



MINUTES

Ordinary Meeting of Council

Tuesday, 13 December 2022

Council Chambers,
Civic Centre, Stuart Highway, Katherine

3 MEETING DECLARED OPEN

Her Worship the Mayor Elisabeth Clark declared the meeting open at 6.00pm

1 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

4.1 ATTENDANCE

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Kym Henderson
- Councillor Denis Coburn
- Councillor Ben Herdon
- Councillor Amanda Kingdon
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Ms Rosemary Jennings – Director Community Services
- Mr Brendan Pearce – Director Infrastructure and Environment
- Mr Avtar Singh – Director of Corporate Services
- Ms Amanda Haigh – Governance and Executive Officer

PUBLIC

Six members of the public

1.2 APOLOGIES

COUNCIL RESOLUTION OCM-067-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Coburn

That Council accept the apologies of Councillor Bower for the Ordinary Meeting of Council 13 December 2022.

CARRIED 6/0

1.3 LEAVE OF ABSENCE

NIL

1.4 APPLICATIONS FOR LEAVE OF ABSENCE

NIL

2 DECLARATION OF INTEREST OF MEMBERS AND STAFF

NIL

3 PRESENTATIONS FROM EXTERNAL AGENCIES

NIL

4 CONFIRMATION OF PREVIOUS MINUTES

7.1 Minutes of the Ordinary Council Meeting held on 22 November 2022

COUNCIL RESOLUTION OCM-068-2022

Moved: Councillor Kingdon

Seconded: Councillor Trembath

That the minutes of Ordinary Meeting of Council on 22 November 2022 be confirmed as true and accurate.

CARRIED 6/0

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Request for list of council members appointed to external committees – ongoing.

6 MAYORAL BUSINESS

9.1 MAYORAL BUSINESS FOR THE PERIOD 23 NOVEMBER 2022 TO 13 DECEMBER 2022

COUNCIL RESOLUTION OCM-069-2022

Moved: Councillor Trembath

Seconded: Councillor Kingdon

1. Council receive and note the Mayoral activities for the period 23 November to 13 December.

CARRIED 6/0

Mayor Elisabeth Clark	
Period 23 November 2022 to 13 December 2022	
Date	Activity attended
23rd November	Radio with Sue Moran
25th November	Katherine High School Presentation.
25th November	Katherine Times
26th November	O'Keefe House Christmas Lights
29th November	Meeting with EA

30th November	Lunch with Elected Members
1st December	World Aids Day run by Wurli Wurlinjang Health Service.
1st December	Justice Reinvestment – YMCA.
1st December	St Josephs College Awards night – Godinymayin.
2nd December	KCESRG.
2nd December	Alicia McKay Strategic Planning Workshop.
3rd December	Carols by Candlelight
5th December	Visit from CLP Leader Lia Finocchiaro & Local Member Jo Hersey.
5th December	International Day of Disability Morning Tea – Civic Centre.
5th December	Department of Chief Minister
5th December	Briefing on Crime in Katherine.
6th December	Meeting with EA.
6th December	Showgrounds Advisory Meeting.
7th December	Meeting with Community Person
7th December	Xmas Reception at Nitmiluk with Minister Paech and Minister Uibo.
8th December	Meeting with Commissioner of Police.
9th December	Casuarina Street Primary School - Awards
10th December	Xmas Dinner with CEO and Elected Members
12th December	Flinders Recognition Awards – Katherine Hospital.
25/11,2/12,9/12	Meeting with CEO
12th December	Elected Member Information Session
13th December	AFL NT Meeting.
13th December	Council Meeting.

7 CORRESPONDENCE AND DOCUMENTS TO BE TABLED

10.1 CORRESPONDENCE AND DOCUMENTS FOR NOVEMBER 2022

COUNCIL RESOLUTION OCM-070-2022

Moved: Councillor Coburn

Seconded: Deputy Mayor Henderson

1. That Council receive and note the Correspondence and Documents for November 2022.

Correspondence confirming funding was received from the Minister For Tourism and Hospitality awarding \$100 000 for Funding Ev Charging Stations through the Tourism Town Asset Program.

The funding will allow for installation of a 75 watt fast charger in the CBD area, to be completed by end of April 2023.

CARRIED 6/0

8 PETITIONS

Nil

9 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

QUESTION	RESPONSE
Item 14.4 - the new fee under Disability Parking Permits for first time fee of \$10, is this for all three categories (individual permanent, individual temporary and community organisations, or just for permanent permits?	CEO will seek clarification
Thankyou to Council for the report to establish the Centenary of Katherine 2026 Advisory Committee as it is an important historic event and only three years away to prepare.	

10 NOTICE OF MOTION

Nil

11 REPORTS OF OFFICERS

14.1 CHIEF EXECUTIVE OFFICER REPORT - END OF CALENDAR YEAR OVERVIEW

COUNCIL RESOLUTION OCM-071-2022

Moved: Councillor Trembath

Seconded: Councillor Herdon

1. That the Chief Executive Report be received and accepted as read.

CARRIED 6/0

14.2 CENTENARY OF KATHERINE 2026 ADVISORY COMMITTEE

COUNCIL RESOLUTION OCM-072-2022**Moved:** Deputy Mayor Henderson**Seconded:** Councillor Trembath

1. That Council approve the establishment of the Centenary of Katherine 2026 Advisory Committee and
 - (a) Endorse the CEO to seek Expression of Interest from community members.

Council acknowledged receiving email from resident expressing interest in being appointed to committee.

Prominent meaning is a person who stands out as showing community action or position in the community.

The proposed membership will allow for a wide range of skills to be on the community such as business, organisational, financial. Suggestion that the six members could be from any area of the community.

Submissions from interested persons should include what they have do/have done in the community and why they should be on the committee.

CARRIED 6/0**14.3 AFFIX COMMON SEAL - LEASE - POP ROCKET AND BLACK RUSSAIN****COUNCIL RESOLUTION OCM-073-2022****Moved:** Councillor Trembath**Seconded:** Councillor Coburn

1. That the Mayor and Chief Executive Officer be authorised to execute leases pertaining to Blast Coffee Group (Pop Rocket) and Maidens Fine Foods Pty Ltd, and affix the Common Seal as required.

The Common Seal is a legal document requirement on official documents that request as part of signing. The Mayor and CEO must sign the document. The use of the Common Seal must be approved by Council before affixing and a register each time the Common Seal is used.

Lease terms are part of the negotiation process and not requiring councillor comment for this report.

CARRIED 6/0**14.4 FEES AND CHARGES - NEW IMPOSED AND AMENDED CHANGES****COUNCIL RESOLUTION OCM-074-2022**

Moved: Councillor Coburn

Seconded: Councillor Kingdon

1. To approve and adopt the new imposed fees and charges for the following services:
 - a) Library 3D Printer - \$2.90 per 1 hour or \$5.80 per 25mgs
 - b) Erection of Banners and Dismantle - \$40.00 per banner
 - c) Weekend Cemetery Burials (Saturdays and Sundays) - Adult \$3,016.45 and Child \$2,329.90
 - d) Disposing of Mattresses - \$30.00 per mattress
 - e) Disability Parking Permits -
 - i. First time fee of \$10 when applying for a disability parking permit.
 - ii. Renewals are free of charge for permanent permits holders only.
 - iii. Parking Permit Replacement \$4.00
 - iv. Disability Parking Permit Pouch \$4.00
 - f) Standard GST is applicable to all charges.

The erection of banners is being implemented as part of the cost recovery for council officers to erect and dismantle the banners. WHS issues and damage identified the need for the change in process.

CARRIED 6/0

14.5 RATES DEFERMENT - ASSESSMENT 164 AND 2948

COUNCIL RESOLUTION OCM-075-2022

Moved: Councillor Kingdon

Seconded: Deputy Mayor Henderson

1. That Council approve to grant a rates deferment to alleviate financial hardship for the following:
 - (a) Assessment 164, to grant a rates deferment of \$3,655.76
 - (b) Assessment 2948, to grant a rates deferment of \$5,160.13

4 for /1 against

Deferment is a postponement of payment, in whole or in part, for recovery later. Deferment can be subject to any conditions determined by Council. Deferred rates are a charge on the land and will continue to accrue interest until the account is paid in full.

Ratepayers experiencing financial hardship may apply for a deferment of rates and is required on annual basis. The initial application must come to council to approve, and sequential years are assessed by the CEO as per the Rates Concession Policy.

Zoning categories are reviewed annually. Rezoning of a property means the differential rate category may change.

CARRIED 5/1

14.6 PROPOSED NAMING OF STREETS - KATHERINE EAST - SUBSTAGE 3

COUNCIL RESOLUTION OCM-076-2022

Moved: Councillor Trembath

Seconded: Councillor Kingdon

That Council endorse the proposed names for the new roads in Katherine East Substage 3 development being Jeffrey, Peckham and Marchant Streets.

Discussion included:

- Deputy Mayor Kym Henderson stated a position that she did not support personal names being used for place names, as they could later discover a controversy around an individual.
- The position of Council on the use of names should be decided. Cr Trembath requested the item be laid on the table to allow for Council to know the position of naming categories supported for roads. Identified this would delay the process.
- The changing of a Road name in the future would be difficult and impact on changes of addresses should circumstances reflecting the nominated name change.
- People names would be more appropriate for parks and infrastructure, not for roads.
- The NT Place Names Guidelines relevant to road naming were read out. The guidelines are the NT policy for Place Naming.
- The process used appears that there is no public consultation.
- The first two subdivisions of the Katherine East have a Civil theme with the naming of streets after persons who worked in the civil industry.
- Important that place names do consider indigenous background and culture.

In Favour: Three (3)

Against: Three (3)

EQUAL

CASTING VOTE – IN FAVOUR

CARRIED 4/3

14.7 REPORT OF REGULATORY SERVICES FOR THE MONTH OF NOVEMBER 2022**COUNCIL RESOLUTION OCM-077-2022****Moved:** Councillor Coburn**Seconded:** Councillor Kingdon

1. That Council receive and note the Regulatory Services Report for the Month of November 2022.

Current staffing includes a Ranger, Assistant Ranger and a Ranger position vacant (being recruited).

Unkept land includes some vacant lots and other government land. Council has offered to assist with clean-up. More lots have been identified.

Parking in dangerous areas and in yellow line marked areas will be address once the Amendment By-Laws are approved.

CARRIED 6/0**14.8 REPORT OF COMMUNITY EVENTS AND ENGAGEMENT FOR THE MONTH OF NOVEMBER 2022****COUNCIL RESOLUTION****Moved:** Councillor Kingdon**Seconded:** Councillor Coburn

1. That Council receive and note the Community Events and Engagement Report for the Month of November 2022.

The number of events held has, at least, doubled from previous years.

Deputy Mayor Henderson have raised community disappointment on no recognition awards being part of the Disability event. In previous years council supported the event, and another stakeholder was the lead event coordinator. Now the event has been handed to council to organise. There has been no funding or budget allocated to the event. Request for next year's Disability event to include awards.

The Carols by Candlelight was a successful event, although it clashed with Tindal also holding their Carols by Candlelight on the same night. The Council staff patrolling of the carparks was a positive initiative.

CARRIED 6/0

14.9 LIBRARY REPORT FOR THE MONTH OF NOVEMBER 2022**COUNCIL RESOLUTION****Moved:** Councillor Kingdon**Seconded:** Councillor Trembath

1. That Council receive and note the Katherine Public Library Services Report for the Month of November 2022.

Council complimented and thanked the Library Manager and team for all the hard work and great programs delivered. The report shows a true reflection of the varied programs the library provides.

CARRIED 6/0**14.10 REPORT FOR THE VISITOR INFORMATION CENTRE FOR THE MONTH OF NOVEMBER 2022****COUNCIL RESOLUTION****Moved:** Councillor Kingdon**Seconded:** Councillor Herdon

1. That Council receive and note the Visitor Information Centre Report for the Month of November 2022

Cr Kingdon sought confirmation the upgrade works have commenced.

Cr Coburn raised that providing the service from the library is not ideal.

CARRIED 6/0**14.11 FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2022****COUNCIL RESOLUTION****Moved:** Councillor Coburn**Seconded:** Councillor Trembath

1. That Council:
 - (a) Endorse the Financial Report for the Month of November 2022

Deputy Mayor Henderson requested for the Financial Ratios to be included in the future. The current Debt Ratio to be provided to Council Members.

Cr Coburn questioned if term deposits are assessed manually at end of term.

CARRIED 6/0

14.12 MONTHLY REPORT OF CORPORATE SERVICES FOR THE MONTH OF NOVEMBER 2022

COUNCIL RESOLUTION OCM-078-2022

Moved: Councillor Trembath

Seconded: Councillor Coburn

1. That Council:
 - (a) Receive and note the Corporate Services Report for the month of November 2022

CARRIED 6/0

14.13 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR THE MONTH OF NOVEMBER 2022

COUNCIL RESOLUTION OCM-079-2022

Moved: Councillor Kingdon

Seconded: Councillor Trembath

1. That the report of the Infrastructure and Environment Department for the month of November 2022 be received and noted.

Water monitoring is part of environmental obligations. At the Waste Management Facility there are five ground and two flowing creek points.

Sportsground building still has one clearance check to be received.

Insufficient lighting was raised, and dark spots could affect the locations anti-social behaviour is occurring. Streetlight outage is carried out on a response basis due to budget constraints. Streetlights are within the Australian Standard – currently council has 1000 streetlights with 1/3 in the high category, 1/3 medium and 1/3 low. The standard for each category is on the basis of streetlight placement gaps and strength. To adopt a higher standard has cost associated and would need to be considered in the budget.

Raised that the Hot Springs has many signs replaced and commend on the format as easier to read. Disability access signage is waiting on delivery.

Currently the Hot Springs is closed - community need to be compliant to keep the area pristine.

CARRIED 6/0

12 REPORTS FROM REPRESENTATIVES ON COMMITTEES

15.1 KATHERINE SHOWGROUNDS AND ADVISORY COMMITTEE MINUTES

COUNCIL RESOLUTION OCM-080-2022

Moved: Deputy Mayor Henderson

Seconded: Councillor Trembath

That Council receive and note the minutes of the Katherine Showgrounds and Multi-purpose Advisory Committee held on 19th October 2022.

Raised that traffic management of Murray Street and the parking area needs to be reviewed. Suggestion of looking at options for walking bridges or building over the drain.

CARRIED 6/0

13 ELECTED MEMBERS ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES FOR THE PERIOD 23 NOVEMBER 2022 TO 2 DECEMBER 2022

Deputy Mayor Kym Henderson Period 23 November 2022 to 2 December 2022	
Date	Activity attended

Councillor Jeremy Trembath Period 23 November 2022 to 2 December 2022	
Date	Activity attended

Councillor Madeleine Bower Period 23 November 2022 to 2 December 2022	

Date	Activity attended
28.11.22	Discussion with facilitator Thomas Mayor re: Uluru Statement
5.12.22	Meet with Chief Minister and Police Commissioner
10.12.22	Elected members dinner

Councillor Amanda Kingdon Period 23 November 2022 to 2 December 2022	
Date	Activity attended
21 Nov	International Men's Day
30 Nov	Elected Member lunch
2 Dec	Strategic Planning professional development training
3 Dec	Carols by candlelight – volunteered
6 Dec	Councillor info session – on crime issue with police commander & Jake Quinlivan Department of the Chief Minister and Cabinet
8 Nov	Justice reinvestment public meeting
10 Dec	Council Elected Member Christmas EOY Dinner
12 Dec	EMIS - Elected Member Information Session
12 Dec	Presentation from guest Keith Gregory at EMIS
13 Dec	Ordinary Meeting of Council

Councillor Ben Herdon Period 23 November 2022 to 2 December 2022	
Date	Activity attended

Councillor Denis Coburn Period 23 November 2022 to 2 December 2022	
Date	Activity attended
21 November	International Men's Day
30 November	World Aids Day run by Wurli Wurlinjang Health Service
30 November	Public Meeting

14 LATE AGENDA

17.1 2021-2022 ACQUITTAL - LOCAL GOVERNMENT GRANT - BINJARI SERVICES

COUNCIL RESOLUTION OCM-081-2022

Moved: Councillor Kingdon

Seconded: Councillor Trembath

1. That it be recommended to Council:
 - (a) That the acquittal for the 2021-2022 Local Government Grant – Provision of Local Government services to Binjari Community be received and noted, and the acquittal be forwarded to the Department of the Chief Minister and Cabinet, NT Government.

The funding is to provide Municipal Services in Binjari, as provided for the rest of the Katherine.

The overspend reflects changes to the way acquit to meet accounting standards as identified by the auditors.

CARRIED 6/0

18 GENERAL BUSINESS

DM Henderson stated the Council send their condolences to the Queensland Police following events that have occurred today. Council would also like to thank the NT Police for their tireless work in keeping us safe.

DM Henderson, thanked elected members and wished them Merry Christmas.

The Mayor would like to wish everyone a Merry Christmas and a thankyou to the CEO and staff.

Cr Kingdon stated the Salvation Army Hub provides the homeless daily meals, activities and has a church service on Tuesdays.

Victim's of Crime will be at the Civic Centre tomorrow 1pm 14 December 2022.

Cr Kingdon questioned if the Hot Springs is closed.

Cr Kingdon stated the Christian Outreach Service is on next Sunday and all are welcome.

There are three NTG Water Plans on Have Your Say with the first closing on 16 December 2022.

Australia Day Celebrations will occur on 26 January 2023 9 - 11am at Godinymayin Yijard Rivers Arts & Culture Centre.

The School Holiday Program commences 17 December 2022. Brochures are available at the Civic Centre.

The Visitor Information Centre is closed until 1 March 2023 with a pop-up kiosk for the service being provided from the Library.

Council Facility Christmas Closures:

- Civic Centre from 2pm Friday 23 December – reopening Tuesday 3 January 2023
- Library from Saturday 24 December - reopening Tuesday 3 January 2023
- Visitor Information Centre Pop-up Kiosk at the Library from Saturday 24 December - reopening Tuesday 3 January 2023
- Depot and Rangers Monday 26 December, Tuesday 27 December and Monday 2 January
- Waste Management Facility Sunday 25 December

19 CLOSURE MEETING TO PUBLIC

MAYOR

Members, Council has resolved to use Section 99(2) of the Local Government Act to discuss and resolve confidential Issues which come before it.

Section 99(2) gives power to council to close a meeting for public, which means that all members all public and press will be asked to leave the Council chambers, to discuss specific Issues in relation to matters referred to in regulations 51 of the Local Government (General) Regulations 2021.

I now move a motion that the following items (and items list follows no confidential reason) to close the meeting to public.

DEPUTY MAYOR

Your Worship, I wish to second that the meeting be closed to public to discuss issues relating to matters as stipulated in Section 99(2) of the Local Government Act and regulations 51 of the Local Government (General) Regulations 2021.

The meeting was closed at 7.35pm.

20 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act 2008:

20.1 Confidential Minutes of Ordinary Meeting of Council 22 November 2022

This matter is considered to be confidential under Section 99(2) - civ of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation (3) - prejudice the interest of the council or some other person.

20.2 2022 - 23 Roads Reseal Program

This matter is considered to be confidential under Section 99(2) - ci of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.3 MOVING CONFIDENTIAL RESOLUTIONS TO OPEN MINUTES**COUNCIL RESOLUTION OCM-082-2022****Moved:** Deputy Mayor Henderson**Seconded:** Councillor Herdon

1. That Council move the following Confidential resolutions to the open minutes:
 - a. 19.2 Katherine Visitor Information Centre - Temporary Operations

COUNCIL RESOLUTION OCM-083-2022**Moved:** Councillor Bower**Seconded:** Councillor Herdon

1. That the council approve the temporary closure of the Katherine Visitor Information Centre (KVIC) from 25 November 2022 up to 1 March 2023.
 - a. That the KVIC services be delivered to the town and visitors from the Katherine Public Library, located at the Randazzo Building next to the town square.

And,

- b. 20.2 2022 - 23 Roads Reseal Program

COUNCIL RESOLUTION OCM-083-2022**Moved:** Councillor Herdon**Seconded:** Councillor Kingdon

That Council:

1. accept the quotation from F&J Bitumen Services Pty Ltd in the amount of \$327,811.40 (Three hundred and twenty-seven thousand, eight hundred and eleven dollars and forty cents) for reseal package Q23-08A; and
2. accept the quotation from Downer Road Services in the amount of \$385,744.85 (Three hundred and eighty-five thousand, seven hundred and forty-four dollars and eighty-five cents) for reseal package Q23-08B

for the provision of bitumen reseal services for 2022/23.

CARRIED 6/0**21 RESUMPTION OF OPEN MEETING**

Open meeting was resumed at 7.54pm.

22 NEXT ORDINARY MEETING OF COUNCIL

That the next meeting of the Ordinary Council Meeting will be held on 24 January 2023.

23 CLOSURE OF MEETING

The meeting was closed at 7.55pm.

Unconfirmed