

MINUTES

Ordinary Meeting of Council

Tuesday 27 October 2020
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 27 OCTOBER 2020 AT 6:00PM**

PRESENT

**ELECTED
MEMBERS**

- : - Deputy Mayor Peter Gazey
- Alderman Elisabeth Clark
- Alderman Matthew Hurley
- Alderman Jon Raynor
- Alderman John Zelley (Via Zoom)
- Alderman Toni Tapp Coutts

OFFICERS

- : - Mr Ian Bodill, Chief Executive Officer
- Ms Claire Johansson, Chief Operations Officer
- Ms Rosemary Jennings, Executive Manager
Community Services
- Mr Brendan Pearce, Executive Manager
Infrastructure and Environment
- Mr Arsalan Malik, Project Manager
- Ms Taylor Revitt, Communications Officer
- Mr Jherry Matahelumual – Executive Assistant
(Minutes Taker)

VISITORS

- : - Mrs Jo Hersey MLA, Member for Katherine
- Tom Robinson, Katherine Times
- 4 x community members

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Order of Business

MINUTES.....	1
Ordinary Meeting of Council.....	1
Order of Business	3
1 ACKNOWLEDMENT OF COUNTRY.....	5
2 OPENING PRAYER.....	5
3 MEETING DECLARED OPEN AT 6.01 PM.....	5
4 APOLOGIES AND LEAVE OF ABSENCE	5
4.1 Apologies	5
4.2 Leave of Absence	5
5 CONFLICT OF INTEREST	5
6 CONFIRMATION OF PREVIOUS MINUTES	5
6.1 Minutes of the Ordinary Meeting of Council held	5
on 22 September 2020	5
6.2 Minutes of the Special Meeting of Council held on 6 October 2020	6
at 6.30 PM	6
6.3 Minutes of the Special Meeting of Council held on 6 October 2020	6
7 BUSINESS ARISING FROM PREVIOUS MINUTES	6
8 MAYORAL BUSINESS TO BE CONSIDERED	6
9 CORRESPONDENCE AND DOCUMENTS TABLED	6
10 PETITIONS.....	8
11 PUBLIC QUESTION TIME	8
12 NOTICES OF MOTION	8
13 REPORT OF OFFICERS	8
13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER	8
FOR THE MONTH OF SEPTEMBER 2020	8
13.2 KATHERINE TOWN COUNCIL FILLING CASUAL VACANCIES.....	8
POLICY.....	8
13.3 MONTHLY FINANCIAL REPORT – SEPTEMBER 2020.....	9
13.4 MONTHLY REPORT OF THE COMMUNITY SERVICES	9
DEPARTMENT - SEPTEMBER 2020.....	9

13.5 NT LIQUOR ACT – DELEGATE THE CHIEF EXECUTIVE	9
OFFICER (CEO) TO APPROVE PERMIT TO CONSUME LIQUOR	9
AND GAZETTING OF THOSE NOTICES	9
13.6 INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT FOR	10
THE MONTH OF SEPTEMBER 2020	10
13.7 SEPTEMBER 2020 – PROJECT UPDATE	10
13.8 2019/2020 ANNUAL REPORT INCORPORATING THE AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2020	11
14. REPORTS FROM REPRESENTATIVE ON COMMITTEES	11
15. ELECTED MEMBERS ACTIVITIES	11
15.1 Deputy Mayor Peter Gazey	11
15.2 Alderman Elisabeth Clark's Activities	12
15.3 Alderman Jon Raynor's Activities	13
15.4 Alderman Toni Tapp-Coutts' Activities	13
15.5 Alderman John Zelle's Activities	13
15.6 Alderman Matthew Hurley's Activities	13
16. LATE AGENDA ITEMS	14
16.1 KATHERINE TOWN SQUARE LEASING PROJECT –	14
EXPRESSION OF INTEREST PROCESS	14
16.2 MYKATHERINE DISCOUNT VOUCHER PROGRAM	14
GRANT AGREEMENT	14
17 GENERAL BUSINESS	15
18 CLOSURE OF MEETING TO PUBLIC	15
19 CONFIDENTIAL ITEMS	15
19.1 TENDER 20-11 – KATHERINE SHOWGROUNDS – CATTLE	16
LANEWAY – TENDER AWARD	16
20 RESUMPTION OF OPEN MEETING	16
21 NEXT ORDINARY MEETING OF COUNCIL	16
22 CLOSURE OF MEETING	16

1 ACKNOWLEDGMENT OF COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies
Nil

4.2 Leave of Absence
- Mayor Fay Miller

5 CONFLICT OF INTEREST

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held
on 22 September 2020

Ald. Zelle left the meeting due to audio issues

File : Local Governance / Council Meetings / Confirmation of Previous Minutes

Moved : Alderman Tapp Coutts

Seconded : Alderman Clark

Corrections:

- Delete the word 'the' in the sentence 'the Ben Herdon' in point 7 of the general business.

That the Minutes of the Ordinary Meeting of Council on 22 September 2020 be confirmed as true and accurate.

CARRIED 5 / 0

6.2 Minutes of the Special Meeting of Council held on 6 October 2020 at 6.30 PM

File : Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved : Alderman Tapp Coutts
Seconded : Alderman Hurley

That the Minutes of the Ordinary Meeting of Council on 6 July 2020 at 6.30 PM be confirmed as true and accurate.

CARRIED 5 / 0

6.3 Minutes of the Special Meeting of Council held on 6 October 2020 at 6.40PM

File : Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved : Alderman Hurley
Seconded : Alderman Clark

That the Minutes of the Ordinary Meeting of Council on 6 July 2020 at 6.40 PM be confirmed as true and accurate.

CARRIED 5 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

Nil

9 CORRESPONDENCE AND DOCUMENTS TABLED

Correspondences from Community	Questions	Katherine Town Council's Responses
Monique Marzocchi, received on 23/09/2020	<p>It was released some weeks ago that the Katherine Town Council and the EPA has come to an arrangement in regard to the 'tyre incident' on Territory Day 2019.</p> <p>I was expecting such important information to be released at the council meeting last night (22/09/2020).</p> <p>Will the council be disclosing the agreement, including the monetary sum spent and to</p>	This matter has been responded by Deputy Mayor Peter Gazey

	be spent by council using both rate payer funds and savings?	
Debra Young, received on 10/10/2020	When is the Katherine PFAS Community Consulting Group meeting group having a meeting? Can anyone attend as I am a resident in the Red Zone who has received a letter from Defence to say that water will no longer be delivered after 2021. I would like this discussed by this group and would like to be present. Residents who have received these letters are very unhappy. Thanking you	KTC has provided contact details of the secretariat officer of Katherine PFAS Community Consultation Group.
Matt Morton, received on 19/10/2020	What was the total cost of fighting the fire, cleaning up the site and the removal costs of any toxic materials?	The cost of the clean-up of the tyre fire last year was approximately \$250,000. There is still further residual material to be disposed of in a purpose-built waste containment cell at the Katherine Waste Management facility. The cell will need to be lined and signed off by a qualified environmental auditor to the satisfaction of the NT EPA. The current cost estimate to complete the remaining remediation work is \$250,000.
	If the tryers had been correctly disposed of the council would have received \$234,000 (\$780 per ton x 300 tones). Was the Council paid for there disposal?	These tyres were disposed of at the Katherine Waste Management facility in prior years at a time when Council did not charge for the disposal of tyres. Council did not receive any fee for their disposal.
	Where did these tryer come from?	The tyres were 'end of life' tyres disposed of at the Katherine Waste Management facility. The tyres had been compressed into bales and were relocated and used at the Showgrounds as a barrier fence to the south eastern perimeter.
Peter McDougall, received on 25/10/2020	This is a question for the CBD REVITALISATION project. In the agenda the progress chart it says Actual Progress is at 66% when the Planned Progress is at 88%. So what is causing the 22% delay and is the project still in budget?	<p>The project was initially delayed by about 3 weeks due to a potential clash between the concrete footings for the main awning and an optic fibre cable beneath the Katherine Terrace footpath. This required the footings to be redesigned to avoid the cable and amended shop drawings to be produced for the steel work. The project's contractor has been able to maintain progress since this initial delay.</p> <p>Current project costs are within the contract budget. The final project costs, with approved variations, is forecast to be slightly above the initial contract budget.</p>

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

Mr Peter McDougall queried why there are many late agenda items for this meeting? CEO Bodill explained that currently we have 2 late agenda items and 2 late confidential items. Due to several factors including time it took to finalise the documents these reports are listed in late agenda section.

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF SEPTEMBER 2020

Purpose	:	To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the period of September 2020.
File	:	Local Governance / Council Meetings / Reports to Council/Chief Executive Officer
Moved	:	Alderman Clark
Seconded	:	Alderman Tapp Coutts
New recommendation that Council:		
1. Formally receive and note the Chief Executive Officer Report for the Month of September 2020.		
CARRIED 5 / 0		

13.2 KATHERINE TOWN COUNCIL FILLING CASUAL VACANCIES POLICY

Purpose	:	To receive a copy of the Katherine Town Council's Filling Casual Vacancies Policy to Elected Members for the information and adoption.
File	:	Local Governance / Council Meetings / Reports to Council/Chief Executive Officer
Moved	:	Alderman Raynor
Seconded	:	Alderman Tapp Coutts
- Elected Members advised that they like to seek further clarification in relation to the matrix and the implication of the wording that is used in draft policy to ensure it is in line with the <i>Local Government Act 2019</i> .		

New recommendation that:

2. This matter lay on table with administration seeking further clarification.

CARRIED 5 / 0

13.3 MONTHLY FINANCIAL REPORT – SEPTEMBER 2020

Purpose	:	To receive and note the monthly financial report prepared by the Corporate Services Team
File	:	Local Governance/Council Meetings/Reports to Council/Finance Manager
Moved	:	Alderman Clark
Seconded	:	Alderman Tapp Coutts

That it be recommended to Council to:

1. Endorse the Financial Report for the month of September 2020

CARRIED 5 / 0

13.4 MONTHLY REPORT OF THE COMMUNITY SERVICES DEPARTMENT - SEPTEMBER 2020

Purpose	:	To present the report for the Community Services department for the month of September 2020
File	:	Local Governance / Council Meeting / Reports to Council / Community Services
Moved	:	Alderman Clark
Seconded	:	Alderman Tapp Coutts

That it be recommended to Council to:

1. Receive and note the Community Services report for the month of September 2020

CARRIED 5 / 0

13.5 NT LIQUOR ACT – DELEGATE THE CHIEF EXECUTIVE OFFICER (CEO) TO APPROVE PERMIT TO CONSUME LIQUOR AND GAZETTING OF THOSE NOTICES

Purpose	:	To seek Council's endorsement to authorise the Chief Executive Officer (CEO) to approve liquor permit applications and the gazetting of those notices in the Northern Territory Government Gazette under section 200 of the <i>Liquor Act 2019</i> (No. 29 of 2019), section 11(f) and 32 of the <i>Local Government Act 2008</i>
	:	Local Governance / Council Meeting / Reports to Council / Community Services
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Raynor

That it be recommended to Council to:

1. Authorise the Chief Executive Officer to approve liquor permit applications and the gazetting of those notices in the Northern Territory Government Gazette under section 200 of the *Liquor Act 2019* (No. 29 of 2019) as per Section 11(f) and Section 32 of the Local Government Act 2008.
2. Authorise the Chief Executive Officer, only to approve applications in the below permitted areas to consume liquor in a public place:
 - a) Katherine Showgrounds Lot 3177
 - b) Katherine Sportsgrounds Lot 3217
 - c) Katherine Lindsay Street Complex Lot 3216
 - d) Katherine Museum Lot 2922
3. Any applications that are not within these permitted areas, will be required to be made through a Council Meeting for approval and gazettal of those notices.

CARRIED 5 / 0

13.6 INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT FOR THE MONTH OF SEPTEMBER 2020

Purpose	:	To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Services, during the month of September 2020.
File	:	Local Governance / Council Meeting / Reports to Council/Infrastructure & Environment
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Clark
That it be recommended to Council to:		

1. Receive and note the report of the infrastructure & Environment Services for the month of September 2020

CARRIED 5 / 0

13.7 SEPTEMBER 2020 – PROJECT UPDATE

Purpose	:	To inform Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of September 2020
File	:	Local Governance / Council Meeting / Report to Council /Infrastructure & Environment
Moved	:	Alderman Clark
Seconded	:	Alderman Raynor
Notes:		
- CEO Bodill informed that the background of the report needs to be updated that this report is to update September's project and not being the final report of the financial year as stated.		

That it be recommended to Council to:

1. Received and note the project update for the month of September

CARRIED 5 / 0

13.8 2019/2020 ANNUAL REPORT INCORPORATING THE AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2020

Purpose	: To receive, note and endorse the 2019/2020 Annual Report incorporating the Audited Annual Financial Statements for the year ending 30 June 2020.
File	: Local Governance / Council Meeting / Report to Council /Chief Executive Officer
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Clark

That it be recommended to Council

1. Receive, note and endorse the Annual Report for 2019/20 incorporating the Audited Financial Statements for the year ending 30 June 2020
2. Publish the Annual Report on Council's website and a notice in a newspaper as soon as practicable after the report has been delivered to the Minister as per Section 199(4) of the *Local Government Act*

CARRIED 5 / 0

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

14.1 SHOWGROUNDS AND MULTI-PURPOSE CENTRE ADVISORY COMMITTEE MINUTES

Purpose	: To present the minutes of the Showgrounds Advisory Committee
File	: Local Governance / Ordinary Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Alderman Clark
Seconded	: Alderman Hurley

That it be recommended to Council to:

1. Receive and note the minutes of the Showgrounds and Multi-Purpose Centre Advisory Committee meeting
2. Approve the Katherine District Show Society to carry out works on the stable yards to enlarge them by removing every second panel and installing a fence in front of the stable area to provide improved separation from the warmup arena. Works to be funded by the Katherine District Show Society
3. Approve that Katherine Dirt Kart Club utilise the underutilised toilets located in the overflow area. Pending further site investigations on connection to services.

CARRIED 5 / 0

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Peter Gazey

File	: Local Government / Council Meetings / Elected Members Activities
Activities	: Deputy Mayor Peter Gazey had engaged in activities from 23 September to 27 October 2020 including:

- Ordinary Meeting of Council
- EMIS x 2
- Meeting with Work Experience Student from Essington International College Darwin
- National Police Remembrance Day
- Meeting with CEO to sign and affix common seal
- Elected Members meetings x2
- Meeting with Food Bank and CEO at Council Chambers
- ABC Radio interview for Grassroots program
- Monthly Meeting with Katherine Police Commander
- Courtesy Meeting with Minister Paech MLA
- Industry Day Meeting with Katherine Construction
- Official opening of BMX NT Titles
- Desktop exercise as observer for Emergency Control Situation
- Visitor Information Centre presentation with Minister Fyles MLA
- Special Meeting of Council x 2
- Meeting out of session for DCA
- Great Northern Clean Up at Ryan Park
- Meeting with Veolia re waste opportunities
- St Joseph Catholic College Secondary Thanksgiving Liturgy and prize giving evening
- Katherine Chamber of Commerce Business at Sunset
- Discussion with Oz Airports
- Strategic and Business planning day with Katherine Historical Society
- October Business Month Dinner

15.2 Alderman Elisabeth Clark's Activities

File	:	Local Government / Council Meetings / Elected Members Activities
Activities	:	<p>Alderman Elisabeth Clark Had engaged in activities of the month of September</p> <ul style="list-style-type: none"> ▪ Ordinary Meeting of Council ▪ EMIS x 2 ▪ Briefing on Proposed new Civic Centre Building ▪ NT Farmers Opening Night ▪ Seniors Personal Safety Workshop ▪ Elected Members Meeting ▪ Showgrounds Meeting on site ▪ Trees Planting at Hot Springs ▪ Tourism Update ▪ KTC and KDSS Meeting ▪ Meet and Greet with Foodbank and Foodladder

15.3 Alderman Jon Raynor's Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Jon Raynor had engaged in activities from 23 September to 27 October 2020 including:
- 2x EMIS
 - Business at sunset
 - Katherine Christmas meeting with Chamber of Commerce
 - 2 x Special meeting of council
 - Meeting with CEO
 - Industry day
 - Ordinary Meeting of Council

15.4 Alderman Toni Tapp-Coutts' Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Toni Tapp-Coutts had engaged in activities from 23 September to 27 October 2020 including:
- 1 x Ordinary Council Meeting
 - 2 x Elected Member Information Session
 - Meeting with CEO
 - GYRACC Board Meeting
 - Elected Members Meeting
 - 5 x October Business Month (OBM) Sessions
 - Business at Sunset
 - Tourism Update

15.5 Alderman John Zelley's Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman John Zelley had engaged in activities from 23 September to 27 October 2020 including:
- 2 x EMIS
 - Ordinary Meeting of Council
 - Special meeting for elected members

15.6 Alderman Matthew Hurley's Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Hurley had engaged in activities from 23 September to 27 October 2020 including:
- Ordinary Meeting of Council
 - Tourism NT presentation
 - Elected members information Session
 - Industry day hosted by Katherine Constructions
 - Elected Members Information Session

- Katherine meeting with Natasha Fyles
- Special meeting of Council
- Sportsground Advisory Meeting
- Elected Members Meeting
- Business at Sunset
- Elected Members information Session

Motion

A motion was raised to accept late agenda items as listed below:

1. Katherine Town Square Leasing Project – Expression of Interest Process
2. MyKatherine Discount Voucher Program – Grant Agreement

Moved : Alderman Tapp Coutts

Seconded: Alderman Clark

CARRIED 5 / 0

16. LATE AGENDA ITEMS

16.1 KATHERINE TOWN SQUARE LEASING PROJECT – EXPRESSION OF INTEREST PROCESS

Purpose	:	To receive the Elected Members endorsement to commence the Expression of Interest (EOI) process for the Katherine Town Square Leasing Opportunity – Café/Kiosk
File	:	Local Governance /Ordinary Meeting of Council/Reports to Council/Community Services/Town Square Project
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Hurley

That it be recommended to Council to:

1. Authorise the Chief Executive Officer to commence the public Expression of Interest process for the Katherine Town Square Café/Kiosk leasing opportunity

CARRIED 5 / 0

16.2 MYKATHERINE DISCOUNT VOUCHER PROGRAM GRANT AGREEMENT

Purpose	:	To approve the acceptance of the MyKatherine Discount Voucher Program Grant Agreement provided by the Department of Chief Minister for the purpose of funding two (2) rounds of the MyKatherine economic stimulus program and to transfer the applicable contribution for the program reserves
File	:	Local Governance /Ordinary Meeting of Council/Reports to Council/Community Services
Moved	:	Alderman Clark
Seconded	:	Alderman Raynor

That it be recommended to Council to:

1. Accept the grant funding offer of \$70,000 (GST exclusive) from the Department of the Chief Minister for the purpose of funding the MyKatherine Discount Voucher Program.
2. Authorise the Mayor and CEO to affix the common seal and sign the Funding Agreement
3. Authorise the CEO to affix the common seal and sign the Intellectual Property Sub-Licence Deed
4. Authorise the transfer from reserves of \$25,000

CARRIED 5 / 0

17 GENERAL BUSINESS

- Alderman Hurley requested that a letter from Peter McDougall is to be received by the Council.
- Deputy Mayor Gazey mentioned that as Chair he may have not followed the general requirements during the meeting by allowing the correspondence from the public that are present in relation to the item that was discussed and tabled. Deputy Mayor Peter Gazey advised that he take that on note and will work for a better outcome in the future.
- XCS Jennings advised that KTC has the early bird draw for the eligible rates payers. Elected Members are not eligible to participate in this draw.
- Deputy Mayor Gazey announced the winner of the early bird draw is T G & G K Byrnes. The winner will receive \$700 refund of the rates.

18 CLOSURE OF MEETING TO PUBLIC

Motion

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Moved : Deputy Mayor Gazey
Seconded : Alderman Hurley

CARRIED 5 / 0

Meeting was closed for public at 7.37 p.m

19 CONFIDENTIAL ITEMS

Motion

A motion was raised to move the below resolution from the confidential item into the public section of the meeting minutes:

1. Tender 20-11 – Katherine Showgrounds – Cattle Laneway – Tender Award

Moved : Alderman Raynor
Seconded : Alderman Tapp Coutts

CARRIED 5 / 0

19.1 TENDER 20-11 – KATHERINE SHOWGROUNDS – CATTLE
LANEWAY – TENDER AWARD

Purpose	:	To seek endorsement from Council to award Tender T20-11 Katherine Showgrounds – Cattle Laneway
File	:	Local Governance /Ordinary Meeting of Council/Reports to Council/Infrastructure and Environment
Moved	:	Alderman Clark
Seconded	:	Alderman Tapp Coutts

That it be recommended to Council to:

1. Award **Luke Andrew Weavers T/A Law Rural**, Tender 20-11 – Katherine Showground Cattle Laneway project for \$108,911 GST Exclusive, One Hundred Eight Thousand, Nine Hundred Eleven Dollars

CARRIED 5 / 0

20 RESUMPTION OF OPEN MEETING

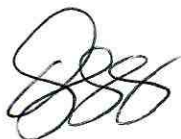
The meeting was resumed for public at 8.03 p.m

21 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on
Tuesday, 24 November 2020

22 CLOSURE OF MEETING

That meeting was closed at 8.04 p.m



Peter Gazey
ACTING MAYOR OF KATHERINE

OFFICER TITLE ABBREVIATIONS

CEO	:	Chief Executive Officer
A/CEO	:	Acting Chief Executive Officer
COO	:	Chief Operating Officer
XCS	:	Executive Manager Community Services
XIE	:	Executive Manager Infrastructure and Environment
MCERS	:	Manager Compliance Environment & Regulatory Services
MIE	:	Manager Infrastructure & Environment
PM	:	Project Manager
MCFAS	:	Manager Customer Finance Administration Services
MVIC	:	Manager Visitor Information Centre
CO	:	Communications Officer
EA	:	Executive Assistant
CLO	:	Community Liaison Officer
SO	:	Sustainability Officer
GO	:	Governance Officer

