



MINUTES

Ordinary Meeting of Council

Tuesday 25 August 2020
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 25 AUGUST 2020 AT 6:00PM**

PRESENT

**ELECTED
MEMBERS**

- : - Mayor Fay Miller
- Deputy Mayor Peter Gazey
- Alderman Elisabeth Clark
- Alderman Matthew Hurley
- Alderman Jon Raynor
- Alderman Toni Tapp Coutts

OFFICERS

- : - Mr Ian Bodill, Chief Executive Officer (CEO)
- Ms Rosemary Jennings, Executive Manager
Community Services (XCS)
- Mr Brendan Pearce, Executive Manager
Infrastructure and Environment
- Mr Arsalan Malik, Project Manager
- Ms Taylor Revitt, Communication and
Engagement Officer
- Mr Jherry Matahelumual – Executive Assistant
(Minutes Taker)

VISITORS

- : - Three (3) members of Katherine Community

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DRAFT

1 ACKNOWLEDGMENT OF COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants' past, present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies
- Alderman John Zelle

4.2 Leave of Absence
Nil

5 CONFLICT OF INTEREST

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Minutes of the Ordinary Meeting of Council held on 28 July 2020

File	:	Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved	:	Alderman Tapp Coutts
Seconded	:	Alderman Clark

That the Minutes of the Ordinary Meeting of Council on 28 July 2020 be confirmed as true and accurate.

CARRIED 6 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

- Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance / Council Meetings / Mayoral Business to be considered.

Mayoral Business: Mayor had engaged in many events during the period 29 July 2020 to 25 August 2020 and mentioned the following items below:

- Meeting with resident x 5
- ABC Radio Interview – Mikaela Simpson re Knotts Crossing Cemetery
- Meeting with Minister for Health, Minister Fyles re GP services
- Performance Review for CEO
- Showgrounds Advisory Committee Meeting
- ABC Grassroots interview
- Annual Seniors Morning Tea – Seniors Month – Museum
- Meeting with Netball & Basketball NT – ZOOM
- Meeting with Colleen Wakefield re Cancer Council Fundraising Dinner
- KPCCG Meeting – Katherine PFAS Community Consultation Group
- Official Opening of Katherine Hot Springs
- Katherine Outback Experience
- Elected Members Information Session x 2
- Meeting with Kalano Working Committee - CEO Bill Headley x 2
- Meeting with Mr Gulfan Afero, Indonesian Consul to the NT
- Meeting with Alf Leonardi, NT Education Department
- Meeting with Assistant Commissioner Narelle Beer & Commander Janelle Tonkin
- Celebrating 150 Years of Policing in the Northern Territory – GYRACC
- ABC Radio Hobart interview re Katherine Tourism Potential
- Big Rivers Regional Reconstruction Committee meeting
- Visit to Kings Farm, Fox Road – overview
- Visit to Kings Farm, Fox Road – record promotional interview
- Opening of St Joseph’s Catholica College Emmaus Centre
- Commemorative Service for the 75th Anniversary of Victory in the Pacific
- Meeting with Merriel Lawrie & Katrina Lucas re relocation of train locomotive
- Meeting with Helene George re GYRACC
- Meeting with Commander Janelle Tonkin and Sargent Daniel Shean

- Meeting with Colin Abbott – Katherine Chamber of Commerce
- Commemorative Service for Veteran’s Day
- ABC radio interview – Jo Lavery – re GP’s in Katherine
- Project Committee Meeting – Katherine Sportsground Pavilion & Carpark
- Interview with NT Independent Journalist Roxanne Fitzgerald – re GP’s
- Big Rivers Region Destination Management Plan – Project Control Group
- CBD Revitalisation Project Meeting x 3
- Meeting with Department of Chief Minister
- Ordinary Council meeting for August

9 CORRESPONDENCE AND DOCUMENTS TABLED

- Nil

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

- Greg Palmer of Katherine Star Cinema introduced his business to the Council in the hope that it will benefit Katherine Community and also that it will provide job opportunities.
- Mayor Miller responded that Katherine Town Council will be very pleased to help promote any Katherine Cinema events and asked Greg to contact the Council should he wish to do so.

12 NOTICES OF MOTION

Nil

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF JULY 2020

Purpose	: To provide ongoing updates to the Council and to present the Report of the Chief Executive Officer for the Month of July 2020
File	: Local Governance / Ordinary Meeting of Council /Reports to Council/ Chief Executive Officer
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Clark

That it be recommended to Council to:

1. Formally receive and note the Chief Executive Officer Report for the Month of July 2020

CARRIED 6 / 0

13.2 MONTHLY FINANCIAL REPORT – JULY 2020

Purpose : To receive and note the monthly financial report prepared by the Corporate Services Team.

File : Local Governance / Council Meetings / Reports to Council/Financial Report

Moved : Alderman Hurley

Seconded : Deputy Mayor Gazey

That it be recommended to Council to:

1. Endorse the Financial Report for the month of July 2020

CARRIED 6 / 0

13.3 LIBRARY ACQUITALL 2019/2020

Purpose : To formally acquit the 2019/2020 Department of Tourism, Sport and Culture Grant for the provision of services to Katherine Town Council Library, for the amount of \$367,184 exclusive of GST, which included the Big River Library Co-ordinator Grant of \$120,000

File : Local Governance/Council Meetings/Reports to Council/Acquittals

Moved : Alderman Tapp Coutts

Seconded : Deputy Mayor Gazey

That it be recommended to Council to:

1. Receive and note the acquittal for the 2019/2020 Department of Tourism, Sport and Culture grant to the Katherine Town Council Library and to forward the acquittal to Department of Tourism, Sport and Culture.

CARRIED 6 / 0

13.4 MOSQUITO PROGRAM ACQUITTAL 2019/2020

Purpose : To formally acquit the 2019/2020 Department of Health grant for funding for the monitoring of the NT Mosquito Program for the amount of \$20,426 exclusive of GST

File : Local Governance / Council Meeting / Reports to Council / Acquittals

Moved : Alderman Tapp Coutts

Seconded : Alderman Clark

That it be recommended to Council to:

1. Receive and note the acquittal for the 2019/2020 Department of Health grant to the Katherine Town Council and to forward the acquittal to Department of Health

CARRIED 6 / 0

13.5 MONTHLY REPORT OF THE COMMUNITY SERVICES DEPARTMENT JULY 2020

Purpose : To present the Report for the Community Services department for the month of July 2020.
File : Local Governance / Council Meeting / Reports to Council / Community Services
Moved : Alderman Clark
Seconded : Alderman Hurley

That it be recommended to Council to:

1. Receive and note the Community Services report for the month of July 2020

CARRIED 6 / 0

13.6 SAVE THE CHILDREN LEASE – LOT 353, KATHERINE

Purpose : To execute a five (5) year plus five (5) year leases to Save the Children for Lot 353, 11 Shepherd Street, Katherine
File : Local Governance / Council Meeting / Reports to Council / Legal Documents/Lease
Moved : Alderman Hurley
Seconded : Alderman Clark

That it be recommended to Council to:

1. Authorise the Mayor and Chief Executive Officer to execute a five (5) year plus five (5) year lease with Save the Children for Lot 353 – 11 Shepherd Street and affix the Common Seal as required.

CARRIED 6 / 0

13.7 SCHOOL HOLIDAY PROGRAM GRANT FUNDING (EVENTS) – REGIONAL FLEXIBLE GRANT AGREEMENT

Purpose : To approve the acceptance of the regional Flexible Grant Agreement provided by the Department of the Chief Minister for the purpose of funding two (2) events for the School Holiday Program for the October 2020 school holiday period.
File : Local Governance / Council Meeting / Report to Council /Community Services
Moved : Alderman Tapp-Coutts
Seconded : Deputy Mayor Gazey

That it be recommended to Council to:

1. Accept the grant funding offer of \$2,843.24 (GST exclusive) from the Department of the Chief Minister for the staging of events as part of the October 2020 School Holiday Program.

2. Authorise the Mayor and CEO to affix the common seal and sign the Agreement.

CARRIED 6 / 0

13.8 SCHOOL HOLIDAY PROGRAM FUNDING AGREEMENT – MARKETING 2020/2021

Purpose : To approve the acceptance of the Regional Flexible Grant Agreement provided by the Department of the Chief Minister for the purpose of funding the development of the advertising/marketing for the School Holiday Program for the 2020/2021 Financial Year.

File : Local Governance / Council Meeting / Report to Council /Community Services

Moved : Alderman Tapp Coutts

Seconded : Alderman Clark

That it be recommended to Council to:

1. Accept the grant funding offer of \$10,409.85 (GST exclusive) from the Department of the Chief Minister for the School Holiday Program marketing for the 2020/21 Financial Year.
2. Authorise the Mayor and CEO to affix the Common Seal and sign the agreement.

CARRIED 6 / 0

13.9 PUBLIC ORDER AND SAFETY REPORT

Purpose : To present the Public Order and Safety Report for the month of July 2020

File : Local Governance / Ordinary Council Meeting / Reports to Council /Community Services

Moved : Alderman Clark

Seconded : Deputy Mayor Gazey

That it be recommended to Council to:

1. Receive and note the Public Order and Safety Report for the month of July 2020

CARRIED 6 / 0

13.10 INFRASTRUCTURE AND ENVIRONMENT SERVICES REPORT FOR
THE MONTH OF JULY 2020

Purpose	: To inform Elected Members of tasks, activities and projects undertaken by the infrastructure and Environment Services, during the month of July 2020
File	: Local Governance / Ordinary Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Deputy Mayor Gazey
Seconded	: Alderman Tapp Coutts
That it be recommended to Council to:	
1. Receive and note the report of the Infrastructure & Environment Services for the month of July 2020	
CARRIED 6 / 0	

13.11 PROJECT UPDATE – JULY 2020

Purpose	: To inform the Elected Members of the current status of major projects undertaken by Infrastructure and Environment during the month of July 2020.
File	: Local Governance / Ordinary Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Alderman Clark
Seconded	: Deputy Mayor Gazey
That it be recommended to Council to:	
1. Receive and note the project update for the month of July 2020	
CARRIED 6 / 0	

13.12 AIRPORT SUBLEASE RENEWALS

Purpose	: To seek Council approval to authorise the Mayor and Chief Executive Officer (CEO) to affix the common seal and sign the Sub-Lease Renewals for the Katherine Civil Airport.
File	: Local Governance / Ordinary Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Alderman Clark
Seconded	: Deputy Mayor Gazey
That it be recommended to Council to:	
1. Authorise the Mayor and Chief Executive Officer to affix the Common Seal and sign off the sub-lease renewals for the NT Friendship and Support – Warehouse Space Rental and Territory Rent a Car (Thrifty) – Terminal Building Space Rental.	
CARRIED 6 / 0	

14. REPORTS FROM REPRESENTATIVE ON COMMITTEES

14.1 SHOWGROUNDS AND MULTI-PURPOSE CENTRE ADVISORY COMMITTEE MINUTES

Purpose	: To present the minutes of meeting of the Showgrounds Advisory Committee
File	: Local Governance / Ordinary Council Meeting / Reports to Council /Infrastructure and Environment
Moved	: Alderman Tapp Coutts
Seconded	: Alderman Clark
That it be recommended to Council to:	
1. Receive and note the minutes of the Showgrounds and Multi-Purpose Advisory Committee Meeting held 4 August 2020.	
CARRIED 6 / 0	

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Peter Gazey

File : Local Government / Council Meetings / Elected Members Activities

Activities : Deputy Mayor Peter Gazey had engaged in activities from 29 July to 25 August 2020 including:

- Ordinary Meeting of Council
- 1 x EMIS
- Long Tan Memorial
- Meeting with Niceforo Group and RAAF Base Officers
- Sportsgrounds Advisory Committee Meeting
- Opening of Exhibition at GYRACC
- DCA Meeting
- Wheelchair Tour at the Hot Springs
- Community Grants Meeting
- The Historical Society Meeting

15.2 Alderman Elisabeth Clark's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Elisabeth Clark engaged in activities from 29 July to 25 August 2020 as follows:

- Meeting with Brendon on Showground's fence
- Emungalan Bridge meeting with residents
- New Haven morning tea for Cancer fundraiser
- Meeting with Dr Felicity Lewis
- Confidential Special Meeting
- Preview artists and curators - Godinymayin
- Doggy Day
- EMIS x 1
- Community consultation
- My Darwin platform meeting

- Meeting with Shawn Collins re plants
- Invite to Selena Uibo - thank you at golf club
- Ordinary Meeting of Council

15.3 Alderman Jon Raynor's Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Jon Raynor had engaged in activities from 29 August to 25 August 2020 including:
- EMIS x2
 - Ordinary Meeting of Council
 - Community grants meeting
 - Lend lease TDL Information meeting
 - CEO performance review
 - Senior citizens morning tea

15.4 Alderman Toni Tapp-Coutts' Activities

- File : Local Government / Council Meetings / Elected Members Activities
- Activities : Alderman Toni Tapp-Coutts had engaged in activities from 29 July to 25 August 2020 as follows:
- 1 x Ordinary Council Meeting
 - 1 x Official Opening Hot Springs
 - 1 x Citizenship Ceremony
 - 1 x Wayfaring Signage meeting
 - 1 x ICPA Lunch
 - 1 x Minister Uibo Thankyou to Responders
 - 1 x Celebrating 150 Years of NT Policing
 - 1 x Sportsground Advisory Meeting
 - 1 x Showgrounds Advisory Meeting
 - 2 x Senior's Month events
 - 3 x GYRACC Board/Planning Meetings
 - 1 x TEHS Community engagement Meeting
 - 1 x GYRACC Ngukurr Art Exhibition Launch
 - 2 x EMIS

15.5 Alderman John Zelle's Activities

File	:	Local Government / Council Meetings / Elected Members Activities
Activities	:	Alderman John Zelle had engaged in activities from 29 July to 25 August 2020 including: <ul style="list-style-type: none"> ▪ Sportsgrounds Advisory Committee Meeting ▪ 2 x EMIS ▪ Development Consent Authority Meeting

14.6 Alderman Matthew Hurley's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Hurley had engaged in activities from 29 July to 25 August 2020 including:

- 1 x EMIS
- Ordinary meeting of Council

Motion

A motion was raised to move late agenda items as listed below:

1. Community Grants – Acceptance of Successful Grant Applications
2. DP20-0147 Power Water Sewerage Easement

Moved : Alderman Tapp Coutts

Seconded: Alderman Clark

CARRIED 6/0

16. LATE AGENDA ITEMS

16.1 Community Grants – Acceptance on Successful Grants Applications

Purpose	:	To accept the recommendations of the Community Grants Assessment Committee and award the Community Grants for 2020/2021 year
File	:	Local Governance /Ordinary Meeting of Council/Reports to Council/Community Services
Moved	:	Alderman Clark
Seconded	:	Deputy Mayor Gazey

That it be recommended to Council to:

1. Approve the awarding of the following grants as per the recommendations of the Community Grants Assessment Committee Minutes of Thursday 20 August 2020 on receipt of necessary paperwork and confirmation of any previous grants being acquitted.

Community Group (Up to \$2,000)

Organisation	Project	Amount
Katherine Museum	Signage Revitalisation	\$2000.00
Katherine Anglican Church	Projector Upgrade	\$2,000.00
Katherine Camels Cricket	Club Capital Purchases	\$1,498.00
Katherine Swimming Club	PA System & radios	\$2,000.00
Katherine Dirt Kart Club	Perimeter Fencing	\$1,999.80
Katherine Rotary Club	Katherine Rotary Computer Club Establishment	\$2,000.00
Team Health	Katherine Wellbeing Mural	\$2,000.00

Save the Children	Patriotic Pennant - Gifted New Flags to Rocky Ridge	\$700.00
BMX Club	Freezer & PA System	\$1,367.00
Katherine Senior Citizens Association	Communication & Wall Hangings	\$1600
Network Tindal	Self-Care at Tindal	\$500
Top End Rehoming Group	Community De-sexing Program	\$2,000.00
	TOTAL	\$19,665

Major Event (Maximum \$5,000)

Organisation	Event	Amount
Katherine Off-Road Motorsports Club	2020 NT Motorcross Titles	\$5,000.00
Cancer Council	Dinner Under the Stars	\$5,000.00
Katherine Senior Citizens Association	Seniors Christmas Lunch	\$2,000.00
Katherine Museum	High Tea in the Gallery	\$5,000.00
	TOTAL	\$17,000

CARRIED 6 / 0

16.2 DP20-0147 POWER WATER SEWERAGE EASEMENT

Purpose	: To seek Council approval to authorise the Mayor and CEO to affix the common seal and sign the Request to Issue Certificate as to Title Lot 509, Katherine (Form 104) pertaining to this report. This is in relation to DP20-0147 Lot 509, Katherine, 20 Katherine Terrace, Town of Katherine, Town Square T20-03-Katherine CBD Revitalisation
File	: Local Governance /Ordinary Meeting of Council/Reports to Council/Infrastructure & Environment
Moved	: Alderman Zelley
Seconded	: Alderman Clark
That it be recommended to Council to:	
1. Authorise the Mayor and CEO to affix the common seal and sign the Agreement on form 104, Request to Issue Certificate as to Title Lot 509, Katherine	
CARRIED 6 / 0	

17 GENERAL BUSINESS

- Mayor Miller requested more information on works that are happening at the Cemetery with specific emphasis on holes that appeared to be tree-planting activities.
- XIE Pearce advised that irrigation works were currently occurring In relation to the outside area, he will seek further information from Shawn and inform the Elected Members.
- Mayor Miller informed that council's agenda be made available on Wednesday, a week prior to the Ordinary Meeting of Council.

- Mayor Miller requested the list of Elected Members attendances on Council committees such as Showgrounds and Multi-purpose Advisory Committee, Sportsground Advisory Committee, Chamber of Commerce, RISE to confirm if the Elected Members still do make the commitment to attend.
- Alderman Hurley requested that all Elected Members be invited to all committee' meetings
- Mayor Miller requested that the dried grass around the civic centre and showgrounds area be slashed.
- Mayor Miller informed that the next Community Forum will take place at the Rockmans shop on Saturday, 5th September 2020 between 9 a.m and 1 p.m. and noted that all elected members and senior staff would be in attendance.
- Mayor Miller paid respect to Fay Cox, long term Katherine Community Member who passed away at the age of 91 years old. She had contributed a lot to the Katherine Community especially her active roles with the Show Society and Cancer Council. Her funeral will be conducted at the cemetery on Thursday, 27 August at 10 a.m followed by a meeting at the Museum. Mayor Miller also delivered flowers to the family of Fay Cox on behalf of the Elected Members and staff of Katherine Town Council.
- Mayor Miller extended her sincere appreciation to Dr Jim Scattini and Mrs Marie Scattini for their generous support of purchasing palliative care beds for the people of the Katherine Community.
- Alderman Tapp Coutts queried whether any works had been done regarding the removal of the dead trees along Giles Street.
- Alderman Tapp Coutts questioned whether KTC was able to provide additional chairs and tables at the bottom and upper areas of low-level park and at the Hot Springs area especially near the Turtle Shade.
- Alderman Tapp Coutts queried when the fence that protects the grass at the Hot Springs will be removed? XIE Pearce advised that we are still waiting for the grass to grow to a sufficient height.
- Alderman Raynor requested that council provides highlights of items of the Council agenda, in the Newsletter after the Ordinary Meeting of Council. He also requested that we provide items that will be discussed during the meeting to the general public in advance notice prior to the meeting.
- Alderman Raynor requested more information in relation to the Big Rivers Region Destination Management Plan – Project Control Group attended by the Mayor. Mayor responded that that was the final meeting and it involved TourismNT, DIPL and DCM. The group was asked by the Minister for Tourism to develop a long-term plan for Big Rivers Region. The draft of the paper will be presented to us in the middle of September and it will go to public consultation.
- Alderman Clark queried the Relocation Project of the Katherine Locomotive. EA Matahelumual mentioned that a follow up meeting between the KTC and National Trust Katherine Branch was conducted to identify the exact location for the train. National Trust Katherine Branch will contact Pine Creek if they can secure the railway sleepers. The only challenge is to get the funds from the North Australia Railway Association to confirm the availability of the funds.
- Deputy Mayor requested that the list of Council's committees to be sent out to all Elected Members to get confirmation of their commitment to attend or be part of the committee.

18 CLOSURE OF MEETING TO PUBLIC

Nil

19 CONFIDENTIAL ITEMS

Nil

19 RESUMPTION OF OPEN MEETING
Nil

20 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday 22 September 2020

21 CLOSURE OF MEETING

That meeting closed at 7.50pm

Fay Miller
MAYOR OF KATHERINE

OFFICER TITLE ABBREVIATIONS

CEO	:	Chief Executive Officer
A/CEO	:	Acting Chief Executive Officer
COO	:	Chief Operating Officer
XCS	:	Executive Manager Community Services
XIE	:	Executive Manager Infrastructure and Environment
MCERS	:	Manager Compliance Environment & Regulatory Services
MIE	:	Manager Infrastructure & Environment
PM	:	Project Manager
MCFAS	:	Manager Customer Finance Administration Services
MVIC	:	Manager Visitor Information Centre
CO	:	Communications Officer
EA	:	Executive Assistant
CLO	:	Community Liaison Officer
SO	:	Sustainability Officer
GO	:	Governance Officer