



Ordinary Meeting of Council Agenda

Tuesday 26 March 2019

Open Forum 5.30pm

Ordinary Meeting 6.00pm

Council Chambers, Civic Centre,
Stuart Highway, Katherine

Notice of Meeting of Council
Notice is hereby given in accordance with Section 59
of the Local Government Act

1. Welcome to the Country

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants past and present.

2. Opening Prayer

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. Present

4. Apologies and Leave of Absence

5. Confirmation of Previous Minutes

- 5.1 Minutes of the Ordinary Meeting of Council held 19 February 2019.
- 5.2 Minutes of the Corporate Services (Financial) Committee Meeting held 21 December 2019.
- 5.3 Special Meeting of Council – T19/01 Sportsgrounds Design Consultancy – 27 February 2019
- 5.4 Special Meeting of Council – Amendments to Fees & Charges Structure 2018/19 – 27 February 2019
- 5.5 Special Meeting of Council – LGANT Nomination to the NTCP – 27 February 2019

6. Business Arising from Previous Minutes

7. Conflict of Interest

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict of Interest Policy. A copy of this policy can be downloaded from www.ktc.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

8. Mayoral Business

9. Correspondence and Documents to be Tabled

10. Petitions**11. Questions**

With Notice

Without Notice

12. Notice of Motion**13. Reports of Officers**

13.1	Monthly Report of the Chief Executive Officer – February 2019	1-8
13.2	Monthly Report Corporate & Community Development – February 2019	9-13
13.3	Monthly Report Infrastructure and Environment Services – February 2019	14-20
13.4	Monthly Report Finance – February 2019	21-34
13.5	Streetlight Update – March 2019	35-42
13.6	Proposed Timeline – Municipal Plan 2019/2020	43-43
13.7	Edith Farms Area Waste Collection Service Consultation	44-46

14. Reports from Representatives on Committees**15. Late Agenda****16. General Business****17. Confidential Items****18. Next Ordinary Meeting of Council**

The fourth Ordinary Meeting of Council for 2019 will be held on Tuesday 23 April 2019.

19. Meeting Close

FOLDER: Local Governance / Council Meetings / Chief Executive Officer Report

MEETING: ORDINARY MEETING OF COUNCIL – 26 MARCH 2019

REPORT TITLE: MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR FEBRUARY 2019

PURPOSE OF THE REPORT

To present the Report of the Chief Executive Officer for the month of February 2019.

COMMENTS

COUNCIL OPERATIONS

Positive work is being done by all Leadership Team members and team members like Allyson Croydon (Acting Manager Infrastructure), Anthony Brandon (Fleet Officer), Casey Anderson (Administration Officer) and the governance team to achieve greater results, integrate the various teams and to improve our systems.

REGULAR NT POLICE AND COUNCIL MEETING

Mayor Miller and the CEO met with Commander Hebb to discuss the upcoming multi-agency anti-social operational collaboration workshop, LGANT collaboration on dealing with crime led by Katherine Town Council as well as the Chamber of Commerce consultation event with NT Police.

ANTI-SOCIAL OPERATIONAL COLLABORATION WORKSHOP

Katherine Town Council attended the first collaborative workshop held by the NT Police on 12 February 2019 to work on resolving some of the crime matters in Katherine. Further meetings are planned to progress the results of this first session.

VARIOUS MEETINGS

On 12 February 2019, the Mayor and CEO attended a number of meetings on various matters, the following updates are provided:

- Attended a 'Designing Better' NT Planning Commission workshop that will have considerable ramifications for all territory CBD developments, including Katherine East Neighbourhood Centre and the existing CBD. The intent is to create guidelines that provide for more sustainable, human and cultural applications to our cities and towns.
- Meeting with the General Manager Innovations and Product at the Department of Tourism & Culture (DTC). This new section of the DTC can now be built with Katherine's Master Plan and regional needs in mind.
- Meeting with Senator Scullion's Office to seek support on the \$5.5M pool refurbishment and upgrades.
- Meeting with Minister McCarthy to discuss the multi-use shredder project and the Regional Waste Coordinator Position.



CBD REVITALISATION UPDATE

A number of meetings were held throughout the week that progressed aspects of this project, including:

- The tender closing date was extended to 8 February 2019.
- The Beautification Grants program has been drafted and is planned to commence in early 2019.
- The Wayfinding (Directional) Signage project is now moving into the next phase of development with the project anticipated to be on site in the first half of 2019.
- The Project Manager, Joe Tag is picking up the running of the four major projects well.

SPORTSGROUNDS PROJECT UPDATE

A number of meetings were held throughout the week that progressed aspects of this project, including:

- The tender closing date was extended to 19 February 2019.
- User group updates with the Project Manager started on 07 February 2019.
- Work is progressing on a shade sail structure to mirror the existing structure to the south side of the pool.

SHOWGROUNDS PROJECT UPDATE

A number of meetings were held throughout the week that progressed aspects of this project, including:

- User group consultation and Master Planning are both underway with the quotation from one master planning company now received. The master plan will provide further detail on the facility needs, costings, staging and service infrastructure required for the project.
- The rodeo and campdraft tender closed on 6 February 2019 with no submissions received. The project manager is now looking at the split the project into the more readily deliverable road section and the more specialised campdraft/ rodeo works.
- The initial drawings for the road from the back gate to near the Rodeo/ Campdraft have been completed.

HOT SPRINGS PROJECT UPDATE

A number of meetings were held throughout the week that progressed aspects of this project, including:

- The Project Manager met with engineers, architects and potential contractors regarding both the Stage 2 and Stage 1B works to progress the project.

The following highlighted items for February 2019 are brought to Council's attention:

Task	Responsible Officer	Status / Update
Council Meeting 19 February		
Clarity around Library Computer Users increase of usage figure for January.	XCCD	Explanation contained in Corporate and Community Report in this agenda.
Maintenance and cleaning of Cenotaph area.	XIE	Works commenced 26 February. Some new plantings installed. Scheduled maintenance will continue,

		with an additional check/clean prior to ANZAC Day Service.
Billing for Dialysis Unit fence. Reason?	AMIE	A verbal response will be supplied at this meeting.
Confirm sprinklers being checked over the wet season for operational integrity / damage.	AMIE	Sprinklers are checked as part of the usual Depot routine.
Major Weighbridge overdue debtor to be approached for payment options.	COO	Ongoing
Two payments for Scatts Plumbing. Is this a possible double up?	XCCD	A verbal response will be provided at this meeting.
Lot 3275 – Casuarina Street – check infrastructure been put in place as per agreement.	SAM	Area has been checked by Council Officers and conversations had with DIPL. Agreement that the solar light which was stolen, will be replaced by DIPL, the damaged fence will be fixed and the lawns mown prior to handover of the Lot.
Further update on Streetlights.	XIE	An update forms part of this agenda.
Stage 2 priority works at the Katherine Museum of additional storage and air conditioning	CEO	Meeting to be set with Museum to develop a plan.
Council Meeting 22 January		
Development of guidelines for memorial items being left at the cemetery, e.g. light weight/glass vases are not suitable.	XCCD	Ongoing process - Investigations conducted into guidelines at other NT cemeteries. From that, KTC will develop guidelines /policy documentation.
Prepare the Terms of Reference for the Katherine Civil Airport RAAF Tindal Advisory Committee	XCCD	A draft document has been developed and reviewed. A final version is expected soon.
Council Meeting 27 November		
Further work required for the McAdam Road item. Report lain on the table.	XIE	Site inspection complete and further discussions had with interested parties. Council are now awaiting advice from the Minister to further inform the matter.

Task	Responsible Officer	Status / Update
Open Forum 27 November		
Hydraulic fluid spills from trucks on roads – Possible Council policy?	XIE	Ongoing.
Hydraulic Fracturing - Clarification on exemption boundaries.		Hydraulic Fracturing Team will be presenting on Tuesday 26 March at Katherine Civic Centre. Public welcome to attend.

Council Meeting 21 August		
Low Security Prison Farm. Commitment to make further investigation of what this may look like. Lobby during elections.	CEO	Discussions are happening with various stakeholders to further this proposal.



Keep community updated on the work being progressed from the "Let's Talk Katherine" forum via our webpage and/or FB page.	XCCD	With the appointment of the Communications Officer, an update communique is expected soon.
Check with Minister on funding request for a multi-use waste shredder.	CEO	Waiting further commitment from Minister. BRRWMWG are seeking support from the various Councils.

Council Meeting 26 June		
Check on all YMCA expenses after a six (6) month period.	XCCD	Late agenda item to be compiled and presented as part of this meeting.
Development of a policy on Phasing out and Banning of Single use plastics at KTC venues, i.e. showgrounds and Lindsay Street.	SO	Sustainable Events Policy, in draft, has been provided to elected members for comment.

Officer Abbreviation List

CEO	Chief Executive Officer	MCERS	Mgr Compliance Environment & Regulatory Services
COO	Chief Operating Officer (formerly DCCS)	MIE	Mgr Infrastructure & Environment
XCCD	Exec Mgr Corporate and Community Development	MVIC	Mgr Visitor Information Centre
MCFAS	Mgr Customer Finance Administration Services	CO	Communications Officer
XIE	Exec Mgr Infrastructure and Environment	EA	Executive Assistant
SO	Sustainability Officer	CSO	Community Support Officer
MA	Management Accountant	GO	Governance Officer
SAM	Strategic Assets Manager		

Staff Statistics – FEBRUARY (2018-2019 Financial Year.)

Sick Leave Summary (excluding Maternity Leave)				
2019	Number of Permanent Employees	Total Hours Used	Total Days Lost	Total days lost per person
EXECUTIVE				
Sick/Family leave hours used	5	5.10	0.67	0.13
GOVERNANCE - Civic				
Sick/Family leave hours used	6	15.80	2.08	0.35
CORPORATE AND COMMUNITY DEVELOPMENT - Civic				
Sick/Family leave hours used	9	71.90	9.46	1.05
CORPORATE AND COMMUNITY DEVELOPMENT - Visitor Information Centre				
Sick/Family leave hours used	4	45.60	6.00	1.50
CORPORATE AND COMMUNITY DEVELOPMENT - Library				
Sick/Family leave hours used	9	8.32	1.09	0.12
INFRASTRUCTURE & ENVIRONMENT - Civic				
Sick/Family leave hours used	4	11.20	1.47	0.37
INFRASTRUCTURE & ENVIRONMENT - Depot				
Sick/Family leave hours used	13	91.00	11.97	0.92
INFRASTRUCTURE & ENVIRONMENT - Inspectorate				
Sick/Family leave hours used	3	0.00	0.00	0.00
INFRASTRUCTURE & ENVIRONMENT - Waste Management				
Sick/Family leave hours used	4	17.60	2.32	0.58
TOTALS	57		35.07	0.62



Service Requests Received

Council received One hundred and twenty eight (128) service requests for the month of February 2019.

Environment		Buildings/Facilities		Roads/Traffic/Parking		Inspectorate		Other Requests	
Wheelie Bins	13	Waste Management Transfer Station		Licence/Permits – Road Events		Abandoned Vehicle		Equipment Hire – Collars, Cages etc	
Other Bins		Civic Centre		Carparks		Animal – Other	1	Streetslights	40
Domestic Rubbish Collection	3	Public Toilets		Road Opening/Closing (Telstra, Aurora etc)		Animal at Large	11	Cemetery / Burial Records	
Litter	1	Showgrounds		Road Opening/Closing – Footpath/Driveways		Animal Cruelty	2	Risk Management – Accidents – General	
Hazardous Waste Disposal		Katherine East Child Care Centre		Street Signs	3	Animals – Lost and Found	2	General Requests – Complaints	
Mowing of Verges-Nature Strips-Ovals	6	Airport		Street – Road Cleaning		Animal Attack	1	Disabled Parking Permits	
Street and Other Lighting		Visitor Information Centre		Permit to Work Within NT Government Road Reserve		Animal Menace	1	Plaques and Headstones	
Sprinklers and Watering		Parks & Cenotaph	2	Driveways		Animal Nuisance		Ombudsman Complaints	
General	1	BMX	3	Road Maintenance	6	Vacant Lot Inspections	1	Community – Festival or Events	
Waste Disposal – Asbestos – Other		Lindsey Street Complex		Footpaths	1	Parking Control		Alcohol Permit	
Weeds	4	Sportsground		Line Marking/Pavement Management		Unauthorised Camping		Planning and Development	
Trees & Vegetation	13	General		Oversized Permit		Overgrown/Unkempt Land	4	Vandalism	
Tenders/Quotations		Swimming Pool		Planning and Development		Dog Licence		Sign Request	1
Bores and Water Readings		Playgrounds and Equipment	2	Laneways		After Hours Callout		Miscellaneous Requests	2
Waste Management Facilities		Skate Park		Road Access	2	Public Health Risk Activities		Tenders/Quotations	
Illegal Dumping		Hot Springs	2	Drains		Dangerous Animals		Licence or Permits – Mobile food van	
Total	41	Total	9	Total	12	Total	23	Total	43



Service Requests Completed

Council completed Ninety Four (93) service requests for the month February 2019. Thirty five (35) are awaiting resolution.

Environment		Buildings/Facilities		Roads/Traffic/Parking		Inspectorate		Other Requests	
Wheelie Bins	12	Waste Management Transfer Station		Licence/Permits – Road Events		Abandoned Vehicle		Equipment Hire – Collars, Cages Etc	
Other Bins		Civic Centre		Carparks		Animal – Other	1	Street Lighting	34
Domestic Rubbish Collection	3	Public Toilets		Road Opening/Closing (Telstra, Aurora etc)	1	Animal at Large	10	Cemetery / Burial Records	
Litter		Showgrounds		Road Opening/Closing – Footpath/Driveways		Animal Cruelty		Risk Management – Accidents – General	
Hazardous Waste Disposal		Katherine East Community Centre		Street Signs		Animals – Lost and Found	1	General Requests – Complaints	
Mowing of Verges-Nature Strips-Ovals	6	Airport		Street – Road Cleaning		Animal Attack	1	Disabled Parking Permits	
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Sprinklers and Watering		Parks & Cenotaph	2	Driveways		Animal Nuisance		Ombudsman Complaints	
General		BMX	1	Road Maintenance	4	Vacant Lot Inspections	1	Community – Festival or Events	
Waste Disposal – Asbestos – Other		Lindsey Street Complex		Footpaths	1	Parking Control		Alcohol Permit	
Weeds	2	Sportsground		Line Marking/Pavement Management		Unauthorised Camping		Planning and Development	
Trees & Vegetation	7	General		Oversized Permit		Overgrown/Unkempt Land	1	Planning and Development	
Tenders/Quotations		Swimming Pool		Planning and Development		Dog Licence		Sign Request	
Bores and Water Readings		Playgrounds and Equipment	2	Laneways		After Hours Callout		Miscellaneous Requests	1
Waste Management Facilities		Skate Park		Road Access		Public Health Risk Activities		Tenders/Quotations	
Illegal Dumping		Hot Springs	1	Drains		Dangerous Animals		Licence or Permits – Mobile food van	
Total	30	Total	6	Total	6	Total	16	Total	35

Complaints Received

Council received zero (0)* complaints for the month of February 2019.

Administration	December	FY
Elected Members	0	0
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	0
Works	0	0

* Statistics compiled over the financial year.

Complaints Completed

Council completed zero (0)* complaints for the month of February 2019.

Administration	December	FY
Elected Members	0	0
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	0
Works	0	0

* Statistics compiled over the financial year.

OFFICER RECOMMENDATION

That it be recommended to Council:

That the Chief Executive Officer Report for the month of February 2019 be received and noted.



Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Nil
Schedule of Attachments: Nil



FOLDER: Local Governance / Council Meetings / Corporate and Community Development

MEETING: ORDINARY MEETING OF COUNCIL – 26 MARCH 2019

REPORT TITLE: CORPORATE AND COMMUNITY DEVELOPMENT REPORT FOR THE MONTH OF FEBRUARY 2019

Purpose of Report

To present the Report for Corporate and Community Development for the month of February 2019.

LIBRARY

Programs & Events

Program	Date & Time
Story Time	Wednesday, 10.30am - ongoing
Wriggle & Rhyme	Thursday, 10.30am – Ongoing
Katherine Region of Writers (KROW) Meeting	9 February 2019

Displays

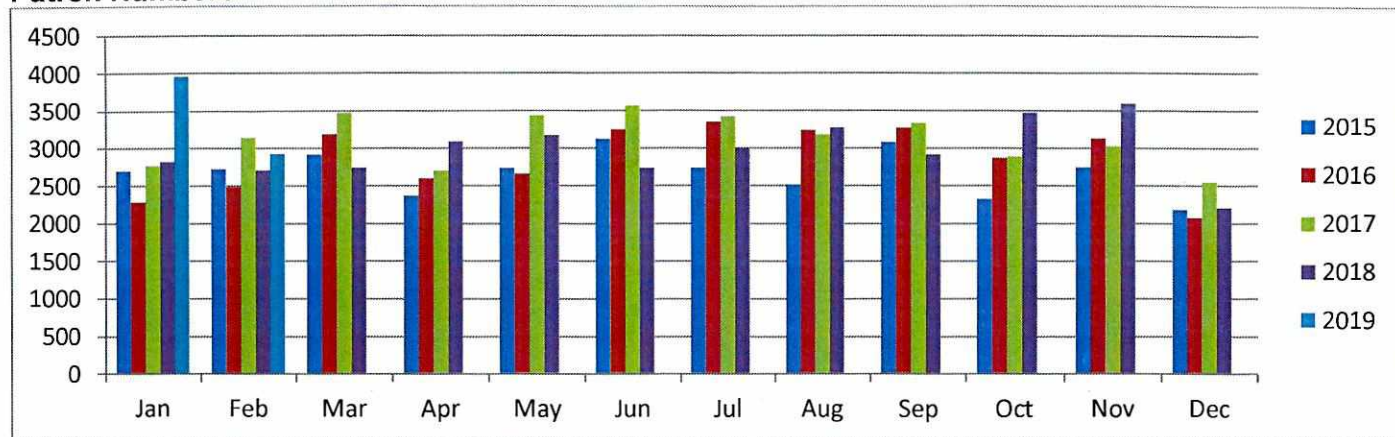
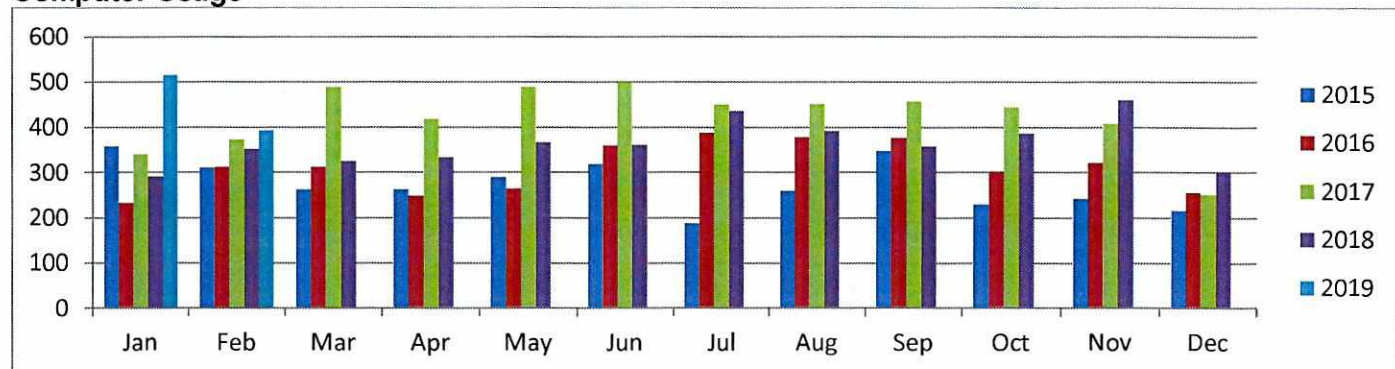
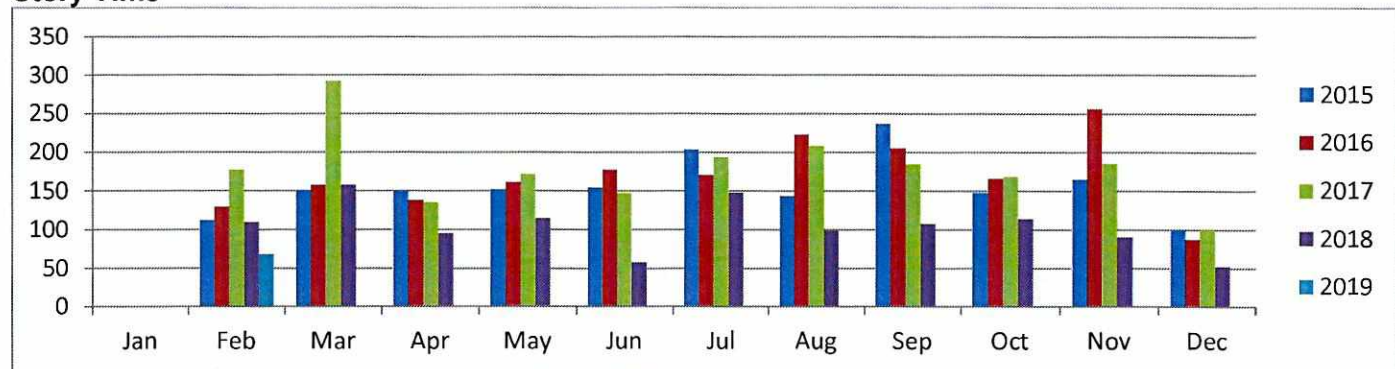
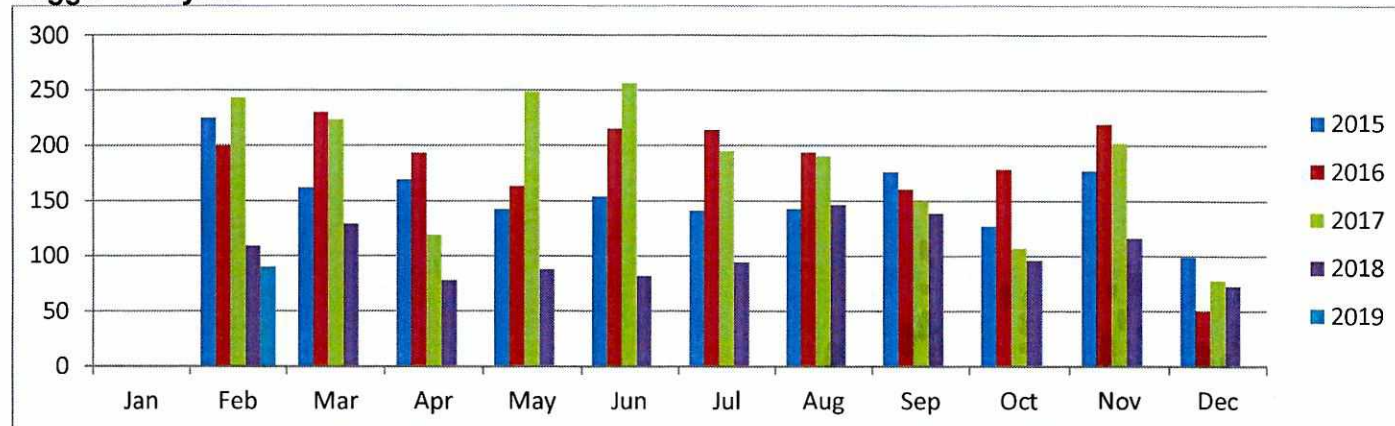
Name	Date
New Arrivals	Ongoing Display
Destination Anywhere -Travel	1 February – 28 February 2019
Animals	5 February – 28 February 2019 – Kids Corner Display

ANALYSIS/COMMENTS

February saw the return of Wriggle & Rhyme (13 February) and Storytime (14 February) programs for the year. Monthly numbers were down for both programs when compared to the same time last year. This can be partly explained through the standard transitioning of students into school as well as family relocations. Additionally, the Library Programs Coordinator (LPC) role is currently vacant and as such limited promotion of the program's commencement occurred. Promotion of programs will be top priority for the Library staff moving forward, particularly whilst recruitment for the LPC is in progress.

Overall for the month, patron and computer numbers are up from the same time last year, a trend that has carried through from our January figures. The library is seeing a number of new members, people visiting from different communities and tourists just passing through.

In addition to the LPC role there are also two (2) further Library Officer vacancies. The recruitment process has commenced for all and it is anticipated that all positions will be filled prior to the end of March.

Patron Numbers**Computer Usage****Story Time****Wiggle & Rhyme**

KATHERINE VISITOR INFORMATION CENTRE (KVIC)

Feedback

- 16 visitors completed customer service satisfaction surveys. All the surveys (100%) rated the level of service and information as excellent.
- 1 Super Deed nomination was received.
- **Improvements**
 - The KVIC team are able to spend more time with each customer to create a fulfilled itinerary for the Top End with all information needed.
 - Updated "*Katherine – What's Open*" regional operator wet season schedules and road closures.
 - Updating www.visitkatherine.com.au website.
 - Modified VIC brochure display: extended Katherine, Mataranka, Litchfield and Darwin display to ensure visitor's first impression is focused on the region. Reduced brochure display on Queensland and Western Australia.

Analysis/Comment

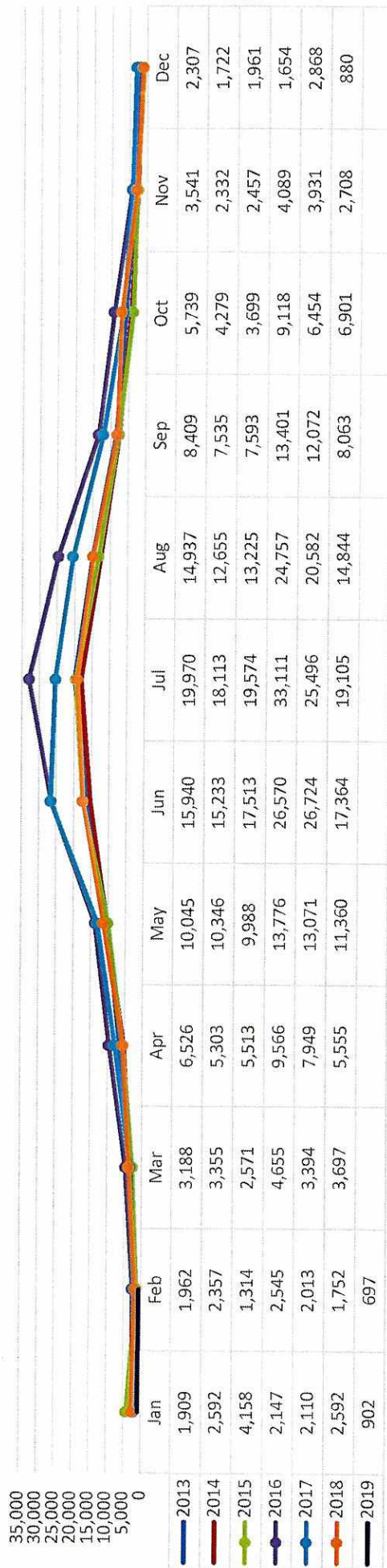
Total sales for February 2019 were \$ 14,016.37, an increase of 198.85% on February 2018. This consisted of \$3,910.50 in online bookings and \$10,105.87 total for sales at the VIC front counter.

Visitor number totals for February 2019, recorded on both door counters and online, was 697, a decrease of 60.22% on February 2018. 29 of the 697 visitors booked online through the "Visit Katherine Website".

An average sale per visitor for February 2019 was \$20.11, compared to last year's average of \$2.68 per visitor. An increase of 650.37% per visitor. Two private large group bookings were made through the VIC sales team and this has accounted for some of the increased per sale spend. When broken-down further the average online sale per visitor is \$134.84 and the average sale per visitor in store at the VIC is \$15.13.

Online booking trends indicate that many visitors are in the '*booking*' phase of their journey with many bookings relating to travel through the June/July period. The online booking functionality seems to be of immense benefit for those operators who are able to provide instant confirmations. VIC Staff will work closely with operators to help ensure their success in the digital space, particularly through the "Visit Katherine" website.

Number of Visitors - Calendar Year



Value of Sales - Calendar Year



Average Sales Per Visitor



OFFICER RECOMMENDATION

That it be recommended to Council:

That the Corporate and Community Development report for the month of February 2019 be received and noted.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Corporate & Community Development, Ms Rosemary Jennings
Schedule of Attachments:



REPORT

FOLDER: Local Governance / Council Meetings / Infrastructure & Environment Reports

MEETING: ORDINARY MEETING OF COUNCIL – 26 MARCH 2019

REPORT TITLE: INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT FOR THE MONTH OF FEBRUARY

Purpose of Report

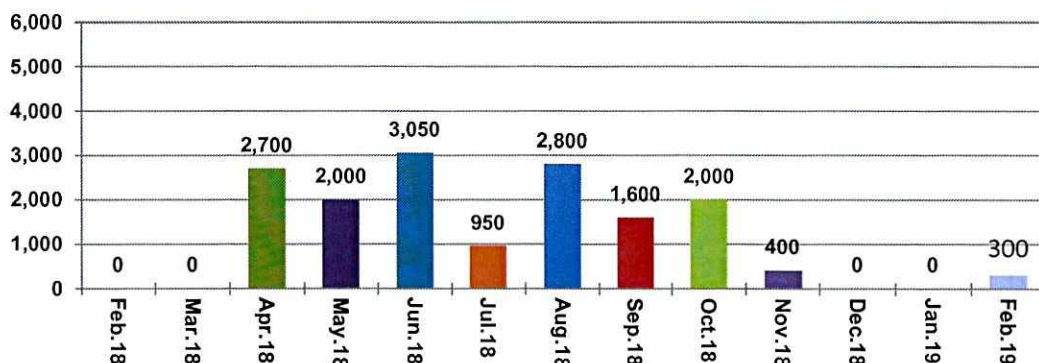
To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Services, during the month of February 2019.

Facilities

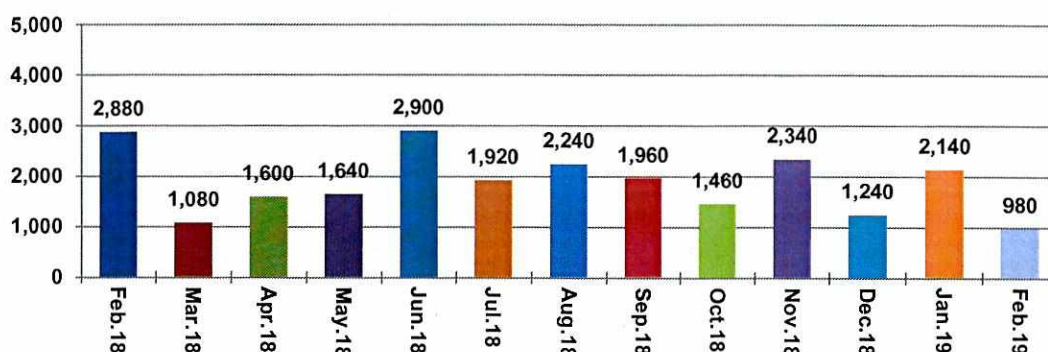
Parks & Open Areas

- Council staff conducted mowing throughout the entire township.
- Council staff reinstated fallen/vandalised temporary fencing and removed the rope that was attached to exercise equipment at Hot Springs Top Park.
- Katherine Rise Venture completed weeding, whipper snipping and mowing at Cenotaph.
- Council staff conducted slashing at Casuarina Park.
- Council staff replaced 6 broken, damaged and vandalised sprinkler components throughout the larger urban area. The total cost of these repairs and installations to date (2018/19 financial year) is \$8,050.00 when compared to \$12,500 in the same months of the 2017/18 financial year. This can be explained

Monthly Sprinkler Replacement (\$)



- The Urban Litter Collection statistics are based on weights recorded over the weighbridge located at the Waste Management Facility and include refuse from areas throughout the broader urban area. Katherine Terrace is not included in these statistics. The total amount of litter collected by Council staff to date (2018/19 financial year) is 14,280kgs when compared to 17,010kgs in the same months of the 2017/18 financial year.

Monthly Urban Litter Collection (kg)**Katherine Showgrounds**

- Council contractor Katherine Tree Maintenance conducted slashing at the Racetrack centre field, rodeo arena and surrounds.
- Katherine Rise Ventures conducted litter collection, blowing and whipper snipping around the spectator seating at AFL Oval.
- Council staff conducted weed spraying at the cattle yards.

Katherine Sportsgrounds

- Council staff commenced removal of sand at Knotts Crossing and repurposed at the Sportsgrounds to fill in sinkholes, ditches and low-lying areas.
- Council staff ordered base course and filled in large potholes at roads rear of Don Dale Pavilion.
- Council contractor Astral Plumbing replaced a damaged tap at the Skate Park.

Buildings

- Council staff conducted pruning and gardening at the Civic Centre.
- Five (5) abandoned vehicles were placed at the Council Depot yard from the Waste Management Facility.

Katherine Memorial Cemetery

- There were three (3) burials during the month of February 2019.
- Council staff excavated three (3) graves in preparation for funerals held for the month.
- Councils staff repaired the damaged water bubblers on site.

Katherine Civil Airport

- Council staff and contractor, RHADS Security, carried out daily serviceability inspections. No issues were found.
- Council contractor Arafura Street Sweeping carried out sweeping of the RPT and GA Aprons during the month of February 2019.
- Katherine Rise Ventures had the agreement with Council to take over the garden and surrounds maintenance.

Road Reserves

Road Pavements

- Council contractor Arafura Site & Street Sweeping carried out the scheduled sweeping and kerbside spraying for the month of February 2019.
- Council staff cleared blocked drains at the CBD, Southside, Sportsgrounds and Industrial area.
- Katherine Rise Ventures cleaned out four (4) alleyways on North side.
- Depot Staff conducted spraying of all North side alleyways.
- Council staff submitted a service request to DIPL regarding the speedhump and pothole on Railway Terrace Bus Interchange.

Wet Season Operations

- Council staff installed temporary "Water Over Road" signs on Florina Road.
- Council staff attended to call out jobs to safely secure areas from fallen trees on the corner of Maluka Road and Callistemon Drive. Council also contacted the Police to assist and made the area safe.
- Council staff closed footpaths on the corner of Acacia and Sandalwood Crescent and Maluka Park due to damaged sections from fallen tree branches from the storm.
- Council staff attended to a call out job to remove a fallen tree at Long John Creek.
- Council staff commenced with caltrop weed spraying around CBD, North, East and South Parks and verges and open areas.
- Council staff removed fallen trees/branches/debris throughout the entire township.
- Council staff commenced with the 'Slashing of Open Areas and Rural Road Reserves' program which resulted in works being undertaken in and around Lockheed Road, Lindsay Street, Riverbank Drive, Maluka Road and Sportsgrounds.
- Council staff conducted rural weed spraying of furniture in preparation of slashing.
- Council staff removed approx. 3 truckloads of fallen tree branches from Maluka Park. Debris were stored at dump points on Callistemon Drive and Lockheed Road for contractors to remove when available.
- Katherine SES utilised the fallen tree branches at Lockheed Park for a chainsaw training that was conducted on 16 and 17 of February 2019.
- Council contractors McCoy's Garden & Engineering, Katherine Tree Maintenance and Cav's Mowing and Tree Lopping Services were all engaged to assist with the larger tree removals as a result of the major storm event.
- Katherine Rise Ventures assisted Council with storm damage removals at Grevillea Park.

Personnel & Services

Community Events

- Council staff and contractors carried out various tasks in preparation for public hires/events held in several Council owned facilities during the month of February 2019.

Personnel / Travel / Training & Conferences

- Infrastructure and Environment Administration Officers assisted the Depot Administration on a rotating basis.

- Two (2) new depot staff employees commenced work on February 11, 2019.

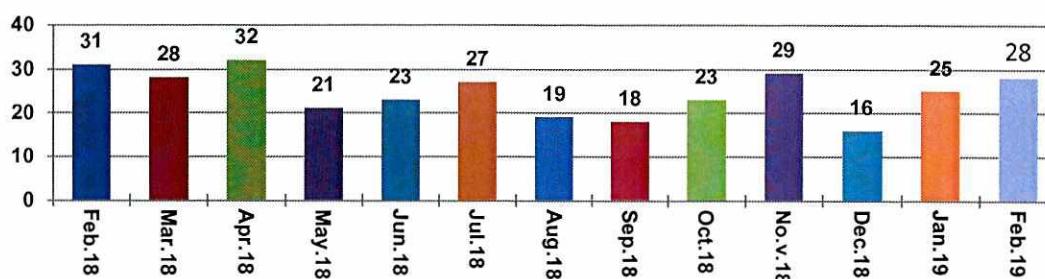
Building Activities within the Municipality

- Council considered the following number of planning applications during the month of February 2019:
 - 5 x Proposed Development Application

Inspectorate Services

- Please refer to *Attachment A* for a full breakdown on the Regulatory Services conducted by Council Rangers over the month of February 2019.
- Council outdoor staff
- Pound Statistics for the month of February 2019 are as follows:
 - 18 dogs returned to their owners.
 - Three (3) dogs euthanized.
 - One (1) dogs purchased by new owners.
 - One (1) dog was sent to Top End Rehoming Group.
 - Five (5) dogs are carried over.

Monthly Impoundment of Dogs



OFFICER RECOMMENDATION

That it be recommended to Council:

- That the report of the Infrastructure & Environment Services for the month of February 2019 be received and noted.

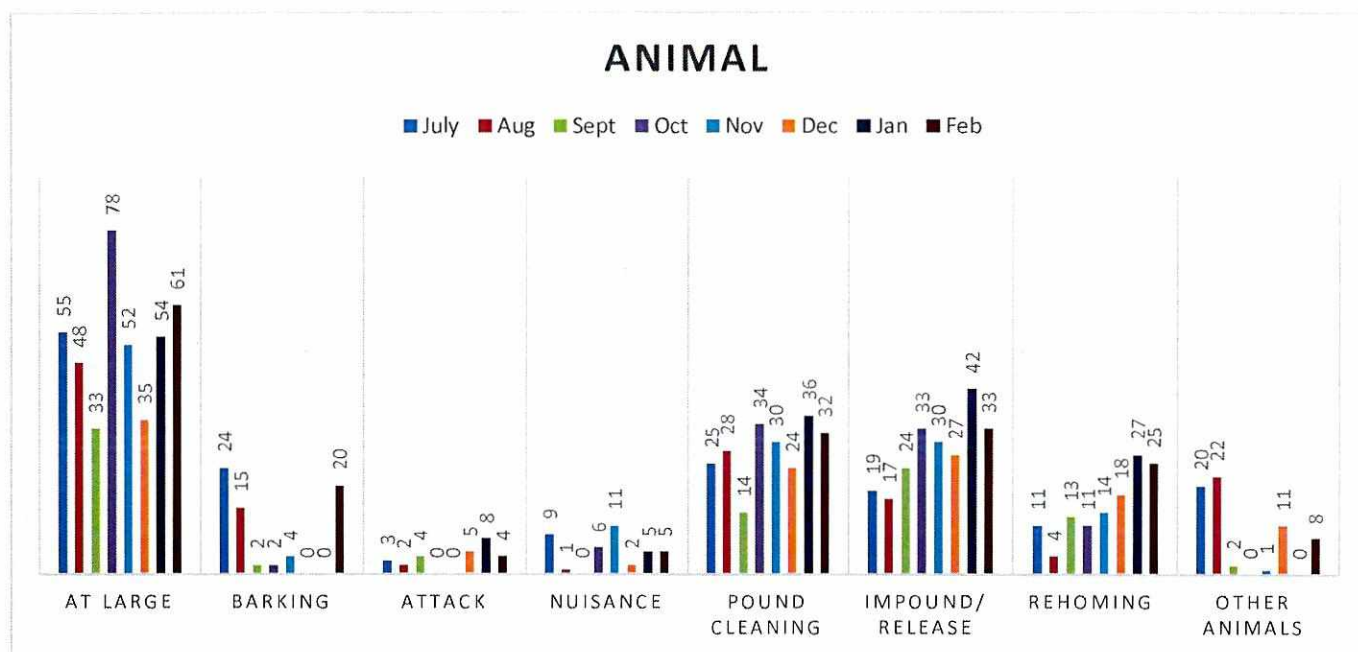
Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation:

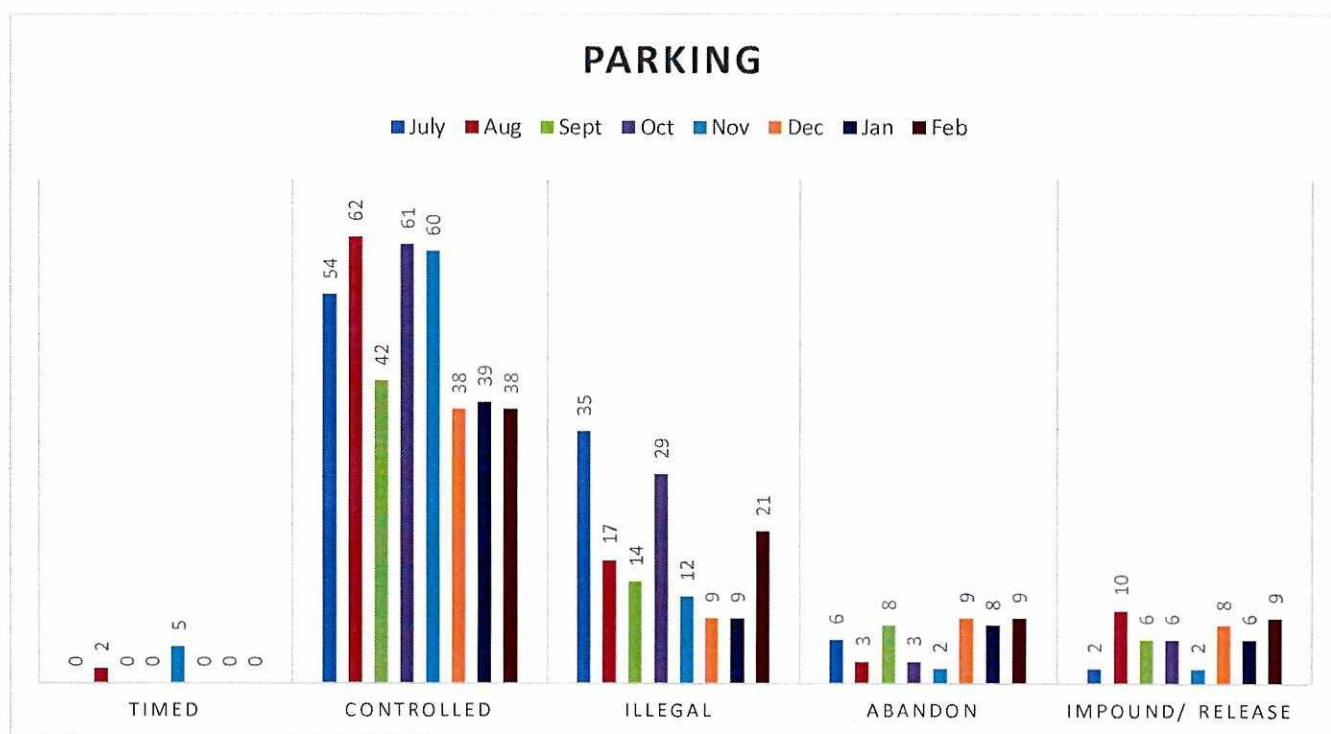
Schedule of Attachments:

Executive Manager – Infrastructure & Environment, Peter Reeve
Attachment A: Rangers Breakdown of Tasks – February 2019

RANGERS BREAKDOWN OF TASKS – JANUARY 2019



Figures represent the number of visits undertaken to investigate/resolve the reported issues.



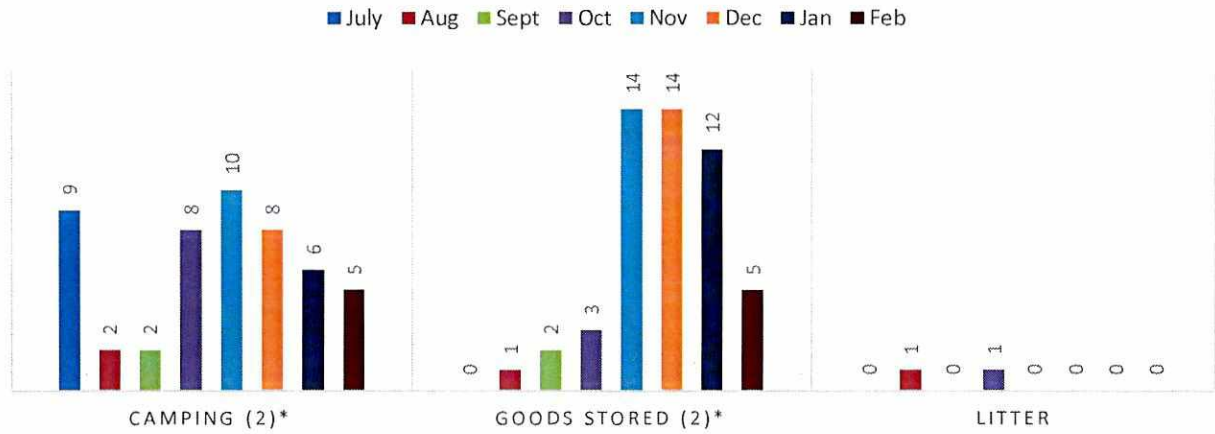
Figures represent the number of visits undertaken to investigate/resolve the reported issues.

Timed = General inspections of timed parking areas

Controlled = Parking restriction areas i.e loading zones, disabled parking, etc.

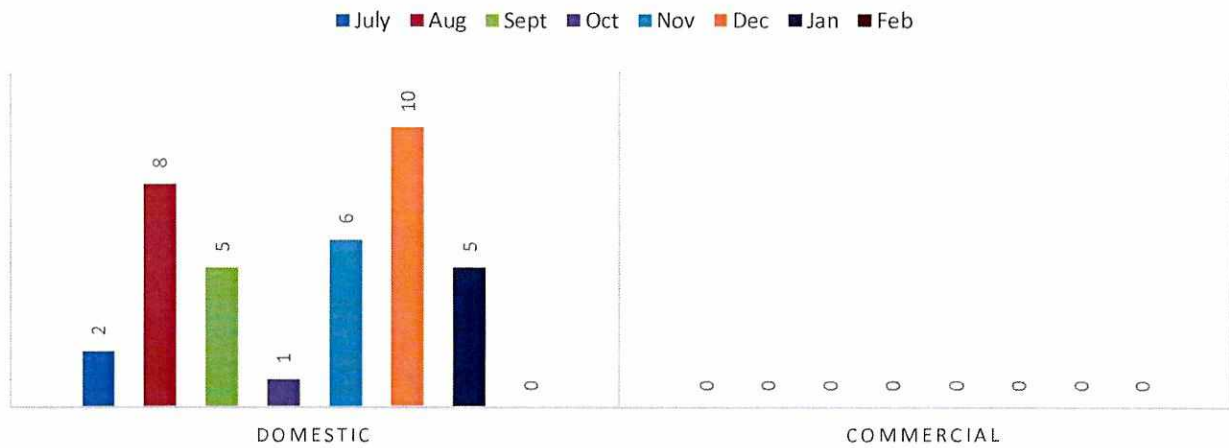
Illegal = No parking/standing zones

PUBLIC SPACES



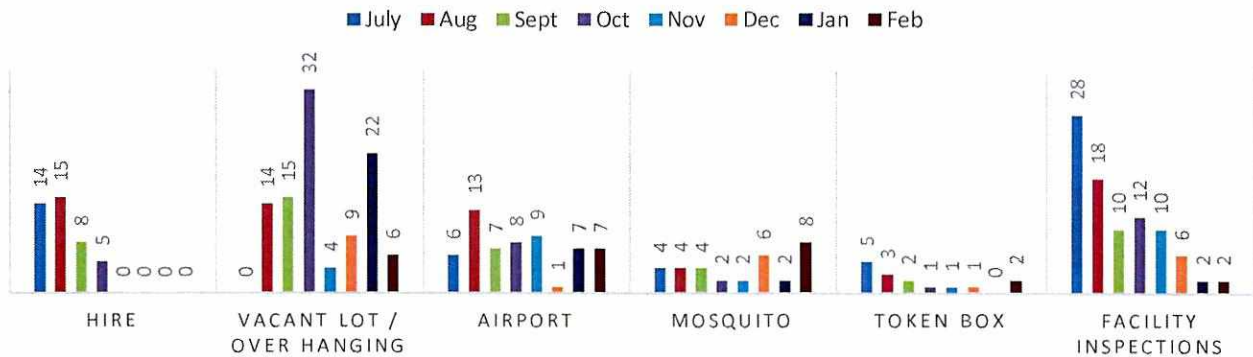
Figures represent the number of visits undertaken to investigate/resolve the reported issues.

ILLEGAL DUMPING



Figures represent the number of visits undertaken to investigate/resolve the reported issues.

INSPECTIONS



Figures represent the number of visits undertaken to investigate/resolve the reported issues.



REPORT

FOLDER: Local Governance / Council Meetings / Financial Report

MEETING: ORDINARY MEETING OF COUNCIL – 26 MARCH 2019

REPORT TITLE: MONTHLY FINANCIAL REPORT – FEBRUARY 2019

Purpose of Report

To receive and note the monthly financial report prepared by the Governance and Corporate Services Team and to adopt various budget changes.

General

The Local Government (Accounting) Regulations 18 states:

- (1) *The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:*
 - (a) *the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month;*
 - (b) *the forecast income and expenditure for the whole of the financial year.*
- (2) *The report must include:*
 - (a) *details of all cash and investments held by the council (including money held in trust);*
 - (b) *a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and*
 - (c) *other information required by the council.*
- (3) *If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.*

OFFICER RECOMMENDATION

That it be recommended to Council:

That Council endorse the Financial Report for the month of February 2019.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: A/Management Accountant, Ireneo Lalim
Schedule of Attachments: Financial Report Executive Summary
Statements of Budget Comparison
Cash and Investment Reports
Debtors Report
Payment Listings

Financial Report Executive Summary

The following is a summary of the key issues and developments year to date.



On track



Monitoring



Items to note

Summary



The overall operating result to date, compared to budget is on track to meet forecast.



Materials, contracts and other expenses has been increased by \$20K due to fill material required at the Waste Transfer Facility.



Cash position is strong with investment maturing to meet the timelines for the Show

The table below shows the amount of debtors outstanding for the current and the previous month.

Debtors Analysis

The table below shows the amount of debtors outstanding for the current and the previous month.

Debtors have shown an overall decrease of \$691.6K at the end of February 2019.

	Jan-19	Feb-19
Rates debtors	2,103,477	1,751,637
Sundry debtors	355,892	50,883
Weighbridge debtors	143,890	108,407
Infringement - Animal	5,750	6,450
Infringement - Parking	2,896	2,896
Infringement - Litter/Camping	270	270
Total outstanding	2,612,175	1,920,544

Rates Debtors Analysis

The decrease in rates debtors is due to payments received for installment three.

Sundry Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of February 2019.

	Jan-19	Feb-19
Current	7,721	24,653
Over 30 days	312,215	3,205
Over 60 days	16,503	3,571
Over 90 days	8,483	8,483
Over 120 days	10,971	10,971
Total	355,892	50,883

Sundry Debtors have decreased by \$305K. This is due to \$300K payments received from Department of Infrastructure for the Block Spot funding.

Weighbridge Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of February 2019.

	Jan-19	Feb-19
Current	22,268	54,020
Over 30 days	53,363	35,305
Over 60 days	20,693	1,588
Over 90 days	23,791	6,709
Over 120 days	23,775	10,786
Total	143,890	108,407

Weighbridge debtors have decreased by \$35K due to payment of Cleanaway invoices. All options available to recover the overdue amount are being considered.

KATHERINE TOWN COUNCIL

STATEMENT OF BUDGET ESTIMATE COMPARISON

As at 28 February 2019

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
INCOME							
Rates and annual charges	8,234,326	-	8,234,326	9,042	8,259,173	8,234,326	
Statutory charges	61,200	-	61,200	2,716	28,842	61,200	
User charges	1,819,001	-	1,819,001	98,409	1,105,611	1,819,001	
Grants, subsidies and contributions	1,376,393	-	1,376,393	98,367	1,030,916	1,376,393	
Interest	395,555	-	395,555	5,508	231,032	395,555	
Reimbursements	88,473	-	88,473	4,550	77,841	88,473	
Other income	129,459	-	129,459	648	38,795	129,459	
Total operating income	12,104,407	-	12,104,407	219,240	10,772,210	12,104,407	-
EXPENDITURE							
Employee costs	4,479,149	-	4,479,149	378,754	3,068,828	4,479,149	
Materials, contracts and other expenses	5,722,933	89,928	5,812,861	410,163	3,067,107	5,832,861	20,000
Total Operating Expenses	10,202,082	89,928	10,292,010	788,916	6,135,935	10,312,010	20,000
Operating surplus/(deficit) before depreciation	1,902,325	-	1,812,397	569,676	4,636,275	1,792,397	20,000
Depreciation	-	-	-	20,497	177,882	267,189	-
Operating surplus/(deficit) before capital items	1,902,325	-	1,812,397	590,173	4,458,393	1,525,208	20,000
Net gain (loss) on disposal of assets	-	-	-	-	-	-	-
Amounts received specifically for new or upgraded asset	780,376	13,696,738	14,477,114	-	14,619,173	14,477,114	-
Net operating surplus/(deficit)	2,682,701	13,606,810	16,289,511	590,173	19,077,565	16,002,322	20,000

KATHERINE TOWN COUNCIL

CAPITAL INCOME & EXPENDITURE

As at 28 February 2019

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
Sources of capital funding expended							
General revenue used for capital purposes	2,611,400	356,877	2,968,277	65,158	346,274	2,968,277	-
Other capital revenue sources:							
Proceeds from sale of capital assets	-	-	-	-	-	-	-
Grants and subsidies	545,000	11,667,123	12,212,123	10,086	794,164	12,212,123	-
Grants received this year and spent last year							
Transfers from internally restricted funds	1,968,710	616,253	2,584,963	-	-	2,584,963	-
Total capital funding	5,125,110	12,640,253	17,765,363	75,244	1,140,438	17,765,363	-
Application of capital funding							
Non current capital assets:							
Buildings and other structures	65,000		65,000	-	4,010	65,000	
Brought forward	150,000	5,480	155,480	9,918	21,510	155,480	
Plant and machinery	479,700		479,700	2,776	105,846	479,700	
Brought forward		49,689	49,689	49,477	49,477	49,689	
Improvements	708,400	11,792,364	12,500,764	336	504	12,500,764	-
Brought forward	362,700	96,697	459,397	4,975	89,131	459,397	
Infrastructure assets	1,752,000		1,752,000	6,692	688,522	1,752,000	-
Brought forward	1,568,710	681,023	2,249,733	-	159,167	2,249,733	-
Furniture and equipment	38,600		38,600	1,071	7,472	38,600	
Brought forward		15,000	15,000		14,800	15,000	
Total current capital expenditure	3,043,700	11,792,364	14,836,064	10,874	806,354	14,836,064	
Total brought forward amounts	2,081,410	847,889	2,929,299	64,370	334,085	2,929,299	-
Grand total capital expenditure	5,125,110	12,640,253	17,765,363	75,244	1,140,439	17,765,363	-

CASH AND INVESTMENTS
28 February 2019

GENERAL FUND	\$
Commonwealth Bank	
Balance as per bank statement, 28 February 2019	2729248
Plus net outstanding deposits/(withdrawals)	
Adjusted cash at bank balance, 28 February 2019	<u>2729248</u>

INVESTMENTS

FINANCIAL INSTITUTION	PRINCIPAL \$	INTEREST RATE %	EFFECTIVE DATE	MATURITY DATE	FINANCIAL INSTITUTION TOTALS \$	% FINANCIAL INSTITUTION
Commonwealth Bank	1,579,125		on call	on call	1,581,002	5.59%
AMP	1,007,717		on call	on call		
AMP	2,039,496	2.78	19-Nov-18	20-May-19	3,047,213	10.77%
NAB	5,572,794	2.65	7-Jan-19	8-Apr-19	5,572,794	19.69%
Bendigo	5,045,205	2.70	7-Nov-18	6-May-19	5,045,205	17.82%
Westpac Bank	1,027,000	2.78	6-Nov-18	6-May-19		
Westpac Bank	5,784,220	2.63	22-Nov-18	22-May-19		
Westpac Bank	2,011,501	2.64	26-Feb-18	26-Feb-19		
Westpac Bank	2,366,455	2.78	6-Nov-18	6-May-19		
Westpac Bank	1,870,466	2.70	22-Feb-18	22-Feb-19	13,059,641	46.14%
Total Investments					<u>28,305,856</u>	100.00%
TOTAL FUNDS (incl internally restricted funds)					<u>31,035,104</u>	

DEBTORS REPORT
28 February 2019

Category	Current \$	30+ days \$	60+ days \$	90+ days \$	120+ days \$	TOTAL \$
Sundry	24,653	3,205	3,571	8,483	10,971	50,883
Weighbridge	54,020	35,305	1,588	6,709	10,786	108,407
Total						<u>159,290</u>

	Current \$	30+ days \$	60+ days \$	90+ days \$	> 12 months \$	TOTAL \$
Infringements						
Animal	700	-	-	133	5,617	6,450
Parking	-	135	135	986	1,640	2,896
Litter	-	-	-	200	-	200
Camping	-	-	-	-	70	70
Total						<u>9,616</u>

	Current \$	Arrears incl interest & legal fees \$	TOTAL \$
Rates	1,751,637	-	1,751,637
Grand Total			<u>1,920,544</u>

Katherine Town Council Payroll Payment Listing For the Month of February 2019			
Date	Payee	Description	Amount
1-Feb-19	Payroll 229	Backpay	194.66
12-Feb-19	All staff	Pay period ended 10/02/2019	118,653.18
13-Feb-19	Payroll 429	Termination pay	1,133.64
18-Feb-19	Payroll 549	Wages	530.97
21-Feb-19	Payroll 616	Termination pay	2,490.54
27-Feb-19	Payroll 619	Wages	1,705.27
26-Feb-19	All staff	Pay period ended 24/02/2019	116,004.03
			\$ 240,712.29

**Katherine Town Council
EFT Payment Listing
For the Month of February 2019**

Date	Ref No	Payee	Description	Amount
4-Feb-19	1691/3764-01	A 'taste' of Katherine NT	Jars of mango, chutney, tomato relish	104.00
4-Feb-19	1691/3733-01	Aldermen M Hurley	Alderman allowances - Jan 19	1,293.33
4-Feb-19	1691/312-01	Astral Contracting	Ridged sewer inspection	374.00
4-Feb-19	1691/1255-01	Benash Maintenance Services	Monthly fire panel maintenance - Airport for Jan and Feb 19	242.00
4-Feb-19	1691/1888-01	Car Parts	2 x ball bearings and diesel fuel filters fuse	113.20
4-Feb-19	1691/782-01	Civica Pty Ltd	MFL - Assets -and Authority managed services for Mar 19	13,895.50
4-Feb-19	1691/1769-01	Compass Cleaning & Ground Maintenanc	Cleaning the Airport and Council public amenities during the month of Jan 19	6,053.76
4-Feb-19	1691/3891-01	Corroboree Park Tavern	VIC bookings - 7044472 - Arlene Orance	78.75
4-Feb-19	1691/3043-01	E.E. Muir & Sons Pty Ltd	2 x militia 500gm	55.00
4-Feb-19	1691/3442-01	eMerge IT Solutions Pty Ltd T/As No	Hunt Group Configuration, 12 months antivirus software renewal and network management services	4,388.75
4-Feb-19	1691/3428-01	Everlon Bronze	Supply 3 x plaques	445.06
4-Feb-19	1691/3584-01	Ezko Property Services Pty Ltd	Cleaning of Civic Centre, Library and VIC- Jan 19	5,265.86
4-Feb-19	1691/1147-01	Katherine Betta Home	3 x corner workstation & 3 x desk chairs, 6 x mobile pedestal and esprit manager chair	4,000.00
4-Feb-19	1691/1708-01	Katherine Canvas and Upholstery tra	Repair wind damage shade sail at the Katherine Aquatic Centre	386.00
4-Feb-19	1691/835-01	Katherine Mitre 10	2L handwash, 5L of bottled water, 4 x gloves, 6 x fans, 1 x dead bolt and cable tie	247.94
4-Feb-19	1691/626-01	Katherine Office Supplies	Printing & stationery for period all areas 09/01/2019 to 24/01/2019	1,760.93
4-Feb-19	1691/968-01	Katherine Sign Management	7 X crocodile safety signs -(closure) and 5 x WMF signs	3,280.00
4-Feb-19	1692/1002-01	Katherine Town Council Social Club	Payroll deduction	104.00
4-Feb-19	1691/144-01	Macs Hire	Staff uniform	364.83
4-Feb-19	1691/1322-01	McCoy's Garden Engineering	Remove dead mahogany branch at cemetery	110.00
4-Feb-19	1691/3726-01	Mr J R Zelle	Alderman allowances - Jan 19	1,293.33
4-Feb-19	1691/3732-01	Mr J Raynor	Alderman allowances - Jan 19	1,293.33
4-Feb-19	1691/3319-01	Mr P Gazey	Alderman allowances - Jan 19	1,293.33
4-Feb-19	1691/3386-01	Mr R Jennings	Reimbursement of Telstra payments 27/12/18 to 30/01/2019	1,460.00
4-Feb-19	1691/1835-01	Mrs C F Miller	Mayor allowances Jan 19	7,758.66
4-Feb-19	1691/2644-01	Mrs E W Clark	Alderman allowances - Jan 19	1,293.33
4-Feb-19	1691/1055-01	Ms T T Coutts	Alderman allowances - Jan 19	1,940.00
4-Feb-19	1691/2409-01	Nitmiluk Tours	VIC bookings	1,682.58
4-Feb-19	1691/2767-01	Patow 24 Hour Tilt Tray Service	Tow Mitsubishi sedan CC13KG & Blue Mazda	242.00
4-Feb-19	1691/1247-01	Randazzo Properties Pty Ltd	After hours air-conditioning 1/09/18 - 31/12/2019	3,311.17
4-Feb-19	1691/2963-01	Reedy & Co Pty Ltd formerly T/A To	Australia day trophy	390.00
4-Feb-19	1692/3206-01	RemServ	Payroll deduction	1,392.84
4-Feb-19	1691/226-01	Rowlands Quarry	1 x load base course	358.05
4-Feb-19	1691/2185-01	Scatt's Plumbing Services	Fixing water leak at gate 19 road	2,294.07
4-Feb-19	1691/1273-01	Scotmec Pty Ltd	1 set of blades for Hustler Fast Track and 2 x whipa sniper heads	230.30
4-Feb-19	1691/1018-01	Telstra	Telephone-Jan 19	7,296.94
4-Feb-19	1691/3369-01	TenderLink	Advertising T18-14 CBD Revitalisation, Sportsground redevelopment and showgrounds rodeo projects tenders	554.40
4-Feb-19	1691/2897-01	Tonkin Consulting	New design & document access rd to new camping area at Showground	1,925.00
4-Feb-19	1691/3873-01	Yaanna Services Pty Ltd	Cleaning of Council facilities - Dec 18	2,922.80
5-Feb-19	1693/2516-01	AGEST	Superannuation-Jan-19-11	6,352.15
5-Feb-19	1693/2626-01	AMIST Superannuation	Superannuation-Jan-19-18	1,252.02
5-Feb-19	1693/3108-01	ANZ One Path Superannuation	Superannuation-Jan-19-33	1,002.62
5-Feb-19	1693/2686-01	BT Super for Life	Superannuation-Jan-19A-24	1,932.11
5-Feb-19	1693/2549-01	CBUS	Superannuation-Jan-19-14	1,491.94
5-Feb-19	1693/2765-01	Colonial First State FirstChoice	Superannuation-Jan-19-25	598.68
5-Feb-19	1693/2470-01	Hesta Super Fund	Superannuation-Jan-19-9	1,906.60

PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE

**Katherine Town Council
EFT Payment Listing
For the Month of February 2019**

Date	Ref No	Payee	Description	Amount
5-Feb-19	1693/2576-01	HostPlus Superannuation	Superannuation-Jan-19-16	3,812.03
5-Feb-19	1693/3321-01	ING DIRECT Living Super	Superannuation-Jan-19-40	1,753.93
5-Feb-19	1693/3140-01	IOOF- Pursuit Select Personal	Superannuation-Jan-19-34	157.09
5-Feb-19	1693/2638-01	MLC Super Fund	Superannuation-Jan-19-20	487.58
5-Feb-19	1693/2389-01	Rest Superannuation	Superannuation-Jan-19-6	3,488.64
5-Feb-19	1693/65-01	Statewide Super	Payroll deduction	8,151.57
5-Feb-19	1693/2634-01	Sunsuper	Superannuation-Jan-19-19	456.54
5-Feb-19	1693/3828-01	Tasplan	Superannuation-Jan-19-13	20.86
5-Feb-19	1693/2941-01	Unisuper	Superannuation-Jan-19-31	598.68
5-Feb-19	1693/3899-01	VicSuper	Superannuation-Jan-19-52	876.89
5-Feb-19	1693/3848-01	WA Super -Super solutions	Superannuation-Jan-19-51	499.29
6-Feb-19	1694/3880-01	Faun Films	Film production - Katherine Tourism	7,801.02
6-Feb-19	1694/3909-01	Mrs R E Booth	Rates refund	505.96
8-Feb-19	1695/2746-01	Anglicare NT	Refund for facility deposit	520.00
8-Feb-19	1695/3447-01	Arafura Site & Street Sweeping	Urban & Industrial St sweeping -Jan 19	9,003.50
8-Feb-19	1695/3911-01	Australian Digital Health Agency	Chq cancelled for deposit refund - EFT	520.00
8-Feb-19	1695/3372-01	AutoPro Katherine NT	5L engine oil	47.55
8-Feb-19	1695/1255-01	Benash Maintenance Services	Check emergency and exit light at stepout, relocation of fire extinguisher@ Civic Centre, 6x remotes for depot gate, security monitoring fee for Jan 19 and Airport fire alarm.	1,828.20
8-Feb-19	1695/3442-01	eMerge IT Solutions Pty Ltd T/As No	Hosting services - 2018/19, meter reads, 4x point to point data connection Jan 19 and supplied cable and wireless keyboard and mouse	5,299.99
8-Feb-19	1695/3840-01	Employsure Pty Ltd	HR & WHS Consultancy 2/08/18 -2/08/19-3rd instalment	8,752.74
8-Feb-19	1695/3914-01	Galdarc Pty Ltd	Rates refund	1,831.00
8-Feb-19	1695/91-01	Hohns	2 x 6m lengths & 1 panel mesh	152.45
8-Feb-19	1695/3913-01	Idec Solutions Pty Ltd	Refund from double payment of WMF docket	588.00
8-Feb-19	1695/2919-01	Integrated Land Information System	ILIS check - 13 Herbert Crt	27.40
8-Feb-19	1695/3493-01	Jodi Bilske Photographics	3 x print & frame	105.00
8-Feb-19	1695/2891-01	Kakadu National Park	Kakadu passes 01/01/19-31/01/19	665.95
8-Feb-19	1695/514-01	Katherine Vet Care Centre Pty Ltd	Vet fees-Jan19	82.50
8-Feb-19	1695/3875-01	Kendel Building Co	Remove shade sail	1,453.65
8-Feb-19	1695/3910-01	M & K Lee Electrical Contractors	Supply & install 5 floodlights and 2 security lights at Aquatic Centre	20,628.75
8-Feb-19	1695/144-01	Macs Hire	4 x hook for slashers chain	41.58
8-Feb-19	1695/1322-01	McCoy's Garden Engineering	Various tree removal due to storm damage	4,857.50
8-Feb-19	1695/159-01	Modern Teaching Aids Pty Ltd	Books/cassettes	163.52
8-Feb-19	1695/3368-01	Mr I V Lalim	Reimbursement wireless mouse	69.95
8-Feb-19	1695/1835-01	Mrs C F Miller	Reimbursement for purchase of storage boxes for X-mas decorations	39.98
8-Feb-19	1695/3912-01	Ms S Ford-Hopkins	Refund of dog registration	33.70
8-Feb-19	1695/2409-01	Nitmiluk Tours	VIC bookings	854.25
8-Feb-19	1695/2750-01	North Australian News Pty Ltd	Adverts for school holiday program, X-mas closure, Citizen of the Year and rerun school holiday program	7,068.02
8-Feb-19	1695/2767-01	Patow 24 Hour Tilt Tray Service	Tow Festiva cc83nu - tow camry EBS8FV	242.00
8-Feb-19	1695/3410-01	RECAP IV Operations No.1 Pty Ltd	1 X night accommodation	113.90
8-Feb-19	1695/2721-01	Rhads Security	Opening & closing fun pk gates - Jan19	4,257.86
8-Feb-19	1695/1273-01	Scotmec Pty Ltd	3 x chainsaw chains	105.60
8-Feb-19	1695/2222-01	SecurePay Pty Ltd	Web Payments - Post-paid Plan 2 - Jan 19	40.15
8-Feb-19	1695/1294-01	Sterling NT Pty Ltd	Cleaning of Ryan park toilet-Jan 19	3,748.75
8-Feb-19	1695/253-01	Terrace Emporium Pty Ltd	Staff uniform	144.94
8-Feb-19	1695/3088-01	Territory Debt Collectors	Listing fee	33.00
8-Feb-19	1695/2001-01	Territory Springwater AU Pty Ltd	Water supplies - Feb19 - dump	62.00
8-Feb-19	1695/2789-01	Territory Uniforms	Staff uniform	239.10
8-Feb-19	1695/263-01	Top News	Children program & public computer mouse and newspapers	190.18

**Katherine Town Council
EFT Payment Listing
For the Month of February 2019**

Date	Ref No	Payee	Description	Amount
8-Feb-19	1695/630-01	Woolworths Limited	Kitchen supplies for the period 07/12/18 to 21/02/2018	628.22
8-Feb-19	1695/71-01	YMCA of the Northern Territory Ltd	T18-08 Aquatic Centre management - Feb19	27,010.00
11-Feb-19	1696/3677-01	Mode Design Corp PL	Consultancy for Hotsprings	2,376.00
11-Feb-19	1696/3521-01	Tatiana Enterprises Pty Ltd T/A Pea	Implementation of mandatory GDPR, SSL	506.00
13-Feb-19	1697/1002-01	Katherine Town Council Social Club	Payroll deduction	136.00
13-Feb-19	1697/3206-01	RemServ	Payroll deduction	1,392.84
15-Feb-19	1698/2320-01	Airpower (NT) Pty Ltd	Supply Kubota mower spares parts, repairs plastic chute for Kubota mower, supply and mount canopy to Kubota and servicing Kubota mower	1,197.53
15-Feb-19	1698/312-01	Astral Contracting	Repair sports and showground toilets and investigate/repairs no water at WMF	1,841.46
15-Feb-19	1698/3372-01	AutoPro Katherine NT	Supply battery charger	258.35
15-Feb-19	1698/3688-01	Avanser Pty Ltd	Inbound rental - VIC - Jan 19	33.00
15-Feb-19	1698/3653-01	B&K Mechanical Pty Ltd	Compression test CC85AW	181.50
15-Feb-19	1698/556-01	Beaupaires Katherine	Tyre repair	115.00
15-Feb-19	1698/1255-01	Benash Maintenance Services	Fire security - Airport and repair exit lights at Civic Centre	647.90
15-Feb-19	1698/2506-01	BookEasy Australia Pty Ltd	Bookeasy fees - Jan 19	198.00
15-Feb-19	1698/1888-01	Car Parts	Supply tow rope, anti-corrosion oil , 2 x air fitting female coupler, air check and 2 x tail light glove	404.85
15-Feb-19	1698/2475-01	Central Motors	Service Ford Ranger CB86TK, Mitsubishi Challenger, Toyota Hilux and Kia Sorrento	1,374.05
15-Feb-19	1698/3013-01	Dragonfly Catering	3m x 6m gazebo	94.38
15-Feb-19	1698/425-01	Duncan Electrical Pty Ltd	Showgrounds horticulture pavilion- install new wall sheeting and, check over switchboard at Civic Centre	3,385.80
15-Feb-19	1698/3043-01	E.E. Muir & Sons Pty Ltd	2 X 20L weedmaster	297.00
15-Feb-19	1698/3442-01	eMerge IT Solutions Pty Ltd T/As No	Blue cord 5m, additional 100GB and SD card adapter	104.85
15-Feb-19	1698/3428-01	Everlon Bronze	Plaque	143.66
15-Feb-19	1698/3636-01	Fleetmatics	FM work field worker subscription	123.22
15-Feb-19	1698/2014-01	Godinyamayin Yijard Rivers Arts and	Australia Day venue hire	1,684.00
15-Feb-19	1698/3223-01	Gorge Health Properties PTY LTD	Hep A/B test	85.00
15-Feb-19	1698/3651-01	Harris Builders	Secure building after break in and call out fee	844.50
15-Feb-19	1698/3920-01	Hy-Tec Industries (NT) Pty Ltd	Full load of road base	289.00
15-Feb-19	1698/3915-01	Joel Drane Sound & Music	Composition of music "Katherine Alive"	1,800.00
15-Feb-19	1698/3917-01	Jordan Agriculture	2 x 20L local safe herbicide	569.80
15-Feb-19	1698/1147-01	Katherine Betta Home	1 x Kelvinator refrigerator top mount	499.00
15-Feb-19	1698/1889-01	Katherine Lock and Key	Key cut for John Deere mower, 10 x bi lock long shackle padlock and keys cut and install new solid core door with 201 BI lock @ Airport	2,883.33
15-Feb-19	1698/835-01	Katherine Mitre 10	Hook snap swivel	20.23
15-Feb-19	1698/626-01	Katherine Office Supplies	Printing & stationery-Library	116.41
15-Feb-19	1698/1818-01	Katherine Toyota	Premium detail of Ford Ranger	225.01
15-Feb-19	1698/3919-01	Katherine Truck & Machinery Repairs	Replace roller pulley & belts	522.66
15-Feb-19	1698/3527-01	LOGIQC Pty Ltd	Monthly subscription Feb 19	378.40
15-Feb-19	1698/144-01	Macs Hire	Work boots for staff, 2 x stop for gate to open signs for Showground and 68L plastic tub.	576.95
15-Feb-19	1698/1322-01	McCoy's Garden Engineering	Mowing of Katherine East Parks- Jan 19	1,036.59
15-Feb-19	1698/2252-01	Miklee Pty Ltd T/A Bridgestone Tyr	Fitting one new tyre-Toyota ute	199.00
15-Feb-19	1698/3187-01	Mr A Wilson	Travel allowance	519.95
15-Feb-19	1698/3907-01	Mr J Tag	Reimbursement for stationery	25.90
15-Feb-19	1698/3921-01	Mr K Brown	Working with whildren check	70.00
15-Feb-19	1698/3581-01	Mr S L Mannion	Travel allowance	519.95
15-Feb-19	1698/3923-01	Ms E J Ross	Rates refund	1,650.78
15-Feb-19	1698/2409-01	Nitmiluk Tours	VIC bookings	1,511.00
15-Feb-19	1698/3595-01	Normist Pty Ltd T/A Katherine Tool	Milwaukee reciprocating skin + 1 x 6v + 1	904.59
15-Feb-19	1698/3916-01	NT Tiling	Lay tiles in repaired toilet area at VIC	1,500.00
15-Feb-19	1698/3897-01	ORD Agricultural Equipment	1 x roller to suit Kubota CB13KJ	44.70

PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE

**Katherine Town Council
EFT Payment Listing
For the Month of February 2019**

Date	Ref No	Payee	Description	Amount
15-Feb-19	1698/2767-01	Patow 24 Hour Tilt Tray Service	7 x tow vehicle to works depot	847.00
15-Feb-19	1698/3544-01	Pivotel Satellite Pty Ltd	Satellite phone - WMF coordinator - Jan 19	15.00
15-Feb-19	1698/3500-01	Puma Energy Australia Fuels Pty Ltd	2 x 200L opal ULP	834.90
15-Feb-19	1698/1273-01	Scotmec Pty Ltd	Supply Honda starter and supplied canopy for Hustler mower	763.70
15-Feb-19	1698/3838-01	Sealink Northern Territory	VIC bookings	1,491.88
15-Feb-19	1698/3023-01	Shockless Electrical Services Pty L	Electronic scoreboard- Showgrounds	110.00
15-Feb-19	1698/1294-01	Sterling NT Pty Ltd	Cleaning of Ryan park toilet-April 18	3,748.75
15-Feb-19	1698/653-01	Sully Pty Ltd formerly trading as	40 tree assessments	2,255.00
15-Feb-19	1698/3521-01	Tatiana Enterprises Pty Ltd T/A Pea	Server & maintenance fee	1,804.00
15-Feb-19	1698/2789-01	Territory Uniforms	Staff uniform	283.45
15-Feb-19	1698/3419-01	The Big Mower (NT) Pty Ltd	Supply spares parts for minor plants	405.21
15-Feb-19	1698/949-01	The Historical Society of Katherine	Ground maintenance - Oct 18 - Dec 18	5,549.25
15-Feb-19	1698/263-01	Top News	News papers - VIC and Library - Jan 19	353.19
15-Feb-19	1698/3812-01	Tyre Power	Repair John Deer mower tyre and fitting 4 x maxxix new tyres -tipping trail	450.00
15-Feb-19	1698/3901-01	Tyrecycle Pty Ltd	6 x removal of tyre bails rail containers	38,742.00
15-Feb-19	1698/630-01	Woolworths Limited	Insect spray, EMIS supplies and X-mas bbq	237.49
15-Feb-19	1698/3385-01	Wright Express Australia Pty Ltd	Puma fuel cards - Jan 19	925.52
15-Feb-19	1698/3873-01	Yaanna Services Pty Ltd	Cleaning of Council facilities - Jan 19	2,922.80
18-Feb-19	1699/2658-01	United Card Services Pty Ltd	Fuel cards - Dec 18	2,616.42
22-Feb-19	1700/1-01	Deputy Commissioner of Taxation	Payroll deductions	56,094.05
25-Feb-19	1701/3524-01	All Style Custom Cakes	1 x floral arrangement for VIC and Australian Day cake	400.00
25-Feb-19	1701/3447-01	Arafura Site & Street Sweeping	Urban & Industrial St sweeping - Feb 19	9,003.50
25-Feb-19	1701/312-01	Astral Contracting	Fitting new cisterns and repair toilets at VIC and repair no 1 female cubicle at VIC	9,949.31
25-Feb-19	1701/3372-01	AutoPro Katherine NT	1 x Hustler mower battery and 1 tool box kit	1,966.75
25-Feb-19	1701/1255-01	Benash Maintenance Services	Delete previous staff alarm codes	99.00
25-Feb-19	1701/3626-01	Bin Bombs Pty Ltd	10 kilo bin bombs	329.89
25-Feb-19	1701/1314-01	Bishdun Pty Ltd trading as Nighthawk	Freight	90.75
25-Feb-19	1701/729-01	BOC Gases Australia Limited	Hire of fas containers - Jan 19	324.48
25-Feb-19	1701/638-01	Cavs Mowing & Treelopping Service	Various tree removal due to storm damage	5,390.00
25-Feb-19	1701/3539-01	Clayton Utz Lawyers	Consultancy services- employment	7,579.55
25-Feb-19	1701/3922-01	Clean Up Australia Limited	Clean up bags, gloves and shipping	293.80
25-Feb-19	1701/3745-01	CSG Business Solutions Pty Ltd	Retail display care pack, VMR - Jan 19	235.40
25-Feb-19	1701/425-01	Duncan Electrical Pty Ltd	Supply 200 tokens for lighting controls, parks and wildlife lights and investigate and repair carpark streetlight	2,115.30
25-Feb-19	1701/3043-01	E.E. Muir & Sons Pty Ltd	5L ACCESS	473.00
25-Feb-19	1701/3442-01	eMerge IT Solutions Pty Ltd T/As No	Display port cable	19.00
25-Feb-19	1701/3716-01	Hosepower Pty Ltd	Repairs to & make up 4 x hydraulic hoses	1,035.77
25-Feb-19	1701/3819-01	Irwinconsult Pty Ltd	Katherine Hotsprings remedial works fee	3,388.00
25-Feb-19	1701/251-01	J Tagz Pty Ltd	Rego tags for dogs 2019/20	396.00
25-Feb-19	1701/1147-01	Katherine Betta Home	1 x diablo solo office chair	179.00
25-Feb-19	1701/835-01	Katherine Mitre 10	10 x batteries, 6 x battery head lamps, 2x amgrow patrol, 4L stroke oil and fuel cans	675.95
25-Feb-19	1701/2093-01	Landmark	2 X replacement straps chapin pro series	110.00
25-Feb-19	1701/477-01	LGANT Local Government Association	Supply disability permits	878.00
25-Feb-19	1701/144-01	Macs Hire	6 x hi vis vests, 6 x rolls safety tape, 6 night safety vest and fingerless glove	138.48
25-Feb-19	1701/3907-01	Mr J Tag	Reimbursement for uniforms	239.97
25-Feb-19	1701/3767-01	Permanent Pothole Solutions	Mix 10 premium performance 20kg bags	2,310.00
25-Feb-19	1701/3508-01	ProWeld & Machining Pty Ltd	Fab lock to suit door- depot	179.50
25-Feb-19	1701/2721-01	Rhads Security	Call out to secure fencing for dialysis	75.00
25-Feb-19	1701/212-01	RJ Motors	Call out to tip, inspect & repairs	409.20
25-Feb-19	1701/2349-01	Stickers & Stuff	Water bottles and bags - Come & Try Expo event	2,848.00
25-Feb-19	1701/2887-01	Territory Rural	4x dog food 20kg, 8 x ken met, 3 x 20L performa, 20L top dog diesel oil, 4 x 20L max out 540, grease catridge 2 x carton of 70 HD garbage bag and 1 xanon 600	2,637.93
25-Feb-19	1701/1932-01	Toll Transport Pty Ltd	Freight for bin bomb invoice 1395	211.54

**Katherine Town Council
EFT Payment Listing
For the Month of February 2019**

Date	Ref No	Payee	Description	Amount
25-Feb-19	1701/3924-01	Winnzall T/A Phil Kerr Service Cent	Investigate electrical fault	99.00
25-Feb-19	1701/630-01	Woolworths Limited	Kitchen supplies	146.89
28-Feb-19	1702/3925-01	42 Investments	Rates refund	513.00
28-Feb-19	1702/3733-01	Aldermen M Hurley	Alderman allowances - Feb 19	1,293.33
28-Feb-19	1702/312-01	Astral Contracting	Replace pressure cell and make operation and fit sub meter-town pool	1,025.23
28-Feb-19	1702/9-01	Australia Post (NT)	Postage till 31/01/19	197.87
28-Feb-19	1702/3372-01	AutoPro Katherine NT	Maintenance-seal tight-Kubota mower and wiper	47.90
28-Feb-19	1702/2330-01	Aviair Pty Ltd	VIC bookings	831.25
28-Feb-19	1702/1255-01	Benash Maintenance Services	Remove comms Equip from Airport data room, emergency and exit light testing at the Airport, removing, installing and repair emergency and exit light at Kath East Community Centre	5,901.50
28-Feb-19	1702/3051-01	Binjari Community Aboriginal Corpor	Delivery of municipal services - March 19	8,087.84
28-Feb-19	1702/1314-01	Bishdun Pty Ltd trading as Nighthawk	Freight	262.57
28-Feb-19	1702/1888-01	Car Parts	Fan Belt, oil filter + change, bolts, 2x oil filters, 3xair filters and gun connection	274.80
28-Feb-19	1702/383-01	Colemans Printing Pty Ltd	School holiday print on display board	181.50
28-Feb-19	1702/1769-01	Compass Cleaning & Ground Maintenanc	Cleaning the Airport and Council public amenities during the month of Feb 19	5,943.76
28-Feb-19	1702/403-01	Darwin Plant Wholesalers	Plant for Railway Terrace Reserve	2,450.25
28-Feb-19	1702/3442-01	eMerge IT Solutions Pty Ltd T/As No	Nomadnet monthly service fee (WIFI) for Feb and March 19 - CC and netgear nighthawk	634.00
28-Feb-19	1702/3929-01	Event & Conference Co	18/19 corporate membership	390.00
28-Feb-19	1702/3584-01	Ezko Property Services Pty Ltd	Cleaning of VIC, Civic Centre and Library - Feb 19	5,265.86
28-Feb-19	1702/414-01	Hastings Deering (Australia) Limite	Adapter tip	49.50
28-Feb-19	1702/91-01	Hohns	Handy mesh 75mm and heavy duty hinges	106.44
28-Feb-19	1702/3926-01	JW Auto Repairs	Cleared codes from computer, jump start and investigate and repair fault code	617.90
28-Feb-19	1702/986-01	Katherine Crash Repairs	Insurance excess Kia Sportage	500.00
28-Feb-19	1702/1889-01	Katherine Lock and Key	Repairs to various broken locks/handles	1,297.78
28-Feb-19	1702/835-01	Katherine Mitre 10	Disinfectants, brushes, hats, glove's, 2 x 5lwater bottles, 30kgs cement speeds, rubber gloves, sheet mesh, super glue dustpan, jugs, rake broom and door locks	3,067.60
28-Feb-19	1702/626-01	Katherine Office Supplies	Printing & stationery for period 06/02/2019 08/02/2019	308.82
28-Feb-19	1702/3931-01	Katherine Rope & Horse Barrel Club	Refund of facility & key deposit	565.00
28-Feb-19	1702/968-01	Katherine Sign Management	Supply & install Aust Day Honour Board	99.00
28-Feb-19	1702/3875-01	Kendel Building Co	Installation of roller access door @ Aquatic Centre	9,280.10
28-Feb-19	1702/477-01	LGANT Local Government Association	500 disability permits	2,195.00
28-Feb-19	1702/144-01	Macs Hire	20mt chain slashers, fire hoses, 10 x raincoats, 12 x fluro work shirts and 1 x work boot	1,453.68
28-Feb-19	1702/1322-01	McCoy's Garden Engineering	Various tree removal due to storm damage	6,886.00
28-Feb-19	1702/2553-01	Messages On Hold	Provision of programming and equipment	1,450.41
28-Feb-19	1702/3677-01	Mode Design Corp PL	Wrong amount paid on invoice18370/2	783.79
28-Feb-19	1702/3726-01	Mr J R Zellely	Alderman allowances - Feb 19	1,293.33
28-Feb-19	1702/3732-01	Mr J Raynor	Alderman allowances - Feb 19	1,293.33
28-Feb-19	1702/3319-01	Mr P Gazey	Alderman allowances - Feb 19	1,293.33
28-Feb-19	1702/1835-01	Mrs C F Miller	Alderman allowances - Feb 19	7,758.66
28-Feb-19	1702/2644-01	Mrs E W Clark	Alderman allowances - Feb 19	1,940.00
28-Feb-19	1702/3932-01	Ms H Henderson	Waste Management Facility Refund	60.00
28-Feb-19	1702/3927-01	Ms M McBean	Refund for hire of dog collar	230.00
28-Feb-19	1702/1055-01	Ms T T Coutts	Alderman allowances - Feb 19	1,293.33
28-Feb-19	1702/2409-01	Nitmiluk Tours	VIC bookings	2,159.50
28-Feb-19	1702/3595-01	Normist Pty Ltd T/A Katherine Tool	M18 fuel brushless reciprocating saw skin	410.00
28-Feb-19	1702/3500-01	Puma Energy Australia Fuels Pty Ltd	2200.00 L fuel - depot	3,012.05

PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE

**Katherine Town Council
EFT Payment Listing
For the Month of February 2019**

Date	Ref No	Payee	Description	Amount
28-Feb-19	1702/2963-01	Reedy & Co Pty Ltd formerly T/A To	4 x Deputy Mayor name badges and names badges for vice	165.00
28-Feb-19	1702/219-01	Repco	Supply diesel oil for Kubota mower	85.49
28-Feb-19	1702/2721-01	Rhads Security	Serving a letter to ex caretaker at Showground	88.00
28-Feb-19	1702/212-01	RJ Motors	Engine rebuild on Kubota plant 512 and rego inspection-car trailer	1,593.60
28-Feb-19	1702/226-01	Rowlands Quarry	2 x crushed rock	1,270.74
28-Feb-19	1702/2185-01	Scatt's Plumbing Services	Blocked toilet female Airport	1,863.40
28-Feb-19	1702/1273-01	Scotmec Pty Ltd	2.70mm cord - Hustler deck belt, 6 x blade to unit Hustler diesel	491.80
28-Feb-19	1702/1294-01	Sterling NT Pty Ltd	Cleaning of Ryan park toilet- Feb 19	3,748.75
28-Feb-19	1702/3704-01	Totalweld Sales and Services Kather	Bag of rags 10kg + Makita drop saw blade	107.00
28-Feb-19	1702/2659-01	Tourism Top End	Top end holiday guide 2019 - advertising	515.00
28-Feb-19	1702/1712-01	Transpacific Cleanaway Pty Ltd	Garbage collection fee - January 2019	35,278.32
28-Feb-19	1702/3812-01	Tyre Power	Replacement tyre	165.00
28-Feb-19	1702/2658-01	United Card Services Pty Ltd	Fuel cards - Jan 19	3,092.89
28-Feb-19	1702/1433-01	Vanderfield Machinery Pty Ltd	New EHD 210E slasher	12,650.00
28-Feb-19	1702/3928-01	Waste Management & Resource Recover	2019 ALTS registration package	3,960.00
28-Feb-19	1702/3873-01	Yaanma Services Pty Ltd	Cleaning of Council facilities - Feb18	1,461.42
		TOTAL		583,299.45

Katherine Town Council Cheque Payment Listing For the Month of February 2019				
Date	Ref No	Payee	Description	Amount
04-Feb-19	00103295	Power Water	Water and sewerage charges for Dec-18/Jan 19	20,741
04-Feb-19	00103291	RTM	Registration & Third Party Insurance	222
25-Feb-19	00103298	Jacana Energy	Electricity Expenses Jan/Feb19	13,836
25-Feb-19	00103297	RTM	Registration & Third Party Insurance	2,071
28-Feb-19	00103299	Jacana Energy	Street Lighting 01/07/18 - 31/12/2018	40,646
15-Feb-19	00103296	Lifeline	Refund of facility & key deposit	565
		TOTAL		78,081



REPORT

FOLDER: Local Governance / Council Meetings / Infrastructure & Environment Reports

MEETING: ORDINARY MEETING OF COUNCIL – 26 MARCH 2019

REPORT TITLE: STREETLIGHTS UPDATE

Purpose of Report

To Provide Council with an update on the repairs to our streetlights.

Background

Since being required by the Northern Territory Government in February 2017 to take over these assets in an “as is condition”, we have experienced many problems with inoperable streetlights.

A report was presented to Council at its meeting on the 19 February 2019 which indicated that the problem appeared to be with the pre-existing cable (gifted asset) that connects between the powerline and fuse. In the diagrams provided in the original Deed Agreement, this cable was not shown as the responsibility of Council.

Council staff and our maintenance contractor believed that this section of cable was Power Water’s responsibility, but it is only recently that we were advised that it was Council’s responsibility. Power Water have “replaced” the original diagrams with another which increases the Council’s responsibility with regard to its maintenance. This “change” now places the cable between the powerline and fuse into Council’s area of responsibility. Unfortunately, this change to the Deed-Streetlighting Ownership was done without advising the Council.

The following has occurred since the Council meeting on 19 February 2019:

- 20 February 2019 – email received from Power Projects NT advising that they had assigned additional resources to the outstanding streetlight maintenance and had completed many of the outstanding faults.

Power Projects met with Katherine and Darwin Power Water Corporation Teams to finalise their coordination on the streetlight maintenance issues.

- 22 February 2019 – email received from Power Projects NT giving an update on these works “All lighting faults had been rectified throughout Katherine. On going maintenance will still be carried out to ensure minimal outages”
- 25 February 2019 – two (2) letters emailed to Power Water
First letter – seeking clarification regarding the Deed-Streetlighting Ownership and the changes made to the original drawings which formed a part of this document (attachment 1).



REPORT

Second letter – requesting that a Service Agreement be prepared between Power Water Corporation and Katherine Town Council regarding a timeframe for Power Water to respond to requests for works that they are responsible for. This is consistent with a verbal agreement reached between officers of both organisations and the need to have it finalised (attachment 2).

Current Situation

A reply dated 15 March 2019 has been received to our letter where we requested clarification on the changes to the diagram in the Deed (attachment 3).

Power Water in this response stated "The deed states "The guiding principle used to define the asset perimeter is consideration of the purpose of the asset or component. Situations where the asset or component's sole purpose is to supply streetlighting services would see the maintenance and replacement results with Council."

On this basis, you could argue that as this cable supplies power to the streetlight it becomes Council's responsibility. However, the Deed also clearly states that "the drawings for streetlights in Category A are attached... the "clouding" in these drawings describes all the components that require servicing by the Council." Therefore, using this clause indicated that the cable is not Council's responsibility. A telephone discussion with Power Water resulted in both parties agreeing to disagree. This issue needs to be resolved between both parties so that an agreed outcome provides clear direction for both parties.

Council to date has not received a response to its request to enter into a service agreement with Power Water which defines the timeframe for Power Water to respond to requests for works that they are responsible for.

The cost of the works that have been carried out by Power Projects NT in order to rectify the streetlight outages and the replacement of the cables under dispute have not yet been finalised.

Budget Impact

Unknown at this stage but will be provided to Council when received.

OFFICER RECOMMENDATION

That it be recommended to Council:

1. That Council endorse the actions taken to date.
2. That a further report be provided to Council when further information is available.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation:
Schedule of Attachments:

Executive Manager Infrastructure & Environment, Peter Reeve
Attachment 1 – First Letter



24 Streetlight Outages
Katherine Town Council
Katherine 141 0851
Katherine 141 0851
Katherine 141 0851
Katherine 141 0851
Katherine 141 0851
Katherine 141 0851

25 February 2019

Stephen Vlahovic
Group Manager Network Assets Power Services
Power and Water Corporation
GPO Box 37471
Winnellie NT 0821

Dear Stephen,

Re: Streetlight Outages in Katherine

Further to recent discussions and correspondence on this issue and in particular the meeting with Stewart Easy of your organisation, Katherine Town Council would like clarification regarding the Deed-Streetlight Ownership which was signed by both parties and dated 8 February 2017.

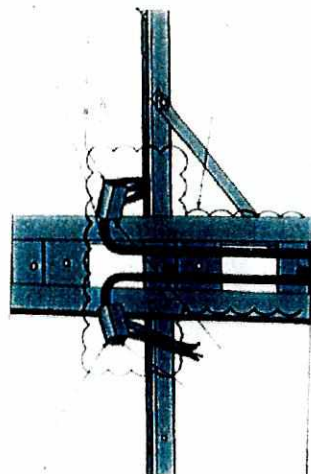
Clarification regarding the asset perimeter category A and the extent of the "clouding" in the drawings in the signed document is required. The original drawings are of a poor quality and are difficult to decipher; but in the first drawing, page 13 of the deed, the clouding provided does not extend to the same extent as an updated version of this drawing.

As this is a legal document it would appear that Power and Water has changed the original document without formally notifying the Council. Council are concerned that this has in effect increased the area of responsibility that it agreed to and lessened the responsibility of Power and Water (see attachment).

Your clarification on this matter would be appreciated.

Yours sincerely

Peter Reeve
Executive Manager – Infrastructure & Environment Services



ISOMETRIC VIEW

235 INCLUDING STREETLIGHT SWITCHED SUPPLY NOT SHOWN
ASSEMBLY NOT SHOWN

PWC MATERIAL SCHEDULE

[illegible]

STREETLIGHT MAINTAINER MATERIAL SCHEDULE



MOUNTING BRACKETS

NO. 23870-23876

SEI ON

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific information required.

2. Next, gather relevant data and information. This can be done through research, interviews, or direct observation. It is important to ensure the data is accurate and reliable.

3. Once the data is collected, it should be analyzed to identify patterns, trends, and relationships. This step often involves using statistical methods or other analytical tools.

4. The final step is to draw conclusions and make recommendations based on the analysis. This should be done in a clear and concise manner, highlighting the key findings and their implications.

SOME VIEW
CONTROL BOX MOUNTING

DES	
CRN	
CKD	
APP	
SCALE	

POWER STANDARD

CONTROL BOX
MOUNTING DETAILS



KATHERINE
TOWN COUNCIL

24 Stuart Highway
PO Box 1071
Katherine NT 0851
records@ktn.gov.au
Ph: 08 8972 5500
Fax: 08 8971 0305
ABN 4783 6889 865

25 February 2019

Stephen Vlahovic
Group Manager Network Assets Power Services
Power and Water Corporation
GPO Box 37471
Winnellie NT 0821

Dear Stephen,

Re: Streetlights Katherine Town Council

I acknowledge the receipt of the Draft Service Level Agreement forwarded by yourself for consideration by Katherine Town Council regarding its streetlights and wish to advise that Council has entered into an agreement with Power Projects to carry out these maintenance works.

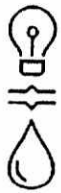
Recent discussions with Steward Easy from your organisation, indicated that Power Water would be prepared to enter into a service agreement with the Council regarding a time frame within which Power and Water will respond to requests to have them attend to works that they are still responsible for. Council are keen for such a service agreement to be prepared and agreed to by both parties.

If you would like to discuss this matter further, please contact me on 08 8972 5500 or 0427 798 782 or email peter.reeve@ktn.gov.au.

I look forward to your positive response in this matter.

Yours sincerely

Peter Reeve
Executive Manager – Infrastructure & Environment Services



Record number: D2019/131386

Container number: F2015/1998

Peter Reeve
Executive Manager – Infrastructure and Environment Services
Katherine Town Council
24 Stuart Highway
PO Box 1071
Katherine NT 0851

Dear Mr. Reeve

Re: Streetlight Outages in Katherine

Power and Water Corporation has reviewed the attachments presented in your letter of 25 February 2019 and can clarify that there has been no increase in the responsibility of Katherine Town Council (KTC) compared to the Deed- Streetlight Ownership.

The deed states¹ "The guiding principle used to define the asset perimeter is consideration of the purpose of the asset or component. Situations where the asset or component's sole purpose is to supply street lighting services would see the maintenance and replacement rests with the Council"

The drawing attached to the deed (OVERHEAD-01 Revision B) shows only the control box and conduits. The "new revised drawing" was updated to show the conductors, cables and line clamps. The cables and line clamp assets exist for the sole purpose of supplying street lighting services and consistent with the definition above will require maintenance and replacement service from Council as required.

The intention of the design of the asset ownership is to minimise the number of maintainers required to restore street lighting services and maximise the efficiencies. The alternative involves network maintainers and reduces the efficiency of the streetlight maintainers (associated with standby or call back) thereby increasing costs for both rate payers and power consumers without benefit.

I trust the above clarifies concerns regarding increased responsibility for KTC and provides the objectives used to determine the asset perimeter.

If you have any further queries, please do not hesitate to contact me.

Yours sincerely

Dr. Stephen Vlahovic
Group Manager Network Assets

15 March 2019

¹ Deed – Streetlight Ownership - Schedule 2 – Asset Perimeter

REPORT

FOLDER: Local Governance/Compliance/Municipal Plan

MEETING: ORDINARY MEETING OF COUNCIL – 26 MARCH 2019

REPORT TITLE: PROPOSED TIMELINE – MUNICIPAL PLAN 2019/2020

Purpose of Report

To advise the Elected Members and the public of Katherine Town Council's intended timeline for the preparing the 2019 /2020 Municipal Plan.

Background

The *Local Government Act* requires Council to prepare, on an annual basis, a Municipal Plan. The Katherine Town Council Municipal Plan includes Council's annual budget, long term financial plan, Elected Member Allowances and Fees and Charges.

The *Local Government Act* requires that the Municipal Plan be placed on public exhibition for a period of 21 days prior to adoption. During this time written submissions may be made to Council.

To facilitate the process the following timetable is proposed:

10 May 2019	Special Council Meeting – Adoption of Draft Municipal Plan
15 May 2019	Advertise Public Exhibition of the Draft Municipal Plan in the Katherine Times and on Council's website
10 June 2019	Closing date for written submissions
24 June 2019	Ordinary Council Meeting Consideration of submissions with modifications as required Adoption of the Municipal Plan

Once adopted, hard copies of the draft Municipal Plan will also be available at the Civic Centre, Katherine Public Library, Visitor Information Centre and Waste Management Facility. An electronic copy will be available to download from www.katherine.nt.gov.au.

OFFICER RECOMMENDATION

That it be recommended to Council:

To note the Municipal Plan timetable arrangements.



Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Corporate & Community Development, Ms Rosemary Jennings

Schedule of Attachments: Nil



REPORT

FOLDER: LOCAL GOVERNANCE/COUNCIL MEETINGS/NOTICE OF MOTION OFFICER COMMENTS

MEETING: ORDINARY MEETING OF COUNCIL – 27 FEBRUARY 2018

REPORT TITLE: EDITH FARMS AREA WASTE COLLECTION SERVICE CONSULTATION

Purpose of Report

The purpose of this report is to provide Council with the results of the recently conducted consultation process in relation to waste collection services in the Edith Farms area.

Background

On 23 January 2018 a notice of motion was put to Council by Alderman Jon Raynor that the Katherine Town Council, as soon as possible:

1. Issues a "Wheelie Bin" to all rateable properties in the Edith Farms area that are accessible via an "All Weather Road" and provide a weekly removal service.
2. Provide a service for those rateable properties located on a "Non All Weather Road" until such time as a normal rubbish removal service is able to be provided.

As a result of the notice of motion a subsequent report was put through Council on 27 February 2018 recommending that:

1. A Community consultation process occur to determine the level of service required, including quality, function and demand for service, together with a cost for service.
2. Council form a strategic view and policy on the introduction of additional services; and
3. A policy is formulated on the level of service for waste collection and disposal.

To assist with progressing the issues a Community Meeting was held with all members of the Edith Farms Community invited to discuss firstly, the waste collection service as well as any additional matters the resident would like to raise. The meeting occurred on the morning of Saturday 26 May 2018. As an outcome of the meeting, and in order to ensure all residents were provided an equal opportunity to provide input, it was determined to conduct a postal survey with all landowners located on Edith Farms, Beasley, Sullivan, Woollybutt and Rutherven Road.

The extended timeframe of the project was a result of a concurrent tender process occurring for waste services which would inform pricing of a potential service offered to residents. Coupled with an unexpected long-term absence of KTC's Communications Officer the original intent to provide surveys to residents with their rates notices was not achievable.

Survey Outcome

A total of 119 surveys (example attached) were issued to land owners in the Edith Farms Area in December 2018, requesting completion by 24 January 2019. A fact sheet to ensure land owners had background on the issue and a reply-paid envelope were included with the survey to enable ease of participation.

REPORT

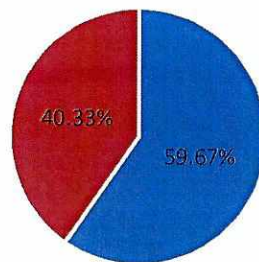
A 'grace period' of one (1) week occurred after the survey closure date to ensure all surveys were received.

The response rate was 40.33% (48 surveys).

Of the surveys received, 33.34% of responses indicated a preference **FOR** a waste collection service and 64.58% of responses indicated a preference **AGAINST**.

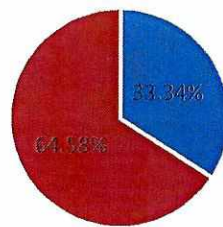
Of the respondents that indicated 'Yes' to the waste collection service, 62.5% indicated a preference for a weekly kerbside collection, 18.25% for a Fortnightly Kerbside Collection and 18.25% for a Skip Bin Service.

Survey Responses



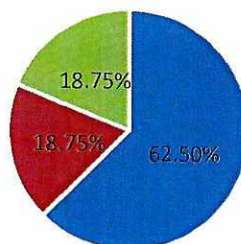
■ Unreturned ■ Returned

Q1. Would you like a waste collection service for your property?



■ Yes ■ No

Q2. If Yes, what type of service would you like?



■ Weekly Kerbside - Wheelie Bin ■ Fortnightly Kerbside - Wheelie Bin ■ Skip Bin Service

REPORT

Further Feedback

In addition to seeking feedback on the waste collection service, Council used the community meeting and survey as an opportunity to gain further feedback from the Edith Farms area residents on unrelated issues.

Residents requested Councils focus and/or support in the following matters:

- Road conditions
- Weed management
- Improved telecommunications services
- Expansion of essential services infrastructure

Advocacy on the community's behalf in relation to these matters is ongoing.

OFFICER RECOMMENDATION

That it be recommended to Council that:

1. No changes be made to the current waste management service delivery to the Edith Farms Area.
2. Council review the waste collections service delivery model to those areas not currently receiving a service to coincide with the expiration of the current waste collection contract.
3. Council Officers disseminate the outcome of the survey through a further mail out to all property owners.
4. Council Officers continue advocating for the Edith Farms Area residents with relevant external stakeholders in regard to improved road, essential services, telecommunications and weed management.



Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Corporate & Community Development, Ms Rosemary Jennings

Attachments: Edith Farms Waste Consultation Survey

