



MINUTES

Ordinary Meeting of Council

Tuesday, 22 March 2022
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 22 MARCH 2022 AT 6:00PM**

- ELECTED MEMBERS** : - Mayor Elisabeth Clark
- Deputy Mayor Kym Henderson
- Councillor Amanda Kingdon
- Councillor Benjamin Herdon
- Councillor Denis Coburn
- Councillor Madeleine Bower
- Councillor Jeremy Trembath
- OFFICERS** : - Mrs Ingrid Stonhill, Chief Executive Officer
- Mr Kerry Whiting, Director Corporate and Community Services
- Ms Thea Griffin, Acting Director Infrastructure and Environment
- Mrs Persis Bhandara, Governance and Executive Officer (Minute Taker)
- VISITORS** : - 8 x Community Members

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Confirmed

1 ACKNOWLEDGEMENT OF COUNTRY

We are honoured to be on the ancestral lands of Katherine's Aboriginal peoples. We acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. We pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.02 PM

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies

Mr Brendan Pearce, Director Infrastructure and Environment

4.2 Leave of Absence

Councillor Jeremy Trembath

5 CONFLICT OF INTEREST

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 22 February 2022

Moved : Councillor Herdon

Seconded : Councillor Bower

Minute No. 22.03.2022-OM1

That the minutes of the Ordinary Meeting of Council on 22 February 2022 be confirmed as true and accurate.

CARRIED 6 / 0

6.2 Minutes of the Special Meeting of Council held on 4 March 2022

Moved : Councillor Coburn

Seconded : Councillor Kingdon

Minute No. 22.03.2022-OM2

That the minutes of the Special Meeting of Council on 4 March 2022 be confirmed as true and accurate.

CARRIED 6 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Refer to Attachment 1.

Councillor Coburn asked if the \$45,000 had been transferred for MyKatherine? Director of Corporate Services / Community Services responded we have not received the Funding Agreement and waiting for this process before moving forward.

8 MAYORAL BUSINESS TO BE CONSIDERED

8.1 Mayoral business for the period of February 2022.

No	PERIOD	22 February to 22 March 2022
		<ol style="list-style-type: none">1. Council meeting.2. EMIS x 2.3. Hot 100 – Alana Riley.4. Katherine Seniors.5. Indigenous Marathon Foundation – Cissy Johns.6. KASBERG Meeting x 2.7. Dept of Chief Minister – Jake Quinlivan.8. 6 x Community Members.9. Katherine Times x 2.10. Meeting with Deputy Mayor x 4.11. Meeting with CEO x 4.12. Meeting with EA x 413. Community Engagement – Quintis Sandlewood14. Meeting Elected Members x 5.15. Flinders University – Expansion of Rural Health.16. Flinders University Dinner.17. Elected Member Lunch x 2.18. Meeting with Minister Selena Uibo and Marion Scrymgour.19. Clean up Australia – Ryan Park.20. Meeting with BRRRC and Dept of Chief Minister Representative.21. Meeting with ABC – Alison Ross.22. Invitation to CLP Function at Coffee Club.23. Meeting with Minister Eva Lawler.24. Cotton Presentation for Elected Members.25. International Womens Day Lunch at Kumbidgee.26. Bombing of Katherine run through.27. Annual March for International Womens Day across Railway Bridge.28. PCG Meeting – Strategic Plan.29. LGANT – Smart Councils.30. Meeting with Venture Housing.31. Women of Kathryn Exhibition at Godinymayin.32. Come & Try Sports Day – YMCA.33. Meeting with Jo Hersey.34. Katherine South Primary School – presenting Leadership shirts.35. NTG Defence and Veteran Affairs meeting.36. Service Statement by staff.37. Bombing of Katherine at the Museum.38. Citizenship ceremony at the Civic Centre.

9 CORRESPONDENCE AND DOCUMENTS TABLED

Refer to Attachment 2.

10 PETITIONS

Nil.

11 PUBLIC QUESTION TIME

Two questions were raised from community member Peter McDougall:

Question 1: The temperature in Katherine is getting higher and higher, the town square needs shading to support the usage of the square during the day and the trees that's meant to provide the shading it's growing far enough. Is the Council going to put some form of shading over the square? If yes can the public get details.

Answer: Mayor responded we have received a positive response to the town square. Optic fibre goes through the beams across and we cannot put shade up. The trees have a way to go to get to normal size.

Question 2: Is the Council going to return the open forums at the beginning of the monthly Ordinary Meetings of Council? Can we please get answer during the meeting for the public record?

Answer: Not at this stage are we going back to open forums. We will continue with groups of people at the community forum every 2 months.

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF FEBRUARY 2022

Purpose : To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of February 2022.

Moved : Deputy Mayor Henderson

Seconded : Councillor Bower

Minute No. 22.03.2022-OM3

That Council formally receive and note the Chief Executive Officer Report for the Month of February 2022.

CARRIED 6 / 0

13.2 INFRASTRUCTURE AND ENVIRONMENT DEPARTMENT REPORT FOR THE MONTH OF FEBRUARY 2022

Purpose : To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure and Environmental Department during the month of February 2022.

Recommendation : Council receive and note the report of the Infrastructure and Environment Department for the month of February 2022.

Moved : Councillor Kingdon

Seconded : Councillor Coburn

Minute No. 22.03.2022-OM4

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.3 PROJECT UPDATE – FEBRUARY 2022

Purpose : To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of February 2022.

Recommendation : That Council receive and note the project update for the Month of February 2022.

Moved : Councillor Herdon

Seconded : Councillor Coburn

Minute No. 22.03.2022-OM5

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.4 KATHERINE CBD ROAD REMEDIATION WORKS – ENGAGEMENT OF CONTRACTOR

Purpose : To request from Elected Members authorisation for procurement of bitumen resealing services to deliver the Katherine CBD Road Remediation works.

Recommendation : That Council:

1. Approve the engagement of Downer EDI Works Pty Ltd under Local Buy Contract BUS270 for Road, Water, Sewerage & Civil Works to deliver the Katherine CBD Road Remediation works program for the amount of Six hundred and twenty-two thousand, three hundred and fifty-seven dollars and eighty-eight cents (\$622,357.88) including GST; and
2. That Council authorise the CEO under Part 40 of the Local Government Act 2019 to sign and execute the contract.

Moved : Deputy Mayor Henderson

Seconded : Councillor Bower

Minute No. 22.03.2022-OM6

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.5 CLOSURE OF NTEPA AUTHORISED OFFICER DIRECTION IN RELATION TO THE SHOWGROUNDS TYRE-FIRE

Purpose : To advise Council that the final rehabilitation and clean-up of the Tyre Fire site has been concluded and validated by industry experts and endorsed by a qualified Environmental Auditor and to gain Council endorsement to formally advise the NTEPA of the rehabilitated status of the site.

Recommendation : That Council:

1. Note that the site of the tyre fire that occurred on 1 July 2019 at a perimeter fence of the Katherine Showgrounds is now remediated and returned to general recreation use.
2. Receive and note the attached Environmental Auditor's Report.
3. Endorse sending the attached Letter to the NTEPA

Moved : Councillor Coburn

Seconded : Councillor Kingdon

Minute No. 22.03.2022-OM7

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.6 22 MAR 2022 - CLOSURE OF NTEPA AUTHORISED OFFICER DIRECTION IN RELATION TO CONTAMINATION OF SOIL WITH OIL

Purpose : To advise Council that a site at the Katherine Showgrounds that had been contaminated with waste oil has been rehabilitated and the clean-up has been validated by industry experts and endorsed by a qualified Environmental Auditor and to gain endorsement to formally advise the NTEPA of the rehabilitated status of the site.

Recommendation : That Council:

1. Note that the site has now been remediated and returned to general recreational use.
2. Note the attached Environmental Auditor's Report.
3. Endorse the attached Letter to NTEPA

Moved : Deputy Mayor Henderson

Seconded : Councillor Kingdon

Minute No. 22.03.2022-OM8

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.7 MONTHLY REPORT OF THE CORPORATE AND COMMUNITY SERVICES DEPARTMENT FOR FEBRUARY 2022

Purpose : To inform elected members of tasks, activities and projects undertaken by the Infrastructure and Environmental Department during the month of February 2022.

This report is not available due to the Director of Corporate and Community Services being away on annual leave and no report provided.

That Council note the Report will come at the next Council Meeting.

13.8 SNAP, SEND, SOLVE & ELECTRONIC DOCUMENT RECORD MANAGEMENT SYSTEM

Purpose : To provide Council with an update on the Snap, Send, Solve application and the plan to integrate this application into Council's Electronic Document Record Management System (EDRMS).

Recommendation : Council to receive and note the report.

Moved : Councillor Herdon

Seconded : Councillor Coburn

Minute No. 22.03.2022-OM9

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.9 MONTHLY FINANCIAL REPORT – FEBRUARY 2022

Purpose : The purpose of this report is to present to Council the Financial Report for February 2022.

Recommendation : Council to endorse the Financial Report for the month of February 2022.

Moved : Councillor Kingdon

Seconded : Councillor Bower

Minute No. 22.03.2022-OM10

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.10 ELECTED MEMBER ALLOWANCES

Purpose : To seek a council resolution for the percentage value of the maximum allowances to be paid to Katherine Town Council Members for the 2022-23 financial year.

Recommendation : Provide a council resolution for the percentage value of the maximum allowances to be paid to Katherine Town Council Members for the 2022-23 financial year.

Moved : Deputy Mayor Henderson

Seconded : Councillor Kingdon

Minute No. 22.03.2022-OM11

That the recommendation listed above be adopted.

CARRIED 6 / 0

13.11 KATHERINE LIBRARY SERVICES

Purpose : To present the report for the Katherine Public Library for the month of February 2022

Recommendation : Council to receive and note the Katherine Library Services Report for the month of February 2022.

Moved : Councillor Coburn

Seconded : Deputy Mayor Henderson

Minute No. 22.03.2022-OM12

That the recommendation listed above be adopted.

CARRIED 6 / 0

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

Nil

15. ELECTED MEMBERS ACTIVITIES

Confirmed

Councillor Ben Herdon Period 22 February to 21 March 2022	
Date	Activity attended
22 February	Ordinary Meeting of Council
2 March	Elected Members Lunch
7 March	NT Farmers Presentation on Cotton Industry Development
7 March	Elected Member Information Session
8 March	International Women's Day March
9 March	Project Control Group (KTC Community Strategic Plan)
10 March	International Women's Day Exhibition Opening, GYRACC
12 March	Come and Try Sports Expo Elected Members Stall
16 March	Discussion with community members x2
17 March	Discussion with community member
18 March	Discussion with community member
21 March	Draft Service Statement Presentations by Staff
21 March	Elected Member Session

Councillor Denis Coburn Period 22 February to 20 March 2022	
Date	Activity attended
22 February	Ordinary Meeting of Council
22 February	Circular Economy with Leonie Cooper
2 March	Elected members lunch
4 March	Special meeting of Council
7 March	Elected Member Information Session
16 March	Elected members lunch
7 March	NT Farmers Presentation on Cotton Industry Development
21 March	Draft Service Statement Presentations by Staff
21 March	Elected Member Information Session

Councillor Amanda Kingdon
Period 22 February to 22 March 2022

Date	Activity attended
22 February	Ordinary Meeting of Council
22 February	Circular Economy with Leonie Cooper
2 March	Elected members lunch – Sportsground
4 March	Special meeting of council
6 March	Clean up Australia Day
7 March	NT Farmers Presentation on Cotton Industry Development
7 March	Elected Member Information Session
8 March	IWD Lunch
10 March	Women of Katherine at Godinmayin Centre
11 March	Katherine Youth Action Plan 2022-2025 public consultation workshop Dept CM&C
12 March	Come and Try Sport Expo – 9.30 to finish
21 March	Daft Service Statement Presentations by Staff
21 March	Elected Member Information Session
22 March	The Bombing of Katherine 80 th Anniversary at Museum grounds 9.30am
22 March	Citizenship Ceremony and welcome

Councillor Madeleine Bower
Period 22 February to 15 March 2022

Date	Activity attended
22 February	Ordinary Meeting of Council
22 February	Circular Economy with Leonie Cooper
4 March	Special Meeting of Council
4 March	Meet with community member
6 March	Australia Day Clean up
7 March	NT Farmers Presentation on Cotton Industry Development
8 March	Katherines International Women's Day
9 March	Katherine Town Council – Project Control Group- Strategic Community Plan 2022-2027
10 March	Katherine Anti-Social Behaviour Reference Group (KASBERG)
21 March	Daft Service Statement Presentations by Staff
21 March	Elected Member Information Session
22 March	The Bombing of Katherine 80 th Anniversary at Museum grounds 9.30am
22 March	Citizenship Ceremony and welcome

Deputy Mayor Kym Henderson
Period 22nd February to 22nd March 2022

Date	Activity attended
22 nd February	Ordinary Monthly Meeting of Council
22 nd February	Circular Economy with Leonie Cooper
25 th February	Mayor/Deputy Mayor weekly meeting
25 th March	Meeting with CEO/Mayor and Deputy Mayor
28 th February	Meeting with Local Member Jo Hersey and Federal Candidate Damien Ryan
1 st March	Meeting with Community Member
2 nd March	Elected Members Lunch
4 th March	Special Council Meeting
4 th March	Mayor/Deputy Mayor weekly meeting
5 th March	Breakfast with Minister Uibo and Federal Candidate Marion Scrymgour
7 th March	NT Farmers Presentation on Cotton Industry Development
7 th March	Elected Members Information Session

8 th March	International Women's Day Luncheon
8 th March	International Women's Day March
9 th March	Strategic Plan Project Control Group Monthly Meeting
9 th March	LGANT – Smart Council's Information Sharing Forum
10 th March	International Women's Day - Gallery Launch (GYRACC)
11 th March	NTG Youth Action Plan Consultation
11 th March	Mayor/Deputy Mayor weekly meeting
12 th March	Come Try Sports Expo
15 th March	LGANT Executive Meeting
18 th March	Mayor/Deputy Mayor weekly meeting & LGANT Executive Debrief Meeting
18 th March	Meeting with CEO
21 st March	Daft Service Statement Presentations by Staff
21 st March	Elected Members Information Session
22 nd March	The Bombing of Katherine 80 th Anniversary at Museum grounds 9.30am
22 nd March	Big Rivers Region Youth Futures Meeting
22 nd March	Citizenship Ceremony
22 nd March	Ordinary Monthly Meeting of Council

16. LATE AGENDA ITEM

16.1 MID-YEAR BUDGET REVIEW

Noted in meeting, this report is not available.

17. GENERAL BUSINESS

Mayor Clark

- Mayor Clark asked the Acting Director of Infrastructure and Environment where the upper car park was situated. Low Level Bridge is DIPL, however, contractors cleaned this up so that the low level picnic area can be accessed.
- Reminder ANZAC Day on Monday 25 April 2022, Dawn Service to commence at 6am and the parade at 9am. To gather at the steps at 8.30am.
- Reminder – KTC Youth Concert on Monday 11 April 2022. Seven people have put their name down. Go online for further information for those budding artists or singers aged 10-25.
- Attended Youth Leadership Assembly at Katherine South Primary School – met our up and coming leaders approximately 20.
- Citizenship Ceremony this afternoon, we welcomed eight new citizens.
- Attended the Bombing of Katherine 80th Anniversary, this was well attended, up to 200 people and the Administrator from Darwin especially come down for it.

Deputy Mayor Henderson

Asked the Mayor regarding item no. 21, meeting with ABC Alison Ross

Councillor Bower

Nil.

Councillor Coburn

- Big welcome to CEO and asked her initial thoughts of Katherine. CEO responded in her first 6 weeks, Katherine is an extraordinary place with amazing assets and staff and she is lucky to be here. We have some significant issues to face together.
- Provide an update on Adventure Playgroup. The Acting Director of Infrastructure and Environment responded the data reported is current and we have only just received the proposed recommendations. A report will go to Council at a later date.
- Requested an update on the Sports Ground Building. The Acting Director of Infrastructure and Environment said we are progressing and closer to the end date. Roller doors are going in today and we are working towards the completion date and the car park has made significant progress.
- Congratulate Katherine Outback Experience on winning Best Tourist Attraction in Australia – great effort.
- Met Hunter Murray of Outback EV, Tesla electric car was very good and we will do well to be engaged in this space.

Councillor Herdon

Nil

Councillor Kingdon:

- Commented the installed water bubbler in the skate park is successful and useful and would like to see more bubblers placed around town due to the heat and a few more in the park would be great.
- Raised a question – the Air Pollution Indicator is always red on website? The Acting Director of Infrastructure and Environment responded, the company that maintain this for us said there was a fault with the machine, it had been damaged by ants and birds. Air quality for last 20 months has been read good to fair.
- Queried grant received for Library to run School Holiday Program. Director Corporate and Community Services responded the Library receives regular grants for School holiday programs. The Mayor said we have a good reputation for our school holiday programs which have been successful and the government is impressed.
- Queried Councillor Herdon's Elected Member Activities that were brought up on screen which were not specific to Council. The Mayor responded that the Elected Member Activities were specific to Council and she will review the activities prior to being placed in the Minutes.
- Attended Come and Try Sports Expo, went to each stand and received really good feedback and was impressed with the membership numbers and variety of organisations.
- Would like to see a Katherine Youth Action Plan workshops. Email ideas/outcomes from workshops for both high schools to be involved to ask what they would like to see in Katherine.

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- The electric vehicle was awesome, noted no fuel smell. Would like Council to lead the way and trial charging stations. There is only one charging station at hotel in Katherine.
 - Asked the Mayor how the Katherine Seniors Group is going? Mayor responded the CEO and I were there for 1.5 hours and we brought them up to speed on Council initiatives and achievements. They thought it was good and want us to go back again.

18 CLOSURE OF MEETING TO PUBLIC

Nil.

19 CONFIDENTIAL ITEMS

Nil.

20 RESUMPTION OF OPEN MEETING

Nil.

21 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday, 26 April 2022.

22 CLOSURE OF MEETING

That meeting was closed at 6:47pm



Elisabeth Clark
MAYOR OF KATHERINE

27 April 2022