



MINUTES

Ordinary Meeting of Council

Tuesday, 22 June 2021
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 22 JUNE 2021 AT 6:00PM**

PRESENT

ELECTED MEMBERS : - Mayor Elisabeth Clark
- Deputy Mayor Peter Gazey
- Alderman Matthew Hurley
- Alderman Jon Raynor
- Alderman Toni Tapp Coutts
- Alderman Kym Henderson
- Alderman Jeremy Trembath

OFFICERS : - Mr Ian Bodill, Chief Executive Officer
- Mr Kerry Whiting, Director Corporate Services
- Ms Rosemary Jennings, Director Community Services
- Mr Brendan Pearce, Director Infrastructure and Environment
- Ms Taylor Revitt, Communication and Engagement Officer
- Mr Jherry Matahelumual – Executive Assistant (Minute Taker)

APOLOGY : Nil

LEAVE OF ABSENCE : Nil

VISITORS : - 9 x Community Members

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1 ACKNOWLEDGEMENT OF COUNTRY

We are honoured to be on the ancestral lands of Katherine's Aboriginal peoples. We acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. We pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

- 4.1 Apologies
Nil
- 4.2 Leave of Absence
Nil

5 CONFLICT OF INTEREST

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 25 May 2021

File	:	Local Governance / Council Meetings / Ordinary Minutes/Ordinary Minutes 2021
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Hurley
That the minutes of the Ordinary Meeting of Council on 25 May 2021 be confirmed as true and accurate.		
CARRIED 7 / 0		

7 BUSINESS ARISING FROM PREVIOUS MINUTES

- Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance/Council Meetings/Mayoral Business to be considered

No	PERIOD	26 May 2021 – 22 June 2021
	Name of activity/event	Topic of discussion / brief information
1.	Courtesy call by Hon Ngaree Ah Kit MLA, Speaker of Legislative Assembly	Introduction and provided updates on Katherine Town Council major projects
2.	EMIS x 2	
3.	Weekly Meeting with the CEO x 5	
4.	Weekly Meeting with EA x 4	
5.	Meeting with R.B.M. Bowls Club	request for support letter for funding the new bowling green.
6.	Australian Citizenship Ceremony x 2	24 conferees made their Citizenship
7.	DMP Big Rivers Tourism	Drive market to the NT. Identifying more things to do to keep people here longer, interest from Tourism operators in the airport.
8.	Invited reception at the Government House	150 years Anniversary of Government House in the Territory hosted by Her Honour the Honourable Vicki O'Halloran AO and Mr Craig O'Halloran
9.	Elected Members meeting x 3	
10.	Community Strategic Plan Meeting	beginning of 5-year plan. Will go to public for consultation in the near future.
11.	Lunch with Elected Members x 2	
12.	Showgrounds Advisory Committee Meeting	Rodeo arena on track to be completed at the end of June. Most people very happy with the new amenities and cattle yards.
13.	National Reconciliation Week Flag raising RAAF Base Tindal	Attending with 2 students' representatives from Katherine High School and St Joseph's Catholic College.
14.	Katherine Town Council/Katherine Police Station regular meeting	Regular meeting
15.	Radio Interview with 101.3 our local radio	Promoted the Tidy Street, Community Consultation, and other Council issues and Project updates.
16.	Meeting with UMNT Community Services	Interest in setting up in Katherine and what land or building is available
17.	Land Development Review organised by DIPL	Changes to the Land Development needed
18.	Kintore Special School Croc Race at the Low-Level Nature Park	
19.	Junk Festival for 2021	Very popular with many tourists as well as locals.

20.	Audit and Risk Management Meeting	
21.	Meeting with Dept of Chief Ministers officials	Wanting updates on a wide variety of town issues including Education
22.	ABS 2021 Census	Contacts and advice to reach as many people as possible
23.	Community Consultation	Front lawn at Civic Centre. Not as many people as last time but some very good questions from the public that did attend.
24.	Meeting with CEO & Director of Administration	update on lease arrangements
25.	Listening Tour with UN Youth Representative Dylan Storer and Lucy Stronach	Provided voices of the Youth Advisory Committee
26.	Grassroots with Adam Steer, ABC Radio Broadcaster	Promoted the Tidy Street Competition and answer Questions from the public
27.	Katherine Heritage Council	invited to lunch and meet with committee
28.	Meeting with Professor Scott Bowman, Vice Chancellor of Charles Darwin University	Courtesy meeting
29.	Meeting with CEO from Rise	Update on new rules for Workers
30.	Meeting with Felicity James, ABC Radio	
31.	Member for Katherine Jo Hersey	Meeting and update
32.	Meeting with John Berto, CEO Jawoyn Association Aboriginal Corporation	Introduction meeting
33.	Katherine Town Council/DIPL regular meeting	Pedestrian Crossing in Railway Terrace, Emungalan Bridge, Notice Boards, Gave update on Projects
34.	Meeting with Alderman Trembath	Checked out Council Facilities
35.	Katherine Beat Festival at Lindsay Street Complex	
36.	Indigenous Careers Day and met with Bill Headley, CEO of Kalano	
37.	Raising of Rainbow Flag for Katherine Pride Festival at the Police Station	
38.	Weekly meeting with Deputy Mayor Gazey	
39.	Exhibition Launch – Kamahi King	
40.	Opening Celebration of Katherine Pride Festival at the GYRACC	Delivered a short speech and congratulated the organising committee and volunteers
41.	Debutante Ball at the Katherine Museum	
42.	Ordinary Meeting of Council, 22 June 2021	

9 CORRESPONDENCE AND DOCUMENTS TABLED

Nil

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

Questions	Answers
Mr Peter McDougall queried the carpark works in the Showgrounds in preparation for Katherine Show	Director Pearce mentioned that there are no works required for the carpark in the showgrounds.
Mr Bruce Francais queried whether council be would prepared to purchase books entitled "Red Over Black" and displayed them at the library?	CEO mentioned that Council will look into the mentioned book and provide a response at a later date.
Mr Dennis Mangan queried why does Katherine Town Council increase the rates?	CEO Bodill responded that the increase of rates is to better assist with service delivery for the community. We need financial reform to overcome this problem.
Mr Dennis asked to meet CEO Bodill to discuss the increase in rates	CEO Bodill responded that his office will organise a meeting with Mr Dennis

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF MAY 2021

Purpose	: To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of May 2021.
File	: Local Governance / Ordinary Meeting of Council /Reports to Council/ Governance Department
Moved	: Alderman Tapp Coutts
Seconded	: Deputy Mayor Gazey
That it be recommended to Council to:	
1. Formally receive and note the Chief Executive Officer Report for the Month of April 2021	
CARRIED 7/0	

13.2 HUMAN RESOURCES MANAGEMENT POLICY

Purpose	:	To provide a copy of the Katherine Town Council's new Human Resources Management Policy to be adopted by Council.
		The purpose of this policy is to ensure Council is compliant with Section 172 of the Local Government Act 2019 and ensure that overarching human resource management policies are in place and that Council is appropriate informed on employment policies determined by the CEO.
File	:	Local Governance / Council Meetings / Reports to Council/Governance Department
Moved	:	Alderman Hurley
Seconded	:	Alderman Trembath
Amended recommendation to Council to:		
1. Receive and accept the Human Resources Management Policy		
2. Adopt the policy entitled "Human Resources Management Policy" which will take effect on 1 July 2021.		
CARRIED 7/0		

13.3 MONTHLY FINANCIAL REPORT – MAY 2021

Purpose	:	To receive and note the monthly financial report prepared by the Corporate Services Team.
File	:	Local Governance/Council Meetings/Reports to Council/Financial Report
Moved	:	Alderman Henderson
Seconded	:	Deputy Mayor Gazey
That it be recommended to Council to:		
1. Endorse the Financial Report for the month of May 2021.		
CARRIED 7 / 0		

13.4 KATHERINE TOWN COUNCIL RATING STRATEGY 2021/22

Purpose	:	To provide a copy of the Katherine Town Council Rating Strategy for Council's information and its consideration as to its adoption.
File	:	Local Governance / Council Meeting / Report to Council / Corporate Services
Moved	:	Deputy Mayor Gazey
Seconded	:	Alderman Tapp Coutts
That it be recommended to Council to:		
1. Receive, note, and adopt the attached amended policy.		
CARRIED 7 / 0		

13.5 DECLARATION OF RATES 2021/22

Purpose	:	To declare the Rates and Charges for 2021/2022.
File	:	Local Governance / Council Meeting / Reports to Council /Corporate Services
Moved	:	Deputy Mayor Gazey
Seconded	:	Alderman Trembath
That it be recommended to Council to:		
1. That items 1 to 7 in the attached Declaration of Rates & Charges be approved for the Financial Year ending 30 June 2022, pursuant to Part 11.5 of the Local Government Act.		
CARRIED 7 / 0		

13.6 EXPRESSIONS OF INTEREST – INDEPENDENT AUDIT AND RISK COMMITTEE MEMBERS AND EXTERNAL AUDIT SERVICE

Purpose	:	To advise Council on the appointment status of Council's Audit and Risk Committee Independent members and the external auditor.
File	:	Local Governance / Council Meeting / Reports to Council /Corporate Services
Moved	:	Alderman Raynor
Seconded	:	Alderman Trembath
Amended recommendation to Council to:		
1. Advertise an Expression of Interest for Independent Committee members on Council's Audit and Risk Management Committee		
2. Advertise an Expression of Interest for External Audit Services		
3. That the results from these Expression of Interest processes be presented to the September Ordinary Council meeting for approval.		
CARRIED 7 / 0		

13.7 MONTHLY REPORT OF THE COMMUNITY SERVICES DEPARTMENT FOR MAY 2021

Purpose	:	To present the Report for the Community Services department for the month of May 2021.
File	:	Local Governance / Council Meeting / Reports to Council /Community Services
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Henderson
That it be recommended to Council to:		
1. Receive and note the Community Services report for the month of May 2021.		
CARRIED 7 / 0		

13.8 LEASE RENEWAL – LOT 3216 – AMTAX

Purpose	:	To execute a one (1) year lease renewal to LW Anderson Pty Ltd and Largeone Pty Ltd located at Lot 3216 – Visitor Information Centre – Corner of Lindsay Street and Katherine Terrace, Katherine.
File	:	Local Governance / Council Meeting / Reports to Council / Community Services
Moved	:	Alderman Trembath
Seconded	:	Alderman Raynor
That it be recommended to Council to:		
1. Authorise the Mayor and Chief Executive Officer to execute a one (1) year lease renewal for the office space within the Visitor Information Centre – Lot 3216 – Corner of Lindsay Street and Katherine Terrace and affix the Common Seal as required.		
CARRIED 7 / 0		

13.9 INFRASTRUCTURE & ENVIRONMENT DEPARTMENT REPORT FOR THE MONTH OF MAY 2021

Purpose	:	To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Department during the month of May 2021.
File	:	Local Governance / Council Meeting / Reports to Council / Infrastructure and Environment
Moved	:	Alderman Henderson
Seconded	:	Alderman Hurley
That it be recommended to Council to:		
1. Receive and note the report of the Infrastructure & Environment Department for the month of May 2021.		
CARRIED 7 / 0		

CEO Bodill left chambers at 6.43pm

CEO Bodill returned to chambers at 6.47pm

13.10 EMUNGALAN BRIDGE – ESTABLISHMENT OF NEW ROAD

Purpose	:	To inform Elected Members of the process required to establish new areas of road associated with the Emungalan Bridge Upgrade Project including the requirement to provide public notice.
File	:	Local Governance / Council Meeting / Reports to Council / Infrastructure and Environment
Moved	:	Alderman Raynor
Seconded	:	Alderman Trembath
That it be recommended to Council to:		
1. Give public notice of the proposal to establish two new areas of road associated with the new Emungalan Bridge Upgrade Project.		
2. Include an invitation in the notice to any person who may object to the proposal to lodge a written objection to the proposal within 28 days.		
3. Consider any objections lodged in accordance with the invitation at the earliest available Ordinary Meeting.		

**13.11 ACQUITTAL - BIG RIVERS REGIONAL WASTE MANAGEMENT
COORDINATOR PROGRAM**

Purpose	:	To formally acquit the 2020/21 Special Purpose Grant that funds the Big Rivers Regional Waste Management Coordinator Program, for \$120,000 (exclusive of GST).
File	:	Local Governance / Council Meeting / Reports to Council / Infrastructure and Environment
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Trembath

Amended recommendation to Council to:

1. Receive and note the amended version acquittal for the 2020/21 Big Rivers Regional Waste Management Coordinator Program and to forward the acquittal to the Department of the Chief Minister and Cabinet.

CARRIED 7 / 0

13.12 MAY 2021 – PROJECT UPDATE

Purpose	:	To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of May 2021.
File	:	Local Governance / Council Meeting / Reports to Council / Infrastructure and Environment
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Raynor

Amended recommendation to Council to:

1. Receive and note the project update for the month of May 2021.

CARRIED 7 / 0

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

14.1 MINUTES OF MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE

Purpose	:	To present unconfirmed minutes of meeting of the Audit & Risk Management Committee held on 7 June 2021.
File	:	Local Governance / Council Meeting / Reports to Council / Representative on Committees
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Raynor
That it be recommended to Council to:		
1. Receive and note unconfirmed minutes of the Audit & Risk Management Committee meeting held on 7 June 2021		
CARRIED 7 / 0		

14.2 MINUTES FROM JUNE YOUTH ADVISORY COMMITTEE

Purpose	:	To present an overview of the Youth Advisory Committee meeting held on 8 June 2021.
File	:	Local Governance / Council Meeting / Reports to Council / Representative on Committees
Moved	:	Deputy Mayor Gazey
Seconded	:	Alderman Henderson
That it be recommended to Council to:		
1. Receive and note the overview of the Youth Advisory Committee meeting held on 8 June 2021.		
CARRIED 7 / 0		

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Peter Gazey

File	:	Local Government / Council Meetings / Elected Members Activities
Activities	:	Deputy Mayor Peter Gazey had engaged in activities from 26 May to 22 June 2021 including: <ul style="list-style-type: none">• Council meeting• 2x EMIS• Meetings with Mayor• Pride festival opening• Historical Society meeting• Citizenship Ceremony• Elected members lunch x 2• Showgrounds advisory meeting• Community Consultation• Debutante Ball

15.2 Alderman Kym Henderson's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Kym Henderson had engaged in activities from 26 May to 22 June 2021 including:

- Citizenship Ceremony
- Grand Opening - Katherine Indoor Sports Centre
- Informal Strategic Plan Discussions
- Elected Members Lunch
- Showgrounds Advisory Meeting
- Youth Voice NT Steering Committee
- Land Development Review
- Kintore Street Croc Races
- Junk Festival
- Community Consultation
- KTC Youth Advisory Committee
- UN Youth Representative Meeting
- Sportsgrounds Advisory Committee
- Katherine Heritage Council Lunch
- Elected Members Lunch
- Rainbow Flag Raising - Pride Festival
- Opening Ceremony - Pride Festival
- Katherine Pride Festival Events
- Elected Members Meeting
- Ordinary Council Meeting

15.3 Alderman Jon Raynor's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Jon Raynor had engaged in activities from 26 May to 22 June 2021 including:

- EMIS x 2
- Audit and Risk Management Committee meeting
- Community Forum
- Junk Festival
- Ordinary Council Meeting

15.4 Alderman Toni Tapp-Coutts' Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Toni Tapp Coutts had engaged in activities from 26 May to 22 June 2021 including:

- Strategic plan meeting
- Community Consultation
- Heritage Council Lunch Meeting
- Ordinary Council Meeting
- EMIS x 2
- Opening of Pride Festival 2021

14.5 Alderman Matthew Hurley's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Matthew Hurley had engaged in activities from 26 May to 22 June 2021 including:

- Citizenship Ceremony x2
- Informal strategic plan discussion
- Elected member catch up x2
- Showgrounds Advisory Committee Meeting
- Community Consultation
- Heritage Council lunch
- Elected Members Information Session

15. Alderman Jeremy Trembath's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Jeremy Trembath had engaged in activities from 26 May to 22 June 2021 including:

- 2x EMIS
- Meetings with Mayor
- Citizenship Ceremony
- Elected members lunch x 2
- Ordinary Meeting of Council

16. LATE AGENDA ITEM

Nil

17. GENERAL BUSINESS

- Deputy Mayor Gazey requested an update on Mobile Food Vendor Policy that was tabled at last Council meeting. Director Jennings informed that we have received further direction from the Elected Members, and we are now finalising the changes to bring back to Council for its endorsement at a Special Meeting of Council. Subject to the availability of the Elected Members, a Special Meeting of Council can commence on Friday, 25 June 2021.
- Alderman Henderson requested an update on Town Square Café. Director Jennings responded that we are in a progressive discussion with a respondent which we may have the tenant in July subjected to Council’s final approval. We are also working on some modification in the café based on our discussion with this potential tenant.
- Alderman Henderson queried whether Council could consider providing water bubblers along Riverbank Drive and in Katherine East near GYRACC for the walkers in those areas? Mayor Clark responded that Council would look at the requests. However, area near GYRACC may be owned by DIPL.
- Alderman Tapp Coutts mentioned that NAIDOC week celebration will start on 4th – 11th July 2021 and Alderman Coutts has been contracted to help with organising its events. We will have the opening and closing ceremonies at the Civic Centre and other programs.
- Alderman Tapp Coutts also mentioned that GYRACC’s board met with the architects to begin the design phase on the \$4million dollar project. It will take 12 months to get the works done. This will be another major project in Katherine that will provide work for local contractors. Mayor Clark mentioned that Katherine Town Council was participating in the Indigenous Career Day at Kalano. It was a successful event and well attended. We had Pride Festival 2021 last weekend with a few activities. For the first time a rainbow flag was raised at the Police Station. We had the 16th Debutante Ball which was very successful.
- Mayor Clark also shared upcoming events such as Local Government Information session on 13th July 2021 at the Chambers from 5pm, Territory Day is coming up on the 1st of July with fireworks, Doggy Day is on the 10th of July and please bring your dogs with you and Elected Members will be available on Show Day, please visit and ask questions.

18 CLOSURE OF MEETING TO PUBLIC

Motion

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Moved : Mayor Clark
 Seconded : Deputy Mayor Gazey

CARRIED 7 / 0

Meeting was closed to the public at 7.19 p.m

19 CONFIDENTIAL ITEMS

The following item/s are designated as confidential under:

Section 8 (c) (iv) of the Local Government (administration) Regulations – “information that would, if publicly disclosed, likely to: prejudice the interests of the council or some other persons”

19.1 Confidential Minutes of Ordinary Meeting of Council held on 22 June 2021

20 RESUMPTION OF OPEN MEETING

The meeting resumed at 7.22 p.m

21 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday, 27 July 2021

22 CLOSURE OF MEETING

That meeting was closed at 7.23 p.m

A handwritten signature in blue ink that reads "E. Clark".

Elisabeth Clark
MAYOR OF KATHERINE

28 July 2021