIONS FROM EXTERNAL AGENCIES

Nil



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 28 JULY 2026

COUNCIL RESOLUTION OMC-2026-198

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Palmer

That Council confirm the minutes of the Ordinary Meeting of Council held on 28 July 2026 as a true and accurate record.

CARRIED 5|0



7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 5 AUGUST 2026

COUNCIL RESOLUTION OMC-2026-199

Moved: Councillor King; **Seconded:** Councillor Glass

That Council confirm the minutes of the Special Meeting of Council held on 5 August 2026 as a true and accurate record.

CARRIED 5|0

UNCONFIRMED



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE AUGUST 2026

COUNCIL RESOLUTION OMC-2026-200

Moved: Councillor King; **Seconded:** Councillor Tapp Coutts

That Council receive and note the Action update.

CARRIED 5|0



9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES JULY 2026

COUNCIL RESOLUTION OMC-2026-201

Moved: Councillor Glass; **Seconded:** Councillor Palmer

That Council receive and note the Mayoral activities for July 2026.

CARRIED 5|0

Discussion

It was noted that the activity report required amendment, as several activities were not included in the report.

9.2 COUNCILLOR GOALS FIRST 6 TO 12 MONTHS UPDATE

COUNCIL RESOLUTION OMC-2026-202

Moved: Councillor Glass; **Seconded:** Councillor Palmer

That Council receive and note the Councillor First 6 to 12 Months Goals update.

CARRIED 5|0

Discussion

Since six months have already passed, it was discussed whether the Councillors' priorities and goals need to be updated.

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING

COUNCIL RESOLUTION OMC-2026-203

Moved: Councillor Glass; **Seconded:** Councillor King

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - AANT - 2026 AANT Risky Roads Report - 24 July 2026 - ID 266669 [10.1.1 - 1 page]
 2. Report - AANT - 2026 Risky Roads Report - 24 July 2026 - ID 256668 [10.1.2 - 14 pages]
 3. Letter - Gary Higgins - NT Remuneration Tribunal - 4 Aug 2026 - ID 257924 [10.1.3 - 1 page]

CARRIED 5|0

Discussion

Council acknowledged the interesting Risky Roads Report. However, concern was raised regarding the limited information provided in relation to Katherine Roads. It was further noted that Katherine Town Council was not invited to provide information or input.

10.2 CORRESPONDENCE OUTGOING



KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 August 2026

COUNCIL RESOLUTION OMC-2026-204

Moved: Councillor Glass; **Seconded:** Councillor Palmer

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter - Chief Minister - From Mayor Joanna Holden - Katherine Community Safety - 8 August 2026 - ID 257922 [**10.2.1** - 4 pages]
 2. Letter - GYRACC - Kantri Mujic Musta - 14 August 2026 - ID 257940 [**10.2.2** - 2 pages]
 3. Media Release - KTC - Community Grants 2026 - 14 August 2026 [**10.2.3** - 2 pages]
 4. KTC- Grant Guidelines 26-27 - Media Release - KTC - Community Grants 2026 - 14 August 2026 [**10.2.4** - 9 pages]
 5. Image - Media Release - KTC - Community Grants 2026 - 14 August 2026 [**10.2.5** - 1 page]

CARRIED 5|0

11 PETITIONS

Nil

12 NOTICE OF MOTION

Nil

13 REPORTS OF OFFICERS

13.1 ASSET CAPITALISATION POLICY

COUNCIL RESOLUTION OMC-2026-205

Moved: Councillor King; **Seconded:** Councillor Glass

That Council approve and adopt the Asset Capitalisation Policy.

CARRIED 5|0

Discussion

Members of the public were advised that a revised policy was being tabled. It was noted that the only amendment to the policy relates to page 5, under Infrastructure - Buildings and Facilities, where wording has been update to include external finishes and site preparations.

13.2 BINJARI FUNDING ACQUITTAL 2025/26

COUNCIL RESOLUTION OMC-2026-206

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Palmer

1. That Council approves the acquittal of the 2025/2026 Local Government Grant of \$139,100 (*Ex GST*) for the provision of services to the Binjari community.
2. That Council approve the 2025/2026 surplus \$55,862.20, including the unspent carry-over funds from 2024/2025 of \$20,787.85 to be carried forward into the 2026/2027 Financial year for approval by the department.



KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 August 2026

CARRIED 5|0

Discussion

The Council were informed that a funding proposal for Binjari has been submitted to the department and is currently under consideration. It was also noted that there is a plan for the surplus carry over from the year 2024/25.

13.3 LGANT 2026/27 MEMBERSHIP

COUNCIL RESOLUTION OMC-2026-207

Moved: Councillor King; **Seconded:** Councillor Glass

1. That Council:

- a. Endorse to continue the Annual Membership Subscription from the Local Government Association of the Northern Territory (LGANT) for the year 2026/27.
- b. Note the key achievements of Local Government Association of the Northern Territory (LGANT) from 2025/26.

CARRIED 5|0

13.4 VISITOR INFORMATION SERVICES PARTNERSHIP PROGRAM 2026/27

COUNCIL RESOLUTION OMC-2026-208

Moved: Councillor Palmer; **Seconded:** Councillor Glass

That Council approve the signing and affixing of the Common Seal to the Grant Funding Agreement: Visitor Information Services Partnership Agreement 2026/2027 with the Northern Territory Government.

CARRIED 5|0

13.5 FINANCIAL REPORT AS AT 31 JULY 2026

COUNCIL RESOLUTION OMC-2026-209

Moved: Councillor King; **Seconded:** Councillor Glass

That Council endorses the financial report for the month of July 2026.

CARRIED 5|0

Discussion

Council acknowledged the informative report.

13.6 CORPORATE ADMINISTRATION QUARTERLY REPORT AS AT 31 JULY 2026

COUNCIL RESOLUTION OMC-2026-210

Moved: Councillor Tapp Coutts; **Seconded:** Councillor Glass

That Council receives and notes the Corporate Administration Report for the quarterly period of 1 May through 31 July 2026.

CARRIED 5|0



KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 August 2026

13.7 ENVIRONMENTAL AND MUNICIPAL SERVICES QUARTERLY REPORT AS AT 31 JULY 2026

COUNCIL RESOLUTION OMC-2026-211

Moved: Councillor King; **Seconded:** Councillor Palmer

That Council receives and notes the report of the Environmental and Municipal Services Department for May 2026 to July 2026.

CARRIED 5|0

14 REPORTS FROM COMMITTEES

14.1 MINUTES FROM COMMITTEES

Nil

15 ELECTED MEMBER ACTIVITIES

15.1 ELECTED MEMBER ACTIVITIES JULY 2026

COUNCIL RESOLUTION OMC-2026-212

Moved: Councillor Glass; **Seconded:** Councillor Tapp Coutts

That Council receive and note the Elected Member activities for July 2026.

CARRIED 5|0

16 LATE AGENDA

17 GENERAL BUSINESS

Councillor Tapp Coutts extended her deepest sympathies and condolences to the Mayor following the passing of her mother.

18 CLOSURE OF MEETING TO PUBLIC

The open meeting was declared closed to the public at 6:25 pm.

COUNCIL RESOLUTION OMC-2026-213

Moved: Mayor Holden; **Seconded:** Councillor Tapp Coutts

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.



19 CONFIDENTIAL ITEMS

19.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 28 JULY 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(b) information about the personal circumstances of a resident or ratepayer;

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest



KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 August 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

19.2 CONFIRMATION OF MINUTES OF CONFIDENTIAL SPECIAL MEETING OF COUNCIL 5 AUGUST 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

19.3 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(b) information about the personal circumstances of a resident or ratepayer;

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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KATHERINE
TOWN COUNCIL

MINUTES - Ordinary Meeting of Council - 25 August 2026

Sub-regulation and Reason:	Regulation 51(1)(d) information subject to an obligation of confidentiality at law, or in equity.
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

19.4 AUSTRALIAN BROADCASTING CORPORATION - NEW LEASE, LOT 3216

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(d) information subject to an obligation of confidentiality at law, or in equity.

COUNCIL RESOLUTION OMC-2026-217

Moved: Councillor Glass; **Seconded:** Councillor Palmer

1. That Council approves the Chief Executive Officer to commence negotiations for a new lease at Lot 3216 with the Australian Broadcasting Corporation (ABC).
2. That Council approves for the Mayor and Chief Executive Officer to execute and affix the Common Seal to the new 1-year lease with Australian Broadcasting Corporation (ABC), with the option to renew for a further 2 years.
3. That Council approve moving resolution 1 and 2 to the open agenda.

CARRIED 5|0

19.5 CIVIC CENTRE REFURBISHMENT - UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2026-218

Moved: Councillor King; **Seconded:** Councillor Palmer

That the Council elects to:

1. Note this status report regarding the Civic Centre Refurbishment
4. Council releases resolution 1 to the public minutes.

CARRIED 5|0

19.6 KATHERINE COMMUNITY SAFETY ACTION GROUP - APPOINT MEMBERSHIPS



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(b) information about the personal circumstances of a resident or ratepayer;

19.7 TENDER AWARD OF T26-02 – SPORTSGROUNDS LIGHTING REPLACEMENTS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2026-220

Moved: Councillor Palmer; **Seconded:** Councillor Glass

1. That Council award Tender T26-02 Sportsgrounds Lighting Replacement to All Regions Electrical for the amount of Two Hundred and Thirty-One Thousand and Seven Hundred and Twenty-Two Dollars and Eighty Cents excluding GST (\$231,722.80).
2. That Council release the resolutions to the public minutes.

CARRIED 5|0

20 RESUMPTION OF OPEN MEETING

The open meeting resumed at 6:44 pm.

21 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 25 August 2026 was declared closed at 6:44 pm.

The next Ordinary Meeting of Council will be held on 22 September 2026.

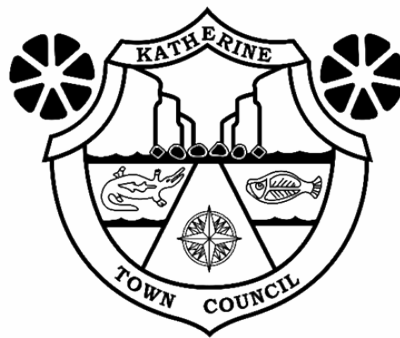
7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 8 SEPTEMBER 2026

Report Type: Previous Minutes

Attachments: 1. Unconfirmed Minutes - Special Meeting of Council - 8 September 2026 [7.2.1 - 4 pages]

Recommendation

That Council confirm the minutes of the Special Meeting of Council held on 8 September 2026 as a true and accurate record.



MINUTES

**Special Meeting of Council
Held on Tuesday 8 September 2026**

Civic Centre, Committee Room
29 Crawford Street, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Deputy Mayor Doyle declared the Special Meeting of Council - 8 September 2026 open at 11:00 am.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Deputy Mayor Mel Doyle (Chair)
- Councillor Jim King
- Councillor Kathryn Whitehouse
- Councillor Anjali Palmer
- Councillor Toni Tapp Coutts - Via Video Conferencing

OFFICERS

- Casey Anderson – Acting Chief Executive Officer
- Yeshika Kandanaarachchi – Governance Officer - Minute Taker
- Amanda Haigh – Manager Governance and Risk
- Rebecca Baguley - Chief Financial Officer
- Barbara Mason - Manager People and Culture
- Jaime Stiles - Consultant Analyst

PUBLIC

- Zachery Cleal - Clayton Utz - Via Video Conferencing

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE

Mayor Holden is on leave of absence for this meeting.

5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.



KATHERINE
TOWN COUNCIL

MINUTES - Special Meeting of Council - 8 September 2026

Nil conflicts declared.

6 REPORTS OF OFFICERS

7 CLOSURE OF MEETING TO THE PUBLIC

The open meeting was declared closed to the public at 11:04 am.

COUNCIL RESOLUTION SMC-2026-21

Moved: Deputy Mayor Doyle; **Seconded:** Councillor Whitehouse

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

8 CONFIDENTIAL ITEMS

8.1 FAIR WORK REMUNERATION

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

8.2 WASTE CALCULATIONS 2026/2027

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION SMC-2026-23

Moved: Councillor Palmer; **Seconded:** Councillor King

1. That Council approves moving the Katherine Waste Management Facility rehabilitation obligations capping and aftercare provisions to RL120 for the 2026/2027 financial year.
2. Move resolution 1 to the open minutes.

CARRIED 5|0



KATHERINE
TOWN COUNCIL

MINUTES - Special Meeting of Council - 8 September 2026

8.3 CONFIDENTIAL - CHIEF EXECUTIVE OFFICER

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

9 RESUMPTION OF OPEN MEETING

The open meeting resumed at 11:44 am.

10 CLOSURE OF THE MEETING

The Special Meeting of Council - 8 September 2026 was declared closed at 11:44 am.



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE SEPTEMBER 2026

Report Type: For noting

Attachments: 1. Action Report 14 September 2026 [**8.1.1** - 4 pages]

Officer Recommendation

That Council receive and note the Action update.

Meeting Date	Meeting	Item #	Report name and Action	Status
24-02-2026	Ordinary Meeting of Council - 24 February 2026	14.5	Waste Management Facility - Operational Hours Trial That Council approves a 3-month trial of changing the operating hours at the Katherine Waste Management Facility commencing March 2026. • Monday to Sunday: 8:00am – 4:00pm • Public Holidays: 8:00am – 4:00pm • Closed: Good Friday	In Progress
21 April 2026: Waste Management Hours are to be implemented post flood waste management plan. May 2026: Staff conversations undertaken with trial to commence on next cycle of roster. Trial is due to commence on Monday 25th May 2026 and will conclude on Tuesday 25th August 2026. 15 June 2026: Waste Management trial hours are progressing. To date we have had 3 weekends with extended hours. Community notifications were shared via Facebook posts, and updated trading hours were also displayed on signage at the front of the facility. On average, the number of additional customers attending during the extended hours is as follows: • Friday: 4 customers • Saturday: 5 customers • Sunday: 5 customers • Public Holiday: 5 customers 18 August 2026: Trial to conclude 25 August 2026, Council officers will present a post-trial report to the September OMC for Council's consideration.				
26-05-2026	Ordinary Meeting of Council - 26 May 2026	14.5	Petition - Eloise Simudvara - Community Information Session Territory Energy Link - Continue to advocate for community engagement information sessions for the Katherine community from Territory Energy Link on the multi-user, multi-asset Elliot to Darwin	Awaiting external response

Meeting Date	Meeting	Item #	Report name and Action	Status
			infrastructure corridor.	
15 June 2026: ACEO tried making contact with Territory Energy Link for an update on when the community engagement information sessions will be scheduled. 16 July 2026: Territory Energy Link affirmed that they are happy to meet with community members at the Katherine government centre or people can contact us at any time. The team is in Katherine generally every 2-3 weeks.				
26-05-2026	Ordinary Meeting of Council - 26 May 2026	14.6	Petition - Katherine community - Replace Katherine Hospital with a new Facility outside the Katherine Flood Zone - Advocate to the Northern Territory and Australian Governments to secure funding and prioritise the delivery of a new hospital	In progress
15 June 2026: Letter to Minister Kirsty McBain 30 March 2026. A response was received from the Minister 13 May 2026.				
23-06-2026	Ordinary Meeting of Council - 23 June 2026	13.2	Council Policies – Action per the following amended resolution 1. That Council approve the policy: a. Policy – Asset Revaluation Reserve – Version 1 2. That Council rescind the following policies: a. Policy – Elected Member Professional Development Allowance – Version 2 b. Policy - Other reasonable expenses and non-monetary benefits received by council members – Version 2 c. Policy - Reasonable expenses for travel and accommodation for elected members – Version 3 3. That Council lay on table following policies: a. Policy - Meeting Administration - Version 7 b. Policy - Attendance Meeting via Audio and Audio-	In Progress

Meeting Date	Meeting	Item #	Report name and Action	Status
			Visual Conferencing System - Version 4	
15 July 2026: The approved and rescinded policies have been actioned. The Meeting Administration and Audio-visual policies are being further worked on before tabling at the next ARMC meeting and then the Council meeting. 12 August 2026: The Meeting Administration and Audio-visual policies were tabled at the ARMC 11/08/2026. The policies will be tabled at an EMIS for further council discussion.				
26-06-2026	Special Meeting of Council – 26 June 2026	6.3	Youth Offender Activities Project	Not yet Started
28-07-2026	Ordinary Meeting of Council - 28 July 2026	13.2	Council Policies - That Council lay the Policy - Social Media – Version 4 on table for review following Social Media training by Department of Housing, Local Government and Community Development	In Progress
12 August 2026: Social Media training by DHLGCD is confirmed for the 11/09/2025. 11 September 2026: the policy will be tabled at the next EMIS for council discussion.				
28-07-2026	Ordinary Meeting of Council - 28 July 2026	13.3	LGANT - Call for Motions - Councillors were encouraged to prepare and submit draft motions for consideration at the August Ordinary Meeting of Council, with the intention of refining and finalising these proposals for decision at the September Ordinary Meeting of Council.	In Progress
17 August 2026: Discussion to be held at the Elected Members Information Session on 21 August 2026.				
28-07-2026	Ordinary Meeting of Council - 28 July 2026	16.1	Council Policy - Elected Member acknowledgement process and consequences - Consideration of the amendment could occur after Councillors had completed the scheduled training and received further	On Hold

Meeting Date	Meeting	Item #	Report name and Action	Status
			information on relevant sections of the Act, Regulations and Guidelines.	
13 August 2026: Reconsider after the DHLGCD new code of conduct training.				
11 September 2026: DHLGCD training occurred 11 Sept 2026 and the policy will be tabled at the next EMIS for council discussion.				

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES JULY & AUGUST 2026

Report Type: For noting

Recommendation

1. That Council receive and note the amended Mayoral activities for July 2026.
2. That Council receive and note the Mayoral activities for August 2026.

Purpose of Report

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

1.2.3 Act as a connector for businesses to foster collaboration and partnership opportunities.

Mayor Joanna Holden	
Date	Activity attended
1 July	Local Government Association of the Northern Territory (LGANT) Board Meeting
1 July	Centenary Territory Day
2 July	Katherine Regional Cultural Precinct Board Meeting
2 July	Meeting with Marion Scrymgour MP
3 July	Department Led Training - Katherine Town Council – Investigation Report – Implementation Plan
4 July	Show and Shine Teddy Bears Picnic – Centenary Program Event
4 July	Centenary Street Parade
4 July	National Aborigines and Islanders Day Observance Committee (NAIDOC) Opening Ceremony
4 July	Railway Fair – Centenary Program Event
8 July	Kalano Family Fun Day
8 July	Telephone call NT Administrator
8 July	Katherine Town Council & Police Monthly Meeting
15 July	Katherine Regional Cultural Precinct Board Budget Meeting
21 July	Northern Territory Grants Commission Deliberations - 2026-27 Recommendations
23 July	Office of Minister for North Australia - Youth Crime Intervention Program
24 July	Elected Member Information Session (EMIS)
28 July	Ordinary Meeting of Council

Mayor Joanna Holden	
Date	Activity attended
5 August	Special Meeting of Council
7 August	Youth Crime Intervention Program
7 August	Katherine Youth Emergency Response - Funding Application
11 August	Audit and Risk Management Committee Meeting
11 August	Katherine Town Council & Police Monthly Meeting
14 August	Meeting with Hon Jo Hersey MLA
14 August	Conflict Resolution Skills Training
23 August	Meeting with WOFF Karen Richter
23 August	Out of Session Board Meeting Local Government Association of the Northern Territory (LGANT)
25 August	Ordinary Meeting of Council
26 August	Katherine Roundtable
28 August	Freedom of Entry - Centenary Program Event

9.2 COUNCILLOR GOALS FIRST 6 TO 12 MONTHS UPDATE

Report Type: For noting

Recommendation

That Council receive and note the Councillor First 6 to 12 Months Goals update.

Purpose of Report

To provide an update on the Councillor First 6 to 12 Months Goals.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

Goal	Elected Member	Status	Estimated Completed Date	Update
To establish a Community Safety Action Group which delivers a structured, collaborative, and preventative approach: not just reacting to crime, but building long-term safety and resilience	Councillor Anjali Palmer	In progress	September 2026	Successful applicants were notified on 2 September. One applicant withdrew her application. New member to be appointed at the September meeting.
To increase road safety for road trains, install a “No Road Trains” allowed on Zimin Drive at Gillard Road to prevent trucks becoming stuck at the low level. Council to investigate having Google maps updated to clearly indicate no road trains are allowed on this road	Councillor Jim King	In progress	30 June 2026	Additional signage has been installed on the Victoria Highway, with DLI approval.  KTC has installed 4 signs in total. DLI also have a sign located on Stuart HWY that has the bridges load limit at 20 tonne. - Task Completed. 

To reduce illegal dumping and enhance community appearance by changing the existing waste management facility opening hours to enable community members access when required to the facility to dump waste	Councillor Kathy Glass	In progress	August 2026	Increase operating hours will commence 25 May 2026 - 25 August 2026. OMC-2026-32 Report to Council will be presented at the October Meeting regarding the outcome of the trail.
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Completed Goals

Goal	Elected Member	Status	Completed Date	Update
To encourage community, connect and wellbeing by enabling the community free entry to the Katherine pool throughout December 2025 and January 2026	Mayor Joanna Holden	Completed	May 2026	Free Entry for Dec 2025/Jan 2026 and March 2026/April 2026 and a Pool Party was all funding by NTG.
To reduce the impacts of crime on the community and enhance public spaces through establishing a partnership with the Department of Corrections which will enable Council to engage persons with community work orders	Councillor Kathryn Whitehouse	Completed	21 February 2026	Partnership established. Waiting on allocated participants. The department has informed that they will not provide supervision. Department advises that NAJAA and Judges have been advised that community work orders are now a sentencing option. <u>As of March 2026:</u> KTC currently has access to 2 x correction crews undertaking various tasks on a daily basis. Various tasks including mowing, litter collection, flood clean-up and public space maintenance.
To strengthen the relationships between Katherine Town Council, local businesses, industry leaders, tourism operators and community stakeholders through the establishment of a Business and Tourism Working Group	Deputy Mayor Mel Doyle	Completed	April 2026	28/04/2026 minutes - The Deputy Mayor Doyle requested that her previously proposed goal to establish a Business and Tourism Working group be withdrawn and put forward a new goal, noting that following further investigation and consultation, existing representative bodies and community mechanisms - particularly the re-establishment of the Chamber and its board - provide adequate avenues for engagement. The Deputy Mayor Doyle advised her priority will be active participation with these established structures.

To enhance safety and environs of Katherine by undertaking a sign audit with recommendations for improvements and the beautification of roundabouts	Councillor Toni Tapp Coutts	Completed	30 June 2026	Missing signage at roundabouts have been replaced in accordance with the First St road safety audit. A CBD lighting audit has been included in the 2026/27 Municipal Plan and Budget. Beautification in and around roundabouts will continue to occur from within general operational maintenance budgets. A standalone Roundabout Beautification project has not been budgeted for this financial year due to other funding priorities. The completed works have substantially achieved the intent of the goal; it is considered complete.
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10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE OUTGOING

Report Type: For noting

Recommendation

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Media Release - KTC - Freedom of Entry - 24 August 2026 [**10.1.1** - 2 pages]
 2. A4 Poster - Media Release - KTC - Freedom of Entry - 24 August 2026 [**10.1.2** - 1 page]
 3. Media Release - KTC - Katherine Sportground Masterplan - Community Consultation - 01 September 2026 [**10.1.3** - 1 page]
 4. Image 1 - Media Release - KTC - Katherine Sportground Masterplan - Community Consultation - 01 September 2026 [**10.1.4** - 1 page]
 5. Image 2 - Media Release - KTC - Katherine Sportground Masterplan - Community Consultation - 01 September 2026 [**10.1.5** - 1 page]
 6. Image 3 - Media Release - KTC - Katherine Sportground Masterplan - Community Consultation - 01 September 2026 [**10.1.6** - 1 page]
 7. Media Release - KTC - Community Safety Action Group Appointed - 3 September 2026 [**10.1.7** - 1 page]



media release

24 August 2026

Katherine to honour RAAF Base Tindal with historic Freedom of Entry parade

Katherine's Centenary celebrations will reach a ceremonial high point on Friday 28 August 2026, when RAAF Base Tindal exercise their Freedom of Entry to the City of Katherine, one of the highest civic honours a city can bestow on a military unit.

The Freedom of Entry dates back to medieval times, when armed units were challenged at a city's gates. The armed units were required to prove their trustworthiness and peaceful intent before being allowed to pass. Today, the ceremony survives as a symbol of the relationship between a city or town and the neighbouring Australian Defence Force.

Katherine Town Council Mayor Joanna Holden said Council was proud to hold this ceremony to recognise the relationship between the Katherine community and RAAF Base Tindal in the town's centenary year.

"For more than three decades, we have welcomed the Royal Australian Air Force into our town. The relationship goes beyond simply being neighbours - RAAF personnel and their families are valued members of our community. The floods this year showed that the mateship between Tindal and Katherine extends beyond duty," she said.

"Freedom of Entry is a formal recognition of that enduring bond. As we celebrate our Centenary, we acknowledge the important role this relationship continues to play in shaping Katherine's identity. It is our honour to share this town with the RAAF personnel who call our region home."

This year's parade is a standout event in Katherine's Centenary, bringing together Air Force personnel, colours, the Air Force Band and a contingent of North West Mobile Force (NORFORCE) for a march through the heart of town.

Wing Commander Alex Smith, Commanding Officer of No. 17 Squadron, said RAAF Base Tindal was proud to exercise their right to enter the City of Katherine during the town's Centenary year.

"This longstanding military tradition reflects the strong relationship that has developed between the Katherine community and generations of Air Force personnel and families who have lived and served in the region," Wing Commander Smith said.

"The parade provides an opportunity to recognise that connection, and we are pleased to join the community, the Air Force Band and NORFORCE in marking this significant milestone in Katherine's history."

Lieutenant Colonel McLeod Wood, Commanding Officer NORFORCE, said the unit was proud to take part in the parade.

"NORFORCE is honoured to participate in this historic parade and to join the Katherine community in celebrating its Centenary year," Lieutenant Colonel Wood said.

"As a unit deeply connected to communities across northern Australia, occasions such as this highlight the strong partnership between Defence and the people we serve alongside. We look forward to marching with RAAF Base Tindal and contributing to this important community event."



KATHERINE
TOWN COUNCIL

media release

ADF personnel will commence marching at 10 am from Gwendoline Drive, cross the Eugene Betti Bridge (Katherine Bridge) into town and include an aerial salute (flypast). The Katherine Police will challenge the parade as per tradition at the Town Square (intersection of Giles Street and Katherine Terrace). The Police will grant passage to the parade, which will then proceed to the Lindsay Street Complex. Here the parade will conclude with ceremonial speeches.

In keeping with the ceremony's long military tradition, the ADF personnel will march with swords drawn, bayonets fixed and colours flying.

That evening, the celebrations will continue with a free community concert by the Air Force Band at the Lindsay Street Complex from 6 pm to 9 pm.

Please be aware that road closures are expected from 9.40am to 10.30 on Friday 28 August 2026.

Event details

Parade

- 10.00 am: Parade commences
- 10.05 am: Flypast
- 10.15 am: Katherine Police formally challenge the Australian Defence Force before granting passage (Giles Street /Katherine Terrace)
- 10.45 am: Ceremonial speeches at Lindsay Street Complex.

Air Force Band Concert

- 6.00 pm – 9.00 pm at the Lindsay Street Complex

For interviews or media inquiries:

Kate Dinning
0401 433 767
hello@katedinning.com.au

Christine Schindler
0409 451 179
christine.schindler@ktc.nt.gov.au



FRIDAY

28

AUGUST

KATHERINE FREEDOM *of* ENTRY

Witness Katherine grant its highest civic honour to RAAF Base Tindal.



PARADE

10AM - 12PM

Along Stuart Highway
Gwendoline Drive to
Lindsay Street Complex

AIR FORCE BAND CONCERT

6PM - 9PM

Lindsay Street Complex
FREE EVENT



SCAN FOR MORE
INFORMATION





media release

1 September 2026

Shaping the future of Katherine's Sportsground Precinct

Katherine Town Council is inviting you to help shape the future of the Katherine Sportsground Precinct. The project will be funded by the Commonwealth's Regional Precincts and Partnerships Program.

Our vision is to create a modern, all-weather destination which supports sport, recreation, community gatherings and significant events. A masterplan will explore opportunities to expand and modernise the facilities for all sports, and to deliver a new indoor wet season facility. The new facility will target improvements for netball, basketball and hockey. It may also provide a space for other sporting activities, and for NGOs to deliver essential support services to the community during significant weather events or other emergencies.

Ashford Lamaya Architects (ALA) has been engaged to produce an Illustrative Masterplan of the entire precinct, and they'll be returning to Katherine next week to hear your ideas. Once the masterplan is complete, they will produce a construction ready design for an all-weather facility which the Katherine Town Council will seek funding to construct.

We're now welcoming your feedback in person or online via:

- **Community Information Session No 1**
5pm – 7pm, Monday 7th September
Henry Scott Recreation Centre (Chill Zone)
with Ashford Lamaya Architects
- **Online Submissions**
Your Say- <https://www.yoursaykatherine.com.au/future-katherine-sports-recreation-precinct>
Email- records@ktc.nt.gov.au

For more information or to speak with the project team, contact: Matt Arnott - (08) 8972 5500 or email: matthew.arnott@ktc.nt.gov.au

KATHERINE REGIONAL PRECINCTS AND PARTNERSHIPS PROGRAM

STAKEHOLDERS MEETING

We want to hear from you!



MONDAY,
SEPTEMBER 7, 2026



5:00 PM - 7:00 PM



HENRY SCOTT CENTRE
(CHILL ZONE)

For more information contact
(08) 8972 5500



KATHERINE
TOWN COUNCIL

KATHERINE SPORTSGROUND

MASTERPLAN STUDY AREA

PLANNING FOR OUR FUTURE

We are preparing a Masterplan for the Katherine Sportsground Precinct to guide the future use, development and activation of this important community asset.

This study will explore opportunities to improve facilities, strengthen community connections and support sport, recreation and events for years to come.

We want to hear from you!



*Map for reference only. Not to scale.



KATHERINE SPORTSGROUND

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We want to hear from you!

-  HENRY SCOTT CENTRE
-  ENTRY / CONNECTION
-  FORE COURT
-  AQUATIC CENTRE



*Map for reference only. Not to scale.





**KATHERINE
TOWN COUNCIL**

media release

3 September 2026

New Community Safety Action Group Members Appointed

Katherine Town Council has appointed eight community members to its new Katherine Community Safety Action Group (KCSAG).

The Community Safety Action Group has been established to support Council's ongoing commitment to a safe, inclusive and connected community. Through collaboration, discussion and community engagement, the Group will help identify local safety priorities and emerging issues and provide input on opportunities to strengthen community wellbeing. At its Ordinary Meeting on 25 August 2026, Council appointed:

- **Freya Bartle**
- **Anne Hesse**
- **Christine Butler**
- **Samantha Phelan**
- **Dennis Hannah**
- **Lesley Pitt**
- **Jennifer Duggan**
- **Natalie Ellis**

The appointments follow an Expression of Interest process which attracted strong interest from the community.

Council sought a mix of people who could bring different experiences and perspectives to the group. Applications were considered based on each person's potential contribution, their community experience and the need to ensure a broad cross-section of the Katherine community was represented.

Acting Mayor Mel Doyle said people who live and work in Katherine have valuable first-hand knowledge of local safety issues and can play an important role in identifying practical solutions.

"This group provides an opportunity for community members to bring their concerns and ideas together and work with Council, the NT Government and other organisations on ways to improve safety in Katherine," Acting Mayor Mel Doyle said.

"We had strong interest from people wanting to be involved, which reflects how important community safety is to Katherine.

"The eight people appointed bring different backgrounds, experiences and perspectives to the group, and we look forward to working with them."



10.2 CORRESPONDENCE INCOMING

Report Type: For noting

Recommendation

That Council receive and note the Incoming Correspondence:

- Attachments: 1. Letter - Mary Watson - Local Government Representation Review Now Open - KTC - 23 July 2026 - ID 262824 [**10.2.1** - 2 pages]



NT Local Government
Representations Review Committee

p (08) 8944 9688
e submissions@lgrr2026.com.au

Joanna Holden
Mayor
Katherine Town Council
joanna.holden@ktc.nt.gov.au

23 July 2026

Local Government Representation Review

The Local Government Representation Committee is responsible for conducting the 2026 Local Government Representation Review (the Review) under the *Local Government Act 2019*. The review is undertaken following each local government periodic general election and provides an opportunity to consider whether existing local government representation arrangements continue to meet the needs of people in NT.

The Committee includes the Local Government Association of the Northern Territory (LGANT) Chief Executive Officer, the Northern Territory Electoral Commissioner and the Surveyor-General of the Northern Territory.

I am writing to advise that the Committee has released its Discussion Paper and formally commenced public consultation for the Review. The Committee is seeking feedback from stakeholders including local government councils, community organisations, peak bodies, and members of the public on the matters outlined in the Discussion Paper. Input from a broad range of stakeholders will help inform the Committee's deliberations and recommendations to the Minister for Housing, Local Government and Community Development.

The Discussion Paper and information about how to make a submission are available at <https://lgrr2026.com.au/>.

The Committee encourages your organisation to consider lodging a submission. To assist in your preparation, the Committee would be pleased to provide a briefing on the review process and consultation opportunities. If your organisation is interested, please contact submissions@lgrr2026.com.au or (08) 8944 9688 and we will work with you to schedule a suitable time.

The Committee recognises the important role that your organisation plays in engaging with and informing your members, stakeholders and networks. To this, we would appreciate your assistance in promoting the review and encouraging participation through your communication channels, including:

- Newsletters and member updates
- Social media platforms
- Website announcements
- Industry and stakeholder networks

To support the promotion of the review, a suite of communications materials is available at:
<https://lgrr2026.com.au/resources/>.

Thank you for your support in this important review process.

LGRR2026.COM.AU

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Mary Watson', enclosed within a large, loopy oval shape.

Mary Watson
Committee Chair
Local Government Representation Review 2026

CC:
Ms Casey Anderson, A/CEO

LGRR2026.COM.AU



11 PETITIONS

12 NOTICE OF MOTION

13 REPORTS OF OFFICERS

13.1 DISCONTINUATION OF PARTICULATES MONITORING IN KATHERINE

Author: Brett Kimpton, Manager Environment and Municipal
Authoriser: Casey Anderson, Acting Chief Executive Officer
Report Type: For decision
Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is to seek Council endorsement to approach the Northern Territory Environment Protection Authority (NT EPA) to cease operation of the Katherine Ambient Air Quality Monitoring Station (AAQMS) and formally conclude Council's responsibilities under the Performance Agreement established following the Katherine Tyre Fire incident in 2019.

RECOMMENDATION

That Council authorises the Chief Executive Officer to formally engage with the NT EPA to undertake the required review and seek approval to cease operation of the Katherine Ambient Air Quality Monitoring Station.

SUMMARY

- Council has fulfilled all obligations under the NT EPA Performance Agreement relating to the AAQMS, including operating the monitoring station beyond the mandatory three-year period that concluded in January 2024.
- Since January 2021, the station has achieved an 88% data capture rate, with approximately 250 days of lost data due to equipment faults, maintenance requirements and operational interruptions.
- Council has spent approximately \$319,099 operating and maintaining the station, with staff required to attend the site on 10 occasions in the past 12 months alone to troubleshoot and reset equipment following power outages.
- Given Council has met its obligations, and the station continues to place a significant financial and operational burden on Council resources, it is proposed to seek NT EPA approval to cease operation of the station.

DISCUSSION, OPTIONS AND ANALYSIS

The Katherine Ambient Air Quality Monitoring Station was installed in response to the 2019 Katherine Tyre Fire and became fully operational in January 2021. Under the Performance Agreement with the NT EPA, Council was required to operate the station for a minimum period of three years and participate in a joint review regarding its future operation. The mandatory operational period expired in January 2024, and Council has continued operating the station beyond this requirement.

Since becoming operational, the monitoring station has achieved a data capture rate of

approximately 88%, recording data for around 1,827 days of a possible 2,077 days. The remaining 250 days of lost data resulted from equipment failures, maintenance activities, power outages and other operational interruptions, reducing the overall effectiveness and reliability of the station.

The station has also imposed a significant financial and operational burden on Council. Since January 2021, Council has incurred approximately \$316,899 in maintenance and operational costs, together with a further \$2,200 for replacement of the station's air conditioning unit. In addition to these direct costs, Council staff have been required to attend the site on 10 occasions in the past 12 months to physically troubleshoot and reset equipment following power outages and system failures. The station has also experienced three separate equipment failures caused by bird damage to the wind monitoring sensors, requiring repairs and further maintenance intervention.

As Council has fulfilled and exceeded its obligations under the Performance Agreement, and given the substantial ongoing costs, equipment reliability issues and staff resources required to maintain the facility, there is a strong basis for Council to approach the NT EPA to undertake the required review and seek approval to cease operation of the Katherine Ambient Air Quality Monitoring Station.

Council's request would allow the NT EPA to assess whether the continued collection of data from the AAQMS site remains necessary and whether alternative monitoring arrangements are available through the broader NT EPA monitoring network.

Consultation Process

If approved, consultation will be undertaken with the NT EPA regarding

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

By ceasing operation of the monitoring station, Council could redirect ongoing operational and maintenance funding to other priority service areas and community initiatives

Legal and Legislative Implications

{use-custom-field-risk-legislative}

Risk Implications

There are no risk implications.

Environment Sustainability Implications

Ceasing the monitoring station would reduce local air quality monitoring but would not result in any direct environmental impacts.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan



13.2 DISPOSAL AND WRITE OFFS OF VARIOUS COUNCILS ASSETS

Author: Casey Anderson, Acting Chief Executive Officer
Authoriser: Casey Anderson, Acting Chief Executive Officer
Report Type: For decision
Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is to seek Council approval to dispose of 55 surplus, end of life or beyond economical repair assets identified through a recent review of Council's plant and equipment holdings. The proposed disposal will align Council's asset holdings with current operational requirements and ensure that unused assets do not continue to impose unnecessary financial and administrative burdens on Council.

RECOMMENDATION

That Council:

1. That Council approves and authorises the disposal of 55 assets as detailed in Table 1. Assets to be Disposed, ensuring all disposal actions comply with Ministerial Guideline 4: Assets and Katherine Town Council's Asset Management Policy.
 2. That Council directs that all write-offs and disposals be recorded in the Council's asset register to maintain compliance with legislative requirements and audit standards.
-

SUMMARY

- **Disposal of 55 assets identified through a recent review of Council's plant and equipment holdings will better align Council's asset portfolio with current operational requirements.**
 - **Removing unused and redundant assets will reduce ongoing costs associated with storage, maintenance, administration, and asset management.**
 - **Disposal of the assets will generate a financial return for Council while ensuring resources are focused on assets that support current service delivery needs.**
 - **It is proposed that the assets be disposed of through a local auction provider with the capability to market and advertise nationally, providing broad market exposure while supporting a local business.**
-

DISCUSSION, OPTIONS AND ANALYSIS

Council staff are currently undertaking a comprehensive review of Council's asset register and operational asset holdings to ensure records remain accurate and reflect current service delivery requirements.

As part of this process, a number of surplus assets have been identified that are no longer required for operational purposes. The review determined that all 55 assets proposed for disposal are either currently unused or have been replaced with newer models that better meet Council's operational needs.

Of the 55 assets identified, 21 assets remain recorded on Council's asset register. The remaining items have previously been removed from the register through depreciation processes or were originally acquired below Council's capitalisation threshold and therefore were not recorded as capital assets. Despite not all items being reflected on the current asset register, the identified assets remain under Council ownership and have been assessed as surplus to operational requirements. Disposal of these items will assist in reducing storage requirements, minimising future maintenance obligations, and improving the accuracy and integrity of Council's asset records.

Section 267 of the *Local Government Act NT 2019* provides that a council may deal with or dispose of property of which it is the owner, subject to the Minister's Guidelines. The proposed disposal process will be undertaken in accordance with Section 267 and the principles contained within Ministerial Guideline 4: Assets, which require councils to maintain accountability, transparency and value for money when disposing of assets.

It is proposed that the 55 assets be sold through a public auction process using a local auction provider with the capability to market assets nationally, providing the greatest opportunity to achieve fair market value while ensuring the disposal process remains open, competitive and transparent. These actions will ensure compliance with legislative requirements and maintain accurate asset records.

All disposal activities will be undertaken in accordance with Ministerial Guideline 4: Assets, ensuring transparency and, where applicable, the achievement of best value for money.

Table 1:

P&E Number	Asset Description	Reason for Disposal	Method of Disposal
PE-5037	John Deere 1565 Series 2 4WD diesel mower with catcher	Surplus to operational requirements	Public auction
PE-5034	2015 Toyota Hilux 2WD utility (85,065 km)	Surplus to operational requirements	Public auction
Not Capital Asset	6x4 Box Trailer with cage	Surplus to operational requirements	Public auction
PE-5048	Hot Wash pressure washer on tandem trailer	Surplus to operational requirements	Public auction
PE-5056	Tiller/Roller tractor attachment	Surplus to operational requirements	Public auction
Not Capital Asset	Two galvanised light poles (11.5m)	Surplus to operational requirements	Public auction
Not Capital Asset	Quantity of fence footings	Surplus to operational requirements	Public auction
Not Capital Asset	Solar powered streetlamp with panel	Surplus to operational requirements	Public auction

PE5051	Tandem trailer with ramps	Surplus to operational requirements	Public auction
Not Capital Asset	Alloy dog cage and storage box	Surplus to operational requirements	Public auction
PE5050	Small box trailer	Surplus to operational requirements	Public auction
Not Capital Asset	3-point linkage brackets	Surplus to operational requirements	Public auction
PE5017	Single axle beaver tail trailer	Surplus to operational requirements	Public auction
Not Capital Asset	Aluminium boom gate sections	Surplus to operational requirements	Public auction
Not Capital Asset	Fuel trailer with pump and filtration system	Surplus to operational requirements	Public auction
PE-5035	2015 Toyota Hilux 2WD utility (105,446 km)	Surplus to operational requirements	Public auction
PE-5009	Kubota Baroness GMZ800B mower	Surplus to operational requirements	Public auction
Not Capital Asset	Petrol cement mixer	Surplus to operational requirements	Public auction
PE-5012	Hustler Z Track diesel zero-turn mower	Surplus to operational requirements	Public auction
PE-5088	Kubota ZD1211 zero-turn mower	Surplus to operational requirements	Public auction
PE-5094	Kubota ZD1211 zero-turn mower	Surplus to operational requirements	Public auction
PE-5073	Kubota ZD1211 zero-turn mower	Surplus to operational requirements	Public auction
PE-5090	Kubota ZZ31BR mower	Surplus to operational requirements	Public auction
PE-5074	Kubota F3690 commercial front-deck mower	Surplus to operational requirements	Public auction
Not Capital Asset	Roll of heavy galvanised mesh	Surplus to operational requirements	Public auction
Not Capital Asset	Spray tank on trolley with electric pump	Surplus to operational requirements	Public auction
Not Capital	Small work bench and drill vice	Surplus to operational	Public auction

Asset		requirements	
Not Capital Asset	JBS pedestal drill	Surplus to operational requirements	Public auction
Not Capital Asset	Assorted chain and workshop tools	Surplus to operational requirements	Public auction
Not Capital Asset	15-ton workshop press	Surplus to operational requirements	Public auction
Not Capital Asset	Pipe bender with dies and jack	Surplus to operational requirements	Public auction
Not Capital Asset	Milwaukee drop saw	Surplus to operational requirements	Public auction
Not Capital Asset	Makita 7" grinder	Surplus to operational requirements	Public auction
Not Capital Asset	Dawn vice	Surplus to operational requirements	Public auction
Not Capital Asset	Unimig 175i welder	Surplus to operational requirements	Public auction
Not Capital Asset	Transarc Junior Cig welder	Surplus to operational requirements	Public auction
Not Capital Asset	Stihl TS400 concrete saw	Surplus to operational requirements	Public auction
Not Capital Asset	Makita 36V battery blower	Surplus to operational requirements	Public auction
Not Capital Asset	Stihl backpack blower	Surplus to operational requirements	Public auction
Not Capital Asset	Stihl BGB6C blower	Surplus to operational requirements	Public auction
Not Capital Asset	Rover push mower	Surplus to operational requirements	Public auction
Not Capital Asset	Honda-powered leaf vacuum	Surplus to operational requirements	Public auction
Not Capital Asset	Stihl HT101 pole pruner	Surplus to operational requirements	Public auction
Not Capital Asset	Honda 4-stroke whipper snipper	Surplus to operational requirements	Public auction
Not Capital Asset	Makita 18V whipper snipper	Surplus to operational requirements	Public auction

Not Capital Asset	Stihl whipper snipper	Surplus to operational requirements	Public auction
Not Capital Asset	Stihl whipper snipper	Surplus to operational requirements	Public auction
Not Capital Asset	Husqvarna 525PTS55 pole saw	Surplus to operational requirements	Public auction
Not Capital Asset	Assorted gardening tools	Surplus to operational requirements	Public auction
Not Capital Asset	UES toolbox (400H x 600W x 500D)	Surplus to operational requirements	Public auction
PE5047	Iseki SF370 front-deck mower	Surplus to operational requirements	Public auction
PE5002	2016 Foton utility (66,306 km)	Surplus to operational requirements	Public auction
FFE55417	NEO Post Folding Machine	Surplus to operational requirements	Public auction
FFE56702	Canon Advance DX - C37301 - Printer/Copier	Surplus to operational requirements	Public auction
FFE56702	Canon Advance DX - C37301 - Printer/Copier	Surplus to operational requirements	Public auction

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The proposed disposal is expected to have a positive financial impact through the receipt of auction proceeds from surplus assets. Any associated auction costs will be offset against sale revenue. The disposal will also reduce ongoing costs associated with storing and maintaining

Legal and Legislative Implications

Council must demonstrate that it has acted in the public interest by achieving appropriate value for money when conducting an auction.

Failure to follow statutory disposal procedures may expose council to audit findings, complaints or legal challenge. The Auction process must be transparent, fair, competitive and capable of being independently audited. A complete audit trail is essential to demonstrate accountability and regulatory compliance.

Council will maintain accurate records consisting of:

- Asset valuation or estimated market value
- Approval to dispose
- Auction advertisements

- Bids received
- Final sale price
- Purchaser details

Risk Implications

includes realistic outcomes and financial feasibility.

Conflict of interest – Councillors, employees, contractor and associates should declare any interest in an asset being sold and comply with council codes of conduct and conflict of interest requirements.

Environment Sustainability Implications

There are no environmental sustainability implications.

Strategic Plan

Not Applicable

Municipal Plan

4.2.4.1 Provide effective asset management and valuation across Council

13.3 LGANT BOARD DIRECTOR NOMINATION

Author: Yeshika Kandanaarachchi, Governance Officer
Authoriser: Casey Anderson, Acting Chief Executive Officer
Report Type: For decision
Attachments: 1. LGANT Board Director nomination information - 7 August 2026 [**13.3.1** - 3 pages]
2. LGANT Board Director nomination form - 7 August 2026 [**13.3.2** - 4 pages]

PURPOSE OF REPORT

To seek approval of the nomination for the Local Government Association of the Northern Territory (LGANT) Board Director position.

RECOMMENDATION

That Council

1. Note the resignation of the Mayor Joanna Holden from the Local Government Association of the Northern Territory (LGANT) Board Director Position.
2. Nominates [Name of Elected Member] as Katherine Town Council's representative for the Local Government Association of the Northern Territory (LGANT) Board Director election.

SUMMARY

- **The Local Government Association of the Northern Territory (LGANT) call for nominations for all LGANT Board Director positions including the President and Vice Presidents, as per section 16 LGANT's Constitution.**
- **The elections will be held at the LGANT Annual General Meeting in Alice Springs on 11 November 2026.**
- **The nomination forms should be submitted by 6 October 2026.**
- **Mayor Joanna Holden rescind her director position on the Local Government Association of the Northern Territory (LGANT) Board, and another elected member can be nominated.**

DISCUSSION, OPTIONS AND ANALYSIS

The Local Government Association of the Northern Territory (LGANT) Board is responsible for the overall governance, management and strategic direction of the organisation (LGANT) and for delivering accountable corporate performance in accordance with the organisation's goals and objectives. LGANT operates under a comprehensive governance framework, primarily defined by the [Constitution](#) and [Governance Charter](#).

The Local Government Association of the Northern Territory (LGANT) encourage nominees to consider their unique contributions in areas such as:

- Strategic planning and policy development;
- Financial management and analysis;
- Risk management and compliance;

- Stakeholder engagement and communication;
- Legal and governance expertise;
- Industry knowledge (local government, public administration); and
- Leadership and change management.

Nominations open from 7 August 2026 and close on 6 October 2026. Each nomination must be endorsed by a council resolution. The nomination forms must be completed and lodged by 6 October 2026. Elections occur at the Annual General Meeting on 11 November 2026 in Alice Springs.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Legal and Legislative Implications

There are no legal and legislative implications.

Risk Implications

There are no risk implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

Municipal Plan

1.2.2.1 Act as a connector on issues affecting the community through active involvement in relevant groups and committees



LGANT Board Director nomination information

Thank you for your interest in serving on the Board of the Local Government Association of the Northern Territory (LGANT). This introduction provides you with important information about the responsibilities and expectations associated with this role. We encourage you to read it carefully before submitting your nomination.

About LGANT

LGANT is a company limited by guarantee, incorporated under the *Corporations Act 2001*. We represent the interests of our local government members across the Northern Territory.

Director Responsibilities

As a Director of LGANT, you will have significant legal and ethical responsibilities. These include:

- 1. Duty of Care and Diligence:** You must exercise your powers and duties with the care and diligence that a reasonable person would exercise in the same circumstances. This includes staying informed about the organisation's activities and financial position.
- 2. Duty to Act in Good Faith:** You must act in good faith in the best interests of LGANT and for a proper purpose. This means putting the interests of LGANT ahead of your own interests or those of any individual council.
- 3. Duty Not to Improperly Use Position or Information:** You must not use your position, or information obtained through your position, to gain an advantage for yourself or someone else, or to cause detriment to LGANT.
- 4. Duty to Disclose Material Personal Interests:** You must disclose any material personal interests in matters that relate to the affairs of LGANT.
- 5. Duty to Prevent Insolvent Trading:** You must prevent LGANT from incurring debts that it cannot pay.

The Board is responsible for the overall governance, management and strategic direction of the organisation (LGANT) and for delivering accountable corporate performance in accordance with the organisation's goals and objectives.

It's crucial to understand that as a Director, you will be representing LGANT as a whole, not your individual council. You will need to "take off your council hat" and make decisions in the best interests of LGANT and its entire membership.

Eligibility Under the Corporations Act 2001

It is important to note that certain individuals are disqualified from managing corporations under the *Corporations Act 2001*. This includes people who are undischarged bankrupt, have been convicted of certain offences, or are subject to a court order that disqualified them from managing corporations. If you are unsure about your eligibility, please review Section 206B of the *Corporations Act 2001*, or seek legal advice before submitting your nomination.



Important: Director Identification Number (Director ID) Requirement

All Directors in Australia, including LGANT, are required to have a Director ID. This is a unique identifier that you will keep forever. If you do not already have a Director ID, you must apply for one before you can be appointed as a Director of LGANT. This is a crucial step in the nomination process.

To apply for a Director ID or for more information, visit the Australian Business Registry Services website – www.abrs.gov.au. We strongly recommend that you start this process as soon as possible if you intend to nominate, as it may take some time to complete.

Skills and Experience

Effective governance requires a diverse range of skills and experiences on the Board. We encourage nominees to consider their unique contributions in areas such as:

- Strategic planning and policy development;
- Financial management and analysis;
- Risk management and compliance;
- Stakeholder engagement and communication;
- Legal and governance expertise;
- Industry knowledge (local government, public administration); and
- Leadership and change management.

While not all Directors need to be experts in all areas, a combination of these skills across the Board is vital for LGANT's success.

Commitment

Board membership requires a time commitment. In addition to regular Board meetings, you may be asked to serve on committees, attend events, and engage in ongoing professional development. Please consider your capacity to fully engage in these responsibilities before nominating.

Governance Framework

LGANT operates under a comprehensive governance framework, primarily defined by our [Constitution](#) and [Governance Charter](#). These documents outline our purpose, structure, and operational guidelines. We strongly recommend that you familiarise yourself with these documents before submitting your nomination.

Nomination Process

As per LGANT's Constitution, the CEO shall call for nominations on or before the second Tuesday in September and close nominations on the first Tuesday in October. Nominations open 7 August 2026 and close 6 October 2026.

Please note that each nomination must be endorsed by a resolution at a council meeting.

Only one elected member from each member council can be elected as a Director of the Board, and all others must be withdrawn from the election to any other positions, with the exception of City of Darwin which may have up to two positions on the Board (e.g. their nominated Director and an ordinary Director).

Please refer to LGANT's [Constitution](#) for more information of the nomination and voting process.

Annual General Meeting

The election will take place at our Annual General Meeting which is being held on 11 November 2026.



Nomination Form

The nomination form outlines the specific requirements for nomination. Please complete and lodge by 6 October 2026. You will be provided an opportunity to talk to your nomination at the Annual General Meeting.

If you have any questions about the nomination process or the responsibilities of a LGANT Board Director, please don't hesitate to contact our office.

We appreciate your interest in contributing to the important work of LGANT and look forward to receiving your nomination.



LGANT Board Director nomination form

Please read the accompanying nomination information sheet before completing this form.

Nominating Council:	
Name of Elected Member nominee:	
Nominee Director ID No:	
Nominee position eg. Lord Mayor, Mayor/President, Deputy Mayor/President, or Councillor	
Nominee phone number:	
Nominee email address:	
Position (please indicate):	☐ President ☐ Vice-President – Municipal ☐ Vice-President – Regional ☐ Board Director – Regional and Shire ☐ Board Director – Municipal
Relevant skills and experience:	☐ Strategic Planning Details: ☐ Risk Management Details:

	☐ Financial Management Details:
	☐ Stakeholder Engagement Details:
	☐ Legal Governance Expertise Details:
	☐ Local Government Knowledge Details:
	☐ Leadership Experience Details:
	☐ Other (please specify) Details:

Board Director experience (please add fields if required):	Position:
	Date:
	Organisation:
	Position:
	Date:
	Organisation:
	Position:
	Date:
	Organisation:
Relevant tertiary qualifications eg. certificates, diplomas, degrees, etc (please add fields if required):	Qualification:
	Field of Study:
	Institution:
	Qualification:
	Field of Study:
	Institution:
	Qualification:
	Field of Study:
	Institution:

Declaration

- ☐ I confirm that I have read and understood the LGANT Constitution and Governance Charter.
- ☐ I am aware of the responsibilities of a Director under the *Corporations Act 2001* and am willing to fulfil these duties if elected.

- ☐ I confirm that I am eligible to serve as a Director under the *Corporations Act 2001* and am not disqualified from managing corporations.
- ☐ I have included a short candidate statement (250 words maximum) and a high-resolution digital photo as part of this application.

Elected member nominee full name:	
Nominee signature:	Date:
Council endorsement: I confirm that this nomination has been endorsed by a resolution of [Council Name].	
Council resolution number:	
Council resolution date:	
Council CEO name:	
Signature:	Date:

Completed nomination form and short biography on each nominee must be submitted to LGANT by CoB 6 October 2026 to: info@lgant.asn.au.

Privacy Statement

The personal information collected on this form is being gathered for the purposes of the LGANT Board nomination and election process. This information will be used to assess your eligibility and suitability for a Board position and will be shared with LGANT member councils as part of the election process.

13.4 FINANCIAL REPORT AS AT 31 AUGUST 2026

Author: Rebecca Baguley, Chief Finance Officers
Authoriser: Casey Anderson, Acting Chief Executive Officer
Report Type: For noting
Attachments: 1. 31 August Financial Report to September Council Meeting [**13.4.1** - 14 pages]

PURPOSE OF REPORT

This report is to present the financial position of Council for the month ending 31 August 2026.

RECOMMENDATION

That Council endorses the financial report for the month of 31 August 2026.

SUMMARY

- ***YTD Operating Income for August is \$13,692,840***
- ***Operating Expenditure for August is \$3,757,265***
- ***Operating Surplus after Depreciation is \$9,880,276***
- ***Capital Expenditure for the year Actuals is \$148,035***
- ***Tied Funds at August - \$17,065,027***
- ***Untied Funds at August - \$11,258,283***

DISCUSSION, OPTIONS AND ANALYSIS

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the attached monthly report must be presented to the Council at the monthly Ordinary Meeting of Council.

The financial report is compliant with Local Government (General) Regulations 2021 – Part 2 (Division 7) Clause 17, Items 1 and 2, whereby material variances between the most recent actual income and expenditure of the council have been identified in detail against the 26-27 Municipal Plan Annual Budget Adopted.

Accordingly, the commentary attached presents the preliminary financial position of the council at the end of August with the Acting Chief Executive Officer (Acting CEO) Certification.

Consultation Process

Consultation was undertaken with the Acting CEO and Manager of Governance and Risk to confirm report format, deadlines and attachments. The Management team was consulted to identify operational variances for operational revenue and expenditure and capital works, grants and project timeframes.

Policy Implications

Failure to present the monthly financial report may result in non-compliance with statutory reporting obligations, reduce financial transparency, limit Council's ability to monitor budget performance and financial risks, and weaken the assurance provided through CEO certification and internal controls.

Budget and Resource Implications

Within current service delivery budget and resource.

Legal and Legislative Implications

Based on Regulation 17(5) of the Local Government (General) Regulations 2021, the monthly financial report is to be accompanied by either:

- a) A written CEO certification that internal controls are appropriate and the report best reflects council's financial affairs;
 - b) A written reason from the CEO for not providing the certification
- The written CEO certification has been provided.

Council is compliant with the Statutory monthly reporting requirements that require the monthly financial report to be presented to Council.

Council has provided elected members with the required financial oversight information that allows them to monitor budget performance, cash position, reserves, capital expenditure and material variances.

Risk Implications

Review of Grants Register underway to ensure Audit compliance and up to date.
Internal audit plan to be created.

Environment Sustainability Implications

This financial report provides Council with oversight of waste and landfill obligations by providing monthly reports that track waste charges, waste management facility costs, depreciation and air space asset-related costs.

The capital project report identifies any delays with project delivery that may affect capital projects such as stormwater, drainage, irrigation and civic centre upgrades.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.1 Regularly update our workplace policies and procedures, and Council bylaws.

4.2.3 Review Council's fees and charges system to ensure the sustainability of council's facilities and services.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

4.2.4.1 Provide effective asset management and valuation across Council

4.2.4.2 Long term financial sustainability through improved budget processes incorporating timelines and assumptions

4.2.4.3 Stronger procurement processes in line with legislative requirements

Certification by the CEO to the Council

Council Name:	Katherine Town Council
Reporting Period:	31/08/2026

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the Council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

Acting CEO Signed:



Date Signed:

14/09/2026

NOTE:

The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations).

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$	Notes
OPERATING INCOME					
Rates*	10,474,225	7,076,272	3,397,953	10,614,408	*Rates revenue invoiced
Waste Charges**	1,733,057	1,153,843	579,213	1,730,765	**Waste revenue received
Fees and Charges	965,772	788,485	177,287	3,153,943	Includes User Charges, Rental and Waste Transfer Charges
Operating Grants and Subsidies	175,196	947,148	(771,952)	3,788,593	Grants, Visitor Info Centre, Library
Interest / Investment Income	208,720	150,000	58,720	600,000	Term Deposit interest
Commercial and Other Income	80,570	7,500	73,070	30,000	Fuel Tax Credits, Recoveries
TOTAL OPERATING INCOME	13,692,840	10,123,608	3,569,232	19,917,709	
OPERATING EXPENDITURE					
Employee Expenses	930,901	1,173,068	(242,167)	7,038,410	Salaries and Wages
Materials and Contracts	893,948	1,907,656	(1,013,708)	11,445,937	Contracts, Admin, Grants, Commissions, Professional fees
Elected Member Allowances	41,753	69,173	(28,003)	415,040	
Elected Member Expenses	4,219	27,604	(23,385)	165,625	
Council Committee & LA Allowances	(800)	4,166	(4,966)	25,000	
Council Committee & LA Expenses	(1,500)	75,976	(77,476)	38,000	
Prior Period Expenses	782,230	0	782,230	0	Expenses relating to 25-26 FY – pulled back to correct year
Depreciation, Amortisation and Impairment	1,093,023	1,020,963	72,060	6,125,782	Airspace Asset Depreciation Adjustment
Other Expenses	35,000	0	0	45,568	Includes Prior period expenses 25-26, remapped grants from Materials & Contracts Expenses
Interest Expenses (Finance Costs)	29,447	10,666	18,780	64,000	
Finance Costs – Unwinding WMF	0	0	0	629,865	Adjustment required – Rehab Provision for 25-26
TOTAL OPERATING EXPENDITURE	3,757,265	4,332,204	(574,939)	25,993,227	
OPERATING SURPLUS /(DEFICIT)	9,880,276	5,791,404	4,088,872	(6,075,518)	Including Depreciation

EXPLANATORY NOTES TO TABLE 1.1 - Review of Monthly Income and Expenditure

The total year-to-date (YTD) Operating Income at 31 August, is **\$13,692,840** displaying a variance of **\$3,569,232** up on projected forecast for August.

A summary of YTD variances:

- (a) **Rates Revenue** – \$12,170,819 Rates Levied for 26-27 year. \$18,972 interest charged YTD
- (b) **Waste Charges Revenue** – \$2,292 up on budgeted forecast for the year
- (c) **Rates Penalties and Interest** - \$18,494 received in July.
- (d) **Statutory Charges** – Dog Registrations early bird registration period netted \$15, 378, Dog licenses \$2,076. Parking Vehicle Parking Fines \$2,925
- (e) **Fees and Charges** – Airport Landing Fees are on budget at \$101,009 including parking
- (f) **Interest Income** – \$208,720. Up by \$24k on same period last year.
- (g) **Insurance recoveries** – received \$12,895 for claims made in 25-26
- (h) **Deferred Grant Revenue** - \$77,918 unspent grant funding carried forward into 26-27 financial year from 25-26.

Includes:

- > \$30k AICD grant for Elected Member training and development
- > 47,918 RPPP Development and Planning Grant – balance unspent in 25-26

The total year-to-date (YTD) Operating Expenditure is \$3,757,265

Summary of variances include:

- (a) Salaries and Wages – down on Budget forecast by (\$242,167). Staff vacancies attributed to savings made year to date.
- (b) Workers Compensation Insurance - \$159,597 paid. Cover increased by \$60k on prior year
- (c) Training conferences and Seminars - \$2,292
- (d) LGANT Membership expense up by \$2,521 from prior year at \$27,730 for 26-27.
- (e) Infrastructure Maintenance - \$93,809
- (f) Motor Vehicle Insurance - \$45,961, registrations \$19,610
- (g) Prior Period Expenses – Council has paid \$782,230 in expenditure relating to the 25-26 financial year in 26-27. This been accrued back to the prior year to ensure completeness of financial statements and improves comparative year on year data.
- (h) Roads to Recovery grant – Total of \$377,937 to be received from Federal government for Capital expenditure on completed R2R projects – Shepherd and Needham Streets.

*August Budget Operating Position is showing a surplus of \$9,880,279 after depreciation and before capitalisation. The **Nett budgeted Operating Surplus** is **\$11,778,626** taking into account loan drawdowns, non-cash depreciation expense removal and prior year carried forward funding of \$77,918.*

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Operating Surplus (Deficit)	9,880,276	5,791,404	4,088,872	(6,075,518)
Remove Non-Cash Items				
- Less Non-Cash Income	0	0	0	0
Add back Non-Cash Expenses – Note (a)				
Depreciation & Unwinding WMF Asset	1,093,031	1,020,963	72,068	6,125,782
Net Gain (Loss) on Disposal of Assets	0	0	0	0
Total Non-Cash Items	1,090,031	1,020,963	72,068	6,125,782
Less Additional Outflows				
Capital Expenditure	148,035	992,088	(844,053)	5,952,530
Borrowing Repayments (Principal only)	0	0	0	0
Transfers to Reserves	0	0	0	0
Other Outflows -	(377,937)	0	(377,937)	0
Total Additional Outflows	(230,401)	992,088	(1,221,990)	5,952,530
Add Additional Inflows				
Capital Grants Income				1,711,000
Prior Year carried forward funding	77,918	0	77,918	0
Other inflow of Funds (Sale of Assets)	0	0	0	0
Transfers from Reserves	0	0	0	1,241,530
Drawdown of Borrowings	500,000	500,000	0	3,000,000
Total Additional Inflows	577,918	500,000	77,918	5,952,530
Net Budgeted Operating Surplus (Deficit)	11,778,626	5,820,279	5,958,347	50,264

NOTES TO TABLE 1.2 Monthly operating Position**Non-Cash Items**

- (a) **Depreciation Expenditure** – \$1,090,031 includes Waste Management facility Air Space Asset Depreciation of \$149,758 based on RL115. All depreciation will be reforecast across Asset classes upon completion of 25-26 Audit.
- (b) **Capital Expenditure** – \$85,259 relates to Showground electrical repairs to mains power, flood related damage. Expense included in Insurance claim.
- (c) **Drawdown on Borrowings** – Loan for Civic Centre – \$500,000 drawdown received in August.
- (d) **Other Outflows - (\$377,937)** Roads to Recovery Project – project completed at 30th June, 2026. Expenses and revenue accrued back to 25-26 financial year in line with reporting commonwealth grant reporting requirements.

Table 2.1 Capital Expenditure and Funding - by class of Infrastructure, property plant and equipment

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Year (Annual Budget)
Buildings and Other Structures	0	0	0	2,708,530
Improvements	114,430	48,500	65,930	291,000
Plant & Equipment	0	0	0	295,000
Furniture & Fittings	0	0	0	213,000
Fleet	0	0	0	0
Infrastructure Paths & Cycleways	0	0	0	1,030,000
Infrastructure Roads	0	0	0	1,415,000
Infrastructure Storm water & Drainage	0	0	0	100,000
Infrastructure - Irrigation	0	0	0	150,000
DRFA - Emergency Response Expenses*	0	0	0	0
TOTAL CAPITAL EXPENDITURE	114,430	48,500	65,930	5,952,530

Total Capital Expenditure funded by:	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Year (Annual Budget)
Council Co-Contribution	114,430	206,921	(92,491)	1,241,530
DRFA - Council Contribution	0	0	0	0
Capital Grants	0	0	0	1,711,000
Borrowings – Civic Centre Loan	0	0	0	3,000,000
Sales of Assets	0	0	0	0
Deferred Capital – Grants Carried Forward Prior Year	0	0	0	0
TOTAL CAPITAL EXPENDITURE	114,430	206,921	(92,491)	5,952,530

Capital grants revenue variances due to Roads to Recovery grant received in 26-27 for the 25-26 completed project.

Sportsground Lighting upgrade - \$300,000 council approved to fund from Capital Renewal reserve.

Capital Projects – Financial Summaries**Capital Projects over \$150,000***Fig 1 – Current Capital Projects*

Current Capital Project(s) (WIP)	Planned Budget – Life of Project				
	Grant	KTC Funded	Actual Spend - LOP	Balance	Est Completion Date
Civic Centre Refurbishment	\$0	\$5,000,000	\$ 381,868	\$ 4,618,132	March 2027
Zimin Drive Shared Path	\$756,000	\$394,000	\$ 71,370	\$1,078,630	June 2027
DRFA – (NEMA)	TBC	\$ 400,000	\$ 206,827	\$193,173	June 2027
Showgrounds – Reinstate services post flood	\$0	\$111,000	\$85,259	\$25,741	December 2026
Irrigation upgrades - Railway Terrace	\$0	\$150,000	\$0	\$150,000	March 2027
TOTAL	\$756,000	\$5,905,000	\$745,594	\$6,056,676	

Fig 2 – Upcoming Capital Projects

Upcoming Capital Project(s)	Planned Budget 26-27 Budget				
	Grants	KTC Funded 26-27	Actual Spend 26-27	Balance	Est Completion Date
Infrastructure/Roads - Zimin Drive Shoulder Upgrades	\$235,000	\$0	\$0	\$235,000	Nov 2026
Infrastructure/Roads - Rural intersection upgrades	\$720,000	\$0	\$0	\$720,000	Nov 2026
Fit out of Waste Management Facility	\$0	\$100,000	\$0	\$100,000	June 2027
Sportsground Lighting Upgrade	\$0	\$300,000*	\$0	\$300,000	Dec 2026
TOTAL	\$ 955,000	\$400,000	\$0	\$1,355,000	

Upcoming Capital Projects	Planned Budget 27-28				
	Grants	KTC Funded	Actual Spend 26-27	Balance	Est Completion Date
Infrastructure/Roads - Gorge Road Shoulder upgrades	\$235,000	\$ 0	\$0	\$235,000	Nov 2027

Fig 3 – Upcoming Capital Projects 27-28

**Table 2.2. Report on Planned Major Capital Works
Works over \$150K**

Class of Assets	By Major Capital Project	Total Planned Budget \$ Life of Project	Grant Funding approved	Council Contribution - Life of Project	Council Contribution 26-27 Budget	Total Prior Year(s) Expenditure\$	YTD Actual Spend \$	TOTAL Spent LOP \$	Total Yet to Spend \$	Revised Project Completion Date
Buildings & Other Structures	Civic Centre Upgrade	5,000,000		5,000,000	3,000,000	381,868	0	381,868	4,618,132	March 2027
Buildings & Other Structures	Waste management Facility Fit out	100,000		100,000	100,000	-	0	0	100,000	June 2027
Buildings & Other Structures	Showgrounds – electrical upgrade	111,000	Insurance		111,000	0	85,259	85,259	25,741	December 2026
Irrigation	Various Locations – incl Railway Tce	150,000		150,000	150,000	-	0	0	150,000	June 2027
Drains and Stormwater	Drains & Stormwater	100,000	-	100,000	100,000	-	0	0	100,000	June 2027
Infrastructure - Footpaths & Cycleways	New Shared Path - Zimin Drive	1,290,000	756,000	394,000	254,000	-	68	37,466	1,112,062	December 2026
Infrastructure - Roads	Zimin Drive Shoulder upgrade	235,000	235,000	0	0	-	0	0	235,000	November 2026
Infrastructure - Roads	Local Road & Pavements: Zimin & Giles	635,029	635,029	-	-	-	0	0	635,029	December 26
Infrastructure - Roads	Rural Intersection Upgrades: Helena/ Florina, Hendry/ Florina, Collins/Byers, Collins/Craigborn	720,000	720,000		0	-	0	0	720,000	November 26

**Table 2.2. Report on Planned Major Capital Works
Works over \$150K**

Class of Assets	By Major Capital Project	Total Planned Budget \$ Life of Project	Grant Funding approved	Council Contribution - Life of Project	Council Contribution 26-27 Budget	Total Prior Year(s) Expenditure\$	YTD Actual Spend \$	TOTAL Spent LOP \$	Total Yet to Spend \$	Revised Project Completion Date
TOTAL		8,241,029	2,346,209	5,744,000	2,715,000	381,868	85,327	504,593	7,595,964	
NOTE: Council has adopted by ARMC resolution a definition for capital works consistent with the NT Government guidelines a minimum threshold for major capital works of \$150,000.										

Table 3. Monthly Balance Sheet Report as at 31 August 2026

BALANCE SHEET	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		
Tied Funds	17,065,027	(1)
Untied Funds	11,528,283	(1)
Trade Debtors	474,792	(2)
Rates & Charges Debtors	12,882,527	(2)
Other Current Assets	677,286	
TOTAL CURRENT ASSETS	42,627,915	
Non-Current Financial Assets	-	
Property, Plant and Equipment	136,935,374	
TOTAL NON-CURRENT ASSETS	136,935,374	
TOTAL ASSETS	179,563,289	
LIABILITIES		
Accounts Payable	218,330	(3)
ATO & Payroll Liabilities	(42,840)	(4)
Current Provisions	572,069	
Accruals	214,063	
Other Current Liabilities	504,730	
TOTAL CURRENT LIABILITIES	1,466,352	
Borrowings	2,500,000	
Non-Current Employee Provisions	21,736	
Waste Management Make Good Provision	20,391,239	
TOTAL NON-CURRENT LIABILITIES	22,912,975	
TOTAL LIABILITIES	24,379,327	
NET ASSETS	155,183,962	
EQUITY		
Asset Revaluation Reserve	98,420,175	
Reserves	14,651,023	(1)
Accumulated Surplus	42,112,504	
TOTAL EQUITY	155,183,702	

NOTE 1. TIED AND UNTIED FUNDS	\$	\$
11300 · Imprest Petty Cash		1127.68
25000 · Employee Liabilities (Provisions)		593,807.00
33310 Capital Renewal Reserve	6,487,646	
33520 Aquatic Centre Contingency Reserve	1,000,000	
33610 Municipal Election Reserve	100,000	
33620 Council Motion Funding Reserve	600,515	
Total of Equity Reserves		8,188,161
WMF Make Good Provision - Reserve		6,462,862
TOTAL RESERVES		1,618,132.50
11250 · Unspent Loan funds for Civic Centre (from loan drawdown YTD)		1,618,133
11251 · Unspent Capital Grants		-
11260 · Deposits Held		200,937.00
TOTAL TIED FUNDS		17,065,027.24
UNTIED FUNDS		11,528,283.44
Cash and Cash Equivalents -less Tied Funds		

Note 1. Details of Cash and Investments Held

Cash at Bank consists of Term Deposits of \$27.5M with maturities as detailed below, with the remaining \$4.139M available at CBA Bank.

GENERAL FUND – Commonwealth Bank	\$
Balance as per bank statement as at 31 August 2026	\$28,593,311
Credit card balances	- \$3,300
Balance of Imprest and Petty Cash	\$1,127.68
Plus net outstanding deposits/(withdrawals)	
Adjusted cash at bank balance, 31 July 2026	\$28,591,138

INSTITUTION	PRINCIPAL	INTEREST RATE	EFFECTIVE DATE	MATURITY DATE	TOTALS BY INSTITUTION	INSTITUTION %
AMP 1	\$562,351.88	5.20%	01.04.26	31/03/27		
AMP 2	\$1,000,000.00	5.35%	01.05.26	3/05/27		
AMP 3	\$500,000.00	5.25%	14.05.26	15/02/27		
AMP 4	\$1,682,382.24	5.35%	15.05.26	15/05/27		
AMP 5	\$1,104,170.48	5.35%	29.06.26	29/06/27		
AMP 6	\$1,544,903.75	5.35%	30.06.26	30/06/27	\$6,393,808	28.6%
BOQ 3	\$524,117.43	4.00%	06.11.25	6/11/26		
BOQ 5	\$1,049,863.02	5.10%	06.08.25	08/02/27	\$1,573,980	7%
CBA 1	\$2,730,592.05	5.27%	26.05.26	26/05/27		
CBA 3	\$547,284.31	4.05%	01.08.25	31/07/26		
CBA 4	\$549,638.68	5.27%	26.05.26	26/05/27	\$3,827,515	17.1%
NAB 1	\$3,669,750.00	4.05%	11.11.25	11/11/26		
NAB 3	\$539,104.98	4.90%	11.07.25	13/07/26		
NAB 4	\$3,156,000.00	5.15%	30.07.25	30/07/27		
NAB 6	\$1,097,683.82	3.95%	04.09.25	4/09/26		
NAB 7	\$2,095,000.00	4.00%	14.10.25	14/10/26	\$10,557,538	47.2%
AMP ON CALL	\$572,593.00	VARIABLE	30 DAYS			
CBA ON CALL	\$2,179,380.00	VARIABLE	30 DAYS			
TOTAL INVESTMENTS					\$25,104,825	
TOTAL FUNDS					\$27,063,660	

Council's Debtor Summary	Current	Past Due	Past Due	Past Due	Past Due	Total
		1 – 30 Days	31 – 60 Days	61-90 Days	90+ Days	
Rates Debtors	\$10,389,299	\$0	\$0	\$0	\$12,818,345	\$12,818,345
Trade Debtors	\$269,981	\$53,957	\$8,816	\$1848	\$158,215	\$484,002
TOTAL	\$10,659,279	\$53,957	\$8,816	\$1848	\$12,976,560	\$36,938,186

Note 3. Statement on Trade Creditors

	Current	Past Due	Past Due	Past Due	Past Due	Total
		1 – 30 Days	31 – 60 Days	61-90 Days	90+ Days	
Trade Creditors*	\$105,538	\$97,530	\$(2875)	0	\$(156)	\$1,075,728
Other Creditors	\$2,886	\$0	\$0	\$0	\$0	\$2,886
Total Accounts Payable	\$108,424	\$97,530	\$(2875)	\$0	\$(156)	\$1,078,614

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

Council is a large withholder for PAYG purposes and consequently remits withholding to the ATO on the day of payroll. As its revenue is GST Free monthly net GST is generally an amount payable to Council unless significant grants are received in the period. Payroll liabilities include Superannuation payable and Salary Sacrifice deductions.

**KTC is due for refund this amount from ATO - GST	\$(14,055)
**Superannuation Payable Liability at 31 August	\$754
**Prepaid Fringe Benefits Tax	\$(27,432)

**Note this is an estimate only due to timing of reports

Note 5. Current Ratio

	%	
Current Ratio (current assets/current liabilities)	29.07	
Current Ratio adjusted for Tied Funds	17.43	



Phocas Software

<https://www.phocassoftware.com> > Resources > Blog

Liquidity ratios: comparing current assets to current liabilities

A **current ratio** of 1.5 to 2 is generally considered **good**. This means the company has \$1.50 to \$2 of current assets for every \$1 of current liabilities.

Table 4. Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Casey Anderson

Transaction date	Amount	Suppliers Name	Reason for transaction
3/08/2026	\$-198.00	OFFICEWORKS Bentleigh	Refund from Officeworks
3/08/2026	\$319.00	XPNA.CO LANE COVE	Finance subscription
10/08/2026	\$12.00	NEWS PTY LIMITED	Weekly Times subscription
10/08/2026	\$337.00	XERO AU	People and Culture subscription
11/08/2026	\$315.00	STARLINK INTERNET	CEO House
17/08/2026	\$83.20	WEB*KATHERINE TIMES	Katherine Times Annual Subscription
19/08/2026	\$1,148.63	NT ENVIRO PROTECT DARWIN NT	Annual Fee Waste Management
21/08/2026	\$10.00	XRO: XERO	People and Culture subscription
25/08/2026	\$431.20	EZI*Happy HR Pty Ltd	People and Culture subscription
26/08/2026	\$787.89	Adobe Sydney AUS	General operation
27/08/2026	\$20.00	NEWS PTY LIMITED	NT News Subscription
TOTAL	\$3,265.92		

13.5 COMMUNITY RELATIONS QUARTERLY REPORT AS AT 31 AUGUST 2026

Author: Barbara Mason, Manager People and Culture
Authoriser: Casey Anderson, Acting Chief Executive Officer
Report Type: For noting
Attachments: 1. Updated_Katherine_Public_Library_Monthly_Comparison_Charts [13.5.1 - 4 pages]
2. Updated_Katherine_VIC_Performance [13.5.2 - 3 pages]

PURPOSE OF REPORT

To provide Council with an overview of Community Relations Department activities for the period 1 June 2026 to 31 August 2026.

RECOMMENDATION

That Council receive and note the Community Relations Department Quarterly Report for the period 1 June 2026 to 31 August 2026.

SUMMARY

- **Tourism & Visitor Services:** The VIC maintained strong visitor support throughout the peak dry season, despite overall tourism activity remaining below normal expectations, with higher fuel prices considered a potential contributing factor.
- **Staffing & Service Improvements:** Seasonal fixed-term staffing at the VIC and dedicated allocation of employees to either the VIC or Library have improved rostering, service consistency, staff ownership and customer service outcomes.
- **Achievements & Recognition:** All Tourism Town Asset Program Round 5 (TTAP5) activities have been successfully completed, while a VIC team member was recognised as Territory Champion for July and nominated again for August.
- **WHS Improvements:** Both the Library and VIC are working with Council's new WHS Officer to improve workplace safety, compliance and WHS practices in our two key Public spaces.

DISCUSSION, OPTIONS AND ANALYSIS

Library Services

The Library has experienced staffing changes following the resignation of casual employees, with two new team members joining the service. The new staffing structure comprises one permanent part-time employee and one casual employee.

The revised structure has provided greater continuity within the Library and has given employees clearer ownership of their duties and responsibilities. This is supporting improved accountability, consistency and customer service while strengthening the team's capacity to deliver library programs and services to the community.

The Katherine Public Library continued to provide an important community hub for learning, literacy, digital access, and community connection.

Key performance outcomes for the quarter included:

- 4587 patron visits.
- 591.5 hours of public computer usage.
- 30 hours of conference room utilisation.
- 1463 borrowing transactions.
- 334 soft loan transactions.
- 43 new memberships.

The annual Library Forward Plan is currently under review and development and remains in draft stage. The proposed direction outlined below is subject to further review and refinement before the Forward Plan is finalised.

As part of the review, attendance data and local service availability have been considered. Research has identified that the early childhood sector is already well serviced, with activities for children under five available across the community every weekday, Monday to Friday. On some days, families have access to multiple program options, many of which are delivered by qualified early childhood facilitators.

While early childhood literacy remains an important part of the Library's role, the draft Forward Plan is considering opportunities to broaden the Library's reach and focus on resources on areas where it may have greater community impact. This includes strengthening partnerships with local schools and expanding school-based literacy, STEM, and educational programs that encourage students to engage with the Library and make greater use of its facilities and resources.

The Library is also exploring opportunities to improve access for older residents by extending services beyond the Library building and into aged care facilities and hostels. Potential initiatives include outreach library services, mobile collections, reading and social programs, and digital literacy support delivered directly to residents.

As the Forward Plan remains in draft, these proposed changes will continue to be assessed before being finalised. The overall intent is to develop a more balanced program across different age groups, while maintaining appropriate early childhood literacy opportunities and increasing collaboration with schools, aged care providers and other community organisations.

Visitor Information Services

The Katherine Visitor Information Centre (VIC) continued to provide frontline tourism information, destination marketing, and visitor support services throughout the reporting period.

The June to August period represents the key dry season tourism period for Katherine and the broader Big Rivers region. Throughout this period, staff continued to support visitors with current travel information, accommodation and tour bookings, itinerary planning, road condition updates, and safety messaging. Staff also actively promoted the Road Report NT application to assist travellers in making informed decisions while traveling throughout the region.

Visitor numbers for the reporting period were:

June – 12,383 visitors
July – 13,241 visitors
August – 8,634 visitors

VIC sales for the reporting period were:

June – \$95,924.65

July – \$156,107.46

August – \$105,358.36

Despite being the traditional peak tourism period, the overall tourism season has remained below normal expectations. Feedback and observations indicate that increased fuel prices may be contributing to reduced visitation and changes in traveller behaviour, particularly among self-drive visitors. Tourism activity and visitor trends will continue to be monitored.

The VIC Coordinator has led the team with enthusiasm and professionalism during a period of organisational transition following the resignation of the former Manager Community Relations. The team has maintained a strong focus on customer service and continued to support local tourism operators through accommodation, tour and attraction bookings, while promoting Katherine and the broader Big Rivers region.

A change in the VIC staffing model has also delivered positive outcomes. Moving away from heavy reliance on casual employees during the peak tourism period and engaging seasonal fixed-term employees has provided greater staffing consistency, improved roster management and strengthened continuity of service.

The allocation of employees specifically to either the Visitor Information Centre or Library, rather than regularly working across both services, has also been successful. This approach has provided employees with greater ownership and accountability for their respective roles and has contributed to improved customer service outcomes.

The commitment of the VIC team has also received external recognition, with a team member receiving the Territory Champion Award for July and subsequently being nominated again for the August award.

All activities and projects funded under Round 5 of the Tourism Town Asset Program (TTAP5) have now been completed. The completion of the program represents an important milestone for the VIC and ensures all funded initiatives under this round have been successfully delivered.

Consultation Process

There was no consultation process required for this report.

Policy Implications

The activities outlined in this report have been undertaken in accordance with Council policies, operational procedures and funding agreement obligations.

Budget and Resource Implications

Within current service delivery budget and resource.

Legal and Legislative Implications

Reputation - Failure to develop and maintain a positive relationship with the community

Risk Implications

There are no risk implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

1.4.3 Enhance customer experiences at our Visitor Information Centre.

Municipal Plan

1.1.3.2 Encourage and educate the community about the services that are provided by Council

1.4.1.1 Partner with Tourism Top End (TTE) and the Top End Visitor Information Centre

1.4.1.4 Active participation and completion of agreed actions as part of the Big Rivers Region Destination Management Plan implementation team

3.2.4.1 Active participation and completion of agreed actions as part of the Big Rivers Region Destination Management Plan Implementation Team

3.4.6.2 Undertake library operations as per the funding agreement

3.4.6.4 Increase community participation

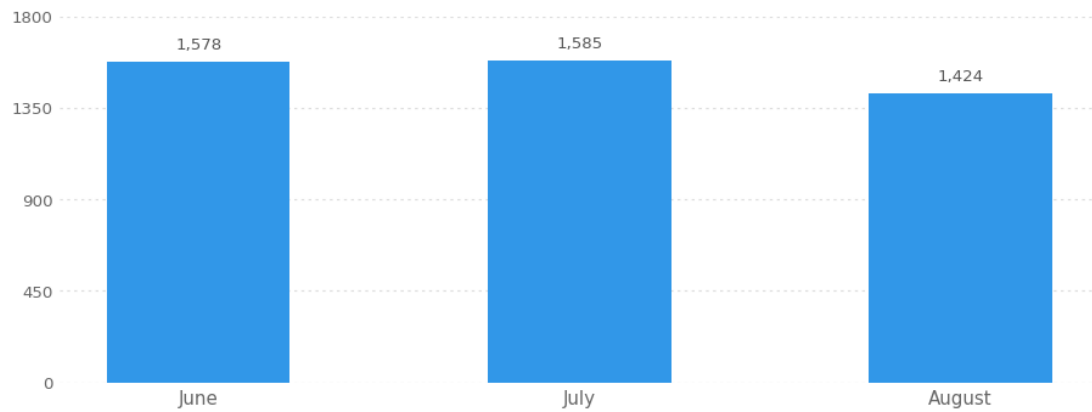
3.4.6.5 Partner with local organisations to enhance library services and programs

3.4.6.6 Provide access to public computers and free public Wi-Fi

3.4.6.7 Deliver library programs and events for our community

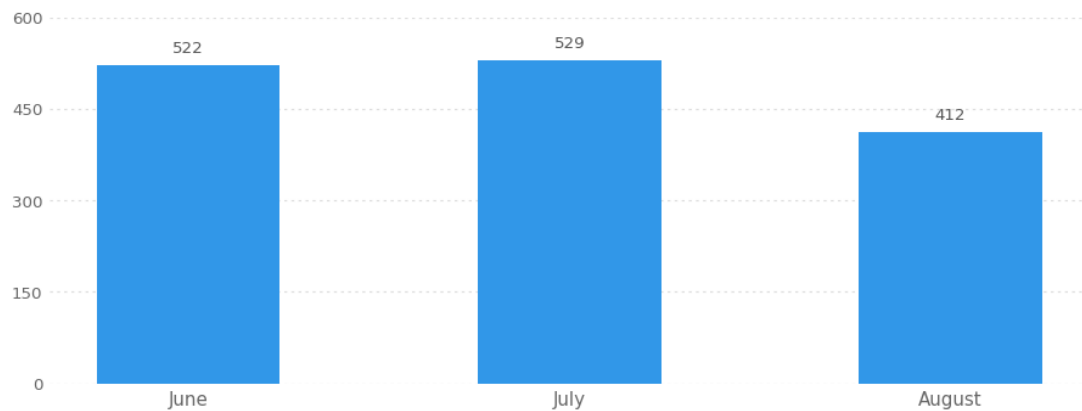
Katherine Public Library Patron Visits

Monthly patron visits from June to August 2026.



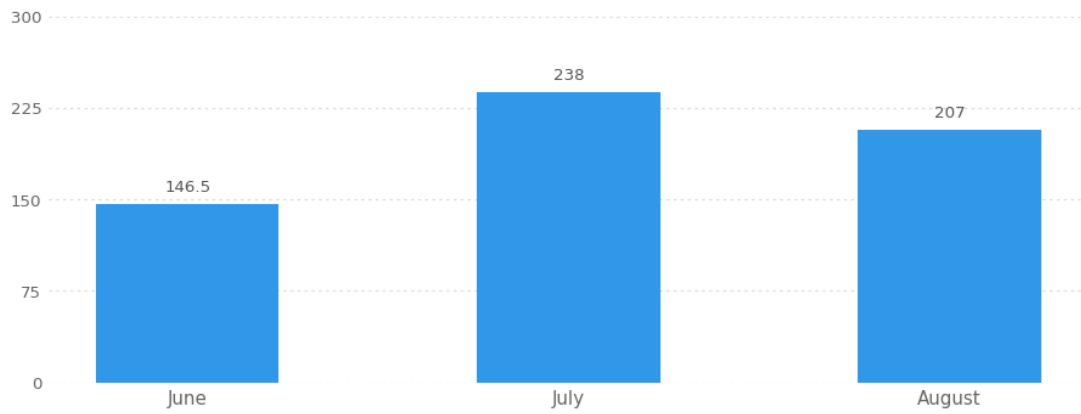
Katherine Public Library Book Borrowing

Borrowing transactions from June to August 2026.



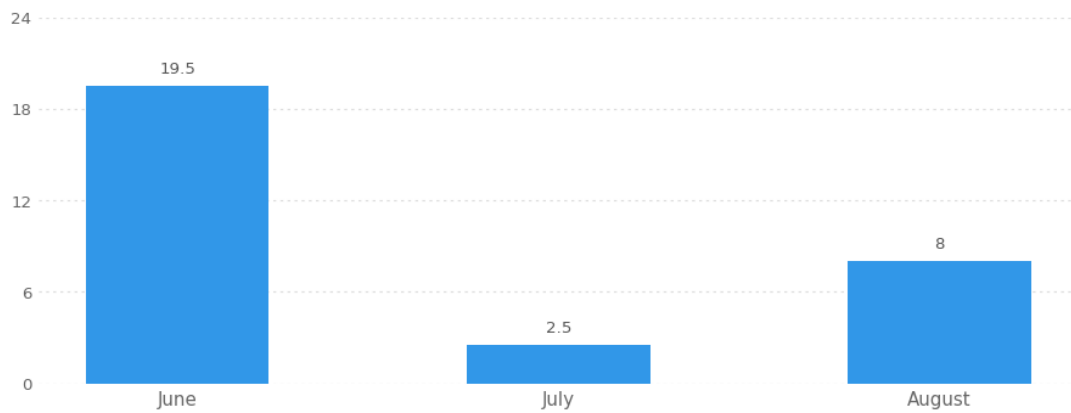
Katherine Public Library Public Computer Usage

Hours of public computer usage from June to August 2026.



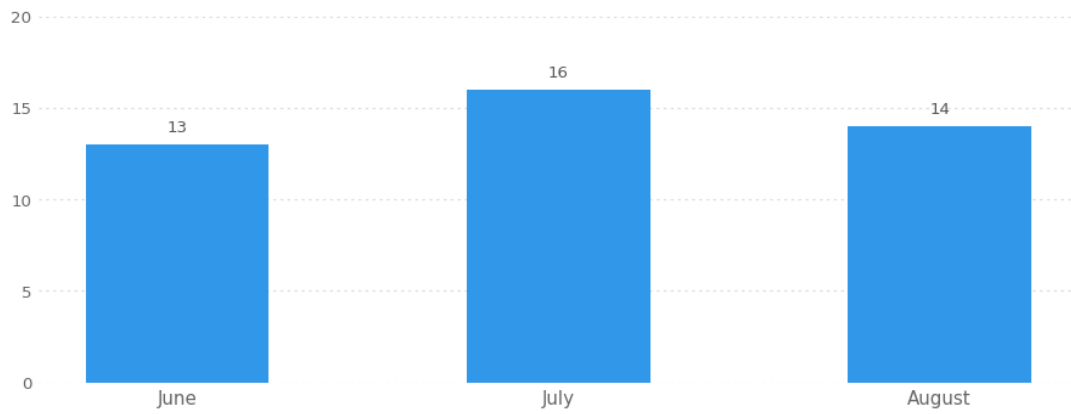
Katherine Public Library Conference Room Utilisation

Hours of conference room utilisation from June to August 2026.



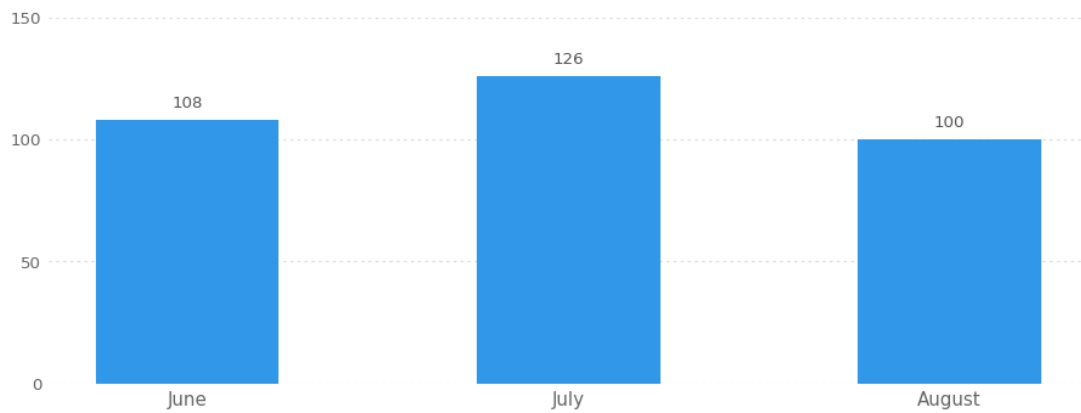
Katherine Public Library New Memberships

New memberships from June to August 2026.



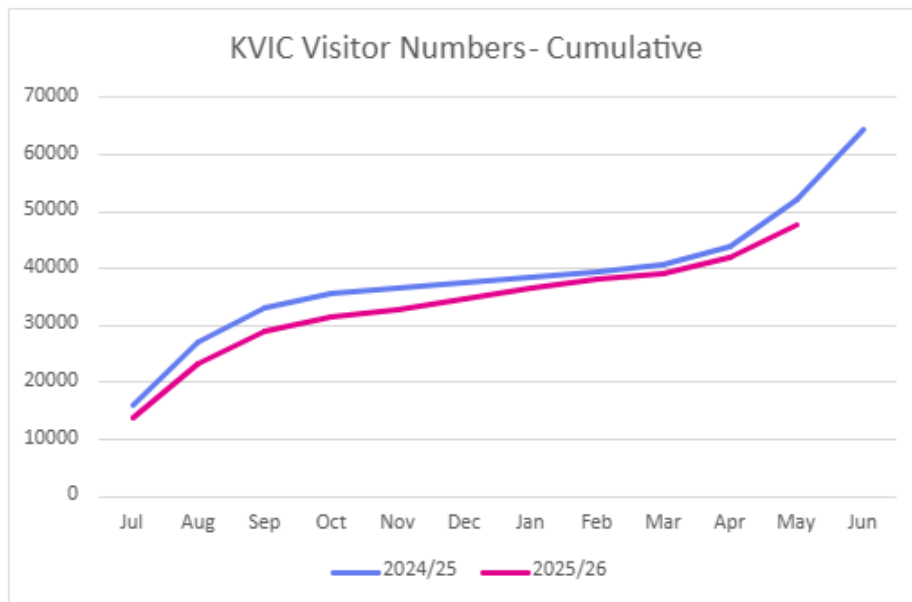
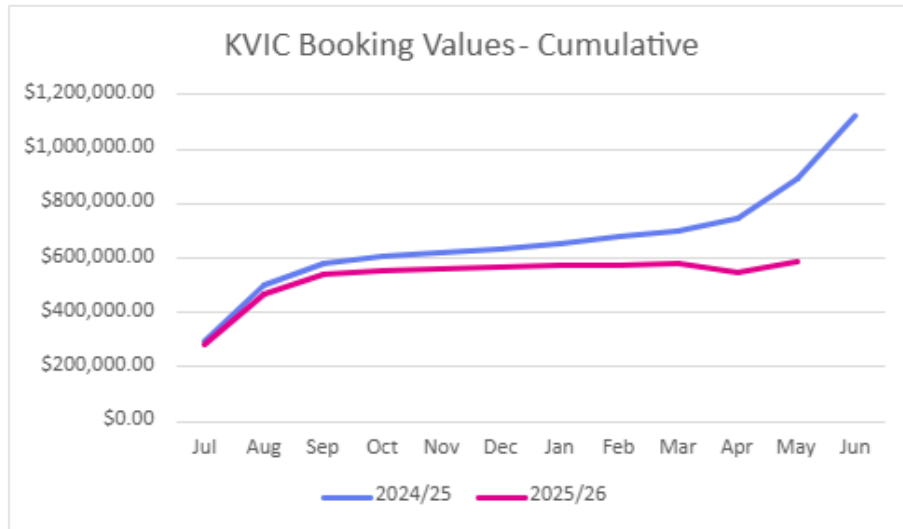
Katherine Public Library Soft Loan Transactions

Soft loan transactions from June to August 2026.



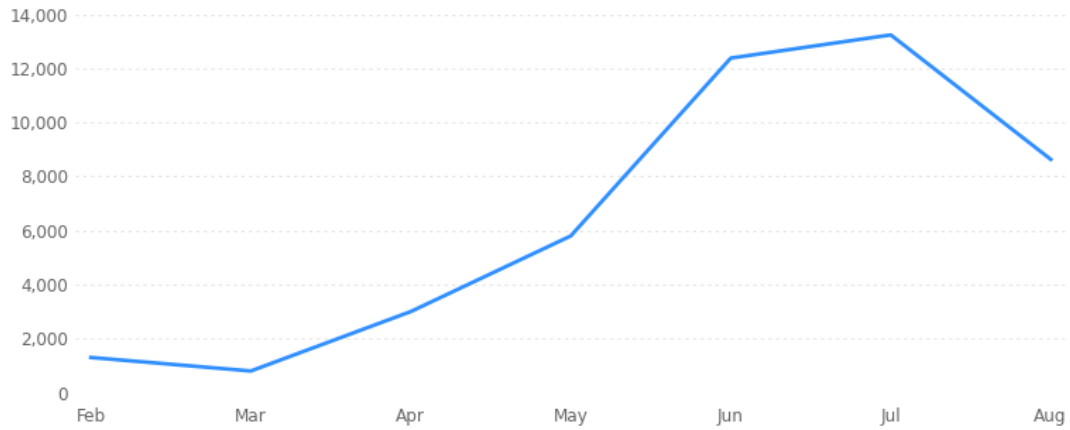
Key Insights

- Patron visitation remained strong across the quarter, with 1,578 visits in June and a slight increase to 1,585 in July before easing to 1,424 in August. This represents 4,587 patron visits across the three-month reporting period.
- Public computer usage increased markedly from 146.5 hours in June to 238 hours in July, before moderating to 207 hours in August. July usage was approximately 62% higher than June, indicating strong demand for access to public technology and digital services.
- Borrowing activity was steady in June and July, with 522 and 529 transactions respectively, before declining to 412 in August. Across the quarter, 1,463 borrowing transactions were recorded.
- New memberships remained consistent, with 13 in June, 16 in July and 14 in August, adding 43 new members during the reporting period and demonstrating continued community engagement with Library services.
- Soft loan transactions followed a similar pattern, increasing from 108 in June to 126 in July before easing to 100 in August, for a quarterly total of 334 transactions.
- Conference room utilisation varied considerably across the period, from 19.5 hours in June to 2.5 hours in July and 8 hours in August. This indicates an opportunity to review promotion and community awareness of the meeting space to improve utilisation.
- Overall, July was the strongest month across several service measures, including patron visits, computer usage, new memberships, borrowing and soft loan transactions. The August reduction across a number of measures should be monitored to determine whether it reflects normal seasonal movement or a broader change in service demand.



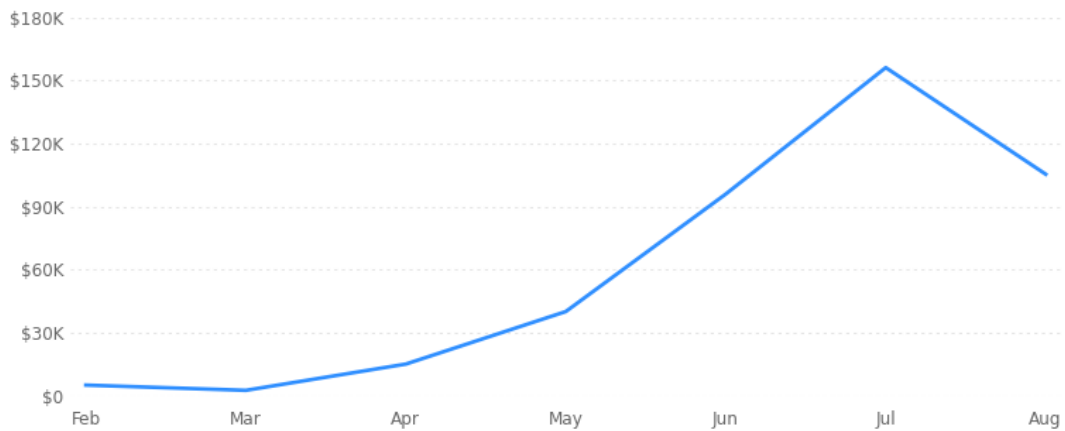
Katherine Visitor Information Centre Visitor Numbers

Visitor activity peaked in July before easing in August.



Katherine Visitor Information Centre Total Sales

Sales peaked strongly in July and remained above \$100K in August.



Key Insights

- Strong recovery in visitor activity following the Katherine Flood 2026 event continued into the peak dry season.
- Visitor numbers rose to 12,383 in June and peaked at 13,241 in July before easing to 8,634 in August.
- VIC sales increased from \$95,924.65 in June to a peak of \$156,107.46 in July, before moderating to \$105,358.36 in August.
- July was the strongest month of the reporting period for both visitor numbers and sales, demonstrating strong peak-season demand.
- Although activity softened in August, sales remained above \$100,000, indicating continued visitor expenditure and tourism activity.
- The June to August results show sustained dry season visitation and strong commercial performance through the reporting period.

13.6 STRATEGIC COMMUNICATIONS AND EVENTS QUARTERLY REPORT AS AT 31 AUGUST 2026

Author: Christine Schindler, Events and Communications Coordinator
 Authoriser: Casey Anderson, Acting Chief Executive Officer
 Report Type: For noting
 Attachments: 1. Senior's Morning Tea 2026 Post Event Report [13.6.1 - 11 pages]
 2. KTC - Post Event Report - Territory Centenary Day - V 1 1 [13.6.2 - 14 pages]
 3. KTC - Post Event Report - Street Parade - FA [13.6.3 - 13 pages]

PURPOSE OF REPORT

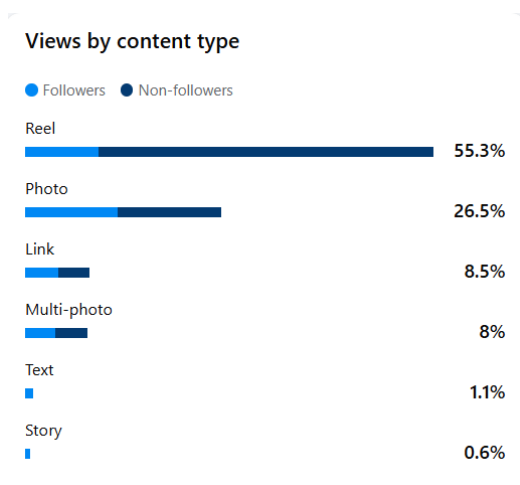
To provide Council with an overview of communication and engagement activities during the reporting period.

RECOMMENDATION

That Council receives and notes the Strategic Communications report for June – August 2026.

SUMMARY

- The Strategic Communications team's key focus during the quarter has been coordinating and writing the Annual Report, preparing grant applications, and delivering the final Centenary activities, including the mural, along with a host of regular events.
- The team also delivered two public consultations: *Help Shape the Future of the Katherine Sportsground Precinct* and a school holiday activities quick poll.
- Social media engagement increased by 190% last month compared with the previous 28-day period. The most popular post was the Freedom of Entry reel, which received 2.8K views. Reels continue to be our strongest-performing social media content.



DISCUSSION, OPTIONS AND ANALYSIS

Community consultations

In the news

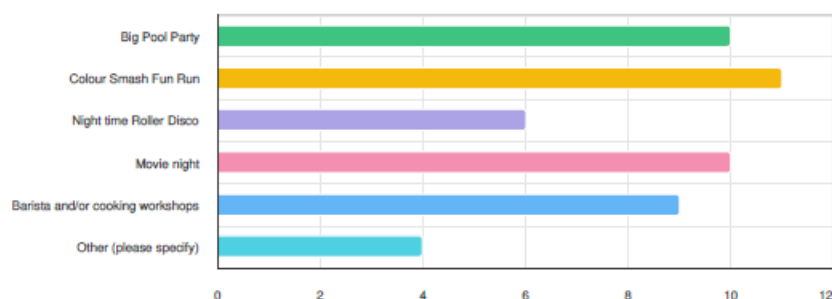
The team wrote and distributed eight media releases through June, July and August:

- Expression of Interest for Council-led Community Safety Action Group
- Katherine Town Council Adopts Municipal Plan 2026/27
- Thousands Mark Katherine's Centenary on Territory Day
- Letter to the Chief Minister regarding youth crime
- Katherine Town Council Community Grants Opening Soon
- Shaping the Future of Katherine's Sports Grounds Precinct
- New Community Safety Action Group Members Appointed.

School Holiday Event Quick Poll

The School Holiday Activities Quick Poll was conducted to identify the community's preferred activities for upcoming school holiday programs. The results helped determine which activities were included in the Council's Youth Vibe grant application.

Sixty-seven people viewed the project information and 25 completed the survey. The results were:



Help Shape the Future Katherine Sports Grounds Precinct

This consultation supports the Katherine Sportsground Precinct masterplan process and provides residents with opportunities to contribute through a survey and by submitting questions and comments.

As of 8 September, 226 people had visited the project page, and 29 had completed the survey. The online consultation forms part of the broader engagement program being delivered in partnership with Ashford Lamaya Architects.

Woolworths Consultation Day – 10 am – 2 pm, 12 June 2026

As part of the consultation for the upcoming Municipal Plan, the events team organised a pop-up booth next to Woolworths. Elected members were available to answer the community's questions.

Upcoming consultations

Communication and Events Survey – This consultation will help inform a review and update of Council's

Communication and Events Strategy.

Grant applications

Council submitted a Youth Vibe grant application to support the 2026–27 school holiday program, commencing in September. The outcome of the application is expected shortly.

An Australia Day grant application is also being prepared to support a Citizen of the Year nominee dinner on the evening before Australia Day, as well as the Citizen of the Year Awards and citizenship ceremony on Australia Day.

Centenary Events

Centenary Sports Day – 27 June 2026

Around 150 people attended the Katherine Sportsground Centenary Celebration, held from 10am at the Katherine Sportsground to mark 100 years of Katherine and celebrate the town's sporting community.

Seven local sporting groups offered free come-and-try activities, followed by a children's and an adults' tug-of-war competition hosted by Constantina Bush. Katherine-born Olympian Leisel Jones was a special guest and spoke about sport, education, wellbeing, and supporting young athletes.

The event brought local sporting clubs and the wider community together to celebrate Katherine's sporting history and encourage participation in local sport.

Centenary Territory Day – 1st July 2026

Council held its Centenary Territory Day celebration on 1 July at the Katherine Showgrounds, marking both Territory Day and 100 years since Katherine was gazetted as a town. The free community event attracted around 2,600 people and featured live entertainment, children's activities, food vendors, a Centenary Bar and a nine-minute fireworks display.

The event was designed to celebrate Katherine's Centenary, provide a free event for residents and visitors, showcase local businesses and entertainment, and strengthen community pride and participation. A fundraising auction also raised \$11,250 for the Katherine Museum. A comprehensive post-event report is attached.

Centenary Street Parade – 4th July 2026

Council held the Centenary Street Parade on 4 July through the Katherine CBD as part of Katherine's 100-year celebrations. The parade attracted more than 200 spectators and featured eight entries from local businesses, schools, community and sporting organisations under the theme, *Katherine Through the Years*.

The event celebrated Katherine's history and community spirit while encouraging activity in the CBD. The parade finished at the Railway Fair, helping connect the two events and extend the Centenary celebrations. A comprehensive post-event report is attached.

Mural project update

The Centenary mural project is progressing after a working group survey identified the preferred location. The west-facing wall of the Visitor Information Centre was the first preference, followed by the south-facing wall. Council staff are assessing the practical considerations associated with both locations, including the potential relocation of existing signage on the western wall. Procurement is also progressing, and Council must advertise for quotes in accordance with its procurement requirements. Staff will present a

Council report for final consideration of the mural location and design, and the procurement outcome for its decisions.

Regular event program

Kalano NAIDOC Family Fun Day – 8 July 2026

The stall at Kalano NAIDOC Family Fun Day run by Katherine Town Council included our Centenary merchandise (sunglasses and fans) and were put on display as giveaways to attendees. The stall had bean bags for people to sit and large outdoor games (Jenga & Corn holes) for the kids to play. An estimated 150 people approach the stall. This included a lot of young people & Mums with their children.

Movie and Monkeys - School Holiday Program – 10 July 2026

Council delivered a free family event with funding from the Northern Territory Government, featuring a screening of *Hoppers* at Katherine Cinema 3 followed by an Amazing Monkeys show and workshop at the Lindsay Street Complex.

The movie screening attracted 82 people, including 51 children, while around 130 people attended the Amazing Monkeys show. A free BBQ and ice creams were also provided.

The event was designed to provide an accessible, family-friendly activity for children and families, with positive feedback received from attendees.

Katherine Research Station Open Day – 13 June 2026

Katherine Town Council held a stall at the Katherine Research Station Day. Stall activities included opportunities to discuss the draft Municipal Plan with elected members, information about how to Have Your Say on the draft plan, and giveaways such as the Centenary trolley coins and dog leads.

Katherine Show – 17th/18th July 2026

Council participated in the Katherine District Show on 17 and 18 July at the Katherine Showgrounds, with a Centenary historical display and Council information stall.

The historical display showcased photographs of Katherine's past and attracted strong community interest. Council also used the display to promote the Snap Send Solve app through an interactive competition.

The Council stall provided information on Council services, employment, the Municipal Plan and dog registration. Interactive activities and competitions encouraged conversations with residents, promoted Your Say Katherine, and increased awareness of Council services and ways to report local issues.

Doggy Day – 26 July 2026 – Postponed

Because local vets and partner vendors were unavailable to attend, this event was postponed. A suggestion has been made to include it with Welcome to the Wet – a free native plant giveaway scheduled at the Showgrounds in November.

Seniors Morning Tea – 5 August 2026

Council hosted a Seniors Morning Tea on 5 August at O'Keeffe House, with 77 people attending. The event celebrated Katherine's seniors and their contribution to the community, while providing an opportunity to connect and share memories of Katherine's history.

Twelve students from Casuarina Street Primary School joined seniors to share stories and experiences, with live music by Megan Ashley and a Centenary historical display also forming part of the morning. The event aimed to strengthen connections between generations and recognise the contribution of Katherine's senior residents. A detailed post-event report is attached.

Katherine High School Careers Expo – 21 August 2026

Katherine Town Council participated in Katherine High School's career expo. The stall included a smoothie bike, cornholes game and the pothole activity. Prizes were given out to the students if they guessed correctly. The smoothie bike was a drawcard, as part of the activity, students had to ask questions about working at council.

Community Grants Information Session – 24 August 2026

The Katherine Town Council Community Grants opened on the 22 August 2026. As part of the grants program's promotions, the events team held an information session at the Visitor Information Centre between 5-6 pm. Three people attended the event. It included a presentation and a chance for organisations to engage in a conversation over ideas or thoughts on what they could apply for within the grant guidelines.

Freedom of Entry Parade – 28 August 2026

RAAF Base Tindal exercised their Freedom of Entry into Katherine on the 28 August 2026 as part of a medieval tradition when men-at-arms were met at the gates of a city and permitted entry without being disarmed.

RAAF Base Tindal marched from Gwendoline Drive, crossing Katherine Bridge, and was halted by the Katherine Police, as according to the tradition, before being greeted by the Mayor at the Lindsay Street Complex. An estimated 150 people watched the parade and the flypast.

In the evening the Air Force Band played at the Lindsay Street Complex, it included a stall by NORFORCE, six food and community vendors. An estimated 150 to 200 people attended the evening.

Civic and Commemorative Events

Vietnam Veterans Day – 18 August 2026

In partnership with RAAF Base Tindal, Katherine Town Council commemorated Vietnam Veterans Day, during which participants paid respects to Vietnam Veterans and all who died in service of Australia. RAAF Base Tindal, NORFORCE, and RSL Katherine Subbranch facilitated the formal event, which included prayers from Casuarina Street Primary School. An estimated 50 people attended.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Legal and Legislative Implications

There are no legal and legislative implications.

Risk Implications

There are no risk implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1.1.3 Improve transparency around issues affecting the community.

1.1.4 Learn what the community wants to know through community engagement strategies.

1. STRONG LEADERSHIP - 1.3 Community Engagement - Improve Council communications and engagement with the community.

1.3.2 Improve consistency of our communications and engagement in alignment with our strategy.

1.3.3 Identify a number of tools to ensure our engagement is broad, inclusive and accessible to our diverse community.

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

2.2.3 Promote an active community with family events, festivals, live music and sports.

2. COMMUNITY AND FAMILIES - 2.3 Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.

2.3.1 Support diversity by ensuring our communication and engagement is inclusive and accessible to all members of the community.

2.3.2 Welcome and connect the Defence community with the Katherine community.

2. COMMUNITY AND FAMILIES - 2.4 Support Our Youth - Support youth engagement.

2.4.1 Empower youths through youth-focused events and school-holiday activities.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.1 Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days.

5. ARTS, CULTURE AND HERITAGE - 5.2 Support Culture - Acknowledge and promote multiculturalism

5.2.1 Include multicultural activities in our event planning.

Municipal Plan

1.1.3.6 Increase social media engagement

1.1.3.7 Incorporate email campaigns to promote Council's educational initiatives

1.1.3.9 Communicate the outcomes of council meetings by implementing post council meeting video briefings

1.1.4.2 Use Your Say Katherine to inform and gather feedback on council projects and activities

1.4.3.1 Implement and promote the new Visit Katherine website

1.5.3.1 Seek funding for services and projects outside of Council budget

3.1.1.1 Deliver a complete program of commemorative events as agreed in partnership with identified stakeholders

3.1.1.2 Implement overarching centenary theme into 2026 events

SENIOR'S MORNING TEA

POST EVENT REPORT

5 AUGUST 2026



EVENT SUMMARY

Seniors Morning Tea was held at O'Keefe House gardens. This was a morning to celebrate seniors' residents who live in Katherine, to pay tribute to those who have raised families here, built businesses, worked on stations, in schools, hospitals, shops and community organisations.



77
People

Twelve grade 6-7 students from Casuarina Street Primary School attended the morning tea with their teacher and engaged in meaningful conversations with the seniors, and publicly share the stories at the morning tea. The students came prepared with questions which provided an opportunity for the two generations to meet, spend time together, and learn about each other's experiences.



12
Grade 6-7 Students
Casuarina Primary School

Megan Ashley entertained guests with a live musical performance during the morning. The Centenary photo display was set up for participants to enjoy. There was welcome speech from Deputy Mayor Mel Doyle and a Centenary Cake. Morning tea and decorations were provided by Dragonfly Catering.



**Megan
Ashley**
Musician

EVENT SNAPSHOT

EVENT	Senior's Morning Tea
DATE	Wednesday 5 August 2026
TIME	10am - 12pm
LOCATION	O'Keeffe House
EVENT MANAGEMENT	Katherine Town Council
ATTENDANCE	77
EVENT TYPE	Community Morning Tea

EVENT OBJECTIVES

The event aimed to:

- Provide an opportunity for seniors to come together in a welcoming environment.
- A chance for seniors to reconnect with old friends, meet new people and feel recognised by Katherine Town Council and the broader community
- A chance for seniors to share stories and memories of Katherine's history through connection with local school students
- An opportunity for intergenerational connection between school students and seniors and build understanding and respect for them in the community.

EVENT SNAPSHOT

TIMELINE

10:00AM	Doors open and food is served
10:15AM	Welcome by KTC A/CEO and Deputy Mayor
10:30AM	Megan Ashley plays
10:45AM	Students share stories of seniors
11:15AM	Cake cutting
11:20AM	Megan Ashley plays
12:00PM	Conclusion

STAKEHOLDER INVOLVEMENT

EVENT MANAGEMENT		SUPPORTED BY	
 KATHERINE TOWN COUNCIL		 NORTHERN TERRITORY GOVERNMENT	
CONTRACTORS AND PARTNERS			
• Casuarina Street Primary School • National Trust (O’Keeffe House) • Dragonfly Catering • Megan Ashley			
STAKEHOLDERS			
• Katherine Senior Citizen’s Society • Northern Territory Government, Department of People Sport and Culture. • National Trust of NT • Casuarina Street Primary School			

EVENT POSTINGS

Event promotions were developed to support operations and communications for the event.

Event Cover



Email Signature



Poster



EVENT REVIEW & RECOMMENDATIONS

WHAT WORKED WELL

- Great location and catering
- Students interaction went well
- Appropriate live music - some participants joined in singing as well.
- Photos with the polaroid camera helped leverage intergenerational ties between the students and the seniors.
- Food choice was good.

OPPORTUNITIES FOR FUTURE

- Historical display kept falling over or being blown away by the wind.
- Access for wheelchairs and appropriate seating needs to be arranged prior to the event.
- A lot of interest in the event, we were drawing close to expending our full budget and would recommend either extending this budget or requesting more grant funding.







THANK YOU



KATHERINE
TOWN COUNCIL





CENTENARY TERRITORY DAY

EVENT OUTCOMES REPORT JULY 2026

PREPARED FOR



KATHERINE
TOWN COUNCIL

EXECUTIVE SUMMARY

EVENT OVERVIEW

On Wednesday 1 July 2026, Katherine came together to celebrate Territory Day and commemorate 100 years since Katherine was gazetted as a town. Held at the Katherine Showgrounds, the free community event featured live entertainment, children's activities, food vendors, the Centenary Bar, fundraising auction and a spectacular fireworks display, creating a memorable evening for locals and visitors alike.

The event successfully attracted approximately 2,600 attendees, celebrated Katherine's rich history, generated significant community engagement and delivered a safe, family-friendly celebration that marked this important milestone for the region.



2600+

ATTENDEES

celebrated Katherine's
Centenary Territory Day



3

HEADLINE ACTS

Tom Curtain, Dylan Wright
and Jem Cassar-Daley



200+

TICKETS SOLD

to the Centenary Bar



\$11,250

FUNDS RAISED

in the live auction for the
Katherine Museum



7

FOOD VENDORS

celebrated Katherine's
Centenary Territory Day



9-minute

FIREWORKS DISPLAY

was the grand finale of the
Centenary Territory Day

EVENT SNAPSHOT

EVENT	Centenary Territory Day
DATE	Wednesday 1 July 2026
TIME	5:00pm - 9:00pm
LOCATION	Katherine Showgrounds
CLIENT	Katherine Town Council
EVENT MANAGEMENT	Kellaborate
ATTENDANCE	2,600
EVENT TYPE	Free Community Celebration

EVENT OBJECTIVES

The event aimed to:

- Celebrate Katherine's 100-year Centenary.
- Provide a free community event for residents and visitors.
- Showcase local entertainment, businesses and community organisations.
- Strengthen community pride and participation.

EVENT SNAPSHOT

EVENT TIMELINE

5:00PM	Gates Open
5:25PM	Official Opening - including Acknowledgement of Country
5:28PM	Her Worship the Mayor Jo Holden, Mayor Address
5:32PM	Minister's Address / Medal Presentation
5:55PM	Cake Cutting
6:00PM	Tom Curtain
6:40PM	Dylan Wright
7:40PM	Jem Cassar-Daley
8:45PM	Firework Show
9:00PM	Event Concludes

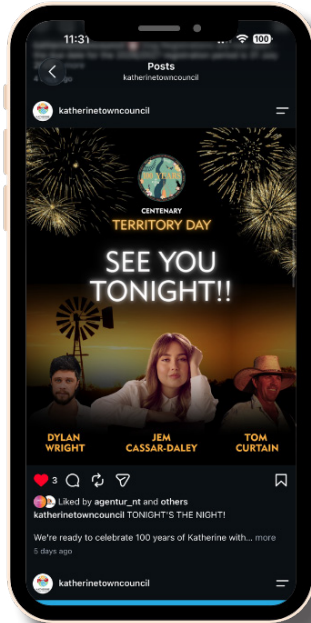
STAKEHOLDER INVOLVEMENT

CLIENT	EVENT MANAGEMENT	SUPPORTED BY	ENTERTAINMENT
 KATHERINE TOWN COUNCIL	 kellaborate	 NORTHERN TERRITORY GOVERNMENT	• Tom Curtain • Dylan Wright • Jem Cassar-Daley • Amy Hetherington • Ben Coutts
CONTRACTORS & PARTNERS			
• E3 Productions • Katherine Community Radio • Dragonfly Events • Security Solutions NT • Skilled Traffic Control	• SRO Events • Howard & Sons Fireworks • Salvation Army • Mel Bethel Photography • Barnyard Petting Zoo • Face Painting	• Ginos Sweets and Treats • Interschool Equestrian • Katherine Street Food • Ktown Coffee to Go • Outback Food & Beverage Service	• Red Dog Donuts • Rollin'491 • Salvation Army • MT Bins • Katherine Country Club • Kennards Hire Katherine
STAKEHOLDERS			
• Katherine Police • St John Ambulance • Katherine Fire Department • Hon Jo Hersey, Member for Katherine, Minister for Education and Training	• Department of Chief Minister and Cabinet • Department of Health • Department of Tourism and Hospitality • Department of Lands, Planning and Environment		

EVENT COLLATERAL

Kellaborate developed a suite of branded marketing and event collateral to support promotion, operations and the attendee experience before, during and after the event.

Social Media Graphics



Poster



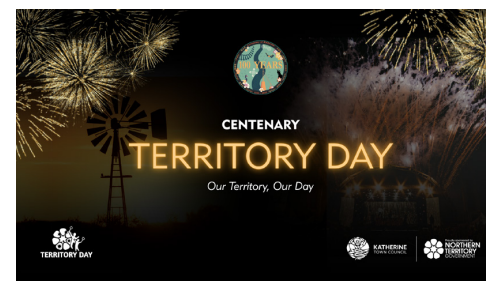
Lanyards



Signage



Event Cover



SOCIAL MEDIA

KEY INSIGHTS

- Entertainment announcements generated the highest levels of engagement.
- Event photography continued to perform strongly after the event, encouraging community engagement.
- Countdown and reminder posts effectively maintained momentum in the lead-up to Territory Day.
- Practical event information, including site maps, event timings and ticket information, helped prepare attendees and improve the event experience.

ORGANIC SOCIAL RESULTS

38,513

VIEWS

Top Performing
Facebook Post

308

LINK CLICKS

153

REACTIONS

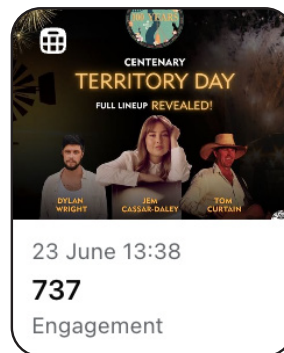
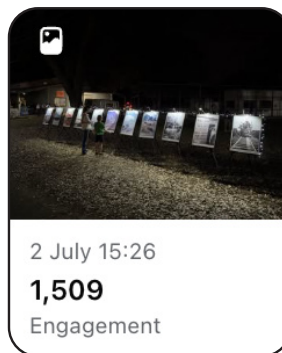
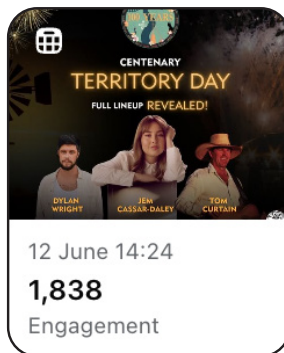
+10

NEW
FOLLOWERS

1,678

CLICKS

TOP PERFORMING CONTENT



AUDIENCE INSIGHTS

73%

NON-FOLLOWERS

demonstrating the
campaign reached
well beyond Council's
existing audience.



27%

FOLLOWERS

DIGITAL MARKETING CAMPAIGN

A paid Meta advertising campaign was delivered across Facebook, Instagram and Threads between 12-30 June 2026, targeting audiences across Katherine, Darwin and surrounding regions.

Following the headline artist announcement on 23 June, creative was updated to showcase the event line-up, helping maintain momentum in the lead-up to the event.

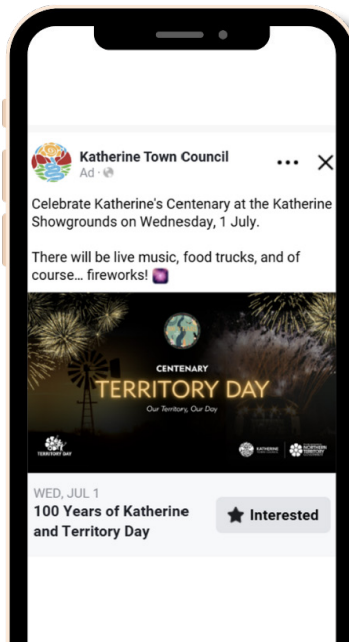
16,009
PEOPLE REACHED

38,507
IMPRESSIONS

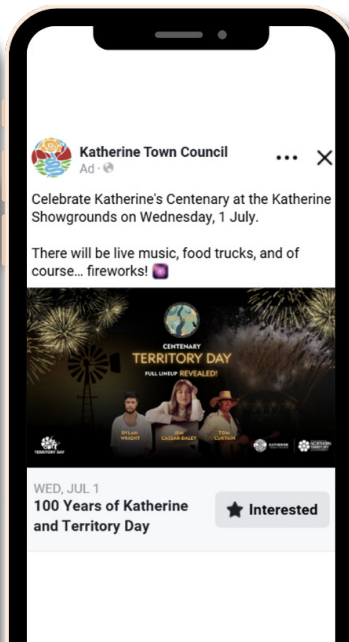
363
EVENT RESPONSES

\$299.93
ADVERTISING SPEND

ORIGINAL CREATIVE
Launched 12 June



UPDATED CREATIVE
Launched 23 June



CAMPAIGN HIGHLIGHTS

- Reached over 16,000 people across Katherine, Darwin and surrounding areas.
- Generated 363 Event Responses through paid promotion.
- Creative was refreshed following the headline artist announcement to maintain campaign momentum.
- Supported the broader marketing campaign leading into the event.

Paid advertising successfully increased awareness of the event, complementing Council's organic communications and contributing to strong community attendance.

MEDIA COVERAGE

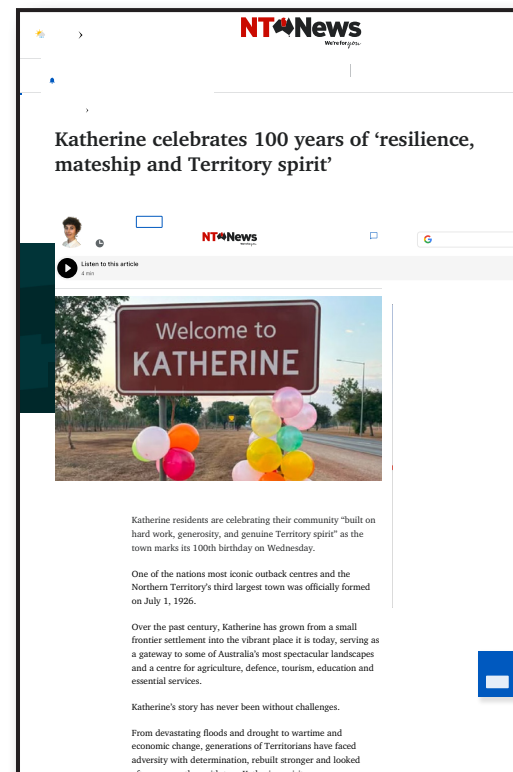
The event attracted positive media attention across regional and Territory-wide news outlets, further increasing awareness of Katherine's Centenary celebrations.

Katherine Times



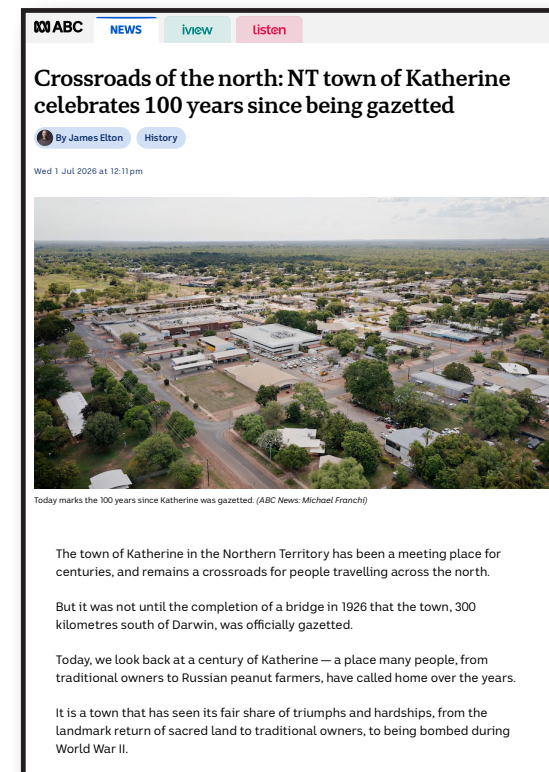
CLICK TO VIEW ARTICLE

NT News



CLICK TO VIEW ARTICLE

ABC News



CLICK TO VIEW ARTICLE

EVENT REVIEW & RECOMMENDATIONS

WHAT WORKED WELL

- Strong community attendance and engagement throughout the event.
- The fireworks provided a memorable and well-received finale.
- A diverse entertainment program appealed to a broad audience.
- The mix of food vendors was popular with attendees.
- The event site layout supported good crowd flow and accessibility.
- Several food vendors sold out, demonstrating strong patron demand.
- No safety incidents were reported during the event.

OPPORTUNITIES FOR FUTURE

- Announce headline performers earlier to build excitement and encourage greater attendance in the lead-up to the event.
- Increase food vendors by 2–3 to reduce queue times and better meet attendee demand. Several vendors sold out before the conclusion of the event.
- Expand range of children's activities to encourage enhance the overall visitor experience.
- Expand community participation opportunities by introducing additional interactive activities and experiences that cater to a broader range of ages.
- Increase seating within the Centenary Bar and surrounding event site to better accommodate guests.
- Encourage attendees to bring their own chairs or blankets through pre-event communications.
- Commence promotion of Centenary Bar ticket sales earlier to increase awareness and encourage advance purchases prior to the event.
- Offer multiple ticket purchasing options on the day, including EFTPOS and cash, rather than relying solely on QR code purchases. This would reduce queues and improve the customer experience.







THANK YOU

PREPARED BY





CENTENARY OF KATHERINE Street Parade

EVENT OUTCOMES REPORT JULY 2026

PREPARED FOR



KATHERINE
TOWN COUNCIL



EXECUTIVE SUMMARY

EVENT OVERVIEW

The Katherine Centenary Street Parade was held on Saturday 4 July 2026 as part of the Centenary of Katherine celebrations.

The parade celebrated 100 years of Katherine, bringing together local businesses, schools, community groups, sporting organisations and residents to showcase the town's history, creativity and community spirit through the theme "Katherine Through the Years."

The parade commenced at 2:00pm, travelling through the Katherine CBD before concluding at approximately 2:30pm, where attendees were encouraged to continue celebrating at the National Trust Railway Fair.

The event successfully celebrated Katherine's Centenary, providing a safe, engaging and community-focused experience while encouraging visitation to both the CBD and the Railway Fair.



200⁺
ATTENDEES



8
PARADE ENTRIES



20
RAILWAY FAIR VENDORS

EVENT SNAPSHOT

EVENT	Centenary Street Parade
DATE	Saturday 4 July 2026
TIME	2:00pm - 3:00pm
LOCATION	Katherine CBD
CLIENT	Katherine Town Council
EVENT MANAGEMENT	Kellaborate
ATTENDANCE	200+ (approx.)
EVENT TYPE	Free Community Celebration

EVENT OBJECTIVES

The primary objectives of the Centenary Street Parade were to:

- Celebrate 100 years of Katherine through a community-focused event.
- Encourage participation from local businesses, schools, sporting clubs and community organisations.
- Showcase Katherine's history, culture and diversity through creative parade entries.
- Activate the Katherine CBD and encourage visitation.
- Create a seamless transition into the Railway Fair to extend visitor dwell time.
- Deliver a safe, accessible and enjoyable event for participants and spectators.

PARADE PARTICIPANTS

- Police Escort
- Katherine Town Council
- Casuarina Street Primary School
- JMJ Disability Services
- Somerville Community Services
- Top News not just a Newsagency!
- Big Rivers BMX Club
- Katherine Vehicle Enthusiasts Club



STAKEHOLDER INVOLVEMENT

CLIENT	EVENT MANAGEMENT	ENTERTAINMENT	STAKEHOLDERS
 KATHERINE TOWN COUNCIL	 kellaborate	• DJ Kiwa	• Katherine Police • St John Ambulance • Department of Lands, Planning and Environment

CONTRACTORS & PARTNERS			
• Katherine Community Radio • Dragonfly Events • Skilled Traffic Control • Lisa Pilbeam Photography • Duncan Electrical	• Temples Taekwondo • Them Oily Feels • Bird&Co • Perris Creations • Ali Stall • Julie Lights	• Habedashery & Fab • Chelsea's Creative • Cupcakes by Candy • Burnt Earth • Ktown Coffee • Salvation Army	• Katherine Street Food • Gino's Sweet Treats • Savannah Way Baptist Church • The Meeting Place • Koalas Crepes • Woolworth Katherine

EVENT COLLATERAL

Kellaborate developed a suite of branded marketing and event collateral to support promotion, operations and the attendee experience before, during and after the event.

Social Media Graphics



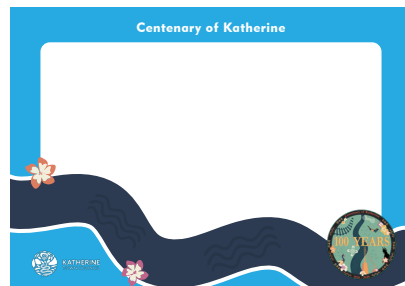
Poster



Signage



Float Signs



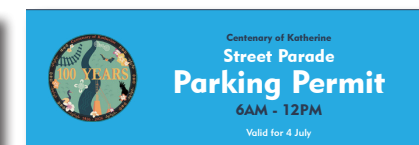
Email Graphic



Event Cover



Parking Permit



SOCIAL MEDIA

KEY INSIGHTS

- The Street Parade route announcement was the campaign's top-performing post, receiving 40,890 views and 1,463 engagements, highlighting strong community interest in event details.
- On-the-day video content generated high engagement (1,483 engagements), demonstrating the value of real-time event coverage and community-focused content.
- The campaign successfully extended its reach beyond Council's existing audience, supporting awareness of Katherine's Centenary celebrations and encouraging community participation.

ORGANIC SOCIAL RESULTS

40,890

VIEWS

Top Performing
Facebook Post

270

LINK CLICKS

88

REACTIONS

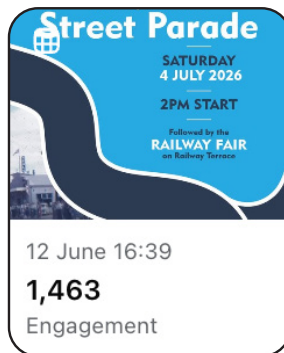
+1

NEW
FOLLOWERS

1,371

CLICKS

TOP PERFORMING CONTENT

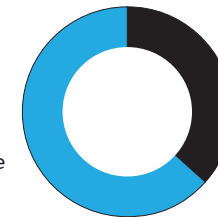


AUDIENCE INSIGHTS

64%

NON-FOLLOWERS

of viewers were people who did not already follow Katherine Town Council, demonstrating the campaign reached new audiences.



36%

FOLLOWERS

of viewers were existing followers, showing continued engagement from the Council's community.

DIGITAL MARKETING CAMPAIGN

A paid Meta advertising campaign was delivered across Facebook, Instagram and Threads between 12-30 June 2026, targeting audiences across Katherine, Darwin and surrounding regions.

9,758

PEOPLE REACHED

40,886

IMPRESSIONS

162

EVENT RESPONSES

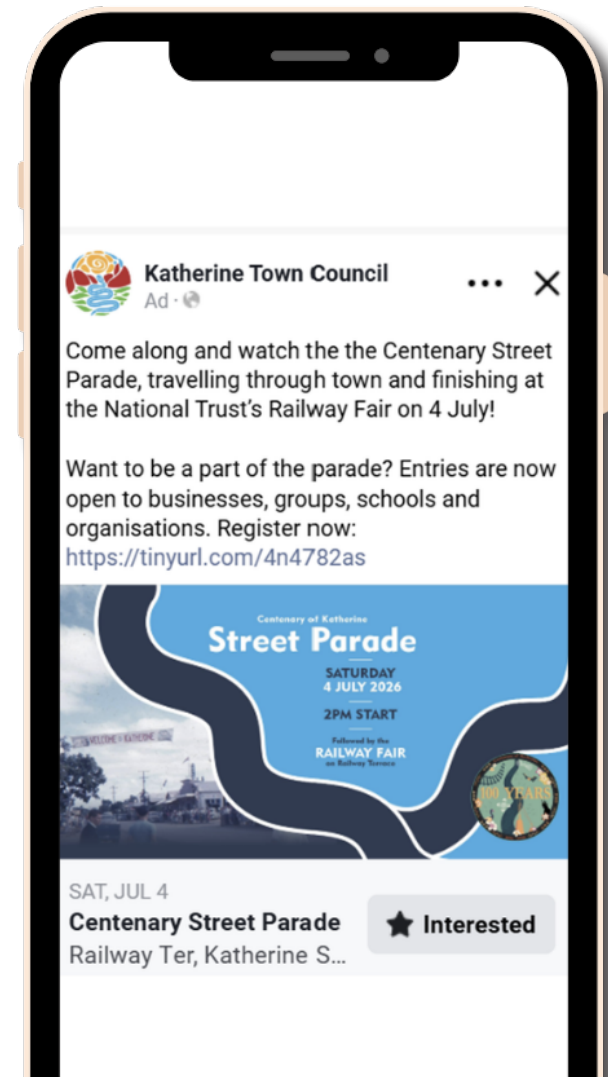
\$299.99

ADVERTISING SPEND

CAMPAIGN HIGHLIGHTS

- Reached almost 10,000 people through targeted Meta advertising.
- Generated 162 Event Responses ahead of the event.
- Supported participant recruitment and community awareness.
- Increased visibility of the parade route and event information.

Paid advertising effectively supported community awareness of the Street Parade, reaching new audiences and driving engagement in the lead-up to the event.



EVENT REVIEW & RECOMMENDATIONS

WHAT WORKED WELL

- Strong participation from local organisations and community groups.
- Clear communication with participants prior to the event.
- Good collaboration between Council, contractors and event staff.
- Positive spectator engagement along the parade route.
- Successful integration with the Railway Fair.
- Safe delivery with no major incidents.
- Positive feedback received from participants and spectators.

OPPORTUNITIES FOR FUTURE

- Engage an alternative traffic management provider for future events to ensure road closures are implemented correctly and on time. Delays and inconsistencies in the execution of the Traffic Management Plan impacted event operations and highlighted the need for a provider with stronger event management experience.
- Commence participant recruitment earlier to increase parade entries.
- Introduce award categories to encourage creativity and participation.
- Consider a later parade start time to improve comfort for participants and spectators.
- Increase wayfinding signage to guide attendees to the Railway Fair.
- Review the event calendar when selecting the parade date to minimise conflicts with other major community events and maximise participation from both entrants and spectators.
- Increase event signage throughout the Katherine CBD to improve visibility and encourage attendance.









THANK YOU

PREPARED BY



14 REPORTS FROM COMMITTEES

14.1 MINUTES FROM COMMITTEES

15 ELECTED MEMBER ACTIVITIES

15.1 ELECTED MEMBER ACTIVITIES AUGUST 2026

Report Type: For noting

Recommendation

That Council receive and note the Elected Member activities for August 2026.

Purpose of Report

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

1.2.3 Act as a connector for businesses to foster collaboration and partnership opportunities.

Deputy Mayor Mel Doyle	
Date	Activity attended
5 August	Seniors Morning Tea – Centenary Program Events
5 August	Special Meeting of Council
6 August	Katherine Beat Festival 2026
14 August	Conflict Resolution Skills Training
14 August	Meeting with Hon Jo Hersey MLA
18 August	Vietnam Veterans' Day
21 August	Elected Member Information Session (EMIS)

Councillor Kathryn Whitehouse	
Date	Activity attended
5 August	Seniors Morning Tea – Centenary Program Event
5 August	Special Meeting of Council
11 August	Audit and Risk Management Committee Meeting
11 August	NT Police Meeting
14 August	Conflict Resolution Skills Training
18 August	Vietnam Veterans' Day
21 August	Elected Member Information Session (EMIS)

Councillor Jim King	
Date	Activity attended
5 August	Seniors Morning Tea – Centenary Program Event
5 August	Special Meeting of Council
11 August	Audit and Risk Management Committee Meeting
14 August	Conflict Resolution Skills Training
18 August	Vietnam Veterans' Day
21 August	Elected Member Information Session (EMIS)
25 August	Ordinary Meeting of Council
26 August	Katherine Roundtable

28 August	Air Force Band Concert
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Councillor Toni Tapp-Coutts	
Date	Activity attended
5 August	Seniors Morning Tea – Centenary Program Event
5 August	Special Meeting of Council
11 August	Audit and Risk Management Committee Meeting
14 August	Conflict Resolution Skills Training
18 August	Vietnam Veterans' Day
21 August	Elected Member Information Session (EMIS)
25 August	Ordinary Meeting of Council
26 August	Katherine Roundtable
28 August	Freedom of Entry - Centenary Program Event

Councillor Kathy Glass	
Date	Activity attended
5 August	Special Meeting of Council
21 August	Elected Member Information Session (EMIS)
25 August	Ordinary Meeting of Council
28 August	Freedom of Entry - Centenary Program Event

Councillor Anjali Palmer	
Date	Activity attended
5 August	Special Meeting of Council
11 August	Audit and Risk Management Committee Meeting
21 August	Elected Member Information Session (EMIS)
25 August	Ordinary Meeting of Council
26 August	Katherine Roundtable
28 August	Freedom of Entry - Centenary Program Event

16 LATE AGENDA

17 GENERAL BUSINESS

18 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

19 CONFIDENTIAL ITEMS

19.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 25 AUGUST 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(b) information about the personal circumstances of a resident or ratepayer;

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

19.2 CONFIRMATION OF MINUTES CONFIDENTIAL SPECIAL MEETING OF COUNCIL 8 SEPTEMBER 2026

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

19.3 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(b) information about the personal circumstances of a resident or ratepayer;

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

19.4 ANTI-DISCRIMINATION COMMISSION

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(a) information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

19.5 CIVIC CENTRE REFURBISHMENT - UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-regulation and Reason:	Regulation 51(1)(c)(i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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19.6 KATHERINE COMMUNITY SAFETY ACTION GROUP - APPOINT MEMBERSHIPS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(b) information about the personal circumstances of a resident or ratepayer;

19.7 MEMORANDUM OF UNDERSTANDING (MOU) - DEPARTMENT OF CORRECTIONS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(c)(ii) information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(d) information subject to an obligation of confidentiality at law, or in equity.

19.8 PARTNERSHIP AGREEMENT - KATHERINE REGIONAL CULTURE PRECINCT LIMITED FOR GYRACC

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-regulation and Reason:	Regulation 51(1)(d) information subject to an obligation of confidentiality at law, or in equity.

20 RESUMPTION OF OPEN MEETING

21 CLOSURE OF THE MEETING

The next Ordinary Meeting of Council will be held on 27 October 2026.