



AGENDA

Ordinary Meeting of Council
To be held on Tuesday 17 June 2025
At 12:00 pm

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk - Minute Taker
- Desiree Rodgers – Manager Finance
- Irene McCreevy – Manager People and Culture
- Brett Kimpton – Manager Environment and Municipal Services
- Casey Anderson – Manager Corporate Administration
- Matt Arnott - Manager Project Portfolio
- Rhett English - Manager Community Relations
- Jo Brosnan - Manager Strategic Communications
- Kimberly Worrigal – Contracts Coordinator

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

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1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

4 ATTENDANCE

4.1 PRESENT

4.2 APOLOGIES

4.3 LEAVE OF ABSENCE

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@krc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

6.2 DEPARTMENT OF LANDS, PLANNING AND ENVIRONMENT- STATE OF WATER RESOURCES IN THE KATHERINE AREA

Organisation: Department of Lands, Planning and Environment, Water Resources Division
Presenter: Dale Cobban
Report Type: Presentations
Attachments: Nil

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

Municipal Plan

1.1.2.4 Encourage presentations to Council on issues affecting the community

7 CONFIRMATION OF PREVIOUS MINUTES

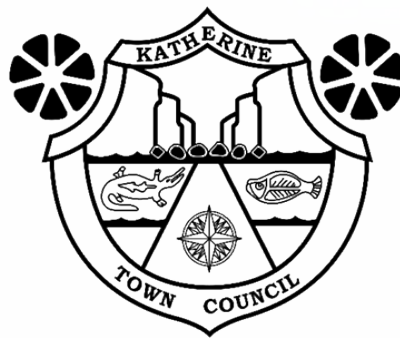
7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 27 MAY 2025

Report Type: Previous Minutes

Attachments: 1. Ordinary Meeting of Council - 27 May 2025 - Minutes - Unconfirmed - including 20.7 report and notice [**7.1.1** - 22 pages]

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 27 May 2025 as a true and accurate record.



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 27 May 2025**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Ordinary Meeting of Council - 27 May 2025 open at 12:00 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower
- Councillor Amanda Kingdon - via video conference
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk (Minute Taker)
- Rhett English – Manager Strategic Priorities, A/Manager Community Relations
- Brett Kimpton – Manager Environment and Municipal Services
- Casey Anderson – Manager Corporate Administration
- Desiree Rodgers – Manager Finance
- Irene McCreevy – Manager People and Culture
- Matt Arnott – Manager Projects Portfolio
- Kimberly Worrigal - Contracts Coordinator
- Staff x 3

PUBLIC - 7

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE



Nil

5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 PRESENTATIONS FROM EXTERNAL AGENCIES



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 22 APRIL 2025

COUNCIL RESOLUTION OMC-2025-107

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Trembath

That Council confirm the minutes of the Ordinary Meeting of Council held on 22 April 2025 as a true and accurate record.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall, Councillor Mott and Councillor Trembath

AGAINST: Councillor Kingdon



7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 14 MAY 2025

COUNCIL RESOLUTION OMC-2025-108

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

That Council confirm the minutes of the Special Meeting of Council held on 14 May 2025 as a true and accurate record.

CARRIED 5|2

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall and Councillor Trembath
AGAINST: Councillor Kingdon and Councillor Mott

Discussion

Noted that Councillor Mott was not in attendance at the meeting.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE

COUNCIL RESOLUTION OMC-2025-109

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

That Council receive and note the Action update.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Request for further information on the Action 28 January 2025 Financial Report that hasnt been started.



9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES APRIL 2025

COUNCIL RESOLUTION OMC-2025-110

Moved: Councillor Trembath; **Seconded:** Councillor Bower

That Council receive and note the Mayoral activities for April 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

DMP - is the Tourism Destination Management Planning meetings with focus on the drive tourism.

16 April 2025- interview by a student, who is doing her PHD, about local government, council and governance in general.

Minster Boothby breakfast for tourism, a get together for the start of the tourist season.

Police meeting advised of staffing issues, police will be wearing hi-vis vests, 15 new police coming to Katherine and building more partnerships with indigenous groups in Katherine.

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING APRIL 2025

COUNCIL RESOLUTION OMC-2025-111

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Trembath

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - Minister LPE - Public exhibition notice - NTP 6794 Florina Road - 11 March 2025 - ID230697 [**10.1.1** - 1 page]
 2. Letter - CMC - Dissolution of the Big Rivers Regional Economic Growth Committee - 16 Apr 2025 - ID231539 [**10.1.2** - 1 page]
 3. Letter - Minister Burgoyne - Public exhibition notice - NTP 5412 Cossack - 16 Apr 2025 - ID231584 [**10.1.3** - 1 page]
 4. Email - Jo Hersey - Katherine Street Party 2025 - 4 May 2025 - ID232036 [**10.1.4** - 3 pages]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Noted no further correspondence regarding the consultative arrangement to deliver the Rebuilding the Economy Strategy with the dissolution of the Big Rivers Regional Economic Growth Committee nor indication of timing.

10.2 CORRESPONDENCE OUTGOING APRIL 2025

**COUNCIL RESOLUTION OMC-2025-112****Moved:** Councillor Bower; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Outgoing Correspondence:

- Attachments:
1. Letter - M Scrymgour - Katherine Aquatic Centre Proposed Stage 2 Works - 7 Apr 2025 - ID232620 [**10.2.1** - 1 page]
 2. Letter - Member for Katherine - Re email regarding Street Party and funding - 7 May 2025 - ID232044 [**10.2.2** - 1 page]
 3. Letter - Member for Katherine - re Multiculture Multipurpose facility - 19 May 2025 - ID23608 [**10.2.3** - 1 page]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
 AGAINST: Nil

Discussion

Acknowledged the letter regarding the proposed stage 2 of the Aquatic Centre and great to see this progress in the pipeline of projects. Request to circulate the stage 2 information to elected members again.

Request to seek clarification of the \$1.5mill multipurpose multicultural centre election promise by Minister Jo Hersey.

11 PETITIONS**12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)**

Questions from the Gallery at the Ordinary Meeting of Council - 27 May 2025

Moved: Councillor Trembath **Seconded:** Deputy Mayor Coburn

Question	Response
Asked to elaborate on the multicultural multipurpose election promise noting did not recall this election promise?	Minster Hersey has advised it is for the old Mabuhay Social hall facility on Giles Street.
Questioned why the letter to Marion Scrymgour was signed by the CEO and not the Mayor?	Mayor was on leave at the time
Questioned if lockable facilities to safely lock up bikes had been considered on the Shared Pathway Strategy?	Acknowledged a great idea and suggestion. Encouraged to include in a submission when consultation on the strategy is undertaken.
Thanked for the results of the confidential minutes providing the outcomes	Mayor noted this is regular when each completed.
Raised the release of gas pipeline infrastructure corridor and requested council to find out what is going on	Council have not been informed and will follow up.

13 NOTICE OF MOTION



14 REPORTS OF OFFICERS

14.1 LGANT NOMINATION FOR EXTERNAL REPRESENTATIVE COMMITTEES

COUNCIL RESOLUTION OMC-2025-113

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

1. That Council approve the nomination of Councillor Peter McDougall for the Local Government Association of Northern Territory Representative to the Ministerial Advisory Council on Multicultural Affairs.
2. That Council approve the nomination of Councillor Peter McDougall for the Local Government Association of Northern Territory Representative to the NT Place Names Committee.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Councillor Kingdon

Discussion

Council noted that it was odd requesting nominations with the term of Council ending in three months time.

Councillor Peter McDougall nominated himself for the NT Place Names Committee, seconded by Councillor Trembath.

Councillor Trembath nominated Councillor Peter McDougall for the Ministerial Advisory Council of Multicultural Affairs, seconded by Deputy Mayor Coburn.

14.2 SIGNS CODE POLICY - PUBLIC CONSULTATION

COUNCIL RESOLUTION

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council endorse and adopt the Signs Code Policy.

No Voting Occurred

Discussion

A handout on offensive signage was provided, to be emailed to Councillor Kingdon.

Councillor Trembath proposed a new motion to be included and read out the motion.

COUNCIL RESOLUTION

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council move to discuss, vote on, and resolve the following item:

1. Recommendation to adopt the definition of "Offensive Sign" into the Signs Code, as outlined below:

An "Offensive Sign" is defined as any sign that may reasonably be expected to cause offence due to its design, location, content, or messaging. Offensive content includes, but is not limited to, material that is



obscene, indecent, discriminatory, abusive, or otherwise likely to cause serious or widespread offence to a reasonable member of the public.

Examples of offensive content may include:

- Misleading or intimidating language, particularly content that mimics legal or official language in a way that may confuse or intimidate the public, including government employees or service providers.
- Obscene or profane language or imagery
- Sexually explicit or suggestive content
- Racial, religious, or gender-based slurs or hate speech
- Content that incites or promotes violence, hatred, or discrimination
- Abusive, threatening, or intimidating language
- Inappropriate or disrespectful use of national symbols, cultural icons, or sacred imagery

This definition applies to all types of signage across all zones within the Katherine Municipality, including those that are otherwise classified as exempt or complying signs under relevant planning or advertising regulations.

No Voting Occurred

Discussion

The addition is to set a community standard not to accept any offensive signage. Noted the borderline Australian Advertising Regulation's and provide an acceptable benchmark placing more controls in place to ensure signage does not intimidate the public.

Councillor Mott proposed to lay the report on the table concerned that putting more rules in place if disagree with the signage.

COUNCIL RESOLUTION OMC-2025-114

Moved: Councillor Mott; **Seconded:** Councillor McDougall

That Council lay the report on the table.

CARRIED 5|2

FOR: Mayor Clark, Councillor Bower, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Deputy Mayor Coburn and Councillor Kingdon

Discussion

More time required to consider the new additional information required.

14.3 SHARED PATHWAYS STRATEGY DRAFT – COMMUNITY ENGAGEMENT COMMENCEMENT

COUNCIL RESOLUTION OMC-2025-115

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Trembath

That Council notes the planned commencement of community engagement activities in June 2025 for the Katherine Shared Pathways Strategy 2025–2035.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall, Councillor Mott and Councillor Trembath



AGAINST: Councillor Kingdon

14.4 PROPOSED LEGISLATIVE AMENDMENTS TO THE LOCAL GOVERNMENT ACT 2019

COUNCIL RESOLUTION OMC-2025-116

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

That Council receive and note the report on the consultation of the proposed Tranche 2 amendments to the Local Government Act 2019.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Noted the public also place a submission can access on NTG Have your say and also councils Your Say Katherine

14.5 FINANCE REPORT APRIL 2025

COUNCIL RESOLUTION OMC-2025-117

Moved: Deputy Mayor Coburn; **Seconded:** Councillor McDougall

That Council endorses the Finance Report for the Month of April 2025.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath
AGAINST: Councillor Mott

Discussion

Noted received funds for insurance from the mold for book replacement and council to make a resolution. Books will need to be replaced like for like but some are not replaceable. Suggestion to consult through Your Say Katherine if any money reaming on the type of books the community would want purchased.

14.6 COMMUNITY RELATIONS REPORT FOR THE MONTH OF APRIL 2025

COUNCIL RESOLUTION OMC-2025-118

Moved: Councillor Bower; **Seconded:** Councillor Trembath

That Council receive and note the Community Relations Department report for the month of April 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.7 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF APRIL 2025

COUNCIL RESOLUTION OMC-2025-119

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn



That Council receives and note the Corporate Administration Report for the month of April 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Raised the impact of facility vandalism on council insurance. Insurance can only be claimed if above a threshold, most vandalism repairs are using operational funds.

Noted due to the proactive regulatory service approach and more accurately recording of service requests resulting in an increase in incidents recorded. Over the reporting period saw an increase in bins vandalised and missed collections reported.

14.8 ENVIRONMENTAL SERVICES REPORT MONTH OF APRIL 2025

COUNCIL RESOLUTION OMC-2025-120

Moved: Deputy Mayor Coburn; **Seconded:** Councillor McDougall

That Council receive and note the report of the Environmental Services Department for April 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Typo on page 127 - EV charger station should read used 46 times.

Confirmed the Waste Management Facility sampling equipment has been repaired, used today and reporting is up to date.

Congratulated and thanks the staff who maintain the Cenotaph noting the area is looking really great and job well done. K Town Markets also provided positive feedback on the site being well maintained and very suitable for holding the markets. c

Request information on who is responsible for the condition of the race track and the railing.

Noted no further sightings of the crocodile in the Hot Springs.

14.9 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF APRIL 2025

COUNCIL RESOLUTION OMC-2025-121

Moved: Councillor Bower; **Seconded:** Deputy Mayor Coburn

That Council receive and note the report of the Infrastructure Services Department for April 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Aquatic Centre still on track to open as planned before the wet season. The splash zone is back on track to



being incorporated in the project and will be finished ready for the opening.

Compliments on the entry sign at the Hot Springs incorporating kriol.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES APRIL 2025

COUNCIL RESOLUTION OMC-2025-122

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Elected Member activities for April 2025.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Cr Mott apologised for not submitting activities due to mobile/data coverage over the last month in areas where normally has coverage.

17 LATE AGENDA

18 GENERAL BUSINESS

Commended the contractor responsible for main street maintenance doing a phenomenal job and also going beyond the call of duty deflecting unruly social behaviour.

Thanked the community for supporting Dolly's Dream day on the 9 May, great to see an increase in support.

Request Council to follow up on the NTG infrastructure Corridor proposal and request a meeting from the relevant Minister or at least a representative to provide detailed information required to keep the community informed.

Noted the Showgrounds and tennis facilities are looking terrific, noting the new stone work worked well for mobility chair.

National Sorry day was yesterday for stolen generations.

This week is Reconciliation week.

Today Minister Yan budget roadshow at GYRACC 3-5 pm.

Request for more tree planting in showgrounds.

Junk Festival this Saturday 5pm at the Speedway.

6-9 June Barunga festival

19 CLOSURE OF MEETING TO PUBLIC

The open meeting was declared closed to the public at 12:58 pm.

**COUNCIL RESOLUTION****Moved:** Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS**20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 22 APRIL 2025**

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

COUNCIL RESOLUTION OMC-2025-123**Moved:** Councillor McDougall; **Seconded:** Councillor Trembath

2. That Council release item 20.6 resolution to the open minutes - OMC-2025-101 - That Request for Quotation T24/04 – First Street Loading Bay Access Upgrade be awarded to Clare Construction Pty Ltd. at their submitted schedule of rates price of \$298,893.31 (GST exclusive). CARRIED 5|1

CARRIED 6|1**20.2 MINUTES OF THE CONFIDENTIAL SPECIAL MEETING OF COUNCIL 14 MAY 2025**

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to:



	Subject to subregulation (3) – prejudice the interests of the council or some other person.
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20.3 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.4 PROPOSED COMMERCIAL LEASE AGREEMENT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

20.5 KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.



20.6 RELOCATION OF THE KATHERINE PUBLIC LIBRARY AND VISITOR INFORMATION CENTRE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

20.7 NOTICE OF MOTION - CODE OF CONDUCT PROCESS FAILURE, UNFAIR SANCTION AND PENALTIES - COUNCILLOR AMANDA KINGDON

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

COUNCIL RESOLUTION OMC-2025-129

Moved: Councillor Mott; **Seconded:** Councillor McDougall

1. That Council reject the Notice of Motion submitted by Cr Kingdon.
2. That Council move the resolution, report and Notice of Motion to the open meeting minutes.

CARRIED 6|1

FOR: Councillor Bower, Deputy Mayor Coburn, Mayor Clark, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Councillor Kingdon

21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 1:56 pm.

22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 27 May 2025 was declared closed at 1:56 pm.

The next Ordinary Meeting of Council will be held on 17 June 2025.



20.7 NOTICE OF MOTION - CODE OF CONDUCT PROCESS FAILURE, UNFAIR SANCTION AND PENALTIES - COUNCILLOR AMANDA KINGDON

Author: Ingrid Stonhill, Chief Executive Officer
 Authoriser: Ingrid Stonhill, Chief Executive Officer
 Report Type: For decision
 Attachments: 1. Notice of Motion - without notice Confidential April 2025 [20.7.1 - 2 pages]
 2. Policy- Breach-of- Code-of- Conduct KTC by Mayor [20.7.2 - 7 pages]
 3. Letter to Katherine Town Council from Maley's Lawyer [20.7.3 - 2 pages]
 4. guideline 7 procedural-fairness-deciding-code-of-conduct-complaints [20.7.4 - 3 pages]

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

Officer Recommendation

1. That Council reject the Notice of Motion submitted by Cr Kingdon.
2. That Council move the resolution, report and Notice of Motion to the open meeting minutes.

Purpose of Report

To present the Notice of Motion – Code of Conduct process failure/ unfair sanction and Penalties from Councillor Amanda Kingdon to Council for consideration.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

Not Applicable

Municipal Plan

1.1.2.2 Ensure compliance with local government legislation

Background

Cr Kingdon submitted a Notice of Motion on 22 April 2025 11:45 am prior to the Ordinary Meeting of Council held on Tuesday, 22 April 2025. The Notice of Motion was received outside the prescribed process and timeframe.

The Notice of Motion is requested by Councillor Kingdon to be tabled as Confidential.



The Notice alleges that the Council engaged in procedural unfairness and breached the Council's Code of Conduct, specifically concerning informal meetings, sanctions imposed on Cr Kingdon, and her subsequent removal from representative duties and committees.

This report constitutes the Council's formal response to these allegations and aims to ensure that the procedural record is accurately documented.

Discussion

The proposed Notice of Motion:

1. That Katherine Town Council acknowledge there has been a failure in following procedural fairness guidelines and Council's own policies. That all sanctions and penalties against Cr Amanda Kingdon be retracted and rescinded, effective immediately.
2. That a letter be issued to Minister of Local Government to state this failure and how this lack of procedural fairness has impacted the role and responsibilities of a highly motivated Elected Member that is a representative voice for the Community. That the lack of procedural fairness has caused unnecessary stress and anxiety that has contributed to a dysfunctional team of Council.
3. A public apology made by CEO and Mayor of Katherine Town Council for the unnecessary stress and anxiety caused to an Elected Member and Town Council staff.
4. That Cr Amanda Kingdon be reinstated to the advisory committees of Council.
5. That Cr Amanda Kingdon receive calendar invites to all official Council events, Audit committee and advisory committee meetings, to enable equal representation when making informed decisions of Council, and participating in Council community events, without feeling excluded.

The Notice of Motion has been tabled as per the request of Cr Kingdon as confidential using S51 (1) (e) subject to sub regulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

S51 (3) Information mentioned in sub regulation (1)(c)(iv) and (e) does not prejudice the interests of the council or some other person or is not contrary to the public interest if the information, if publicly disclosed, only causes:

- (a) embarrassment to the council, members or the council's staff; or
- (b) a loss of confidence in the council; or
- (c) discussion of a matter that is controversial in the council area; or
- (d) the council to be susceptible to adverse criticism.

The Notice of Motion is considered to not meet the Confidential reasons as required under S51 of the Local Government General Regulations 2021 due to the resolution on the Code of Conduct and Sanctions being released to the public at the Council meeting 22 April 2025, and is therefore considered under S51 (3) Information mentioned in sub regulation (1)(c) (e) does not prejudice the interests of the council or some other person or is not contrary to the public interest if the information, if publicly disclosed, only causes:

- (a) embarrassment to the council, members or the council's staff; or
- (b) a loss of confidence in the council; or
- (c) discussion of a matter that is controversial in the council area; or
- (d) the council to be susceptible to adverse criticism.

S51 (1) (f) subject to sub regulation (2) – information in relation to a complaint of a contravention of the code of conduct has also been used as a confidential reasoning although S51 (2) For sub regulation (1)(f), the following information is no longer confidential after the complaint has been decided:

- (a) a decision notice in relation to the complaint;
- (b) a report of proceedings or findings of the complaint including a summary of decision under regulation 80 or 81.

The Council's formal response to these allegations:

1. Allegation of Procedural Fairness Failure

Claim: That procedural fairness and the Council's own Code of Conduct policy were not followed during the



informal meeting held at the Civic Centre on Monday 19 February 2024.

Response:

Council refutes the allegation that procedural fairness was denied. The matter was addressed during an Elected Members Information Session (EMIS) held on Monday 19 February 2024, in accordance with Section 4.1 of the *Elected Member Breach of Code of Conduct Policy*. This section provides that, in response to a potential Code of Conduct complaint, the Mayor (or Deputy Mayor) may engage in informal discussions with the relevant parties, as appropriate. This approach is intended to support the informal resolutions of matters prior to the initiation of any formal process. The Mayor facilitated a discussion among elected members regarding Cr Kingdon's conduct concerns.

Cr Kingdon was:

- Informed of the concerns,
- Provided the opportunity to respond, and

Cr Kingdon then:

- Acknowledged the conduct at issue.
- Voluntarily agreed to the proposed consequences at the conclusion of the session.

Cr Kingdon voluntarily left the room while fellow councillors considered the appropriate way forward, and upon return, the proposed consequences were communicated to her. Cr Kingdon indicated agreement with those outcomes at the time. Based on this agreement, no formal complaint was lodged, and thus, Section 4.3 (requiring statutory declarations) and Section 4.6 (formal consideration by Council) were not triggered.

The agreed consequences were later ratified by a formal Council resolution, making the process procedurally compliant under both Council policy and the *Local Government Act 2019*.

2. Confidential Meeting and Safety Concerns – 23 July 2024

Claim: That a Code of Conduct breach and confidentiality concern were improperly handled.

Response:

The Confidential Meeting section of Ordinary Meeting of Council held on Tuesday 23 July 2024, Item 20.4 outlined the informal process council followed to address the Code of Conduct Breach and confirmed the sanctions placed on Councillor Kingdon. The resolution of the council item 20.4 was to release the information from the Council Confidential section to the public, as prescribed under Section 51 of the Local Government (General) Regulations 2021. This unevidenced allegation has not been stated previously, and Council does not accept this.

3. No Trespass Order and Alleged Harm to Councillor

Claim: That the No Trespass Order caused unnecessary stress and should be rescinded.

Response:

The No Trespass Order was not a disciplinary penalty, but a risk management measure taken in response to repeated conduct concerns affecting the safety of Council chambers. It was lawfully issued under Council's responsibility to ensure a safe working environment for elected members and staff. It followed an incident where Cr Kingdon refused to comply with directions to leave the chamber and had previously caused disruption and fear among members. The Order remains necessary and justified in accordance with applicable legislation and Council policy.

4. Public Apology from CEO and Mayor

Claim: That the CEO and Mayor should issue a public apology for stress and procedural failure.

Response:

Council rejects the request for the issuance of a public apology. There is no substantiated basis for such an apology, no evidence of wrongdoing that would warrant this course of action. Council has acted



consistently with its policy and procedural obligations, and all decisions regarding Cr Kingdon's conduct were based on documented incidents and processed through lawful channels.

Council has a duty to uphold professional standards and to ensure a safe and respectful environment for its staff and elected members. While Council recognises that conflict may cause stress, any such consequences have arisen as a result of the conduct of the elected member in question, not from any procedural failing on the part of Council.

5. Reinstatement to Committees and Council Events

Claim: That Cr Kingdon was unfairly removed from advisory committees and excluded from events.

Response:

Cr Kingdon was removed from committee responsibilities and external representation roles as a direct result of sanctions imposed following the informal decision on Monday, 19 February 2024. These sanctions were communicated in writing and later adopted through a Council resolution on Tuesday, 27 February 2024.

The decision reflected the withdrawal of confidence in Cr Kingdon's ability to represent the Council professionally, particularly on social media and in public forums. The initial sanctions were for 12 months, however as Cr Kingdon continued to breach the social media policy and code of conduct, the Council extended the sanctions until the end of the term of council.

The decision was not discriminatory or exclusionary, but a governance action grounded in loss of confidence and intended to protect the Council's integrity. The sanctions were reviewable after 12 months, however, the behaviours escalated, and the sanctions were extended before the 12-month period was reached. The process, procedure and outcomes were all advised to Cr Kingdon in writing.

Conclusion

Council strongly refutes the assertions made in the Notice of Motion. At all relevant times, Council has adhered to its Code of Conduct Policy, ensured procedural fairness, and acted to protect the integrity and safe functioning of the elected body. Cr Kingdon was afforded multiple opportunities to engage constructively but has instead chosen to challenge decisions that were procedurally valid and necessary and continually share factually incorrect, personal opinions on social media and through unevidenced allegations to government agencies.

Consultation Process

There was no consultation process required for this report.

Policy Implications

Policy / Document	Relevant Clause(s)	Application to Report
Elected Member Breach of Code of Conduct Policy	Section 4.1 – Informal Resolution	Basis for initial handling of conduct matter on 19 Feb 2024 via informal discussion.
	Section 4.3 – Formal Complaint Process	Not triggered due to resolution at informal stage; no statutory declaration submitted.
	Section 4.6 – Initial Council Consideration	Not applicable; complaint not escalated to formal process under 4.3.
	Section 4.9 – Council Decision-Making	Used later to adopt sanctions via formal Council resolution.
Code of Conduct for Elected Members	General Conduct Obligations	Sets behavioural standards relevant to incidents under discussion.
	Section 119 and Schedule 1 (Code of Conduct and Conflicts)	Establishes the Code of Conduct for council members, outlining expected standards of behaviour.
Local Government Act 2019 (NT)		Provides the framework for handling complaints, including the establishment of the Code of Conduct Panel and procedures for complaint resolution.
	Sections 120–124	
Katherine Town Council By Laws 1998 Council Meetings and	Part 7 Division 1-8	Governs the conduct of Council meetings, including submission of motions.



AGENDA - CONFIDENTIAL Ordinary Meeting of Council - 27 May 2025

Procedures

Council Resolution OMC-2024-155	Resolution confirming sanctions	Formal endorsement of outcomes following informal process; establishes decision authority.
Mayor Correspondence to Cr Kingdon (19 Feb 2024)	Outlining agreed outcomes of the informal meeting.	Documents sanctions discussed and agreed to during the informal process.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

There is risk, legal and legislative implications. The Council has had to engage legal advice to combat the multitude of unevidenced and unsubstantiated claims made against the Council. The Councillor has defamed the council and staff and exposed the Council to legal litigation. Submissions are being made to legislative changes.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

I, as the Author and Approving Officer of this report, declare a perceived conflict of interest due to being the subject of prior complaints made by the Elected Member who submitted the Notice of Motion.

This report has been prepared in accordance with Council policy, based on the factual record and applicable governance processes, and with the intent of upholding the integrity of Council's decision-making framework.

While acknowledging the potential perception of conflict, I confirm that this report does not contain personal opinion or commentary beyond the procedural scope required to respond to the Notice of Motion. In preparing this report, I have adhered strictly to Council policy and have sought advice to ensure impartiality and adherence to governance standards.

I recommend that the report be noted and determined by Council with full awareness of this context.

AGENDA - CONFIDENTIAL Ordinary Meeting of Council - 27 May 2025

NOTICE OF MOTION

Motion without Notice

Katherine Town Council Ordinary Meeting of Council Confidential Meeting Agenda of 22 April 2025.

Topic: Code of Conduct process failure/unfair Sanction and Penalties

Background:

An Elected Member was issued penalties for an alleged breach of code of conduct in an unofficial meeting of 19 February 2024, (a rushed unminuted panel meeting that decided on a breach of code of conduct, and breach of social media with perceived bias), Special meeting of 23 July 2024 (alleged breach of confidentiality), and a No Trespass Order issued on 1 August 2024 (for refusing to leave the Chamber before a special meeting of Council on 26 July 2024).

As per Katherine Town Council breach of Code of Conduct policy 4.1 states 'A Mayor or Deputy Mayor will engage in informal discussions with the affected parties, as appropriate, to seek to resolve the matter so that it does not escalate into a formal complaint. The Mayor or Deputy Mayor may take advice with regard to dealing with the matter and, subject to Council's budget, make use of internal or external resources. For example, the Mayor or deputy may take expert advice or involve a person to assist in discussions with the parties.' Note the expert advice does not constitute making recommendations without consulting with all parties.

This section 4.1 was not adhered to, and 4.3 stipulates that an alleged complaint must be in an approved form including a statutory declaration. This did not happen.

Council policy was not adhered to in the above code of conduct complaint. Council policy was not adhered to when Mayor received a complaint of CEO. There were no declared conflicts of interest from any members of Council, CEO or Council Executive staff.

Objective: This motion is to seek acknowledgement of unfair procedural processes that has caused harm to an Elected Member, and caused negative consequences of ongoing conflict within Council and its members. The need to have an independent mediation to resolve conflict in a reasonable and fair manner, following appropriate local government legislation.

Notice of Motion:

1. That Katherine Town Council acknowledge there has been a failure in following procedural fairness guidelines and Council's own policies. That all sanctions and penalties against Cr Amanda Kingdon be retracted and rescinded, effective immediately.

AGENDA - CONFIDENTIAL Ordinary Meeting of Council - 27 May 2025

NOTICE OF MOTION

2. That a letter be issued to Minister of Local Government to state this failure and how this lack of procedural fairness has impacted the role and responsibilities of a highly motivated Elected Member that is a representative voice for the Community. That the lack of procedural fairness has caused unnecessary stress and anxiety that has contributed to a dysfunctional team of Council.
3. A public apology made by CEO and Mayor of Katherine Town Council for the unnecessary stress and anxiety caused to an Elected Member and Town Council staff.
4. That Cr Amanda Kingdon be reinstated to the advisory committees of Council.
5. That Cr Amanda Kingdon receive calendar invites to all official Council events, Audit committee and advisory committee meetings, to enable equal representation when making informed decisions of Council, and participating in Council community events, without feeling excluded.


Signature:

Amanda Jane Kingdon

Print Name:

Date: 22 April 2025

Office use only

Date received:

To Council meeting:

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE MAY 2025

Report Type: For noting

Attachments: 1. Action Report OMC - 10 June 2025 [**8.1.1** - 1 page]

Officer Recommendation

That Council receive and note the Action update.

23-01-2024	Ordinary Meeting of Council - 23 January 2024	14.5	Lease and Licence - Amplitel Pty Ltd - 28 Second Street	In Progress
Delays in executing the lease and license have been primarily due to their understanding that the matter was resolved, and that the execution was undertaken. Lease drafting in progress. The lease and license should be lodged with the LTO's office in the next coming weeks.				
22-10-2024	Ordinary Meeting of Council - 22 October 2024	14.2	Policies	On Hold
Live Streaming ability to be included in the upgrades to the Civic Centre. Policy to be revised following the upgrades.				
25-03-2025	Ordinary Meeting of Council - 25 March 2025	14.1	CBD speed changes	Awaiting external response
Letter sent to Minister Yan cc CEO DoLI 7 April 2025. No response received. No explanation offered by DoLI. Minister Hersey spoke to the matter at her meeting with elected members, but there was no resolution. Mininster Hersey said she would seek advice about the report sent to council stating which councillor spoke on councils behalf.				
22-04-2025	Ordinary Meeting of Council - 22 April 2025	10.1	Correspondence Incoming March 2025 - Request to raise with DLPE at next meeting to provide the data supporting that claim the Materials Recovery Facility in Katherine is not viable.	Noted
22-04-2025	Ordinary Meeting of Council - 22 April 2025	14.10	Environmental Services Report for the Month of March 2025 - Request to conduct a feasibility study on introducing a green waste bin for residents who cannot transport their green waste to the waste management facility.	Under consideration

9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES MAY 2025

Report Type: For noting

Recommendation

That Council receive and note the Mayoral activities for May 2025.

Purpose of Report

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

2.2.3 Promote an active community with family events, festivals, live music and sports.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.

6.3.1 Advocate for the interests of our community.

Mayor Lis Clark	
Date	Activity attended
1 st May 2025	LGANT Conference
1 st May 2025	Gorge View Bush Retreat
2 nd May 2025	LGANT Conference
2 nd May 2025	Katherine Times
6 – 18 May 2025	Leave
14 th May 2025	Special Council Meeting
16 th May 2025	Katherine Times
19 th May 2025	LGANT – Changes to LG Act
19 th May 2025	CDU Town Campus –Aboriginal Mental Health, Alcohol and other Drugs forum
23 rd May 2025	Meet new CEO Vic Daly Council
23 rd May 2025	Katy Woolf
26 th May 2025	Adam Steer ABC
26 th May 2025	Meeting with Minister Hersey
26 th May 2025	Elected Member Information Session
27 th May 2025	Ordinary Meeting of Council
27 th May 2025	NT Treasurers Budget Roadshow
28 th May 2025	Grants Commission
29 th May 2025	Visit to 3 Councils – Grants Commission
30 th May 2025	Meeting Grant Commission - Confidential
30 th May 2025	Katherine Times
31 st May 2025	Junk Festival

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING MAY 2025

Report Type: For noting

Recommendation

That Council receive and note the Incoming Correspondence:

- Attachments:
1. Letter - DLPE CEO - Rebuilding the Economy - 27 May 2025 - ID2232883 [**10.1.1** - 1 page]
 2. Letter - General Manager Transport & Civil Infrastructure - Transport & Civil Contracts Information Sheet - 4 June 2025 - ID 233187 [**10.1.2** - 5 pages]



Department of
**LANDS, PLANNING
AND ENVIRONMENT**

Level 5
Energy House
18-20 Cavenagh Street
DARWIN NT 0800

Postal address
GPO Box 1680
DARWIN NT 0801

E OCEO.DLPE@nt.gov.au

T 08 8999 4840

File reference
2024/3713-0011

Ingrid Stonhill
Chief Executive Officer
Katherine Town Council
PO Box 1071
Katherine NT 0851

Via email: Ingrid.Stonhill@ktc.nt.gov.au

Dear Ms Stonhill

Ingrid

The Northern Territory Government is committed to rebuilding the Northern Territory economy and has a strong focus on improving regulatory certainty and reducing approval timeframes. This is reflected in the [Rebuilding the Economy: Northern Territory Economic Strategy 2025](#) that was released 19 March 2025.

The Department of Lands, Planning and Environment is committed to reducing its approval timeframes, delivering efficient and effective regulation and supporting economic development to benefit all Territorians.

To support this commitment, the Department is identifying possible amendments to a broad range of legislation it administers to reduce unnecessary regulation and administration, facilitate faster approvals and promote certainty in decision making by addressing legislative inconsistencies and ambiguity.

As part of this work, consideration is being given to amendments to the *Planning Act 1999* to enable streamlined assessments of low-risk applications. I would welcome the opportunity to talk to you about this project. Please contact me if you would like to arrange a time to discuss this project.

I appreciate the ongoing work being undertaken by Council and the Department across our shared priorities and will keep you informed of any changes made by Government.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Joanne", written over a horizontal line.

Joanne Townsend
Chief Executive Officer

22 May 2025

*Very much
appreciated
your time this
week Ingrid*



Department of
LOGISTICS AND INFRASTRUCTURE

General Manager
Level 2 Energy House
18-20 Cavenagh Street
DARWIN NT 0801

Postal Address
GPO Box 1680
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T 08 8924 7529
E claire.brown@nt.gov.au

File Ref
2023/3383-0007~0014.

Ms Ingrid Stonhill
Chief Executive Officer
Katherine Town Council

via email: ingrid.stonhill@ktc.nt.gov.au

Dear Councillor,

Re: Department of Logistics and Infrastructure – Transport and Civil Contacts – Information Sheet

I am pleased to provide you with the attached guideline and Information Sheet developed by the Department of Logistics and Infrastructure (the Department) to assist Councillors and Council officers in handling feedback from constituents concerning the Northern Territory Government road network or public transport, as well as other functions overseen by the Department. Following the dedicated notification avenues outlined in the attached Information Sheet will ensure that issues can be triaged and actioned in a timely manner.

The Department regularly inspects NT Government roads and assets throughout the year and encourages the community to report any issues that require attention.

The attached Information Sheet provides a general guide of the services provided by the Department within the NT Government road network, including public buses, bus interchanges and marine safety across all regions of the Northern Territory.

I trust that this information will be useful to you and your team and if officers require further guidance on where to direct a specific query, please do not hesitate to contact the Department's Transport and Civil Infrastructure team on 08 8924 7037 or via email GMTCS.DLI@nt.gov.au.

Yours Sincerely

A handwritten signature in black ink, appearing to read "Claire Brown".

Claire Brown
General Manager
Transport and Civil Infrastructure

4 June 2025

DLI Transport and Civil Contacts

Purpose

The purpose of this guideline is to assist Councillors and Council officers in handling feedback from constituents concerning the Northern Territory Government (NTG) road network, as well as other functions overseen by the Department of Logistics and Infrastructure (the Department).

By following the dedicated notification avenues outlined in the attached Information Sheet, issues can be appropriately triaged and actioned in a timely manner.

The Department regularly inspects NTG roads and assets throughout the year and encourages the community to report any issues that need attention.

Below is a table containing a general guide of the services provided by the Department within the NTG road network, including public buses, bus interchanges and marine safety across all regions of the Northern Territory.

For public safety, the Department provides an after hours *on-call* service to address urgent road faults. Persons can call 1800 246 199 after hours for matters of (or similar in nature to):

- traffic lights out
- flooding or water over road (unsigned)
- fallen trees (affecting the road or close to the traffic lanes)
- obstructions on or near the road (close to the traffic lanes)
- road damage such as significant potholes.

All urgent road faults can be reported by calling [1800 246 199](tel:1800246199).

Non-urgent faults can be reported by submitting an online form via [Report a road fault form | NT.GOV.AU](https://www.nt.gov.au/report-a-road-fault)

All reports will be directed to the region where the issue is. Detail of the location is important for identifying the affected area.

To report anti-social behaviour on the public bus network, contact a Transit Officer on 8999 8777 or text 0457 507 558.

NTG Controlled Assets

For NTG controlled road assets throughout the Northern Territory visit the link below for a detailed map:

nt.gov.au/driving/management/roads-managed-by-nt-government

For all other roads, queries should be directed to the relevant local council.

Department of Logistics and Infrastructure

Owner: EDCS	Approved by:	Approved Date:	TRM Ref
Version: 1	General Manager, TCI	29 November 2024	2024/1191-0006-0003

Page 1 of 4



DLI Transport and Civil Contacts

Operational Area	Service description	Contact
Advertising & Activities in the Road Reserve	<ul style="list-style-type: none"> Applying for a permit to display a sign in the Road Reserve Applying for a permit to do business in the road reserve 	Advertising and activities on road reserves NT.GOV.AU Road.reserves@nt.gov.au 1300 011 151
Anti-social behaviour	<ul style="list-style-type: none"> Safety and security on the bus network 	Transit Safety Unit Report anti-social behaviour on a bus, at a bus interchange, stop or shelter Transit.admin@nt.gov.au 08 8999 8777 0457 507 558 (text) Larrakia Nation 08 8948 3733 1800 728 765 reception@larrakia.com Download their app 'NT Anti-social Behaviour' - NT ASB
Banners (Darwin Only)	<ul style="list-style-type: none"> Display a banner to promote a community event on the Stuart Highway near Fred's Pass 	Roadside banners promoting events NT.GOV.AU
Bike and Foot Paths	<ul style="list-style-type: none"> Hazards such as debris or broken glass Potholes and surface damage Over grown trees. 	Report a bike path fault NT.GOV.AU
Boat Ramps	<ul style="list-style-type: none"> Rubbish Damage or maintenance Vandalism or graffiti 	Marine Safety – Make a Report Marine safety NT.GOV.AU
Buses and Interchanges	<ul style="list-style-type: none"> Urban and school bus routes Rubbish and cleaning Damage or maintenance Vandalism or graffiti Bus drivers Lighting 	Public.transport@nt.gov.au 08 8924 7666
Bus Stops	<ul style="list-style-type: none"> Rubbish Damage or maintenance Vandalism or graffiti Lighting 	busstopmaintenance.dli@nt.gov.au
Culverts & Drains	<ul style="list-style-type: none"> Culverts / Drains and Storm Water 	Report a road fault form NT.GOV.AU Urgent After Hours 1800 246 199 option 4 then option 1.

DLI Transport and Civil Contacts

Operational Area	Service description	Contact
Landscaping	<ul style="list-style-type: none"> Dead animals on roadside Sprinklers Verge Maintenance 	Report a road fault form NT.GOV.AU
Memorials on Roads	<ul style="list-style-type: none"> Apply to place a memorial Report a memorial or monument as a safety hazard 	Memorials on roads NT.GOV.AU
Rest Areas	<ul style="list-style-type: none"> Rubbish Bins Maintenance 	Report a road fault form NT.GOV.AU
Road Condition	<ul style="list-style-type: none"> Up to date road condition information on all NTG Government controlled roads Applications for consent to access restricted roads 	Road Report NT
Road Maintenance	<ul style="list-style-type: none"> Signs on roads Road markings Potholes 	Report a road fault form NT.GOV.AU
Road Permits	<ul style="list-style-type: none"> Oversize Overmass road permits Permits to work in the Road Reserve For permits to access restricted roads, see road condition above 	Apply for permit to work within a road reserve NT.GOV.AU Darwin 08 8999 4449 roadsdarwin.ntg@nt.gov.au Katherine 08 8973 8665 roadskatherine.ntg@nt.gov.au Tennant Creek 08 8962 4515 roadstennantcreek.ntg@nt.gov.au Alice Springs 08 8951 5214 roadsalicesprings.ntg@nt.gov.au Nhulunbuy 08 8987 0188 roadsnhulunbuy.ntg@nt.gov.au
Street Lights	<ul style="list-style-type: none"> Street Light Faults 	Report a road fault form NT.GOV.AU
Towed & Impounded Vehicles	<ul style="list-style-type: none"> Vehicles impounded from NTG Roads or Road Reserve 	Towed and impounded vehicles NT.GOV.AU
Traffic Signals	<ul style="list-style-type: none"> Electronic Road Signs Traffic light enquiries / Faults CCTV cameras 	Report a Traffic Light Fault Report a traffic light fault NT.GOV.AU

DLI Transport and Civil Contacts

Operational Area	Service description	Contact
Vandalism	<ul style="list-style-type: none"> Graffiti or vandalism to roads or road furniture in the road reserve 	Report a Road Fault Report a road fault form NT.GOV.AU
Vehicle Damage on NTG Roads	<ul style="list-style-type: none"> Complaints regarding vehicle damaged on NTG Roads 	Report a Road Fault Report a road fault form NT.GOV.AU

Further information

Officers who would like further guidance on where to direct a particular constituent query are invited to phone 08 8999 4699 or contact civilsupport.ntg@nt.gov.au.

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions relating to the agenda, that you would like addressed, can be submitted via email at records@ktc.nt.gov.au, over the phone at 08 8972 5500, in person at the Civic Centre, or through an electronic submission via the [website](#).

Please submit your question/s pertaining to the current Ordinary Meeting of Council agenda. These will be responded to in full and in a public setting.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 DECLARATION OF RATES AND CHARGES 2025-2026

Author:	Casey Anderson, Manager Corporate Administration
Authoriser:	Ingrid Stonhill, Chief Executive Officer
Report Type:	For decision
Attachments:	<ol style="list-style-type: none">1. Certificate of Assessment Record - Signed CEO - 6 June 2025 [14.1.1 - 1 page]2. Draft - Rating strategy and policy 25 26 - V 9 [14.1.2 - 7 pages]3. Draft - Rates and Charges Declaration 2025-2026 - (6 June 2025) [14.1.3 - 8 pages]

Officer Recommendation

1. That Council acknowledges the Chief Executive Officer, certified the Certification of Assessment Record as true and accurate record.
2. That Council declare:
 - (a) Items one (1) to seven (7) in the attached Declaration of Rates and Waste Charges 2025/2026 for the financial year ending 30 June 2026, pursuant to Section 237 and 238 of the *Local Government Act 2019*; and
3. That Council approve the revised Rating Strategy Policy, version nine (9).

Purpose of Report

To declare the Katherine Town Council's Declaration of Rates and Waste Charges for 2025/2026.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.4 Learn what the community wants to know through community engagement strategies.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

2.1 Corporate Services - Financial Services

2.1.2 Comply with legislative requirements.

Background

Pursuant to the *Local Government Act 2019* (the Act) Council must declare the General Rates on or before 30 June preceding the financial year for which rates are imposed.

The Council must declare the rates (General Rates) on allotments throughout the Katherine Municipality.

The declaration must state:

- (a) The amount:
 - (i) to be raised for general purposes; and
 - (ii) if an amount is to be raised for a special purpose – to be raised for the special purpose; and
- (b) the basis or bases of the rates; and

- (c) if the rates are to be payable in instalments – the number of instalments and when the instalments are payable; and
- (d) the relevant interest rate that accrues on any unpaid rates for the financial year.

Discussion

Current Position

In 2025/2026, Council intends to raise \$9,957,455.00 in general rates on the basis of a combination of differential and fixed rates for specific categories.

Rates are levied with the option of payment in four instalments.

Unimproved Capital Values (UCV)

Rates payable are calculated on the basis of the UCV determined by the Valuer-Generals Office as of 1 July 2022.

Conditionally Rateable Land

Under the *Act*, pastoral leases and mining tenements are conditionally rateable land.

Conditionally rateable land is subject to Ministerial approval; determining the ratability pursuant to *Government Gazette – Notice of Ratability of Conditionally Rateable Land for 2025/2026* financial year: published on 29 April 2025.

Rating Categories by Use

- Royal Australian Air Force (RAAF) Base Tindal
- Binjari Community
- Major Cattle Facility
- Central Business (Residential)
- Major Shopping Centre
- Solar Farms
- Cotton Gin
- Workers Accommodation less than 30 rooms
- Workers Accommodation more than 30 rooms less than 60 rooms
- Workers Accommodation more than 60 rooms less than 120 rooms
- Workers Accommodation more than 120 rooms and less than 240 rooms
- Workers Accommodation more than 240 rooms
- Quarries, and
- Allotments not covered by the NT Planning Scheme.

Rates are levied as one, or the amount of rates multiplied by the separate parts or units that are adapted for separate occupation on each such allotment of rateable land, for each applicable zone.

There may be other rates, charges or levies that apply to a particular property. These could include waste collection charges. These costs are applied on top of the general rates charge and are only applied to affected ratepayers.

Certification of Assessment Record

The *Local Government (General) Regulations 2021* requires the Chief Executive Officer to check all available records to ensure that all rateable land is recorded in the assessment. The certification has been completed.

Rating Strategy Policy

The policy has been revised for compliance with the Declaration of Rates and Waste Charges 2025/2026.

Waste Management Charges

In the 2025/2026 financial year, Council plans to raise \$1,594,000 through waste management charges.

The full waste management charge will increase by 5.9% to \$440.00, up \$23.00 from the previous year. This fee covers weekly kerbside garbage collection and access to the Katherine Waste Management Facility. The increase amounts to approximately \$0.44 per week.

For properties where regular weekly kerbside collection is not provided, a minimum waste management charge of \$170.00 will apply. This represents a \$22.04 increase from last year, or around \$0.43 more per week.

All other properties within the municipality will also be subject to the \$170.00 minimum levy. This charge is vital to maintaining the Katherine Waste Management Facility and funding key waste management initiatives across the municipality.

Consultation Process

The rates schedule is described in the draft Municipal Plan 2025/2026. The draft Municipal Plan was required by legislation to undertake community consultation for a 21-day period.

Policy Implications

The Rating Strategy Policy has been reviewed and amended for compliance with the Declaration of Rates and Waste Charges 2025/2026.

Budget and Resource Implications

2025/2026 budget has been developed utilising the proposed general rates revenue.

Risk, Legal and Legislative Implications

Legal advice confirms that the attached Declaration of Rates and Waste Charges 2025/2026 meets the requirements of the Act.

Under the section 237 and 238 of the Act, Council must declare the rates for the financial year.

- a) Note: Before Council adopts the budget for the financial year, the CEO must review the rate records and provide written certification to Council stating that, to the best of their knowledge, information, and belief, the assessment record accurately reflects all rateable land within the municipality, in accordance with Regulation 29.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



CERTIFICATION OF ASSESSMENT RECORD

SECTION 29 – Local Government (General) Regulations 2021

I, Ingrid Stonhill, Chief Executive Officer of Katherine Town Council certify to Council that to the best of my knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the Municipality of Katherine.

A handwritten signature in black ink, appearing to read "Stonhill", is written over a faint, larger version of the same signature.

Ingrid Stonhill
CHIEF EXECUTIVE OFFICER

Date: Friday, 6 June 2025



COUNCIL POLICY

RATING STRATEGY

Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Manager Corporate Administration		
Approval Date:	17 June 2025	Next Review:	1 June 2026
Records Number:	179899	Council/CEO Decision:	Council
Legislation Reference:	Chapter 11 of the <i>Local Government Act 2019</i>		

1 PURPOSE

This policy outlines Katherine Town Council's approach to setting general rates and waste collection charges, in line with principles of sound financial management. These principles include responsible risk management, long-term financial stability, intergenerational equity, and transparency through the publication of annual financial statements.

2 SCOPE

The policy applies to all Elected Members and Council employees with responsibility for making and implementing decisions on Council rates and waste collection charges.

3 DEFINITIONS

Northern Territory Planning Scheme means the scheme adopted in 2020 (and updated periodically) under the *Planning Act 1999* and published by the Northern Territory Government.

Overriding statutory charge means the same as Chapter 11, Part 11.9, Division 4 of the *Local Government Act 2019*.

Unimproved Capital Value (UCV) means the valuation of a land without any above ground improvements such a home, shed, pool, carport or other structures. It is assessed every three years by the NT Valuer-General based on the property market and analysing sales in the relevant local area to determine how much the land alone would be worth.

Rate in the dollar means the amount levied per dollar of a property's Unimproved Capital Value (UCV) for the purpose of calculating rates. It serves as a multiplier applied to the UCV to determine the total amount of rates payable. The rate in the dollar may vary based on differential rating categories set by the council.

Differential rate (or rating) means a policy mechanism used by Council to apply different rates in the dollar to different categories of properties. These categories are typically defined based on factors such as property type, location, zoning, use, or planning designation.

The Local Government Act 2019 (Chapter 11) sets out the methods by which Council may impose rates as a source of revenue. Council will review the approach to setting rates annually as part of the development of the Municipal Plan and Budget, and during reviews of the Long-Term Financial Plan.

Under the Act, Council may adopt one of three approaches which include:

- a fixed amount for each allotment; or
- a valuation-based amount calculated as a percentage of the assessed value of each allotment; or
- a combination of both a fixed amount and a valuation-based amount.

Council is currently using a combination of fixed amounts and a valuation-based amounts.

Rates are assessed based on either a fixed amount for each identified allotment or a valuation-based amount calculated as a proportion of the assessed value of the allotment. Any allotments subject to a valuation-based amount are subject to a specified minimum (the **minimum amount**). This method allows Council to ensure that all properties contribute a basic amount while also aligning contributions with property values.

Consideration is given to the broader social and economic impacts on the community, particularly in supporting equitable access to essential services, infrastructure, and community facilities.

Council aims to raise sufficient general rate revenue to cover its operating expenses, including depreciation, and to contribute to the capital works program that supports the municipality's long-term growth and sustainability.

This dual approach balances the following principles:

- **Equity** - an appropriate balance of the principles of user pays versus capacity to pay
- **Effectiveness/Efficiency** – meeting the financial, social, economic, environmental, or other corporate objectives of Council as stated in the Long-Term Financial Plan
- **Simplicity** – to ensure widespread community or stakeholder understanding and to minimise perceived biases and hidden costs
- **Sustainability** – revenue decisions support the financial strategies for the delivery of infrastructure and services identified in Council's Municipal Plan.

Council remains committed to exploring and securing alternative funding sources to help reduce the reliance on rates and lessen the financial burden on the community.

BASIS OF RATES

Council carries out the following processes to help determine what level of rates should be charged:

- evaluate and determine the range of services it needs to support the community as a whole; for example, waste management and local road maintenance
- decide how much money is needed to fund services and infrastructure
- establish how much funding it can expect to receive from the Commonwealth and Northern Territory governments and other income sources
- determine how much money is required from rates and charges to cover the balance of expenditures, and
- decide on the best mix of rates and charges to provide services to the community.

Council adopts the Unimproved Capital Value (UCV) as it appears on the valuation roll prepared by the NT Valuer-General under the *Valuation of Land Act 1963* as the basis of the assessed value of allotments in the Katherine municipality.

A **Fixed amount** is a predetermined amount applied uniformly across rateable properties with specific uses regardless of their unimproved capital value.

A **Valuation-Based amount** is a rate calculated by applying a specified percentage (known as the **rate-in-the-dollar**) to the **Unimproved Capital Value (UCV)** of a property.

Council then determines how much each property would need to pay by multiplying the 'cents in the dollar' by the Unimproved Capital Value (UCV) of each property. If the rates are lower than a certain amount, a minimum rate would apply.

The purpose of valuation-based amounts is to align the contribution each property owner makes to council revenue with the relative value of the land.

In recognition of the variation in the level of services provided or available to occupiers of the different zones throughout Katherine municipality, Council is mindful to apply consistency across all properties and to ensure that the rate burden does not shift significantly from one zone to another.

Council applies the following differential rating strategies, according to principal use of the land:

- the assumption that residential properties represent the majority number of properties
- acknowledgement that businesses can generate a greater relative consumption of Council's infrastructure and services, therefore being a greater draw on Council's resources
- acknowledgement that land owned by community groups and sporting associations are often eligible to receive rate concessions from Council, and
- acknowledgement of the economic and social importance of primary production to the Katherine municipality and the need to support its long-term viability.

Rating Categories by Zone

For the purpose of rating, Council may apply all or any of the following rating categories to differentiate properties by planning zones as set under the NT Planning Scheme.

RATING CATEGORY (ZONE)	PLANNING DESCRIPTION
Low Density Residential (LR)	Predominantly for low rise urban residential development comprising individual houses and uses compatible with residential amenity, in locations where full reticulated services are available.
Low-Medium Density Residential (LMR)	A range of low-rise housing options that contribute to the streetscape and residential amenity in locations supported by community services and facilities, and where full reticulated services are available.
Medium Density Residential (MR)	A range of mid-rise housing options close to community facilities, commercial uses, public transport, or open space, where reticulated services can support medium density residential development.
Specific Use	As outlined in Schedule 4 of the NT Planning Scheme.
Agriculture (A)	Land with productive capability for a diverse range of agriculture.
Horticulture (H)	Provide and protect land with productive capability for commercial horticulture.
Water Management (WM)	Restricted development within a water catchment area or other area providing surface or ground water for protection of public water supply.
Rural (R)	Residential, horticultural, agricultural and other rural activities on large lots to provide separation between potentially incompatible uses and restrict closer settlement in areas where access to reticulated water and sewerage may not be available.
Rural Living (RL)	A range of rural lifestyle choices and rural activities, in areas where access to reticulated water and sewerage may not be available.
Community Living (CL)	Provides for community living that provides temporary and permanent

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RATING STRATEGY

RATING CATEGORY (ZONE)	PLANNING DESCRIPTION
	accommodation, and non-residential facilities for the social, cultural and recreational needs of residents.
Community Purpose (CP)	Provide for community services and facilities, whether publicly or privately owned or operated, in locations that are accessible to the community.
Central Business (CB)	An active and attractive mixed-use environment that maximises its function as the commercial, cultural, administrative, tourist and civic centre for the surrounding region that is integrated with high density residential development.
Commercial (C)	Mix of activities and services well connected to a surrounding community at varying scales including retail, entertainment, community, and business activities that serve the broader community and residential development commensurate to the scale of the commercial precinct.
Service Commercial (SC)	Destination retailing, commercial and other activities that individually require a large floor area for the handling, display and storage of bulky goods, or activities, in locations that enable convenient access by the broader regional population.
Future Development (FD)	Area intended for future rezoning and development in accordance with the Strategic Framework. Development is limited to a level that will not prejudice future development or is compatible with planned future purposes.
Railway (RW)	Restricted development on land that is reserved for current or future development of a railway or railway corridor.
Caravan Parks (CV)	Development of caravan parks that cater for short term tourist accommodation and long-term residents and their needs.
Tourist Commercial (TC)	Facilitates commercial and residential development that cater for the needs of visitors, supports tourism activities, and is of a scale and character compatible with surrounding development.
Light Industry (LI)	Provides for low impact industrial and compatible non-industrial developments that will not by the nature of their operations, detrimentally affect adjoining or nearby land.
General Industry (GI)	Provides for industrial developments that require separation from more sensitive uses as the nature of activities may detrimentally impact on the amenity of the locality, in locations with access to services and transport networks capable of supporting heavy industry.
Organised Recreation (OR)	Provides for the development of community and commercial facilities for organised recreation activities.
Highway Control Plan (HCP)	Provides for the development of agriculture, detached dwellings, forestry or sports and recreation.
Multi Zones (MZ)	Provides for land commonly used to describe land areas that are subject to multiple zoning classifications. This situation arises when a parcel of land falls within more than one zone, each with its own set of land use and development controls.

Rating Categories by Use

- Royal Australian Air Force (RAAF) Base Tindal
- Binjari Community
- Major Cattle Facility
- Central Business (Residential)
- Major Shopping Centre
- Solar Farms

RATING STRATEGY

- Cotton Gin
- Workers Accommodation less than 30 rooms
- Workers Accommodation more than 30 rooms less than 60 rooms
- Workers Accommodation more than 60 rooms less than 120 rooms
- Workers Accommodation more than 120 rooms and less than 240 rooms
- Workers Accommodation more than 240 rooms
- Quarries, and
- Allotments not covered by the NT Planning Scheme.

Rates are levied as one, or the amount of rates multiplied by the separate parts or units that are adapted for separate occupation on each such allotment of rateable land, for each applicable zone.

There may be other rates, charges or levies that apply to a particular property. These could include waste collection charges. These costs are applied on top of the general rates charge and are only applied to affected ratepayers.

Conditional Rating

Conditionally rateable land is only rateable in accordance with a Gazette notice made by the minister, at least 2 months before the commencement of the financial year in which the rates are to be collected.

Prior to setting the rates, the minister consults with the ministers responsible for the mining and pastoral matters.

The rates are collected each year by the council for the area where the mining tenement or pastoral lease is located.

Conditionally rateable land is defined as:

- land held under a pastoral lease
- land occupied under a mining tenement (mineral and petroleum titles), or
- other land prescribed by regulation as conditionally rateable.

Interest and penalty for late payment

If rate payments are not received by the due date, the assessment will be in arrears. Assessments in arrears will incur a penalty (the 'relevant interest rate') calculated daily on the outstanding amount, from the date on which the missed instalment was due until the date the payment is made in full.

If a ratepayer defaults in payment, all remaining instalments become due and payable. Interest therefore accrues on the total amount of the unpaid rates and not merely the amount of the instalment.

The interest rate is determined through Council resolution and published in the annual Rates and Charges Declaration.

Recovery of outstanding rates and charges

A ratepayer who fails to pay rates and charges on the due date for payment may face legal action for recovery of the principal amount of the rates and charges, interest accrued on the late payment and costs reasonably incurred by Council in recovering or attempting to recover rates and charges.

Under section 258 of the *Local Government Act 2019*, if rates and charges have been in arrears for at least three (3) years, and an overriding statutory charge securing liability for the rates and charges has been registered for at least six (6) months, Council may sell the land.

Ratepayers experiencing financial difficulty

Council acknowledges that some individuals may face genuine financial difficulty in meeting their rate payment obligations. Where financial hardship is demonstrated, it may be appropriate to grant a concession. Concessions may also be applied in circumstances that serve the public interest or to address inconsistencies within the rating system.

While Council strongly encourages all ratepayers to meet their payment responsibilities in full and on time, it recognises the need for flexibility in exceptional cases. Ratepayers experiencing financial hardship may apply for a special payment arrangement or a rate concession, which may include:

1. A deferment, in whole or in part, of rates or specific rate components
2. A waiver, in whole or in part, of rates or specific rate components
3. A Public Benefit Concession, available to eligible community organisations

For full details, please refer to the **Rates Concession Policy**.

WASTE MANAGEMENT CHARGES

Council levies charges for its waste management services. These charges are published in the annual Rates and Charges Declaration.

Residents can access the waste management facility at no charge, except for excluded items as outlined in the Fees and Charges Schedule.

All residential properties receive a full waste collection charge where the property receives a weekly kerbside collection service. The waste collection charge will be applied to each separate part or unit within an allotment.

There is a minimum charge for vacant residential land or land outside of the kerbside collection service boundary.

There is also a minimum charge per allotment for the provision for waste management services within the Katherine Municipality that are not residential land and including allotments on commercial land whether Council provides a kerbside collection.

If the ratepayer requests an additional kerbside collection, there is an additional charge per annum for each additional bin. The additional charge amount is outlined in the annual Fees and Charges and will be invoiced separately to the ratepayers' annual notice as it is considered a 'fee for service' charge.

5 ASSOCIATED POLICIES/DOCUMENTS

Rates and Charges Declaration (published annually)

Sufficient Interest in the Assessment Record Policy

Rates Concession Policy

Fees and Charges (published annually)

Katherine Town Council Municipal Plan (published annually)

6 REFERENCES AND RELATED LEGISLATION

Local Government Act 2019

Valuation of Land Act 1963

Local Government (General) Regulations 2021

Planning Act 1999

Northern Territory Planning Scheme 2020

Pastoral Land Act 1992

Revision History

Version	Approval date	Details of change	Responsible officer
1	27/06/2017	Created	CEO
2	26/06/2018	Revised	CEO
3	08/07/2019	Revised	CEO
4	25/06/2020	Revised	CEO
5	22/06/2021	Revised	CEO
6	14/04/2023	Revision for compliance with new <i>Local Government Act 2019</i>	CEO
7	29/06/2023	Revision for compliance with the Rates and Charges Declaration 2023/24	CEO
8	27/06/2024	Revision for compliance with the Rates and Charges Declaration 2024/2025	CEO
9	17/06/2025	Revision for compliance with the Rates and Charges Declaration 2025/2026	Manager Corporate Administration

RATING STRATEGY



DECLARATION OF RATES AND CHARGES FOR 2025/2026

1. Basis of Assessed Value

Pursuant to section 227(1) of the *Local Government Act 2019* (the **Act**), Council adopts the unimproved capital value (as it appears on the valuation roll prepared by the Valuer-General under the *Valuation of Land Act 1963*) as the basis of the assessed value of allotments in the Katherine municipality.

2. General Rate – Declaration

Council declares that in respect to the financial year ending 30 June 2026 Council intends to raise \$9,957,455.00 by way of rates for general purposes which will be raised by the application of differential valuation-based amounts (**differential rates**) with differential minimum amounts (**minimum amounts**) being payable in application of each of those differential rates and fixed amounts.

3. Basis of Rates Calculation

For the purposes of this paragraph 3, a "separate part or unit" means a part of or a unit on an allotment that is adapted for separate occupation or use as described in section 226(5) of the Act, whether for residential, commercial, or industrial purposes, and the expression "separate parts or units" has a corresponding meaning.

Council hereby declares the following differential rates and minimum amounts payable in the application of those differential rates for the financial year ending 30 June 2026:

- a) In respect of the allotments of rateable land within those parts of the municipality being the different planning zones under the NT Planning Scheme as set out in the differential rates schedule below (the **schedule**), rates are calculated by multiplying the applicable differential rate, as set out in the schedule, by the assessed value of each allotment with the minimum amount payable in the application of the differential rate being the applicable minimum amount set out in the schedule multiplied by the greater of:
 - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - ii) the number one (1).

DIFFERENTIAL RATES SCHEDULE		
DIFFERENTIAL RATE	PLANNING ZONES ACCORDING TO NT PLANNING SCHEME OR OTHER PLANNING INSTRUMENT	MINIMUM AMOUNT
0.01854290	Low Density Residential (LR), Low-Medium Density Residential (LMR), Medium Density Residential (MR), Specific Use 1 (SK1), Specific Use 2 (SK2), Specific Use 4 (SK4), Specific Use 5 (SK5)	\$1,495.00
0.00319750	Agriculture (A) subject to the sub-paragraphs within this paragraph 3 as set out below, Horticulture (H), Highway Control Plan (HCP)	\$1,675.00
0.00640680	Water Management (WM)	\$1,675.00
0.00434170	Rural (R) subject to the sub-paragraphs within this paragraph 3 as set out below	\$1,530.00
0.00775820	Rural Living (RL)	\$1,495.00
0.03812100	Community Living (CL), Community Purpose (CP)	\$1,582.00
0.03240990	Central Business (CB) subject to paragraphs 3(0 and (3)(i) below,	\$1,625.00
0.03250000	Caravan Parks (CV), Tourist Commercial (TC)	\$1,675.00
0.02585200	Commercial (C) subject to paragraph 3(i) below	\$1,675.00
0.04506520	Service Commercial (SC)	\$1,675.00
0.30275490	Future Development (FD)	\$1,705.00
0.18616770	Railway (RW)	\$1,675.00
0.01981890	Light Industry (LI), General Industry (GI)	\$1,675.00
0.01277200	Organised Recreation (OR)	\$1,675.00

- b) In respect of those classes of allotments within the municipality zoned Central Business (CB) under the NT Planning Scheme used solely for residential purposes, rates will be raised by the application of a differential rate of 0.00575090 multiplied by the assessed value of such land, with the minimum amount payable in the application of that rate being \$1,495.00 multiplied by the greater of:
 - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - ii) the number one (1).
- c) In respect of those classes of allotments within the municipality zoned Multi-Zone (MZ) which are subject to more than one applicable zone under the NT Planning Scheme and are identified as Multi-Zone (MZ) allotments:
 - i) the 'predominant zone' of a Multi-Zone (MZ) allotment will be the zone which covers greatest percentage area of the allotment as against all other zones in the allotment as assessed by the Valuer-General;
 - ii) rates will be raised on each Multi-Zone allotment by applying the differential rate set out in paragraph 3(a) for the zone which is the 'predominant zone' of the allotment, multiplied by the assessed value of such allotment, with the minimum amount payable in the application of that rate being the corresponding minimum amount recorded in paragraph 3(a) for the same 'predominant zone' of the allotment multiplied by the greater of:
 - a) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - b) the number one (1).
- d) In respect of rateable land within that those parts of the municipality known as RAAF Base Tindal; rates will be raised by application of a differential rate of 0.00000001 multiplied by the minimum amount payable in the application of that rate being \$1,764.00 multiplied by the greater of:
 - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - ii) the number one (1).
- e) In respect of rateable land within that those parts of the municipality known as Binjari Community; rates will be raised by application of a differential rate of 0.00000001 multiplied by the minimum amount payable in the application of that rate being \$1,530.00 multiplied by the greater of:

- i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - ii) the number one (1).
- f) In respect of rateable land within that part of the municipality over which there is a pastoral lease as defined in the *Pastoral Land Act 1992*, rates will be raised by the application of a differential rate of 0.00078900 multiplied by the assessed value of the land within each such pastoral lease with a minimum amount payable in the application of that rate being \$970.61.
- g) In respect of rateable land within that part of the municipality that is subject to a mining tenement, rates will be raised by the application of a differential rate of 0.00896000 multiplied by the assessed value with a minimum amount payable in the application of that rate being \$2,297.21 and on the basis that:
 - i) contiguous tenements or reasonably adjacent tenements held by the same person are to be rated as if they were a single tenement; and
 - ii) if the owner of the mining tenement is also the owner of another interest in land (the **other interest**) then:
 - a. if the rate calculated in accordance with this paragraph (g) is less than or equal to the rate payable for the other interest - no rate is payable for the mining tenement; or
 - b. if the rate calculated in accordance with this paragraph (g) (amount A) is greater than the rate payable for the other interest (amount B) - the rate payable for the mining tenement is the difference between amount A and amount B.
- h) In respect of all other rateable land within the municipality (including allotments not covered by the NT Planning Scheme but not allotments otherwise provided for in this paragraph (3), rates will be raised by application of a differential rate of 0.00319750 multiplied by the assessed value of each allotment of rateable land within that part of the municipality with a minimum amount payable in the application of that rate being \$1,625.00 multiplied by the greater of:
 - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - ii) the number one (1).
- i) In respect of that class of allotments within the municipality zoned Commercial (C) or Central Business (CB) under the NT Planning Scheme with a parcel area equal to or greater than 10,000m² and being allotments on which there is situated a Major Shopping Centre, rates will be raised by application of a differential rate of 0.03500000 multiplied by the assessed value of each such allotment of that class with the minimum amount payable in the application of that rate being \$1,832.00 multiplied by the greater of:

- i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
- ii) the number one (1).
- j) In respect of that class of allotments within the municipality on which there is situated Workers Accommodation comprising of less than 30 rooms, rates will be raised by application of a fixed rate of \$3,384.00.
- k) In respect of that class of allotments within the municipality on which there is situated Workers Accommodation comprising 30 or more rooms, but less than 60 rooms, rates will be raised by application of a fixed rate of \$12,045.00.
- l) In respect of all that class of allotments within the municipality on which there is situated Workers Accommodation comprising 60 or more rooms, but less than 120 rooms, rates will be raised by application of a fixed rate of \$19,272.00.
- m) In respect of all that class of allotments within the municipality on which there is situated Workers Accommodation comprising 120 or more rooms, but less than 240 rooms, rates will be raised by application of a fixed rate of \$33,726.00.
- n) In respect of all that class of allotments within the municipality on which there is situated Workers Accommodation comprising of 240 or more rooms, rates will be raised by application of a fixed rate of \$57,816.00.
- o) In respect of that class of allotments within the municipality with a parcel area equal to or greater than 100,000m² and being allotments on which there are situated a Major Cattle Facility, rates will be raised by application of a differential rate of 0.00483330 multiplied by the assessed value of each such allotment with the minimum amount payable in the application of that rate being \$1,832.00 multiplied by the greater of:
 - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - ii) the number one (1).
- p) In respect of that class of allotments within the municipality on which there is situated a Solar Farm, rates will be raised by application of a differential rate of 0.00751530 multiplied by the assessed value of each such allotment with the minimum amount payable in the application of that rate being \$1,675.00 multiplied by the greater of:
 - i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
 - ii) the number one (1).
- q) In respect of that class of allotments within the municipality on which there is situated a Cotton Gin, rates will be raised by application of a differential rate of 0.03500000 multiplied

by the assessed value of each such allotment with the minimum amount payable in the application of that rate being \$12,045.00 multiplied by the greater of:

- i) the number of separate parts or units that are adapted for separate occupation or use pursuant to section 226(5) of the Act on each such allotment of rateable land; and
- ii) the number one (1).

4. Waste Management Charges

Pursuant to section 239 of the Act, Council declares that in respect to the financial year ending 30 June 2026 Council intends to raise \$1,594,000.00 for the purpose of enabling or assisting Council to meet the costs of garbage collection and the waste disposal service it provides for the benefit of land within the municipality and the occupiers of such land.

For the purpose of this paragraph 4:

“allotment” has the meaning set out in section 225 of the Act.

“commercial land” means land in the Katherine municipality used or capable of being used for commercial purposes.

“residential dwelling” means dwelling house, flat or other substantially self-contained residential unit or building on residential land used or capable of being used for residential purposes and includes a unit within the meaning of the *Unit Titles Act 1975* and the *Unit Titles Schemes Act 2009* but does not include a room within workers accommodation described in paragraphs 3(j) to (3)(n) above.

“residential land” means land in the Katherine municipality used or capable of being used for residential purposes.

The following charges are declared:

- a) Council declares a charge of \$440.00 per annum, per residential dwelling, for the provision of the following waste management services to each residential dwelling other than allotments described in paragraph 4(c) below. The services are:
 - i) a kerbside collection of one (1) garbage collection service per week, collecting waste contained in a maximum of one 240 litre mobile garbage bin per garbage collection visit: and
 - ii) unlimited access by the occupiers of residential dwellings within the municipality to Council’s Waste Management Facility solely for the deposit of waste generated from such residential land, excluding items declared as pay per disposal in Council’s Fees and Charges 2025/2026.
- b) Council declares a charge of \$440.00 per annum, per allotment on commercial land, for the provision of the following waste management services which Council elects at its sole discretion

to provide to nominated allotments on commercial land within the municipality, subject to paragraph 4(d) below. The services are:

- i) a kerbside collection of one (1) garbage collection service per week per allotment, collecting waste contained in a maximum of one 240 litre mobile garbage bin per garbage collection visit.
- c) Council declares a charge of \$170.00 per annum per residential allotment for the provision of the following waste management services, where Council is unwilling or unable to provide a kerbside collection to that allotment. The services are:
 - i) unlimited access by the occupiers of such residential allotments to Council's Waste Management Facility solely for the deposit of waste generated from such allotment, excluding items declared as pay per disposal in Council's Fees and Charges 2025/2026.
- d) Council declares a charge of \$170.00 per annum per allotment for the provision of the following waste management services to all allotments within the Katherine Municipality that are not residential land and including allotments on commercial land whether or not Council provides a kerbside collection under paragraph 4(b). The services are:
 - i) access to the occupiers of these allotments to Council's Waste Management Facility solely for the deposit of waste generated from the allotment and subject wholly to payment of the commercial waste charges recorded in Council's Fees and Charges 2025/2026.

5. Payment of Rates and Charges

Pursuant to section 244 of the Act, Council determines that rates and charges for the year 1 July 2025 to 30 June 2026 inclusive, shall be due and payable by four (4) approximately equal instalments on the following dates, namely:

First Instalment - 30 September 2025

Second Instalment - 30 November 2025

Third Instalment - 31 January 2026

Fourth Instalment - 31 March 2026

- a) Payment of all or any remaining instalments may be made on or before the due date of the next instalment. Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.
- b) In accordance with section 243 of the Act, Council determines that the benefit to be given for the prompt payment of rates and charges and to encourage the early payment for the financial year ending 30 June 2026 shall be the conduct of an 'Early Bird Draw' whereby Council will offer a monetary prize to one (1) eligible ratepayer selected from the draw in an

amount being the lesser of the current year's rates and \$1,495.00 subject to the following conditions:

- i) that the total amount of all rates and charges levied for the financial year ending 30 June 2026 in respect of any parcel of rateable land owned by the winning ratepayer, together with arrears (if any) must have been paid in full on or before the 30 September 2025.
- ii) the payment will not extend to any part of the waste management charge.
- iii) all Government agencies, Elected Members and Council employees are excluded from the draw.

the winning ratepayer shall be notified in writing.

6. Interest and Penalty for Late Payment

Pursuant to section 245 of the Act, Council determines that the relevant interest rate which accrues on overdue rates and charges will be 9% per annum which is to be calculated on a daily basis.

7. Recovery of Outstanding Rates and Charges

A ratepayer who fails to pay rates and charges on the due date for payment may face legal action for recovery of the principal amount of the rates and charges, interest accrued on the late payment and costs reasonably incurred by Council in recovering or attempting to recover rates and charges.

If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area.

Under section 258 of the Act, if rates and charges have been in arrears for at least three (3) years, and an Overriding Statutory Charge securing liability for the rates and charges has been registered for at least six (6) months, Council may sell the land.

14.2 2025-2026 MUNICIPAL PLAN, BUDGET AND FEES AND CHARGES

Author:	Amanda Haigh, Manager Governance and Risk
Authoriser:	Ingrid Stonhill, Chief Executive Officer
Report Type:	For decision
Attachments:	<ol style="list-style-type: none">1. Municipal Plan 2025-2026 Written Submissions [14.2.1 - 1 page]2. Summary Report Your Say Katherine - Draft 2025-2026 Municipal Plan - 05 Jun 2025 [14.2.2 - 6 pages]3. 2025-2026 - Final Draft Municipal - 6 June 2025 [14.2.3 - 27 pages]4. 2025-2026 - Final Draft - Fees and Charges Booklet - 6 June 2025 [14.2.4 - 14 pages]

Officer Recommendation

1. That Council adopt the Budget for 2025-2026.
2. That Council adopt the Municipal Plan for 2025-2026.
3. That Council adopt the Fees and Charges for 2025-2026.

Purpose of Report

To present consultation submissions for the Katherine Town Council Municipal Plan, including annual budget, long term financial plan, and Fee and Charges pertaining to the 2025-2026 financial year and adopt amendments.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.3 Review Council's fees and charges system to ensure the sustainability of council's facilities and services.

Municipal Plan

1.1 Governance - Governance and Elected Members

1.1.2 Ensure compliance with local government legislation.

Background

The *Local Government Act 2019* requires Council to prepare, on an annual basis, a Municipal Plan. The Katherine Town Council Municipal Plan includes Council's annual budget, long term financial plan, and Fees and Charges.

Council approved the Draft Municipal Plan 2025-2026; including budget, long term financial plan, rates and fees and charges; for public consultation from 15 May to 4 June 2025. The consultation was advertised on the Council website, in the NT News and on the Your Say Katherine platform.

Discussion

Council received two written submissions and feedback for suggested amendments to the Draft Municipal Plan 2025-2026.

Your Say Katherine there were 50 document downloads, 95 views, no comments and no survey completed. Report is attached.

Council are requested to consider the submissions and feedback. Responses to the submissions and feedback are provided with recommendations and the amendments to the plan and fees and charges booklet where applicable have been changed in the attached documents. In addition, all fees and charges

associated with the Katherine Museum have been withdrawn, as it is no longer offered as a Council-managed service or hireable facility.

Consultation Process

Katherine Town Council released its draft Municipal Plan 2025-2026 with the draft budget, long-term financial plan, rates and fees and charges for a 21-day period community consultation.

Municipal Plan recommended amendments following the consultation include:

- Page 5 – update link to Fees and Charges 2025-2026.
- Page 46 – amend Council Committee Costs to Council Committee Expenses for consistency

Fees and Charges recommended amendments following the consultation include:

- Page 14 - Commercial Charge for Drum Muster is Free
- Page 14 – Commercial Charge for Couch is \$46.50 instead of \$76.75
- Page 15 - Domestic Charge for Asbestos Disposal is \$620.50 same as the commercial disposal
- Page 20 - Vendors Street/Roadside line items need to be removed as Council no longer provides these permit only mobile food van permits.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The adopted Budget and Fees and Charges will be applicable from the 1 July 2025.

Risk, Legal and Legislative Implications

The legislative requirements under the *Local Government Act 2019* (Act) and Local Government (General) Regulations 2021 (Regulations) for the council's adoption of the annual Plan, budget, long term financial plan, fees and charges and rates declaration.

After the public consultation submissions received have been considered and then the final plan prepared Council must

1. Declare the rates for the financial year (sections 237 and 238 of the Act) a. NOTE before the council adopts the budget for the financial year, the CEO must check the rate records and certify in writing to the council that to the best of the CEO's knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the area (regulation 29)
2. Adopt the budget for a financial year (section 203 of the Act)
3. Adopt the plan (section 35(1) of the Act)

Under the Act the council is required to adopt its 2024-2025 Annual Plan, budget, and declare its rates on or before 30 June 2025. It is important to note that the Act does not provide the Minister or the Department with the power to defer or waive the stipulated 30 June date.

Council's Fees and Charges 2025-2026 are in accordance with the *Local Government Act 2019* Section 289 – Fees for Services.

As soon as practical after adopting the budget council must:

- publish the budget on the council's website;
- notify the Agency in writing of the adoption of the budget; and
- publish in a newspaper circulating in the area informing the public that copies may be downloaded from council's website or obtained from the council's public office.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Municipal Plan 2025-2026 Written Submissions				
Date	DOC ID	Regarding	Comments	RESPONSE
29/05/2025	233019	Feedback on Council's draft 2025–26 Annual Plan out for Public Consultation	1. On page 5, the link to the draft Fees and Charges 2025-26 document on Council's website is outdated. It is suggested that the link be updated once the plan is finalised.	Feedback noted. The link will be updated once document approved and uploaded on the website. Noting that the link on page 44 works.
			2. On page 41, under "General Rates Fees and Waste Charges", Council set a target to collect \$9,957,455 in general rates. This differs from the annual budget 2025-26 for rates on page 46, which reported the expected income as \$9,990,399. It is suggested that the amount be amended to ensure consistency between the Annual Plan and Long-Term Financial Plan.	Feedback noted. Council has reported both values every year the same due to: On page 41, Council's rates declaration modelling is intended to raise \$9,957,455 based on the amount of revenue that is generated from per allotment, the differing rate or fixed amount is applied based on the category and land use. Page 46, Rates within the Annual budget is calculated as per the assumptions on page 45 at an increase of 4.8% on the previous year (2024-2025) actual rates income.
			3. On page 46, under "Annual Budget Income and Expenditure Statement", it is suggested that Council Committee Costs instead be amended to Expenses to remain consistent with other line items in the Operating Expenditure column.	Feedback noted. The wording "Costs" will be amended to " Expenses" for consistency.
4/06/2025	233019	Fees and Charges 2025/2026 Feedback	<p>Feed back for the fees and charges:</p> <p>Page 14: Commercial Charge for Drum Muster is Free</p> <p>Page 14: Commercial Charge for Couch is \$46.50 instead of \$76.75</p> <p>Page 15: Domestic Charge for Asbestos Disposal is \$620.50 same as the commercial disposal</p> <p>Page 20: Vendors Street/Roadside line items need to be removed as Council no longer provides these permit only mobile food van permits.</p>	Feedback noted. Changes to be made to the Feesand Charges Booklet.

Summary Report

06 May 2025 - 04 June 2025

Your Say Katherine

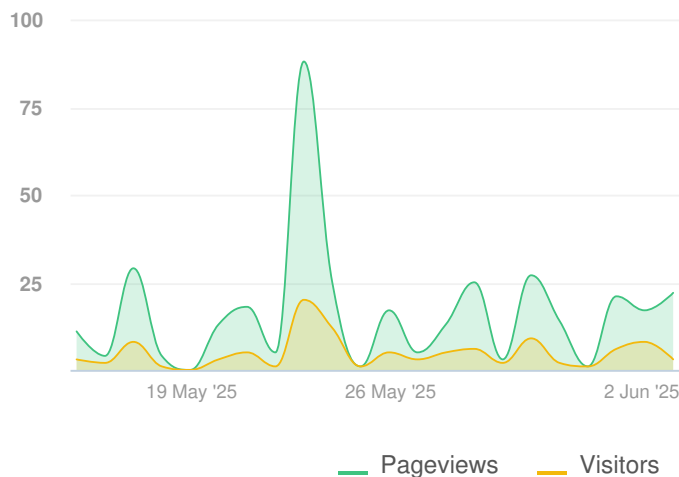
PROJECTS SELECTED: 1

2025/26 Municipal Plan

FULL LIST AT THE END OF THE REPORT



Visitors Summary



Highlights

TOTAL VISITS	MAX VISITORS PER DAY	
119	20	
NEW REGISTRATIONS		
0		
ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
0	57	95

Your Say Katherine : Summary Report for 06 May 2025 to 04 June 2025

PARTICIPANT SUMMARY

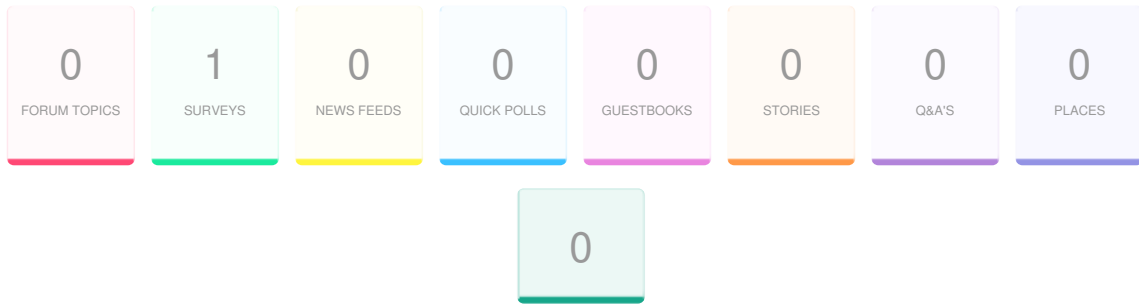
ENGAGED	0 ENGAGED PARTICIPANTS				
		Registered	Unverified	Anonymous	
INFORMED	Contributed on Forums	0	0	0	
	Participated in Surveys	0	0	0	
	Contributed to Newsfeeds	0	0	0	
	Participated in Quick Polls	0	0	0	
AWARE	Posted on Guestbooks	0	0	0	
	Contributed to Stories	0	0	0	
	Asked Questions	0	0	0	
	Placed Pins on Places	0	0	0	
	Contributed to Ideas	0	0	0	
* A single engaged participant can perform multiple actions				* Calculated as a percentage of total visits to the Project	

ENGAGED	57 INFORMED PARTICIPANTS				(%)
		Participants			
INFORMED	Viewed a video	0			2025/26 Municipal Plan 57 (60.0%)
	Viewed a photo	0			
	Downloaded a document	50			
	Visited the Key Dates page	0			
AWARE	Visited an FAQ list Page	0			
	Visited Instagram Page	0			
	Visited Multiple Project Pages	53			
	Contributed to a tool (engaged)	0			
	* A single informed participant can perform multiple actions				* Calculated as a percentage of total visits to the Project

ENGAGED	95 AWARE PARTICIPANTS				
		Participants			
INFORMED	Visited at least one Page	95			2025/26 Municipal Plan 95
AWARE					
* Aware user could have also performed an Informed or Engaged Action				* Total list of unique visitors to the project	

Your Say Katherine : Summary Report for 06 May 2025 to 04 June 2025

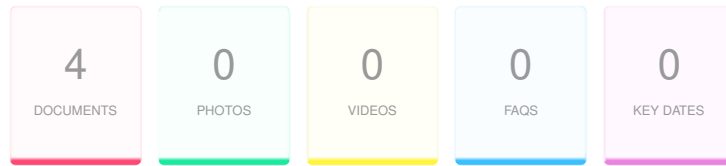
ENGAGEMENT TOOLS SUMMARY



SURVEYS SUMMARY		TOP 3 SURVEYS BASED ON CONTRIBUTORS	
1	Surveys	<div>0</div> <div>Contributors to</div> <div>Municipal Plan 2025/26</div> <div>Feedback</div>	
0	Contributors		
0	Submissions		

Your Say Katherine : Summary Report for 06 May 2025 to 04 June 2025

INFORMATION WIDGET SUMMARY



DOCUMENTS	TOP 3 DOCUMENTS BASED ON DOWNLOADS		
4 Documents	47 Downloads Municipal Plan 2025	14 Downloads Katherine-2027-Five-year Strategic Plan	9 Downloads 2025-26 Draft Fees and Charges Booklet.pdf
50 Visitors			
78 Downloads			

TRAFFIC SOURCES OVERVIEW

REFERRER URL	Visits
m.facebook.com	23
www.google.com	16
www.katherine.nt.gov.au	16
l.facebook.com	9
lm.facebook.com	9
katherinetowncouncil.sharepoint.com	7
www.facebook.com	4
www.google.com.au	4
www.bing.com	2

SELECTED PROJECTS - FULL LIST

PROJECT TITLE	AWARE	INFORMED	ENGAGED
2025/26 Municipal Plan	95	57	0



KATHERINE
TOWN COUNCIL



DRAFT

KATHERINE TOWN COUNCIL
Municipal Plan
2025-2026

ACKNOWLEDGMENT OF COUNTRY

We recognise the first nations culture
as one of the longest surviving cultures
in the world and we pay our respects to
Elders both past, present and future.

The logo featured on the 2025-2026 Municipal Plan cover was designed by
Katherine-based artist Kim Maskell. It was her winning entry in the
Katherine Town Council Centenary Logo Competition in April 2025.

WARNING: Aboriginal and Torres Strait Islander readers are advised that
this document may include the images of people who are deceased.

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INTRODUCTION

The 2025-2026 Municipal Plan sets out Katherine Town Council's commitments to the community for the coming financial year. It outlines the services, programs, events, facilities, and infrastructure that Council will deliver and maintain to support a thriving and connected community.

This Plan includes Council's Annual Budget, which details proposed rates and financial allocations, along with our Long-Term Financial Plan. For information on service costs, please refer to Council's Fees and Charges 2025-2026, available at www.katherine.nt.gov.au/council/council-documents/fees-and-charges.aspx.

At the heart of this Plan is Council's ongoing commitment to making Katherine a place where people can live well, work meaningfully, learn continuously, and grow together. The following community vision guides our strategic direction:

**OUR VISION**

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

**OUR MISSION**

Together, we will work effectively today to shape our exceptional future tomorrows.

**OUR VALUES**

- Embrace diversity
- Foster a strong sense of community
- Show respect for people, the environment and culture.



COMMUNITY CONSULTATION

A 21-day consultation period ran from 15 May to 4 June 2025 to ensure our plans reflect local priorities. Elected Members received the draft Municipal Plan on 2 May 2025, 6 business days before endorsing it for public consultation at a Special Council Meeting 14 May 2025.

Council promoted the consultation through Your Say Katherine www.yoursaykatherine.com.au and the NT News on 15 May 2025, and Elected Members engaged with residents throughout the period to seek feedback.

The final 2025-2026 Municipal Plan was adopted at the Ordinary Meeting of Council on 17 June 2025.





Photo: Mayor Lis Clark and Ethan Woods-Alum,
Katherine Citizen of the Year

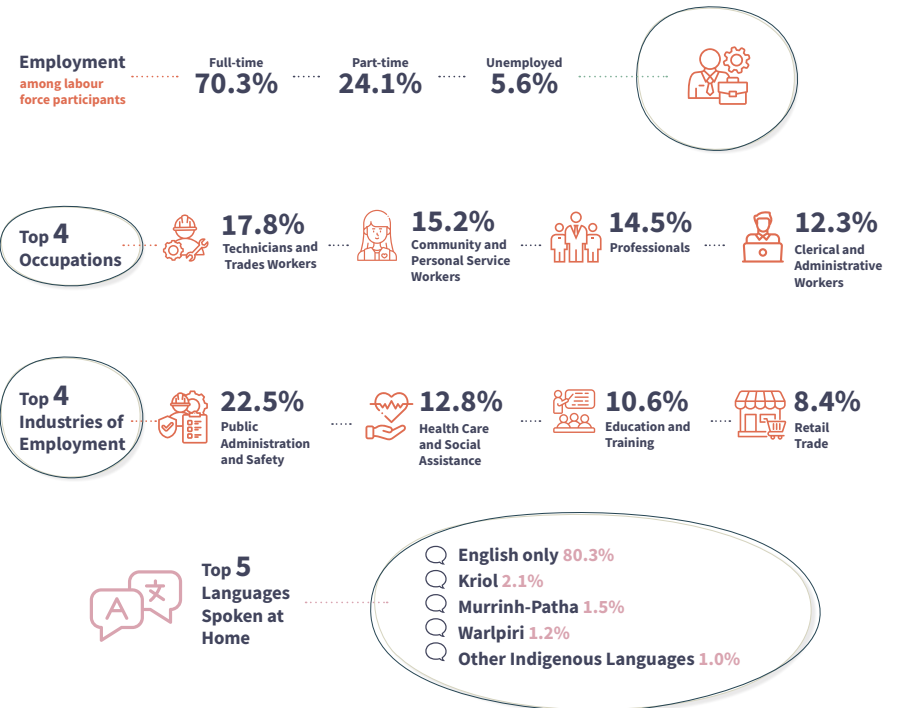
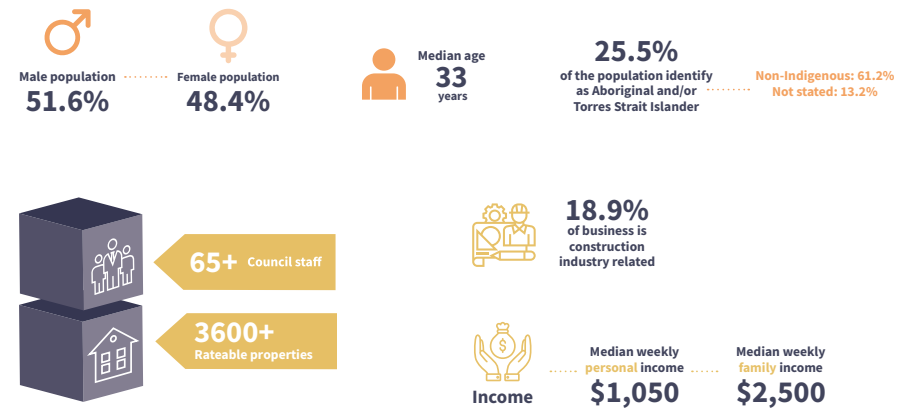
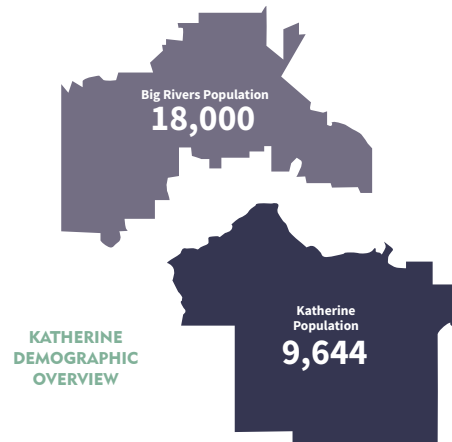
With a population of around 9,644, including the nearby RAAF Base Tindal, Katherine services more than 18,000 people across the wider region.

Strategically positioned at the junction of major transport routes—connecting north-south rail and road corridors with east-west links—Katherine plays a vital role in the movement of people, goods and services across Northern Australia.

Katherine's identity is shaped by its natural landscapes, cultural diversity, and Defence presence, including significant upgrades underway at Tindal RAAF Base. As a service and lifestyle centre, Katherine provides essential health, education, and economic opportunities for residents and the Big Rivers region.

ABOUT KATHERINE

Located in the heart of the Big Rivers region, Katherine is the fourth-largest township in the Northern Territory and a key regional hub.



Source: Australian Bureau of Statistics, 2021 Census (LGA: Katherine, NT)



MAYOR LIS CLARK

MESSAGE FROM THE MAYOR ELISABETH CLARK

As I look back on my time serving this incredible community, and ahead to the future we're planning together, I feel both proud and hopeful.

This new Municipal Plan comes at a significant moment for Katherine. With our town's centenary approaching and a new Council term on the horizon, we have an opportunity to reflect on how far we've come and to set a clear course for what's next.

Throughout my nearly 18 years in local government, I've always believed in leading with our community's needs and values at the heart of every decision. This Plan reflects that principle. It outlines the progress we've made as a team - Councillors, staff, and community members working together, and sets out a vision for Katherine that is practical, forward-looking, and deeply connected to who we are.

Some of our biggest projects are finally taking shape after years of planning and advocacy. We're also investing in our Civic Centre, a building that, while central to our operations, has long needed attention. We're fixing long-standing issues, bringing it up to modern standards, and making it a better workplace and public space. I'm confident this will help us continue attracting great people to serve in local government and deliver for our community.

This Municipal Plan is more than a list of projects; it's a roadmap shaped by teamwork, resilience, and a shared belief in our town's potential. As I prepare to step back from public life, I do so with confidence in the direction we're heading. It has been the privilege to serve Katherine, and I'm proud to leave behind a strong foundation for those who come next.

Thank you to everyone. I'm excited to see Katherine continue to grow, thrive, and celebrate all that makes our town unique.

E. Clark



MESSAGE FROM THE CEO INGRID STONHILL

I'm proud to present Katherine Town Council's Municipal Plan — our blueprint for a smarter, safer, and stronger future.



CEO INGRID STONHILL

This plan builds on the momentum already driving our town forward. With a \$10 million federal grant, we're transforming our aged public pool into a modern, regional aquatic centre for families, clubs, and communities across the Big Rivers. We're investing \$5 million to upgrade the Civic Centre, address long-standing compliance issues, and create a safer, more functional facility for staff and the community.

We're also investing in a significant safety upgrade to First Street and preparing to celebrate 100 years since Katherine formally became a town, a major milestone in our shared history.

Katherine is an active town that loves its outdoor lifestyle. That's why we're extending our walking and cycling network with a new \$1 million (comprising federal and Council funding) shared pathway along Zimin Drive, making it safer and easier to get around on foot or by bike.

Improvements are underway right across the municipality: resealing roads, upgrading roundabouts, refurbishing public toilets, revitalising parks, and creating inclusive events that bring our community together.

This Plan sets out a clear, community-focused vision that supports growth,

protects what makes Katherine special, and puts people first. I encourage everyone to read the plan, and we look forward to shaping Katherine's future together.

Ingrid Stonhill

ELECTED MEMBERS

Councillors are elected by democratic vote. They are a vital part of the community and they represent the municipality.

The Mayor and six Councillors are elected for a term of four years. The Local Government General Election will be held on 23 August 2025.



MAYOR **ELISABETH CLARK**



DEPUTY MAYOR
DENIS COBURN



COUNCILLOR
MADDY BOWER



COUNCILLOR
AMANDA KINGDON



COUNCILLOR
PETER MCDUGALL



COUNCILLOR
KERRIE MOTT

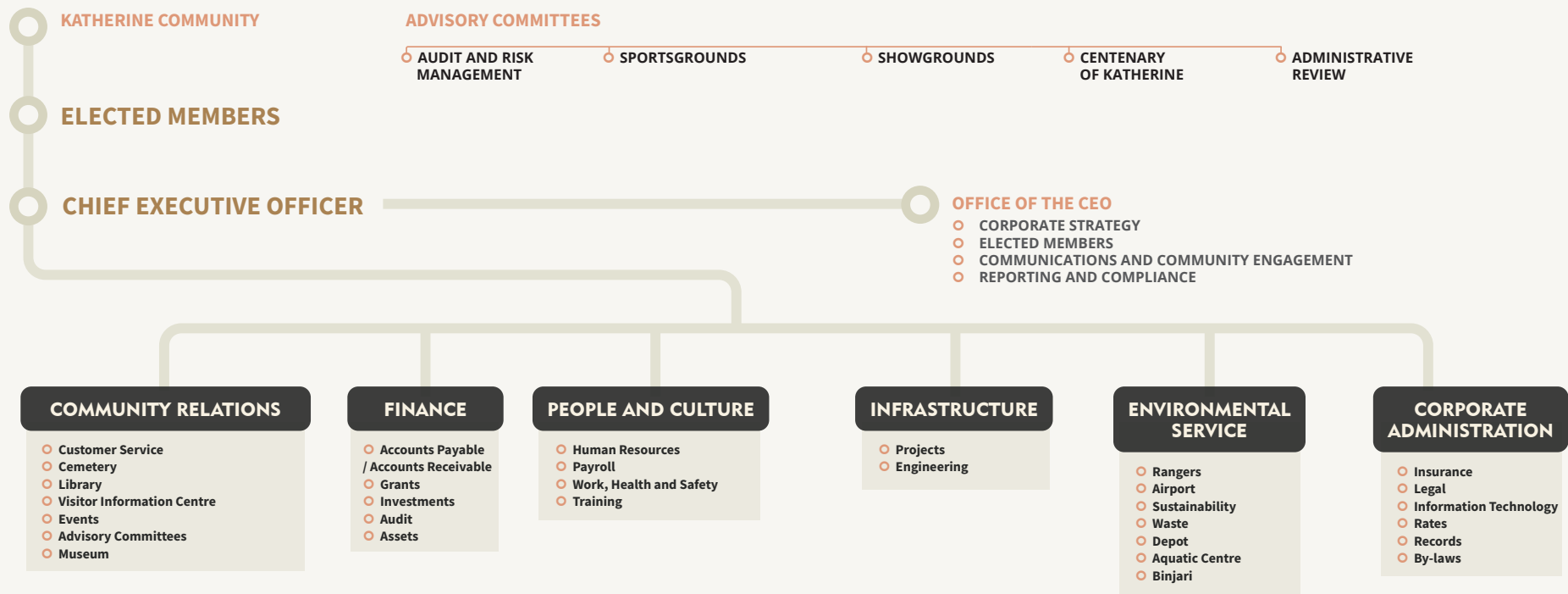


COUNCILLOR
JEREMY TREMBATH





ORGANISATION CHART



HIGHLIGHTED PROJECTS 2025-2026



Centenary of Katherine

In 2026, Katherine marks 100 years since its official gazettal—a milestone that reflects the town's transformation from a remote outpost to a thriving regional hub. Council will deliver a year-long program of centenary celebrations to honour our town's unique history and the people who continue to shape it. A major community celebration on the gazettal anniversary will headline the calendar, alongside a Council-supported grants program that enables local groups to host their own centenary-themed events. The centenary will also be woven into the town's regular events. A formal Gala Dinner will serve as the program's signature event, bringing together community, industry, and cultural groups to reflect on Katherine's journey over the past century.

SP5 – Arts, Culture and Heritage 2. Support Culture – Celebrate culturally important days and 3. Our Rich Heritage - Create opportunities and partnerships to develop the arts, culture and heritage sector.

Katherine Visitor Experience Enhancement

We are excited to announce several key initiatives aimed at enhancing the visitor experience in Katherine.

Library Relocation: To improve community access and provide visitors with convenient IT facilities, we are relocating the Library to a more accessible area. This move will ensure that both residents and travelers can easily access essential services and resources.

Visitor Information Centre: The Visitor Information Centre will be co-located at the Godinymayin Yijard Rivers Arts and Culture Centre (GYRACC), a not-for-profit cultural precinct. This strategic move will support both the Visitor Information Centre and GYRACC, fostering a vibrant cultural hub for both locals and tourists.

Katherine Museum: The Council will take over the operations and facilities of the Katherine Museum. This initiative aims to secure the museum's long-term sustainability and enhance its role as a cultural landmark, preserving and showcasing our rich heritage for future generations.

These enhancements are designed to benefit our community and promote tourism, making Katherine an even more attractive destination for visitors. We look forward to seeing these projects come to life and contribute to the growth and vibrancy of our town.

SP1 – Strong Leadership 4. Enhance Customer Services - Continually Improve Services and Tourism Offerings.

SP5 – Arts, Culture and Heritage 3. Our Rich Heritage - Support the restoration and promotion of Katherine's historical sites.

New Airport Masterplan

Council will develop a new Masterplan for the Katherine Civil Airport based on a stakeholder and community consultation that will invite input from local businesses, residents, and regional stakeholders to explore future uses for the airport. Community feedback will help shape a new shared vision that balances commercial potential, defence support, and community needs. The Masterplan will inform the NT and Australian Governments about Katherine's aspirations for an improved civil airport.

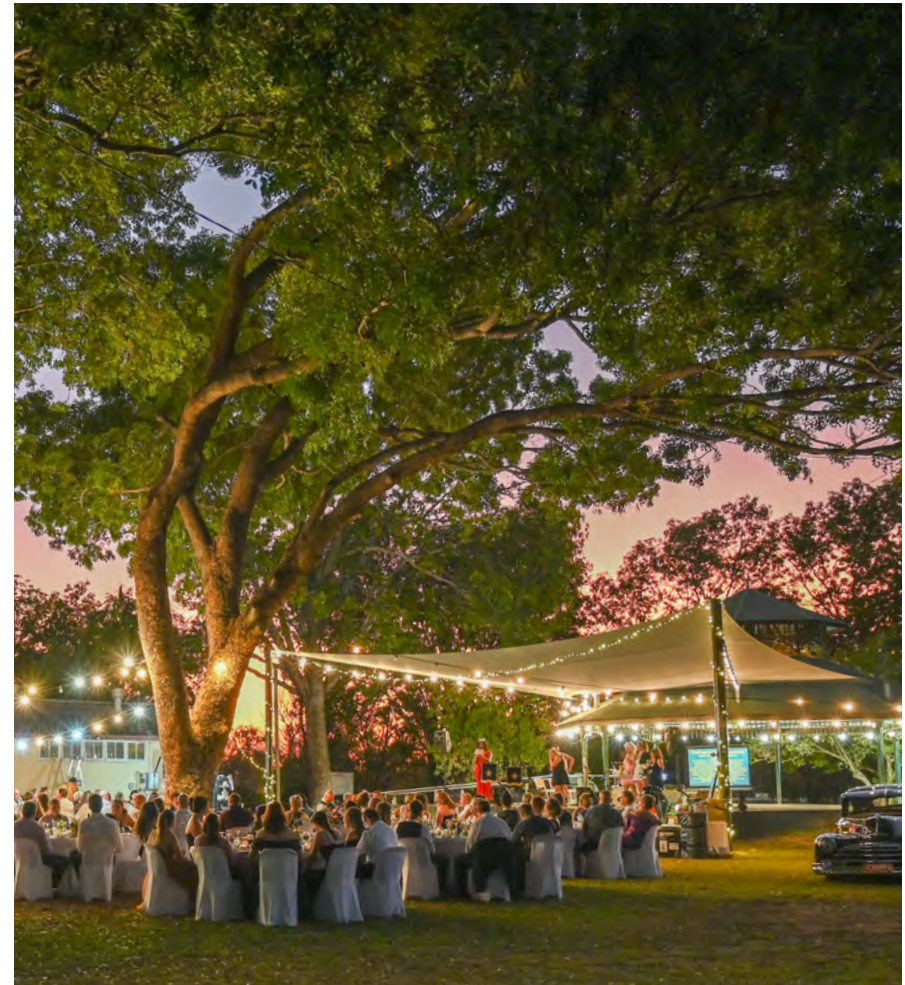
SP4 – Growth and Sustainability 1. Better Infrastructure.

SP6 – Big Rivers Inter-Government Collaboration. 3. Inter-Government Collaboration and Advocacy – Advocate for the interests of our community.

Solar Street Lighting Trial

A solar street lighting trial will begin in Katherine South to address recurring faults affecting a bank of around 20 lights across the municipality. These lights will be retrofitted with new arms and LED fittings, powered by solar panels and batteries capable of running for five days without recharge. The trial will use existing infrastructure to assess the feasibility of transitioning to more reliable, energy-efficient lighting in Katherine.

SP7 – Environmental Sustainability 4. Reduce our Footprint - Gather data to implement more efficient and less wasteful work practices.



Shared Pathway Strategy

Council will consult on, finalise then implement a ten-year Shared Pathway Strategy (2025–2035) to improve mobility, safety, and connectivity across Katherine. The plan prioritises expanding and upgrading shared pathways, aligning with the NT Government's Shared Path Review and community calls for safe, active transport options.

The strategy also outlines the economic, social, and health benefits of shared pathway investment, including projected returns through tourism, improved fitness, and safer walking and cycling links between key areas of town.

SP4 - Growth and Sustainability 1. Better Infrastructure - Develop a shared pathways strategy and potential projects.

More Tourism Transport and Parking

Council will support a bus that can transport tourists to key tourism destinations around town, lessening the need for more cars on the road and providing more parking options for caravans and RVs. Both projects will benefit tourists and the broader community.

SP3 – Sports and Civic Events, 3. Accessibility and Mobility - Investigate an accessible public bus on a continual loop to improve community mobility and access to key tourism points



BUDGET INITIATIVES 2025-2026

\$9.7 million in infrastructure and road projects that include:

Zimin Drive Shared Pathway

Council will construct a 5.7km shared pathway from the Low-Level Bridge to the Stuart Highway, creating a continuous loop that links with the Riverlink Trail and other key pedestrian and cycling routes.

Civic Centre Refurbishment

The Civic Centre will be redesigned to deliver:

- a watertight roof and modern HVAC system
- accessible bathrooms and compliant ramps
- energy-efficient lighting and improved insulation
- separate staff and public office areas
- upgraded IT infrastructure
- public amenities upgrades

Katherine Aquatic Centre Upgrade

Council will upgrade the existing 50m pool, build a 25x25m eight-lane pool with a zero-entry ramp, and install a new leisure water play area.

Accessible Outback Outhouse

Council will construct a fully accessible Outback Outhouse style public toilet to replace the existing one outside the Post Office.

Nature Play Park

Council will install a new nature play park in one of Katherine's suburban areas.

Irrigation System Upgrades

Council will replace and upgrade irrigation systems in public green spaces. Priority locations include Railway Terrace, Glencoe Park and Fuller Park.

Urban and Rural Road Upgrades

Council will continue to improve our roads with the priorities for 2025-26 being:

- Giles Street – improve traffic flow and parking in the school zone, and complete shoulder repairs from Cameron Street to the hospital
- Needham Terrace – complete road reseal
- Shepherd Street – complete road reseal
- Zimin Drive – shoulder upgrades and improvements at the Shadforth Road intersection
- Intersection upgrades – priorities include Helena/Florina, Collins/Byers, and Collins/Cragborn



OUR SERVICE DELIVERY PLAN



STRONG LEADERSHIP

Strategic Priority (Actionable focus area)	Deliverable	Measure
1 VISION: Strong Leadership - Katherine has endless potential for liveability and opportunity. In order to realise this, Katherine needs strong leadership and collaboration between its community and Council.		
1.1 GOAL: Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.		
1.1.1 Strengthen our councillor profiles to increase community awareness of who they are	1.1.1.1 Report on Elected Member activities each month	Number of reported activities
	1.1.1.2 Organise Council meetings and special meetings	Number of meetings held
	1.1.1.3 Organise Elected Member information sessions	Number of Elected Member information sessions held Total attendance by Elected Members
	1.1.1.4 Election campaign	Number of campaigns held
	1.1.1.5 Facilitate an induction program for newly Elected Members	Number of induction programs held
	1.1.1.6 Provide Elected Members with professional development and training	Number of mandatory professional development sessions attended by Elected Member Number of voluntary professional development sessions by Elected Member Number of attendance at LGANT Symposium's by Elected Member
	1.1.1.7 Award Annual Perpetual Leadership Trophies for Katherine Schools	Number of trophies awarded Number of participating schools
	1.1.1.8 Elected Members are supported in their role	Number of opportunities for participation
1.1.2 Ensure strong internal governance with updated policies and procedures in place	1.1.2.1 Workplace policies and Council By-Laws are reviewed regularly	100% of policies up-to-date
	1.1.2.2 Ensure compliance with local government legislation	Number of compliance issues raised
	1.1.2.3 Ensure compliance with other legislation applicable to Council	Number of compliance issues raised
	1.1.2.4 Encourage presentations to Council on issues affecting the community	Number of presentations
1.1.3 Improve transparency around issues affecting the community	1.1.3.1 Maintain active membership on reference groups formed to deal with issues affecting the community	Number of reference groups in which Council participates
	1.1.3.2 Encourage and educate the community about the services that are provided by Council	Number of media releases
	1.1.3.3 Host Pop Up Council information booths	Three Pop Up Council information booths hosted Number of people engaged at the Pop Up events
	1.1.3.4 Enhance distribution of information regarding council rates and charges	Complete a Ratepayer's Information Handbook
	1.1.3.5 Implement a rates calculator tool on Council's website	Rates calculator tool operational on Council's website Number of page visits to the rates calculator tool At least 50% positive feedback on rates calculator tool
	1.1.3.6 Increase social media engagement	Total social media reach Number of Council posts Number of corporate platforms used Number of comments and 'likes' by users Number of subscribers / followers

Strategic Priority (Actionable focus area)	Deliverable	Measure
	1.1.3.7 Incorporate email campaigns to promote Council's educational initiatives	Number of email campaigns Number of email subscribers
	1.1.3.8 Re-establish the bi-monthly community newsletter	Number of distributed newsletters
	1.1.3.9 Communicate the outcomes of council meetings by implementing post council meeting video briefings	Total social media reach
1.1.4 Learn what the community wants to know through community engagement strategies	1.1.4.1 Support Elected Members to participate in community engagement forums	Number of EM activities that relate to community engagement
	1.1.4.2 Use Your Say Katherine to inform and gather feedback on council projects and activities	Number of aware visitors Number of informed visitors Number of engaged visitors Number of projects and activities on Your Say Katherine
	1.1.4.3 Embed stakeholder engagement in infrastructure project management processes	Number of fit-for-purpose templates in use Number of stakeholder engagement activities undertaken A Stakeholder Management Plan is created with each project
	1.1.4.4 Conduct stakeholder engagement training for staff	Number of sessions held Number of participants



Strategic Priority (Actionable focus area)	Deliverable	Measure
1.2 GOAL: Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.		
1.2.1 Foster strong relationships with the Northern Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers region	1.2.1.1 Advance economic development within Katherine and the Big Rivers region	Number of Council's projects supported by the NTG Rebuilding the Economy Strategy
1.2.2 Act as a connector on issues affecting the community through active involvement in relevant reference groups	1.2.2.1 Membership on external committees involved with community issues	Number of reference group memberships
	1.2.2.2 Improve compliance with Terms of References (ToRs) for Council's advisory committees	Total ToR-compliant meetings
	1.2.2.3 Investigate options for increasing participation of user groups on committees	Number of participating user groups Number of quorum-attained meetings
	1.2.2.4 Membership with Local Government Association of the Northern Territory (LGANT)	Number of services utilised from membership
1.2.3 Act as a connector for businesses to foster collaboration and partnership opportunities	1.2.3.1 Identify partnership opportunities	Number of Chamber of Commerce meetings attended

Strategic Priority (Actionable focus area)	Deliverable	Measure
1.3 GOAL: Community Engagement - Improve Council communications and engagement with the community.		
1.3.2 Improve consistency of our communications and engagement in alignment with our strategy	1.3.2.1 Implement Council's Communications and Engagement Strategy	Number of actions implemented as per the Communication and Engagement Plan
	1.3.2.2 Provide Elected Member communication training	Total attendance by Elected Members Number of training sessions held
1.3.3 Identify a number of tools to ensure our engagement is broad, inclusive and accessible to our diverse community	1.3.3.1 Undertake communication preference tools survey and implement findings	Findings implemented Total number of feedback provided by the community
	1.3.3.2 Redevelop Council's website	Website traffic increased compared to the previous website version
	1.3.3.3 Enhance the customer request experience utilising new functionality on Snap Send Solve	Number of Snap Send Solve Requests submitted Number of requests closed or reassigned Number of meetings held with Snap Send Solve
	1.3.3.4 Grow the online Cemetery Search database	Number of headstones and plaques with photos on the website
	1.3.3.5 Improve awareness of and continually update Know Your Council Katherine and Katherine Life	Number of page visits Update database quarterly
	1.3.3.6 Mobile engagement kiosk trial	Number of kiosk uses during trial 20% increase in engagement
	1.3.3.7 Increase online payments	Number of online payments



Strategic Priority (Actionable focus area)	Deliverable	Measure
1.4 GOAL: Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.		
1.4.1 Continually improve services and our tourism offerings	1.4.1.1 Partner with Tourism Top End (TTE) and the Top End Visitor Information Centre	Current Memorandum of Understanding (MoU) in place Number of collaborative outcomes
	1.4.1.2 Enhance tourism offerings in the off season	Number of tourism offerings in the off season 5% bookings increase from previous off season
	1.4.1.3 Encourage uptake in tourism memberships	Number of tourism memberships
	1.4.1.4 Active participation and completion of agreed actions as part of the Big Rivers Region Destination Management Plan implementation team	Number of meetings attended
1.4.3 Enhance customer experiences at our Visitor Information Centre	1.4.3.1 Implement and promote the new Visit Katherine website	Visit Katherine website upgrade complete Number of website visits
	1.4.3.2 Enhance the Katherine Visitor Information Centre facilities	Number of improvements made to the Katherine Visitor Information Centre
	1.4.3.3 Deliver visitor experiences for the Centenary of Katherine 2026	At least three (3) experiences delivered



Strategic Priority (Actionable focus area)	Deliverable	Measure
1.5 GOAL: Financial - Have long-term financial sustainability in council to allow for continued growth and development.		
1.5.1 Collaborate with all three levels of government	1.5.1.1 Advocate for the long term strategic financial sustainability	Number of advocacy occurrences
	1.5.1.2 Provision services and negotiate further extension of funding for the Binjari community	Binjari Local Government services delivered
	1.5.1.3 Collect samples for the Mosquito Monitoring Program	Mosquito samples and collection sheets submitted to Medical Entomology every two weeks
1.5.2 Have a grants officer to seek and coordinate grant funding	1.5.2.1 Refine grants management processes	Number of grants submitted Number of grants acquitted within funding agreement terms
	1.5.2.2 Reform the Council Community Grants Program	Number of community grant applications Utilisation of the Community Grant Program fund 100% of funding allocation awarded
	1.5.2.3 Provide community education on how to apply for Council's Community Grants Programs	At least two information sessions held
	1.5.2.4 Implement the Centenary of Katherine 2026 Community Grants Program	Number of community grant applications Utilisation of the Community Grant Program fund 100% of funding allocation awarded
1.5.3 Pursue grants for new and upgraded infrastructure and programs	1.5.3.1 Seek funding for services and projects outside of Council budget	Number of successful grant applications Number of grant applications submitted
	1.5.3.2 Refine Council's Project Management Process to support funding applications	Number of fit-for-purpose templates in use 100% of grant applications utilising the Project Toolkit templates Percentage of successful applications Percentage of successful applications that were successfully completed Number of Funder feedback sessions with comments logged
	1.5.3.3 Budget for Council contribution for funding applications	Number of funding applications using Council's contribution fund Value of Council contribution to funding applications
1.5.5 Set a prosperous tone to encourage private sector investment	1.5.5.1 Tailor information on Katherine Life	Number of website visits
	1.5.5.2 Promote Katherine Life as a resource for people considering investing and living in Katherine	Number of Katherine Life promotional activities undertaken



Strategic Priority (Actionable focus area)	Deliverable	Measure
2	VISION: Community and Families - Katherine's best asset are the people of Katherine. Katherine is and continues to be a great place to live, work and raise a family.	
2.1	GOAL: Safe Community - Foster a safer community.	
2.1.1	Enhance road safety around schools	2.1.1.1 Undertake road safety audit to assess the current traffic and safety concerns in school zones, and identify potential measures that can be put into place Complete road safety audit at two more schools Number of identified recommendations completed
2.1.2	Provide safe and accessible public amenities throughout Katherine	2.1.2.1 Assess the condition of public amenities throughout Katherine and implement remediation where required Number of remediated public amenities 2.1.2.2 Provision of accessible public amenities in line with town planning requirements and current standards Number of accessibility infrastructure projects undertaken Number of new facilities Percentage of facilities that are compliant with current standards
2.1.3	Improve street lighting for safety	2.1.3.1 Assess present condition of street lighting and develop and implement a program of work for improvement Number of streetlights assessed Number of streetlights remediated 5% reduction in community Snap Send Solve requests for streetlight repair 2.1.3.2 Undertake a solar street lighting trial Number of solar street lights Number of issues raised during trial 2.1.3.3 Drive sustainable energy infrastructure for all future developments Number of sustainable energy infrastructure upgrades
2.1.4	Develop a laneway management policy	2.1.4.1 Refine implementation of Council's Laneway Management Policy Number of laneway closure trials Number of requests for additional laneway closures 2.1.4.2 Assess and finalise the current laneway closure trials Number of laneways progressed from trial

Strategic Priority (Actionable focus area)	Deliverable	Measure
2.2	GOAL: Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.	
2.2.1	Foster growth for a recreational precinct that connects sports, culture and recreation	2.2.1.1 Secure funding for the Katherine Sports Precinct expansion to include AFL field, Conference and Evacuation Centre, improved gym facilities and undercover sports courts Successful rPPP stream 1 application 2.2.1.2 Seek funding to progress the Katherine Showgrounds Masterplan Funding sourced
2.2.2	Support business and community leaders in promoting Katherine's competitive attributes	2.2.2.1 Make resources and data available to business and community groups promoting Katherine as a venue Number of businesses and community groups supported
2.2.3	Promote an active community with family events, festivals, live music and sports	2.2.3.1 Provide an up-to-date calendar of free and accessible community events that cater for our diverse community Number of events held 2.2.3.2 Implement online facilities booking system and make information publicly accessible Number of public bookings via the online booking system Number of ongoing bookings Number of casual bookings

Strategic Priority (Actionable focus area)	Deliverable	Measure
2.3	GOAL: Celebrate Diversity - Celebrate diversity in our community and recognise their needs and interests.	
2.3.1	Support diversity by ensuring our communication and engagement is inclusive and accessible to all members of the community	2.3.1.1 Ensure council information is available in public spaces and service hubs Results of the annual marketing channel survey 2.3.1.2 Use NTG agencies and community groups to share council news and information via Katherine Chain Number of communications shared through Katherine Chain 2.3.1.3 Ensure Council's website meets accessibility standards Website conforms with accessibility standards
2.3.2	Improve disability access in town	2.3.2.1 Ensure infrastructure and projects incorporate disability access Number of new projects and remediated infrastructure adhering to disability access building codes 2.3.2.2 Consult with disability advocates in project stakeholder engagement activities Number of relevant projects Council sought feedback from disability advocates on
2.3.3	Welcome and connect the Defence community with the Katherine community	2.3.3.1 Partner with Defence on key issues connecting the Katherine Community and RAAF Tindal Attend Welcome to Tindal Expo Number of Defence representatives on advisory committees Number of military commemorative services supported by Council

Strategic Priority (Actionable focus area)	Deliverable	Measure
2.4	GOAL: Support our Youth - Support youth engagement.	
2.4.1	Empower youths through youth-focused events and school-holiday activities	2.4.1.1 Provide a range of youth focused, free and accessible community events and programs Number of events held Number of participants
2.4.2	Provide a platform for youths to have a voice	2.4.2.1 Support external youth led and focused advocacy programs and events Number of youth led/focused programs and events supported Number of youth led/focused programs and events funded
2.4.4	Participate in the Katherine Youth Advisory Group	2.4.4.1 Participate in community led Katherine Youth Interagency Committee (KYIC) Number of meetings attended



Strategic Priority (Actionable focus area)	Deliverable	Measure
3	VISION: Sports and Civic Events - Prioritising sports infrastructure, community events, and branding of Katherine as a vibrant community is important to improving the liveability and positive attributes of Katherine.	
3.1	GOAL: Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.	
3.1.1	Hold events throughout the year that acknowledge themes that are important to our town and its residents, such as memorial days	3.1.1.1 Deliver a complete program of commemorative events as agreed in partnership with identified stakeholders 3.1.1.2 Implement overarching centenary theme into 2026 events
		Number of commemorative events held
3.1.2	Improve participation in user advisory groups and improve coordination of these groups on Council land	3.1.2.1 Consult with community reference groups on issues which affect them 3.1.2.2 Work with all users to ensure maximum utilisation of facilities
		Centenary theme developed and applied to marketing Number of advisory committee meetings complying with relevant Terms of Reference (ToRs) Number of user groups on advisory committees Number of advisory committee attendances by user groups
3.1.3	Develop key sporting infrastructure such as an all-weather/multipurpose sports arena	3.1.3.1 Incorporate indoor sports facilities in the design of the proposed Multipurpose Sports and Recreation Precinct
3.1.4	Develop future infrastructure such as a regional sporting precinct, updated aquatic centre and potential water recreation facility	3.1.4.1 Funding for the Multipurpose Sports and Recreation Precinct which will include an AFL field, conference and evacuation centre, improved gym facilities and undercover sporting courts
		Indoor sports courts incorporated in the proposed multipurpose sports and recreation hub Successful rPPP stream 1 application

Strategic Priority (Actionable focus area)	Deliverable	Measure
3.2	GOAL: Brand Identity - Develop and implement a brand identity that is uniquely Katherine's.	
3.2.1	Craft Katherine's personality and identity by playing to our strengths	3.2.1.1 Select imagery and key messaging for marketing communication material that promotes Katherine's points of difference 3.2.1.2 Source and commission updated digital assets (imagery, video footage, etc.) 3.2.1.3 Ensure consistent marketing and communication collateral reflect our brand
		Align with the Big Rivers Region Destination Management Plan Number of digital assets in database Number of Council templates and forms compliant with our current corporate branding
3.2.2	Capture Katherine's profile as a desirable travel destination for long and short stays	3.2.2.1 Develop and implement a Social Media Plan to promote Visit Katherine
		Increase booking value by 1% through Visit Katherine promotions
3.2.3	Establish Katherine's presence through wayfinding signage	3.2.3.1 Upgrade signage to include centenary celebration theme 3.2.3.2 Implement interpretive signage in key locations
		Number of updated themed signage Number of interpretive signage erected
3.2.4	Collaborate with Tourism NT on its tourism strategy for the NT	3.2.4.1 Active participation and completion of agreed actions as part of the Big Rivers Region Destination Management Plan Implementation Team 3.2.4.2 Advocate for Centenary of Katherine 2026 to be incorporated into Tourism Top End marketing initiatives
		Number of meetings attended Number of agreed actions delivered At least one Centenary of Katherine activity included in a Tourism Top End major marketing initiative

Strategic Priority (Actionable focus area)	Deliverable	Measure
3.3	GOAL: Accessibility and Mobility - Improve the accessibility of facilities and transport infrastructure and provide alternative transport solutions.	
3.3.1	Investigate an accessible public bus on a continual loop to improve community mobility and access to key tourism points	3.3.1.1 Help facilitate the implementation of a bus service to key tourism destinations in partnership with a local provider
		Number of bus service bookings taken
3.3.2	Provide and maintain footpaths and bike paths for ease of movement around town, with a shared pathway strategy	3.3.2.1 Finalise design and commence build of the Zimin Drive Shared Pathway 3.3.2.2 Council endorse the Shared Pathway Strategy and undertake community consultation
		5.7kms of shared bicycle and pedestrian sealed pathway constructed Completed Shared Pathways Strategy Community consultation planned and initiated
3.3.3	Partner with Northern Territory Government to conduct a trial for new urban transport options	3.3.3.1 Advocate to the Northern Territory Government to deliver urban transport options
		Number of advocacy occurrences
3.3.4	Make public toilets more accessible	3.3.4.1 Increase availability of accessible public toilets
3.3.5	Develop a parking strategy	3.3.5.1 Determine need, plan and develop more parking options in Katherine
		Two toilets designed and erected Parking Strategy document completed Parking Strategy implemented Number of parking options for caravans and RVs established

Strategic Priority (Actionable focus area)	Deliverable	Measure
3.4	GOAL: Activation and Revitalisation - Maximise developmental potential of Council's land assets and create an attractive town through revitalisation.	
3.4.1	Provide and maintain wayfinding signage	3.4.1.1 Implement RV and other wayfinding signage as required Number of updated wayfinding signage
3.4.2	Support creating a vibrant CBD with updates to streets such as Railway Terrace and First Street	3.4.2.1 Review and implement the CBD Revitalisation Masterplan Number of infrastructure built as per the Masterplan
3.4.3	Enhance public spaces with placemaking and activation	3.4.3.1 Provide continually developing calendar of events Number of events held
3.4.4	Review shade and cooling potential of all facilities	3.4.4.1 Implement a tree data collection initiative within Katherine Number of community participation Number of trees added to Council's database
3.4.5	Provide more drinking water access	3.4.5.1 Install cooled water bubblers in public spaces Number of new installations
3.4.6	Explore expanding our public library to be a community hub that delivers community events and activities	3.4.6.1 Investigate options to relocate Katherine Public Library to improve accessibility and safety for all Successful rPPP stream 1 application
	3.4.6.2 Undertake library operations as per the funding agreement	Achieve reporting and acquittal compliance
	3.4.6.3 Develop the library collection	Increase library circulation by 10% Achieve at least 18,000 items borrowed, returned, or renewed
	3.4.6.4 Increase community participation	Increase annual library patronage by 15% Achieve a target of 2,000 activity participants
	3.4.6.5 Partner with local organisations to enhance library services and programs	At least three (3) local organisation partnerships established Number of collaborative programs delivered Number of participants
	3.4.6.6 Provide access to public computers and free public Wi-Fi	Total computer usage time Number of computer users Total Wi-Fi usage Number of times public Wi-Fi accessed
	3.4.6.7 Deliver library programs and events for our community	Number of programs delivered Number of events delivered Total number of participants
	3.4.6.8 Young Territory Author Awards	Total entries received
	3.4.6.9 Themed book collection and donation drive	Number of books collected, donated, and successfully distributed to community groups
	3.4.6.10 Trial an exchange program with the Katherine District Hospital	Trial undertaken Number of library collection items provided At least 80% positive feedback from hospital staff and patients received
	3.4.6.11 Connect with local wellbeing services	Number of partnerships established Number of joint initiatives completed At least 80% positive feedback from partner organisations
	3.4.6.12 Digitise the newspaper collection	Number of newspaper editions digitised Frequency of online access



Helen Summers OAM

Citizenship and Citizen of the Year Awards Ceremony

Friday 24th January 2025

11:00am-1:00pm

Godinymayin Yijard Rivers Arts and Culture Centre

Please join us and Australia Day Ambassador Helen Summers OAM to welcome our new Australian Citizens, and celebrate the fantastic members of the Katherine community who have been nominated for the 2025 Citizen of the Year Awards. Scan the QR Code to secure your free ticket!



For more information: Contact Isabella Murphy, 0498 725 055, events@ktn.nt.gov.au



Strategic Priority (Actionable focus area)	Deliverable	Measure
4	VISION: Growth and Sustainability - Katherine must grow in a way that allows for sustained success. Infrastructure must be sustainable and support both expansion and liveability.	
4.1	GOAL: Better Infrastructure - Identify infrastructure in need of upgrading, potential for new infrastructure, and develop long-term plans to anticipate opportunities for better infrastructure.	
4.1.1	Develop a shared pathways strategy and potential projects	4.1.1.1 Deliver the Shared Pathway Strategy and Zimin Drive Shared Path Design 5.7kms of shared bicycle and pedestrian sealed pathway constructed Completed Shared Pathways Strategy Community consultation planned and initiated
4.1.2	Develop a project planning framework with hierarchy for shovel-ready projects	4.1.2.1 Introduce a feasibility review process to project planning framework Number of project proposals that have undergone a feasibility assessment before the start of the project 4.1.2.2 Audit infrastructure to identify locations requiring upgrades Number of audits undertaken of existing infrastructure Number of upgrades identified through audit Number of items listed as critical Understanding of upgrade costs 4.1.2.3 Package of shovel ready projects that have supporting project toolkit documentation, to anticipate future funding opportunities Number of shovel ready projects 4.1.2.4 Deliver new and upgraded infrastructure improvements Number of other infrastructure projects delivered 4.1.2.5 Deliver the Civic Centre Refurbishment 80% of project completed 4.1.2.6 Develop a RPT Apron proposal for upgrade at the Katherine Civil Airport Proposal complete (project plan to secure funding includes all costs to begin the works) 4.1.2.7 Install a machinery shed at the Waste Management Facility 100% completed 4.1.2.8 Complete Katherine Aquatic Centre Upgrade Stage 1 100% completed 4.1.2.9 Seek funding for Katherine Aquatic Centre Upgrade Stage 2 Funding secured
4.1.3	Review Council's available land to consider potential utilisation opportunities	4.1.3.1 Undertake feasibility studies to determine the condition, limitations and opportunities for vacant council land Feasibility study completed
4.1.4	Investigate an all-weather multipurpose facility	4.1.4.1 Design and develop an all-weather multipurpose facility pending RPPP funding success Successful rPPP stream 1 application

Strategic Priority (Actionable focus area)	Deliverable	Measure
4.2	GOAL: Lead with Best Practice - Lead by example and set a high benchmark.	
4.2.1	Regularly update our workplace policies and procedures, and Council By-Laws	4.2.1.1 All policies and procedures are up-to-date 100% of policies up-to-date 4.2.1.2 Finalise review of the By-Laws By-law review complete 4.2.1.3 Finance policies and procedures are up-to-date and followed 100% of policies and procedures up-to-date 0% of unapproved budgeted expenses 4.2.1.4 Educate the community regarding By-Laws Number of educational campaigns and initiatives promoting compliance with By-Laws 4.2.1.5 Undertake By-Laws regulation Number of dogs impounded Number of dogs returned to their owners or re-homed Number of animal infringements issued Total hours of regulatory patrols Number of parking infringements issued Number of verbal warnings given to drivers for parking related offences Number of impounded vehicles Total hours of parking patrols
4.2.2	Keep up-to-date with workplace health and safety training and be safety conscious when carrying out tasks	4.2.2.1 Undertake WHS Audit to produce an Action Plan WHS audit completed Action Plan developed 25% of actions completed 4.2.2.2 Staff Wellness focus Ten staff wellness activities held 20% staff participation in wellness activities
4.2.3	Review Council's fees and charges system to ensure the sustainability of council's facilities and services	4.2.3.1 Digitise the Fees and Charges Schedule Fees and Charges Schedule digitisation complete Number of page visits Total Fees and Charges Schedule downloads
4.2.4	Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times	4.2.4.1 Develop the Audit and Risk Internal Audits Process Number of internal audits undertaken 4.2.4.2 Projects and initiatives undertake feasibility assessments prior to initiation and planning Number of business cases Number of cost benefit analyses 4.2.4.3 Comply with Council's procurement policy Number of Local Buy uses as a procurement method Number of tenders issued Number of requests for proposals issued Number of conflicts of interest declared 100% compliance with financial delegation limits 4.2.4.4 Implement an asset management system Asset Management System implemented 4.2.4.5 Deliver on the additional controls on the Corporate Risk Register Number of additional controls implemented 4.2.4.6 Prudent financial management for stronger returns for ratepayers Debtors reduced to 30 days 0% of operating surplus and loss vs budget Financial Current Ratio above 1.5 4.2.4.7 Comply with financial legislative requirements Number of non-compliances Number of internal controls Number of integrity checks in a year

Strategic Priority (Actionable focus area)	Deliverable	Measure		
4.2	GOAL: Lead with Best Practice - Lead by example and set a high benchmark.			
	Regularly update our workplace policies and procedures, and Council By-Laws	4.2.1.1	All policies and procedures are up-to-date	100% of policies up-to-date
		4.2.1.2	Finalise review of the By-Laws	By-law review complete
		4.2.1.3	Finance policies and procedures are up-to-date and followed	100% of policies and procedures up-to-date 0% of unapproved budgeted expenses
		4.2.1.4	Educate the community regarding By-Laws	Number of educational campaigns and initiatives promoting compliance with By-Laws
		4.2.1.5	Undertake By-Laws regulation	Number of dogs impounded Number of dogs returned to their owners or re-homed Number of animal infringements issued Total hours of regulatory patrols Number of parking infringements issued Number of verbal warnings given to drivers for parking related offences Number of impounded vehicles Total hours of parking patrols
4.2.2	Keep up-to-date with workplace health and safety training and be safety conscious when carrying out tasks	4.2.2.1	Undertake WHS Audit to produce an Action Plan	WHS audit completed Action Plan developed 25% of actions completed
		4.2.2.2	Staff Wellness focus	Ten staff wellness activities held 20% staff participation in wellness activities
4.2.3	Review Council's fees and charges system to ensure the sustainability of council's facilities and services	4.2.3.1	Digitise the Fees and Charges Schedule	Fees and Charges Schedule digitisation complete Number of page visits Total Fees and Charges Schedule downloads
4.2.4	Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times	4.2.4.1	Develop the Audit and Risk Internal Audits Process	Number of internal audits undertaken
		4.2.4.2	Projects and initiatives undertake feasibility assessments prior to initiation and planning	Number of business cases Number of cost benefit analyses
		4.2.4.3	Comply with Council's procurement policy	Number of Local Buy uses as a procurement method Number of tenders issued Number of requests for proposals issued Number of conflicts of interest declared 100% compliance with financial delegation limits
		4.2.4.4	Implement an asset management system	Asset Management System implemented
		4.2.4.5	Deliver on the additional controls on the Corporate Risk Register	Number of additional controls implemented
		4.2.4.6	Prudent financial management for stronger returns for ratepayers	Debtors reduced to 30 days 0% of operating surplus and loss vs budget Financial Current Ratio above 1.5
		4.2.4.7	Comply with financial legislative requirements	Number of non-compliances Number of internal controls Number of integrity checks in a year

Strategic Priority (Actionable focus area)	Deliverable	Measure
4.3	GOAL: Attract Skilled Workers - Attract and retain skilled workers.	
4.3.1	Offer Council staff training and development opportunities	4.3.1.1 Training and development highlighted in annual review discussions, increased frequency of reviews with greater focus on career development 100% of reviews conducted 100% of training hours recorded
4.3.2	Celebrate our successes	4.3.2.1 Internal and external good news stories are regularly shared 30 good news stories shared in internal and/or external sources
	4.3.2.2 Council recognises achievements by submitting for awards	Number of award submissions
	4.3.2.3 Implement years of service awards to recognise staff and increase staff retention	Years of Service Awards program established Formal exit interview process re-established - 70% of staff participate in exit interviews
4.3.3	Provide the right conditions and right opportunities	4.3.3.1 Successful EBA negotiations New EBA formalised and enacted
4.3.4	Enhance Katherine's liveability so that people want to live here	4.3.4.1 Strengthen workforce recruitment efforts by producing a Council recruitment video Video produced. Number of views and shares of the video
4.3.5	Support tertiary organisations in their workforce development offerings	4.3.5.1 Work with ISAAC NT to advocate on skill shortages 90% of work experience requests accepted
	4.3.5.2 Commence a Trainee program partnering with GTNT and LGANT	Two traineeships offered Two traineeships completed





Strategic Priority (Actionable focus area)	Deliverable	Measure
5 VISION: Arts, Culture and Heritage - We are proud to call Katherine home. We will promote and communicate our pride in Katherine with residents and visitors to attract people to our community and share Katherine's vibrancy.		
5.1 GOAL: Vibrant Art - Encourage the arts sector.		
5.1.1 Support the street art series and art organisations	5.1.1.1 Support community partners in the delivery of art installations and art related events	Number of community partnerships Number of art installations funded Number of art related events supported
5.1.2 Support development of an arts trail	5.1.2.1 Partner with stakeholders to support the development of an arts trail	At least one stage of the arts trail developed
5.1.3 Encourage knowledge of our art history, such as the Katherine Prize being the longest-running arts prize in the NT	5.1.3.1 Partner with identified stakeholders to deliver art, cultural, and historical based services and events	Operational funding provided Number of services and events delivered collaboratively
	5.1.3.2 Celebrate 50 years of the Katherine Prize	Number of community participants Katherine Prize 50th anniversary celebrated
	5.1.3.3 Incorporate the winning Katherine Centenary Logo in marketing opportunities	Number of times that the winning Katherine Centenary Logo was used in marketing materials

Strategic Priority (Actionable focus area)	Deliverable	Measure
5.2 GOAL: Support Culture - Acknowledge and promote multiculturalism.		
5.2.1 Include multicultural activities in our event planning	5.2.1.1 Provide an up-to-date calendar of free and accessible community events that cater for our diverse community	Number of events held
	5.2.1.2 Hold citizenship ceremonies	Number of citizenship ceremonies held
	5.2.1.3 Partner with and financially support the Katherine Multicultural Festival	Operational funding provided
5.2.2 Support culturally-appropriate facilities	5.2.2.1 Take account of cultural considerations when designing and renovating Council facilities	Number of Council's facilities that incorporate cultural considerations in their design
	5.2.2.2 Create bilingual signage	Number of Council's signs that incorporate bilingual alternative wording
5.2.3 Support cultural training and Indigenous employment	5.2.3.1 Partner with Indigenous employment organisations and agencies to create training and employment opportunities within Council	Twelve Indigenous trainees and staff hired through employment organisations
5.2.4 Support NAIDOC Week events	5.2.4.1 Support of the NAIDOC Committee and associated events through committee participation as requested, the provision of facility usage for events and event participation.	Number of committee meetings attended by representative Number of events supported
5.2.5 Celebrate culturally important days	5.2.5.1 Support and partner with identified stakeholders to hold events	Number of events held
	5.2.5.2 Promote and support Indigenous heritage within the Centenary celebrations	Incorporate Indigenous-led content or partnerships in at least three Centenary events or initiatives
5.2.6 Develop a Reconciliation Action Plan (RAP)	5.2.6.1 Implement the Reconciliation Action Plan (RAP)	RAP complete

Strategic Priority (Actionable focus area)	Deliverable	Measure
5.3 GOAL: Our Rich Heritage - Reinvigorate Katherine by preserving, embracing and showcasing our rich arts and heritage.		
5.3.1 Support the restoration and promotion of Katherine's historical sites	5.3.1.1 Partner with community groups to restore and promote Katherine's historic sites	Number of historic site community group partnerships Number of historic sites supported through restoration and promotion
5.3.2 Create opportunities and partnerships to develop the arts culture and heritage sector	5.3.2.1 Provide operational support to Godinymayin Yijard Rivers Arts and Culture Centre	Operational funding provided
	5.3.2.2 Provide funding and associated prize money for the annual Katherine Prize event	Funding provided
	5.3.2.3 Council to take carriage of the Katherine Museums' Operations	Compliance with Historical Society agreement Number of visitors Café is operational Number of asset upgrades and repairs
5.3.3 Increase participation at cultural facilities and help facilitate events	5.3.3.1 Celebrate the Centenary of Katherine	Number of events supported Number of diverse events
5.3.4 Capture opportunities for collaborative marketing plans with other sectors	5.3.4.1 Identify co-marketing opportunities through reference groups	Number of co-marketing opportunities supported



Strategic Priority (Actionable focus area)	Deliverable	Measure
6	VISION: Big Rivers Inter-Government Collaboration - Council will lead regional collaboration. Collaboration will better assist the region to both address challenges and strengthen connection between people and resources available to the region.	
6.1	GOAL: Katherine is a Services Hub - Highlight and leverage Katherine as a services hub.	
6.1.1	Collaborate with the Big Rivers regional councils	6.1.1.1 Partner with Roper Gulf Regional Council and Victoria Daly Regional Council Number of collaborative outcomes
6.1.2	Highlight Katherine's role as a central hub in the Territory, providing services to the broader neighbouring regions	6.1.2.1 Seek infrastructure funding to enable Katherine's capacity to host regional events and conferences Number of grants sought focused on event infrastructure development Number of central activities held in Katherine on behalf of the Big Rivers region 6.1.2.2 Consult with identified stakeholders to develop a new Airport Masterplan to meet future regional needs Number of workshops and consultation sessions with stakeholders 6.1.2.3 Incorporate key messaging about Katherine's identity as a service hub to the Big Rivers region in presentations and communications Number of key messages that identify Katherine as a service hub to the Big Rivers region
6.1.3	Investigate a regional waste management facility hub	6.1.3.1 Advocate and investigate partnerships for regional waste management Number of partnerships investigated

Strategic Priority (Actionable focus area)	Deliverable	Measure
6.2	GOAL: Collaborate with Regional Councils - Work collaboratively with other councils and government to ensure we are achieving the best outcomes for the Big Rivers region.	
6.2.1	Work in partnership with the Big Rivers regional councils on primary issues affecting the region	6.2.1.1 Membership on Big Rivers Region of Councils (BRROC) Number of BRROC meetings Number of issues raised through BRROC
6.2.3	Work with NTG on its Big Rivers Regional Economic Growth Plan	6.2.3.1 Maintain partnership with NTG towards economic development within Katherine and the Big Rivers region Number of economic development outcomes
6.2.4	Investigate the maximum capacity of Katherine's population growth to better manage financial resources and strategise our priorities	6.2.4.1 Advocate to government agencies on Katherine's Land Use Plan Number of advocacy occurrences

Strategic Priority (Actionable focus area)	Deliverable	Measure
6.3	GOAL: Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.	
6.3.1	Advocate for the interests of our community	6.3.1.1 Advocate for the interests of the Katherine community Number of media releases Number of Council interactions with government agencies seeking action
6.3.4	Membership on regional committees	6.3.4.1 Memberships on Regional Committees Number of external regional committee memberships held
6.3.5	Develop an elected member-led advocacy agenda on key areas of concern including housing, homelessness, liveability, native title	6.3.5.1 Elected Members' memberships on external committees Number of external committees Elected Members are appointed to





Strategic Priority (Actionable focus area)	Deliverable	Measure
7 VISION: Environmental Sustainability - Our unique environment will be celebrated, maintained and protected.		
7.1 GOAL: Waste Management - Implement waste management actions that benefit our community and environment.		
7.1.3 Engage residents with a community education program to encourage sustainable practices that minimise their footprint	7.1.3.1 Provision new bin roll outs including serial number and hot stamps	Number of new bins provisioned Number of new bin requests
	7.1.3.2 Implement an informational page on Council's website about proper waste disposal	Number of website visits
	7.1.3.3 Kerbside waste truck wrap and customer service roll out	Kerbside waste truck wrapped Total social media reach Number of customer service calls received related to waste services
7.1.4 Provide opportunities for the community to repurpose, recycle and reuse all types of resources, reducing our landfill waste	7.1.4.1 Encourage residents and businesses to reduce waste and separate waste streams	Number of campaigns conducted
	7.1.4.2 Investigate green waste collection opportunities	Investigation report to Council
	7.1.4.3 Investigate a once-a-year wet season hard rubbish collection	Investigation report to Council
7.1.5 Install a Tip Shop at our waste facility, encouraging the reuse of goods	7.1.5.1 Operation of the Tip Shop	Number of days the Tip Shop operated Total social media reach
7.1.6 Raise awareness to keep our town litter-free	7.1.6.1 Promote community use of Snap Send Solve to report rubbish and illegal dumping	Total snaps using the relevant incident report categories Number of campaigns Number of participants
	7.1.6.2 Promote participation in Great Northern Clean Up and Clean Up Australia activities	Total social media reach Number of community partnerships Number of participants
7.1.7 Implement the Katherine Town Council Waste Management Strategy 2021-2026	7.1.7.1 Review the Council Waste Management Strategy	Number of actions achieved
	7.1.7.2 Compliance with Environment Protection Authority (EPA) Licence	Number of non-compliances
	7.1.7.3 Provide effective waste collection and disposal services	Tonnage of residential waste collected Tonnage of commercial waste collected

Strategic Priority (Actionable focus area)	Deliverable	Measure
7.2 GOAL: Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.		
7.2.2 Embark on greening initiatives with the collective help of the community to beautify and increase green spaces	7.2.2.1 Establish the Native Plant Giveaway through Council's Greening Katherine initiative	Native Plant Giveaway initiative established Number of community participants Number of partnerships Number of plants given away
7.2.3 Undertake activation projects to provide nature play spaces for kids of all ages	7.2.3.1 Develop Nature Play Parks	Number of Nature Play Parks constructed
7.2.4 Encourage engagement with natural spaces in neighbourhoods	7.2.4.1 Campaign and educate residents and businesses regarding verge maintenance and responsibilities	Number of campaigns held Number of educational and campaign partnerships
	7.2.4.2 Provide outdoor community activities celebrating our green spaces	Number of activities held outside
7.2.5 Provide cool and shaded spaces for the community	7.2.5.1 Erect shade structures in public spaces	Number of spaces identified as requiring Shade structures Number of shade structures erected
	7.2.5.2 Investigate solutions to cooling the Town Square	Problem statement defined Number of solutions investigated Number of solutions delivered
	7.2.5.3 Provide shading along the Council footpath network	Number of trees planted Total estimate of carbon storage of trees planted

Strategic Priority (Actionable focus area)	Deliverable	Measure
7.3 GOAL: Protect our Water - Sustainably manage our water resources.		
7.3.2 Monitor Council's monthly water-use	7.3.2.1 Council maintain an interest in PFAS contamination and monitoring	Number of engagements with environmental agencies related to PFAS contamination level updates
	7.3.2.2 Monitor and report on all Council water usage and bore readings	Bore water usage reported monthly Number of water leaks resolved
7.3.3 Upgrade irrigation of our parks to minimise wastage of town and bore water	7.3.3.1 Implement the Irrigation Replacement Program	Irrigation Replacement Program implemented Number of locations irrigation is replaced Value of replaced irrigation
	7.3.3.2 Provide community education on the vandalism of our irrigation systems within Council's parks and facilities	Number of education measures Value of items damaged





Strategic Priority (Actionable focus area)	Deliverable	Measure
7.4 GOAL: Reduce our Footprint - Optimise Council's products, services, and operations to increase efficiencies and reduce our emissions.		
7.4.1 Investigate platforms to transfer printable forms to online interactive forms	7.4.1.1 Digitise Council applications and permits to streamline processes, while enhancing the utilisation of digital platforms to improve access and efficiency for Council services.	25% increase in interactive council applications Number of EzyBill registrations processed Number of Snap Send Solve requests submitted Increase Snap Send Solve community usage by 10%
	7.4.1.2 Explore and implement strategies to streamline Council processes, reducing paper dependency and increasing operational efficiency through digital solutions.	5% reduction in printing Review of potential greening measures conducted
	7.4.1.3 Investigate ways to successfully distribute electronic Council agendas	Number of requests to print council agendas Number of suitable IT hardware for reading agendas provisioned by Council to Elected Members Number of training sessions held to support Elected Members to use electronic council agendas
7.4.2 Reduce emissions of our vehicle fleet	7.4.2.1 Purchase electric hybrid vehicles where fit-for-purpose	100% of new corporate fleet are hybrid vehicles
	7.4.2.2 Investigate electric commercial ride-on mowers	Market research undertaken Plant is fit-for-purpose
7.4.3 Gather data to implement more efficient and less wasteful work practices	7.4.3.1 Trial battery-operated multi-purpose equipment to identify opportunities for more efficient and sustainable work practices.	Trial complete Number of practical applications for operational use identified



Rates form the foundation of revenue for Katherine Town Council, as they do for most local governments. They are essential to Council's financial sustainability by generating the necessary income to meet community needs while balancing the social and economic impacts. Rates fund the full range of services delivered by Council — from parks, reserves, roads, and footpaths to libraries, recreational facilities, and many other vital community services.



Council sets its general rates using a Differential Rating System, where the Unimproved Capital Value (UCV) of a property is multiplied by either the applicable differential rate or the fixed minimum amount, whichever is greater. Each parcel of rateable land is categorised according to the Northern Territory Planning Scheme Zones, with each category assigned a specific description, differential rate, and fixed minimum charge.

In addition, for the 2025-2026 financial year, fixed rates will apply to specific land use categories such as workers accommodation, major cattle facility, cotton gins and solar farms.

Following a detailed review of previous rating principles, the cost-of-service delivery, and expected inflationary pressures, Council has developed a strategy for 2025-2026 that seeks to balance financial needs with affordability for the community. Council has set a target to collect \$9,957,455 in general rates. A key priority has been to minimise rate increases for residential properties.

As a result, the average general rate for residential properties will increase by just 3.6%, which translates to a modest median increase of \$60.00. Council's goal is to keep increases for residential-only properties under 4.8%. This approach reflects Council's understanding of the broader economic pressures and impacts that our residents are facing. For all other land categories and zones, differing rates increases applied to all other zones and categories which will yield a 4.8% average increase.

For multi-zoned allotments (properties within the Katherine Municipality that span more than one zone) valuation services will provide Council with the percentage split and UCV for each zone. Council will apply the rate associated with the zone that represents the highest percentage of the property's area.

Category Description	Cents in the \$	Minimum	Levy 2025/2026
Residential (LR LMR MR SK1, SK2 SK4, SK5)	1.85429	\$1,495	\$4,457,723
Agricultural (A H HCP)	0.31975	\$1,675	\$263,469
Water Management (WM)	0.64068	\$1,675	\$99,660
Rural (R)	0.43417	\$1,530	\$713,311
Rural Living (RL)	0.77582	\$1,495	\$386,090
Community Living/ Purpose (CL CP)	3.81210	\$1,582	\$140,227
Central Business (CB)	3.24099	\$1,625	\$1,326,253
Commercial (C)	2.58520	\$1,675	\$48,693
Service Commercial (SC)	4.50652	\$1,675	\$22,533
Future Development FD	30.27549	\$1,705	\$1,705
Railway (RW)	18.61677	\$1,675	\$12,287
Industry (GI LI)	1.98189	\$1,675	\$1,189,495
Organised Recreation (OR)	1.27720	\$1,675	\$17,001
Zone CB (Residential Use)	0.57509	\$1,495	\$26,222
Multi-Zone (MZ)	0.00000	\$0	\$0
Tindal Ex Gratia	0.00000	\$1,764	\$426,888
Zone Binjari	0.00000	\$1,530	\$70,380
Pastoral Lease	0.07893	\$971	\$11,448
Mining Tenement	0.89595	\$2,297	\$0
Zone NOZONE	0.31975	\$1,625	\$366,785
Major Shopping Centre	3.50000	\$1,832	\$84,875
Workers Accommodation < 30	0.00000	\$3,384	\$6,768
Workers Accommodation 30-60	0.00000	\$12,045	\$0
Workers Accommodation 60- 120	0.00000	\$19,272	\$19,272
Workers Accommodation 120-240	0.00000	\$33,726	\$0
Workers Accommodation >240	0.00000	\$57,816	\$0
Major Cattle Facility	0.48333	\$1,832	\$7,612
Solar Farm	0.75153	\$1,675	\$6,538
Cotton Gin	3.50000	\$12,045	\$12,045
Tourism (TC) Caravan Park (CV)	3.25000	\$1,675	\$240,175
			\$9,957,455

Katherine Town Council's waste management charges support both the ongoing operational costs and the significant capital investments required to keep the Katherine Waste Management Facility environmentally compliant and sustainable. For the 2025-2026 financial year, Council aims to collect \$1,594,000 through waste levies, ensuring that the costs of operating, maintaining, and rehabilitating the facility are met now and in the future.

The full waste management charge for 2025-2026 will increase by 5.9%. The full waste management charge will be \$440.00, representing a \$23.00 increase from the previous year. This fee covers both the weekly kerbside garbage collection and access to the Katherine Waste Management Facility. The adjustment equates to an increase of approximately \$0.44 per week. For properties where Council is unable to provide a regular weekly kerbside collection service, a minimum waste management charge of \$170.00 will apply. This represents an increase of \$22.04 from the previous year, equating to approximately \$0.43 more per week.

All other allotments within the municipality will also be subject to the \$170.00 minimum waste management levy. This levy is essential for supporting the operation and maintenance of the Katherine Waste Management Facility and funds important waste management projects across the municipality.

Council remains committed to delivering waste services that are sustainable, accessible, and environmentally responsible, ensuring the long-term benefit of the Katherine community.

Fees and Charges

A 3.3% increase has been applied to Council's fees and charges for 2025-2026, with some exceptions and specific adjustments. As part of the review, Council assessed the relationship between the cost of servicing Council-owned facilities and the fees charged to both commercial and non-commercial users. Based on this assessment, adjustments have been made to the hire charges for Council facilities to better reflect the true cost of providing these services.
www.katherine.nt.gov.au/council/council-documents/fees-and-charges.aspx





FINANCE 2025-2026

ANNUAL BUDGET ASSUMPTIONS 2025-2026

Income

Rates income will increase on average 4.8% in the current budgets, which is the same increase as the last financial year and as per the Long Term Financial Plan (LTFP). The same rate has been applied to the outer year budgets.

Waste Management Levy is to increase on average 5.9%, which is the same increase as the last financial year and as per the LTFP. The same rate has been applied to the outer year budgets.

A 3.3% increase has been applied to fees and charges, which is the same increase as the last financial year and as per the LTFP, with some exceptions and adjustments.

Interest income is forecast using the Trading Economics Analysis 3.1%.

Government grants are currently forecast to account for 13% of overall Council revenue. This is expected to increase with further grant applications during the financial year.

Currently rates and waste charges represent 67% of Council income.

Expenses

The Council employee Enterprise Bargaining Agreement (EBA) is due for renewal in 2025 and to avoid pre-empting negotiations the same 3% rate increase has been applied for outer years.

Material and contracts expenses are forecast to increase in 2025-2026 with the CPI (NT Economy Outlook) rate of 2.5% being applied and 2.4% outer years.

Finance costs relating to the rehabilitation of Katherine Waste Management Landfill have been provided for.

Assumption	Annual Budget 2025-2026 \$	Forecast 2026-2027 \$	Forecast 2027-2028 \$	Forecast 2028-2029 \$	Forecast 2029-2030 \$
Rates Increase	4.80%	4.80%	4.80%	4.80%	4.80%
Waste Charges Increase	5.90%	5.90%	5.90%	5.90%	5.90%
Fees & Charges	3.30%	3.30%	3.30%	3.30%	3.30%
Interest Rates (Trading Economics Analysis)	3.10%	3.10%	3.10%	3.10%	3.10%
Business Growth	2.00%	2.00%	2.00%	2.00%	2.00%
Salary & Wages (EBA & Superannuation Guarantee)	3.50%	3.00%	3.00%	3.00%	3.00%
CPI (NT Economy Outlook)	2.50%	2.40%	2.40%	2.40%	2.40%
Debt Servicing Ratio (Debt servicing/Revenue excluding grants)	0.00%	0.00%	3.24%	3.48%	3.24%
Current Ratio (current liquid assets/current liabilities)	9.68	8.79	8.36	8.52	8.34

Explanation notes

*Elected Member allowances and expenses will be paid as per the Northern Territory of Australia Remuneration Tribunal - Determination of Allowances for members of Local Councils - Report Determination No.1 of 2025. [Report and determination No. 1 of 2025 - Allowances for members of local government councils](#)

**Council committee allowances and expenses have been provided for the Independent Members of the Audit and Risk Management Committee only.

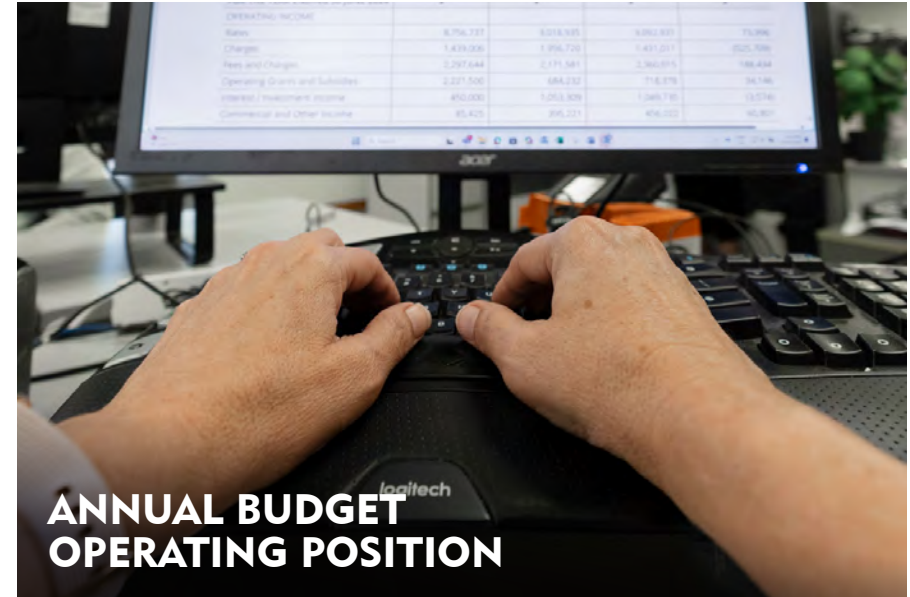
***The Budgeted Operating Deficit is due to depreciation non-cash expense. Regulation 10 of the Local Government General Regulations 2021 states a council may budget for a deficit if the reason for the deficit can be attributed to: depreciation, amortisation, asset write-downs, expenditure of tied grant funding recorded as income in a prior year, or other non-cash items.

****Council adopted the Audit and Risk Management Committee resolution ARMC-2024-6 minimum threshold of major capital works of \$150,000 and definition of capital works consistent with the NT Government guidelines.

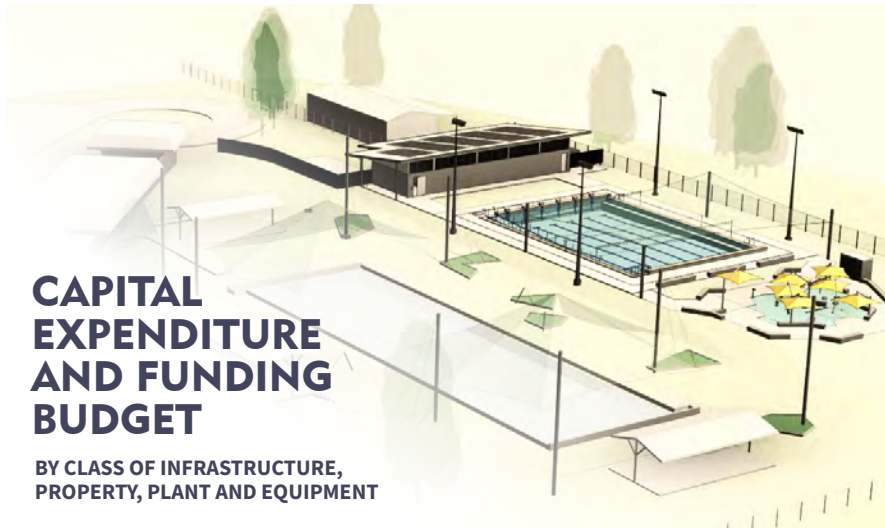
*****Total Prior years actuals forecast based on the approved second budget review 2024-2025.



LONG-TERM FINANCIAL PLAN	Annual Budget 2025-2026 \$	Forecast 2026-2027 \$	Forecast 2027-2028 \$	Forecast 2028-2029 \$	Forecast 2029-2030 \$
OPERATING INCOME					
Rates	9,990,399	10,469,938	10,972,495	11,499,174	12,051,135
Waste Charges	1,645,818	1,742,922	1,845,754	1,954,654	2,069,978
Fees and Charges	2,525,689	2,604,216	2,685,334	2,769,129	2,855,689
Operating Grants & Subsidies	2,193,222	2,245,859	2,299,760	2,354,954	2,411,473
Bank & Investment Income	576,365	576,365	545,365	545,365	545,365
Other Revenue	372,182	388,558	400,872	413,728	427,149
TOTAL OPERATING INCOME	17,303,675	18,027,858	18,749,580	19,537,004	20,360,789
OPERATING EXPENDITURE					
Employment Expenses	6,069,690	6,255,390	6,446,821	6,644,160	6,847,593
Materials & Contracts	8,350,845	8,818,282	9,101,886	9,502,369	9,920,473
Elected Member Allowances*	275,520	275,520	275,520	275,520	275,520
Elected Member Expenses*	55,000	55,000	55,000	55,000	55,000
Council Committee Allowances**	29,615	30,918	32,279	33,699	35,182
Council Committee Expenses**	8,360	8,728	9,112	9,513	9,931
Depreciation, Amortisation & Impairment	4,800,007	4,872,791	4,929,825	4,983,534	5,003,243
Interest Expenses	58,416	146,524	291,649	272,473	252,840
Other Expenses	-	-	-	-	-
Finance Costs - Unwinding of WMF Discounting	465,321	479,746	494,618	509,951	525,760
TOTAL OPERATING EXPENDITURE	20,112,774	20,942,899	21,636,710	22,286,219	22,925,542
BUDGETED OPERATING SURPLUS / DEFICIT***	(2,809,099)	(2,915,041)	(2,887,130)	(2,749,215)	(2,564,753)



	Annual Budget 2025-2026 \$	Forecast 2026-2027 \$	Forecast 2027-2028 \$	Forecast 2028-2029 \$	Forecast 2029-2030 \$
BUDGETED OPERATING SURPLUS / DEFICIT***	(2,809,099)	(2,915,041)	(2,887,130)	(2,749,215)	(2,564,753)
Less Non-Cash Income					
Add Back Non-Cash Expenses	5,265,328	5,352,537	5,424,443	5,493,485	5,529,003
TOTAL NON-CASH ITEMS	5,265,328	5,352,537	5,424,443	5,493,485	5,529,003
Less ADDITIONAL OUTFLOWS					
Capital Expenditure	9,705,621	13,115,473	9,965,473	9,450,444	2,650,444
Borrowing Repayments (Principal Only)	-	-	250,000	333,333	333,333
Transfers to Reserves	-	-	-	-	-
Other Outflows	-	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	9,705,621	13,115,473	10,215,473	9,783,777	2,983,777
Add ADDITIONAL OUTFLOWS					
Capital Grants Income	5,191,029	7,635,029	7,635,029	7,000,000	-
Prior Year Carry Forward Tied Funding *****	-	-	-	-	-
Other Inflow of Funds	72,178	54,133	54,133	54,133	54,133
Drawdown of Borrowings	2,000,000	3,000,000	-	-	-
Transfers from Reserves	-	-	-	-	-
TOTAL ADDITIONAL INFLOWS	7,263,207	10,689,162	7,689,162	7,054,133	54,133
NET BUDGETED OPERATING POSITION	13,815	11,185	11,002	14,626	34,606



	Annual Budget 2025-2026 \$	Forecast 2026-2027 \$	Forecast 2027-2028 \$	Forecast 2028-2029 \$	Forecast 2029-2030 \$
CAPITAL EXPENDITURE					
Buildings & Other Structures	2,350,000	10,000,000	7,000,000	7,200,000	400,000
Improvements	4,300,000	500,000	500,000	500,000	500,000
Plant & Equipment	300,000	300,000	300,000	250,000	250,000
Furniture, Fittings & Equipment	150,000	200,000	150,000	120,000	120,000
Fleet	240,592	180,444	180,444	180,444	180,444
Infrastructure - Footpaths & Cycleways	1,080,000	600,000	500,000	500,000	500,000
Infrastructure - Roads	1,035,029	1,035,029	1,035,029	400,000	400,000
Infrastructure - Stormwater & Drainage	100,000	150,000	150,000	150,000	150,000
Infrastructure - Street Lighting	150,000	150,000	150,000	150,000	150,000
TOTAL CAPITAL EXPENDITURE	9,705,621	13,115,473	9,965,473	9,450,444	2,650,444
CAPITAL EXPENDITURE FUNDING					
Operating Income	2,442,414	2,426,311	2,276,311	2,396,311	2,596,311
Utilisation of Retained Earnings	-	-	-	-	-
Capital Grants	5,191,029	7,635,029	7,635,029	7,000,000	-
Deferred Capital Grants	-	-	-	-	-
Transfers from Cash Reserves	-	-	-	-	-
Borrowings	2,000,000	3,000,000	-	-	-
Sale of Assets (Including Trade-In)	72,178	54,133	54,133	54,133	54,133
Other Funding	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE FUNDING	9,705,621	13,115,473	9,965,473	9,450,444	2,650,444

PLANNED MAJOR CAPITAL WORKS

BUDGET BY PLANNED MAJOR CAPITAL WORKS ****

Asset class	Project	Prior Year Actual Forecast - 2nd Budget Review ***** \$	Current Year Budget 2025-2026 \$	Forecast 2026-2027 \$	Forecast 2027-2028 \$	Forecast 2028-2029 \$	Forecast 2029-2030 \$	Total Planned Budget	Expected Completion Date
Buildings & Other Structures	Civic Centre Upgrade		2,000,000	3,000,000				5,000,000	Dec-26
Buildings & Other Structures	Carpark Shelters Civic Centre (Solar)		250,000					250,000	Dec-26
Buildings & Other Structures	Aquatic Centre Redevelopment	6,362,000	3,800,000					10,162,000	Oct-25
Buildings & Other Structures	Changing Places Aquatic Centre	162,000						162,000	Dec-26
Improvements	Irrigation Upgrades: priority for Railway Terrace, Glencoe Park, Fuller Park		500,000					500,000	Jun-26
Plant & Equipment	30 Tonne Excavator		300,000					300,000	Jun-26
Infrastructure - Footpaths & Cycleways	Zimin Drive Footpath/Cycleway		1,080,000					1,080,000	Jun-26
Infrastructure - Roads	Local Road & Pavements: Sheppard, Needam, Zimmin & Giles		635,029					635,029	Jun-26
Infrastructure - Roads	Rural Intersection Upgrades: Helena/ Florina, Hendry/ Florina, Collins/Byers, Collins/Cragborn		400,000					400,000	Jun-26
Infrastructure - Street Lighting	Solar Streetlight Trial		150,000					150,000	Jun-26
TOTAL		6,524,000	9,115,029	3,000,000	-	-	-	18,639,029	



	Annual Budget 30 Jun 26 \$	Forecast 30 Jun 27 \$	Forecast 30 Jun 28 \$	Forecast 30 Jun 29 \$	Forecast 30 Jun 30 \$
ASSETS					
CURRENT ASSETS					
Cash at Bank and On Hand	21,797,762	21,657,657	21,500,687	21,329,056	21,157,374
Trade and Other Receivables	2,960,023	3,187,891	3,434,838	3,702,547	3,992,852
Inventories	23,165	23,721	24,290	24,873	25,470
Total Current Assets	24,780,950	24,869,269	24,959,815	25,056,476	25,175,696
NON-CURRENT ASSETS					
Infrastructure, Property, Plant and Equipment	130,041,099	138,229,647	143,211,161	147,623,938	145,217,006
Total Non-Current Assets	130,041,099	138,229,647	143,211,161	147,623,938	145,217,006
TOTAL ASSETS	154,822,049	163,098,916	168,170,976	172,680,414	170,392,702
LIABILITIES					
CURRENT LIABILITIES					
Current Payables	1,612,566	1,651,267	1,690,898	1,731,479	1,773,035
Deferred Revenue	379,615	397,837	416,932	436,945	457,918
Current Provisions	619,344	637,925	657,063	676,775	697,078
Current Borrowings	-	250,000	333,333	333,333	333,333
Total Current Liabilities	2,611,525	2,937,029	3,098,226	3,178,532	3,261,364
NON-CURRENT LIABILITIES					
Employee Entitlements	54,361	55,992	57,672	59,402	61,184
Landfill Rehabilitation Provision	8,403,582	8,883,328	9,377,945	9,887,897	10,413,657
Borrowings	2,000,000	4,750,000	4,416,667	4,083,333	3,750,000
Total Non-Current Liabilities	10,457,943	13,689,320	13,852,284	14,030,632	14,224,841
TOTAL LIABILITIES	13,069,468	16,626,349	16,950,510	17,209,164	17,486,205
NET ASSETS	141,752,581	146,472,567	151,220,466	155,471,250	152,906,497
EQUITY					
Asset Revaluation Reserve	98,420,175	98,420,175	98,420,175	98,420,175	98,420,175
Other Reserves	8,121,899	8,121,899	8,121,899	8,121,899	8,121,899
Accumulated Surplus	35,210,507	39,930,493	44,678,392	48,929,176	46,364,423
TOTAL COUNCIL EQUITY	141,752,581	146,472,567	151,220,466	155,471,250	152,906,497

STATEMENT OF CASH FLOW

	Annual Budget 2025-2026 \$	Forecast 2026-2027 \$	Forecast 2027-2028 \$	Forecast 2028-2029 \$	Forecast 2029-2030 \$
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Rates	9,855,069	10,326,792	10,815,301	11,326,589	11,861,689
Waste Charges	1,621,785	1,717,526	1,818,010	1,924,343	2,036,863
Fees and Charges	2,495,512	2,573,382	2,653,143	2,735,522	2,820,604
Operating Grants & Subsidies	2,193,222	2,245,859	2,299,760	2,354,954	2,411,473
Bank & Investment Income	566,314	566,095	534,643	534,171	533,679
Other Revenue	372,182	388,558	400,872	413,728	427,149
Sub-total	17,104,084	17,818,212	18,521,729	19,289,307	20,091,457
PAYMENTS					
Employee Costs	(6,050,067)	(6,235,179)	(6,426,003)	(6,622,718)	(6,825,508)
Materials & Contracts	(8,312,079)	(8,780,137)	(9,062,825)	(9,462,371)	(9,879,514)
Elected Members Allowances & Expenses	(330,520)	(330,520)	(330,520)	(330,520)	(330,520)
Council Committee Allowances & Expenses	(37,975)	(39,646)	(41,391)	(43,212)	(45,113)
Interest Paid	(58,416)	(146,524)	(291,649)	(272,473)	(252,840)
Sub-total	(14,789,057)	(15,532,006)	(16,152,388)	(16,731,294)	(17,333,495)
Net Cash Provided by (Used in) Operating Activities	2,315,027	2,286,206	2,369,341	2,558,013	2,757,962
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Amounts Specifically for New or Upgraded Assets	5,191,029	7,635,029	7,635,029	7,000,000	-
Sale of Replaced Assets	72,178	54,133	54,133	54,133	54,133
PAYMENTS					
Expenditure on Renewal/ Replacement of Assets	(9,705,621)	-13,115,473	(9,965,473)	-9,450,444	(2,650,444)
Net Cash Provided by (Used in) Investing Activities	(4,442,414)	(5,426,311)	(2,276,311)	(2,396,311)	(2,596,311)
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from Borrowings	2,000,000	3,000,000	-	-	-
PAYMENTS					
Repayment of Borrowings	-	-	(250,000)	(333,333)	(333,333)
Net Cash Provided by (Used in) Financing Activities	2,000,000	3,000,000	(250,000)	(333,333)	(333,333)
NET INCREASE (DECREASE) IN CASH HELD	(127,387)	(140,105)	(156,970)	(171,631)	(171,682)
Cash & Cash Equivalents at Beginning of Period	21,925,149	21,797,762	21,657,657	21,500,687	21,329,056
Cash & Cash Equivalents at End of Period	21,797,762	21,657,657	21,500,687	21,329,056	21,157,374



KATHERINE
TOWN COUNCIL



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KATHERINE
TOWN COUNCIL

KATHERINE TOWN COUNCIL
Fees and Charges
2025/26

ACKNOWLEDGMENT OF COUNTRY

We recognise the first nations culture
as one of the longest surviving cultures
in the world and we pay our respects to
Elders both past, present and future.

The logo featured on the 2025/26 Municipal Plan cover was designed by
Katherine-based artist Kim Maskell. It was her winning entry in the Katherine
Town Council Centenary Logo Competition in April 2025.

WARNING: Aboriginal and Torres Strait Islander readers are advised that
this document may include the images of people who are deceased.

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JAWOYN  DAGOMAN  WARDAMAN

FACILITY HIRE

Hirable spaces include a range of sporting venues, halls and conference facilities that can be hired on a full day, short term seasonal or long- term seasonal basis (excluding commercial).

General hire terms

Council requirements take precedence over all bookings. In the event a booking must be cancelled due to Council needs, every effort will be made to provide an alternative venue where possible, or the full hire fee will be refunded to the hirer.

Hirers are responsible for any damage caused during the hire period, as well as for leaving the facility in a clean and tidy condition. All rubbish must be disposed of in the bins provided. If the facility is left excessively dirty, the hirer will be notified and given a specific timeframe to rectify the issue. If not addressed within the given period, Council will arrange cleaning and any associated costs will be invoiced to the hirer.

Additional hire days will incur additional charges.

All items and equipment must be returned to their original positions at the end of the hire period.

Non – Commercial

Non-Commercial groups who can be identified as being a Community Group, i.e., Not-For-Profit organisation, are groups who are not operating for the profit or gain of its individual members. This means that the group operate exclusively for charitable, civil or social purposes and does not share or allocate its funds or profits to its owners, shareholders or executives. A Not-For-Profit community group must be incorporated and/or partnered with an incorporated group.

Individuals who wish to hire a Council facility can do so for a non-business (private) reason only. A personal or private hire is only available on a daily basis.

Commercial group

A commercial organisation is any group with a particular set of skills, priorities, strategies, and resources that organise to collectively achieve the specific aim of making a profit. This type of hire is only available on a daily basis.

Short-term hire (Community groups only)

Short-term hire allocations will be made on a 10- week basis (sporting season). If additional weeks are required, a weekly hire cost can be arranged with Council. Allocation of specific grounds is made for both training and competitions. A short- term hire does not provide clubs and/or associations with exclusive use of the facility.

Each individual short-term hire is for one organisation only. Short term hires are only available for consistent/regular users.

Short-term hires are not guaranteed from year to year and will be subject to the hire application process.

Long-term hire (Community groups only)

Long-term hire allocations will be made on a yearly calendar basis. Allocation of specific grounds is made for the designated application purpose only. A long-term hire does not provide clubs and/or associations with exclusive use of the facility. Long-term hires are only available for consistent/regular users.

A long-term hire applies to the calendar year, i.e., 1 January to 31 December and subject to the annual application process.

Initial charges for both short-term and long-term hires will be calculated for each hirer based on up to three facilities e.g. the oval, toilets/change rooms, and storage. Charges will be assessed according to the number of days used for training and competitions. Training days will be billed at 50% of the full day rate, while competition days will be billed at 100% of the full day rate. Once these charges are established, a subsidy formula will be applied to determine the level of financial support. Please be aware that you may be required to provide additional documentation to support your request for a hire fee subsidy.

Key and facility deposits

Where applicable, key deposits are required at the following rates:

- \$47.70 per individual key
- \$190.80 per full set of keys (as required for the hire)

Keys can be collected on the working day prior to the event and must be returned promptly at the conclusion of the hire. Failure to return keys will result in the hirer being invoiced for the full cost of replacing the locks and issuing new keys.

If Council determines that a particular hire presents a higher risk of damage to the facility, a facility deposit may be required. The standard facility deposit is \$520.00; however, this amount may be increased at Council's discretion based on the nature of the event.

Administartion fee

An administration fee of \$25.00 per occasion will be incurred if any alterations are made after the hirer has accepted the facility hire quote and the booking confirmation has been sent. This includes cancellations or alterations to the hire.

Damage and cost recovery

The hirer, including any permit or licence holder, is responsible for any damage to Council property. Council will recover the full cost of repairs from the hirer. This cost will be calculated based on:

- The actual invoiced cost to Council for all materials and services used;
- Council labour, plant, and stores involved, including associated overheads.

The total cost to be recovered will be calculated as follows:

- **Subtotal:** Materials, services, labour, plant, and overheads
- **Plus** 15% surcharge
- **= Total Cost** to be recovered from the hirer

Council will conduct both a pre-hire and post-hire inspection of the facility to assess any damage.

Events with alcohol

Katherine is subject to strict alcohol regulations under the Liquor Act 2019. The consumption and possession of alcohol in public places is prohibited, and restrictions apply in other locations.

For open-access events (i.e., those open to all ages), the service of alcohol must not restrict or compromise access to the event for any attendees.

All hirers intending to supply alcohol—whether for sale or free of charge—must obtain the appropriate liquor licences and/or permits. Detailed information is available on the Northern Territory Government website: <https://nt.gov.au/industry/hospitality>.

If you wish to apply for a Consume Liquor in a Public Place Permit in conjunction with a Hire Agreement, please contact our Customer Service team for assistance. Please note that such permits are only issued for Council-owned land.

Equipment hire

Use of Council equipment is subject to the following conditions:

- The hirer must hold current public liability insurance with coverage of no less than \$10,000,000.
- Equipment is only available for hire within the Katherine Municipality.
- Equipment will not be released until Council has received the completed hire agreement, full payment, and a valid certificate of currency for public liability insurance.
- A refundable equipment deposit is required. The deposit will be returned following a Council inspection confirming that all equipment has been returned in full and undamaged. Council reserves the right to deduct costs from the deposit for any repairs, replacements, or cleaning required.
- The hirer is responsible for all transportation of the equipment, including collection and return.
- Equipment must be collected from and returned to the Council Depot on Crawford Street by 8:00am on the first working day following the hire period.
- If Council determines there is a higher risk of damage to the equipment, it reserves the right to increase the deposit amount at its discretion.

Description	2025/2026	Unit	Comments	GST
Mobile cool room (\$1,000 deposit)	\$179.50	Per day	Non-commercial	Yes
Mobile cool room (\$1,000 deposit)	\$1,130.60	Per day	Commercial	Yes
Portable stage (\$250 deposit)	\$103.60	Per half day	Non-commercial	Yes
Portable stage (\$250 deposit)	\$207.20	Per day	Non-commercial	Yes
Portable stage (\$250 deposit)	\$1,130.60	Per day	Commercial	Yes
Portable lighting tower (\$1,000 deposit)	\$171.50	Per day	Non-commercial	Yes
Portable lighting tower (\$1,000 deposit)	\$342.95	Per day	Commercial	Yes
Red carpet	\$25.00	Per day	Hirer	Yes

Electric vehicle charging

Travelers can charge their vehicles at the Katherine Showgrounds. You will be required to contact Council to obtain an access code and pay a **\$16.00** fee for each instance of using the charging station.

Graffiti kits

Kits are available from the Civic Centre for **\$40.00**. Each kit contains graffiti cleaning product, cleaning equipment and a personal safety equipment and user guide.

Council reserves the right to impose additional conditions at its discretion, including but not limited to: security requirements, recovery of cleaning costs, and an increased bond, as determined by the Chief Executive Officer.

Indemnity

All hirers are required to have public liability cover and proof of insurance must be supplied for your hire to be approved.

All hirers must provide proof that they hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at the hire location.

Minimum cover \$10,000,000.

Meeting rooms

Description	2025/2026	Unit	Comments	GST
Meeting room	\$240.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Meeting room	\$520.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No
Tea and coffee	\$3.65	Per person	Commercial	Yes

Lindsay Street Complex

The Lindsay Street Complex is a multi-purpose complex utilised by many organisations, groups, and schools in Katherine.

Description	2025/2026	Unit	Comments	GST
Complex	\$260.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Complex	\$520.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No

Town Square

Description	2025/2026	Unit	Comments	GST
Town Square	\$260.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Town Square	\$520.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No



Broadcasting events

Katherine Town Council supports the use of its facilities for broadcast events, subject to the following conditions:

- Broadcast content must be rated P, C, G, or PG. Content with any other classification will not be permitted.
- Broadcasts must be in image or video format, including films, television programs, or livestreams.
- The hirer is solely responsible for ensuring all legal, copyright, and distribution obligations are met.
- In public spaces, broadcasts may only take place between sunset and midnight.
- Broadcast content must not incite violence, harassment, vilification, or intimidation and must comply with reasonable community standards for public display.

Broadcast events may include live music performances, film screenings, livestreamed functions, or similar activities. Hirers are required to submit proposed broadcast content (images, video files, or livestream links) to Council for review and scheduling approval.

Showgrounds

- Parking within Council grounds is not permitted without prior written approval from Council.
- Some facility lighting operates on a token system. Tokens are available for purchase at the Civic Centre for **\$5.70** each. As token systems may vary between sites, Council will provide specific operating instructions upon request.
- If Council determines that a particular hire presents a higher risk of damage to a facility, it reserves the right to increase the required deposit amount at its discretion.

Description	2025/2026	Unit	Comments	GST
Showgrounds	\$310.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Showgrounds	\$1,120.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No
Code	\$16.40	Per code	Commercial	Yes



Sportsground

Oval lighting is operated via a token system. Tokens can be purchased from the Civic Centre at a cost of \$5.70 each. As each lighting system may function differently, Council will provide operating instructions upon request. If Council considers there to be a heightened risk of damage to a facility, it reserves the right to increase the security deposit at its discretion.

Description	2025/2026	Unit	Comments	GST
Sportsground	\$220.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Sportsground	\$790.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No
Code	\$16.40	Per code	Commercial	Yes

Sportsground office spaces

Three office spaces are available for hire at the sportsgrounds. These spaces are offered under a special hiring arrangement designed for long-term use and are not covered by the Council's general hiring agreement.

Description	2025/2026	Unit	Comments	GST
6 Months	\$1,342.90	Per office	Long term hire	Yes
12 Months	\$2,685.50	Per office	Long term hire	Yes
Code	\$16.40	Per code	Long term hire	Yes

Camping at the Showgrounds

Camping at the showgrounds is permitted exclusively for facility hirers and individuals travelling with livestock (year-round).

Outside of facility hire periods, Council will only permit camping during the tourism season, and only when required to accommodate overflow from local caravan parks. Council reserves the right to increase the required deposit if, in its opinion, the nature of the activity presents a higher risk of damage to Council property.

Description	2025/2026	Unit	Comments	GST
Unpowered site - 2 adults	\$30.80	Per day	Daily camping fees	Yes
Unpowered site - additional adult	\$11.00	Per day	Daily camping fees	Yes
Powered site - 2 adults	\$52.85	Per day	Daily camping fees	Yes
Powered site - additional adult	\$11.30	Per day	Daily camping fees	Yes
Unpowered site - 2 adults	\$182.00	Per week	Weekly camping fees	Yes
Unpowered site - additional adult	\$65.90	Per week	Weekly camping fees	Yes
Powered site - 2 adults	\$316.30	Per week	Weekly camping fees	Yes
Powered site - additional adult	\$65.90	Per week	Weekly camping fees	Yes

Children under 12 free

Daily	\$2.30	Per head	Stock fees	Yes
Weekly	\$13.50	Per week	Stock fees	Yes



Facility hire fees

The Katherine Museum Gardens offer a stunning outdoor space perfect for any gathering. Whether you're planning a special celebration, a corporate function, or a memorial to honour a loved one, our versatile grounds provide a serene and adaptable backdrop.

From intimate gatherings to larger events, the gardens can be tailored to suit your needs—creating the perfect atmosphere for connection, reflection, or celebration.

For enquiries and bookings, please contact our customer service team to discuss your options.

Description	2025/2026	Unit	Comments	GST
Museum garden, rotunda and toilets	\$310.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Museum garden, rotunda and toilets	\$1,120.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No

As the centrepiece of the Katherine Museum, the Clyde Fenton Gallery offers a unique and elegant setting ideal for corporate functions, private gatherings, and a wide range of special occasions.

Please note, the gallery is available for hire only at select times throughout the year, depending on exhibitions and seasonal programming. For availability and booking enquiries, we invite you to contact our Customer Service team to explore your options.

If Council determines that a particular hire presents a higher risk of damage to a facility, it reserves the right to increase the required deposit amount at its discretion.

Description	2025/2026	Unit	Comments	GST
Clyde Fenton gallery	\$310.00	Per day	Non-commercial	Yes
Facility deposit (fully refundable)	\$520.00	Per hire	Non-commercial	No
Clyde Fenton gallery	\$1,120.00	Per day	Commercial	Yes
Key deposit (fully refundable)	\$47.70	Per key	Commercial	No



Parks and reserves

Description	2025/2026	Unit	Comments	GST
Half day	\$64.10	Per half day	Non-commercial	Yes
Full day	\$128.15	Per day	Non-commercial	Yes
Short term	\$410.20	Per season	Non-commercial	Yes
Long term	\$685.80	Per season	Non-commercial	Yes
Half day	\$85.55	Per half day	Commercial	Yes
Full day	\$170.50	Per day	Commercial	Yes
Short term	\$410.20	Per season	Commercial	Yes
Long term	\$685.80	Per season	Commercial	Yes
Low	\$5.50	User Contribution	Power and water	No
Medium	\$10.70	User Contribution	Power and water	No
High	\$29.55	User Contribution	Power and water	No

Hirers should note that parks and reserves cannot be hired exclusively, as these are public spaces.
All equipment set up within the park must be dismantled and removed at the conclusion of the hire period.
If Council assesses a higher risk of damage to its facilities, it reserves the right to increase the required deposit.

Appendix 1 – Available Parks and Reserves.

Exercise class permits

To encourage healthy lifestyles and activate community spaces, Council permits commercial operators to use designated parks and reserves for personal training and group fitness classes. Please note that these areas remain public spaces and cannot be exclusively hired.

A permit fee applies upon application, and the permit remains valid for the selected period (e.g., annual, 6-month, or 3-month terms). A list of available sites for personal training and/or group fitness classes is provided in the schedule below.

To apply for a permit, applicants must complete the "Application for Approval to Operate" form, available from Council. The following conditions apply:

1. The application must not receive objections from permanent businesses offering similar services in the area.
2. The permit holder is responsible for ensuring the site and its surroundings remain free of litter.
3. The permit holder must maintain current public liability insurance with coverage of no less than

\$10,000,000 to indemnify Katherine Town Council against any liabilities arising from activities conducted at the designated location.

Description	2025/2026	Unit	Comments	GST
Under 3+ sessions per week	\$882.50	Per annum	Annual Permit	No
4+ sessions per week	\$5.00	Per annum	Annual Permit	No
Under 3+ sessions per week	\$455.45	Per annum	6 Month permit	No
4+ sessions per week	\$683.25	Per annum	6 Month permit	No
Under 3+ sessions per week	\$284.70	Per annum	3 Month permit	No
4+ sessions per week	\$398.55	Per annum	3 Month permit	No



ADMINISTRATION

Administrative services can be accessed at the Katherine Town Council Civic Centre, Visitor Information Centre, and the Public Library during business hours.

Description	2025/2026	Unit	Comments	GST
Strategic plan, municipal plan, annual report, agendas, minutes and policies	Free	Document	Electronic copy	Yes
Strategic plan, municipal plan, annual report, agendas, minutes and policies	\$19.85	Document	Hard copy (B/W)	Yes
Plan printing	\$4.05	Per print	A1	Yes
Plan printing	\$5.70	Per print	A0	Yes
By-laws	Free	Document	Electronic copy	Yes
By-laws	\$19.85	Document	Hard copy (B/W)	Yes
Binding	\$7.90	Document	Up to 50 pages	Yes
Binding	\$14.40	Document	Over to 50 pages	Yes
Laminating	\$3.20	Per page	A4	Yes
Laminating	\$6.90	Per page	A3	Yes

Other laminating (Library Only) See Library Page 23

Photo copying	\$0.50	Per side	A4 black	Yes
Photo copying	\$0.60	Per side	A3 black	Yes
Photo copying	\$0.60	Per side	A4 colour	Yes
Photo copying	\$2.30	Per side	A3 colour	Yes
Facsimile	\$2.45	Per document	Outcoming	Yes
Facsimile	Free	Per document	Incoming	Yes
Scanning	\$2.45	Per document	Colour	Yes
Disability parking permits - individual	\$11.30	Per permit	first time application fee	Yes
Disability parking permits - individual	Free	Per renewal	Renewals - permanent holders	Yes
Disability parking permits - individual	\$4.30	Per permit	Parking permit replacement	Yes
Disability parking permits - individual	\$4.30	Per pouch	Parking permit pouch	Yes
Disability parking permits - organisation	\$11.30	Per permit	Application fee	Yes
Disability parking permits - organisation	\$4.30	Per permit	Parking permit replacement	Yes

Rates administration

Description	2025/2026	Unit	Comments	GST
Rates search	\$89.35	Per search	Search Fee (1 business day prior notice)	No
Rates search	\$113.30	Per search	Search Fee (urgent same day)	No

Dishonoured transactions	\$26.30	Per transaction	Dishonoured direct debit	Yes
Dishonoured transactions	\$26.30	Per transaction	Dishonoured cheque	Yes

Rate notice - reprint	\$27.30	Per reprint	Current and previous years	Yes
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Supplementary rate notice	Free	Per page	Current year only	Yes
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Freedom of information

The Information Act (*The Act*) gives people the right to access information from Northern Territory Government agencies, including councils, subject to several exemptions to protect public and private interests. This does not include information that is already available under an existing "access arrangement", such as council minutes, which are available without applying under the Act. An application fee of \$30.00 (including GST) must be made before an application for information is accepted, as well as search, processing and copying fees. Once your request for information has been assessed, Council may ask you to pay a processing fee.

The Act has three main aims, which fall under the following categories:

Availability

Council is required to make available to you documents about its functions and operations. This includes information about its structure, decision-making processes, public participation through boards, councils or committees, and policy documents. You can download some of these documents from Council's website. You can also ask to see such documents or purchase copies at the Civic Centre.

Access

The Act also gives you the right to apply for documents, including those about you, held by Council. If approved, you can examine and have copies of these documents. You also have rights of appeal if Council does not give you access to documents you want to see.

Amendment

You can apply for information about your personal affairs to be changed if you believe it is inaccurate, incomplete, out-of-date or misleading.

Some documents are exempt under The Act to protect essential public interests or the personal or business affairs of others. Sometimes part of a document may not be available if it contains information which is exempt (i.e., name and address of complainant/s). If you are refused access to a document or given partial access only, Council must give you written reasons for the decision. Council must also tell you of your rights of appeal.

You will first need to pay a deposit for this processing fee. Once you've paid the deposit, Council will process your request and then tell you what access is available. You'll then be asked to pay the balance of the processing fee and the information that has been determined to be released will be given to you.

See <http://www.oaic.gov.au/> for the fee structure under the Act.

Applications can be made in writing, please address your letter to:

CHIEF EXECUTIVE OFFICER

Katherine Town Council
PO Box 1071 KATHERINE NT 0850
email: records@kct.nt.gov.au

Description	2025/2026	Unit	Comments	GST
Freedom of information	Free	Per inspection	Personal affairs – visual inspection	No
Freedom of information	\$0.20	Per A4 page	Personal affairs – hard copy	No
Freedom of information	\$30.00	Per application	Application fee - non personal affairs	No

COMMERCIAL WASTE CHARGES

Description	2025/2026	Unit	Comments	GST
General commercial disposal	\$155.25	Per tonne	General waste	Yes
Building timber	\$76.75	Per tonne	General commercial seperated	Yes
Concrete	\$76.75	Per tonne	General commercial seperated	Yes
Green waste	\$62.05	Per tonne	General commercial seperated	Yes
Mattress	\$46.50	Per mattress	General commercial seperated	Yes
Glass	\$76.75	Per tonne	General commercial seperated	Yes
Rocks	\$76.75	Per tonne	General commercial seperated	Yes
Couch	\$46.50	Per couch	General commercial seperated	Yes
Scrap metal	\$76.75	Per tonne	General commercial seperated	Yes
Tyres - whole	\$1,239.60	Per tonne	Tyres	Yes
Tyres - shredded	\$1,239.60	Per tonne	Tyres	Yes
Bicycle	\$8.25	Per tyre	Tyres	Yes
Quadbike	\$18.60	Per tyre	Tyres	Yes
Motorbike	\$22.75	Per tyre	Tyres	Yes
Passenger	\$35.10	Per tyre	Tyres	Yes
4WD/LT	\$39.25	Per tyre	Tyres	Yes
Truck	\$56.80	Per tyre	Tyres	Yes
Tractor	\$67.15	Per tyre	Tyres	Yes
Tyres with rims + tyre charge	\$42.70	Per tyre	Tyres	Yes
Large animal	\$186.15	Per animal	Disposal of animal carcasses	Yes
Small animal	\$122.80	Per animal	Disposal of animal carcasses	Yes
Subsequent small animal	\$15.40	Per animal	Disposal of animal carcasses	Yes
Operator/machinery hire to bury/move/destroy waste at facility	\$273.00	Per hour	Disposal of animal carcasses	Yes
Degassed	Free	Per item	Fridge, freezers and airconditioners	Yes
With gas or no documentation	\$74.45	Per item	Fridge, freezers and airconditioners	Yes
<i>Proof of degassing is a certificate from a qualified tradesperson.</i>				
Gas bottles/Fire extinguishers	\$62.05	Per item	Fridge, freezers and airconditioners	Yes
Drum muster	Free	Per item	Fridge, freezers and airconditioners	No
Car batteries	Free	Per item	Fridge, freezers and airconditioners	No
E-Waste	Free	Per item	Fridge, freezers and airconditioners	Yes
Clean fill (proof of testing required)	Free	Per tonne	Fridge, freezers and airconditioners	Yes
Fee for Service – Kerbside 240L	\$440.00	Per year	Existing services	No
Disposal application	Free	Per application	Asbestos	Yes
Asbestos Disposal	\$620.50	Per tonne	Asbestos	No

Minimum Charges of 1 tonne per application.

DOMESTIC WASTE CHARGES

Description	2025/2026	Unit	Comments	GST
General domestic disposal - mixed	Free	Per tonne	General waste	Yes
Building timber	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Concrete	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Green waste	Free	Per tonne	Domestic disposal - seperated	No
Mattress	\$46.50	Per mattress	Domestic disposal - seperated	Yes
Glass	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Rocks	\$76.75	Per tonne	Domestic disposal - seperated	Yes
Couch	\$46.50	Per couch	Domestic disposal - seperated	Yes
Scrap metal	Free	Per tonne	Domestic disposal - seperated	No
Tyres - whole	\$1,239.60	Per tonne	Tyres	Yes
Tyres - shredded	\$1,239.60	Per tonne	Tyres	Yes
Bicycle	\$8.25	Per tyre	Tyres	Yes
Quadbike	\$18.60	Per tyre	Tyres	Yes
Motorbike	\$22.75	Per tyre	Tyres	Yes
Passenger	\$35.10	Per tyre	Tyres	Yes
4WD/LT	\$39.25	Per tyre	Tyres	Yes
Truck	\$56.80	Per tyre	Tyres	Yes
Tractor	\$67.15	Per tyre	Tyres	Yes
Tyres with rims + tyre charge	\$42.70	Per tyre	Tyres	Yes
Large animal	Free	Per animal	Disposal of animal carcasses	No
Small animal	Free	Per animal	Disposal of animal carcasses	No
Subsequent small animal	Free	Per animal	Disposal of animal carcasses	No
Operator/machinery hire to bury/move/destroy waste at facility	\$273.00	Per hour	Disposal of animal carcasses	Yes
Degassed	Free	Per item	Fridge, freezers and airconditioners	Yes
With gas or no documentation	\$74.45	Per item	Fridge, freezers and airconditioners	Yes
<i>Proof of degassing is a certificate from a qualified tradesperson.</i>				
Gas bottles/Fire extinguishers	\$62.05	Per item	Fridge, freezers and airconditioners	Yes
Drum muster	Free	Per item	Fridge, freezers and airconditioners	No
Car batteries	Free	Per item	Fridge, freezers and airconditioners	No
E-Waste	Free	Per item	Fridge, freezers and airconditioners	Yes
240L Wheelie Bin and Kerb Collection	\$440.00	Per bin Per annum	Fridge, freezers and airconditioners	No
Disposal application	Free	Per application	Asbestos	No
Asbestos Disposal	\$620.50	Per tonne	Asbestos	Yes

Minimum Charges of 1 tonne per application.



KATHERINE CIVIL AIRPORT

The fee for landing an aircraft at the airport is based on the certified maximum take-off weight of the aircraft. The fee is calculated and charged by AvData. It applies to the entry to or departure from the leased area by the aircraft.

All fees are for the period of time specified, or part thereof. A day is a period of 24 hours, starting from the time of the aircraft beginning its landing. Additional parking fee for aircraft over 5.7 tonnes is calculated on the entire weight of the aircraft, not just the amount above 5.7 tonnes. Sites for Vending Machines are inclusive of electricity.

Description	2025/2026	Unit	Comments	GST
Aircraft management fees	\$30.80	Per tonne / per event	Landing fee	Yes
Aircraft management fees	\$12.60	Per day	Parking fee – overnight to 7 days	Yes
Aircraft management fees	\$220.45	Per month	Parking fee – longer than 7 days	Yes
Aircraft management fees	\$7.15	Per tonne/ Per day	Additional parking fee – aircraft over 5.7 tonne	Yes
Ground handling fee	\$294.70	Per hour	Monday – Friday, 8am – 4.36pm	Yes
Ground handling fee	\$350.55	Per hour	Weekends, public holidays, out of business hours	Yes
Ground handling fee	\$620.50	Per event	Spillages clean up charge	Yes
Ground handling fee	\$310.90	Per event	Luggage handling	Yes
Ground handling fee	\$124.10	Per event	Passenger aid (e.g. assist disabled, provide transport, crowd control)	Yes
Ground handling fee	\$310.90	Per event	Other as negotiated	Yes
Airport management fees	Invoice	Per event	Cleaning and repairs	Yes
Airport management fees	\$79.20	Per event	Administration of cleaning and repairs	Yes
Tenancy fees	\$12.40	Per m ² per month	Warehouse space (eg Long Term)	Yes
Tenancy fees	\$248.25	Per month	Terminal building - secure counter/ storage space	Yes
Tenancy fees	\$23.35	Per m ² per month	Terminal building - office space	Yes
Tenancy fees	\$62.10	per month	Terminal building - use of baggage handling area	Yes
Tenancy fees	\$1.70	Per m ² per month	Site for private buildings (offices, hangars, fuel depots, storage)	Yes
Tenancy fees	\$99.30	Per month	Site for vending machines	Yes
Tenancy fees	\$12.40	Per m ² per month	Site for advertising	Yes
Tenancy fees	\$16.00	Per day	Reserved car park	Yes
Tenancy fees	\$128.10	Per month	Reserved car park – monthly	Yes

ANIMAL MANAGEMENT & REGULATORY SERVICES

Authorised Officers of Council are responsible for enforcing the Katherine Town Council's By-Laws in the Katherine Municipality. You can find a copy of the By-Laws on Councils website.

www.katherine.nt.gov.au

Pound operating hours 8.00am – 4.00pm

The pound operates by appointment only with a Council Ranger. Dogs will only be impounded or released during pound operating hours.

Dog registration

In accordance with Council's By-Laws, all dogs must be registered. Council offers both annual and lifetime registrations.

An Early Bird discount fee is applicable to annual registrations received by 31 July every year.

After 31 July, Pro rata registration rates apply exclusively to newly arrived dogs in town and/or puppies.

Concession card holders will receive a further discounted flat rate annually.

Your dog must be both desexed and microchipped to qualify for a lifetime registration. Proof of desexing must be provided unless your dog is already in Council's database as desexed.

Statutory Declarations will not be accepted as a suitable form of evidence.

In all other circumstances the owner is to pay the full amount for the yearly registration fee (i.e., fined for an unregistered dog).

Guide/Service Dogs are exempt from Council's registration requirements.

Dog registration

The following are acceptable to approve refund:

- proof of dog re-registration at a new location – i.e., outside Katherine Town Council Municipality.
- or formal proof of animal's status (i.e., death certificate).
- Refund is in line with Council's pro-rata guide.
- Lifetime registrations are non-refundable.

Dog licence (More than 2 dogs)

To keep more than two dogs at premises a special dog licence must be obtained. Contact Customer Service to obtain a dog licence application. Once the application has been completed an appointment will be made. The Ranger will inspect your premises to ensure your property is suitable for more than two (2) dogs. There is a maximum of four (4) dogs in all areas of the municipality (excluding rural, agricultural and water management zone).

Dog trial or adoption

Dog/s may be purchased at the registration cost. (unless you take the dog under the provisions of a dog trial). A dog trial will be 14-days, and if the dog trial is successful the dog must be registered.

Surrender of dogs to the pound

A declaration form and proof of ownership must be signed by the owner(s) and a fee of \$262.85 is levied to assist in covering the cost. Council will only accept dogs of good health and wellbeing, dogs that are whelping or pregnant will not be accepted. No dog shall be housed for more than four working days. Concluding this period, if the dog is not rehoused, the dog shall be euthanised.

Use of the pound by approved animal welfare organisations

All costs and services, including vet care when required, i.e., euthanasia will be covered by the organisation. Any loss or injury to any dog will be covered by the organisation, the dog shall not be kept for more than eight (8) working days. Council will only accept dogs of good health and wellbeing, dogs that are whelping or pregnant will not be accepted.

Pound / Impound fees

Release of an animal is conditional upon payment of the impound fees, registration and any other outstanding infringements; and further expenses will be passed on to the animal's owner.

Description	2025/2026	Unit	Comments	GST
Dog registration 1 Aug - 31 Dec	\$74.10	Per dog	Non-desexed	No
Dog registration 1 Aug - 31 Dec	\$36.05	Per dog	Desexed	No
Dog registration 1 Aug - 31 Dec	\$37.05	Per dog	Non-desexed Concession holder	No
Dog registration 1 Aug - 31 Dec	\$16.55	Per dog	Desexed Concession holder	No

Description	2025/2026	Unit	Comments	GST
Pro-Rata 1 Jan - 30 Jun	\$36.75	Per dog	Non-desexed	No
Pro-Rata 1 Jan - 30 Jun	\$17.90	Per dog	Desexed	No
Pro-Rata 1 Jan - 30 Jun	\$18.35	Per dog	Non-desexed Concession holder	No
Pro-Rata 1 Jan - 30 Jun	\$8.20	Per dog	Desexed Concession holder	No
Early bird fee Month of July	\$60.00	Per dog	Non-desexed	No
Early bird fee Month of July	\$20.00	Per dog	Desexed	No
Early bird fee Month of July	\$140.95	Per dog	Lifetime (only desexed and microchipped)	No
Lifetime registration	\$160.95	Per dog	Standard	No
Dog licence (over 2 dogs)	\$125.60	Per year	Annual fee	No
Pro date dog licence fee	\$115.10	Part thereof	August	No
Pro date dog licence fee	\$104.60	Part thereof	September	No
Pro date dog licence fee	\$94.20	Part thereof	October	No
Pro date dog licence fee	\$83.70	Part thereof	November	No
Pro date dog licence fee	\$76.00	Part thereof	December - June	No
Surrender of dog to pound	\$262.85	Per dog	Surrender Fee	No
Impound fees - unregistered	\$226.23	Per impound	First 24 hours	No
Impound fees - unregistered	\$24.10	Per day	Additional day	No
Impound fees - registered	\$134.60	Per impound	First 24 hours	No
Impound fees - registered	\$24.10	Per day	Additional day	No
Out of hours animal collection	\$254.45	Per collection	Collection of animal	Yes

Hire dog and cat traps

Dogs and cats that are caught in Council traps will only be collected between normal pound operating hours. It is the hirers' responsibility to collect and return the traps to the Civic Centre. If Council staff are required to collect a dog or cat outside normal pound times, additional fees apply.

Traps are available for two (2) weeks only. You will be required to pay a deposit of **\$145.00** for a cat trap and **\$230.00** for a dog trap, and an additional fee of **\$45.00** will apply for late returns. Where deemed necessary, the Chief Executive Officer or Delegate will authorise the set of dog/cat traps on private land with permission from the landowner.

Citronella barking collars

Barking Collars are available for two (2) weeks only, you will be required to pay a deposit of \$120.00 per collar. An additional fee will apply for late returns.

Description	2025/2026	Unit	Comments	GST
Citronella barking collars	Free	Per collar/ fortnight	Barking collar hire	No
Citronella barking collars	\$120.00	Per collar	Refundable deposit	No
Citronella barking collars	\$22.00	Per canister	Citronella canister	Yes
Citronella barking collars	\$23.35	Per day	Late fee	No

Shopping trolley - Release fee

Shopping Trolley cannot be left in a public place other than in an area that is set aside for the storage of shopping trolley (trolley storage/ parking bay).

Shopping trolleys that have been abandoned in public places will impounded and a release fee will be payable **\$135.00** per trolley.

Impounding of vehicles

Description	2025/2026	Unit	Comments	GST
Impound vehicles fees	At cost	Per occasion	Towage Fees	No
Impound vehicles fees	\$46.10	Per week	Storage Fees	No
Impound vehicles fees	\$89.70	Per occasion	Administration Fees	No
Impound vehicles fees	\$137.45	Per advert	Advertisement costs	No
Impound vehicles fees	\$230.70	Per occasion	Inspector's costs	No
Impound vehicles fees	\$20.50	Per occasion	Council vehicle use	No
Sale of impounded vehicles	\$90.30	Per occasion	Administration Fees	No
Sale of impounded vehicles	\$137.45	Per advert	Advertisement costs	No
Sale of impounded vehicles	\$230.70	Per occasion	Inspector's costs	No
Sale of impounded vehicles	\$20.50	Per occasion	Council vehicle use	No

Vacant land

Council will issue a notice to comply for those allotments that are deemed unkempt land. Unkempt land is where land is overgrown with plants, grass or weeds, land that imposes a risk and litter (including unsightly car bodies, machinery, or other chattels). Notice will be served for a period not less than two (2) days and no more than 21- days after the date of notice which the work will be required to be executed. If failing to do so, Council will execute the works and where the Council is unable to ascertain the identity of the occupier, the landowner will be charged the cost of the necessary work plus any other fees associated (such as an administration fee).

Description	2025/2026	Unit	Comments	GST
Vacant land	At Cost plus administrative fee	Per occasion	Maintenance of land (mowing, rubbish removal etc.)	Yes
Vacant land	\$89.70	Per occasion	Administrative fee	Yes



PERMITS

Display goods in a public place / handbill permit

Applications are valid for a 12-month period and permit fee apply upon application. Permits are subject to the following conditions:

- Completed application.
- No objections are received from or on behalf of fixed businesses selling similar goods/merchandises.
- The vendor must ensure the surrounding area is kept free of litter.
- The vendor must have a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.
- Sites will be approved by Council's CEO.

Mobile & fixed food vendors

Applications for a mobile food vendor vary from three (3) months to an annual permit, and permit fees apply upon application.

Applications for a fixed food vendor are valid for 12-months and permit fees apply.

Council has a mobile food van policy and assessment criteria that stipulates the process and vendor requirements to exercise the permit.

Permits will be subject to the following conditions:

- Completed application.
- Advertising the intent to operate.
- No objections are received from or on behalf of fixed businesses selling similar goods/merchandises.
- The vendor must ensure the surrounding area is kept free of litter.
- The vendor must hold current legislative requirements and licences.
- The vendor must hold a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.

- \$10,000,000.00.
- Location and timeframes will be approved by Council's CEO.

Busking

Permit fees are payable upon application and valid for 1 calendar month.

Permits are subject to the following conditions:

- Permits are only valid between 10.00am – 6.00pm daily or as otherwise determined by Council.
- Permits are valid for maximum four (4) sessions per permit.
- The permit holder cannot transfer a permit.
- The permit holder must avoid behaviour which may cause annoyance to the general public.
- Periods of activity are not to be longer than one (1) hour at any one place.
- Permits will only apply per person.
- Amplification is not permitted unless approved by Council.
- The permit holder must hold a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.
- Permits must be readily accessible is asked to display.
- Failure to comply with any of these conditions may cause the permit to be revoked.

Sidewalk cafes

Permit fee payable upon application and are valid for 12-month period. Permits are subject to the following conditions:

- Maximum 4 chairs per table
- Ensure that the area is not causing an obstruction.
- Ensure the area and surrounds are litter free.
- Holds a current public liability insurance cover to indemnify the Council of any liability which may arise from exercising the permit. Cover minimum must be \$10,000,000.00.

Description	2025/2026	Unit	Comments	GST
Vendors	\$185.85	Per month	Display goods in public place / handbill permit - Commercial	No
Vendors	\$19.20	Per month	Display goods in public place / handbill permit - Non-Commercial	No
Vendors	\$2,230.45	Per annum	Display goods in public place / handbill permit – Commercial	No
Vendors	\$230.70	Per annum	Display goods in public place / handbill permit - Non-Commercial	No
Vendors	\$597.50	Per 3 months	Mobile food vendors	No
Vendors	\$2,389.85	Per annum	Mobile food vendors	No
Vendors	\$512.30	Per month	Fixed food vendors	No
Vendors	\$6,152.90	Per annum	Fixed food vendors	No
Vendors	\$185.85	Per annum	Sidewalk cafes – per table and four chairs	No
Vendors	\$37.20	Per month	Busking	No
Vendors	Free	Per month	Photography/filming permit	No

SIGNS

Signs can be erected displaying and advertising business in numerous approved locations in the Katherine Town Council municipality including Cluster Signs, Information Bay Signs and Freestanding Signs. Applications and approvals need to be completed before the erection of signs. Please contact Council to obtain information regarding the Sign Code and application process.

Description	2025/2026	Unit	Comments	GST
Signs - Cluster and information bays	\$88.75	Per annums	Annual fee	No
Pro Rata	\$81.30	Per annum or part thereof	August	No
Pro Rata	\$73.85	Per annum or part thereof	September	No
Pro Rata	\$66.55	Per annum or part thereof	October	No
Pro Rata	\$59.25	Per annum or part thereof	November	No
Pro Rata	\$51.85	Per annum or part thereof	December to June	No

Banners

All banner posts and message boards are reserved exclusively for Not-For-Profit community groups and community service announcements i.e., Police, Fire etc.

Due to safety and access issues, all banners will be erected and dismantled by a suitable qualified Council staff member.

Application fee for the North, South, and West posts is **\$45.35**, this includes the erecting and dismantling of the banners. Please ensure you detail the banner schedule. The banner schedule cannot consist of more than five (5) instances or be longer than an eight (8)-month period. If your schedule is outside of these parameters, you will need to submit another application.

Main street flags attract a **\$6.25** per banner fee and **\$155.10** for erection and removal of the banners.

Once the banners have been dismantled the applicant has seven (7) days to collect the banner/s from the Civic Centre.

Road opening/closing

Before the commencement of works relating to driveways, kerbing, roadways, footpaths and thoroughfares on council owned property, (including verges), a road opening/closing permit must be applied for. Plans must also be submitted along with your completed application. More information is available on Council's website.

Description	2025/2026	Unit	Comments	GST
Road opening / closing permit	\$134.55	Per application	Application fee	No



CEMETERY



The cemetery has toilet facilities, a rotunda as a shady retreat for families and visitors and a mobile shade structure that can be used for funerals. However, the shade structure will be the responsibility of the funeral director.

Graves and plaques

Council assumed control of the Katherine Cemetery on the first day of July 1978 and acknowledges that precise identification of some specific grave sites prior to this date has proved difficult. In these cases, Council will supply a plaque measuring 203mm x 76mm of bronze that will be mounted in the rotunda at the cemetery.

Vacant grave sites will not be allocated until a minimum of 12-months after the use of the neighbouring site. Graves will be dug to a minimum depth of 2.1 metres to accommodate a double grave. The grave will be backfilled with the original excavated material and when the grave begins to settle the site will be re-topped with soil as required. Grass seed will be sown, and Council will supply each grave site with a single head stone measuring at the base 600mm x 200mm and at the top 100m x 600m and 300m high. Relatives may purchase headstones of marble or similar material. However, headstones must remain the same dimensions.

Council will supply each grave site with a bronze plaque measuring 137mm x 102mm, relatives may order larger plaques at their own cost. Plaques will be installed as soon as possible after the burial.

Cremated remains

Council will provide a specific area at the cemetery in which cremated remains may be interred, either permanently or temporarily. A plaque, measuring 229mm x 229mm will be provided for these interments. A request to remove cremated remains must be in writing to the Chief Executive Officer and must be in the form as required by Council.

Flower and ornament guidelines

Katherine Town Council is committed to maintaining Katherine Memorial Cemetery's tidy presentation. We understand that people want to decorate a grave or memorial for sentimental or religious reasons. To ensure this is done in a safe and tidy way please ask Council for a copy of the Flower and Ornament Guidelines. The erection of fencing or private decorative gardens are prohibited.

Cemetery fees

Cemetery fees will be reviewed annually and will be set on a cost recovery basis. Where relatives, at their own cost provide alternative headstones and plaques, burial fees will be adjusted accordingly.

Description	2025/2026	Unit	Comments	GST
Burial Charges	\$3,123.30	Per burial	Adult	Yes
Burial Charges	\$3,418.40	Weekend/ public holiday per burial	Adult	Yes
Burial Charges	\$2,345.30	Per burial	Child	Yes
Burial Charges	\$2,640.35	Weekend/ public holiday per burial	Child	Yes
Burial of ashes	\$639.80	Per burial	Ashes	Yes
Exclusive right to burial	\$113.30	Per gravesite	Exclusive right	No
Undertakers fee	\$1602.00	Per annum	Annual license	No
Information	Free	Per enquiry	Research service	No

KATHERINE PUBLIC LIBRARY

Description	2025/2026	Unit	Comments	GST
Strategic plan, municipal plan, annual report, agendas, minutes and policies.	Free	Document	Electronic copy	Yes
Strategic plan, municipal plan, annual report, agendas, minutes and policies.	\$19.85	Document	Hard copy (black and white)	Yes
By-laws	Free	Document	Electronic copy	Yes
By-laws	\$19.85	Document	Hard copy (black and white)	Yes
Binding	\$7.90	Small per document	Up to 50 pages	Yes
Binding	\$14.40	Large per document	Over to 50 pages	Yes
Laminating	\$3.20	Per page	A4 pages	Yes
Laminating	\$6.90	Per page	A4 pages	Yes
Photocopying	\$0.50	Per side	A4 black	Yes
Photocopying	\$0.60	Per side	A3 black	Yes
Photocopying	\$0.60	Per side	A4 Colour	Yes
Photocopying	\$2.30	Per side	A3 Colour	Yes
Facsimile	\$2.45	Per document	Outgoing	Yes
Facsimile	Free	Per document	Incoming	Yes
Scanning	\$2.45	Per document	Colour	Yes

Description	2025/2026	Unit	Comments	GST
Library Fees	\$60.00	Per borrower	Temporary borrowers – deposit (max 4 books)	No
Library Fees	Free	Pet item	Inter library loans	Yes
Library Fees	Cost of replacing plus, a 10% admin fee up to max \$25.85	Per item	Lost/damage items – inter library loan	Yes
Library Fees	Cost of replacing plus, a 10% admin fee up to max \$25.85	Per item	Lost/damage/overdue items – local item	Yes
Admin Fee – Inter Library loan	10% admin fee up to max \$25.85	Per item	Admin Fee – Inter Library loan	No

Description	2025/2026	Unit	Comments	GST
Computer and internet use	Free	Per session	Access for members	No
Computer and internet use	Free	Free for first hour	Access for non-members	No
Computer and internet use	1 hour free	24-hour period	Wi-fi access	No



APPENDIX ONE

Civic Centre and miscellaneous:

- Civic Centre – Committee Room
- Katherine Public Library - Training Room
- Visitor Information Centre – Training Room
- Lindsay Street Complex
- Town Square – Projector, Misters, Sound and Lighting.

Showgrounds:

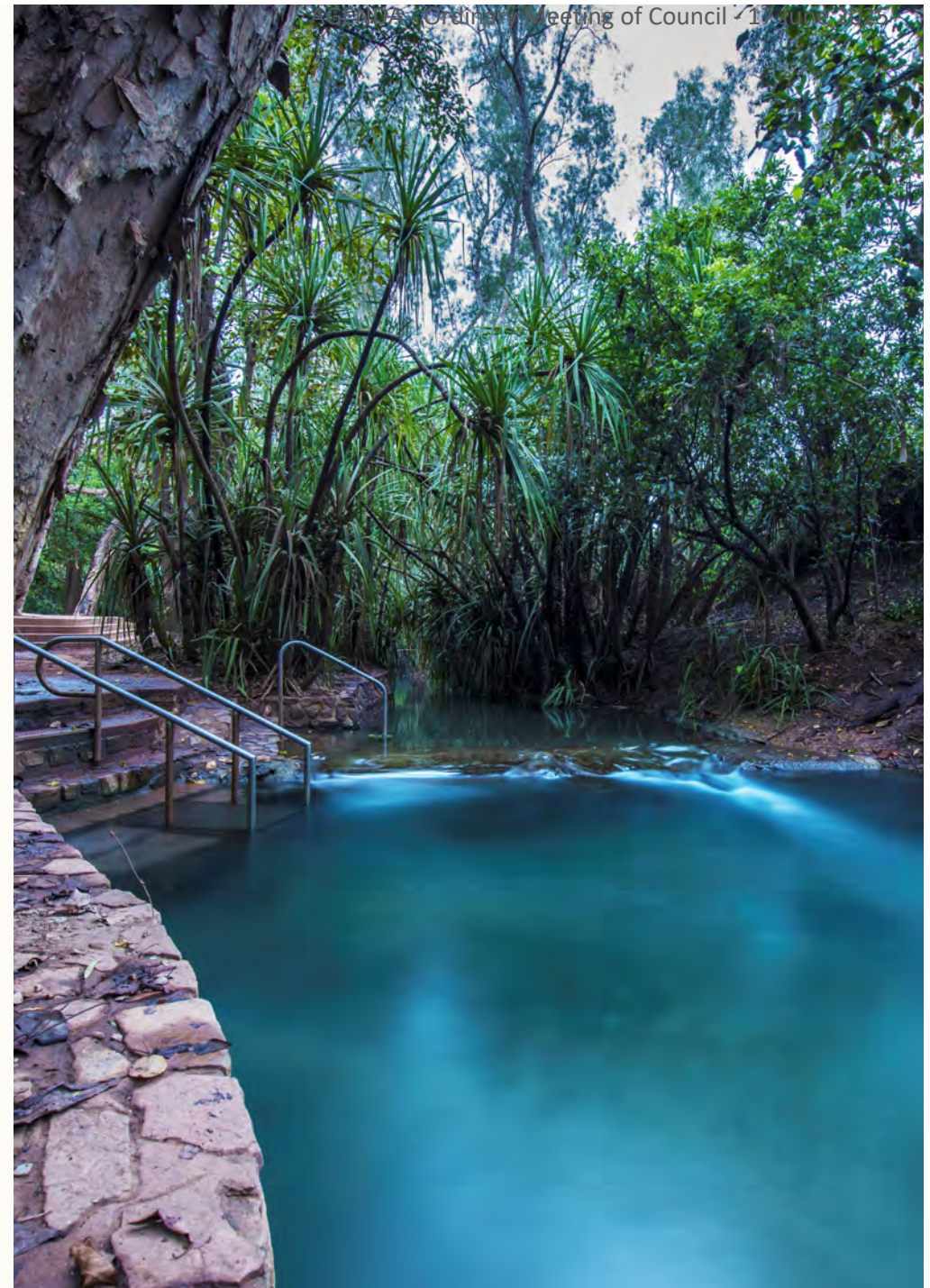
- Ablutions (Disabled)
- Ablutions (Near Old Secretaries Office)
- Ablutions (Camping Area - Demountable)
- Ablutions (Rodeo Arena)
- Ablutions (Norforce)
- Ablutions (Rotary)
- Ablutions (Stables)
- Agricultural Pavilion
- Buntine Pavilion
- Campgrounds
- Commerce Pavilion
- Cooking Pavilion
- Equestrian Storage Shed
- Grandstand (Kiosk 1)
- Grandstand (Kiosk 2)
- Grandstand (Changerooms)
- Needlework Pavilion
- Nitmiluk Oval
- Parks and Wildlife Timber Pavilion
- Polocrosse Field
- Poultry Pavilion
- Racecourse
- Rodeo Arena
- Rodeo Secretaries Office
- Rotary Pavilion
- Dog Arena

Sportsgrounds:

- Oval No 1
- Oval No 2
- Oval No 3 (Baseball Field)
- Oval No 4 (Cricket Oval)
- Katherine and Big Rivers Community, Sports, and Recreation Venue
- Ablutions (BMX Track)
- Ablutions (Near Stuart Hwy)
- Ablutions (Near Netball Courts)
- Ablutions (Softball Oval)
- Baseball Kiosk
- Baseball Shed
- BMX Facility
- Cricket Storage Shed (Near Oval No 4)
- Netball Kiosk
- Skate Park
- Storage Facility (Near Play Park) (No 1)
- Storage Facility (Near end of Oval No 1) (No 2)

Parks and reserves:

- Acacia Park
- Casuarina Park
- Dakota Park
- De Julia Park
- Fordham Park
- Forscutt Park
- Fuller Park
- Giles Park
- Glencoe Park
- Grevillea Park
- Hot Springs Reserve ablutions available
- Jukes Park
- Knott's Crossing
- Lockheed Park
- Maluka Park
- Morris Park
- O'Shea Park
- Prior Park
- Richard Milner Park
- Ronan Park
- Roney Park
- Rundle Park
- Ryan Park ablutions available
- Styles Park
- Wallace Park
- Walter Young Park





KATHERINE
TOWN COUNCIL



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14.3 MOSQUITO MONITORING PROGRAM KATHERINE REGION FIVE YEAR FUNDING AGREEMENT

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve affixing the Common Seal and signing of the funding agreement EFILE2025/9403 with the Department of Health for the Mosquito Monitoring Program Katherine Region, for the period of 01 July 2025 to 30 June 2030.

Purpose of Report

To seek Council approval to affix the Common Seal to the five year funding agreement for the Mosquito Monitoring Program Katherine Region, for the period of 01 July 2025 to 30 June 2030.

Strategic Plan

1. STRONG LEADERSHIP - 1.5 Financial - Have long-term financial sustainability in Council to allow for continued growth and development.

1.5.2 Have a grants officer to seek and coordinate grant funding.

Municipal Plan

1.5.1.3 Continue mosquito monitoring program

Background

The NT Health maintains integrated mosquito control programs at major centres throughout the Territory. Katherine Town Council have previously been engaged to deliver the Mosquito Monitoring program from the 1 December 2023 to 30 June 2025.

Discussion

The mosquito monitoring program involves the council implementing various trapping programs throughout the year as per the Medical Entomology section of the Department of Health.

The purpose of the program is to monitor for exotic receptable breeding mosquitos in the Katherine Town and to monitor the exotic adult mosquitos to prevent the establishment of such mosquitos in the NT.

The council are required to collect mosquito samples from the various traps on a fortnightly basis.

The new funding agreement is for the period of 1July 2025 to 30 June 2030.

Consultation Process

The Council Manager Environmental and Municipal and Manager Finance recommend continuing the program.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The Grant amount is \$40,576.00 GST exclusive for 2025-2026. Subsequent years funding is the amount of the previous year and indexation and efficiency dividends on the Base Funding, to be calculated in accordance with Budget Paper No. 2.

Risk, Legal and Legislative Implications

Currently the council employs a contractor to undertake the work due to staff capacity and expertise.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.4 KATHERINE TOWN COUNCIL - SIGNS CODE

Author: Casey Anderson, Manager Corporate Administration
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council endorse and adopt the Signs Code Policy V7

That Council endorse the definition addition of Offensive Signage

Purpose of Report

That Council endorse and adopt the Signs Code Policy V7 and include the definition of offensive sign.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.3 Improve transparency around issues affecting the community.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.1 Regularly update our workplace policies and procedures, and Council bylaws.

Municipal Plan

1.1.2.1 Workplace policies and Council By-Laws are reviewed regularly

4.2.1.1 All policies and procedures are up-to-date

Background

The revised Signs Code was released for public consultation through the Have Your Say Katherine platform. The consultation period ran from 30 March to 28 April 2025. No formal feedback was received for Council officers to consider. During the consultation, 27 participants visited the public consultation page, and 8 participants downloaded the document. One community member provided feedback via email; however, their comments related to Northern Territory Government signage and landscaping issues rather than Council signage. This feedback was forwarded to the NT Government for their consideration.

Discussion

At the Ordinary Meeting of Council on 27 May 2025, a motion was raised to consider the addition of a formal definition for "Offensive Signage" within the Signs Code. The Council resolved to defer the discussion to the next meeting to allow for further consideration and consultation.

Currently, Section 13b of the Signs Code states that:

"Advertising signs must not cause offence to the general public by virtue of their design, message, or location."

While this provision introduces the concept of offence, it lacks specificity. A clear and well-defined benchmark is necessary to ensure consistent interpretation and application.

Providing a formal definition of "Offensive Signage" supports the following objectives:

- Improved clarity and guidance for applicants, Council officers, and the public.

- Consistency in decision-making during the permit approval process.
- Minimisation of ambiguity, reducing the likelihood of disputes or non-compliance.
- Promotion of community standards that reflect cultural sensitivity and public decency.

By incorporating a definition and providing examples, the Council enhances transparency and supports applicants in understanding their responsibilities when designing and displaying signage.

It also allows for a more detailed assessment that considers intent, audience, and cultural context.

Recommended Definition:

An "Offensive Sign" is defined as any sign that may reasonably be expected to cause offence due to its design, location, content, or messaging. Offensive content includes, but is not limited to, material that is obscene, indecent, discriminatory, abusive, or otherwise likely to cause serious or widespread offence to a reasonable member of the public.

Examples of potentially offensive content include:

- Misleading or intimidating language, particularly content that mimics legal or official government language in a deceptive or confusing manner.
- Obscene or profane language or imagery.
- Sexually explicit or suggestive content.
- Racial, religious, or gender-based slurs or hate speech.
- Content that incites or promotes violence, hatred, or discrimination.
- Abusive, threatening, or aggressive language.
- Inappropriate or disrespectful use of national symbols, cultural icons, or sacred imagery.

This definition is intended to apply to all signage across all zones within the Katherine Municipality, including signs otherwise classified as exempt or complying under relevant planning and advertising regulations.

Consultation Process

The Signs Code Policy was made available for public consultation via the Have Your Say Katherine platform, with the consultation period running from 30 March to 28 April 2025. During this time, 27 participants visited the consultation page, and 8 downloaded the document.

The following communication methods were used to reach the community:

- Have Your Say Katherine platform
- Media release
- Facebook messaging

Policy Implications

Without clear guidelines on election signage, councils risk complaints, disputes, and potential perceptions of bias. Unregulated signs can lead to clutter, vandalism, higher removal costs, and enforcement challenges. Clear rules ensure fairness, consistency, and responsible management of public spaces.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.5 KATHERINE TOWN COUNCIL REPRESENTATIVE ON THE NITMILUK NATIONAL PARK BOARD

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve the renewal of the appointment of Ingrid Stonhill, Chief Executive Officer, as the Katherine Town Council representative on the Nitmiluk National Park Board and the Mayor to advise Nitmiluk National Park Board.

Purpose of Report

The purpose of this report is to seek council's approval to appoint Ingrid Stonhill, CEO, as the Katherine Town Council representative on the Nitmiluk National Park Board.

Strategic Plan

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

Municipal Plan

1.2.2.1 Membership on external committees involved with community issues such Katherine Crime and Antisocial Behaviour Committee, Katherine Community Engagement and Support Reference Group, Big Rivers region Coordination Committee, Big Rivers Economic Growth Committee, Local Emergency Committee, GYRACC Board of Management, Katherine Chamber of Commerce, Nitmiluk National Park Board, Katherine Anti Social Behaviour Reference Group, Beetaloo Regional Reference Group, Katherine Youth Interagency Committee, Community Benefit Committee

Background

The Katherine Town Council has held a position under schedule 10(1)(c), a resident of the Katherine area appointed on the nomination of the Mayor of the municipality of Katherine. As per schedule 2.1 of the Nitmiluk Board Handbook, the membership for the Board spans a total of three years.

Discussion

The Mayor appointed Ingrid Stonhill, CEO in 2021. The membership will expire on Thursday 10 July 2025.

The Department of Tourism and Hospitality manages the board and has requested intent to renew the membership of the CEO to the board.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.6 2021/2022 IMMEDIATE PRIORITY GRANT ACQUITTAL - FOOTPATH RENEWAL PROJECT

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. 2021-22 Immediate Priority Grant - Footpath Renewal - Final Acquittal [14.6.1 - 1 page]

Officer Recommendation

That Council accept the acquittal of the 2021-2022 Local Government Immediate Priority Grant – Footpath Renewal Program for \$300,680 and forward the overdue report, with an explanation of extenuating circumstances to the Department of Housing, Local Government and Community Development.

Purpose of Report

To acquit the 2021-2022 Local Government Immediate Priority Grant for the Footpath Renewal Program of \$150,000.

Strategic Plan

1. STRONG LEADERSHIP - 1.5 Financial - Have long-term financial sustainability in Council to allow for continued growth and development.

1.5.3 Pursue grants for new and upgraded infrastructure and programs.

4. GROWTH AND SUSTAINABILITY - 4.1 Better Infrastructure - Identify infrastructure in need of upgrading, potential for new infrastructure, and develop long-term plans to anticipate opportunities for better infrastructure.

4.1.1 Develop a shared pathways strategy and potential projects.

Municipal Plan

1.5.3.1 Seek funding for projects outside of Council budget

3.3.2.1 Assess then develop a program of improvements and upgrades to deliver the shared pathway strategy

Background

In November 2021 Council applied to the Northern Territory Government through the Immediate Priority Grant for a Footpath Renewal Program following an assessment of the entire footpath network. The amount applied for was \$150,000 and Council was also contributing \$150,000 for this project making it a \$300,000 project in total. On the 12 January 2022 Council received notification of successful application and approved funding of \$150,000, on the condition as per the scope submitted in the funding application. The project completion date was 31 January 2023 and acquittal required by 28 February 2023.

Discussion

A partial acquittal was completed and approved by council 28 March 2023 with a request to extend the 30 June 2023 due to contractor engagement delays to complete the works in the timeframe. Council staff change over during the period has also impact delivery and completing the project.

The funding along with councils committed contribution has now been fully expended with a surplus of \$680 above the budget.

The project has enabled council to complete footpath repairs and renewals at Giles Street, corner of First and Giles Street, Raymond Place, Maluka Road, O'Shea Park, O'Shea Terrace, Katherine Airport, Grevillea Drive, and Riverbank Drive, Third Street, Lindsay Street, and sections of the Riverlink Trail.

Third Street - Before



Third Street - After



Giles Street – Before, pavers were being removed and used to break in at local businesses

Giles Street – After, pavers are secure



Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Total expenditure \$300,680

Resulting in a surplus of \$680 above budget.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.7 CROWN LAND LICENCE - PART LOT 2999 - KATHERINE SHOWGROUNDS

Author: Casey Anderson, Manager Corporate Administration
 Authoriser: Ingrid Stonhill, Chief Executive Officer
 Report Type: For decision
 Attachments: Nil

Officer Recommendation

That Council authorises the Mayor and Chief Executive Officer to sign, seal, and execute a three-year Crown Land Licence over Part Lot 2999, supporting the continued use of the area as additional parking for the Katherine Showgrounds.

Purpose of Report

To seek endorsement from Council to authorises the Mayor and Chief Executive Officer to sign, seal, and execute a three-year Crown Land Licence over Part Lot 2999, supporting the continued use of the area as additional parking for the Katherine Showgrounds.

Strategic Plan

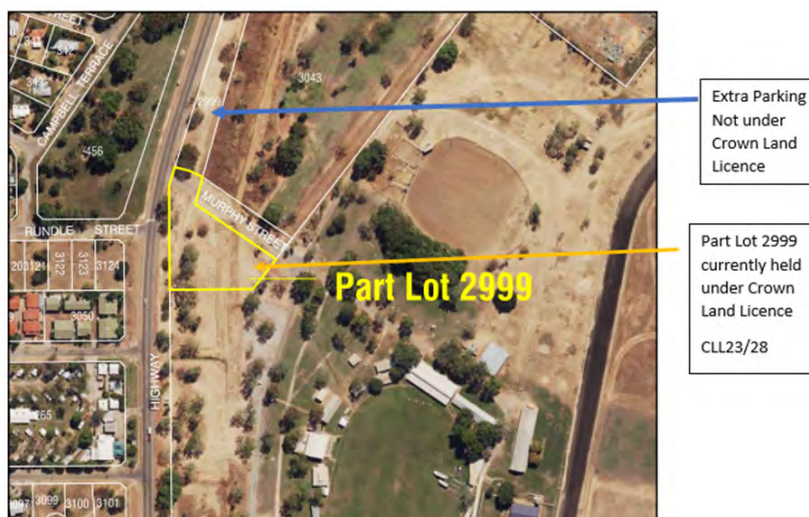
Not Applicable

Municipal Plan

1.1.2.3 Ensure compliance with other legislation applicable to Council

Background

The existing Crown Land Licence over Part Lot 2999, Victoria Highway, Town of Katherine, is due for renewal and is set to expire on 31 August 2025. The licence primarily facilitates the extension and continued use of additional parking space for the Katherine Showgrounds.



Discussion

The Crown Land Licence will commence on 1 September 2025 and expire on 31 August 2028, marking a three-year term. The licensed area includes natural bushland and other vegetation and supports the expansion of car parking along the Council entry road located on Council-owned Lot 3177.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

Licence could lead to inadequate parking areas, posing traffic management risks for both the landowner (Council) and event attendees.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.8 VISITOR INFORMATION SERVICES PARTNERSHIP PROGRAM FUNDING AGREEMENT 2025-2028

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council approve the signing and affixing of the Common Seal to the Grant Funding Agreement: Visitor Information Services Partnership Agreement 2025-2028 with the Northern Territory Government.

Purpose of Report

To sign and affix the Common Seal to the Grant Funding Agreement: Visitor Information Services Partnership Agreement 2025-2028 with the Northern Territory Government (Department of Tourism and Hospitality) to support the provision to operate an accredited visitor information and booking centre in Katherine; and any other activity that assists in delivery of NT's Tourism Industry Strategy 2030 outcomes as agreed.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

Municipal Plan

1.4.1.1 Continued collaborative partnership with Tourism Top End and the Top End Visitor Information Centre

Background

The Visitor Information Centre is Funded through the Visitor Information Services Partnership Program with this funding being for support of operations at the Katherine Visitor Information Centre. The current funding agreement expires 30 June 2025.

Discussion

TNT will provide funding over a period of three years to KTC, to support the provision of the following services in relation to the Big Rivers region of the Northern Territory (NT):

- Operate an accredited visitor information and booking centre in Katherine; and
- Any other activity that assists in delivery of NT's Tourism Industry Strategy 2030 outcomes as agreed between the Parties from time to time.

The funding agreement has the same conditions as the current agreement with an annual funding of \$302,400.

The agreement commences 1 July 2025 till 30 June 2028.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Annual funding of \$302,400

Total funding amount of \$907,200

Risk, Legal and Legislative Implications

The current operational funding is due to expire 30 June 2025.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.9 LOCAL GOVERNMENT ELECTIONS 2025 CARETAKER PERIOD

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the briefing on the caretaker period for the Local Government 2025 election.

Purpose of Report

To provide council with a briefing on the impact of the caretaker conventions for the Local Government 2025 election.

Strategic Plan

Not Applicable

Municipal Plan

Not Applicable

Background

The Local Government 2025 Election will be held on 23 August with early voting beforehand. This report is to brief elected members on the caretaker conventions over the election period.

The Caretaker period will commence when nominations open for the Local Government general election on 11 July 2025 and cease at the Declaration of Results 12pm 8 September 2025.

Discussion

The business of council continues during the caretaker period, including the day-to-day administration activities and council meetings; however, councils must avoid making major decisions, significant appointments or entering into major contracts or undertakings. The July and August Ordinary Meetings of Council will table only administrative reports such as the Finance reports. Elected Member Activities will not be reported over the caretaker period.

Council members are still entitled to be paid allowances during the caretaker period.

Major decision delegations are suspended to tighten the decision-making process and to assist with compliance with caretaker restrictions. The Chief Executive Officer will maintain a register of major decisions and contracts entered into under extraordinary circumstances for presentation to the incoming Council.

Council members shall not use any information gained during the course of their role as Councillors for the purpose of gaining electoral advantage or as part of their campaign. Councillors doing so may be in breach of the Code of Conduct for Elected Members.

Council members have a duty to separate their official duties from campaign activities. This means:

- Council members cannot use council resources for campaigning. Council resources include items that are paid for or come at a cost to the council such as Mobile phones, iPads, vehicles, fuel cards, council credit cards, and travel allowances.
- Council members are not permitted to use council events for campaign purposes. Council members and candidates cannot distribute campaign materials at any council events including campaign posters in the vicinity of the event.

- Council will continue to communicate normal council business relevant to the community. This will include important information about the election to help with running the general election or to encourage voter participation and candidate nominations. Distribution of media releases, talking points, newsletter and other communications support to Council members will not occur during the caretaker period.
- Council members are not able to seek assistance from the council staff for campaign purposes. Council Staff must remain impartial, and councils must not give preferential treatment to any candidate.
- Council members should ensure their conflict-of-interest declarations are up to date.

No candidate is to be permitted to canvass votes or otherwise influence potential voters at the following Council workplaces: Council Civic Centre, Katherine Visitor Information Centre, Katherine Public Library, Katherine Aquatic Centre, Katherine Waste Management Facility, and Council Depot.

Council staff may support the election process by:

- providing general information about the election, such as nomination dates, voting options, and where to find further details;
- assisting prospective candidates to complete the nomination form, where requested; this assistance must be limited to explaining the form and process only;
- referring all individuals to the Northern Territory Electoral Commission (NTEC) as the official election authority; and
- sharing NTEC-approved election materials through council communication channels.

For information on the election visit [NTEC](#) website

Consultation Process

There was no consultation process required for this report.

Policy Implications

The Council policy sets out how elected members, candidates, and council staff are to conduct their activities and actions during the local government general elections caretaker period in accordance with section 161(1) of the Local Government Act 2019. This includes ensuring that:

- a) major decisions are not made by Council in the caretaker period that would prohibitively bind an incoming Council,
- b) Council resources are not used for the advantage of a candidate in a local government general election, and
- c) the requirement to act impartially in relation to all candidates standing for election is clearly understood.

4.2 Major decisions

The Council will not make any major decisions during the caretaker period.

Major decisions include:

- a) entering into any high value contract or lease agreement exceeding \$150,000.00 (GST exclusive);
- b) entering into a new or substantially changed funding agreement, unless there is real risk the eligibility for funding will be lost;
- c) committing council funds for new large-scale projects;
- d) amending Council's caretaker policy;
- e) committing Council's funds outside the adopted budget;
- f) amending Council's policies or By-Laws;
- g) amending Council's delegations; and
- h) making a decision relating to the employment or remuneration of the CEO or Acting CEO.

The Council policy can be found on the council website [here](#)

All candidates must abide by the Katherine Town Council Signs Code can be found on the council website [here](#)

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

During the local government general elections caretaker period in accordance with section 161(1) of the Local Government Act 2019.

The 'Campaigning activity' and 'campaign material' sections 268A of the Electoral Act 2004.

Caretaker period means the period that commences on the nomination day for a council general election and ends

when the results of the general election are declared in accordance with the Local Government (Electoral) Regulations 2021.

The Electoral Commissioner's ability to detect and investigate breaches of the Electoral Act 2004, or the Local Government Act 2019, or to ensure compliance with those Acts.

Further information can be found on the Department of Housing, local Government and Community Development website [here](#)

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.10 FINANCE REPORT MAY 2025

Author: Desiree Rodgers, Finance Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. Monthly Report May 25 [14.10.1 - 7 pages]

Officer Recommendation

That Council endorses the Finance Report for the Month of May 2025.

Purpose of Report

This report is to present to the Council the Financial Report for May 2025.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

4.2.4.1 Comply with legislative requirements - Applications of AASB, NT Local Government Act 2019, Australian Taxation legislation and reporting requirements

4.2.4.2 Prudent financial management for stronger returns for ratepayers - Preparation of Annual Budget and Revisions, CAPEX Budget and Improved debtors management

4.2.4.3 Sustainable long-term finances and current risk management practices - Review financial information and reporting system, Grant Management and acquittals up-to-date

Background

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the below monthly report must be presented to the Council at the monthly Ordinary Meeting of Council. Accordingly, the commentary attached presents the preliminary financial position of the council at the end of May 2025 with the Chief Executive Officer (CEO) Certification.

Discussion

- Total YTD operating income is 2.04% over budget.
- Interest revenue has been adjusted in the second budget review and now shows 35.36% interest received instead of almost 100% due to more realistic interest predictions.
- Operating grants revenue is –7.59% down from adjusted budget predictions mainly due to timing of grants being received.
- Total YTD operating expenditure is 12.22% below the budget due to less work being done than predicted.
- Employee Costs are below budget by 14.07% as some positions remained vacant.
- Monthly creditor payments have been made to all approved suppliers with payments made weekly.
- 24.44% of our Debtors (excluding rates and infringements) have been outstanding for longer than 90 days. We continue to follow up outstanding accounts.
- 48.31% of our outstanding rate balance reflects rates outstanding for 2024/2025 FY and prior.

Consultation Process

NIL

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The Report and attachment provide a comparison of Council's YTD actual performance against the budget.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Certification by the CEO to the Council

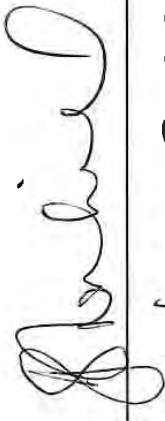
Council Name:	Katherine Town Council
Reporting Period:	30/05/2025

That, to the best of the CEO's knowledge, information and belief:

(1) The internal controls implemented by the council are appropriate; and

(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed



Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Table 1.1 Monthly Income and Expenditure Statement

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
***Rates	9,542,499	9,516,530	25,969	9,532,823
***Waste Charges	1,529,813	1,554,125	(24,312)	1,554,125
Fees and Charges	2,383,898	2,103,668	280,230	2,341,024
Operating Grants and Subsidies	2,002,840	2,167,270	(164,430)	2,167,270
Interest / Investment Income	1,139,099	841,510	297,589	900,000
Commercial and Other Income	484,136	557,950	(73,814)	611,133
TOTAL OPERATING INCOME	17,082,285	16,741,053	341,232	17,106,375
OPERATING EXPENDITURE				
Employee Expenses	4,446,782	5,175,329	728,547	5,685,813
Materials and Contracts	5,544,367	7,354,352	1,809,985	8,166,230
Elected Member Allowances	201,202	221,375	20,173	241,500
Elected Member Expenses	28,556	40,381	11,825	43,961
Council Committee & LA Allowances	1,680	23,674	21,994	28,340
Council Committee & LA Expenses	46	6,666	6,620	8,000
Depreciation, Amortisation and Impairment	4,787,601	4,259,375	(528,226)	4,641,478
Other Expenses				
Interest Expenses (Finance Costs)	(13,788)	2,576	16,364	2,576
Gain/Loss from the measurement of Disposal of Assets	-	-	-	451,330
*TOTAL OPERATING EXPENDITURE	14,996,446	17,083,728	2,087,282	19,269,228
OPERATING SURPLUS /(DEFICIT)	2,085,839	(342,675)	2,425,938	(2,162,853)

NOTE: Correction to elected member expenses budget previously set at \$105,208

This is because the election costs are now allocated to Materials and Contracts

Table 1.2 Monthly Operating Position

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS / (DEFICIT)	2,085,839	(342,675)	2,425,938	(2,162,853)
Remove NON-CASH ITEMS				
Less Non-Cash Income			-	
Add Back Non-Cash Expenses	4,848,410	4,349,517	(498,894)	5,198,776
**TOTAL NON-CASH ITEMS	4,848,410	4,349,517	(498,894)	5,198,776
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	5,176,574	5,863,138	686,563	10,591,625
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	1,433,738	1,433,738	-	1,433,738
Other Outflows	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	6,610,312	7,296,876	686,563	12,025,363
Add ADDITIONAL INFLOWS				
Capital Grants Income	3,315,273	8,432,297	(5,117,025)	8,432,297
Prior Year Carry Forward Tied Funding	799,289	799,289	-	799,289
Other Inflow of Funds	16,364	18,044	(1,680)	18,044
Application of Retained Earnings	-	-	-	-
Transfers from Reserves	-	-	-	-
Drawdown of Borrowings	-	-	-	-
TOTAL ADDITIONAL INFLOWS	4,130,926	9,249,630	(5,118,705)	9,249,630
NET BUDGETED OPERATING SURPLUS / DEFICIT	4,454,863	5,959,596	(3,878,224)	260,190

*NOTE: Total Operating expenditure in the Municipal Plan 2024/25 is \$19,661,411 and should be \$19,701,412

**NOTE: Add back Non-Cash Expenses in the Municipal Plan 2024/25 is \$5,232,249 and should be \$5,272,249

These amounts were due to an error when printing the Municipal Plan document

***NOTE: Rates Revenue is what is billed and not recieved

***NOTE: Waste Revenue is what is billed and not recieved

Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Current Financial Year (Annual) Budget \$
Land and Buildings	123,658	359,159	(235,501)	1,219,162
Facilities & Improvements	4,367,942	3,459,368	908,574	6,954,595
Plant & Machinery	241,314	200,000	41,314	501,100
Fixtures	16,490	100,000	(83,510)	100,000
Fleet	49,246	120,000	(70,754)	240,592
Infrastructure Paths & Cycleways	6,290	40,436	(34,146)	40,436
Infrastructure Roads	40,030	1,217,613	(1,177,583)	1,177,177
Infrastructure Storm water & Drainage	77,031	100,000	(22,969)	100,000
Infrastructure - Street Lighting	110,723	96,562	14,161	258,562
TOTAL CAPITAL EXPENDITURE	5,032,724	5,693,138	(660,414)	10,591,625
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Operating Income (amount allocated to fund capital items)	901,798	(3,556,492)	4,458,290	1,341,995
Capital Grants	4,114,562	9,231,586	(5,117,024)	9,231,586
Utilisation of Retained Earnings	-	-	-	-
Transfers from Cash Reserves	-	-	-	-
Borrowings	-	-	-	-
Sale of Assets (Including Trade-In)	16,364	18,044	(1,680)	18,044
Other Funding	-	-	-	-
TOTAL CAPITAL EXPENDITURE FUNDING	5,032,724	5,693,138	(660,414)	10,591,625

Second Budget Review Changes

Statutory Charges estimated reduced

Increase in funding received

Interest rate and balances remain high

\$265,000 in insurance recoveries

Underspend due to difficulties in recruitment

Materials and Contrances need to increase contracting due to reduced staffing and \$100,000 for election

Council committee Allowances and costs change based number of Audit Committee meetings require and correction of allocation

Civic Centre loan not being draws down in 2024-2025

Other expenses budget Loss on Disposal of asset

Table 3. Monthly Balance Sheet Report

BALANCE SHEET AS AT 31 MAY 2025	YTD Actuals \$	Note Reference*
ASSETS		
Cash at Bank		
Tied Funds	16,843,609	(1)
Untied Funds	6,948,922	(1)
Trade Debtors	371,029	(2)
Rates & Charges Debtors	1,912,378	(2)
Other Current Assets	890,802	
TOTAL CURRENT ASSETS	26,966,739	
Non-Current Financial Assets	-	
Property, Plant and Equipment	114,829,578	
TOTAL NON-CURRENT ASSETS	114,829,578	
TOTAL ASSETS	141,796,317	
LIABILITIES		
Accounts Payable	62,974	(3)
ATO & Payroll Liabilities	(279,083)	(4)
Current Provisions	567,967	
Accruals	0	
Other Current Liabilities	238,924	
TOTAL CURRENT LIABILITIES	590,782	
Borrowings	-	
Non-Current Provisions	51,241	
Other Non-Current Liabilities	7,486,931	
TOTAL NON-CURRENT LIABILITIES	7,538,172	
TOTAL LIABILITIES	8,128,954	
NET ASSETS	133,667,363	
EQUITY		
Asset Revaluation Reserve	98,419,938	
Reserves	6,688,161	(1)
Accumulated Surplus	28,559,265	
TOTAL EQUITY	133,667,364	

Note 1. Tied Funds

11210 · Imprest Petty Cash		1,128.00
11220 · Employee Liabilities (Provisions)		620,705.00
33310 · Capital Renewal Reserve	4,987,646	
33520 · Contingency Reserve	1,933,738	
33610 · Municipal Election Reserve	100,000	
33620 · Council Motion Funding Reserve	600,515	
11230 · Equity Reserves		8,121,899.00
11240 · Waste Management Make Good		7,486,931.00
11250 · Unspent Capital Grants		490,817.39
11260 · Deposits Held		122,129.00
		16,843,609.39

Untied Funds - Cash and Cash Equivalents less Tied Funds **6,948,921.61**

Note 1. Details of Cash and Investments Held

Cash at Bank consists of Term Deposits of \$22.9M with maturities as detailed below, with the remaining \$2.7M available at CBA Bank.

GENERAL FUND	\$
Commonwealth Bank	
Balance as per bank statement as at 31 May 2025	23,792,531.00
Credit card balances	2,951.00
Balance of Imprest and Petty Cash	1,128.00
Plus net outstanding deposits/(withdrawals)	
Adjusted cash at bank balance, 31 May 2025	23,796,610.00

INVESTMENTS							
INSTITUTION	PRINCIPAL \$	INTEREST RATE	EFFECTIVE DATE	MATURITY DATE	FINANCIAL \$	ESTIMATED INTEREST	INSTITUTION %
AMP	1,028,326	4.00%	1-May-25	1-May-26		41,133.04	
AMP	514,230	4.00%	14-May-25	14-May-26		20,569.21	
AMP	1,573,184	4.85%	14-Nov-24	14-Nov-25		76,299.40	
AMP	524,092	4.80%	28-Aug-24	28-Aug-25		25,156.44	
AMP	1,051,090	5.05%	27-Jun-24	27-Jun-25		53,080.07	
AMP	1,470,249	5.05%	29-Jun-24	30-Jun-25	6,161,171.93	74,247.59	25.1%
BOQ	501,216	4.50%	6-Apr-25	8-Oct-25		22,554.74	
BOQ	500,000	4.80%	5-Nov-24	5-Nov-25	1,001,216.43	24,000.00	4.1%
CBA	1,047,075	4.91%	25-Jun-24	23-Apr-25		51,411.37	
CBA	524,004	4.96%	31-May-25	26-May-26		25,990.60	
CBA	2,622,055	4.97%	23-Jul-24	23-Jul-25		130,316.12	
CBA	522,467	4.75%	1-Aug-24	1-Aug-25	4,715,600.73	24,817.19	19.2%
NAB	1,047,408	4.80%	4-Nov-24	4-Sep-25		50,275.59	
NAB	512,457	5.20%	11-Jul-24	11-Jul-25		26,647.75	
NAB	2,000,000	4.75%	14.10.2024	14.10.2025		95,000.00	
NAB	3,500,000	4.85%	12-Nov-24	11-Nov-25		169,750.00	
NAB	3,000,000	5.20%	30-Jul-24	30-Jul-25		156,000.00	
NAB	1,000,000	5.00%	6-Aug-24	6-Aug-25	11,059,864.98	50,000.00	45.1%
AMP (oncall)	564,990.25		on call	on call 30 days			
Commonwealth Bank	1,023,458.61		on call	on call 30 days	1,588,448.86		6.5%
Total Investments					24,526,302.93	1,117,249.11	100%
Total Funds					23,792,530.61		

Note 2. Statement on Debts Owed to Council (Accounts Receivable)

Council's Summary	Debtor	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Rates Debtors		1,010,323	-	-	-	944,088.23	1,954,412
Trade Debtors		228,848	12,005	18,819	20,716	90,708	371,096
TOTAL		1,239,171	12,005	18,819	20,716	1,034,796.36	2,325,508

Note 3. Statement on Trade Creditors

<i>(Council can select timing of the age of creditors)</i>	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days		Total
Trade Creditors	57,403	37,818	213	0	(640)		94,795
Other Creditors	3366		-	-	-		3,366
Total Accounts Payable	60,769	37,818	213	0	639.50		98,161

KTC processes Accounts Payable weekly. Balance owing will be paid in the next payment run after the end of the month.

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

Council is a large withholder for PAYG purposes and consequently remits withholdings to the ATO on the day of payroll. As its revenue is GST Free monthly net GST is generally an amount payable to Council unless significant grants are received in the period. Payroll liabilities include Superannuation payable and Salary Sacrifice deductions.

**KTC is due for refund this amount from ATO	245,577
**Prepaid Fringe Benefits Tax	38,907

**Note this is an estimate only due to timing of reports

Note 5. Current Ratio

Current Ratio (current assets/current liabilities)	45.65
Current Ratio adjusted for Tied Funds	17.14

Table 4. Member and CEO Council Credit Card Transactions for the Month

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Example:

Cardholder Name: Ingrid Stonhill

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
1-May	32.00	Pop Rocket coffee	LAGANT Meeting
Total	\$32.00		

14.11 COMMUNITY RELATIONS REPORT FOR THE MONTH OF MAY 2025

Author: Isabella Murphy, Events and Engagement Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Community Relations Department report for the month of May 2025.

Purpose of Report

To provide an overview of the Community Relations Department activities for the month of May 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.4 Learn what the community wants to know through community engagement strategies.

1. STRONG LEADERSHIP - 1.3 Community Engagement - Improve Council communications and engagement with the community.

1.3.2 Improve consistency of our communications and engagement in alignment with our strategy.

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

Municipal Plan

2.2.3.1 Provided a continually developing calendar of free and accessible community events that cater for our diverse community

Background

The Community Relations department is responsible for the provision of customer service and the delivery of public library service, visitor services, and community events to the Katherine community.

Discussion

Public Holiday Closure Period – May and June

Civic Centre:

Closed May Day – Monday 5th May

Closed Kings Birthday – Monday 9th June

Katherine Public Library:

Closed May Day – Monday 5th May

Closed Kings Birthday – Monday 9th June (Library closed Monday's)

Katherine Visitor Information Centre:

Opening hours

MAY Day 9 am – 1 pm

Kings Birthday 830 am – 5 pm

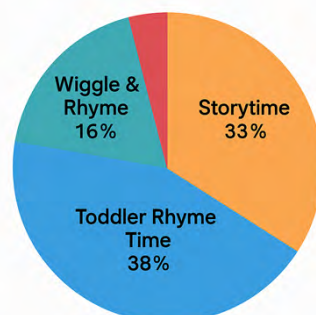
These closures align with the Northern Territory's official public holiday schedule for 2025.

LIBRARY SERVICES

The Katherine Public Library welcomed 1,980 visitors in May, with a strong uptake across its core services. A total of 455 items were borrowed and 507 returned, while 207 items were read within the library through the soft loan system. Public computer access was used for 217.5 hours, and the conference room was booked for 6 hours. The library also welcomed 12 new members, reflecting steady community engagement.

Library programs remained active throughout the month, particularly those supporting early literacy and digital skills. Nine children's sessions—including Wiggle & Rhyme, Toddler Rhyme Time, and Storytime—were delivered, attracting a combined audience of 78 (40 children and 38 adults). Two Senior IT sessions were also held to assist older community members with technology. These programs continue to offer valuable opportunities for learning, connection, and inclusion.

Activity	Totals			
Patron Count	1980			
Public Computer Use (hours)	217.5			
Conference room (Hours)	6			
Circulations (book borrowing)	455			
Circulations (returns)	507			
Soft Loan Circulation (books read within the library)	207			
New Memberships	12			
Programs	#Programs	#Attendanc e	#Childre n	#Adults
Wiggle & Rhyme	3	14	7	7
Toddler Rhyme Time	3	34	19	15
Storytime	3	30	14	16
Senior IT	2	3		



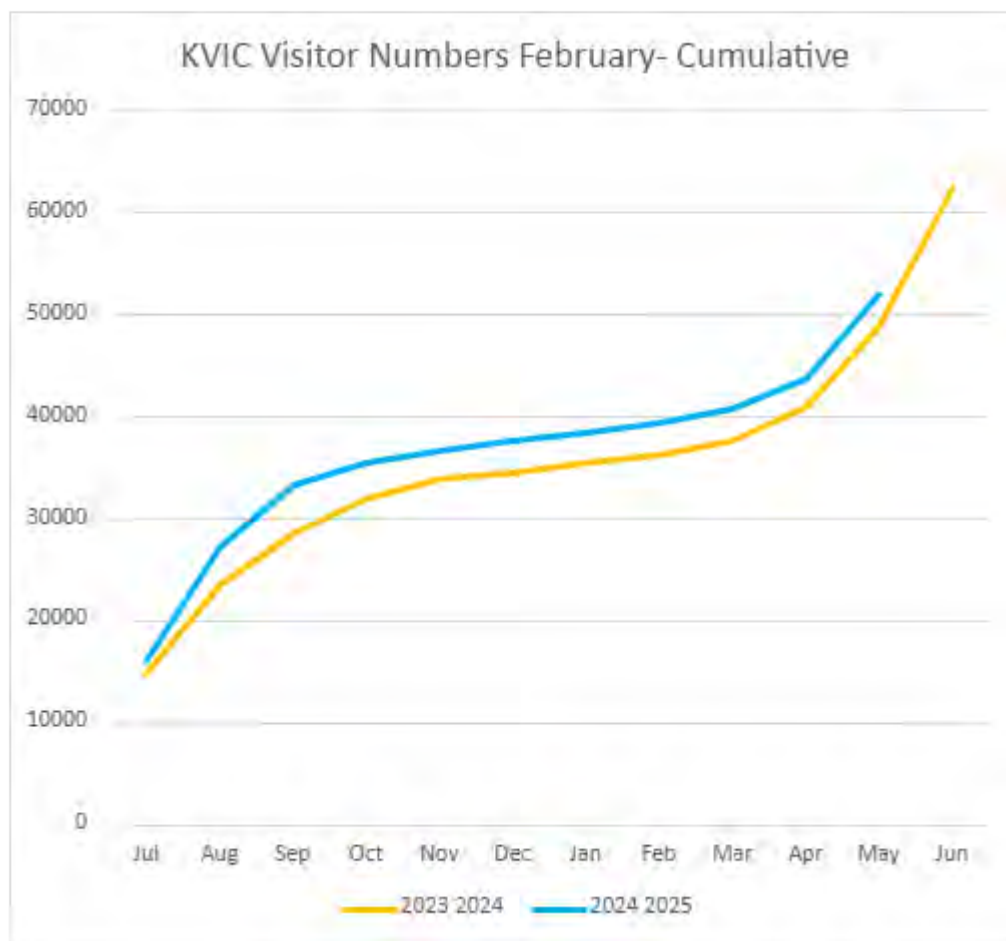
VISITOR INFORMATION CENTRE SERVICES

In May, the Katherine Visitor Information Centre recorded \$141,288.94 in sales, making it the third-highest May result over the past seven years. While this figure represents an 18.4% drop from May 2023/24 (\$173,165.30), it remains significantly higher than results during the pandemic-affected years, including

2019/20 and 2021/22. The only higher May figures were in 2020/21—during the domestic tourism boom—and in 2018/19. Despite the year-on-year decline, the Centre is maintaining solid sales performance in a shifting tourism market.

Visitor numbers for May reached 8,240, up 6.6% from the previous year. This marks the strongest May visitation since before COVID-19 and continues a steady recovery trend. Compared to the same month in 2022/23 (4,907) and 2021/22 (10,363), the latest figure shows improved consistency and growing interest in the Centre. While not yet back to the 2018/19 peak of 11,295, the result reflects strong foot traffic and improved destination visibility.

However, the average spend per visitor fell to \$17.15, down from \$22.40 in May 2023/24. This drop suggests more cautious spending, despite higher visitation. Compared with previous years—such as \$23.94 in 2020/21 and \$10.24 in 2019/20—the current figure sits within a typical range but highlights an opportunity to increase individual visitor spend. Enhancing product offerings, promoting package deals, or highlighting premium tours could help lift this metric in coming months.



COMMUNITY EVENTS

National Road Safety Day Thursday 15th May 2025, 10am-12pm

Road Safety Day was a vibrant and engaging event that united the community, emergency services, and local schools to promote safe road behaviours through interactive, hands-on experiences.

Older students were captivated by live demonstrations from Emergency Services, offering an insightful

glimpse into real-life emergency response scenarios. Meanwhile, Gino's Ice Cream was a crowd favourite, providing a sweet treat that added to the fun of the day.

Younger children were thrilled to explore the Fire Truck, collect free goodies from the KTC stall, and meet much-loved mascots Hector the Road Safety Cat and Paddy the Emergency Services Platypus. Their presence created a lively atmosphere and kept the excitement high throughout the day. A highlight was the free BBQ provided by the Red Cross Connected Women's group, catering to around 90 children and Emergency Services staff — a much-appreciated gesture.

Emergency services including NT Police, Fire Brigade, St John Ambulance, and NTES welcomed the opportunity to connect with the community. The event served as a valuable platform to engage with young people, display important safety equipment, and reinforce key road safety messages.

Suggestions for Future Events:

- Consider scheduling the event on a weekend to encourage greater attendance by families and working parents
- Increase involvement from local schools and the wider public
- Add more interactive elements such as obstacle courses and road safety games



Upcoming Events and Activities

- Citizenship Ceremony - 17th June 2025
- Free movie night in the Town Square - 23rd June 2025

- Free movie night in the Town Square - 30th June 2025

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.12 CORPORATE ADMINISTRATION REPORT FOR THE MONTH OF MAY 2025

Author: Casey Anderson, Manager Corporate Administration
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receives and note the Corporate Administration Report for the month of May 2025.

Purpose of Report

That Council receives and note the Corporate Administration Report for the month of May 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.3 Improve transparency around issues affecting the community.

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

1.1.2.2 Ensure compliance with local government legislation

1.1.3.2 Encourage and Educate the Community about the Services that is provided by Council

1.3.3.2 Snap Send Solve

Background

The monthly report of the Corporate Administration provides information that contains for the month of May regarding customer services requires and summary of the rates debtors.

Discussion

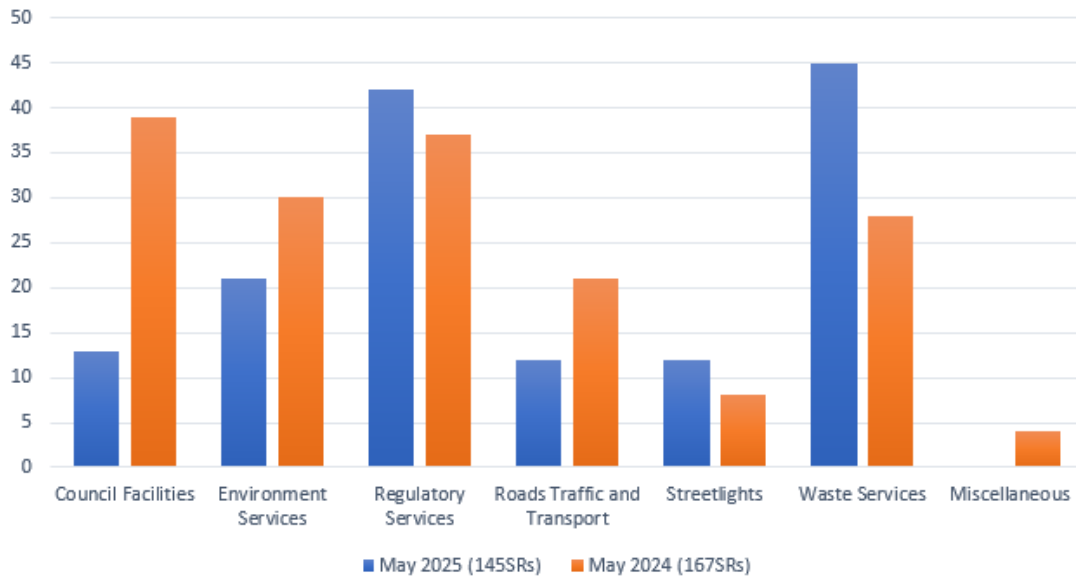
Customer Service Requests

In May, the Council received a total of 145 service requests. Of these, 90 were resolved satisfactorily, 30 are still in progress, and 25 are overdue and pending resolution.

During the same period, 85 Snap Send Solve (SSS) reports were submitted. The main issues reported were waste and regulatory services.

Additionally, service requests were received through other channels such as phone, email, or in person.

INCIDENT TYPES COMPARISON MAY



1. Waste Services (45 requests)

- Bin issues dominate (60%): 27 out of 45 requests are for bin replacements or repairs, indicating either aging infrastructure or damage.
- Community engagement: (8) voluntary litter collection requests and (3) Emu Bobbing reports suggest active community involvement in maintaining public spaces.
- Few missed collections (3): Suggests overall reliability in the kerbside collection service.

2. Regulatory Services (42 requests)

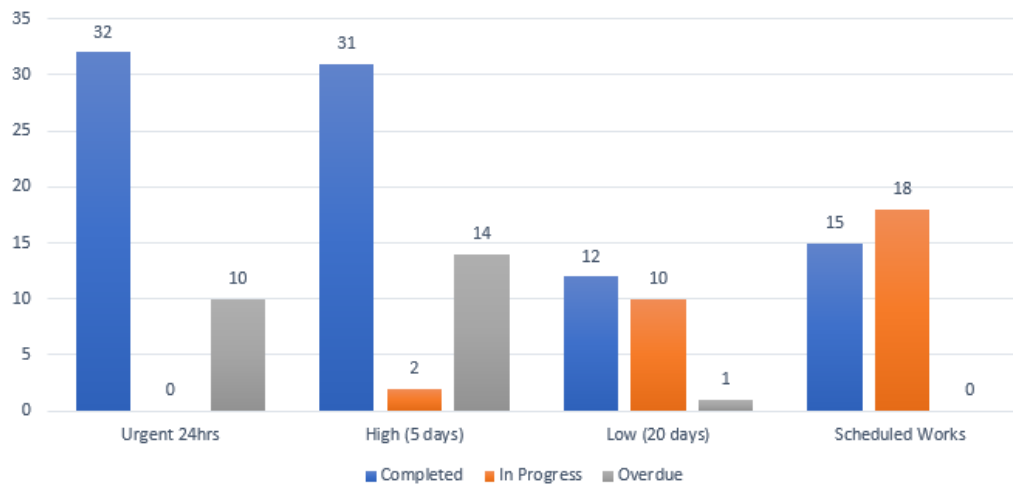
- High number of roaming dogs (24): Over half the requests relate to dogs at large, which points to a recurring issue with containment and possibly pet owner compliance.
- Animal-related incidents (15 total): Including attacks/menace (7), lost dogs (4), and welfare concerns (3), this suggests a broader issue around pet ownership, control, and care.
- Low incidents for other issues (3): Illegal camping, parking, and other animal collection were rare.

3. Environment (21 requests)

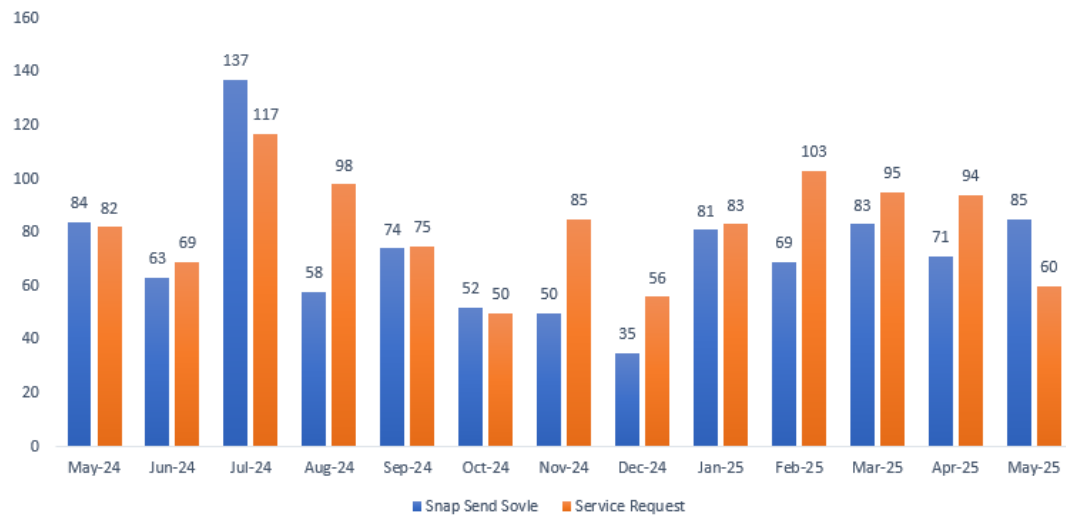
- Maintenance of public spaces (57%): 12 of the 21 reports relate to parks, ovals, irrigation, and sprinklers.
- Vegetation concerns (7): Overgrown allotments may indicate non-compliance with property maintenance rules.
- Infrastructure and hazard reports (2): One oil spill and one blocked drain suggest occasional environmental or safety concerns in public areas.



145 SERVICE REQUESTS - TRIAGING RESULTS - MAY



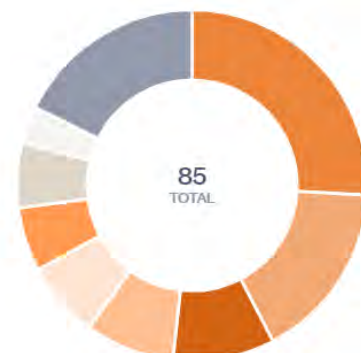
SNAP SEND SOLVE & SERVICE REQUESTS



INCIDENT BY TYPE

Reports by incident type

Facility - General Request	25.9%
Rubbish and Bins - General	16.5%
Request Bin Repair or Replacement	9.4%
General Request	8.2%
Irrigation	7.1%
General Maintenance to Pavement/Footpath	5.9%
Outdoor Lighting Maintenance	5.9%
Menace or Nuisance Dog	3.5%
Other	17.6%



RATES RECOVERY AND OUTSTANDING BALANCES UPDATE

Council Rates Overview as of 30 May 2025.

Rates Overview

Category	Amount	Details
Total Rates Outstanding	\$1,954,411.50	Includes all overdue balances and interest.
2024/2025 Rates Levy Balance	\$969,939.33	1,235 assessments unpaid after final instalment (due 31/03/2025)
2023/2024 or Older Balances	\$944,088.23	Arrears from previous financial years
Accrued Interest (Since 01/07/2024)	\$110,372.53	Included in total above.
Assessments with Outstanding Balances	1,235	After the final instalment due 31/03/2025.

Formal Legal Action – Breakdown

Action	Amount	Assessments Affected	Details
Rates Under Legal Action	\$668,797.95	44 total	Includes penalties and legal costs.
Secured via Statutory Charges (s.256 LGA)	\$668,797.95	43	Charges registered.
Recovery in Progress – Vacant Possession Not Gained	\$53,818.48	1	Court documents being prepared.
Power of Sale in Preparation	\$511,758.97	26	Subset of the 43 assessments under charge.
Pending Legal Action – Demand Letters	\$1,126,804.57	215	Legal process to commence.
Financial Hardship / Payment Extensions	\$0.00	–	No current arrangements in place.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.13 ENVIRONMENTAL AND MUNICIPAL SERVICES REPORT

Author: Brett Kimpton, Manager Environment and Municipal
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Environmental Services Department for May 2025.

Purpose of Report

To provide the Elected Members an update regarding the Environmental Services Department's activities for the month of April 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.4 Learn what the community wants to know through community engagement strategies.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.3 Improve street lighting for safety.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.6 Raise awareness to keep our town litter-free.

7.1.7 Implement the Katherine Town Council Waste Management Strategy 2021-2026.

7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.

7.2.2 Embark on greening initiatives with the collective help of the community to beautify and increase green spaces.

7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.

7.3.3 Upgrade irrigation of our parks to minimize wastage of town and bore water.

Municipal Plan

2.1.2.1 Assess the condition of public amenities throughout Katherine and implement remediation where required

7.1.7.1 Continue to implement the Waste Management Strategy

Background

Katherine Town Council's (KTC) Environmental Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Environmental Services Updates:

Municipal Services Update

The Depot Team continues to collect large amounts of litter from the CBD, there has been a noticeable increase of empty alcohol bottles and cans for the month.

Council staff responded to 9 events of human feces in public locations in the CBD.

The liberty disability swing located in the Adventure Playground was destroyed by arson



The disability entrance gate to the Hot Springs was rammed by an unknown vehicle causing significant damage.



On 27th May approximately 190mm of rain fell overnight; Council staff responded quickly by erecting warning signage on flooded roads and closing the Hot Springs. Low Level Bridge, High Level Boat Ramp, and Knotts Crossing.





Waste Management Facility

The Waste Management Facility had approximately 1290 customers over the weighbridge receiving approximately 1130 Tonnes of waste.

228 Tonnes of kerbside residential waste was collected by our contractor.

The Waste Management Facility Road network managed the rain event well with minimal disruption to customers using the facility.

Mosquito Testing

Mosquito Testing was conducted twice in May by the council; no infected mosquitos were detected within the Katherine municipality.

Katherine Civil Airport

There were approximately 370 air movements in May at the aerodrome, this is a decrease in previous months. The decrease can be attributed to a 7-day Telstra outage at the aerodrome; the outage meant the Avdata recording machine was unable to transmit information to our provider.

Airnorth resumed flights to the Airport after CASA issued a dispensation allowing them to use the temporary runway.

Regulatory Services

Council Rangers received 42 services requests for May

13 dogs were impounded with 8 returned to their owners and 4 rehomed.

Council staff in collaboration with Northern Territory Police and Northern Territory Housing commenced a joint operation focusing on unkept allotments, unregistered dogs and dogs at large; approximately 140

dwelling were visited. The joint operation has resulted in 48 infringements, 10 Notices to Comply and 38 dog registrations so far. A mixture of private and public housing dwellings has been visited. The joint operation will continue in June.

Regulatory Parking Summary

Council Staff continue to monitor parking related issues across the municipality.

6 parking infringements were issued along with 68 verbal warnings to drivers.

Staff undertook 21 hours of parking patrols for May

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.14 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF MAY 2025

Author: Kimberly Worrigal, Contracts Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Infrastructure Services Department for May 2025.

Purpose of Report

To provide the Elected Members an update regarding the Infrastructure Services Department's activities and projects for the month of May 2025.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

1.4.1 Continually improve services and our tourism offerings.

1.4.3 Enhance customer experiences at our Visitor Information Centre.

3. SPORTS AND CIVIC EVENTS - 3.1 Sports and Civic Events - Provide sporting infrastructure and appropriate events to encourage community connectedness.

3.1.4 Develop future infrastructure such as a regional sporting precinct, updated aquatic centre and potential water recreation facility.

3. SPORTS AND CIVIC EVENTS - 3.3 Accessibility and Mobility - Improve the accessibility of facilities and transport infrastructure and provide alternative transport solutions.

3.3.4 Make public toilets more accessible.

7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.

7.3.3 Upgrade irrigation of our parks to minimise wastage of town and bore water..

Municipal Plan

1.3.3.2 Snap Send Solve

1.3.3.3 Online Search - Cemetery

Background

Katherine Town Council's Infrastructure Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Project Updates

Aquatic Centre Upgrade

The Aquatic Centre is currently progressing as planned. Work on the 25m pool, plant room, Changing Places and the existing 50m pool is ongoing. Work on the splash zone has now started.



Civic Centre Refurbishment

The tender process is now complete, and a tenderer has been selected to design and construct the Civic Centre Refurbishment, in accordance with the concept design provided by Troppo Architects. We were fortunate that a variety of competitive offers were submitted, which has made the selection process difficult. A preferred tenderer from a pool of high-quality submissions will now be considered by council to proceed to a contract.

Zimin Drive Shared Path

The shared path will connect residents surrounding Zimin Drive to Katherine South by foot and bicycle. It will form a continuous loop from Stuart Highway to the Riverlink Trail. The community will be able to provide feedback before the path is designed, while land surveying and other site investigations are taking place. You will be able to provide feedback on certain aspects of the path. Council will consider all suggestions and comments in conjunction with other necessary requirements such as stormwater drainage, services, vehicle/pedestrian safety, and land title ownership.

Please refer to the Your Say Katherine website in the first instance.

First Street Upgrade

The islands have been constructed; line-marking is yet to be completed. We are considering repairing the asphalt near the bins if site conditions permit, which was intended in the design, and installing bollards around the refuge island.

The project has garnered some concerns from the community, including from experienced freight operators. Once complete, we will be monitoring feedback and reviewing the installation for any possible adjustments if the design does not work as intended to improve safety.

Council hired a professional civil designer and incorporated a lengthy review process during the design to seek feedback directly from all transport & logistics operators who regularly use this loading bay, as well as other stakeholders. The civil design team, Arccos Consulting, completed swept path analysis and incorporated feedback from experienced drivers. Their main goal was to allow transport vehicles to enter and exit the site in a forward direction only.

Lindsay Street Amenities Replacement

Demolition is complete, with the existing art removed with minor damage to most items some could not be saved. Base coat has been applied to the toilet Block. Orders have been placed for the bulk of the fit out.

Dog Pound

Roofing iron has been installed, and cages are being erected.

Machinery Shed

Pre-Pour Foundations have been completed. Waiting on the arrival of the concrete before erecting the shed.

Infrastructure Updates

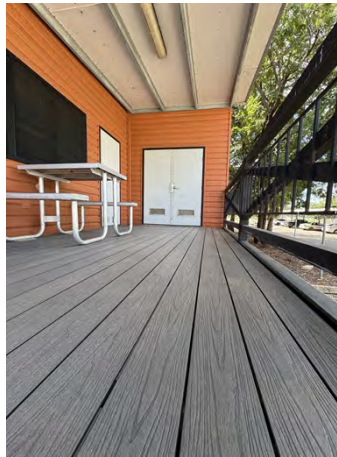
Rural Shoulder Repair Works

The Rural Shoulder Repairs Program is now underway, focusing on addressing shoulder erosion and damage rather than full road shoulders. Work has already been completed south of Katherine on Lansdowne Road, Keith Quarry Road, Byers Road, and Collins Road. At present, the contractor team is working on Zimin Drive, with plans to move into the Florina Road areas soon.



Visitor Information Centre Maintenance

In May, the Visitor Information Centre underwent essential upgrades, including the much-needed replacement of the Loading Dock Deck. The deteriorating decking had become a workplace health and safety concern due to rot and decay. It was replaced with Eco decking, a sustainable, low-maintenance material made from recycled components. Additionally, the front entrance received a new coat of paint, along with repairs to the fiberglass snake, giving the center a fresh appearance just in time for the dry season.



Athletics Long Jump Replacement

At the end of May the council engaged a contractor to complete the replacement of the two aged and damaged long jump facilities at the Katherine Sportsgrounds. Works have now been completed, and they are ready for use.



Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

15.1.1 Centenary of Katherine 2026 Advisory Committee Meeting - Minutes - March 18 2025

Author: Isabella Murphy, Events and Engagement Coordinator
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: Advisory Committee Minutes
Attachments: 1. Centenary-of- Katherine- Advisory- Committee-18- March-2025- Minutes [**15.1.1.1** - 5 pages]

Recommendation

That Council receive and note the minutes of the Centenary of Katherine 2026 Advisory Committee held on March 18 2025.



MINUTES

**Centenary of Katherine Advisory Committee
Held on Tuesday 18 March 2025**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ATTENDANCE

1.1 PRESENT

COMMITTEE MEMBERS

- Mayor Elisabeth Clark (Chair)
- Councillor Peter McDougall
- Toni Tapp Coutts
- Simone Croft
- Lauren Reed
- Robbie Friel
- Ethan Woods-Alum
- Christine Butler
- Clare Armitage

AUDIENCE

- Ingrid Stonhill
- Thomas Archbold-Manning

OFFICERS

- Ms Melissa Doyle – Manager Community Relations
- Isabella Murphy – Events and Engagement Coordinator (minute taker)

1.2 APOLOGIES

- Jenny Duggan
- Ushani Loku- Arumage
- Alexander Smith

2 OPENING OF THE MEETING

Mayor Clark declared the Centenary of Katherine Advisory Committee - 18 March 2025 open at 5:34pm.

3 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 MINUTES OF THE CENTENARY OF KATHERINE 2026 ADVISORY COMMITTEE MEETING 11 FEBRUARY 2025

COMMITTEE RESOLUTION CKAC-2025-6

Moved: Councillor McDougall; **Seconded:** Lauren Reed

That Council confirm the minutes of the Centenary of Katherine 2026 Advisory Committee held on 11 February 2025 as a true and accurate record.



CARRIED 9|0

FOR: Mayor Clark, Councillor McDougall, Toni Tapp Coutts, Clare Armitage, Christine Bulter, Robbie Friel, Lauren Reed, Ethan Woods- Alum and Simmone Croft
AGAINST: Nil

5 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 ACTION UPDATE MARCH 2025

COMMITTEE RESOLUTION CKAC-2025-7

Moved: Councillor McDougall; **Seconded:** Lauren Reed

That Council receive and note the Action update.

CARRIED 9|0

FOR: Mayor Clark, Councillor McDougall, Toni Tapp Coutts, Clare Armitage, Christine Bulter, Robbie Friel, Lauren Reed, Ethan Woods- Alum and Simmone Croft
AGAINST: Nil

6 PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

7 ITEMS FOR DISCUSSION

7.1 CENTENARY OF KATHERINE 2026 ADVISORY COMMITTEE MEMBERS

COMMITTEE RESOLUTION CKAC-2025-8

Moved: Toni Tapp Coutts; **Seconded:** Councillor McDougall

- 1) That Centenary of Katherine 2026 Advisory Committee receive and note the Council approved membership changes at the Ordinary Meeting of Council 25 February 2025:
 - a) Alexander Smith, the incoming SADFO, as the nominated representative for RAFF Base Tindal, with the authority to appoint a representative on his behalf;
 - b) Citizen of the Year Ethan Woods-Alum;
 - c) Simone Croft
 - d) Community Relations Manager Melissa Doyle, in an advisory capacity only; and
 - e) That the Council rescinded Jake Quinlivan's membership, as he has left Katherine.
- 2) That Centenary of Katherine 2026 Advisory Committee receive and note the updated Terms of Reference and the Membership Register.

CARRIED 9|0

FOR: Mayor Clark, Councillor McDougall, Toni Tapp Coutts, Clare Armitage, Christine Bulter, Robbie Friel, Lauren Reed, Ethan Woods- Alum and Simmone Croft
AGAINST: Nil

7.2 CENTENARY OF KATHERINE 2026 LOGO COMPETITION

COMMITTEE RESOLUTION CKAC-2025-9

Moved: Toni Tapp Coutts; **Seconded:** Ethan Woods- Alum



That the Centenary of Katherine 2026 Advisory Committee endorse the Centenary of Katherine Logo Design selected by community vote on the 'Your Say Katherine' platform.

CARRIED 9|0

FOR: Mayor Clark, Councillor McDougall, Toni Tapp Coutts, Clare Armitage, Christine Bulter, Robbie Friel, Lauren Reed, Ethan Woods- Alum and Simone Croft
AGAINST: Nil

Discussion

The Committee unanimously approved the Centenary of Katherine 2026 Logo designed by Kim Maskell.

Following consultation with Jawoyn, and approval from Kim Maskell, the logo has been sent to a graphic designer for the following alterations.

- Change date from 1826 to 1926
- Shape was altered to make it more user friendly
- Border thickened to make writing more prominent
- Inclusion of culturally significant Black Cockatoo and shape

The final design is included below.

It was noted that engagement from community through the YourSay Katherine Platform was impressive, with 70 responses to the Community Poll.





8 COMMITTEE MEMBER BUSINESS

Discussion

Committee discussed potential uses for the Centenary of Katherine 2026 winning logo design, including uniforms, limited edition Centenary of Katherine 2026 license plates, and license plate frames.

Thomas Archbold-Manning has existing connection with MVR that will be helpful in progressing Centenary of Katherine 2026 License Plate discussion. Taken on notice.

Other ideas to promote and improve the Centenary of Katherine 2026 celebrations included:

- reaching out to past, present, and emerging Katherine stars for participation in Centenary Events.
- engagement with 'stars' to be facilitated by community organisations through Centenary Grant funding
- Story telling through video, podcasts, interviews, and local tourist Radio band.
- Inviting descendants of the original Chambers family to be involved in the celebrations

All ideas taken on notice.

Thomas Archbold-Manning as the Regional Executive Director for the Department of the Chief Minister recommended inviting the Member for Katherine to be involved in the Centenary Celebrations. Taken on notice.

9 CLOSURE OF THE MEETING

The Centenary of Katherine Advisory Committee - 18 March 2025 was declared closed at 6:40pm.

The next Centenary of Katherine Advisory Committee will be held on 15 April 2025.

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES MAY 2025

Report Type: For noting

Recommendation

That Council receive and note the Elected Member activities for May 2025.

Purpose of Report

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

Deputy Mayor Denis Coburn	
Date	Activity attended

Councillor Madeleine Bower	
Date	Activity attended

Councillor Peter McDougall	
Date	Activity attended

Councillor Kerrie Mott	
Date	Activity attended
7 April 2025	Elected Member Information Session
22 April 2025	Ordinary Meeting of Council
25 April 2025	ANZAC Day Dawn Service
1 May 2025	LGANT Conference
2 May 2025	LGANT Conference
27 May 2025	Ordinary Meeting of Council

Councillor Amanda Kingdon	
Date	Activity attended
17 April 2025	Elected Member Information Session
22 April 2025	Ordinary Meeting of Council
25 April 2025	Anzac Day Dawn service
25 April 2025	Anzac Day Dawn parade
12 May 2025	Elected Member Information Session
14 May 2025	Special Council Meeting
26 May 2025	Elected Member Meeting with MLA Jo Hersey
26 May 2025	Elected Member Information Session
27 May 2025	Ordinary Meeting of Council
27 May 2025	NT GOV Treasury and Minister Yan Budget Review
31 May 2025	KRA Junk Festival

Councillor Jeremy Trembath requested to be removed from the elected member reporting obligation.

17 LATE AGENDA

18 GENERAL BUSINESS

19 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 27 MAY 2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

20.2 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(d) information subject to an obligation of confidentiality at law, or in equity.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.3 MEMORANDUM OF UNDERSTANDING - KATHERINE TENNIS CLUB

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.4 PROPOSED LAND LICENSE - LOT 2787 KATHERINE NT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.5 CIVIC CENTRE REFURBISHMENT - SELECTION OF TENDER

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.6 DOG POUND - CONTRACT VARIATION REPORT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.7 AUSTRALIAN STOCK HORSE SOCIETY NT BRANCH - PROJECT PROPOSAL

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

21 RESUMPTION OF OPEN MEETING**22 CLOSURE OF THE MEETING**

The next Ordinary Meeting of Council will be held on 22 July 2025 at 12.00pm.