

Ordinary Meeting of Council Agenda

Tuesday 27 November 2018

Open Forum 5.30pm

Ordinary Meeting 6.00pm

Council Chambers, Civic Centre,
Stuart Highway, Katherine

Notice of Meeting of Council
Notice is hereby given in accordance with Section 59
of the Local Government Act

1. Welcome to the Country

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants who are present.

2. Opening Prayer

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. Present

4. Apologies and Leave of Absence

5. Confirmation of Previous Minutes

5.1 Minutes of the Ordinary Meeting of Council held 23 October 2018.

The Minutes from Special Meeting of Council 23 October 2018 be received and recorded as true and accurate.

5.2 Minutes of the Special Meeting of Council held 13 November 2018.

The Minutes from Special Meeting of Council 13 November 2018 be received and recorded as true and accurate.

6. Business Arising from Previous Minutes

7. Conflict of Interest

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict of Interest Policy. A copy of this policy can be downloaded from www.ktc.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

8. Mayoral Business

9. Correspondence and Documents to be Tabled

10. Petitions

11. Questions

With Notice

Without Notice

12. Notice of Motion

13. Reports of Officers

13.1	Monthly Report of the Chief Executive Officer - October 2018	1-8
13.2	Monthly Report Corporate & Community Development - October 2018	9-13
13.3	Monthly Report Infrastructure and Environment Services - October 2018	14-20
13.4	Monthly Report Finance – October 2018	21-34
13.5	Consent to Open and Close Section of McAdam Road to Allow for Realignment	35-37
13.6	Amendment to Tender Assessment Criteria Weighting	38-38
13.7	Disposal of Obsolete Property – Motor Vehicles	39-39
13.8	Amendment to Capital Funding Agreement – Katherine Community Centre – Lot 3217 Town of Katherine	40-42

14. Reports from Representatives on Committees

15. Late Agenda

16. General Business

17. Confidential Items

17.1 CEO Performance Review up to February 2018

18. Next Ordinary Meeting of Council

The twelfth Ordinary Meeting of Council for 2018 will be held on Tuesday 11 December 2018.

19. Meeting Close

FOLDER: Local Governance / Council Meetings / Chief Executive Officer Report

MEETING: ORDINARY MEETING OF COUNCIL – 27 NOVEMBER 2018

REPORT TITLE: MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR OCTOBER 2018

PURPOSE OF THE REPORT

To present the Report of the Chief Executive Officer for the month of October 2018.

COMMENTS

The following highlighted items for October 2018 are brought to Council's attention:

Task	Responsible Officer	Status / Update
Council Meeting 23 October		
Update for the PFAS filtration process. How will the filtered water be returned to the system?	CEO	This issue was taken up at the Katherine CCC with advice from DOD that the water is not of potable quality and could best be used for un-potable purposes.
Replacement of plaques at cemetery. Who is responsible?	XCCD	Council have comprehensive records of all burials at the Katherine Memorial Cemetery in compliance with legislation. Council are responsible for replacement of damaged/missing plaques if at fault. In all other cases staff work closely with the families to remedy in an appropriate and timely manner.
Chat with Alderman Raynor to discuss ownership of Vending machine removed from airport.	XIE	Alderman Raynor has not yet been able to supply contact details of owners.
Power Bill from Rundle Street. What is using electricity in that area?	XCCD	Comprised of safety lighting and bore.
Complete LGANT registration paperwork for GM and AGM and send off	EA	Completed 26/10/2018
Audit of Australian Citizenship Awards. Align with Darwin Awards.	XCCD	An audit will be performed in February 2019 and any adjustments/new awards will be available for the 2020 ceremony.

All action items from the 25 September meeting were completed.

Council Meeting 21 August		
Look at possible replacement of sign at the entry to the Showgrounds	XIE	Ongoing. This could be part of the Showgrounds redevelopment project.
Low Security Prison Farm. Commitment to make further	CEO	Ongoing



investigation of what this may look like. Lobby during elections.		
Keep community updated on the work being progressed from the "Let's Talk Katherine" forum via our webpage and/or FB page.	XCCD	Council Officers are working independently on an update to the community.
Check with Minister on funding request for a multi-use waste mulcher.	CEO	Council have advocated for a positive decision on two occasions so far and are currently awaiting a decision.

Four action items were completed during the month from the August Ordinary Meeting of Council. Others action items as above are in various stages of progression.

Council Meeting 24 July		
Relocation of front light solar panel at Council?	XIE	Completed

Council Meeting 26 June		
Check on all YMCA expenses after a six (6) month period.	XCCD	Ongoing
Development of a policy on Phasing out and Banning of Single use plastics at KTC venues, i.e. showgrounds and Lindsay Street.	XCCD	Ongoing

Open Forum 26 June		
Dogs attacking Postie. What further measures can be put in place? Further education and notices?	MCERS / Rangers	Rangers are planning to undertake further education and distribution of notices to address this.

Council Meeting 22 May		
New survey methods at the VIC	VIC Mgr	Ongoing
Investigate ways to further reduce our electrical consumption, i.e. electricity audit.	XIE	Ongoing

Safety in Katherine

Ongoing community safety continues to be a primary area of advocacy for our Council, with the Mayor and CEO raising the matter at a number of NT Government meetings, including with the Police Commissioner and the Deputy Commissioner as well as at the Local Government Association's (LGANT) meeting in Darwin.

At a local level, the NT Police Commander, Michael Hebb, is already showing promising signs of commitment and capacity to the ongoing safety needs of the township of Katherine. Concerns that have been heard from community members were passed on for attention, with the core issues of a greater police presence, youth focus, main street appearance and impact on social and economic arenas already being proactively planned and managed by the Commander.

The Commander confirmed that the first tranche of ten Police Auxiliary are planned to commence in Katherine by February 2019, but he has committed to maintaining the focus on alcohol policing strategies until then.

PFAS

In partnership with the Katherine PFAS Community Consultative Community and other stakeholders, Council continue to advocate for short, medium and long term solutions that will both fix the problem and provide Katherine with a bright future. Good progress has been made in a number of areas (including testing of measures, community information, understanding of the issues, advocacy on the treatment plants and testing), but there is more work to be done, so we will continue to partner with the community representatives to achieve the best outcomes possible.

Community Service Awards

Congratulations to both the Katherine Visitor Information Centre staff and Michelle Slow at the Civic Centre, who received nominations for the Chamber of Commerce Customer Service Awards. This demonstration the dedication these individuals have to providing excellence in customer service.

Focus on Parks

With the support of key depot employees, Council has been focusing on the maintenance of community assets like the cemetery and the town square. Our thanks to depot employee Allyson Croydon who is both delivering these services but also setting up systems to deliver further improved maintenance.

Katherine East Community Consultation

With the NT Planning Commission currently seeking community input on the future development of Katherine East, the attached schedule of dates is provided for community members note. Please come be part of the consultation and have your say on this important project

Hydraulic Fracturing

Council have been successful in gaining an audience with the key NT Government officers in the Hydraulic Fracturing matter and a meeting has been set up in December 2018 to discuss the extent of the exclusion zone and other matters. It has also been established that the exclusion zone is applicable 'to the centre of the earth' meaning that mining cannot occur under any portion of an exclusion zone.

Hot Springs, CBD Revitalisation, Sports and Showgrounds Projects Updates

Good progress has been made on these projects, and a bulletin providing an update on all major projects is being drafted currently.

Officer Abbreviation List

CEO	Chief Executive Officer	MCERS	Mgr Compliance Environment & Regulatory Services
COO	Chief Operating Officer (formerly DCCS)	MIE	Mgr Infrastructure & Environment
XCCD	Exec Mgr Corporate and Community Development	MVIC	Mgr Visitor Information Centre
MCFAS	Mgr Customer Finance Administration Services	CO	Communications Officer
XIE	Exec Mgr Infrastructure and Environment	EA	Executive Assistant
SO	Sustainability Officer	CSO	Community Support Officer
MA	Management Accountant	GO	Governance Officer

Date	Location	Event
Saturday 10 November 2018 8.00am - 12.00pm	Katherine Central Shopping Centre (Woolworths Katherine)	Popup Stall
Tuesday 13 November 2018 1.00pm – 5.30pm	Katherine Central Shopping Centre (Woolworths Katherine)	Popup Stall
Thursday 15 November 2018 6.00pm – 8.00pm	Katherine Government Centre	Community Information Session (presentation and discussion from 6.00pm)
Friday 16 November 2018 12.00pm - 6.00pm	Katherine Central Shopping Centre (Woolworths Katherine)	Popup stall
Saturday 17 November 2018 9.00am - 11.00am	Katherine YMCA (Big Arts and Craft Market)	Popup stall
Saturday 17 November 2018 11.00am - 1.00pm	Cultural Centre	Community Information Session (presentation and discussion from 11.00am)
Monday 19 November 2018 1.00pm - 5.30pm	Katherine Central Shopping Centre (Woolworths Katherine)	Popup Stall
Thursday 22 November 2018 6.00pm – 8.00pm	Katherine Government Centre	Community Information Session (presentation and discussion from 6.00pm)
Friday 23 November 2018 12.00pm - 4.00pm	Katherine Central Shopping Centre (Woolworths Katherine)	Popup stall
Monday 26 November 2018 1.00pm - 5.30pm	Katherine Central Shopping Centre (Woolworths Katherine)	Popup Stall
Saturday 1 December 2018 9.00am - 12.00pm	Council Chambers Katherine Town Council <i>*Note venue updated as at 15/11/2018</i>	Community Workshop Please <u>RSVP to attend</u> Note: It is recommended that people attending the workshop also attend one of the Community Information Sessions

Staff Statistics – October (2018-2019 Financial Year.)

Sick Leave Summary (excluding Maternity Leave)				
2018	Number of Permanent Employees	Total Hours Used	Total Days Lost	Total days lost per person
Executive Sick/Family leave hours used	6	7.60	1.00	0.17
Governance - Civic Sick/Family leave hours used	3	7.80	1.03	0.34
Governance - Assets Sick/Family leave hours used	1	7.60	1.00	1.00
Corporate and Community - Civic Centre Sick/Family leave hours used	10	45.47	5.98	0.60
Corporate & Community Services - Visitor Information Centre Sick/Family leave hours used	5	20.05	2.64	0.53
Corporate & Community Services - Library Sick/Family leave hours used	5	12.50	6.00	1.20
Infrastructure & Environment - Civic Sick/Family leave hours used	5	0.00	0.00	0.00
Infrastructure & Environment - Depot Sick/Family leave hours used	11	279.64	36.79	3.34
Infrastructure & Environment - Inspectorate Sick/Family leave hours used	2	0.00	0.00	0.00
Infrastructure & Environment - Waste Management Facility Sick/Family leave hours used	3	29.30	3.86	1.29
TOTALS	51	409.96	58.30	1.14



REPORT

Service Requests Completed

Council completed One hundred and ninety four (194) service requests for the month October 2018. Nineteen (19) are awaiting resolution.

Environment	Buildings/Facilities	Roads/Traffic/Parking	Inspectorate	Other Requests
Wheelie Bins	Waste Management Transfer Station	Licence/Permits – Road Events	1	1
Other Bins	Civic Centre	Carparks	Animal – Other	1
Domestic Rubbish Collection	Public Toilets	Road Opening/Closing (Telstra, Aurora etc)	Animal at Large	11
Litter	Showgrounds	Road Opening/Closing – Footpath/Driveways	Animal Cruelty	2
Hazardous Waste Disposal	Katherine East Community Centre	Street Signs	Animals – Lost and Found	3
Mowing of Verges-Nature Strips-Ovals	Airport	Street – Road Cleaning	Animal Attack	Disabled Parking Permits
Street and Other Lighting	Visitor Information Centre	Permit to Work Within NT Government Road Reserve Driveways	Animal Menace	1
Sprinklers and Watering	Parks & Cenotaph	Road Maintenance	Animal Nuisance	5
General	BMX	Footpaths	Miscellaneous	2
Waste Disposal – Asbestos – Other	Lindsey Street Complex	Line Marking/Pavement Management	Parking Control	2
Weeds	Sportsground	Traffic Management	Unauthorised Camping	Planning and Development
Trees & Vegetation	General	Planning and Development	Overgrown/Unkempt Land	20
Tenders/Quotations	Swimming Pool	Laneways	Dog Licence	1
Bores and Water Readings	Playgrounds and Equipment	Bike Paths	After Hours Callout	3
Waste Management Facilities	Skate Park	Drains	Public Health Risk Activities	4
Illegal Dumping	Hot Springs		Dangerous Animals	Tenders/Quotations
Total	99	Total	6	Total
			49	19

NB: Mowing of verges-nature strips-ovals were higher than average, the majority having been internally logged by Council. 35 of the 36 requests were completed.

REPORT**Complaints Received**

Council received zero (0)* complaints for the month of October 2018.

Administration	September	FY
Elected Members	0	0
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	0
Works	0	0

* Statistics compiled over the financial year.

Complaints Completed

Council completed zero (0)* complaints for the month of October 2018.

Administration	September	FY
Elected Members	0	0
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	0
Works	0	0

* Statistics compiled over the financial year.

OFFICER RECOMMENDATION

That it be recommended to Council:

That the Chief Executive Officer Report for the month of October 2018 be received and noted.


Robert Jennings
 CHIEF EXECUTIVE OFFICER

Delegation: Nil
 Schedule of Attachments: Nil



REPORT

FOLDER: Local Governance / Council Meetings / Corporate and Community Development

MEETING: ORDINARY MEETING OF COUNCIL – 27 NOVEMBER

REPORT TITLE: CORPORATE AND COMMUNITY DEVELOPMENT REPORT FOR THE MONTH OF OCTOBER 2018

Purpose of Report

To present the Report for Corporate and Community Development for the month of October 2018.

COMMUNITY DEVELOPMENT

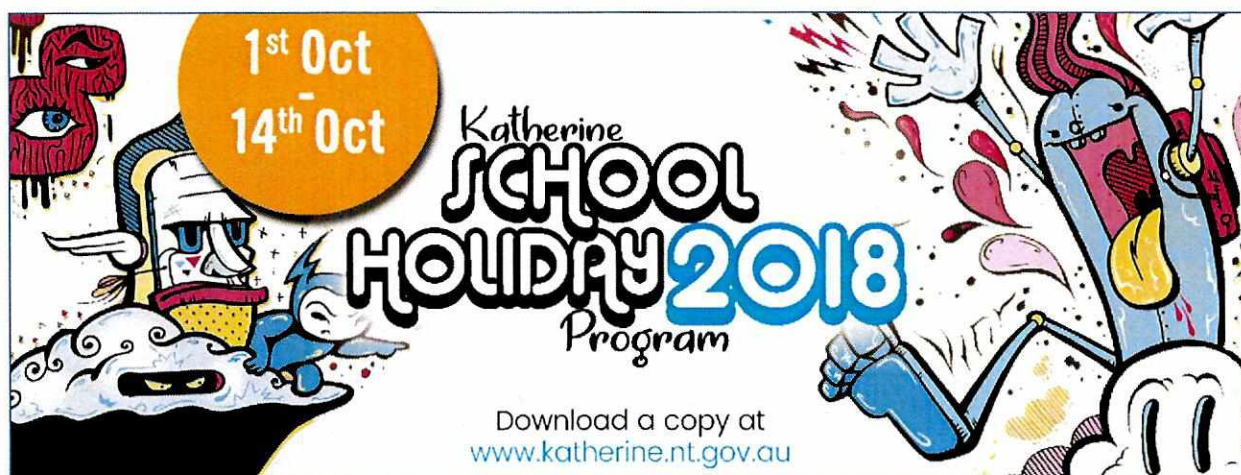
October School Holiday Program

Katherine Town Council once again provided marketing and facility support to the very successful Katherine School Holiday Program run from 2 – 11 October. This consisted of development and production of the school holiday event brochure and associated marketing material.

2017/2018 Annual Report

The Community Development team successfully completed the 2017/2018 Annual Report with submission to the Minister for Housing & Community Development in early November.

The Annual Report detailed a successful year for Katherine Town Council with a large increase in grant income and further increases to community services. The Annual Report also reflects the positive impact of Long Term Financial Planning, implemented by Katherine Town Council in 2015.



LIBRARY

The library was successful with a grant submission for a School Holiday Program in October 2018. The program was aimed at ages 10 years to 17 years. Over the two-week period all sessions were full, 24 people per session, seeing a total of 144 participants over the two-weeks. With this program the library was able to introduce new members to the library.

The library held the 'Holding Hands Together' Children's Week Event on 27th of October at the Lindsay Street Complex. It was the library's first outdoor event and was attended by 471 people. Children and parents took advantage of the many activities available from face painting, live performances, arts and craft and games. Many stakeholders also shared in this event, promoting positive partnerships with a large number of community-based organisations. Special thanks must go to Katherine South Primary School, Kintore Street School, Save the Children, Kentish Lifelong Learning, Ranger Clare Pearce, YMCA of Katherine, DJ Charlie Templar, NTES, NTPFES, The Smith Family, Families As First Teachers & Briony McGrath who all participated in the event.

On 31 October 2018 the library held the Halloween Story time. There was something a little bit spooky lurking between the shelves at Katherine Public Library in the lead up to Halloween Week. After reading several Halloween-themed children's stories, participants made their own favourite scary monsters.

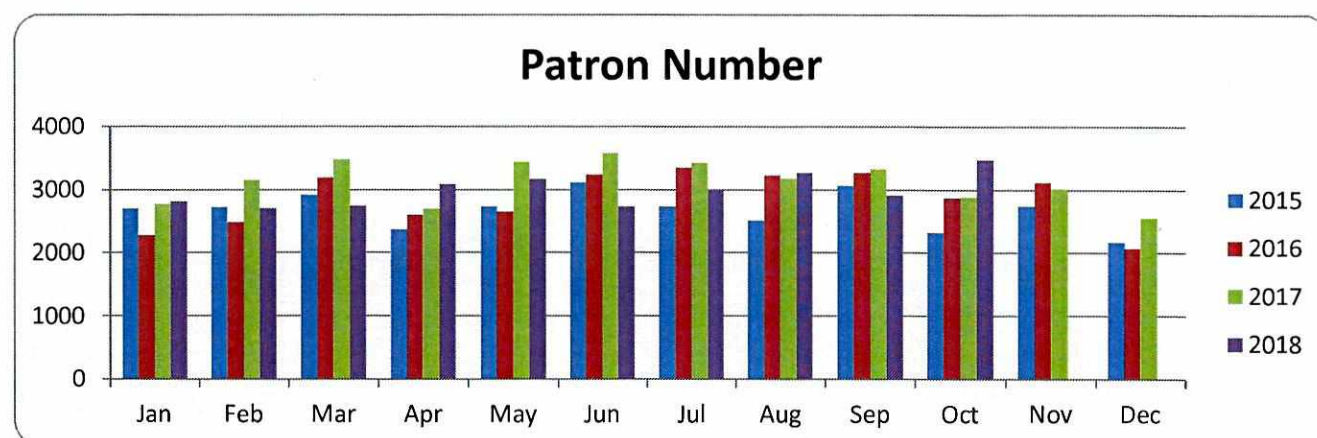
Starting on May 2, 2018, the library started a six (6) month trial period for which the doors would be opened until 6.30pm. After the trial period, it was deemed that interest in the extended trading hours was not sufficient and the extended opening hours concluded on Wednesday 31 October 2018.

Programs & Events

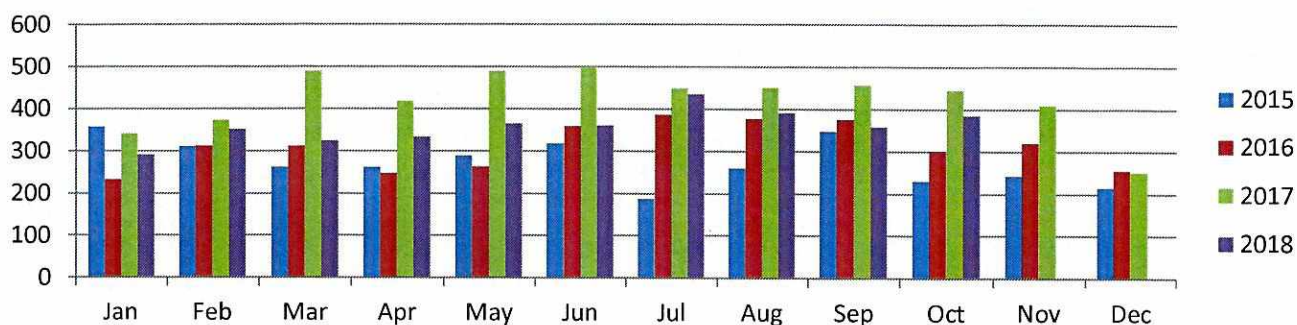
Program	Date & Time
Story Time	Wednesdays, 10.30am - 11am (ongoing)
Wriggle & Rhyme	Tuesdays, 9.30am – 10.00am (ongoing)
Wriggle & Rhyme	Thursdays, 10.30am - 11am (ongoing)
School Holiday Program	2 – 11 October 2018
KROW Meeting	6 October 2018
National Children's Week	19 – 28 October 2018
Holding Hands Together – Event	27 October 2018
Halloween Story Time	31 October 2018

Displays

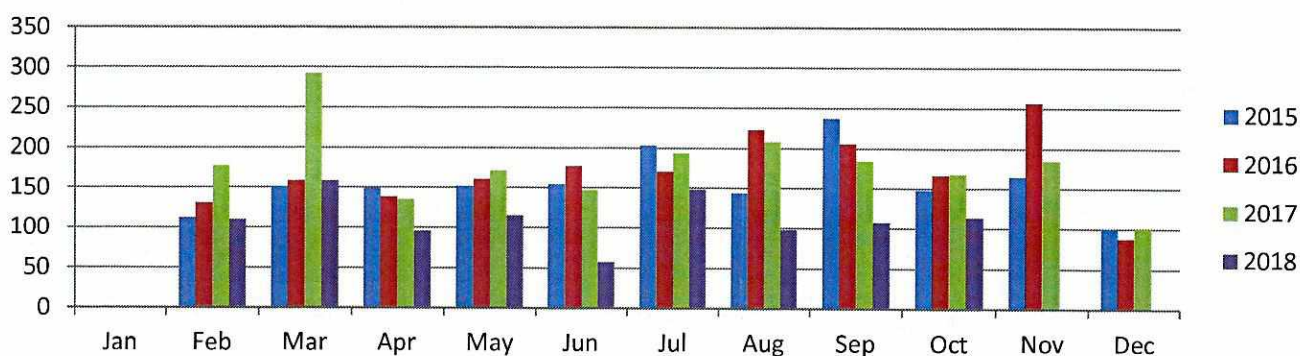
Name	Date
Halloween – Children's Area	9 – 31 October 2018
National Children's Week – Holding Hands Together	2 – 27 October 2018
Mental Health	5 – 31 October 2018



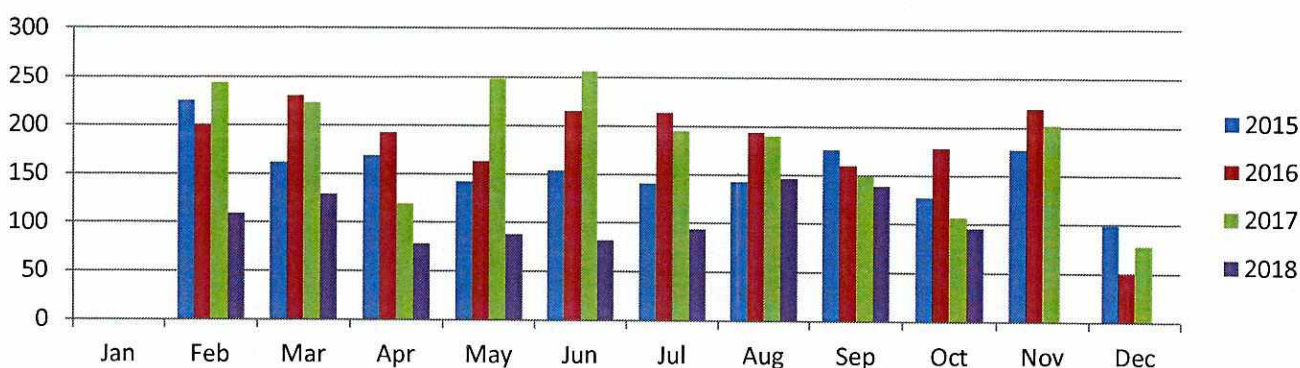
Computer Usage



Story Time



Wriggle & Rhyme



KATHERINE VISITOR INFORMATION CENTRE (KVIC)

Feedback

- 57 visitors completed a customer service satisfaction survey. All the surveys (100%) rated the level of service and information as excellent.
- One (1) Super Deed Nomination was received.

Improvements

- As the visitor numbers decrease, our team can spend more time with each customer to create a fulfilled itinerary for the Top End with *all* information needed, as well as plan for the upcoming 2019 dry season.

- We have checked display brochures to ensure every operator brochure is up to date and a Tourism Top End member.
- Updated *Katherine – What’s open* and *Katherine – Caravan parks* sheets.
- A new social media strategy has been implemented after a successful social media workshop thanks to consulting support from Society by Design. Digital analytics will enable the KVIC to track the progress of marketing campaigns and enable continued improvement for marketing purposes.

Analysis/Comment

Total for October 2018 was \$59,936, an increase of 10.86% on October 2017.

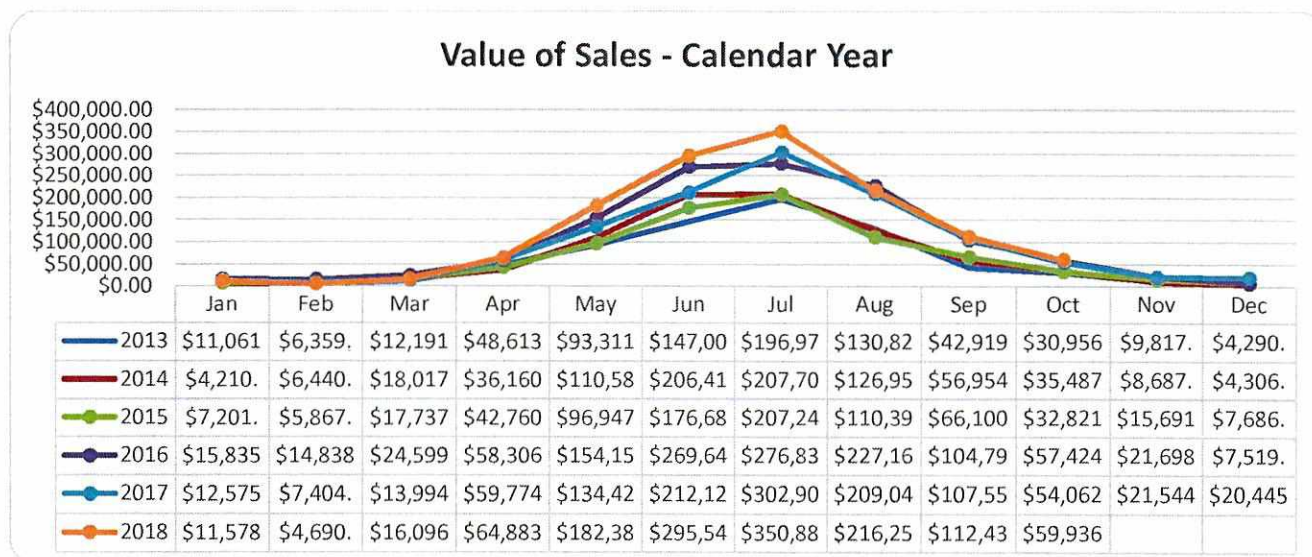
Visitor numbers for October 2018, recorded on door counter, were 6,901, an increase of 6.92% on October 2017. (additional door counter installed on veranda/café entrance early October)

An average sale per visitor for October was \$8.69, compared to last year’s average of \$8.22 per visitor. An increase of 5.71% per visitor in October 2018, compared to October 2017.

October 2018 was once again a record month for sales in the Katherine Visitor Information Centre and a record quarter (sales) for the financial year.

Nitmiluk Tours was our biggest seller in October 2018.

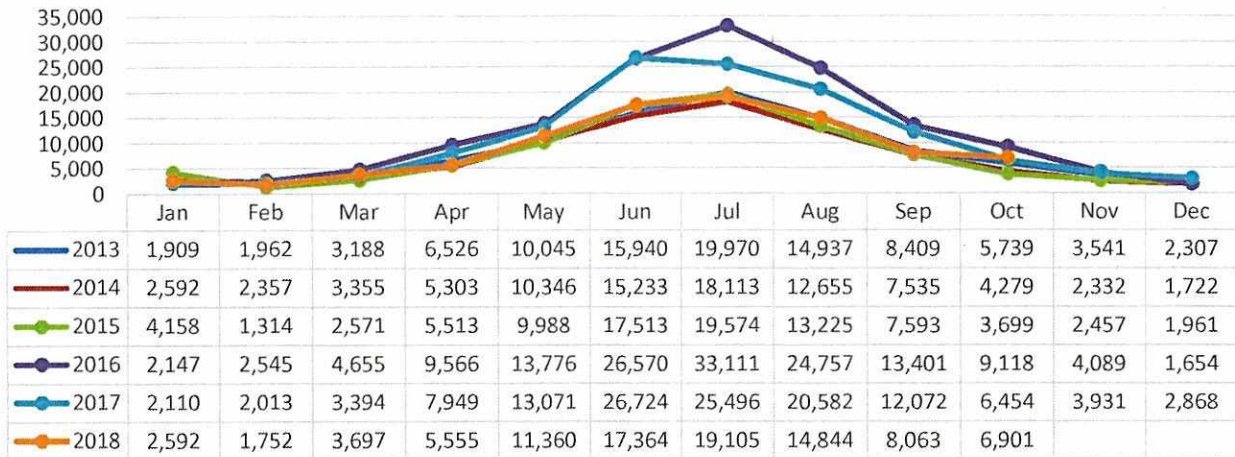
In October the KVIC team was once again recognised for outstanding customer service, winning the *Best Business – Government Department* category at this year’s Chamber of Commerce Customer Service Awards. This is the third time the centre has won the award and is a direct reflection of the passionate and dedicated team at the centre.



Average Sales Per Visitor



Number of Visitors - Calendar Year



OFFICER RECOMMENDATION

That it be recommended to Council:

That the Corporate and Community Services report for the month of October 2018 be received and noted.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Corporate & Community Development, Ms Rosemary Jennings
 Schedule of Attachments: NIL



REPORT

FOLDER: Local Governance / Council Meetings / Works & Services Reports
MEETING: ORDINARY MEETING OF COUNCIL – 27 NOVEMBER 2018
REPORT TITLE: INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT FOR THE MONTH OF OCTOBER 2018

Purpose of Report

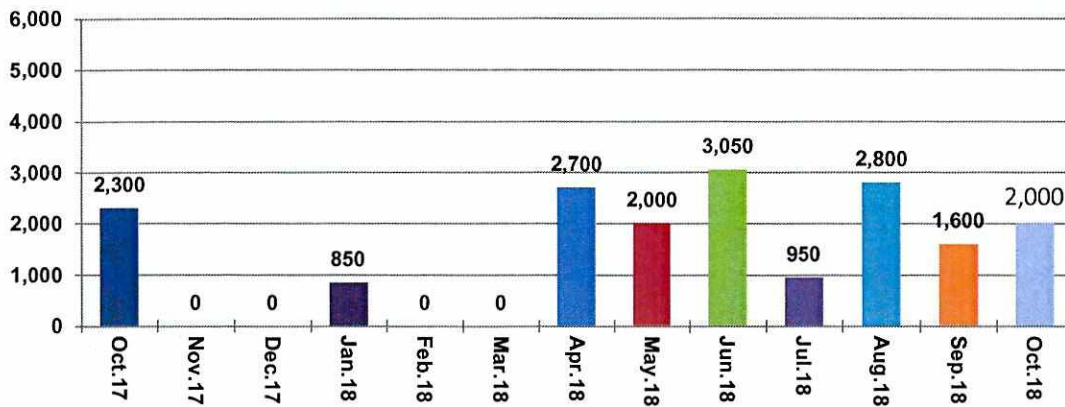
To inform Elected Members of tasks, activities and projects undertaken by Environment & Infrastructure Services, during the month of October 2018.

Facilities

Parks & Open Areas

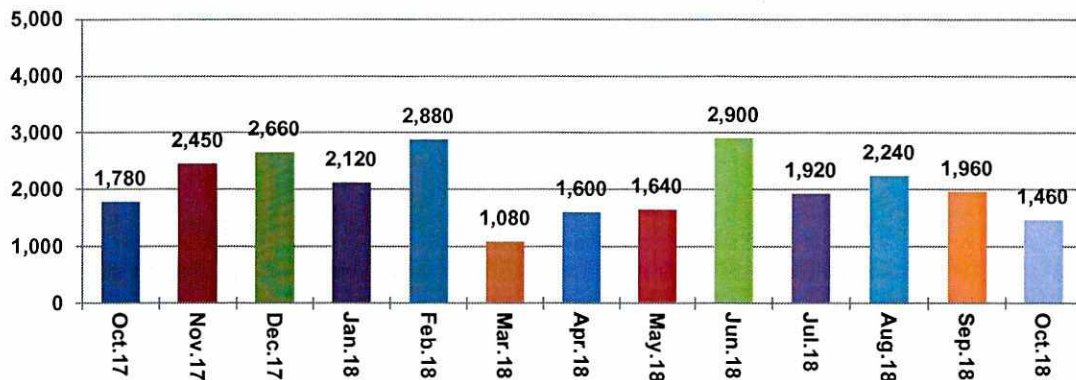
- Council staff conducted the following works:
 - Mowed O'Shea and Ryan Parks.
 - Inspected and repaired irrigation at the Cenotaph.
 - Inspected irrigation at Maluka Park.
 - Repaired irrigation at Grevillea Park and Town Square.
 - Filled in low areas of lawn at the Hot Springs with soil
 - Repaired irrigation at bore compound and repaired vandalised sprinklers Hot Springs.
 - Hired a pump and hose from Mac's Hire to clean mud off paths at Hot Springs.
 - Installed a barricade around a dangerous tree in O'Shea Park.
 - Sorted and counted spare gabion rock baskets at Depot from the Hot Springs project.
 - Inspected Glencoe and Roney Parks. A full clean of both sites will be scheduled.
 - Pruning of South, North and East sides of Katherine.
 - Turned off mains water at Styles, Memorial, Fuller and Casuarina Parks and Cinema carpark as per CEO's instructions.
- Council contractor McCoy's Contracting, trimmed a dangerous Mahogany tree at O'Shea Park.
- Council Staff replaced 40 broken, damaged and vandalised sprinkler components throughout the larger urban area. The total cost of these repairs and installations to date (2018/19 financial year) is \$7,350.00 when compared to \$11,650 in the same months of the 2017/18 financial year.

Monthly Sprinkler Replacement (\$)



- The Urban Litter Collection statistics are based on weights recorded over the weighbridge located at the Waste Management Facility and include refuse from areas throughout the broader urban area. Katherine Terrace is not included in these statistics. The total amount of litter collected by Council staff to date (2018/19 financial year) is 7,580kgs when compared to 900kgs in the same months of the 2017/18 financial year.

Monthly Urban Litter Collection (kg)



Katherine Sportsgrounds

- Council staff conducted the following works:
 - Installed two (2) sheets of mesh welded to BMX gate that were vandalised
 - Inspected irrigation at Sportsgrounds.
 - Installed 25km signs at Sportsgrounds.
 - Welded chain locks at the new shade and BMX gate.
 - Inspected irrigation at Sportsgrounds.
 - Conducted weed spraying.

Katherine Showgrounds

- Council staff conducted the following works:
 - Cleared the caretaker site and stored all abandoned goods.
 - Filled in wheel ruts in front of Buntine Pavilion.
 - Cleaned and prepared for a funeral held at Buntine Pavilion.
 - Cleaned a ramp.
 - Welded two (2) chains and padlocks to Transport and Works shed.
 - Re-secured the rear gates damaged by vandalism.
- Council contractor:
 - Duncan Electrical repaired the main gate.
 - Andy Harris modified the doors at Transport and Works Pavilions to allow NT Appaloosa and Western Performance Club Inc. to utilise for their trailer storage.
 - Astral Contracting connected the Oval poly ring water main and capped off existing fence pipe.

Buildings

- Council staff conducted the following works:
 - Garden weeding and hedge trimming at the Civic Centre
 - Erected three (3) raised garden beds at Chief Executive Officer's house.
 - Manufactured and installed a storage shed at Civic Centre under-croft.
 - Painted over graffiti at the Visitor Information Centre.
 - Collected rubbish and delivered books from the Library.
 - Repaired the rear metal door at the Visitor Information Centre.
- Council contractors:
 - Duncan Electrical inspected Civic Centre bore.
 - Benash replaced 16 smoke/thermal detectors at the Civic Centre.

Katherine Memorial Cemetery

- There were three (3) burials during the month of October 2018.
- Council staff conducted the following works:
 - Excavated grave sites and preparations for funerals, back fill graves as required.
 - Prepared soil and installed lawn seed at interment area.
 - Cleaned up vandalism at Cemetery.

Waste Transfer Site

- Council staff:
 - Pressure cleaned the Waste Transfer Site.
 - Hired a grader to repair access roads.
 - Repaired the skip bin at Waste Transfer Site.

Binjari

- Council staff:
 - operated a hook truck to empty Binjari and depot skip bins.

Katherine Civil Airport

- Council staff and contractor, RHADS Security, carried out daily serviceability inspections. No issues were found.
- Council contractor Arafura Street Sweeping carried out sweeping of the RPT and GA Aprons during the month of October 2018.
- Council staff inspected irrigation at Airport grounds.

Road Reserves**Road Pavements**

- Council contractor Arafura Site & Street Sweeping carried out the scheduled sweeping and kerbside spraying for the month of October 2018.
- Council staff conducted the following works:
 - Conducted weed spraying on Zimin Drive for rubber bush.
 - Pruned trees that were blocking early warning signals on Shadforth Road.
 - Cleaned up assorted rubbish including a fridge that was illegally dumped on Power Lines Road.
 - Pruned trees and repaired irrigation along Giles Street.
 - Replaced missing roundabout signs and repaired irrigation on the corner of First and Lindsay Street intersection.
 - Repaired potholes near Florina Road store.
 - Installed bollards at Palmer Street.
 - Pruned date palm trees at O'Shea Terrace.
 - Cordoned off a section of footpath on Railway Terrace behind The Salvo's.
 - Installed R2R signs at Lindsay and First Streets.
 - Repaired signs in the CBD area damaged by vandalism.
- Council contractor:
 - Katherine Plastering and Tiling repaired sunken pavers to Mahogany's on Warburton Street.
 - Ashburner Francis conducted streetlight audit on Maluka Road, Pearce Street and Riverbank Drive.
 - Downer EDI resurfaced asphalt at Lindsay and First Street roundabout.
 - Katherine Plastering and Tiling repaired pram ramp and brought up to current access standards at Lindsay and First Street roundabout.
 - Downer EDI resurfaced asphalt on a failed pavement on the intersection of Maluka – Acacia Drive and Maluka – Callistemon Road.

Personnel & Services

Community Events

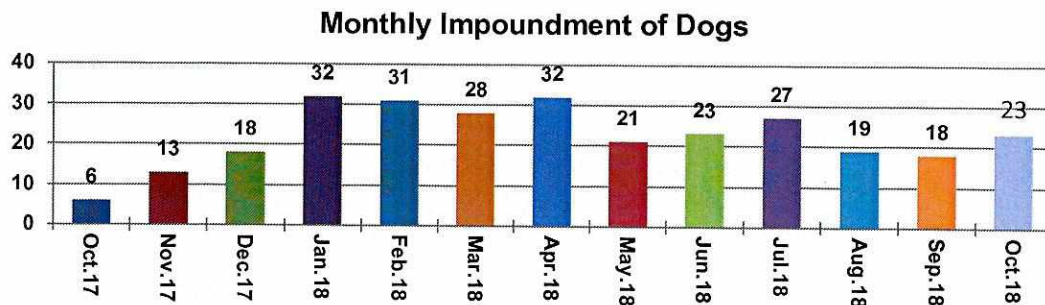
- Council staff and contractors carried out various tasks in preparation for public hires/events held in several Council owned facilities during the month of October 2018.
- Council staff:
 - Reinstated flag poles at Civic Centre for the RAAF Anniversary Program.
 - Erected Remembrance Day banners.

Building Activities within the Municipality

- Council considered the following number of planning applications during the month of October 2018:
 - 2 x Proposed Development Application
 - 1 x Clearing of Native Vegetation

Inspectorate Services

- Please refer to *Attachment A* for a full breakdown on the Regulatory Services conducted by Council Rangers over the month of October 2018.
- Pound Statistics for the month of October 2018 are as follows:
 - 11 dogs returned to their owners.
 - Two (2) dogs euthanized.
 - One (1) dog purchased by new owners.
 - One (1) dog was sent to NT Rehoming Group.
 - Three (3) dogs are carried over.



OFFICER RECOMMENDATION

That it be recommended to Council:

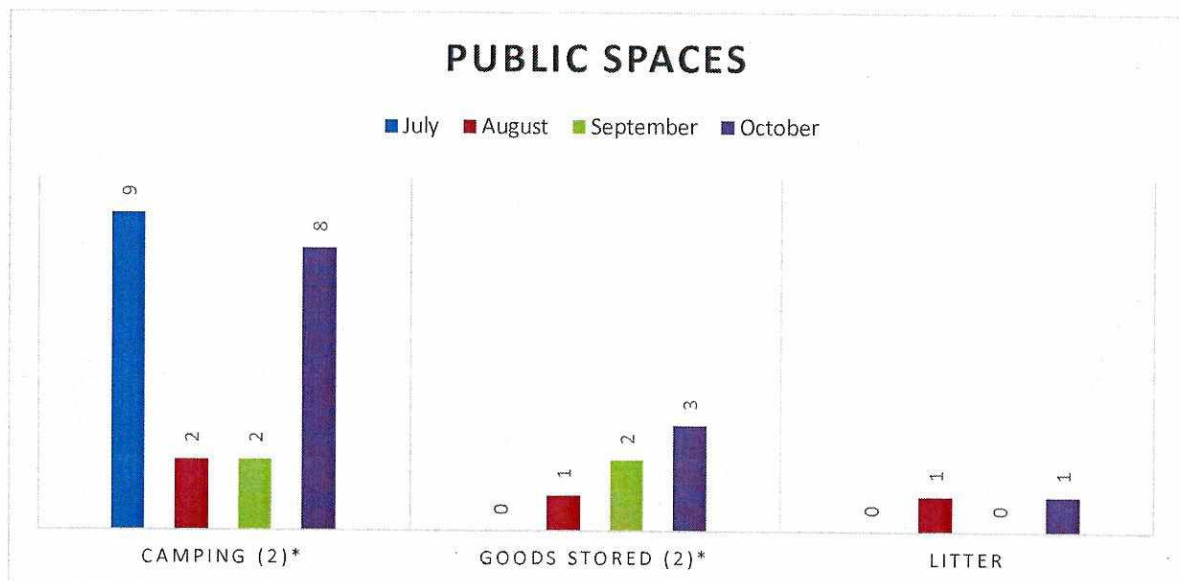
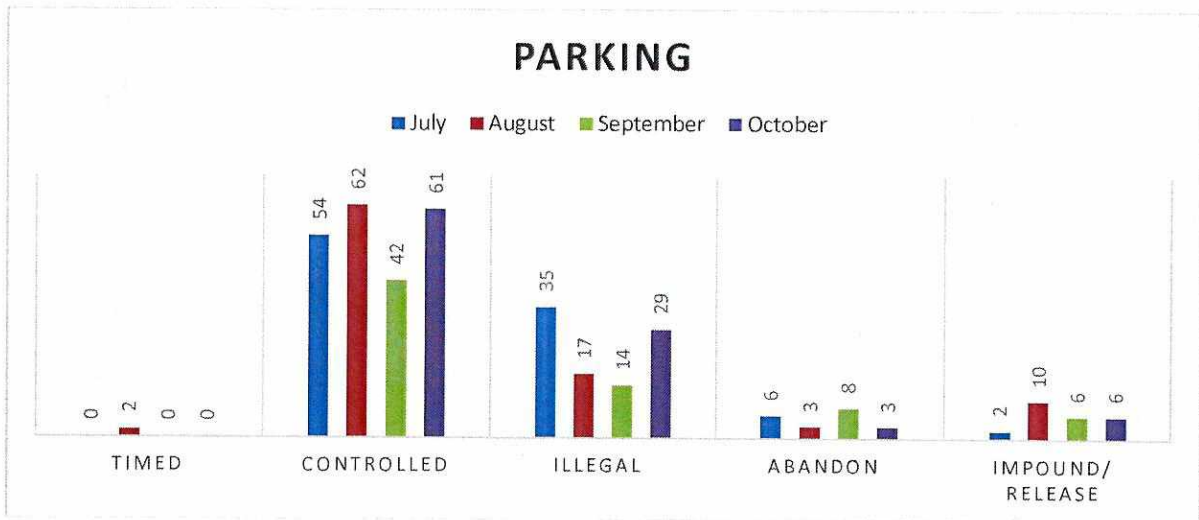
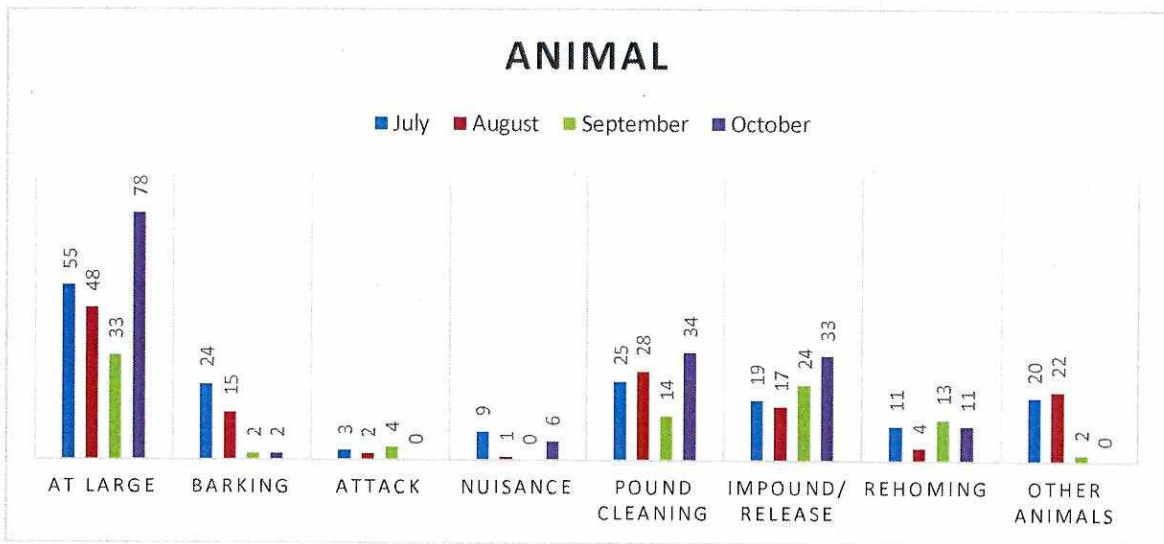
- That the report of the Infrastructure & Environment Services for the month of October 2018 be received and noted.

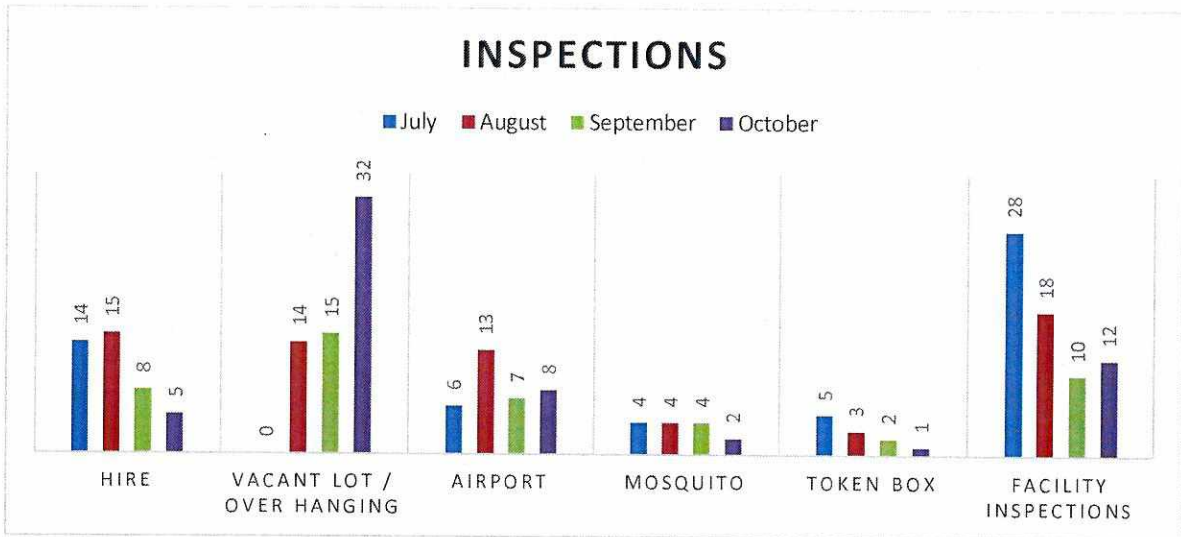
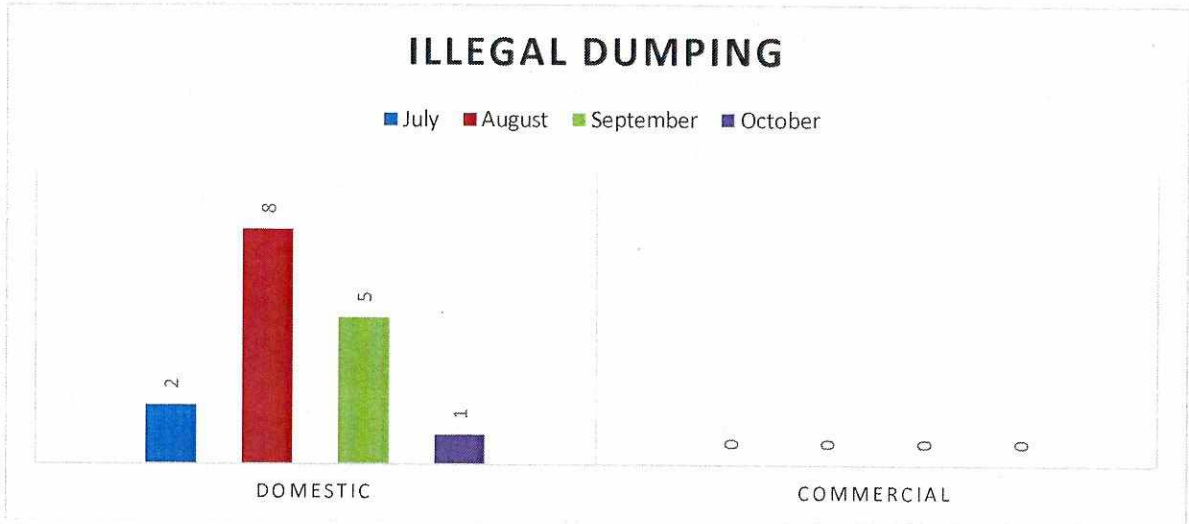

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Infrastructure & Environment, Jamie Craven
Schedule of Attachments: Attachment A: Rangers Breakdown of Tasks – October 2018

Attachment A

RANGERS BREAKDOWN OF TASKS – OCTOBER 2018







REPORT

FOLDER: Local Governance / Council Meetings / Financial Report

MEETING: ORDINARY MEETING OF COUNCIL – 27 NOV 2018

REPORT TITLE: MONTHLY FINANCIAL REPORT – OCT 2018

Purpose of Report

To receive and note the monthly financial report prepared by the Corporate Services Team and to adopt various budget changes.

General

The Local Government (Accounting) Regulations 18 states:

- (1) *The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:*
 - (a) *the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month;*
 - (b) *the forecast income and expenditure for the whole of the financial year.*
- (2) *The report must include:*
 - (a) *details of all cash and investments held by the council (including money held in trust);*
 - (b) *a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and*
 - (c) *other information required by the council.*
- (3) *If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.*

OFFICER RECOMMENDATION

That it be recommended to Council:

That Council endorse the Financial Report for the month of OCT 2018.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Finance Fixed Asset Management Officer, Ireneo Lalim

Schedule of Attachments:
Financial Report Executive Summary
Statements of Budget Comparison
Cash and Investment Reports
Debtors Report
Payment Listings

Financial Report Executive Summary

The following is a summary of the key issues and developments year to date.

● On track
 ● Monitoring
 ● Items to note

Summary

- The overall operating result to date, compared to budget is on track to meet forecast.

- **Cash Position**
 Cash position is strong with investment maturing to meet the timelines for the Show Grounds, Sports Ground and CBD Projects

The table below shows the amount of debtors outstanding for the current and the previous month.

Debtors Analysis

The table below shows the amount of debtors outstanding for the current and the previous month.

Debtors have shown an overall increase of \$4.85M at the end of Oct 2018.

	Sep-18	Oct-18
Rates debtors	378,416	5,016,134
Sundry debtors	109,343	371,805
Weighbridge debtors	317,090	271,059
Infringement - Animal	27,468	27,468
Infringement - Parking	10,863	10,863
Infringement - Litter/Camping	966	966
Total outstanding	844,146	5,698,294

Rates Debtors Analysis

The increased in Rates Debtor is due to levied amount in the Property Wise module that were posted to Civica Authority in the month of October.

Sundry Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of Oct. 2018.

	Sep-18	Oct-18
Current	46,969	319,409
Over 30 days	43,179	28,720
Over 60 days	6,867	8,630
Over 90 days	471	4,022
Over 120 days	11,857	11,024
Total	109,343	371,805

Sundry Debtors have increased by \$262K. This is mainly due to an invoice of \$300K for Department of Infrastructure and allocation of receipts are delayed due to initial transition to CouncilWise from Authority.

Weighbridge Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of Oct 2018.

	Sep-18	Oct-18
Current	50,424	90,096
Over 30 days	170,004	35,933
Over 60 days	87,829	91,726
Over 90 days	1,858	46,216
Over 120 days	6,976	7,088
Total	317,091	271,059

Weighbridge debtors have decreased by \$46K due to posted receipting to Civica from Council Wise.

CASH AND INVESTMENTS
31 October 2018

\$	
	201751
	<u>0</u>
	<u>201751</u>

GENERAL FUND
Commonwealth Bank
 Balance as per bank statement, 31 Oct 2018
 Plus net outstanding deposits/(withdrawals)
 Adjusted cash at bank balance, 31 Oct 2018

INVESTMENTS

FINANCIAL INSTITUTION	PRINCIPAL \$	INTEREST RATE %	EFFECTIVE DATE	MATURITY DATE	FINANCIAL INSTITUTION TOTALS \$	% FINANCIAL INSTITUTION
Commonwealth Bank	1,573,447		on call	on call	1,573,447	5.63%
AMP	1,000,148		on call	on call		
AMP	2,000,000	2.65	20-Feb-18	19-Nov-18	3,000,148	10.74%
NAB	5,536,616	2.65	9-Oct-18	7-Jan-19	5,536,616	19.82%
Bendigo	5,000,000	2.75	10-Jul-18	7-Nov-18	5,000,000	17.90%
Westpac Bank	1,000,000	2.70	6-Nov-17	6-Nov-18		
Westpac Bank	5,635,993	2.63	22-Nov-17	22-Nov-18		
Westpac Bank	2,011,501	2.64	26-Feb-18	26-Feb-19		
Westpac Bank	2,304,240	2.70	6-Nov-17	6-Nov-18		
Westpac Bank	1,870,466	2.70	22-Feb-18	22-Feb-19	12,822,200	45.90%
Total Investments					<u>27,932,412</u>	100.00%
TOTAL FUNDS (incl internally restricted funds)					<u>28,134,163</u>	

Katherine Town Council Cheque Payment Listing For the Month of October 2018				
Date	Ref No	Payee	Description	Amount
02-Oct-18	103236	Power Water	CC Water charges 26/7 to 24/8	4,768
04-Oct-18	103237	RTM	Registration & Third Party Insurance	1,740
10-Oct-18	103238	RTM	Registration & Third Party Insurance	1,162
12-Oct-18	103239	RTM	Registration & Third Party Insurance	264
12-Oct-18	103240	Power Water	Style Park 22-08 to 19-09-18	5,823
19-Oct-18	103244	Target Country	School Holiday Program Supplies - Librar	124
19-Oct-18	103245	Department of Enviroment and	Rising River alerts - 2018	1,078
19-Oct-18	103247	Jacana Energy	Rundle park- 03-07 to 12-09-18	39,797
26-Oct-18	103251	Katherine Junior Rugby Leagu	Key Deposit Refund	45
26-Oct-18	102709	Network Tindal	Refund of Facility and Key Deposits	250
19-Oct-18	103248	Metrix Consulting	Refund of Deposits	565
12-Oct-18	103243	Digitally Buzzed	Refund of Facility and Key Deposits	565
12-Oct-18	103242	Australian Red Cross	Refund of Facility and Key Deposits	565
12-Oct-18	103241	Dept of Trade, Business & Innc	Refund of Facility and Key Deposits	565
		TOTAL		57,311

**Katherine Town Council
EFT Payment Listing
For the Month of October 2018**

Date	Ref No	Payee	Description	Amount
2-Oct-18	1647/3785-01	Koulla E Roussos	Preparation Strategic Plan - 1998 Flood Manual	4,400.00
3-Oct-18	1648/2389-01	Rest Superannuation	Superannuation-September-18-6	3,471.87
3-Oct-18	1648/2470-01	Hesta Super Fund	Superannuation-September-18-9	2,042.32
3-Oct-18	1648/2516-01	AGEST	Superannuation-September-18-11	7,795.94
3-Oct-18	1648/2549-01	CBUS	Superannuation-September-18-14	1,681.23
3-Oct-18	1648/2576-01	HostPlus Superannuation	Superannuation-September-18-16	3,231.80
3-Oct-18	1648/2626-01	AMIST Superannuation	Superannuation-September-18-18	1,109.66
3-Oct-18	1648/2634-01	Sunsuper	Superannuation-September-18-19	399.87
3-Oct-18	1648/2638-01	MLC Super Fund	Superannuation-September-18-20	792.21
3-Oct-18	1648/2686-01	BT Super for Life	Superannuation-September-18-24	1,468.00
3-Oct-18	1648/2765-01	Colonial First State FirstChoice	Superannuation-September-18-25	597.80
3-Oct-18	1648/2941-01	Unisuper	Superannuation-September-18-31	474.36
3-Oct-18	1648/3108-01	ANZ One Path Superannuation	Superannuation-September-18-33	1,120.80
3-Oct-18	1648/3140-01	IOOF- Pursuit Select Personal	Superannuation-September-18-34	87.80
3-Oct-18	1648/3496-01	National Mutual Retirement Fund	Payroll deductions	578.24
3-Oct-18	1648/3828-01	Tasplan	Superannuation-September-18-13	597.87
3-Oct-18	1648/3848-01	WA Super -Super solutions	Superannuation-September-18-51	490.17
3-Oct-18	1648/65-01	Statewide Super	Payroll deductions	9,437.88
5-Oct-18	1649/1080-01	Lane Print & Post Lane Bros Printer	Printing of Annual Rate Notices - 2018/19	2,004.54
5-Oct-18	1649/1255-01	Benash Maintenance Services	Security monitoring services - Aug, Sep 18	429.00
5-Oct-18	1649/1273-01	Scotmec Pty Ltd	Fuel cap for Honda whipper snipper	24.30
5-Oct-18	1649/1314-01	Bishdun Pty Ltd trading as Nighthaw	Freight from Bunnings Palmerston	181.50
5-Oct-18	1649/1322-01	McCoy's Garden Engineering	Mowing of Katherine East Parks - 18/19- Sep 18	1,036.59
5-Oct-18	1649/1802-01	Top End Backhoe Hire	Grave excavation charges -	700.10
5-Oct-18	1649/1888-01	Car Parts	Reflective Tape 2M - Hot Springs	14.75
5-Oct-18	1649/1889-01	Katherine Lock and Key	Service /repair 2 bilock padlocks - Hot springs	99.00
5-Oct-18	1649/1932-01	Toll Transport Pty Ltd	Freight from Norsign Darwin	92.70
5-Oct-18	1649/2001-01	Territory Springwater AU Pty Ltd	Bottled water - Library - 2018/19 - Aug 18	165.00
5-Oct-18	1649/226-01	Rowlands Quarry	Supply 30 x trailers of cover material	13,117.89
5-Oct-18	1649/263-01	Top News	Newspapers - CC - 2018/19- Sep 18	50.40
5-Oct-18	1649/2767-01	Patow 24 Hour Tilt Tray Service	Tow Toyota Camry from Beagle Motor Inn	93.50
5-Oct-18	1649/312-01	Astral Contracting	Repair/replace leaking solenoid - CC	1,205.01
5-Oct-18	1649/3131-01	Neopost Australia Pty Ltd	20 x bottles of Neo seal - envelope machine	550.00
5-Oct-18	1649/3363-01	Bunnings Group Ltd	10 x heavy duty sterling units	2,555.51
5-Oct-18	1649/3386-01	Mr R Jennings	Reimbursement for Telstra 26/08-15/09, RDA fuel	2,790.00
5-Oct-18	1649/3442-01	eMerge IT Solutions Pty Ltd T/As No	Firewall Licencing & Maintenance - 01/10/18 - 30/09/18	25,078.33
5-Oct-18	1649/3486-01	GHD Pty Ltd	Stage 2 consultancy for WMF closure - 1st invoice	26,957.70
5-Oct-18	1649/3595-01	Normist Pty Ltd T/A Katherine Tool	2 x shelving units -irrigation & misc storage shed - Depot	658.00
5-Oct-18	1649/3604-01	The Sweetest Things	1 x medium wreath for Police Remembrance day	120.00
5-Oct-18	1649/3677-01	Mode Design Corp PL	HOTKAT - Project No. -18370, Stage 1 Rectification	12,636.25
5-Oct-18	1649/3779-01	Territoty Pest Control	Pest control - CEO's house	145.00
5-Oct-18	1649/383-01	Colemans Printing Pty Ltd	A3 Hot Springs print, School Holiday print	101.20
5-Oct-18	1649/3832-01	Chalvido Pty Ltd T/S Mahogany Bar &	Morning tea for 40 people - Freedom of Entry	600.00
5-Oct-18	1649/3840-01	Employsure Pty Ltd	EmploysurePLUS Service Grievance Investigation & Report	3,300.00
5-Oct-18	1649/3854-01	Society bt design	Reimbursement for travel costs	474.24
5-Oct-18	1649/3859-01	Ms J Small	Refunding dog collars deposit	230.00
5-Oct-18	1649/3860-01	Mr G M Upstill	Overpaid dump fees	343.52
5-Oct-18	1649/3861-01	Gourmet Nation Pty Ltd	10 x Paperbark Tourism Sheets	170.00
5-Oct-18	1649/425-01	Duncan Electrical Pty Ltd	Investigate & repairs - power issues @Airport, 2 lights not working @LSC, Showgrounds front gate	2,937.00
5-Oct-18	1649/514-01	Katherine Vet Care Centre Pty Ltd	Vet fees	55.00
5-Oct-18	1649/626-01	Katherine Office Supplies	Printing & stationery- Depot, CC, Library, WMF, VIC	1,206.37
5-Oct-18	1649/630-01	Woolworths Limited	Platter items for EMIS meeting - 10/09/18, kitchen supplies for staff farewell - 14/09/18	139.12
5-Oct-18	1649/835-01	Katherine Mitre 10	1 x holesaw kit - Depot	55.15

PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE

**Katherine Town Council
EFT Payment Listing
For the Month of October 2018**

Date	Ref No	Payee	Description	Amount
11-Oct-18	1650/3206-01	RemServ	Payroll deduction	2,281.10
12-Oct-18	1651/1273-01	Scotmec Pty Ltd	Repair tyre - mower - P/N 219, repair/service for 2 x whipper snippers, 2 x tyre & rim - shade shelter @ Cemetery	588.20
12-Oct-18	1651/1314-01	Bishdun Pty Ltd trading as Nighthaw	Freight from Colemans Printing Darwin	82.28
12-Oct-18	1651/1322-01	McCoy's Garden Engineering	Removal of 1 x Mahogany dead tree - Kath south primary school, remove 2 trees & make 1 tree safe @ Cemetery	4,922.50
12-Oct-18	1651/144-01	Macs Hire	3xShirts,3xPants,1xSafety boots - Staff	516.85
12-Oct-18	1651/1692-01	Ibis Styles Katherine	VIC bookings	274.76
12-Oct-18	1651/1722-01	Outback Holiday Parks Pty Ltd T/A	VIC bookings	113.75
12-Oct-18	1651/1818-01	Katherine Toyota	21Km Service for Toyota Hilux Workmate	360.11
12-Oct-18	1651/1829-01	Hidden Valley Tourist Park	VIC Booking - 7126694	328.12
12-Oct-18	1651/1888-01	Car Parts	supply 2x8000kg axle stands - Depot	1,355.70
12-Oct-18	1651/1889-01	Katherine Lock and Key	Cut 2xKeys from broken roller - Sportsground Shed, Front door lock repair @VIC	622.55
12-Oct-18	1651/1959-01	Manbulloo Homestead	VIC bookings	87.50
12-Oct-18	1651/2185-01	Scott's Plumbing Services	Repair/Replace Tap, Install valve @ Hot Springs, Replace Tap @YMCA, Investigate, Isolate, Repair @Airport water mains	963.51
12-Oct-18	1651/2271-01	Shady Lane Tourist Park	VIC bookings	1,039.49
12-Oct-18	1651/2287-01	Anbinik Kakadu Resort	VIC bookings	218.75
12-Oct-18	1651/2340-01	Lake Argyle Cruises	VIC Bookings - 7016657	542.50
12-Oct-18	1651/2409-01	Nitmiluk Tours	VIC bookings	17,148.55
12-Oct-18	1651/2475-01	Central Motors	Service - Ford Ranger - Admin - CB88GD	369.45
12-Oct-18	1651/2488-01	Daly Waters Pub	VIC bookings	74.37
12-Oct-18	1651/2506-01	BookEasy Australia Pty Ltd	Bookeasy Fees - 2018/19- Sep 18	198.00
12-Oct-18	1651/2514-01	Bittersprings Cabins and Camping	VIC bookings	341.25
12-Oct-18	1651/2515-01	Marksies Stockmans Camp Tucker Nigh	VIC bookings	244.00
12-Oct-18	1651/263-01	Top News	Supply News Papers & Magazines - Library	414.57
12-Oct-18	1651/2721-01	Rhads Security	Security Services, Alarm Calls, Aerodrome recording, opening & closing play park - Sep 18	4,179.73
12-Oct-18	1651/2887-01	Territory Rural	2xCtn Hand duty garbage bags - CBD	155.10
12-Oct-18	1651/2923-01	Top Didj & Art Gallery	VIC bookings	213.50
12-Oct-18	1651/2943-01	Adelaide River Cruises	VIC bookings	118.12
12-Oct-18	1651/2950-01	Remote Civil Pty Ltd Rural & Remote	Pavement Repairs to Novus Quarry Rd at Quarry end	19,767.00
12-Oct-18	1651/3088-01	Territory Debt Collectors	Listing fee - Avdata	555.12
12-Oct-18	1651/3130-01	Katherine Motel	VIC bookings	210.00
12-Oct-18	1651/3166-01	Horizontal Falls Seaplane Adventure	VIC bookings	1,645.00
12-Oct-18	1651/3253-01	HeliSpirit	VIC bookings	2,017.75
12-Oct-18	1651/3273-01	Reface Industries Pty Ltd	Cleaning material (CD) - Library	173.55
12-Oct-18	1651/3366-01	Katherine Outback Experience	VIC bookings	1,251.25
12-Oct-18	1651/3372-01	AutoPro Katherine NT	1xBattery - Great Wall Ute - CB54SN	141.55
12-Oct-18	1651/3442-01	eMerge IT Solutions Pty Ltd T/As No	Laptop& Bag - Library	448.95
12-Oct-18	1651/3447-01	Arafura Site & Street Sweeping	Urban & Industrial St Sweeping -2018/19 - Oct 18	9,639.73
12-Oct-18	1651/3523-01	Impart Media Pty Ltd	Tourism Campaign Advertisement -Imparja, Gem,Go - Sep 18	819.50
12-Oct-18	1651/3544-01	Pivotel Satellite Pty Ltd	Satellite Phone - WMF Coordinator - 18/19	15.00
12-Oct-18	1651/3609-01	Masterplan	Planning advice & development application for rodeo relocation	880.45
12-Oct-18	1651/3636-01	Fleetmatics	Subscription fee for work field worker service	231.00
12-Oct-18	1651/3643-01	Arnhem Bushtucker	Retail Products - VIC Merchandise	107.50
12-Oct-18	1651/3688-01	Avanser Pty Ltd	Inbound Rental - VIC - 2018/19- Sep 18	33.00
12-Oct-18	1651/3717-01	The Pouncing Fox	VIC Merchandise - 03/10/18	377.00
12-Oct-18	1651/3862-01	Boab Caravan Park (Belntom Pty Ltd)	VIC bookings	406.88
12-Oct-18	1651/412-01	Gagudju Crocodile Holiday Inn	Accommodation	653.61
12-Oct-18	1651/479-01	Norsign (NT) Pty Ltd	2xBlackspot Signs - Gorge Road	477.73
12-Oct-18	1651/525-01	Knotts Crossing Resort	VIC bookings	385.00

**Katherine Town Council
EFT Payment Listing
For the Month of October 2018**

Date	Ref No	Payee	Description	Amount
12-Oct-18	1651/622-01	The Workwear Group	Uniforms - Staff	79.20
12-Oct-18	1651/71-01	YMCA of the Northern Territory Ltd	T18-08 Aquatic Centre Management - Oct 18	27,010.00
12-Oct-18	1651/835-01	Katherine Mitre 10	Trailer plug,Ratchet Straps - New Trailer	185.75
19-Oct-18	1652/1018-01	Telstra	Telephone - Sep 18	6,764.81
19-Oct-18	1652/1330-01	Downes Graderways Pty Ltd	Florina Rd - Rockhole Community Access-Retentions Held	12,932.70
19-Oct-18	1652/144-01	Macs Hire	Uniforms, KTC logo - Staff,3xpacks squidgee electrolyte freezer pops -Depot, Supply spill bit /absorber - WMF	294.55
19-Oct-18	1652/1712-01	Transpacific Cleanaway Pty Ltd	Empty 5000L Waste Oil & WMF	2,013.42
19-Oct-18	1652/1737-01	Territory Roadmarking Pty Ltd	Yellow line marking on 1st St- in front of Government Building	500.00
19-Oct-18	1652/1818-01	Katherine Toyota	70km Service for Toyota Hilux - CEO's Car	311.26
19-Oct-18	1652/1888-01	Car Parts	6xReflectors, 1xRear View Mirror - New Excavator	69.05
19-Oct-18	1652/2001-01	Territory Springwater AU Pty Ltd	Bottled Water - Library - 2018/19 - Sep 18	139.50
19-Oct-18	1652/2185-01	Scatt's Plumbing Services	Fix leak - male public toilets - CC	573.65
19-Oct-18	1652/219-01	Repco	Tool Kit - Toyota Hilux - CB86AZ	195.38
19-Oct-18	1652/2222-01	SecurePay Pty Ltd	Web Payments - Post-paid Plan 2 - 2018/19 - sep 18	27.50
19-Oct-18	1652/2253-01	Sharyn Innes Consultancies Pty Ltd	Masterplan & Execution- Katherine Showgrounds	9,779.00
19-Oct-18	1652/2409-01	Nitmiluk Tours	VIC bookings	10,386.03
19-Oct-18	1652/2450-01	Renfree Pastoral Co Pty Ltd	Re-establishment of lawn @3 Ronan Court, Plumbing	918.50
19-Oct-18	1652/262-01	Top End Rural Services	60xPGP Sprinklers,40xFCP Sprinklers - Depot	2,673.00
19-Oct-18	1652/2658-01	United Card Services Pty Ltd	Fuel Cards - Sep 18	3,112.94
19-Oct-18	1652/2887-01	Territory Rural	Supply 1xCtn Hand towels,2xboxes heavy duty garbage bags - Depot, dog food, jumbo rolls@Ryan Pk Toilets & Tork roll towell	1,337.65
19-Oct-18	1652/3013-01	Dragonfly Catering	Supply Equipment for Doggy Day	1,428.92
19-Oct-18	1652/3187-01	Mr A Wilson	Allowance for Staff - waste Management meeting	319.85
19-Oct-18	1652/3253-01	HeliSpirit	VIC bookings	3,481.62
19-Oct-18	1652/3278-01	Darwin Human Resource & Computer A	Introduction to PC's & Windows -Staff	6,425.00
19-Oct-18	1652/3385-01	Wright Express Australia Pty Ltd	Puma Fuel cards - Sep 18	332.17
19-Oct-18	1652/3467-01	Hema Maps Pty Ltd	supply maps - VIC merchandise	272.04
19-Oct-18	1652/3500-01	Puma Energy Australia Fuels Pty Ltd	Bulk diesel - WMF - Sep 18	4,457.55
19-Oct-18	1652/3521-01	Tatiana Enterprises Pty Ltd T/A Pea	Build Community Service Directory on KTC	4,944.50
19-Oct-18	1652/3616-01	H Hotel	Accom for Mayor - 22/08 - 24/08	159.00
19-Oct-18	1652/3738-01	Pritchard Francis Consulting	Riverbank path upgrade options study	10,876.25
19-Oct-18	1652/3779-01	Territory Pest Control	Set & service Rodent Traps - CEO's House	190.00
19-Oct-18	1652/3812-01	Tyre Power	2xWheel Rims, 2xTyres - Fire Trailer	798.00
19-Oct-18	1652/3819-01	Irwinconsult Pty Ltd	Katherine Hot Springs Walkway- 30/8-21/09	10,653.50
19-Oct-18	1652/383-01	Colemans Printing Pty Ltd	Supply 30xPurchase order books, print on Display board, 500xBrochures for School Holiday Program, 250xBusiness cards for Vic	2,755.50
19-Oct-18	1652/3830-01	Mr P Schubert	Travel allowances - Staff - 22/10/18 -25/10/18	319.85
19-Oct-18	1652/3849-01	Aecom Australia Pty Ltd	Emungalan Rd - Preliminary Rd & Drainage Investigation	11,671.00
19-Oct-18	1652/425-01	Duncan Electrical Pty Ltd	Electrical work prior to Kath Show - Showgrounds	6,490.00
19-Oct-18	1652/542-01	Rydges Darwin Central Hotel	Accommodation	449.00
19-Oct-18	1652/630-01	Woolworths Limited	Kitchen supplies - Library	180.31
19-Oct-18	1652/653-01	Sully Pty Ltd formerly trading as	Assessment of 100 trees- O'shea Pk, Ryan park, LSC	5,500.00
19-Oct-18	1652/729-01	BOC Gases Australia Limited	Hire of Gas Containers - 2018/19	338.59
19-Oct-18	1652/782-01	Civica Pty Ltd	Authority Managed Services - Nov 18	13,603.74
19-Oct-18	1652/835-01	Katherine Mitre 10	Supply 1xBypass Pruners, 3xWater coolers, 1xwasp spray	111.01
23-Oct-18	1653/3354-01	Mr P J Beane	Travel allowance for Staff - 24/10/18	281.80
23-Oct-18	1653/3751-01	Ms R A Mewburn	Travel allowance- Staff - 25/10/18-03/11/18	984.30
24-Oct-18	1654/1002-01	Katherine Town Council Social Club	Payroll Deduction	256.00
24-Oct-18	1654/3206-01	RemServ	Payroll Deduction	2,281.10

**Katherine Town Council
EFT Payment Listing
For the Month of October 2018**

Date	Ref No	Payee	Description	Amount
26-Oct-18	1655/101-01	Jardine Lloyd Thompson Pty Ltd	Insurance Premiums - 2018/19 - Workers Compensation, Cyber Liability, Personal accident, Motor Vehicle, Councillor & Officers Liability, JLT Discretionary trust	322,558.36
26-Oct-18	1655/1247-01	Randazzo Properties Pty Ltd	After Hrs Aircon 01/07/18 - 30/09/18 - Library	3,311.17
26-Oct-18	1655/1255-01	Benash Maintenance Services	CC Alarm change to Combine, Monthly Fire panel main - Airport & CC - Oct 18	1,106.60
26-Oct-18	1655/129-01	Kelly Spraying	Pest Control - Library	254.10
26-Oct-18	1655/1294-01	Sterling NT Pty Ltd	Contract Cleaning of Ryan Park Toilets - Oct 18	3,748.75
26-Oct-18	1655/1314-01	Bishdun Pty Ltd trading as Nighthaw	Freight - 3xRaised garden Bed kits from Darwin	453.75
26-Oct-18	1655/144-01	Macs Hire	Staff Uniforms, Flag Nuts - CC Flag poles	651.53
26-Oct-18	1655/1702-01	North Australian Helicopters Pty Lt	VIC bookings	1,017.20
26-Oct-18	1655/171-01	Northern Territory News	Advertising	401.98
26-Oct-18	1655/1712-01	Transpacific Cleanaway Pty Ltd	Garbage collection fees for Sept 18	29,385.01
26-Oct-18	1655/1769-01	Compass Cleaning & Ground Maintenanar	Cleaning of Council Public Amenities - Oct 18	4,623.76
26-Oct-18	1655/1889-01	Katherine Lock and Key	4xKey Cutting - Library	88.00
26-Oct-18	1655/2001-01	Territory Springwater AU Pty Ltd	Water Supplies - 2018/19 - Dump - Aug 18	90.00
26-Oct-18	1655/209-01	Power Projects	Investigate & Repair Streetlights - Giles St, Travers, Coolibah, Uralla, Holtze, Lucy, Martin place	1,313.09
26-Oct-18	1655/2232-01	CSA Contracting (NT) Pty Ltd	Fit 2 way to Traxcavator	236.50
26-Oct-18	1655/226-01	Rowlands Quarry	2xTonne Concrete Pre-Mix - Cemetery	104.94
26-Oct-18	1655/2271-01	Shady Lane Tourist Park	VIC bookings	173.25
26-Oct-18	1655/2287-01	Anbinik Kakadu Resort	VIC bookings	218.75
26-Oct-18	1655/2330-01	Aviair Pty Ltd	VIC bookings	2,410.62
26-Oct-18	1655/2354-01	Litchfield Tourist & Van Park	VIC Bookings - 7153194 - William Lewis	199.50
26-Oct-18	1655/2409-01	Nitmiluk Tours	VIC bookings	12,665.34
26-Oct-18	1655/2514-01	Bittersprings Cabins and Camping	VIC bookings	444.50
26-Oct-18	1655/2515-01	Marksies Stockmans Camp Tucker Nigh	VIC bookings	140.00
26-Oct-18	1655/262-01	Top End Rural Services	40xPGP Sprinklers - Depot	506.00
26-Oct-18	1655/2750-01	North Australian News Pty Ltd	Advertisement for Katherine Times - Sep 18	5,266.63
26-Oct-18	1655/2887-01	Territory Rural	supply Chloriclean HDC - Inspectorial Expenditure	125.93
26-Oct-18	1655/2891-01	Kakadu National Park	Kakadu passes - Sep 18	15,352.00
26-Oct-18	1655/2900-01	Kakadu Cultural Tours	VIC bookings	616.00
26-Oct-18	1655/2924-01	Wetland Explorer Cruises	VIC bookings	122.50
26-Oct-18	1655/3039-01	Rum Jungle Bungalows	VIC Booking - 7138010	157.50
26-Oct-18	1655/3043-01	E.E. Muir & Sons Pty Ltd	Supply Mako - Noxious weedl Expenditure	474.10
26-Oct-18	1655/3051-01	Binjari Community Aboriginal Corpor	Delivery of municipal services - 2018/19- Oct 18	8,087.84
26-Oct-18	1655/3148-01	Wayoutback Desert Safaris Pty Ltd	VIC Booking - 12875	86.62
26-Oct-18	1655/3213-01	Vibe Hotel Darwin Waterfront	VIC booking - 7055463	411.47
26-Oct-18	1655/3253-01	HeliSpirit	VIC bookings	1,362.37
26-Oct-18	1655/3366-01	Katherine Outback Experience	VIC bookings	419.99
26-Oct-18	1655/3369-01	TenderLink	Tender - T18-09 Zimin Drive Edge Break Repairs	345.40
26-Oct-18	1655/3400-01	Mr C Erler	Reimbursement for employee Firearms licence	106.00
26-Oct-18	1655/3419-01	The Big Mower (NT) Pty Ltd	Supply 1xBlower,1xPloe saw, 2xSharpening kit	1,618.00
26-Oct-18	1655/3442-01	eMerge IT Solutions Pty Ltd T/As No	Nomadnet Monthly Services - 2018/19 - Oct 18	285.00
26-Oct-18	1655/3508-01	ProWeld & Machining Pty Ltd	Modify tow Bar- Isuzu Tipper truck	795.00
26-Oct-18	1655/3559-01	Allyson Croydon Consultancy	Staff Travel allowance - 28/10/18 to 03/11/18, Reimbursement for Battery Purchase - Depot	826.00
26-Oct-18	1655/3568-01	Ms E A Rosas	Reimbursement for Ochre Card Renewal	70.00
26-Oct-18	1655/3584-01	Ezko Property Services Pty Ltd	Cleaning of CC,VIC,Library - 2018/19-Oct 18	5,265.86
26-Oct-18	1655/3623-01	Local Government Professionals Austr	LG Professionals Aus NT Membership Fee	265.00
26-Oct-18	1655/3627-01	Queensland Community Newspaper Pty	Publication National Children's week	300.00
26-Oct-18	1655/3717-01	The Pouncing Fox	5xWetbags,3xBox pouch - VIC Merchandise	179.50
26-Oct-18	1655/3745-01	CSG Business Solutions Pty Ltd	Retail Display Carepack,VMR - 2018/19- Oct 18	235.40
26-Oct-18	1655/3786-01	Mrs R Bala	Travel allowance - 28/10/18 - 03/11/18	837.96
26-Oct-18	1655/3819-01	Irwinconsult Pty Ltd	Katherine Hot Springs Remedial Works Fee	9,295.00
26-Oct-18	1655/3835-01	Yeeda Kimberley Tours Pty Ltd	VIC bookings	2,205.00
26-Oct-18	1655/3846-01	Ibis Styles Alice springs Oasis	Accom for Staff - 29/08-31/08-Meeting in Alice springs	288.00

PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE

**Katherine Town Council
EFT Payment Listing
For the Month of October 2018**

Date	Ref No	Payee	Description	Amount
26-Oct-18	1655/3849-01	Aecom Australia Pty Ltd	Morris Road - preliminary Rd & Drainage Investigation	25,410.00
26-Oct-18	1655/3854-01	Society bt design	Marketing Consultancy - CC - 8/09/18 - 18/10/18	3,190.00
26-Oct-18	1655/3863-01	Mr Ronald John Green	Rates Refund	1,200.00
26-Oct-18	1655/3864-01	Cool Down Australia	Dry Evaporative Vest -silver , Postage	177.65
26-Oct-18	1655/3865-01	Mr M J McDonald	Travel allowance - Staff training in Darwin	806.00
26-Oct-18	1655/3866-01	ibis Styles Katherine - Garrett	VIC Bookings - 7131875	128.62
26-Oct-18	1655/3867-01	Kakadu Fishing Tours	VIC Bookings - 703946	630.00
26-Oct-18	1655/425-01	Duncan Electrical Pty Ltd	Review lighting token configurations@ Sportsground	2,233.00
26-Oct-18	1655/498-01	Katherine Plastering & Tiling	Repairs to Lindsay St roundabout pram ramp	3,850.00
26-Oct-18	1655/594-01	Happy Corner Store	Food - Ropergulf - Staff Development - Library	90.00
26-Oct-18	1655/626-01	Katherine Office Supplies	Printing & Stationery	19.16
26-Oct-18	1655/769-01	Australia Day Council Northern	Registration for Staff to attend Australia Day conference	200.00
26-Oct-18	1655/835-01	Katherine Mitre 10	Supply 1xGarden Fork - Cemetery	63.71
26-Oct-18	1655/9-01	Australia Post (NT)	Postage - Sep 18	3,720.85
		TOTAL		870,171.62

**Katherine Town Council
Payroll Payment Listing
For the Month of October 2018**

Date	Payee	Description	Amount
9-Oct-18	All staff	Pay Period Ended 09/10/2018	106,659.07
24-Oct-18	Staff No 219 &432	Backpay	1,870.94
23-Oct-18	All staff	Pay Period Ended 21/10/2018	106,834.02
			\$ 215,364.03

KATHERINE TOWN COUNCIL
STATEMENT OF BUDGET ESTIMATE COMPARISON
 As at 31 October 2018

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
INCOME							
Rates and annual charges	8,234,326	-	8,234,326	15,581	7,978,828	8,234,326	
Statutory charges	61,200	-	61,200	980	21,556	61,200	
User charges	1,819,001	-	1,819,001	111,949	628,235	1,819,001	
Grants, subsidies and contributions	1,376,393	-	1,376,393	-	60,892	1,376,393	
Interest	395,555	-	395,555	75	188,374	395,555	
Reimbursements	88,473	-	88,473	8,489	33,975	88,473	
Other income	129,459	-	129,459	144	1,066	129,459	
Total operating income	12,104,407	-	12,104,407	106,055	8,536,178	12,104,407	-
EXPENDITURE							
Employee costs	4,479,149	-	4,479,149	342,927	1,433,783	4,479,149	
Materials, contracts and other expenses	5,722,933	67,845	5,790,778	376,791	1,161,305	5,790,778	
Total Operating Expenses	10,202,082	67,845	10,269,927	719,718	2,595,088	10,269,927	-
Operating surplus/(deficit) before depreciation	1,902,325	-	1,834,480	613,663	5,941,090	1,834,480	-
Depreciation	-	-	-	13,690	54,759.14	164,277	
Operating surplus/(deficit) before capital items	1,902,325	67,845	1,834,480	627,353	5,886,331	1,670,203	-
Net gain (loss) on disposal of assets	-	-	-	-	-	-	-
Amounts received specifically for new or upgraded asset	780,376	11,928,525	12,708,901	272,727	14,187,424	12,708,901	
Net operating surplus/(deficit)	2,682,701	11,860,680	14,543,381	354,626	20,073,754	14,379,104	-

KATHERINE TOWN COUNCIL CAPITAL INCOME & EXPENDITURE

As at 31 October 2018

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
Sources of capital funding expended							
General revenue used for capital purposes	2,611,400	-	2,611,400	28,881	226,715	2,611,400	-
Other capital revenue sources:							
Proceeds from sale of capital assets	-	-	-	-	-	-	-
Grants and subsidies	545,000	11,900,037	12,445,037	-	579,039	12,445,037	-
Grants received this year and spent last year	-	-	-	-	-	-	-
Transfers from internally restricted funds	1,968,710	616,253	2,584,963	-	-	2,584,963	-
Total capital funding	5,125,110	12,516,290	17,641,400	28,881	805,754	17,641,400	-
Application of capital funding							
Non current capital assets:							
Buildings and other structures	65,000		65,000			65,000	
Brought forward	150,000	5,480	155,480	800	2,951	155,480	
Plant and machinery	479,700		479,700	-	68,905	479,700	
Brought forward		49,689	49,689			49,689	
Improvements	708,400	11,636,364	12,344,764	4,000	14,800	12,344,764	
Brought forward	362,700	96,697	459,397	18,135	52,317	459,397	
Infrastructure assets	1,752,000		1,752,000	5,945	662,991	1,752,000	
Brought forward	1,568,710	713,060	2,281,770	-		2,281,770	
Furniture and equipment	38,600		38,600	-	3,791	38,600	
Brought forward		15,000	15,000			15,000	
Total current capital expenditure	3,043,700	11,636,364	14,680,064	9,945	750,487	14,680,064	
Total brought forward amounts	2,081,410	879,926	2,961,336	18,935	55,268	2,961,336	
Grand total capital expenditure	5,125,110	12,516,290	17,641,400	28,881	805,754	17,641,400	

DEBTORS REPORT

31 October 2018

Category	Current \$	30+ days \$	60+ days \$	90+ days \$	120+ days \$	TOTAL \$
Sundry	319,409	28,720	8,630	4,022	11,024	371,805
Weighbridge	90,096	35,933	91,726	46,216	7,088	271,059
Total						<u>642,863</u>
				Arrears incl interest & legal fees		TOTAL
	Current \$			\$		\$
Rates	5,016,134			-		5,016,134
Grand Total						<u>5,698,294</u>



REPORT

FOLDER: Works / Reports / Reports 2018 / OCM General Reports
MEETING: ORDINARY COUNCIL MEETING – 27 NOVEMBER 2018
REPORT TITLE: CONSENT TO OPEN AND CLOSE SECTION OF MCADAM ROAD TO ALLOW FOR REALIGNMENT

Purpose of Report

To seek endorsement from Council for a proposed road opening and closure for a section of McAdam Road and subsequent “land swap” arrangement with property owners as a result of the realignment of road.

Background

In mid 2017, Katherine Town Council (KTC) constructed an extension of McAdam Road through the property of Luke and Sally Burden, NT Portion 5802. There was an agreement at the time between the owners and former KTC Director of Works, David Moore, that in order to avoid a rocky outcrop and create more of a sweeping bend for road train access, the road would need to be constructed outside of the surveyed road corridor.

KTC proposes to realign the existing gazetted McAdam Road corridor passing through NT Portion 5802 by means of closing and opening sections under Part 12.3 Sections 185 and 187 of the *Local Government Act*.

The attached retrospective advertisement was made accessible on the Council’s website as of 1st October 2018 (as per Regulation 18 of the *Local Government (Administration) Regulations*) and has satisfied the 28 day viewing period, with no objections received.

If the Council resolves to proceed with the road opening / closure, this needs to be formally minuted so the final survey to mark out the proposed road opening and closure can be undertaken. As per the attached survey plan, title boundaries will then be redrawn so that the “road opening” area is transferred to KTC ownership and the “road closure” area is consolidated into NT Portion 5802.

OFFICER RECOMMENDATION

That it be recommended to Council that:

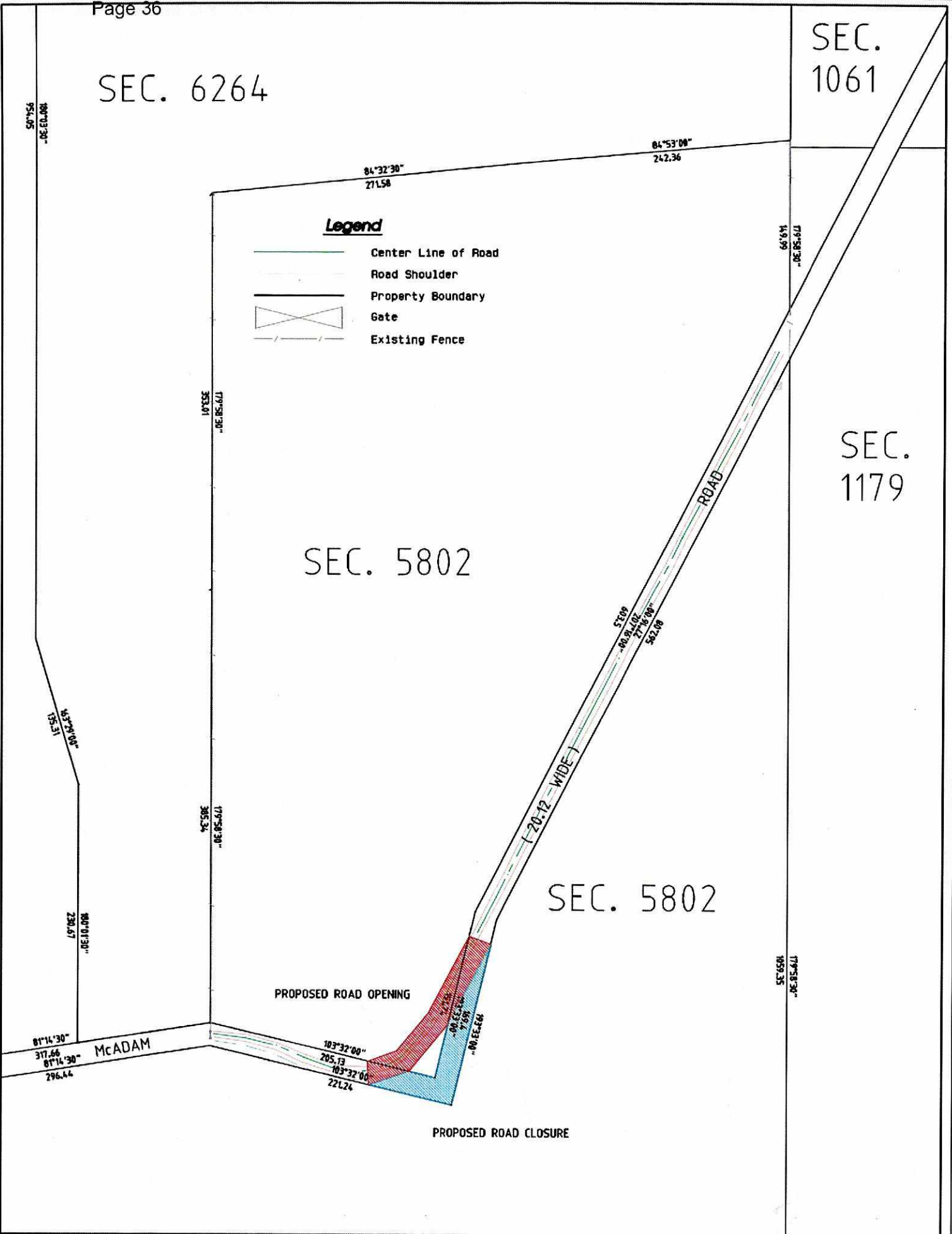
1. Council endorse the consent for road opening and closure of a section of McAdam Road and subsequent “land swap” arrangement with affected property owners.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Infrastructure & Environment, Jamie Craven
Attachments: Plan of proposed survey area - MDS18-050_L5802_00
KTC website advertisement

SEC. 6264

SEC. 1061



SEC. 5802

SEC. 1179

SEC. 5802

PROPOSED ROAD OPENING

PROPOSED ROAD CLOSURE



**LOT 5802
KATHERINE LOCALITY**

REGION: KATHERINE
LOCATION: LOT 5802 TOWN KATHERINE
PROJECT NAME: McADAM RD SURVEY

FILE No.
ASSET No.
DRAWING No. MDS18-050_1.5802
AMEND. A

CONSULTANT NAME:
M.D SURVEYS PTY LTD

PROJECT OFFICER:
J. CRAVEN

SHEET SIZE:
A3

SHEET No.
1 of 1

CLIENT:
KATHERINE TOWN COUNCIL

DATE	ISSUE FOR REVIEW	BY	DATE

Proposed Road Opening and Closure

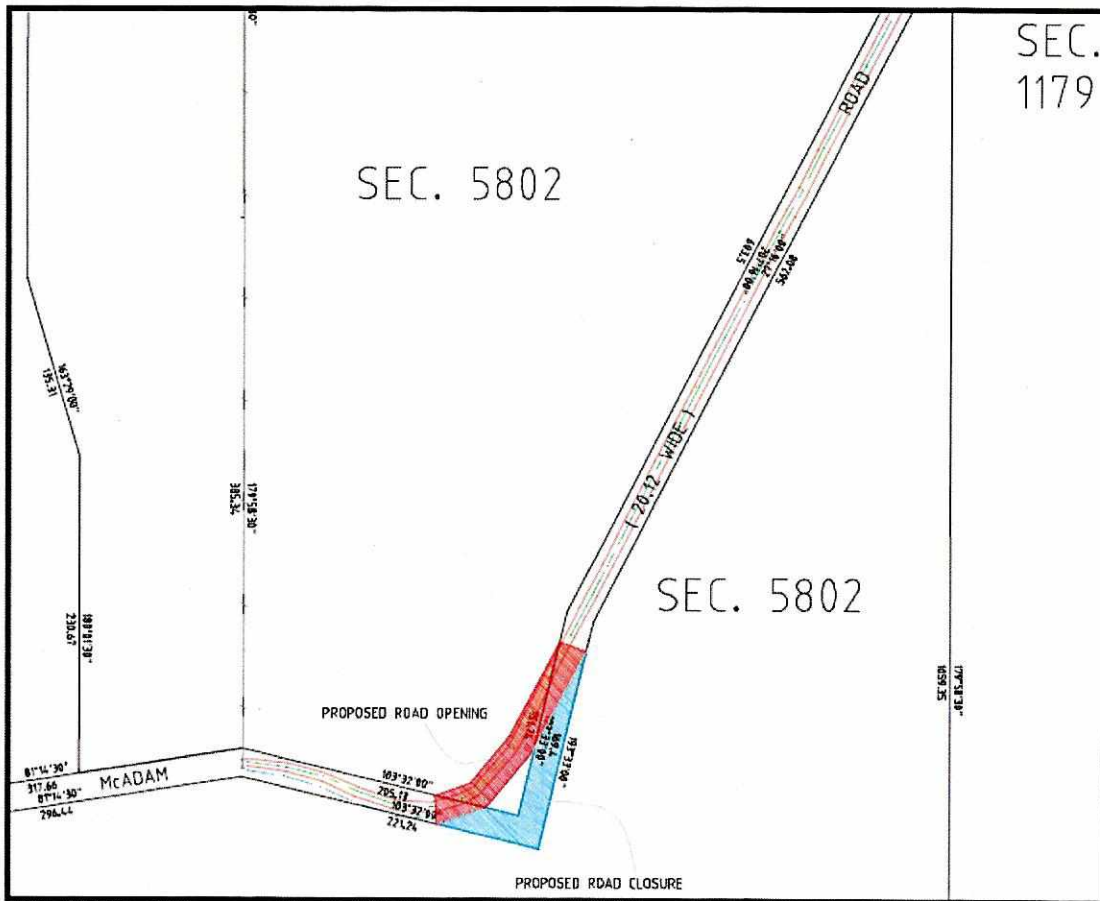
Katherine Town Council proposes to realign the existing gazetted McAdam Road corridor passing through NT Portion 5802 by means of closing and opening sections under Part 12.3 Sections 185(2) and 187 of the Local Government Act. The purpose of the new alignment is to create a sweeping bend that is more conducive to the travel paths of articulated vehicles that will be utilising the road.

In accordance with Local Government (Administration) Regulations, Katherine Town Council invites any person who may object to lodge a written objection to the proposal within 28 days from the date of this notice.

Postal Address: PO Box 1071 Katherine, NT 0851
Email: records@ktc.nt.gov.au

This notice is also available for inspection by interested members of the public at the Council's public office, Civic Centre, Lot 1865 Stuart Highway, Katherine NT 0850.

The council will consider any written objection lodged in accordance with this invitation.





REPORT

FOLDER: Tenders / Administration / Tender Assessments

MEETING: ORDINARY COUNCIL MEETING – 27 NOVEMBER 2018

REPORT TITLE: AMENDMENT TO TENDER ASSESSMENT CRITERIA WEIGHTING

Purpose of Report

To amend the tender assessment criteria and bring it in line with NTG Department of Trade, Business and Innovation's "Procurement Rules" - Version 1.3, 1st July 2018.

Background

Katherine Town Council currently applies the following weightings to assessing tenders:

Percentage Weightings And Assessment Criteria From Response Schedules	
Past Performance	15%
Local Development and Value Adding	15%
Capacity	20%
Price	50%
Total	100%

Recently, the NTG Department of Trade, Business and Innovation re-issued several policy guidelines, including the Procurement Rules (July, 2018) in which the following guideline for the weighting to be given to assessment criteria was stipulated under Rule 11;

- 11.1 Assessment criteria weighting **must** include:
- i. a minimum 30% weighting for local content
 - ii. up to a maximum 30% weighting for price.

The rationale behind this approach is to foster opportunities for local companies to compete and win business, thus building up the pool of local suppliers. KTC is currently reviewing its overall Procurement Policy but as a first step the recommendation is to make the following change in order to bring this aspect of KTC procurement practice in line with NTG guidelines.

OFFICER RECOMMENDATION

That it be recommended to Council:

1. That the following criteria be adopted:

Percentage Weightings and Assessment Criteria From Response Schedules	
Past Performance	15%
Local Development	30%
Value Adding	5%
Capacity	20%
Price	30%
Total	100%


 Robert Jennings
 CHIEF EXECUTIVE OFFICER

Delegation: Mr Jamie Craven, Executive Manager – Infrastructure and Environment
 Attachments: Nil



REPORT

FOLDER: Works / Reports / Reports 2018 / OCM General Reports
MEETING: ORDINARY COUNCIL MEETING – 27 NOVEMBER 2018
REPORT TITLE: DISPOSAL OF OBSOLETE PROPERTY – MOTOR VEHICLES

Purpose of Report

To request from Elected Members permission for the disposal of assets, (motor vehicles)

Background

In accordance with Local Government Act (Financial Regulations) and Katherine Town Council's Disposal of Asset Policy Council is required to write off money, property or assets.

Therefore; it is requested that permission be given to dispose of the following obsolete motor vehicles by trade in / tender or auction.

Asset Number	Asset Type/Description	Reasons for Disposal
194	2016 Toyota Hilux 4x4 utility	Excess of current needs/ replacement
189	2014 Mitsubishi Challenger	Excess of current needs/ replacement

OFFICER RECOMMENDATION

That it be recommended to Council:

The Elected Members approve the disposal of the above listed motor vehicles.


 Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Anthony Brandon, Fleet and logistics Officer

KATHERINE TOWN COUNCIL



REPORT

FOLDER: Finance / Grant Funding / Department of Infrastructure Logistics and Planning / Capital Grant Funding – Don Dale Pavilion – Lot 3217

MEETING: ORDINARY MEETING OF COUNCIL – 27 NOVEMBER 2018

REPORT TITLE: AMENDMENT TO CAPITAL FUNDING AGREEMENT – KATHERINE COMMUNITY CENTRE – LOT 3217 TOWN OF KATHERINE

PURPOSE OF THE REPORT

To amend the reporting dates on the agreement titled "Capital Grant Funding Agreement for the Katherine Community Centre" for extension works to the Don Dale Pavilion on Lot 3217, Town of Katherine.

Background

Council officers wish to amend the reporting and completion dates of the "Capital Grant Funding Agreement for the Katherine Community Centre" to 31 July 2020, so they align with another capital grant agreement. The Territory have confirmed their acceptance of this amendment in the letter attached to this report and request the signed and sealed document be returned to them.

OFFICER RECOMMENDATION

That it be recommended to Council:

That the Mayor and Chief Executive Officer be authorised to execute the amendment to the Grant Funding Agreement for the Katherine Community Centre reporting and completion dates and affix the Common Seal as required.

A handwritten signature in blue ink, appearing to read 'Robert Jennings'.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Assistant, Sue Crammond
Schedule of Attachments: Letter – Department of Infrastructure Planning & Logistics

Mr Robert Jennings
Chief Executive
Katherine Town Council
PO Box 1170
KATHERINE NT 0851

Chief Executive
Level 5 Energy House
18-20 Cavenagh Street
DARWIN NT 0800

Postal Address
GPO Box 1680
DARWIN NT 0800

T 08 8924 7029
E andrew.kirkman@nt.gov.au

File Ref: KLM2017/0011


Dear Mr Jennings

Re: Amendment to Capital Grant Funding Agreement for Katherine Community Centre

On 26 June 2017, the Northern Territory of Australia (the **Territory**) and Katherine Town Council (**Council**) entered into a document titled "Capital Grant Funding Agreement for Katherine Community Centre", for Council to undertake extension works to the Don Dale Pavilion on Lot 3217 Town of Katherine (the **Funding Agreement**).

Council now wishes to vary the Funding Agreement so that completion and reporting dates line up with another capital grant agreement project, and the Territory agrees to this.

The Territory and Council now agree to vary the Funding Agreement as follows:

1. The Completion Date of the Funding Agreement set out in Item 3 of Schedule 1 is amended to "31 July 2020".
2. The Reporting Requirements set out in Item 6 of Schedule 1 are varied as follows:
The Date Required for the Final Report is amended to "No later than 30 days after the Completion Date".
3. All other terms and conditions of the Funding Agreement will continue to apply.

Please execute overleaf to indicate Katherine Town Council's agreement to these terms.

Yours Sincerely


Andrew Kirkman
Chief Executive

Executed by the parties as an Agreement:

SIGNED by)
(print name))

for and on behalf of the **NORTHERN TERRITORY OF AUSTRALIA** care of its agency the Department of Infrastructure, Planning and Logistics pursuant to a delegation under the *Contracts Act* in the presence of:)

.....)
Signature

Date: 2018

.....
Signature of Witness

.....
Name of Witness

The **COMMON SEAL** of the **KATHERINE TOWN COUNCIL** was hereto affixed in accordance with section 26 of the *Local Government Act 2008* in the presence of:)
)
)
)
)

Date: 2018

.....
Signature of Chief Executive Officer

.....
Signature of Council member

.....
Print name of Chief Executive Officer

.....
Print name of Council member

