



Ordinary Meeting of Council Agenda

Tuesday 24 April 2018

Open Forum 5.30pm

Ordinary Meeting 6.00pm

Council Chambers, Civic Centre,
Stuart Highway, Katherine

Notice of Meeting of Council
Notice is hereby given in accordance with Section 59
of the Local Government Act

1. Welcome to the Country

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants who are present.

2. Opening Prayer

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. Present

4. Apologies and Leave of Absence

Alderman Jon Raynor on leave of absence 13 April to 1 May (already endorsed)

5. Confirmation of Previous Minutes

5.1 Minutes of the Ordinary Meeting of Council held 27 March 2018.

The Minutes from Ordinary Meeting of Council 27 March 2018 be received and recorded as true and accurate.

6. Business Arising from Previous Minutes

7. Conflict of Interest

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict of Interest Policy. A copy of this policy can be downloaded from www.ktc.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

8. Mayoral Business

9. Correspondence and Documents to be Tabled

10. Petitions

11. Questions

With Notice

Without Notice

12. Notice of Motion**13. Reports of Officers**

13.1	Monthly Report of the Chief Executive Officer – March 2018	1-7
13.2	Monthly Report Corporate & Community Services Report – March 2018	8-14
13.3	Monthly Report Works & Services Division Report – March 2018	15-19
13.4	Monthly Finance Report – March 2018	20-33
13.5	Consent to Declare McKeddie Road from Stuart Highway to Kalano Community Entrance a Road	34-35
13.6	Proposed Timeline – Municipal Plan 2018/19	36
13.7	Consent to rezone lot 353 Shepherd St	37-38
13.8	Katherine Low-Security Prison Advocacy	39-41

14. Reports from Representatives on Committees**15. Late Agenda****16. General Business****17. Confidential Items****18. Next Ordinary Meeting of Council**

The fourth Ordinary Meeting of Council for 2018 will be held on Tuesday 22 May 2018.

19. Meeting Close

REPORT

FOLDER: Local Governance / Council Meetings / Chief Executive Officer Report

MEETING: ORDINARY MEETING OF COUNCIL – 24 APRIL 2018

REPORT TITLE: MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR MARCH 2018

PURPOSE OF THE REPORT

To present the Report of the Chief Executive Officer for the month of March 2018.

COMMENTS

Municipal Plan and Budget Timetable

The following timetable is in place to progress the important Municipal Plan and the 2018/19 budget for Katherine Town Council so as to meet the legislative and community feedback requirements. Input is welcomed from the community on the draft documents. The long term financial plan will also be considered as part of this process, with particular emphasis on reducing the rate increases from their previous higher levels as forecast in this plan.

Waste Management Facility Progress

One of the most important projects for the Katherine Town Council over the next few years is the eventual remediation of the current waste management facility and the acquisition of a new waste management facility/ service. The planning work for this project has been progressing for the last three years and have been a strong reason for the previously high rate increase levels. Specialist and strategic work is being performed by the team, consultants and authorities to ensure a practical, effective and customer focused result for our community.

Funeral for respected Jawoyn

On 29 March 2018, the Mayor, Deputy Mayor Gazey, Alderman Clark and Tapp-Coutts as well as the CEO attended the funeral for a respected Jawoyn lady to show our respect for the leadership and community role she played for her people, our community and our environment.

January 2018 Council Meeting Items Update

The following updates can be provided on the March 2018 Council Meeting tasks. A query that has been addressed and noted as such in a given meeting will be removed in the subsequent agenda.

Open Forum Items – 27 March 2018		
Task	Responsible Officer(s)	Status
Request for suitable dog park provision in Katherine municipality.	EMI&E	This item is being considered in the 2018/19 budget deliberations. CEO provided his details for further contact from the community member.
Concern over RAAF Tindal main contractors paying subcontractors.	CEO	Scheduled for discussion at the next Big Rivers Regional Economic Development Committee meeting.



REPORT

Ordinary Meeting of Council – 27 March 2018		
Task	Responsible Officer(s)	Status
CEO's report. Page 5 – Staff Sick Leave Stats need correction.	EA / COO	A member from the Finance team will provide the stats for future reports.
Corp report. Page 9 – Library Lovers Month – Level of sponsorship for <i>Barrel and Cruz</i> gift voucher (\$150.00).	CEO	Library report quotes a \$150 gift voucher sponsored by Barrel and Cruise Bistro, then in the financial report Page 30 Council paid \$150 to Barrel and Cruise Bistro. The reference to sponsorship by Barrel and Cruise is incorrect as the gift voucher was fully funded by Katherine Town Council
Page 12 – VIC figures need investigation	COO / VIC Mgr	The figures in the graph are correct however, not translated correctly to written report.
Binjari waste figures and commercial earnings from dumping at WMF?	COO	Binjari waste is charged at the commercial rate.
FB post on new VIC “web screens”	CO / VIC Mgr	Confirmation of query required
Inform LGANT of attendees to the LGANT Conference and General Meeting in April.	EA	Registrations completed for DM Gazey and Alderman Tapp Coutts.

Open Forum Items – 27 February 2018		
Task	Responsible Officer(s)	Status
Culvert where pipes have become exposed	OFAMO	Work order has been issued to repair erosion damage to culvert embankment on Florina Road (near Ivanoff Road). Expected to be completed by end of April.
Meeting with Edith Farms residents on site as part of community consultation on waste services	CEO / EA	The Community consultation plan will be implemented early May.

Four other items have already been addressed in previous responses

Ordinary Meeting of Council – 27 February 2018		
Task	Responsible Officer(s)	Status
Assess the worth in keeping the old Traxcavator post the arrival of the new replacement machine.	DCCS / A/OM OFAMO	Asset and plant maintenance and strategic planning is performed in an ongoing basis and this item has already been identified as one for review. A report to Council on disposal option for the old machine will be presented to the May Ordinary Meeting of Council as part of the Council budget process. A trade value for the current machine of \$70,000 plus GST has been provided, assuming no major defects/repairs required. Possibly need to advise if this is acceptable prior to May Ordinary Meeting so same delivery driver can take old machine in the same trip.

REPORT

Obtain updated delivery estimate for the Traxcavator and provide to EMs.	DCCS / EA	Current estimated departure date of 4 th of May from Brisbane, direct to Katherine.
Discover evidence for upgrading of roads; economic growth, equitable access, land use planning, improving asset management, road safety with respect to strategic prioritisation of upgrading of roads. Lobby the NTG.	CEO	A letter has already been sent regarding Edith Farms Road, with a future meeting being planned to discuss both the Edith Farms Road and other priority roads.

Seven other items have already been addressed in previous responses

Open Forum Items – 23 January 2018		
Task	Responsible Officer(s)	Status
Alternative back up generation for radio tower	Aldermen Raynor & Zelle	Aldermen Raynor and Zelle can provide an update on this item at the Council meeting.

Ordinary Meeting of Council – 23 January 2018		
Task	Responsible Officer(s)	Status
Alderman Tapp Coutts asks for the following ideas to be considered prior to the next Council meeting: - Lobby the NTG for a “low security” prison farm in Katherine - Provision of support services for ex-prisoners returning to Katherine	ALL	This item is addressed in the current agenda.

Three other items have already been addressed in previous responses



REPORT

Staff Statistics – MARCH (2017-2018 Financial Year.)

	Number of Permanent 2018 Employees	Total Hours Used	Total Days Lost	Total Days Lost Per Person	Special Notes
Executive	3	53.2	7.00	2.33	
Asset Mgmt	2	3.35	0.44	0.22	
Community Services	6	24.3	3.20	0.53	
Community Services - Visitor Information Centre	5	67.4	8.87	1.77	
Community Services - Library	6	5.5	0.72	0.12	
Corporate Services	6	33.75	4.44	0.74	
Works and Services	4	45.6	6.00	1.50	
Works and Services - Depot	11	30.4	4.00	0.36	
Works and Services - Inspectorate	1	0	0.00	0.00	
Waste Management	4	2.6	0.34	0.09	
Totals	48	266.1	35.01	0.73	

REPORT



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Page
5
Service Requests Received

Council received seventy eight (78) service requests for the month of March 2018.

Environment	Buildings/Facilities	Roads/Traffic/Parking	Inspectorate	Other Requests	
New Wheelie Bins	22 Waste Management Transfer Station	Licence/Permits – Road Events	Abandoned Vehicle	Equipment Hire – Collars, Cages Etc	
Other Bins	Civic Centre	Carparks	Animal – Other	Streetlights	2
Domestic Rubbish Collection	Public Toilets	Road Opening/Closing (Telstra, Aurora etc)	Animal at Large	Cemetery Burial Records	1
Litter	1 Showgrounds	Road Opening/Closing – Footpath/Driveways	Animal Cruelty	Risk Management – Accidents – General	
Hazardous Waste Disposal	Katherine East Community Centre	Street Signs	Animals – Lost and Found	General Requests – Complaints	
Mowing of Verges- Nature Strips-Ovals	2 Airport	Street – Road Cleaning	Animal Attack	Disabled Parking Permits	
Street and Other Lighting	Visitor Information Centre	Permit to Work Within NT Government Road Reserve	Animal Menace	Plaques and Headstones	2
Sprinklers and Watering	Parks	2 Driveways	Animal Nuisance	Ombudsman Complaints	1
General	BMX	Road Maintenance	Miscellaneous	Community – Festival or Events	
Waste Disposal – Asbestos – Other	Lindsey Street Complex	1 Footpaths	1 Parking Control	Alcohol Permit	
Weeds	1 Sportsground	2 Line Marking/Pavement Management	Unauthorised Camping	Planning and Development	
Trees & Vegetation	7 General	1 Traffic Management	Overgrown/ Unkempt Land	3 Planning and Development	
Tenders/Quotations	Swimming Pool	Planning and Development	Dog Licence	Sign Request	1
Bores and Water Readings	Playgrounds and Equipment	Laneways	1 After Hours Callout	Miscellaneous Requests	
Waste Management Facilities	Skate Park	1 Bike Paths	1 Public Health Risk Activities	Tenders/Quotations	
	Hot Springs	1 Drains	1 Dangerous Animals	Licence or Permits – Mobile food van	
Total	33	11	7	23	4

REPORT

**Service Requests Completed**

Council completed (57) service requests for the month March 2018. (21) are awaiting resolution.

Environment	Buildings/Facilities	Roads/Traffic/Parking	Inspectorate	Other Requests
New Wheelie Bins	Waste Management Transfer Station	Licence/Permits – Road Events	Abandoned Vehicle	Equipment Hire – Collars, Cages Etc
Other Bins	Civic Centre	Carparks	Animal – Other	Street Lighting
Domestic Rubbish Collection	Public Toilets	Road Opening/Closing (Telstra, Aurora etc)	Animal at Large	Cemetery Burial Records
Litter	Showgrounds	Road Opening/Closing – Footpath/Driveways	Animal Cruelty	Risk Management – Accidents – General
Hazardous Waste Disposal	Katherine East Community Centre	Street Signs	Animals – Lost and Found	General Requests – Complaints
Mowing of Verges-Nature Strips-Ovals	Airport	Street – Road Cleaning	Animal Attack	Disabled Parking Permits
Street and Other Lighting	Visitor Information Centre	Permit to Work Within NT Government Road Reserve	Animal Menace	Plaques and Headstones
Sprinklers and Watering	Parks	Driveways	Animal Nuisance	Ombudsman Complaints
General	BMX	Road Maintenance	Miscellaneous	Community – Festival or Events
Waste Disposal – Asbestos – Other	Lindsey Street Complex	Footpaths	Parking Control	Alcohol Permit
Weeds	Sportsground	Line Marking/Pavement Management	Unauthorised Camping	Planning and Development
Trees & Vegetation	General	Traffic Management	Overgrown/Unkempt Land	Planning and Development
Tenders/Quotations	Swimming Pool	Planning and Development	Dog Licence	Sign Request
Bores and Water Readings	Playgrounds and Equipment	Laneways	After Hours Callout	Miscellaneous Requests
Waste Management Facilities	Skate Park	Bike Paths	Public Health Risk Activities	Tenders/Quotations
	Hot Springs	Drains	Dangerous Animals	Licence or Permits – Mobile food van
Total	26	4	2	22
	Total	Total	Total	Total
				3

Several service request are ongoing.

KATHERINE TOWN COUNCIL

REPORT

Complaints Received

Council received zero (0)* complaints for the month of March 2018.

Administration	MARCH	YTD
Elected Members	0	1
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	1
Works	0	0

* Statistics compiled over the calendar year.

Complaints Completed

Council completed zero (0)* complaints for the month of March 2018.

Administration	MARCH	YTD
Elected Members	0	1
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	1
Works	0	0

* Statistics compiled over the calendar year.

OFFICER RECOMMENDATION

That it be recommended to Council:

That the Chief Executive Officer Report for the month of March 2018 be received and noted.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Nil
Schedule of Attachments: Nil



REPORT

FOLDER: Local Governance / Council Meetings / Corporate and Community Services

MEETING: ORDINARY MEETING OF COUNCIL – 24 APRIL 2018

REPORT TITLE: CORPORATE AND COMMUNITY SERVICES REPORT FOR THE MONTH OF MARCH 2018

Purpose of Report

To present the Report for Corporate and Community Services for the month of March 2018.

LIBRARY

Programs & Events

Program	Date & Time
Broadband for Seniors – Computer Training	Tuesdays & Thursdays
Story Time	Wednesdays, 10.30am - 11.30 am
Wriggle & Rhyme	Thursdays, 10.30am – 11.00 am
Frillies Easter Party	Thursday 29 March, 3.15pm - 4.15pm

Displays

Name	Date
Triangle Display – True Crimes	1 – 20 March 2018
Harmony Day	20 – 31 March 2018

Analysis / Comments

Wriggle & Rhyme is back in full swing for the year with new faces and a corresponding slight increase in numbers when compared to the previous month.

Story Time is also up and running smoothly. This month the Library organised and welcomed two different guest speakers for our Storytime children.

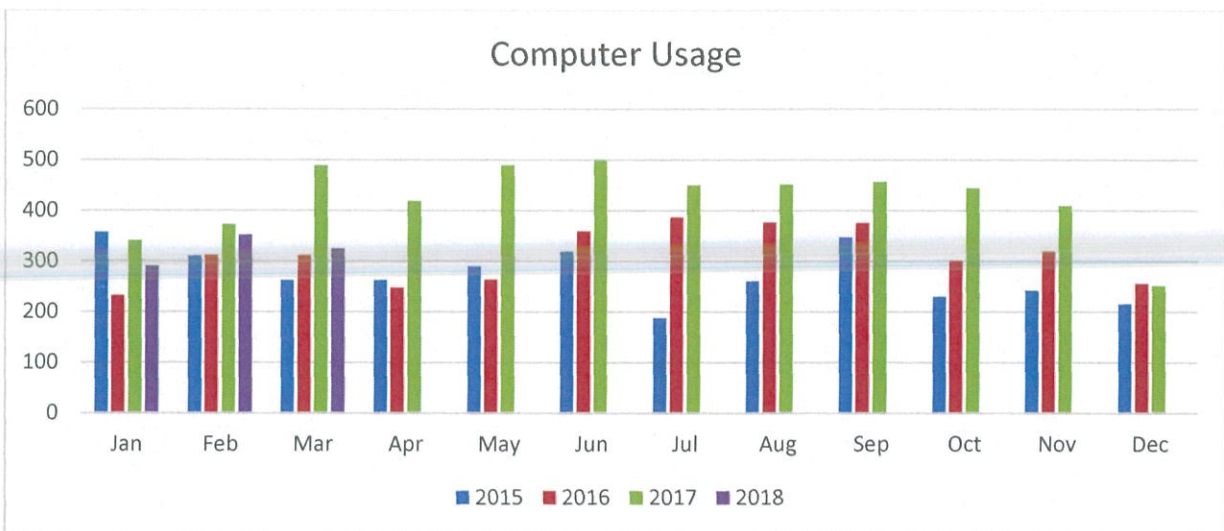
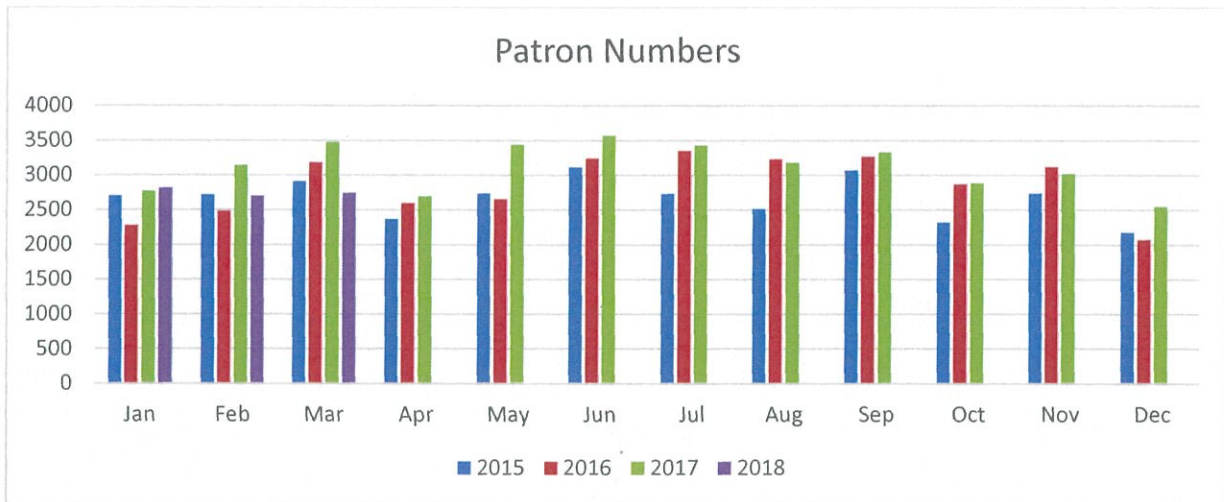
Overall Storytime and Wriggle & Rhyme numbers have decreased substantially compared to last year. This is due to a lot of families leaving town as well as other organisations running events and programs, such as morning teas, at these times. The Katherine Public Library will continue to monitor the attendance and collaborate with patrons to ensure the programs provided align with the needs of the community.

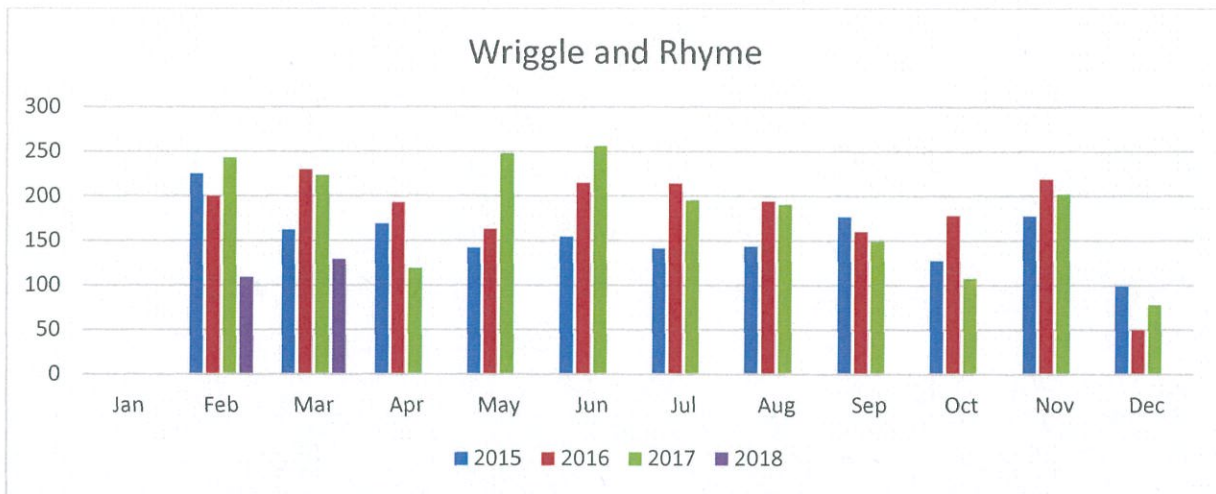
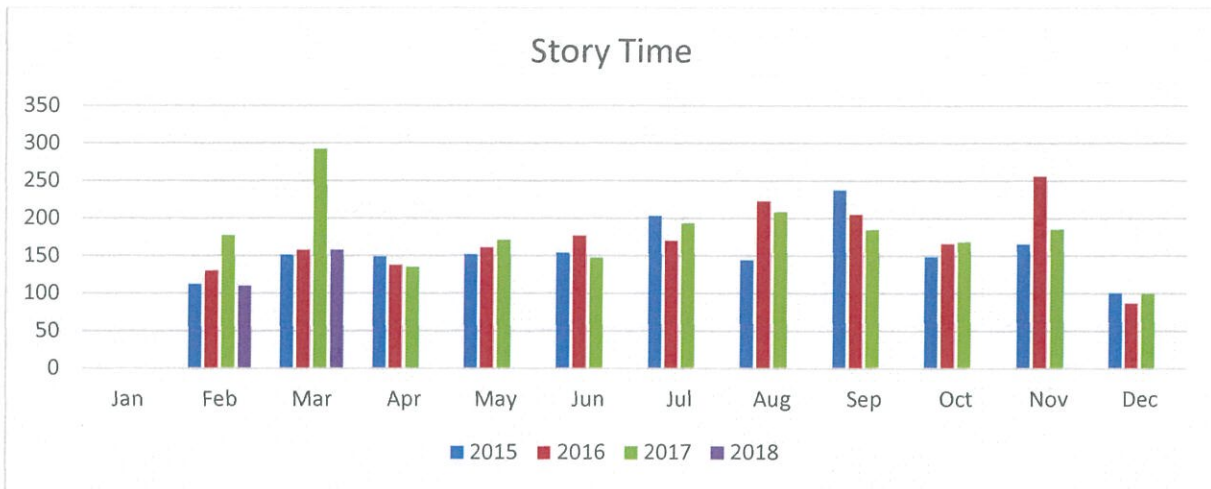
Despite the decrease in numbers, the library is still receiving positive feedback with a couple of new parents telling staff that they feel as though they have been “missing out on the fun” and praising the Storytime staff for their great efforts.

Frillies were welcomed back for 2018 at a special Frillies Easter Party. The children made Easter baskets, went Easter egg hunting and participated in party games such as potato sack races and egg and spoon races. The children were treated to chocolate eggs at the end of the day. Ten (10) children attended this event.

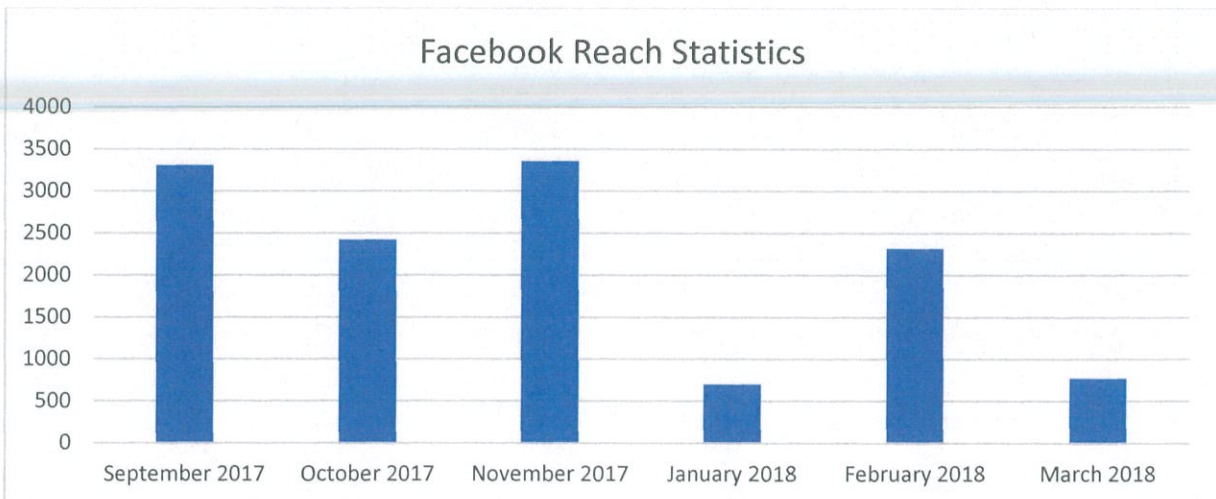
The Australian Securities and Investments Commission (ASIC) partnered with Mortgage & Finance Association of Australia (MFAA) to host an event at the Library called 'Money Matters Matter'. The aim of the event was to provide the Katherine community with a better understanding of financial management and wellbeing. Invitations were sent to local businesses owners and organisations. The event received strong support with 15 members of the business community attending. Katherine Public Library aims to continue supporting the community through facilitation of educational programs across a variety of topics.

With the Easter long weekend falling between 30 March and 2 April, the Library did not run the regular monthly movie afternoon. Instead this program will recommence in April as part of NT Youth Week event.

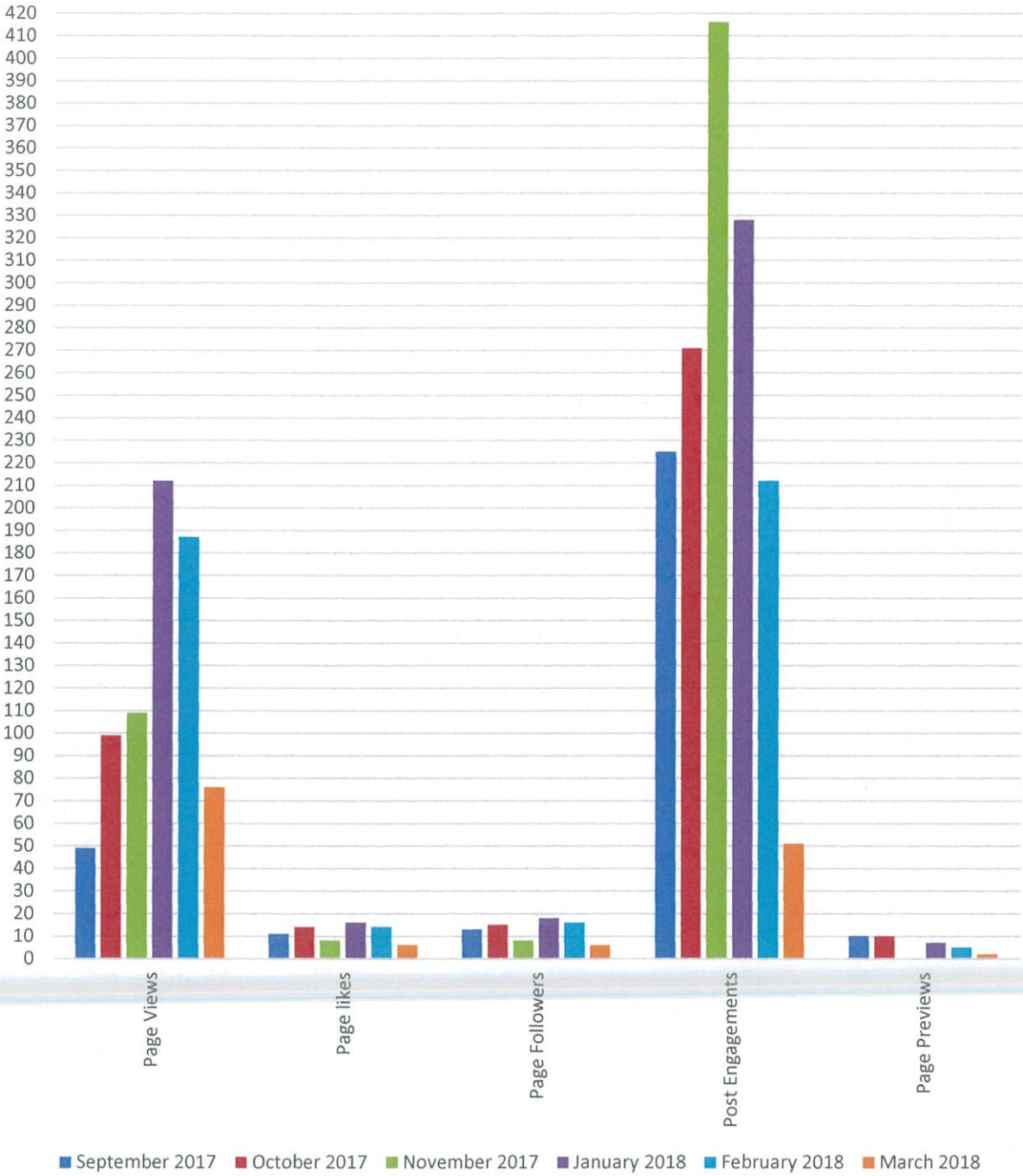


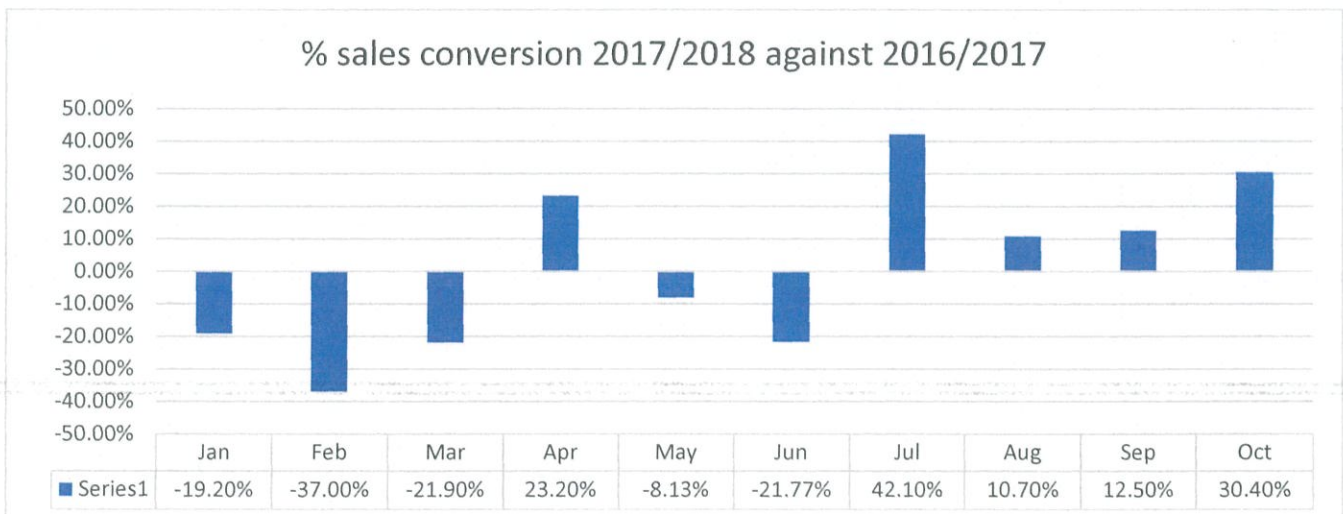
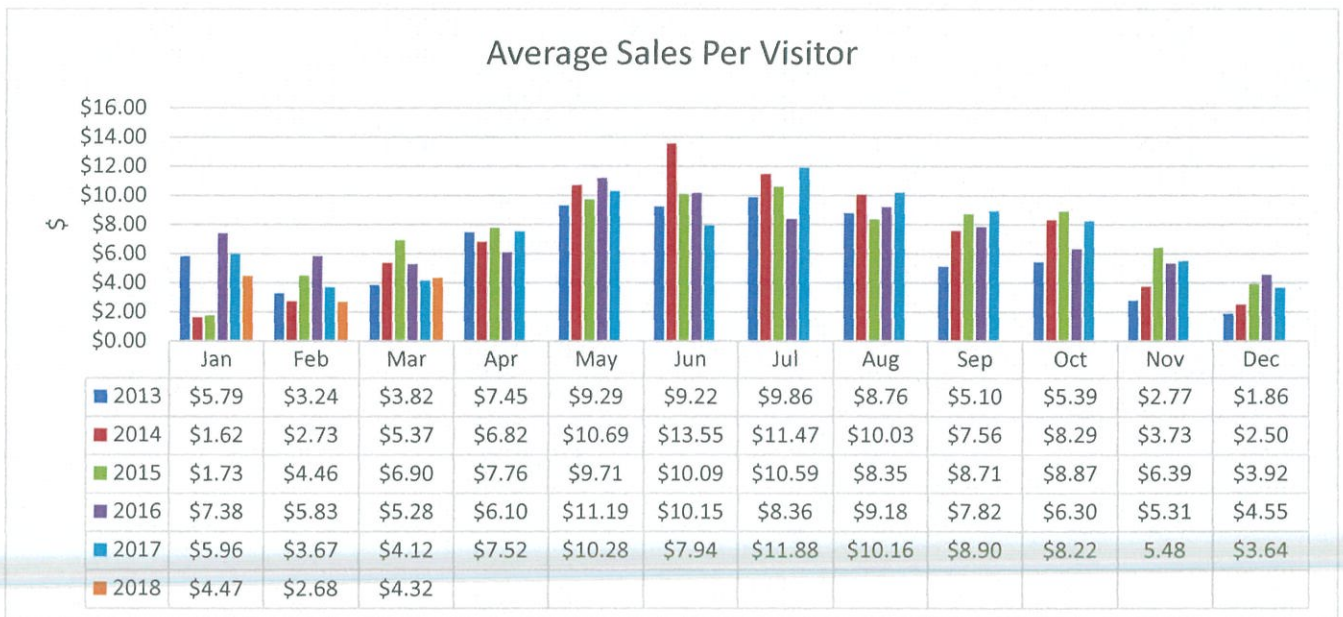
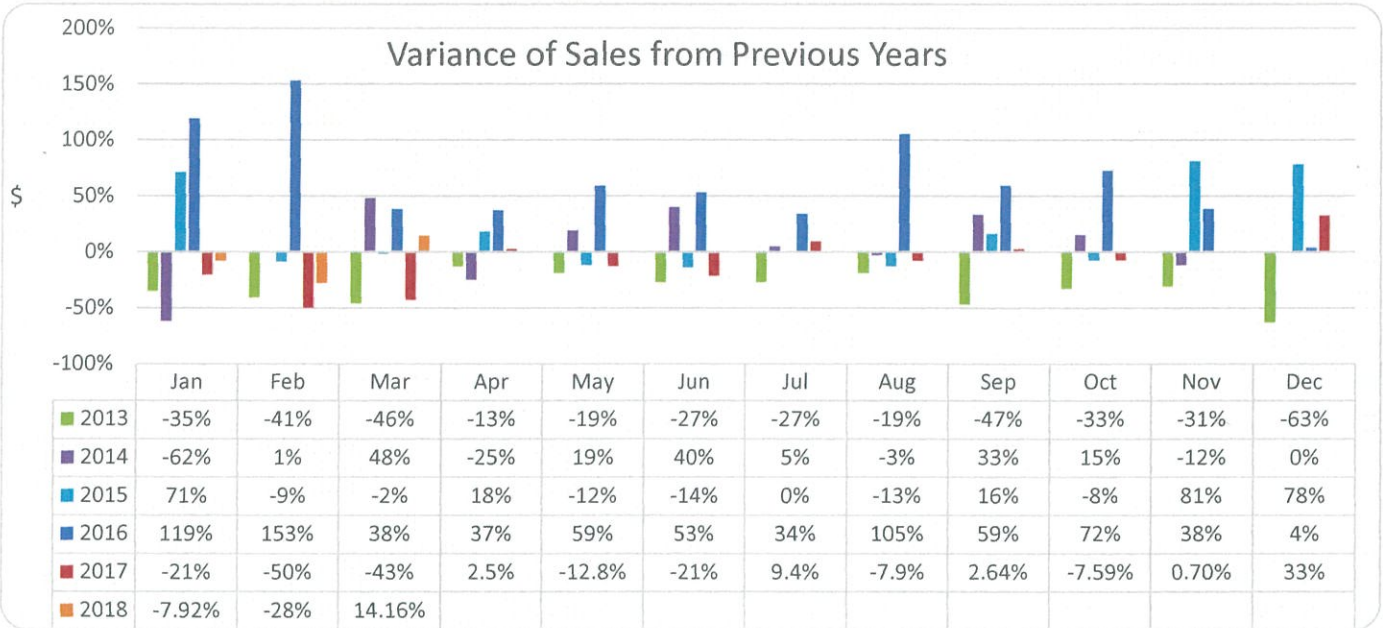


Please note: Due to access issues no data is recorded for December 2017.

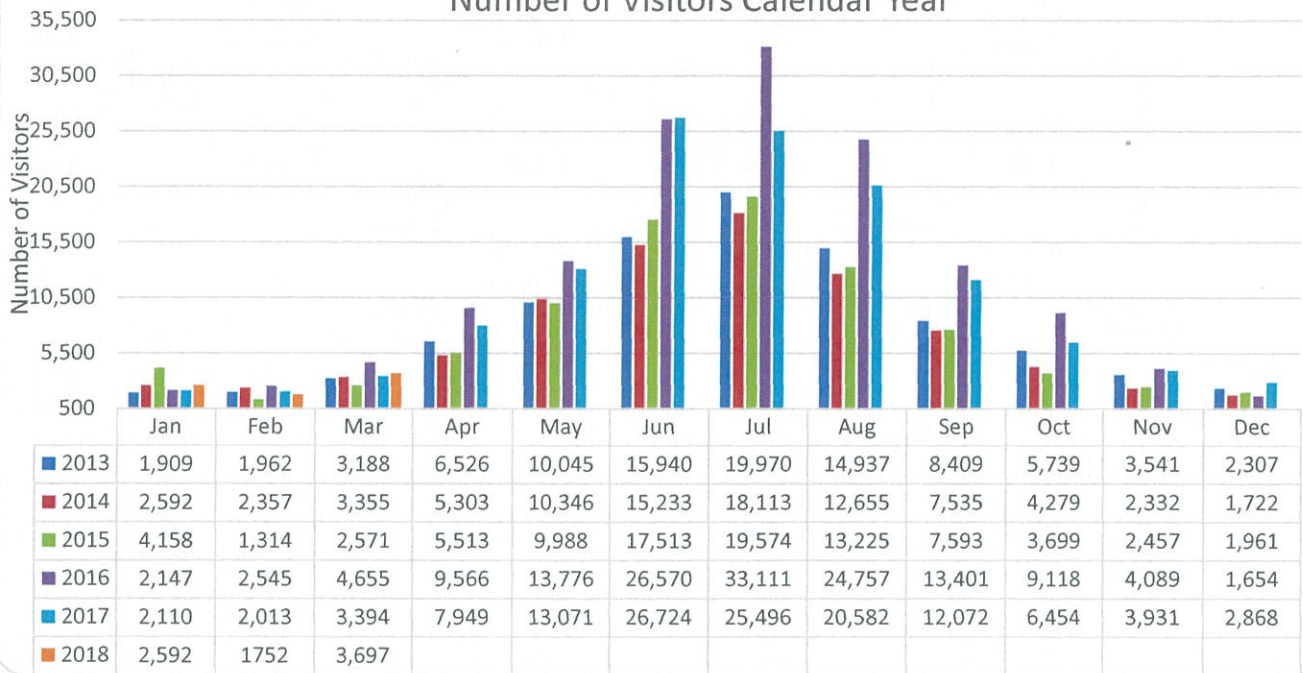


Katherine Public Library Facebook Statistics

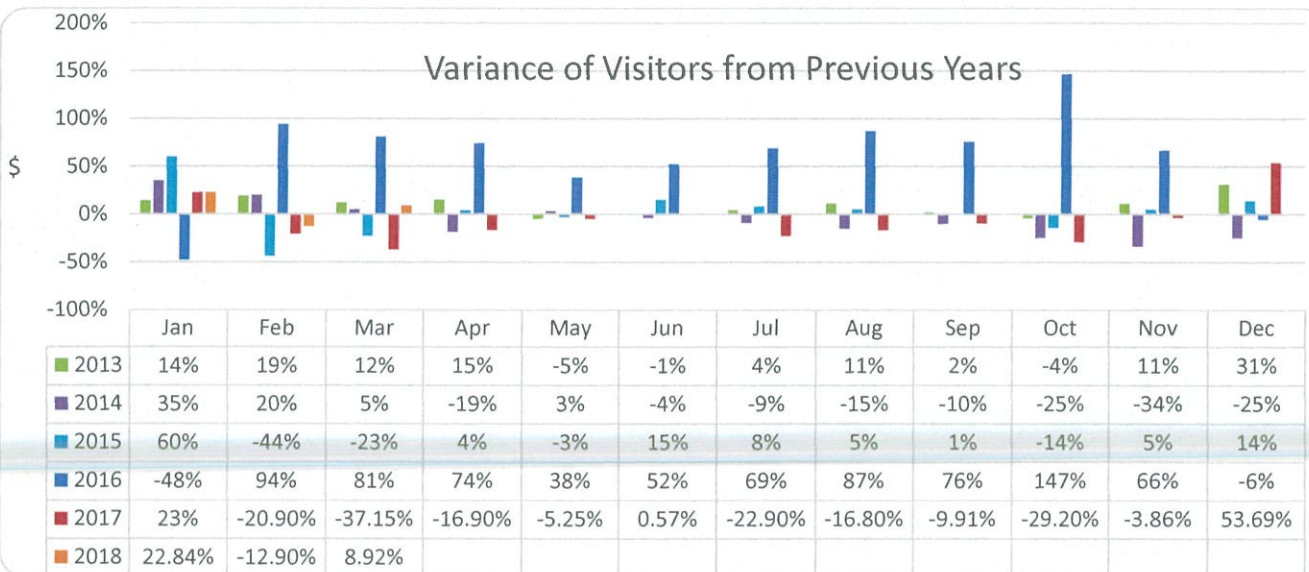




Number of Visitors Calendar Year



Variance of Visitors from Previous Years



OFFICER RECOMMENDATION

That it be recommended to Council:

That the Corporate and Community Services report for the month of March 2018 be received and noted.


Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Corporate & Community Development, Ms Rosemary Jennings
Schedule of Attachments: NIL

KATHERINE TOWN COUNCIL



REPORT

FOLDER: Local Governance / Council Meetings / Works & Services Reports
MEETING: ORDINARY MEETING OF COUNCIL – 24 APRIL 2018
REPORT TITLE: WORKS & SERVICES DIVISION REPORT FOR THE MONTH OF MARCH 2018

Purpose of Report

To inform Elected Members of tasks, activities and projects undertaken by the Works & Services Division, during the month of March 2018.

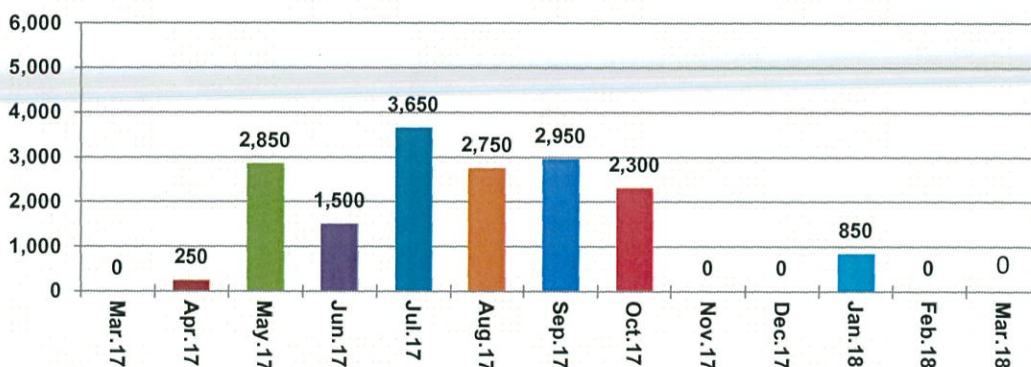
Facilities

Parks & Open Areas

Council staff:

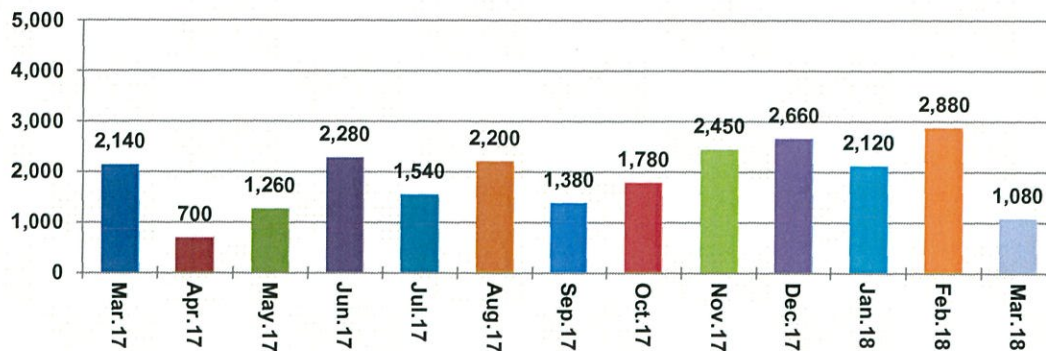
- Continued with the Mosquito Monitoring Program.
- Replaced the vandalised fence panels at the Cenotaph.
- Conducted weed spraying at the Hot Springs.
- Re-aligned the temporary fencing and filled erosion holes at the Hot Springs.
- Conducted post Wet Season cleaning at the Low Level for reopening to the public.
- Replaced nil broken, damaged and vandalised sprinkler components throughout the larger urban area. The total cost of these repairs and installations to date (2017/18 financial year) is \$12,500.00 when compared to \$15,050 in the same months of the 2016/17 financial year.

Monthly Sprinkler Replacement (\$)



- The Urban Litter Collection statistics are based on weights recorded over the weighbridge located at the Waste Management Facility and include refuse from areas throughout the broader urban area. Katherine Terrace is not included in these statistics. The total amount of litter collected by Council staff to date (2017/18 financial year) is 18,090kgs when compared to 12,840kgs in the same months of the 2016/17 financial year.

Monthly Urban Litter Collection (kg)



Katherine Sportsgrounds

- Council staff slashed and mowed the BMX Complex.
- Council contractor:
 - Scatt's Plumbing and Top End Backhoe Hire installed 200 metres of 63mm poly pipe from the water metre to the Netball toilet area.
 - Renoflo cleared the sewer drains at the Sportsgrounds.
 - Scatt's Plumbing, Duncan Electrical and Renoflo checked sewer pump and unblocked drains at Netball ablutions.

Katherine Showgrounds

- Council contractor Astral Plumbing connected water to bollards at the new camping area at the Showgrounds.

Buildings

- Council contractor:
 - Country Solar installed the solar systems at the Civic Centre.
 - Hohns fabricated new cluster sign frame for Katherine East Side Shops.

Katherine Memorial Cemetery

- There were three (3) burials and one (1) interment of ashes during the month of March 2018.
- Council was approached by a member of the public regarding possible disruption to three (3) unmarked graves on Council land located near Bullock Creek. Staff inspected the site and confirmed unauthorised removal of soil close to the sites. As a precautionary measure, Council installed barrier fencing around the area while further investigations are underway to make the area an historical site.

Katherine Civil Airport

- Council staff and contractor, RHADS Security, carried out daily serviceability inspections. No issues were found.
- Council contractor Arafura Street Sweeping carried out sweeping of the RPT and GA Aprons during the month of March 2018.

Waste Management Transfer Station

- Council staff conducted the following works at the Waste Transfer Site:
 - Repaired the speed bump
 - Pressure cleaned the weighbridge
 - Conducted noxious weed spraying
 - Repaired and replaced hydraulic hose on the tracked loader.

Binjari

- Council hook bins were placed at Top and Bottom Camps (alternate weeks) and emptied on an as required basis. 3,000kgs of litter was collected during the month of February 2018.
- Council contractor Katherine Tree Maintenance trimmed trees to prevent scratching of school buses.

Road Reserves

Road Pavements

- Council staff:
 - Conducted noxious weed spraying at Florina Road.
 - Conducted laneway clean up from tree pruning and weeding between Cox Crescent and Lockheed Road.
 - Installed Safety House signs around Katherine township.
 - Conducted Traffic Control for tree pruning on corner of First and Giles Streets.
- Council contractors:
 - Arafura Site & Street Sweeping carried out the scheduled sweeping and kerbside spraying for the month of March 2018.
 - Remote Civil repaired the road seal excavated during tree removal at Ronan Court.
 - Aquentia conducted survey to cost up guardrail and culvert reconstruction near Rowland's Quarry.
 - Hat Creek Civil conducted floodway and verge rehabilitation on Gory Road.
 - MD Surveys conducted survey of track behind racetrack in preparation for road formalisation.
 - Remote Civil repaired potholes at Emungalan Bridge and at the intersection of Gillard Crescent and Zimin Drive.

Wet Season Operations

- Council staff:
 - Continued the Caltrop spraying program in and around the Katherine Township.
 - slashed and mowed various locations including Maluka drainage area, Emungalan Road, and McAdam Road.

Personnel & Services

Community Events

- Council staff and contractors carried out various tasks in preparation for public hires/events held in several Council owned facilities during the month of March 2018.
- Council staff:
 - erected flags for Katherine Bombing event.
 - Jim Hayes and Terence Sherlock completed Traffic Control WTZ-1 and 2.

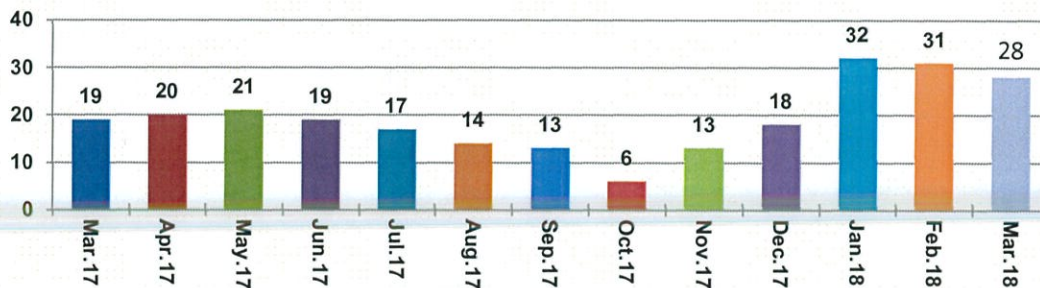
Building Activities within the Municipality

- Council considered the following number of planning applications during the month of March 2018:
 - 1 x Proposed Subdivision Application
 - 1 x Proposed Development Application

Inspectorate Services

- Please refer to *Attachment A* for a full breakdown on the Regulatory Services conducted by Council Rangers over the month of March 2018.
- Pound Statistics for the month of March 2018 are as follows:
 - 18 dogs returned to their owners.
 - Two (2) dogs purchased by new owners.
 - Two (2) dogs euthanized.
 - Six (6) dogs were carried over.

Monthly Impoundment of Dogs



OFFICER RECOMMENDATION

That it be recommended to Council:

- That the report of the Works & Services Division for the month of March 2018 be received and noted.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation:

Schedule of Attachments:

Executive Manager – Infrastructure & Environment, Jamie Craven
Attachment A: Rangers Breakdown of Tasks – March 2018

RANGERS BREAKDOWN OF TASKS – MARCH 2018

TASK		ANIMAL CONTROL RANGER	PARKING RANGER	NOTES
MEETINGS / TRAINING:	INTERNAL / EXTERNAL	20		
INSPECTIONS:	VACANT LOTS / NATURE STRIPS / FACILITY HIRES / ASSET INSPECTIONS / MOSQUITO / NOXIOUS WEED SPRAYING	37.2		
PARK PATROLS:	ILLEGAL CAMPING / LITTER / PERSONAL BELONGINGS			
PARKING PATROLS:	CBD	25.2		
ANIMAL CONTROL:	PATROLS / INVESTIGATION / CAPTURE / IMPOUND / RELEASE / CLEANING / OTHER	62		
ABOUNDED VEHICLES:	IMPOUND / RELEASE / DISPOSE			
LEAVE:	ANNUAL / SICK / PUBLIC HOLIDAY / OTHER	15.2		
NUMBER OF INFRINGEMENTS / LETTERS / NOTICES TO COMPLY ISSUED				
INFRINGEMENTS:	PARKING ABANDONED VEHICLE ILLEGAL CAMPING LITTER ANIMAL CONTROL	6		
LETTERS / NOTICES:	VACANT LOTS / ANIMAL CONTROL ETC.	15		
				1 x Dog Attack 2 x Dog at Large 1 x Menacing 15 x Notice to Comply



REPORT

FOLDER: Local Governance / Council Meetings / Financial Report

MEETING: ORDINARY MEETING OF COUNCIL – 24 APRIL 2018

REPORT TITLE: MONTHLY FINANCIAL REPORT – MARCH 2018

Purpose of Report

To receive and note the monthly financial report prepared by the Corporate Services Team and to adopt various budget changes.

General

The Local Government (Accounting) Regulations 18 states:

- (1) *The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:*
 - (a) *the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month;*
 - (b) *the forecast income and expenditure for the whole of the financial year.*
- (2) *The report must include:*
 - (a) *details of all cash and investments held by the council (including money held in trust);*
 - (b) *a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and*
 - (c) *other information required by the council.*
- (3) *If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.*

OFFICER RECOMMENDATION

That it be recommended to Council:

That Council endorse the Financial Report for the month of MARCH 2018.

A blue ink signature of Robert Jennings, written in a cursive style.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Acting Corporate Services Executive Manager, Ireneo Lalim

Schedule of Attachments: Financial Report Executive Summary
Statements of Budget Comparison
Cash and Investment Reports
Debtors Report
Payment Listings

Financial Report Executive Summary

The following is a summary of the key issues and developments year to date.

● On track
 ● Monitoring
 ● Items to note

Summary

- Capital works to the value of \$2M will occur prior to the end of this financial year. This includes road works, airport reseal and Hot Springs work.
- It is unlikely that the \$1.5 M budget for Emungalan Bridge will be expended in this financial year however, no adjustment has been made to the budget or the forecast.
- Approximately \$0.5M of capital works will likely occur across this financial year and next financial year (dry season), no adjustment has been made to the budget or the forecast. It will be an end of financial year adjustment.

Budget Reviews/Variations

The variations will be included on next month's report.

- Short cash flow is well positioned with investments maturing to meet short term cash flow demands however, long term cash flow forecast identifies a short fall of at least \$10M in the next five (5) years to close the existing waste management facility, and a further large investment to establish a new facility.

Debtors Analysis

The table below shows the amount of debtors outstanding for the current and the previous month.

Debtors have shown an overall decrease of \$483,657.13 at the end of March.

	Feb-18	Mar-18
Rates debtors	1,531,637	1,138,654
Sundry debtors	184,406	118,730
Weighbridge debtors	161,815	137,170
Infringement - Animal	29,369	28,737
Infringement - Parking	10,019	10,298
Infringement - Litter/Camping	1,232	1,232
Total outstanding	1,918,478	1,434,821

Rates Debtors Analysis

The outstanding amount is attributable to 2017/18 rates & charges being levied in July. The decrease in rates debtors is due to fourth quarter instalment payments.

Sundry Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of March 2018.

	Feb-18	Mar-18
Current	123,992	107,794
Over 30 days	53,888	5,348
Over 60 days	- 1,978	242
Over 90 days	- 1,187	- 2,406
Over 120 days	9,692	7,753
Total	184,406	118,730

The decrease to current and over 30 days are due to receipt of RSL's Cenotaph relocation fund and Department of Defence reimbursement for PFAS related expenses.

Weighbridge Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of March 2018.

	Feb-18	Mar-18
Current	39,056	43,957
Over 30 days	66,597	22,919
Over 60 days	22,160	30,470
Over 90 days	4,259	20,081
Over 120 days	29,742	19,743
Total	161,815	137,170

The balances in 60 days, 90 days & 120 days are closely being monitored with a number of accounts forwarded to Territory Debt Collectors for legal action.

Debtors are being reviewed for non recoverable debts.

KATHERINE TOWN COUNCIL STATEMENT OF BUDGET ESTIMATE COMPARISON

As at 31 March 2018

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
INCOME							
Rates and annual charges	7,604,784	-	7,604,784	4,227	7,559,657	7,604,784	
Statutory charges	60,000	-	60,000	2,277	35,115	60,000	
User charges	1,428,208	-	1,428,208	72,279	900,895	1,428,208	
Grants, subsidies and contributions	1,999,985	-	1,999,985	26,309	1,110,739	1,999,985	
Interest	360,950	-	360,950	605	183,581	360,950	
Reimbursements	120,660	-	120,660	5,729	151,085	120,660	
Other income	104,810	34,083	138,893	730	144,047	138,893	
Total operating income	11,679,397	34,083	11,713,480	112,156	10,085,120	11,713,480	-
EXPENDITURE							
Employee costs	4,577,565	-	4,577,565	281,099.23	3,092,979.97	4,577,565	
Materials, contracts and other expenses	5,317,929	86,164	5,404,093	363,161.15	3,450,736.76	5,404,093	
Total Operating Expenses	9,895,494	86,164	9,981,658	644,260	6,543,717	9,981,658	-
Operating surplus/(deficit) before depreciation	1,783,903	-	1,731,822	-	3,541,403	1,731,822	-
Depreciation	-	81,256	81,256	6,771	60,942.06	81,256	
Operating surplus/(deficit) before capital items	1,783,903	-	1,650,566	-	3,480,461	1,650,566	-
Net gain (loss) on disposal of assets	90,000	-	90,000	-	-	90,000	
Amounts received specifically for new or upgraded asset	756,162	2,681,865	3,438,027	4,395	2,117,043	3,438,027	
Net operating surplus/(deficit)	2,450,065	2,548,528	4,998,593	534,481	5,597,504	4,998,593	-

KATHERINE TOWN COUNCIL

CAPITAL INCOME & EXPENDITURE

As at 31 March 2018

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
Sources of capital funding expended							
General revenue used for capital purposes	1,107,900	69,605	1,177,505	51,897.91	424,985.76	1,177,505	
Other capital revenue sources:							
Proceeds from sale of capital assets	121,000	-	121,000	-		121,000	
Grants and subsidies	756,162	2,193,480	2,949,642	19,177	972,526	2,949,642	
Brought forward		1,806,311	1,806,311		176,643	1,806,311	
Grants received this year and spent last year		505,885	505,885			505,885	
Transfers from internally restricted funds	500,000	-	500,000	-		500,000	
Total capital funding	2,485,062	4,575,281	7,060,343	71,075	1,574,155	7,060,343	
Application of capital funding							
Non current capital assets:							
Buildings and other structures	103,200	562,145	665,345	5,570	208,935	665,345	
Brought forward		12,766	12,766		24,211	12,766	
Plant and machinery	743,000	-	743,000	23,341	180,474	743,000	
Brought forward							
Improvements	166,200	797,200	963,400	1,643	720,688	963,400	
Brought forward							
Infrastructure assets	1,405,162	889,845	2,295,007	29,286	189,183	2,295,007	
Brought forward		2,299,430	2,299,430		176,643	2,299,430	
Furniture and equipment	67,500	13,895	81,395	11,236	74,021	81,395	
Brought forward							
Total current capital expenditure	2,485,062	2,263,085	4,748,147	71,075	1,373,301	4,748,147	
Total brought forward amounts	-	2,312,196	2,312,196	-	200,854	2,312,196	
Grand total capital expenditure	2,485,062	4,575,281	7,060,343	71,075	1,574,155	7,060,343	

CASH AND INVESTMENTS
31 March 2018

GENERAL FUND	
<u>Commonwealth Bank</u>	\$
Balance as per bank statement, 31 March 2018	274487
Plus net outstanding deposits/(withdrawals)	1851
Adjusted cash at bank balance, 31 March 2018	<u>276338</u>

INVESTMENTS

FINANCIAL INSTITUTION	PRINCIPAL \$	INTEREST RATE %	EFFECTIVE DATE	MATURITY DATE	FINANCIAL INSTITUTION TOTALS \$	% FINANCIAL INSTITUTION
Commonwealth Bank	2,043,514		on call	on call	2,043,514	12.12%
AMP	2,000,000	2.65	20-Feb-18	19-Nov-18	2,000,000	11.86%
Westpac Bank	1,000,000	2.70	6-Nov-17	6-Nov-18		
Westpac Bank	5,635,993	2.63	22-Nov-17	22-Nov-18		
Westpac Bank	2,011,501	2.64	26-Feb-18	26-Feb-19		
Westpac Bank	2,304,240	2.70	6-Nov-17	6-Nov-18		
Westpac Bank	1,870,466	2.70	22-Feb-18	22-Feb-19	12,822,200	76.03%
Total Investments					<u>16,865,714</u>	100.00%
TOTAL FUNDS (incl internally restricted funds)					<u>17,142,052</u>	
Internally Restricted Funds						
Capital Depreciation Renewal Reserve					2,741,418	
Asset Retirement Obligation Reserve					-	
Provision for Employee Entitlements and Other Liabilities					1,236,552	
Total					<u>3,977,970</u>	

DEBTORS REPORT
31 March 2018

Category	Current \$	30+ days \$	60+ days \$	90+ days \$	120+ days \$	TOTAL \$
Sundry	107,794	5,348	242 -	2,406	7,753	118,730
Weighbridge	43,957	22,919	30,470	20,081	19,743	137,170
Total						<u>255,900</u>
Infringements						
Animal	100	633	865	5,591	21,548	28,737
Parking	504	201	168	146	9,279	10,298
Litter	-	-	-	266	350	616
Camping	-	-	-	266	350	616
Total						<u>40,267</u>
Rates						
Current	\$ 988,966					
Arrears incl interest & legal fees	\$			149,688		
Total						<u>1,138,654</u>
Grand Total						<u><u>1,434,821</u></u>

**Katherine Town Council
Payroll Payment Listing
For the Month of March 2018**

Date	Payee	Description	Amount
8-Mar-18	90-19	Pay period ending 25 February 2018	341
14-Mar-18	All staff	Pay Period Ended 11 March 2018	97,889
19-Mar-18	90-20	Pay period ended 19 March 2019	412
28-Mar-18	All staff	Pay period ended 25 March 2018	97,919
			<u>97,919</u>
			<u>196,561</u>

**Katherine Town Council
EFT Payment Listing
For the Month of March 2018**

Date	Ref No	Payee	Description	Amount
1-Mar-18	1566/1055-01	Ms T T Couatts	Alderman allowances for Feb 18	1,293.33
1-Mar-18	1566/1802-01	Top End Backhoe Hire	Excavating trench for power comms and water-Hot Springs	396.00
1-Mar-18	1566/1835-01	Mrs C F Miller	Mayoral allowance for Feb 18	5,989.00
1-Mar-18	1563/2389-01	Rest Superannuation	Superannuation-Feb-18-PE-90-6	6,808.30
1-Mar-18	1563/2470-01	Hesta Super Fund	Superannuation-Feb-18-PE-1-9	827.39
1-Mar-18	1563/2516-01	AGEST	Superannuation-Feb-18-PE-1-11	7,514.02
1-Mar-18	1563/2549-01	CBUS	Superannuation-Feb-18-PE-1-14	846.75
1-Mar-18	1563/2554-01	MTAA Super	Superannuation-Feb-18-PE-1-15	680.38
1-Mar-18	1563/2576-01	HostPlus Superannuation	Superannuation-Feb-18-PE-1-16	2,671.11
1-Mar-18	1563/2626-01	AMIST Superannuation	Superannuation-Feb-18-PE-1-18	600.72
1-Mar-18	1563/2634-01	Sunsuper	Superannuation-Feb-18-PE-1-19	492.84
1-Mar-18	1563/2638-01	MLC Super Fund	Superannuation-Feb-18-PE-1-20	842.58
1-Mar-18	1566/2644-01	Mrs E W Clark	Alderman allowances for Feb 18	1,293.33
1-Mar-18	1563/2686-01	BT Super for Life	Superannuation-Feb-18-PE-1-24	925.04
1-Mar-18	1563/2941-01	Unisuper	Superannuation-Feb-18-PE-1-31	450.28
1-Mar-18	1563/3108-01	ANZ One Path Superannuation	Superannuation-Feb-18-PE-1-33	1,632.50
1-Mar-18	1563/3140-01	IOOF- Pursuit Select Personal	Superannuation-Feb-18-PE-1-34	112.16
1-Mar-18	1564/3206-01	RemServ	Payroll deduction	2,301.10
1-Mar-18	1566/3319-01	Mr P Gazey	Deputy Mayoral allowances for Feb 18	1,940.00
1-Mar-18	1563/3375-01	Australian Ethical Super	Payroll deductions	32.42
1-Mar-18	1563/3496-01	National Mutual Retirement Fund	Payroll deductions	592.34
1-Mar-18	1566/3726-01	Mr J R Zelle	Alderman allowances for Feb 18	1,293.33
1-Mar-18	1566/3732-01	Mr J Raynor	Alderman allowances for Feb 18	1,293.33
1-Mar-18	1566/3733-01	Aldermen M Hurley	Alderman allowances for Feb 18	1,293.33
1-Mar-18	1563/3773-01	Aust Safe Super	Superannuation-Feb-18-PE-1-49	440.96
1-Mar-18	1563/65-01	Statewide Super	Payroll deductions	10,234.52
2-Mar-18	1567/1255-01	Benash Maintenance Services	Annual exit and emergency light service and Monthly fire panel service at the Airport terminal-Jan 18	1,683.00
2-Mar-18	1567/144-01	Macs Hire	Supply staff uniform	269.92
2-Mar-18	1567/1769-01	Compass Cleaning & Ground Maintenanc	Cleaning of Giles St Exeloo, VIC Exeloo, Depot and other council facilities and Emu bob - Feb 2018	7,660.62
2-Mar-18	1567/1889-01	Katherine Lock and Key	Repair bi-lock padlock-Kath River boat ramp	99.00
2-Mar-18	1567/209-01	Power Projects	Investigate & repair Streetlights-Florina Rd	807.40
2-Mar-18	1567/2409-01	Nitmiluk Tours	VIC bookings	155.75
2-Mar-18	1567/2446-01	Flick Washroom Services	Monthly payment for supply sanitary disposal-Jan 18	467.53
2-Mar-18	1567/2450-01	Renfree Pastoral Co Pty Ltd	Mowing North and South parks - Feb 18	4,030.60
2-Mar-18	1567/2887-01	Territory Rural	Supply 2x20l top dog xdo oil-engine oil	220.00
2-Mar-18	1567/3419-01	The Big Mower (NT) Pty Ltd	Supply blades and side shute for Hustler	785.90
2-Mar-18	1567/3442-01	eMerge IT Solutions Pty Ltd T/As No	Black laserjet toner cartridge for Depot	314.90
2-Mar-18	1567/3447-01	Arafura Site & Street Sweeping	Sweeping of Katherine Airport, urban and industrial streets- February 18	10,052.46
2-Mar-18	1567/3450-01	Hat Creek Civil Pty Ltd	Goru Road - excavate, import aprox 100T of Gabian and grade to prevent water pooling at causeway.	8,800.00
2-Mar-18	1567/3584-01	Ezko Property Services Pty Ltd	Cleaning Civic Centre, Library and VIC offices-Feb 18	5,265.86
2-Mar-18	1567/3703-01	M.D Surveys Pty	Consultancy-Hot Springs monitoring	2,326.50
2-Mar-18	1567/3712-01	Helen Aland (JP & HL Aland)	Large and small studs-VIC merchandise	240.00
2-Mar-18	1567/3779-01	Territoty Pest Control	Mosquitoes control spray services	540.00
2-Mar-18	1567/412-01	Gagudju Crocodile Holiday Inn	VIC bookings	169.75
2-Mar-18	1567/425-01	Duncan Electrical Pty Ltd	Repair lights in men's toilet - Depot	1,064.58
2-Mar-18	1567/461-01	Hire Power NT	Hire of cherry picker on 02/02/18	198.00
2-Mar-18	1567/498-01	Katherine Plastering & Tiling	Supply all labour and materials for SEP and kerb repairs on Giles St, repairs concrete pit on O'Shea TCE, labour and materials to build two bus shelters - Binjari and repairs footpath on First, Giles and Fourth Sts.	13,205.00

**Katherine Town Council
EFT Payment Listing
For the Month of March 2018**

Date	Ref No	Payee	Description	Amount
2-Mar-18	1567/626-01	Katherine Office Supplies	Printing & stationery	121.92
2-Mar-18	1567/630-01	Woolworths Limited	Supply 2x4pk Energizer batteries	22.00
2-Mar-18	1567/682-01	Beagle Motor Inn (Westward Bound Pt	VIC bookings	236.25
2-Mar-18	1567/773-01	Department of Defence	Airport rent for March 18	275.00
2-Mar-18	1567/835-01	Katherine Mitre 10	Supply shackle - Cenotaph	210.66
2-Mar-18	1567/9-01	Australia Post (NT)	Postage charges for Feb 18	1,452.25
2-Mar-18	1567/91-01	Hohns	Fabricating 2 bus shelters for Binjari	5,861.70
9-Mar-18	1568/1018-01	Telstra	Telephone expenses Jan/Feb18	5,492.25
9-Mar-18	1568/1255-01	Benash Maintenance Services	Investigate & repair faulty alarm at CEO's house and monthly fire panel service at Airport terminal-Feb 18	327.10
9-Mar-18	1568/1322-01	McCoy's Garden Engineering	Mowing of East Parks in Feb 18	963.46
9-Mar-18	1568/144-01	Macs Hire	Supply steel strap sealer & steel strap and embroidery services-5x shirts	60.94
9-Mar-18	1568/1654-01	Katherine Tree Maintenance	Trim branches along Binjari Cam Rd	990.00
9-Mar-18	1568/1818-01	Katherine Toyota	New Toyota Hilux - CC83SO	25,675.00
9-Mar-18	1568/1889-01	Katherine Lock and Key	Repair Bi-lock - Showgrounds Rotary toilets	205.70
9-Mar-18	1568/209-01	Power Projects	Investigate and repair Streetlights-69 Casuarina and Dakota	1,078.06
9-Mar-18	1568/2222-01	SecurePay Pty Ltd	Web payments fraudguard services-Feb 18	33.83
9-Mar-18	1568/2232-01	CSA Contracting (NT) Pty Ltd	Supply & fit reverse camera in Ranger vehicle	564.30
9-Mar-18	1568/2316-01	APRA AMCOS	Background music tier 2 licence fee for Civic centre	158.88
9-Mar-18	1568/2767-01	Patow 24 Hour Tilt Tray Service	Transporting forklift from Depot to CBD	242.00
9-Mar-18	1568/2789-01	Territory Uniforms	Supply uniform for staff	350.80
9-Mar-18	1568/2950-01	Remote Civil Pty Ltd Rural & Remote	Pavement repairs on Gillard Cre, Tokmakoff and 3 Ronan Court	10,949.96
9-Mar-18	1568/3051-01	Binjari Community Aboriginal Corpor	Delivery of municipal services - Feb 2018	4,553.56
9-Mar-18	1568/3088-01	Territory Debt Collectors	Listing fee	132.00
9-Mar-18	1568/3344-01	Fletchers Plumbing & Gas Fitting	Investigating and repair water leak @ Sportsground	1,525.51
9-Mar-18	1568/3394-01	HWL Ebsworth Lawyers	Professional services associated with SIMs Metal	1,998.48
9-Mar-18	1568/3442-01	eMerge IT Solutions Pty Ltd T/As No	Provision of network management service and VIC wifi in March 18	3,243.00
9-Mar-18	1568/3500-01	Puma Energy Australia Fuels Pty Ltd	Supply unleaded fuel in Feb 18	447.10
9-Mar-18	1568/3604-01	The Sweetest Things	Supply food staff's farewell	60.00
9-Mar-18	1568/3738-01	Pritchard Francis Consulting	Civil consulting service in connection to damaged guard rail on Florina Road	3,731.75
9-Mar-18	1568/3755-01	Territory Animal Solutions	Ranger services rendered in Feb 18	6,245.00
9-Mar-18	1568/3781-01	Investigation Compliance & Enforcem	Investigation training course for staff	2,500.00
9-Mar-18	1568/425-01	Duncan Electrical Pty Ltd	Repair lights in ladies toilet at Civic Centre	242.00
9-Mar-18	1568/498-01	Katherine Plastering & Tiling	Supply labour & materials to re-instating, kerbing gutter on Ronan Court and demolish and replace 130m concrete footpath on Harrold St	19,747.00
9-Mar-18	1568/514-01	Katherine Vet Care Centre Pty Ltd	Vet fees for Feb 18	572.00
9-Mar-18	1568/630-01	Woolworths Limited	WTS and WMF kitchen supplies	96.50
9-Mar-18	1568/71-01	YMCA Of Katherine Inc - Henry Scott	Aquatic center mgmt fee for Feb 2018	20,345.00
9-Mar-18	1568/835-01	Katherine Mitre 10	Supply 3xpkts of shure drive, 1 x tile cleaner and 2 x plastic jugs	248.43
16-Mar-18	1570/1002-01	Katherine Town Council Social Club	Payroll deduction	316.00
16-Mar-18	1569/1255-01	Benash Maintenance Services	Electrical testing & tagging at VIC and repair patron counter at Library	963.38
16-Mar-18	1569/1273-01	Scotmec Pty Ltd	Supply pole saw & spare chain	1,330.00
16-Mar-18	1569/1294-01	Sterling NT Pty Ltd	Contract cleaning	7,497.50
16-Mar-18	1569/144-01	Macs Hire	Supply 5 x drill shirts, cool breeze cargo and cap boot	646.40
16-Mar-18	1569/1802-01	Top End Backhoe Hire	Grave digging services	636.45
16-Mar-18	1569/1888-01	Car Parts	Supply set of allen keys	57.10
16-Mar-18	1569/2001-01	Territory Springwater Pty Ltd T/A P	Supply bottled water for Library-Feb 18	60.00
16-Mar-18	1569/226-01	Rowlands Quarry	Supply 3 tonnes of pre - mix	150.48
16-Mar-18	1569/2310-01	Brumby's Katherine	Supply sausages and Pies-Sophie's farewell	100.00
16-Mar-18	1569/2404-01	Tradelink	Plumbing supplies - Depot	49.60

PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE

**Katherine Town Council
EFT Payment Listing
For the Month of March 2018**

Date	Ref No	Payee	Description	Amount
16-Mar-18	1569/2409-01	Nitmiluk Tours	VIC bookings	1,462.18
16-Mar-18	1569/2506-01	BookEasy Australia Pty Ltd	Bookeasy fees for Feb 2018	198.00
16-Mar-18	1569/2721-01	Rhads Security	Security, alarm call outs, aerodrome recording services for Feb 2018	2,937.59
16-Mar-18	1569/2919-01	Integrated Land Information System	Land search services	82.20
16-Mar-18	1569/3043-01	E.E. Muir & Sons Pty Ltd	Supply Mako & Weedmaster Argo 20L	566.50
16-Mar-18	1569/312-01	Astral Contracting	Contract plumbing-low water pressure at Sportground and water leak in old comm centre kitchen	408.74
16-Mar-18	1570/3206-01	RemServ	Payroll deduction	2,301.10
16-Mar-18	1569/3352-01	Gremlin Electronics	Repair VHF Radio at the Airport	161.70
16-Mar-18	1569/3385-01	Wright Express Australia Pty Ltd	Puma fuel card - Feb 18	358.69
16-Mar-18	1569/3486-01	GHD Pty Ltd	Consultancy fee-stage 1 WMF closure plan	24,824.80
16-Mar-18	1569/3489-01	Business Essentials Pty Ltd T/A Air	Advertising on Oct/Nov Airnorth magazine issue	1,925.00
16-Mar-18	1569/3500-01	Puma Energy Australia Fuels Pty Ltd	Supply 1500Lt diesel and 200 Lt unleaded in Feb 18	2,932.86
16-Mar-18	1569/3521-01	Tatiana Enterprises Pty Ltd T/A Pea	Server & maintenance fees	1,804.00
16-Mar-18	1569/3580-01	Worklogic Pty Ltd	Phase 4 - Ombudsman Investigation- HR procedures and policies	3,214.75
16-Mar-18	1569/3584-01	Ezko Property Services Pty Ltd	Cleaning-Civic Centre 2017/18 - Mar 18	5,265.86
16-Mar-18	1569/3651-01	Harris Builders	Install monument stones at Cenotaph	1,374.50
16-Mar-18	1569/3667-01	Ms M Helou	Reimbursement of expenses incurred by staff during epilogue enterprise Meeting in Alice Spring	370.98
16-Mar-18	1569/3688-01	Avanser Pty Ltd	In-bound rental for tracking calls in Jan 18 and Feb 18	66.33
16-Mar-18	1569/3731-01	Where's Wallys Plumbing and Mainten	Repair burst bore line near BBQ area and water leak at Aquatic centre	1,931.54
16-Mar-18	1569/3738-01	Pritchard Francis Consulting	Final payment for civil consulting service in connection to damaged guard rail on Florina road	2,043.25
16-Mar-18	1569/3755-01	Territory Animal Solutions	Ranger services in Feb 18 (second invoice)	1,750.00
16-Mar-18	1569/3764-01	A 'taste' of Katherine NT	Supply mango jam and chutney and tomato sauce	112.00
16-Mar-18	1569/3767-01	Permanent Pothole Solutions	Supply 50x20kg bags of concrete pavement	2,200.00
16-Mar-18	1569/425-01	Duncan Electrical Pty Ltd	Repairs to tarmac tower lighting at the Airport	2,871.00
16-Mar-18	1569/514-01	Katherine Vet Care Centre Pty Ltd	Vet fees for Feb 18	252.85
16-Mar-18	1569/626-01	Katherine Office Supplies	Printing & stationery for WMF and C Centre	529.59
16-Mar-18	1569/630-01	Woolworths Limited	Supplies for EMIS	70.78
16-Mar-18	1569/71-01	YMCA Of Katherine Inc - Henry Scott	Aquatic center mgmt fees for Oct 17	20,345.00
16-Mar-18	1569/747-01	Fig Leaf Pool Products	Remove gas solenoid and rewire control gas regulator at the pool	3,054.90
16-Mar-18	1569/782-01	Civica Pty Ltd	Monthly fees for authority modules- April 18	13,464.63
16-Mar-18	1569/835-01	Katherine Mitre 10	Supply 2xpesticide wax, 10x bags of cements, 1xpkt of glove and 5xsealants	265.92
23-Mar-18	1571/129-01	Kelly Spraying	Pest control treatment - Cenotaph	790.90
23-Mar-18	1571/1314-01	Bishdun Pty Ltd trading as Nighthaw	Freight charges incurred related to school holidays program parcels.	48.40
23-Mar-18	1571/1712-01	Transpacific Cleanaway Pty Ltd	Garbage collection fees for February 18	28,827.20
23-Mar-18	1571/2072-01	M2 Commander Pty Ltd	Quarterly payment for Library telephone service & equipment	113.16
23-Mar-18	1571/2093-01	Landmark	Supply 5x8mtr length 25mm R.H.S.	220.00
23-Mar-18	1571/2185-01	Scatt's Plumbing Services	Repair leaking water at Sportground	1,279.08
23-Mar-18	1571/2223-01	TBM Installations	Repair leaking ac at server room	300.19
23-Mar-18	1571/226-01	Rowlands Quarry	Cover materials(fill)-Depot	4,138.73
23-Mar-18	1571/2409-01	Nitmiluk Tours	VIC bookings	1,009.22
23-Mar-18	1571/2515-01	Marksies Stockmans Camp Tucker Nigh	VIC merchandise	192.00
23-Mar-18	1571/2553-01	Messages On Hold	Provision of message on hold services for C Centre and VIC	1,450.41
23-Mar-18	1571/262-01	Top End Rural Services	Supply cobra clip, poly fittings & jet, 1xctn 25mm steel clips and 4x40mm joiners CEO's house	374.91
23-Mar-18	1571/263-01	Top News	Supply newspapers in Jan 18-VIC	54.00
23-Mar-18	1571/2658-01	United Card Services Pty Ltd	Fuel cards - Feb 2018	2,804.89
23-Mar-18	1571/2887-01	Territory Rural	Supply 4 x super hydalulic 68 oil, 1x pick sticks, toilets rolls, bin liners, soap dispensers and diesel oil	1,969.26

**Katherine Town Council
EFT Payment Listing
For the Month of March 2018**

Date	Ref No	Payee	Description	Amount
23-Mar-18	1571/2897-01	Tonkin Consulting	Consultancy services in relation to Florina Rd & 1st St roundabouts works	2,530.00
23-Mar-18	1571/3013-01	Dragonfly Catering	Tables, chairs, set up - Come & Try Sport	658.52
23-Mar-18	1571/3051-01	Binjari Community Aboriginal Corpor	Delivery of municipal services in March 2018	4,553.56
23-Mar-18	1571/3088-01	Territory Debt Collectors	Commision and listing fees	111.92
23-Mar-18	1571/3117-01	Katherine Community Market	Community Grant Program Funding - 2018	6,225.00
23-Mar-18	1571/312-01	Astral Contracting	Repair blocked toilet in the female bathroom-C Centre	110.00
23-Mar-18	1571/3394-01	HWL Ebsworth Lawyers	Renewal of ABC Lease	142.00
23-Mar-18	1571/3413-01	EASA	2 EAP Counselling sessions - Feb 18	387.20
23-Mar-18	1571/3442-01	eMerge IT Solutions Pty Ltd T/As No	Supply 2 x PCs 5 x monitors, internet switch, hardware & 3 x headsets phones, meter reads (printing expenses) for Feb 18	6,788.79
23-Mar-18	1571/3486-01	GHD Pty Ltd	Consultancy-Hotspings inspection	679.80
23-Mar-18	1571/3595-01	Normist Pty Ltd T/A Katherine Tool	Supply drill bits, cut off blades & drill driver	344.53
23-Mar-18	1571/3638-01	Swan Business Advisory	Sitting fee for chairperson - audit committee	1,657.92
23-Mar-18	1571/3729-01	Envirolab Services WA Pty Ltd	Water testing - WTF	599.50
23-Mar-18	1571/3745-01	CSG Business Solutions Pty Ltd	Monthly subscription fee- Smart board-Feb 18 and supply logitech webcam	1,171.50
23-Mar-18	1571/556-01	Beaurepaires Katherine	Replace tyre - T78576	145.00
23-Mar-18	1571/626-01	Katherine Office Supplies	Printing & stationery	670.62
23-Mar-18	1571/630-01	Woolworths Limited	BBQ supplies for clean up Australia Day, platters for EMIS on 26/02/2018 and C Centre and WTS kitchen supplies	265.09
23-Mar-18	1571/638-01	Cavs Mowing & Treelopping Service	Trim trees along First st and VIC area and provision of tree report check - Musuem	500.50
23-Mar-18	1571/729-01	BOC Gases Australia Limited	Hire of various gas cylinders in Feb 18	169.56
23-Mar-18	1571/782-01	Civica Pty Ltd	Monthly fees for Authority modules- May 18	13,464.63
23-Mar-18	1571/81-01	Furniture Discounts	Supply 1 x desk , drawers	499.00
23-Mar-18	1571/835-01	Katherine Mitre 10	Supply 2 x hinge butt and 4 x tables and staff only sign	271.18
23-Mar-18	1571/91-01	Hohns	Install 2 bus shelters at Binjari	620.40
27-Mar-18	1572/3782-01	Mr I W Corrigan	Rates refund	1,087.92
29-Mar-18	1575/1018-01	Telstra	Telephone expenses Feb/March18	5,413.17
29-Mar-18	1575/1055-01	Ms T T Coutts	Alderman allowances - Mar 18	1,293.33
29-Mar-18	1575/1769-01	Compass Cleaning & Ground Maintenanc	Cleaning of LSC, Giles St Exeloo, VIC Exeloo, Depot and other council facilities and Emu bob - March 2018	8,208.69
29-Mar-18	1575/1802-01	Top End Backhoe Hire	Grave digging services	636.45
29-Mar-18	1575/1818-01	Katherine Toyota	SupPly 2 x tyre and wheel alignment	383.72
29-Mar-18	1575/1835-01	Mrs C F Miller	Mayoral allowances for March 18	5,989.00
29-Mar-18	1575/1889-01	Katherine Lock and Key	Replace mortice lock to mayor office door and cut key for Woolworth notice board	205.70
29-Mar-18	1575/209-01	Power Projects	Investigate & repair Streetlight - Railway TCE	220.00
29-Mar-18	1575/2185-01	Scatt's Plumbing Services	Installation of backflow prevention device at Sportground	3,970.78
29-Mar-18	1573/2389-01	Rest Superannuation	Superannuation-Mar-2018 PE-1-6	3,300.76
29-Mar-18	1575/2409-01	Nitmiluk Tours	VIC bookings	625.62
29-Mar-18	1575/2446-01	Flick Washroom Services	Monthly payment for supply sanitary disposal unit in Feb 18	467.53
29-Mar-18	1575/2450-01	Renfree Pastoral Co Pty Ltd	Mowing North and South Parks - Mar 18	4,030.60
29-Mar-18	1573/2470-01	Hesta Super Fund	Superannuation-Mar-2018 PE-1-9	989.30
29-Mar-18	1573/2516-01	AGEST	Superannuation-Mar-2018 PE-1-11	7,863.11
29-Mar-18	1573/2549-01	CBUS	Superannuation-Mar-2018 PE-1-14	925.65
29-Mar-18	1573/2554-01	MTAA Super	Superannuation-Mar-2018 PE-1-15	680.38
29-Mar-18	1573/2576-01	HostPlus Superannuation	Superannuation-Mar-2018 PE-1-16	6,806.75
29-Mar-18	1575/2614-01	Jason Rapley	Garden maintenance - VIC	176.00
29-Mar-18	1573/2626-01	AMIST Superannuation	Superannuation-Mar-2018 PE-1-18	654.90
29-Mar-18	1573/2634-01	Sunsuper	Superannuation-Mar-2018 PE-1-19	445.62
29-Mar-18	1573/2638-01	MLC Super Fund	Superannuation-Mar-2018 PE-1-48	842.58
29-Mar-18	1575/2644-01	Mrs E W Clark	Alderman allowances for March 18	1,293.33
29-Mar-18	1573/2686-01	BT Super for Life	Superannuation-Mar-2018 PE-1-24	926.65

**Katherine Town Council
EFT Payment Listing
For the Month of March 2018**

Date	Ref No	Payee	Description	Amount
29-Mar-18	1575/2750-01	North Australian News Pty Ltd	Advertisement for Finance Officer position, come & try expo, Australian day photos, Tender T18/01, Clean up australian day, Depot vacant position, and ordinary council meeting.	2,188.83
29-Mar-18	1575/2887-01	Territory Rural	Supply 2 x 20kg dog food & 2 x 20l chlorine	336.40
29-Mar-18	1573/2941-01	Unisuper	Superannuation-Mar-2018 PE-1-31	450.28
29-Mar-18	1575/2950-01	Remote Civil Pty Ltd Rural & Remote	Pothole patching Emungalan Rd Bridge, Gillard/Zimin intersection	4,977.50
29-Mar-18	1573/3108-01	ANZ One Path Superannuation	Superannuation-Mar-2018 PE-1-33	1,599.71
29-Mar-18	1573/3140-01	IOOF- Pursuit Select Personal	Superannuation-Mar-2018 PE-1-34	141.64
29-Mar-18	1574/3206-01	RemServ	Payroll deduction	2,301.10
29-Mar-18	1575/3213-01	Vibe Hotel Darwin Waterfront	Accommodation for Mayor and CEO	1,061.90
29-Mar-18	1575/3307-01	NT Inspections	Air compressor inspections charge	597.30
29-Mar-18	1575/3319-01	Mr P Gazey	Deputy Mayoral allowance - Mar 18	1,940.00
29-Mar-18	1575/3369-01	TenderLink	Public tender advert - T18-01	172.70
29-Mar-18	1573/3375-01	Australian Ethical Super	Payroll deductions	81.06
29-Mar-18	1573/3496-01	National Mutual Retirement Fund	Payroll deductions	592.34
29-Mar-18	1575/3524-01	All Style Custom Cakes	Supply 1 x medium wreath	120.00
29-Mar-18	1575/3595-01	Normist Pty Ltd T/A Katherine Tool	Supply 1 bag of rags	46.00
29-Mar-18	1575/3636-01	Fleetmatics	Subscription fee for work field worker services	231.00
29-Mar-18	1575/3703-01	M.D Surveys Pty	Consultancy-Perimeter Rd survey- Showgrounds	6,127.00
29-Mar-18	1575/3717-01	The Pouncing Fox	VIC merchandise	233.00
29-Mar-18	1575/3726-01	Mr J R Zelle	Alderman allowances - Mar 18	1,293.33
29-Mar-18	1575/3732-01	Mr J Raynor	Alderman allowances - Mar 19	1,293.33
29-Mar-18	1575/3733-01	Aldermen M Hurley	Alderman allowances - Mar 20	1,293.33
29-Mar-18	1575/3766-01	Quality Hotel Darwin Airport	Accommodation for Mayor	129.00
29-Mar-18	1573/3773-01	Aust Safe Super	Superannuation-Mar-2018 PE-1-49	269.48
29-Mar-18	1575/3783-01	Top End Rehoming Group Inc	Community grant 2017/18	5,500.00
29-Mar-18	1575/383-01	Colemans Printing Pty Ltd	Printing & stationery	275.00
29-Mar-18	1575/626-01	Katherine Office Supplies	Printing & Stationery	116.41
29-Mar-18	1573/65-01	Statewide Super	Payroll deductions	10,898.16
29-Mar-18	1575/667-01	Onsite Refridgeration & Airconditio	Repairs & maintenance - checking leaking A/C at C Ce	95.00
29-Mar-18	1575/773-01	Department of Defence	Airport rent for April 18	275.00
29-Mar-18	1575/835-01	Katherine Mitre 10	Supply 3 x shelving units, 2 x power boards, 2 x hydrochloric acid and sprayer trigger, mop head, handle miltifit and hollow wall fixings	419.65
29-Mar-18	1575/9-01	Australia Post (NT)	Postage charges for Feb 18	992.79
29-Mar-18	1575/91-01	Hohns	Fabricate cluster sign frame for Maluka Rd	277.75
		TOTAL		532,969.47

<p style="text-align: center;">Katherine Town Council Cheque Payment Listing For the Month of March 2018</p>				
Date	Ref No	Payee	Description	Amount
2-Mar-18	00103127	RTM, Motor Vehicle Registry	Registration & Third Party Insurance	120.00
2-Mar-18	00103129	Jacana Energy	Youth Club - 06/01/18 to 05/02/18	14,083.74
5-Mar-18	00103131	RTM Department of Health	Renewal fee to posses and use sch 4/8 su	171.00
9-Mar-18	00103135	Power Water	Youth Club Sewerage 01/01/18 - 31/03/18	
21-Mar-18	00103139	RTM, Motor Vehicle Registry	Registration & Third Party Insurance	1,690.85
23-Mar-18	00103141	RTM, Motor Vehicle Registry	Registration & Third Party Insurance	1,618.70
02/03/2018	00103130	Peter Meyer		145.00
23/03/2018	00103140	Royal Life Saving Society NT		496.00
16/03/2018	00103137	Darwin Human Resource & Computer Academy		520.00
16/03/2018	00103136	KWILS		565.00
		TOTAL		19,410.29



REPORT

FOLDER: Works / Reports / Reports 2018 / OCM General Reports
MEETING: ORDINARY COUNCIL MEETING – 24 APRIL 2018
REPORT TITLE: CONSENT TO DECLARE MCKEDDIE ROAD FROM STUART HIGHWAY TO KALANO COMMUNITY ENTRANCE A ROAD

Purpose of Report

To seek endorsement from Council for the vesture in fee simple of McKeddie Road, Katherine North from the Department of Infrastructure, Planning and Logistics (Crown Land Estates) by means of declaration of consent to Katherine Town Council.

Background

McKeddie Road runs from the Stuart Highway to the entrance of the Kalano Community, a distance of approximately four hundred and six metres (406m). This road is the main entrance into the Kalano Community, is in poor condition and has not been regularly serviced. The road is ungazetted across Vacant Crown land Lot 2997, Town of Katherine.

Katherine Town Council is responsible for the survey of the road and completing all required steps to formally transfer the road to Council. Once the road is formally transferred, the Department of Housing and Community Development has indicated its willingness to make a funding offer in the vicinity of \$100,000 to repair McKeddie Road.

Pursuant to part 12.3 – Roads, of the *Local Government Act, Section 185 (2)* which states “If Council agrees, the Minister may, by Gazette notice, vest Crown Land in, or place Crown Land under the care, control and management of, the Council as a road or a road reserve”.

The attached advertisement was placed in the Katherine Times on Wednesday 18th October 2017 (as per regulation 18 of the *Local Government (Administration) Regulations*) and no objections were made. If the Council resolves to proceed with the road opening this needs to be formally minuted and then the final survey to mark out the proposed road opening will be undertaken.

The ongoing costs of maintaining the road will be factored into Council’s asset management planning.

OFFICER RECOMMENDATION

That it be recommended to Council:

That Council:

1. Endorse the consent to declare McKeddie Road as a Road and agree to the transfer of title in fee simple to Council’s assets.



REPORT

A handwritten signature in blue ink that reads 'Robert Jennings'.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Infrastructure & Environment, Jamie Craven
Attachments: Plan of proposed survey area, newspaper advertisement



REPORT

FOLDER: Local Governance/Compliance/Municipal Plan

MEETING: ORDINARY MEETING OF COUNCIL – 24 APRIL 2018

REPORT TITLE: PROPOSED TIMELINE – MUNICIPAL PLAN 2018/2019

Purpose of Report

To advise the Elected Members and the public of Katherine Town Council's intended timeline for the preparing the 2018 /2019 Municipal Plan.

Background

The *Local Government Act* requires Council to prepare, on an annual basis, a Municipal Plan. The Katherine Town Council Municipal Plan includes Council's annual budget, long term financial plan, Elected Member Allowances and Fees and Charges.

The *Local Government Act* requires that the Municipal Plan be placed on public exhibition for a period of 21 days prior to adoption. During this time written submissions may be made to Council.

To facilitate the process the following timetable is proposed:

8 May 2018	Special Council Meeting – Adoption of Draft Municipal Plan
16 May 2018	Advertise Public Exhibition of the Draft Municipal Plan in the Katherine Times and on Council's website
5 June 2018	Closing date for written submissions
26 June 2018	Ordinary Council Meeting Consideration of submissions with modifications as required Adoption of the Municipal Plan

Once adopted hard copies of the draft Municipal Plan will also be available at the Civic Centre, Katherine Public Library, Visitor Information Centre and Waste Management Facility. An electronic copy will be available to download from www.katherine.nt.gov.au .

OFFICER RECOMMENDATION

That it be recommended to Council:

To note the Municipal Plan timetable arrangements.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Corporate & Community Development, Ms Rosemary Jennings

Schedule of Attachments: Nil



REPORT

FOLDER: Works / Reports / Reports 2018 / OCM General Reports
MEETING: ORDINARY COUNCIL MEETING – 27 FEBRUARY 2018
REPORT TITLE: CONSENT TO REZONE LOT 353 SHEPHERD ST FROM PUBLIC SPACE TO COMMUNITY PURPOSE.

Purpose of Report

To seek the endorsement of Council to allow the rezoning of Lot 353 Shepherd St, Katherine South from Public Space to Community Purpose.

Background

The Save the Children Organisation submitted a proposal in July 2017 to rezone Lot 353 in Katherine and redevelop it, in conjunction with the adjacent Lot 260, and operate them as the Katherine Family Centre which would combine the three areas of operation of the Organisation. Save the Children would construct new office facilities at their expense in return for a 'peppercorn' type lease agreement over the premises for a minimum period of 5 years + 5 years.

Proposed benefits to the community would include an increased reach of their programs to more children within both Katherine and remote communities and increased staffing requirements with a positive policy towards the training and employment of local and indigenous employees.

If this proposal was to obtain council endorsement in principle, it would still be subject to a community consultation to establish any concerns from existing users of the property and to gain support for offering a long term 'peppercorn' lease to a single organisation. It may well be that Katherine residents wish to retain the property as Public Space. It may also allow an opportunity for other social services providers and NGOs who may have a similar plan as Save the Children to put their hand up and may be offer a more competitive leasing arrangement with Council.

OFFICER RECOMMENDATION

That it be recommended to Council:

That Council:

1. Endorse the consent to approve the rezoning of Lot 353 Shepherd St, Katherine South from Public Space to Community Purpose subject to community consultation.



REPORT

A handwritten signature in blue ink that reads 'Robert Jennings'.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Executive Manager – Infrastructure & Environment, Jamie Craven
Attachments: Katherine Family Centre proposal & concept drawings from Save the Children



REPORT

FOLDER: Local Governance / Council Meetings / Chief Executive Officer Report

MEETING: ORDINARY MEETING OF COUNCIL – 24 APRIL 2018

REPORT TITLE: KATHERINE 'LOW SECURITY' PRISON FARM ADVOCACY

Purpose of Report

This report provides an officer response to a motion without notice that was laid on the table during the 23 January 2018 Ordinary Council meeting (OCM).

Background

During the January 2018 meeting of Council, Alderman Tapp-Coutts asked for the following ideas to be considered prior to the next Council meeting:

1. Lobby the NTG for a "low security" prison farm in Katherine
2. Provision of support services for ex-prisoners returning to Katherine
3. That the Katherine Town Council requests the NT Government consider establishing a low security prison farm/ work camp in Katherine as a priority for the Katherine Region.

The explanation provided by Alderman Tapp-Coutts for the proposal were that:

- Successive governments have thrown around the idea of developing prison farms/ work camps in regional NT. Some form of these have been established in Alice Springs and Tennant Creek. Mataranka Station – an extension of Charles Darwin University Katherine Rural Campus was a suggested location for Katherine.
- This facility would also engage long term employment opportunist for 20 -30 people.
- There is an overload of people in prisons in the NT – many for minor offences, including unpaid fines, traffic infringements, break and enter etc. Rather than spending more and more money on more police we would like to see tangible long term strategies such as prison farms as a way of getting people skilled as productive citizens reintegrated into society. This would include work camps and specialised areas for youth detention.
- This facility would allow minor offenders from communities in the region to not only develop useful skills that will see them gain useful employment but will also ensure better family support and better transition into mainstream society.

Report

In composing a response, officers have consulted with a small number of stakeholders (government officers and a member from the community legal arena) in determining the advice to Council.

Positives

- The responses from stakeholders were complimentary of the idea. They provided the following comments:
 - Proposals to establish a prisoner work camp in the Katherine region have been discussed numerous times over many years.



REPORT

- The concept is a solid and a great initiative for our region (as well as for the prisoners).
- The NT has two work camps, Barkly near Tennant Creek and Datjala near Nhulunbuy. The correct process would be to forward a letter to the Commissioner of NT Correctional Services (Mark Payne).
- The work camp in Tennant has a good reputation. It provides access to community legal education, family violence programs and driver education as well as having a big work focus.
- The proposal is a good one and we can learn from what has worked (and not worked) in Tennant and Nhulunbuy.
- The response from a question by Alderman Tapp-Coutts of the Minister of Housing & Communities at the LGANT forum in Darwin was also positive, although he did indicate that a new remote model was being adopted. This indicative response may also mean that funding for such a project may be more likely.
- The idea appears to fit well with the current overall priorities of the NT Government with regard to preparing our community for jobs and having a focus on community generally.
- The idea could address a number of Katherine region priorities such as recent youth support initiatives, the lack of bidders for small to medium size projects in some fields and the ability to undertake a number of community pride projects throughout the township.

Negatives

- The current NT Government is under considerable financial pressure as a result of Federal Government GST changes and may not be able to take on many new projects as a result.
- Feedback from decision makers is yet to be obtained on the proposal.

Other

- Greater community sentiment on the project is yet to be obtained and the nature of the project will require further community consultation.
- The location of the facility can be further consulted as part of the next stage of the proposal.
- The integration of the proposal into the context of government policy as well as existing regional projects and priorities is important. Council has limited resources and a number of priority projects currently underway will need to be managed accordingly.
- The focus on developing useful skills should remain a priority outcome for the proposal.
- An existing partnership with RISE Ventures provides a similar service for long term unemployed participants and may be impacted by this proposal. This program is only funded until June 2019 in its current format.

Based on the limited investigation undertaken above, officers recommend that the project does have sufficient merit for progression to the next stage.

OFFICER RECOMMENDATION

That it be recommended to Council to:

1. Direct the CEO to:
 - a. Further develop the proposal sufficient to address initially identified opportunities and constraints.
 - b. Seek further community input on the proposal.



REPORT

2. Using the results of part 1 of the recommendation above, write a submission to and meet with the Hon Natasha Fyles MLA (Attorney-General and Minister for Justice) and the Commissioner of NT Correctional Services (Mark Payne) seeking their support and comment on the proposal.

A handwritten signature in blue ink that reads 'Robert Jennings'.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Notes from Alderman Tapp-Coutts as referenced above

