



Ordinary Meeting of Council Minutes

**Tuesday 27 November 2018
Ordinary Meeting 6.00 PM**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

**MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD
AT THE KATHERINE CIVIC CENTRE TUESDAY 27 November 2018**

1. WELCOME TO COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants who are present.

2. OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. PRESENT

Mayor Miller Fay Miller
Deputy Mayor Toni Tapp Coutts
Alderman Peter Gazey
Alderman Matt Hurley
Alderman Jon Raynor
Alderman John Zelle
Alderman Lis Clark

In attendance

Mr Robert Jennings – Chief Executive Officer (CEO)
Mrs Claire Johansson - Chief Operating Officer (COO)
Ms Rosemary Jennings – Executive Manager Corporate & Community Development (XCCD)
Mr Andrew Wilson – Manager Compliance, Environment & Regulatory Services

Ms Sue Crammond (EA) – Minute Taker

6 x members of the Katherine Community
1 x member of the Media

4. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Mr Jamie Craven – Executive Manager – Infrastructure and Environment (XIE)

Alderman Zelle advised he would be late for the Council meeting due to his attendance at Charles Darwin University Graduation evening.

Alderman Zelle joined the Council meeting at 6:20pm

Leave of Absence: Mayor Miller - 29 November to 9 December 2018

MOVED: Tapp / Gazey

CARRIED: 7 / 0

5. CONFIRMATION OF PREVIOUS MINUTES

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED: Clark / Tapp Coutts

5.1 That the Minutes of the Ordinary Meeting of Council held on the 23 October 2018 be confirmed as true and accurate.

CARRIED 6 / 0

5.2 That the Minutes of the Special Meeting of Council held on the 13 November 2018 be confirmed as true and accurate.

MOVED: Gazey / Clark

CARRIED 6 / 0

6. BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

7. DISCLOSURE OF CONFLICT OF INTEREST

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

NIL

8. MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance / Council Meetings / Mayoral Business to be considered.

Ordinary Meeting of Council

Open Forum

Elected Member Information Session x 2

Special Meeting of Council

Mix 104.9 Interview x 2

NT News interview

Meeting with PUMA Executives

World Teachers Day – Katherine Country Club

CWA Cookbook launch – Finch Café

Katherine Swimming Carnival x 2 days

National Tourism Judging x 42 hours

Meeting with Katherine Times – Chris McLellan

Meeting with Circle Advisory – James Kernaghan

ABC TV interview

Meeting with DTBI Executive Director Bill Sankey

Katherine High School Year 12 Graduation

Meeting with Chief Minister and staff

3 Way Partnership Agreement signing with Jawoyn – Nitmiluk Gorge

Mayors and Presidents Forum – Darwin City Council

LGANT General meeting and LGANT AGM – Darwin City Council x 2 days
Australian of the Year Awards ceremony – Darwin Convention Centre
NT Tourism Awards ceremony – Brolga’s – Darwin Convention Centre
Meeting with community member x 2
Audit Committee Meeting
Teleconference with Lisa DiMara – Ngukurr community
Active Feet Skills display – Katherine High School Gym
Special meeting of Katherine Town Council – Annual Report
ABC Grassroots
Staff morning tea x 2
Business luncheon with Prime Minister of Australia The Hon Scott Morrison MP – Sky City Casino
Meeting with PUMA Energy (Jim)
Duke of Edinburgh Awards presentation – St Joseph's College
Katherine Individual Support Program (KISP) – meeting with consultative group
Meeting with Senator Malarndirri McCarthy – Darwin
Meeting with Senator Scullion – Darwin – with Dr Simon Quilty
Emergency Response Planning Committee meeting KTC
Katherine Museum Craft Fair
Memorial Ceremony – Katherine High School Gym
Katherine Annual Toy Run
Meeting with Commander Michael Hebb
PFAS Update – for elected members

The 2018 Brolga Northern Territory Tourism Awards ceremony was held in Darwin on Saturday 10th November. It was an absolute pleasure to see how well represented and acknowledged the Katherine region were on the night.

Nitmiluk National Park, Nitmiluk Tours and Cicada Lodge were awarded a total of 4 Brolga Awards and a Highly Commended. Katherine Outback Experience were awarded 2 Brolga Awards.

Absolutely brilliant bringing home 6 Brolga’s to our region. It was surely a very proud moment watching these awards being presented and seeing the pride in the faces of the recipients.

Congratulations go to Casuarina Street Primary School who this weekend were awarded Tennis Australia’s most outstanding school in 2018. What a fabulous achievement. I especially congratulate teacher Rodney Gregg who has been the driving force behind sport in general at Casuarina Street Primary School. Well done.

Congratulations also to the 14 young people who received their Duke of Edinburgh Silver and Bronze Awards at St Joseph's College on Monday 19 November – a great personal achievement.

9. CORRESPONDENCE AND DOCUMENTS TO BE TABLED

NIL

10. PETITIONS

NIL

11. QUESTIONS

File: Local Governance / Council Meetings / Questions

11.1 With Notice

NIL

11.2 Without Notice

NIL

12. NOTICE OF MOTION

NIL

13. REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER – OCTOBER 2018

File: Local Governance / Council Meetings / Chief Executive Officer Report

MOVED: Tapp Coutts / Clark

Alderman Clark – Typographical correction on page 3. "demonstration" to "demonstrate". Table on Page 4 has no heading, it should read "Katherine East Community Consultation Schedule".

Alderman Gazey – I would like to note that hydraulic fracturing drilling item has been followed up. Confirmation has been received that you cannot horizontally drill into an exclusions zone, from a non-exclusion zone, i.e. that the drill cannot move in an alignment that would compromise any exclusion area below the surface. Therefore, exclusion zone exists from the Earth's crust to the Earth's centre.

Alderman Raynor – Sometime the maps don't reflect the correct zone.

Mayor Miller – Prior to any drilling occurring, areas will need to be thoroughly surveyed.

That it be recommended to Council:

That the Chief Executive Officer Report for the month of October 2018 be received and noted.

CARRIED: 6 / 0

13.2 MONTHLY REPORT FOR CORPORATE AND COMMUNITY DEVELOPMENT – OCTOBER 2018

File: Local Governance / Council Meetings / Corporate and Community Services Reports

MOVED: Tapp Coutts / Clark

Deputy Mayor Tapp Coutts – I see that on Page 12, visitor numbers for October are up, which is contrary to last year. That is good to see and can be evidence by the fact that I still see caravans and other tourist vehicles still getting around town. Also encouraging to see the sales per person have also risen. This reflects the excellent work the VIC team are doing.

Alderman Clark – Are we counting people more than once with door counter?

XCCD – No. the counter automatically halves the value it tallies to account for the incoming and out-going of each customer.

That it be recommended to Council:

That the report of the Corporate and Community Development Report for the month of October 2018 be received and noted.

CARRIED: 6 / 0

13.3 MONTHLY REPORT FOR INFRASTRUCTURE AND ENVIRONMENT SERVICES - OCTOBER 2018

File: Local Governance / Council Meetings / Works and Services Division Reports

MOVED: Hurley / Clark

Alderman Clark – Page 15 – Inspect irrigation at sportsgrounds is listed twice.

On Page 17, we mention "illegal dumping on Power Lines road". Where is Power Lines road?

MCERS – This should be expressed as the track/access to the powerlines opposite Shadforth Road. It is an access track.

Alderman Clark – Cordoned off a section of footpath on Railway Tce behind Salvo's? Where is the Salvo's building there?

XCCD – The Hub is the Salvo property referred to.

Alderman Clark – "repair sunken pavers to Mahogany's on Warbarton Street There are no mahoganies on Warbarton.

XCCD – This refers to Mahogany's Bar on Warbarton Street, not trees.

Deputy Mayor Tapp Coutts – Sprinkler usage has attracted some adverse media lately for Council. However, there is also some supportive comment for us too. It should be noted that Katherine Tce is a National Highway and belongs to DIPL.

Deputy Mayor Tapp Coutts - I note there were forty (40) damaged sprinklers reported around town this month. That is a huge number. I presume these were predominantly in the open park areas?

MCERS – Yes, that is correct.

CEO – Many of our systems run off bore and many were turned off recently in line with the commencement of the rains. Watering from sprinklers using town water was reduced and/or turned off even prior to that, to comply with water restrictions.

Deputy Mayor Tapp Coutts – I do acknowledge that Council has been following water restrictions. However, we also have a need to keep many areas i.e.

sportsgrounds, cemetery etc watered, green and usable. We can't let them fall into complete disrepair, as trying to bring them back to condition is a costly exercise. In case of the sportsgrounds it would cause huge disruption for sporting activities.

That it be recommended to Council:

That the report of the Infrastructure and Environment Services Report for the month of October 2018 be received and noted.

CARRIED: 6 / 0

13.4 MONTHLY FINANCE REPORT - OCTOBER 2018

File: Local Governance / Council Meetings / Financial Reports

MOVED: Tapp Coutts / Gazey

Alderman Gazey – Debtors have increased dramatically?

CEO – We are currently in a Rates collection phase, which increases our debtors. These debtors do reduce throughout the year as payments are made.

Alderman Clark – Page 25, Rundle Park electricity @ \$39K. What is that for?

CEO – This reflects a limitation of our reporting system where the first line on an account entry is all that prints out. The \$39K is in fact the entire bill for Council's energy usage for the month.

Alderman Zelley joined the meeting @ 6.20 pm.

Alderman Raynor – Item for 5 October – Heavy duty sterling units. What are these and what were they used for?

MCERS – This is a set of storage shelves purchased to store filing boxes and other miscellaneous items in the Civic Centre. These shelves were well utilised during the recent Civic Centre clean-up day.

That it be recommended to Council:

The Council endorse the financial report for the month of October, 2018

CARRIED: 7 / 0

13.5 CONSENT TO OPEN AND CLOSE SECTION OF MCADAM ROAD FOR REALIGNMENT

File: Works / Reports / Report 2018 / OCM General Reports

CEO - Council Officers request to withdraw this item to allow for the provision of more information prior to it being discussed. Therefore, we ask Elected Members to lay this Report on the table.

Mayor Miller - I recommend that we do lay this report on the table.

MOVED: Tapp Coutts / Clark

CARRIED: 7 / 0

That it be recommended to Council:

Council endorse the consent for road opening and closure of a section of McAdam road and subsequent "land swap" arrangement with affected property owners.

13.6 AMENDMENT TO TENDER ASSESSMENT CRITERIA WEIGHTING

File: Tenders / Administration / Tender Assessments

MOVED: Hurley / Zelle

Alderman Gazey – The re-issued NTG Department of Trade, Business and Innovation Guidelines states it “must” include a 30% weighting for local content. Are we able to change that figure or not?

CEO – It is not compulsory for Council to have the 30% figure, but is for NTG departments. It is useful to refer to NTG policy guidelines when we have received funding for a project from the NTG and it is suggested we note their weighting policy. However, the 30% would more likely apply to larger tenders.

CEO – To provide some background for this report, this weighting item was brought forward by EMs in discussions around previous tenders. This report is provided so Officers can provide a response to EMs queries, to provide the best outcome for local Katherine businesses, as well as achieve a price competitive result for Council.

As suggested by a community member at the Open Forum, the 30% Local Development (LD) could be changed to Local Content and Development (LCD). You could delete Value Adding of 5% and put it to the LCD, so it becomes 35%. Or you can decide to consider what is recommended by Officers.

Alderman Gazey – 30% could leave us in a situation where someone could win a tender and Council are not getting best value for money. Before we vote on this I would like see some scenarios run on tenders using the 30% to see what the impact would be.

COO – This policy is based on the NT Buy Local Policy. Local is considered the whole of the NT not just Katherine based business. Value Adding is local benefit from the use of local suppliers and local labour.

Alderman Gazey – Value Adding to the Katherine Region or the whole of the NT?

COO – The whole of the NT.

Alderman Gazey – I would like to recommend we lay this Report on table and seek further clarification on what impact the new weightings will have on tenders.

MOVED: Clark/Raynor

CARRIED: 7 / 0

That it be recommended to Council:

1. That the following criteria be adopted:

Percentage Weightings and Assessment Criteria From Response Schedules	
Past Performance	15%
Local Development	30%
Value Adding	5%
Capacity	20%
Price	30%
Total	100%

CARRIED: /

13.7 DISPOSAL OF OBSOLETE PROPERTY – MOTOR VEHICLES

File: Works / Reports / Reports 2018 / OCM General Reports

MOVED: Tapp Coutts / Clark

That it be recommended to Council:

Asset Number	Asset Type/Description	Reasons for Disposal
194	2016 Toyota Hilux 4x4 utility	Excess of current needs/ replacement
189	2014 Mitsubishi Challenger	Excess of current needs/ replacement

That the Elected Members approve the disposal of the above listed motor vehicles.

CARRIED: 7 / 0

13.8 AMENDMENT TO THE CAPITAL GRANT FUNDING AGREEMENT – KATHERINE COMMUNITY CENTRE – LOT 3217 TOWN OF KATHERINE

File: Finance / Grant funding / Department of Infrastructure, Planning and Logistics / Capital Grant Funding – Don Dale Pavilion – Lot 3217

MOVED: Hurley / Zellej

That it be recommended to Council:

That the Mayor and Chief Executive Officer be authorized to execute the amendment to the Grant Funding Agreement for the Katherine Community Centre reporting and completion dates and affix the Common Seal as required.

CARRIED: 7 / 0

14. **REPORTS FROM REPRESENTATIVES ON COMMITTEES**

Deputy Mayor Tapp Coutts

Ordinary Meeting of Council

Open Forum

Elected Member Information Sessions x 2

Special Meeting of Council

GYRACC Flood Exhibition Launch

LGANT Regional Forum - Darwin

Australia Day Awards - Darwin

Katherine Region of Writers Meeting -Library

Armistice Day

Museum General Meeting

Volunteer Morning Tea – Katherine Museum

Meeting with community member Amanda Kingdon re her KTC concerns

Meeting with community member Brioni McGrath re International Women’s Day
March 2019

Meeting with KRA re planning Katherine Writers and Readers Festival 2019

Community Market at the YMCA

Duke of Edinburgh Awards at St Joseph’s College

Museum Art Fair

KWILS 21 Year Anniversary at GYRACC

PFAS Presentation at KTC

Alderman Gazey

Ordinary Meeting of Council

Open Forum

Elected Members Information Session x 2

Special Meeting of Council

Development Consent Authority

Alderman Clark

Ordinary Meeting of Council

Open Forums

Elected Members Information Session x 2

Special Meeting of Council

Showgrounds Advisory meeting

Katherine Markets Future

Hydraulic Frack. Update

Katherine East NTPC

Library function children's week

Kalano community - Prepare for wet season

Alderman Raynor

Ordinary Meeting of Council

Open Forum

Elected Members Information Session

Alderman Zelley

Ordinary Meeting of Council

Open Forum

Elected Members Information Session x 1

Australian Training Awards

15. LATE AGENDA ITEMS

NIL

16. GENERAL BUSINESS

Deputy Mayor Tapp Coutts – I, along with the Mayor attended NT Australian of Year Awards in Darwin on 7 November. Retired School teacher Pat Elliott was awarded and OAM on Australia Day this year for services to education and was nominated for the NT Senior Territorian. Well known journalist, Charlie King won Territorian of the Year. Kate and Tick Everett were nominated as the NT Hero of the Year, won the category and are now finalists for the Australian of the Year Awards in Canberra on 26 January 2019.

Deputy Mayor Tapp Coutts - I would like to give my condolences to Mayor Miller on the passing of her beloved Mother last night. My thoughts are with you.

Alderman Raynor – You recently visited with Senator Scullion and Senator Malarndirri McCarthy and you also met up with Prime Minister Morrison. Can you provide a quick rundown on those meetings?

Mayor Miller – All our meetings were very productive. With Minister Scullion and McCarthy we spoke about the new neighbourhood centre and Katherine East development, in particular. We noted to Minister Scullion that six (6) of Katherine Great 8 projects had been funded and these were in various stages of consultation and planning. Mr Simon Quilty came with us to Minister Scullion's office. The Minister had been unaware of Simon's work so was very interested to hear what he has been doing.

CEO – We also discussed with Minister Scullion youth issues and election cycles and what would be good to support in the lead up to elections.

Alderman Raynor – Did the Minister commit to a Katherine return date as he said he would come back to discuss PFAS during one of his visits.

Mayor Miller – We didn't speak about a return date. Was an excellent meeting with Minister Scullion and we mirrored a lot of that discussion with Senator McCarthy. The CEO and I also attended the Prime Minister's luncheon in Darwin. I was impressed with Mr Morrison's understanding of his role as PM and his knowledge of the Northern Territory's issues.

Alderman Zelle – I attended the Australian Training Awards in Sydney the other week. Though the NT didn't take out top honours on the night, it was a worthwhile trip to fly the flag for the NT.

Prior to my arrival tonight, 146 Charles Darwin University students from across the region and across 45 different qualifications, graduated. That is a marvelous number and a great achievement for the Northern Territory.

Mayor Miller – That is a fabulous for all those students and their families. It would have been great to be there. Perhaps we can coordinate the dates of graduation awards into the future, as I would have loved to have attended the graduation.

XCCD – We will now draw the Early Bird Rate Payer Winner for 2018 in our public draw. To be eligible for the draw, rate payers needed to pay their Rates, in full, by the first installment date.

The Winner is: S.A. Hagar & F.M. Donovan.

17. CONFIDENTIAL ITEMS

Motion to Close the meeting made by Mayor Miller.

Seconded by Deputy Mayor Tapp Coutts

CARRIED: 7 / 0

The meeting closed to the public at: 6:45

17.1 CEO PERFORMANCE REVIEW UP TO FEBRUARY 2018

The was meeting re-opened to the public at: 6:47 pm

18. NEXT ORDINARY MEETING OF COUNCIL

The twelfth Ordinary Meeting of Council for 2018 will be held on Tuesday 11 December 2018.

19. Meeting Closed

The meeting closed at 6:48 pm.

Fay Miller

MAYOR MILLER OF KATHERINE

Officer Title Abbreviations

CEO	Chief Executive Officer
COO	Chief Operating Officer
XCCD	Executive Manager Corporate and Community Development
XIE	Executive Manager Infrastructure and Environment
MCERS	Manager Compliance Environment & Regulatory Services
MIE	Manager Infrastructure & Environment
MCFAS	Manager Customer Finance Administration Services
MVIC	Manager Visitor Information Centre
CO	Communications Officer
EA	Executive Assistant
CLO	Community Liaison Officer
SO	Sustainability Officer
GO	Governance Officer