



Ordinary Council Meeting Agenda

Tuesday 23 May 2017
Open Forum 5.30pm
Ordinary Meeting 6.00pm

Council Chambers, Civic Centre,
Stuart Highway, Katherine

Notice of Meeting of Council
Notice is hereby given in accordance with Section 59
of the Local Government Act

1. Welcome to the Country

2. Opening Prayer

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. Present

4. Apologies and Leave of Absence

5. Confirmation of Previous Minutes

5.1 Minutes of the Ordinary Council Meeting held 26 April 2017.

The Minutes from Ordinary Council Meeting 26 April 2017 be received and recorded as true and accurate.

5.2 Minutes of the Special Council Meeting held 9 May 2017.

The Minutes from the Ordinary Council Meeting 9 May 2017 be received and recorded as true and accurate.

6. Business Arising from Previous Minutes

7. Conflict of Interest

Members Disclosure Conflict of Interest

Council declares any conflicts of interest in line with Conflict of Interest Policy. A copy of this policy can be downloaded from www.ktc.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

8. Mayoral Business

Mayoral Business – Calendar of Events – April

9. Correspondence and Documents to be Tabled

10. Petitions

11. Questions

With Notice

Without Notice

12. Notice of Motion

Nil

13. Reports of Officers

13.1	Monthly Report of the Chief Executive Officer – April 2017	<u>1-6</u>
13.2	Monthly Report Corporate & Community Services Report – April 2017	<u>7-12</u>
13.3	Monthly Report Works & Services Division Report – April 2017	<u>13-17</u>
13.4	Monthly Financial Report – April 2017	<u>18-29</u>

14. Reports from Representatives on Committees

Nil

15. Late Agenda

Nil

16. General Business

17. Confidential Items

18. Next Ordinary Council Meeting

The sixth Ordinary Council Meeting for 2017 will be held on Tuesday 27 June 2017

19. Meeting Close

REPORT

FOLDER: Local Governance / Council Meetings / Chief Executive Officer Report

MEETING: ORDINARY COUNCIL MEETING – 23 MAY 2017

REPORT TITLE: MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR APRIL 2017

Purpose of Report

To present the Report of the Chief Executive Officer for the month of April 2017.

Comment

The following projects and services were progressed in April 2017:

Hot Springs Update

Works at the Hot Springs recommenced on 29 April 2017 with earthworks on the site. The cut has been transported to a number of locations around Katherine including Railway Terrace to allow for various works and projects around the township that require fill.

The architect engaged primarily for the second phase of the project, visited Katherine in mid-April 2017 to progress design ideas and construction details for both Stage 1 and Stage 2. Further consultation visits are being planned.

Airport Update

The meetings with airport tenants continued with regard to the proposed fee structure. Once these negotiations are completed, that will address all the conditions of the Council resolution and allow the whole project to be progressed. Other discussions are being held about development possibilities for the airport.

Emungalan Road Bridge Update

Council officers are actively working on matters that are holding up the progress of the works associated with the Emungalan Road bridge. The acting Director for Works & Services (aDWS) and the CEO are currently working in partnership with the Department of Infrastructure, Planning and Logistics to progress the approval aspects of the project. Aspects of the work that are not constrained by these matters have been actioned.

Railway Terrace Works Update

Apart from the fill that has been arriving on site this week for the first stage of the installation of culverts in the open drain, a number of other elements of the project are being progressed:

- Master planning of the whole precinct is being considered.
- The aDWS is working closely with the RSL with the support of RAAF Tindal to progress the Cenotaph. The aDWS is also working with other community members to progress the relocation of the engine to form a railway museum precinct.
- A sculptural piece and the allocation of a decommissioned Airforce jet to Council are also being developed. The jet will need to be housed under a roofed structure and potentially raised at an angle using a concrete plinth.

Savannah Way GM Meeting

The Mayor, CEO and the General Manager of the Savannah Way met to progress the promotion of the road experience to benefit both Katherine and the Northern Australia. It is hoped that the project will provide a sustainable way of developing the regional economy of the entire Katherine Region.

NT Government Budget 2017-18

As a result of the diligent efforts of many parties, including Sandra Nelson MLA, NT Government Ministers and officers as well as Council working in partnership there has been a number of highlights in the budget that will provide opportunities for Katherine and the region. Some of the opportunities include:

- Establishing the Katherine Logistics and Agribusiness Hub
- Construction of a new \$8 M Fire Station
- Support for Project Sea Dragon
- \$10M over 4 yrs for infrastructure upgrades to Nitmiluk NP
- \$2.5 M for schools and \$300K for school infrastructure
- Redevelopment of the Katherine Sport and Rec site

Staff Statistics**APRIL**

Sick Leave Summary (excluding Maternity Leave)					
2017	Number of Permanent Employees	Total Hours Used	Total Days Lost	Total days lost per person YTD	Special Notes
Executive Sick/Family leave hours used	3	612.00	80.53	26.84	
Community Services Sick/Family leave hours used	4	208.40	27.42	6.86	
Community Services - Visitor Information Centre Sick/Family leave hours used	5	349.26	45.96	9.19	
Community Services - Library Sick/Family leave hours used	6	420.80	55.37	9.23	
Corporate Services Sick/Family leave hours used	6	843.51	110.99	18.50	
Works & Services Sick/Family leave hours used	5	595.20	78.32	15.66	
Sick/Family leave hours used	11	762.70	100.36	9.12	
Sick/Family leave hours used	1	246.80	32.47	32.47	
Waste Management Sick/Family leave hours used	4	231.60	30.47	7.62	
TOTALS	45	4270.27	561.88	12.49	

All figures are for 2016-2017 Financial Year.

Service Requests Received

Council received 73 service requests for the month of April 2017.

Environment		Buildings/Facilities		Roads/Traffic/Parking		Inspectorate		Other Requests	
New Wheelie Bins	22	Waste Management Transfer Station		Licence/Permits – Road Events		Abandoned Vehicle	2	Equipment Hire – Collars, Cages etc.	
Other Bins		Civic Centre		Carparks		Animal – Fowl		Street Lighting	
Domestic Rubbish Collection	2	Public Toilets		Road Opening/Closing (Telstra, Aurora etc.)		Animal at Large	4	Cemetery Burial Records	2
Litter		Showgrounds	1	Road Opening/Closing – Footpath/Driveways		Animal Cruelty	1	Risk Management – Accidents – General	
Hazardous Waste Disposal		Katherine East Community Centre		Street Signs		Animals – Lost and Found	2	General Requests – Complaints	
Mowing of Verges-Nature Strips-Ovals		Airport		Street – Road Cleaning		Animal Attack	4	Disabled Parking Permits	
Street and Other Lighting		Visitor Information Centre	1	Permit to Work Within NT Government Road Reserve Driveways		Animal Menace	4	Plaques and Headstones	
Sprinklers and Watering		Parks				Animal Nuisance	5	Ombudsman Complaints	
General		BMX	1	Road Maintenance	3	Miscellaneous	3	Community – Festival or Events	
Waste Disposal – Asbestos – Other		Lindsey Street Complex		Footpaths		Parking Control		Alcohol Permit	
Weeds	2	Sportsground	6	Line Marking/Pavement Management		Unauthorised Camping	1	Planning and Development	
Trees & Vegetation	1	General		Traffic Management		Overgrown/Unkempt Land		Planning and Development	
Tenders/Quotations		Swimming Pool		Planning and Development		Dog Licence		Sign Request	
Bores and Water Readings		Playgrounds and Equipment	1	Oversize Permits		After Hours Callout		Miscellaneous Requests	1
Waste Management Facilities	1	Skate Park	1	Bike Paths		Public Health Risk Activities		Tenders/Quotations	
		Hot Springs	1	Drains	1	Dangerous Animals		Licence or Permits – Mobile food van	
Total	28	Total	11	Total	5	Total	26	Total	3

Service Requests Completed

Council completed 58 service requests for the month April 2017. 14 awaiting resolution

Environment		Buildings/Facilities		Roads/Traffic/Parking		Inspectorate		Other Requests	
New Wheelie Bins	22	Waste Management Transfer Station		Licence/Permits – Road Events		Abandoned Vehicle	2	Equipment Hire – Collars, Cages Etc	
Other Bins		Civic Centre		Carparks		Animal – Fowl		Street Lighting	
Domestic Rubbish Collection	2	Public Toilets		Road Opening/Closing (Telstra, Aurora etc)		Animal at Large	3	Cemetery Burial Records	1
Litter		Showgrounds		Road Opening/Closing – Footpath/Driveways		Animal Cruelty	1	Risk Management – Accidents – General	
Hazardous Waste Disposal		Katherine East Community Centre		Street Signs		Animals – Lost and Found	2	General Requests – Complaints	
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Sprinklers and Watering		Parks		Driveways		Animal Nuisance	2	Ombudsman Complaints	
General		BMX	1	Road Maintenance	1	Miscellaneous		Community – Festival or Events	
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Weeds	1	Sportsground	6	Line Marking/Pavement Management		Unauthorised Camping	1	Planning and Development	
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Tenders/Quotations		Swimming Pool		Planning and Development		Dog Licence		Sign Request	
Bores and Water Readings		Playgrounds and Equipment	1	Oversize Permits		After Hours Callout		Miscellaneous Requests	1
Waste Management Facilities	1	Skate Park	1	Bike Paths		Public Health Risk Activities		Tenders/Quotations	
		Hot Springs	1	Drains	1	Dangerous Animals		Licence or Permits – Mobile food van	
Total	27	Total	11	Total	2	Total	17	Total	2

Complaints Received

Council received zero (0)* complaints for the month of April 2017.

Administration	April	YTD
Elected Members	0	
VIC	0	
Management	0	
Library	0	
Rangers	0	
Works	0	

* Statistics compiled over the calendar year.

Complaints Completed

Council completed zero (0)* complaints for the month of April 2017.

Administration	April	YTD
Elected Members	0	
VIC	0	
Management	0	
Library	0	
Rangers	0	
Works	0	

* Statistics compiled over the calendar year.

OFFICER RECOMMENDATION**That it be recommended to Council:**

That the Chief Executive Officer Report for the month of May 2017 be received and noted.

Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation:
Schedule of Attachments:

Nil
Nil



REPORT

FOLDER: Local Governance / Council Meetings / Corporate and Community Services

MEETING: ORDINARY COUNCIL MEETING – 23 MAY 2017

REPORT TITLE: CORPORATE AND COMMUNITY SERVICES REPORT FOR THE MONTH OF APRIL 2017

Purpose of Report

To present the Report for Corporate and Community Services for the month of APRIL 2017.

Library

PROGRAMS & EVENTS APRIL

- Broadband for Seniors – Computer Training – Tuesday & Thursday – Ongoing
- Wriggle & Rhyme – Tuesday – 9.30 am – 10.00 am
- Story Time – Wednesday - 10.30 am – 11.30 am – Ongoing
- Wriggle & Rhyme – Thursday – 10.30 am – 11.00 am – Ongoing
- Frillies Easter Party – Thursday – 6 April – Event
- Youth Week Movie Night – “Fantastic Beasts and Where to Find Them” – 7 April 2017
- Movie Afternoon – ‘Trolls’ – 28 April 2017 – Event

DISPLAYS – APRIL 2017

- National Youth Week – 31 March – 7 April 2017 – Display
- Frillies Book of the Month – 1 – 30 April 2017 – Display
- Anzac – 4 – 27 April 2017 – Window Display
- Anzac – 5 – 27 April 2017 – Triangle Display
- Topsy Turvy – 4 – 28 April 2017 – Children’s Area Display
- Easter – 5 – 13 April – Display

ANALYSIS/COMMENT APRIL

Youth Week Movie Night – This month the Library held a movie night for National Youth Week. The movie presented was “Fantastic Beasts and Where to Find Them”. The Library offered games, computers and free Wi-Fi throughout the night. Youth were treated to pizza, popcorn, drinks and chocolate during the night. The event was successful with recorded numbers of 32.

Movie Afternoon – This month the Library presented the movie ‘Trolls’. Children quickly settled in with their bean bags and pillows to enjoy the movie. Recorded numbers were 30.

We welcomed the Frillies Club back for another fun filled Frillies Party. The theme for the event was Easter. Children played Easter games and dressed as bunny rabbits, then left with plenty of chocolate. Recorded numbers were 22.

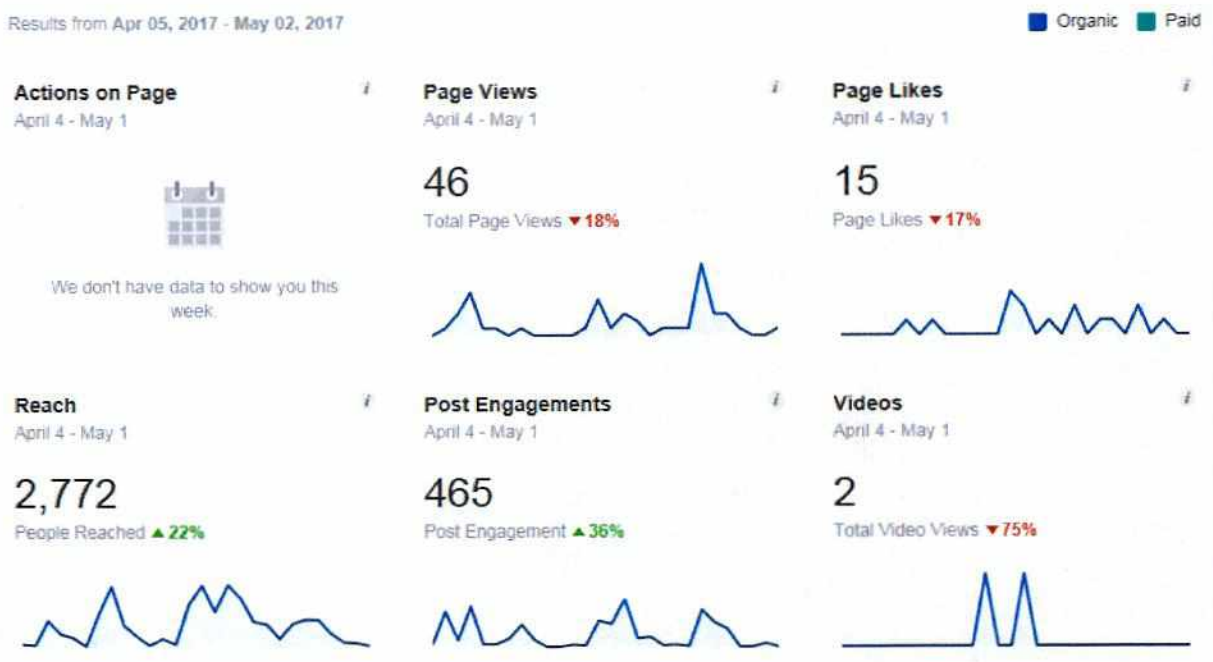
The Library had a special guest reader for our Easter Storytime. The Library received positive feedback. Recorded numbers were 42.

This month has seen the patron numbers drop due to School Holidays and many Public Holidays. We are signing up new patrons to the Library and receiving positive feedback on the Library and staff including the range of items the Library holds and how spacious it is. We are starting to see a number of tourists coming through the doors as the tourist season ramps up for yet another year.

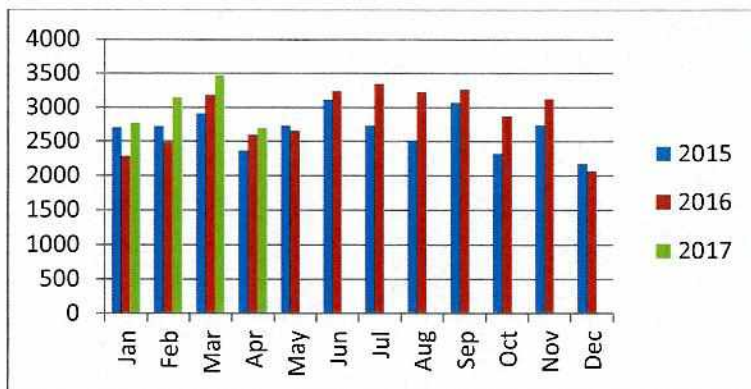
A survey for Story Time and Wriggle & Rhyme started in mid-March and continued until mid-April 2017. Results will be compiled and forwarded.

Facebook

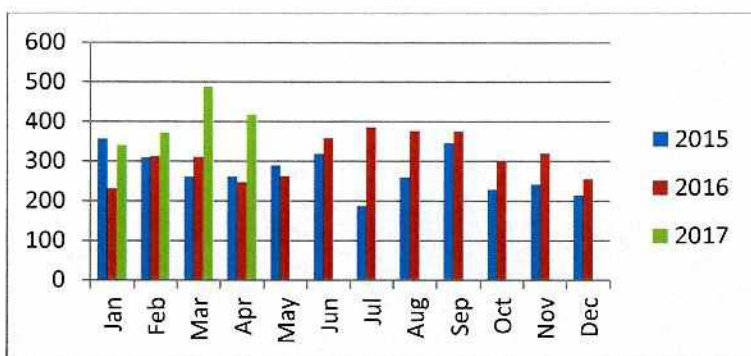
KATHERINE PUBLIC LIBRARY – FACEBOOK STATUS – APRIL 2017



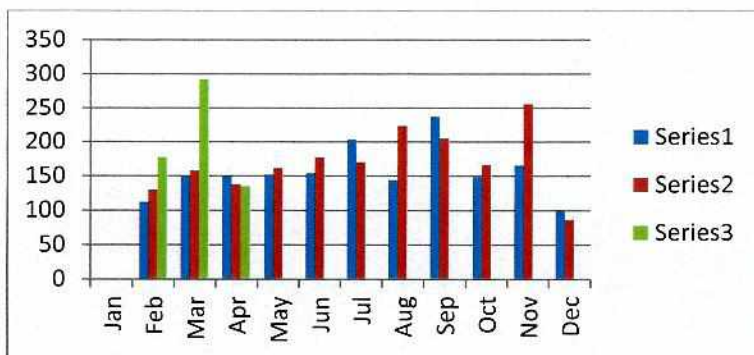
Patron Numbers



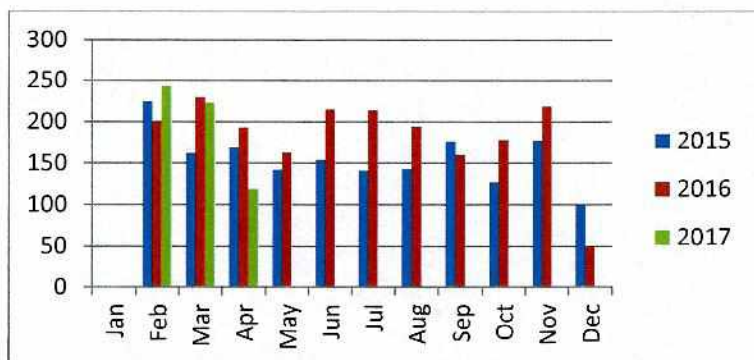
Computer Usage



Story Time



Wriggle and Rhyme



Visitor Information Centre

FEEDBACK - APRIL

- 15 of the 7,949 visitors (0.18%) completed a customer service satisfaction survey. All the surveys (100%) rated the level of service and information as excellent.
- No Super Deed Nominations' were received
- Improvements
 - **Reducing customer service wait time.** In addition to our POS systems, we are adding a couple consulting stations on the floor for a more personal interaction with customers that come as groups.
 - **Using our outdoor facilities** – Creating activities outside for a better atmosphere. (Example of an activity is hosting an event where we offer tastings of the products we sell at the VIC such as – tea tasting – chutney tasting –we also plan to have special guest features, such as a live band every now and again).
 - **Continue to increase our conversion rate sales** - visitor numbers
- Most useful information in April: What is open in Katherine and Kakadu. What events are on and what tours are available during this time of year.

ANALYSIS/COMMENT APRIL

- Total sales figure for April 2017 was \$59,774.20, an increase of \$1,468.20 or a 2.5% increase on April 2016. Visitor numbers for April 2017 were 7,949, a decrease of 1,617 or a decrease of 16.90% on April 2016.
- An average sale per visitor for April 2017 was \$7.52 per visitor, compared to last year's average of \$6.10 per visitor.
- Sales conversion rate increase of 23.27% per visitor in April 2017 compared to April 2016.

Note: Our overall 2017 figures are showing a higher conversion rate over April 2016. Our aim is to see a dramatic increase in visitor spend within Katherine and continue to increase our conversion rate month to month and overall, annually.

OFFICER RECOMMENDATION

That it be recommended to Council:

That the Corporate and Community Services report for the month of April 2017 be received and noted.



Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation:
Schedule of Attachments:

Director Corporate & Community Services, Claire Johansson
nil

REPORT

FOLDER: Local Governance / Council Meetings / Works & Services Reports
MEETING: ORDINARY COUNCIL MEETING - 23 MAY 2017
REPORT TITLE: WORKS & SERVICES DIVISION REPORT FOR THE MONTH OF APRIL 2017

Purpose of Report

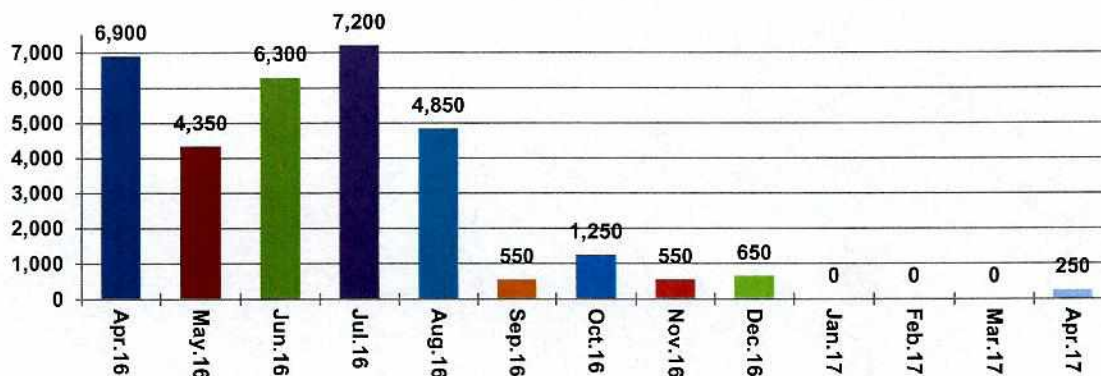
To inform Elected Members of tasks, activities and projects undertaken by the Works & Services Division, during the month of April 2017.

Facilities

Parks & Open Areas

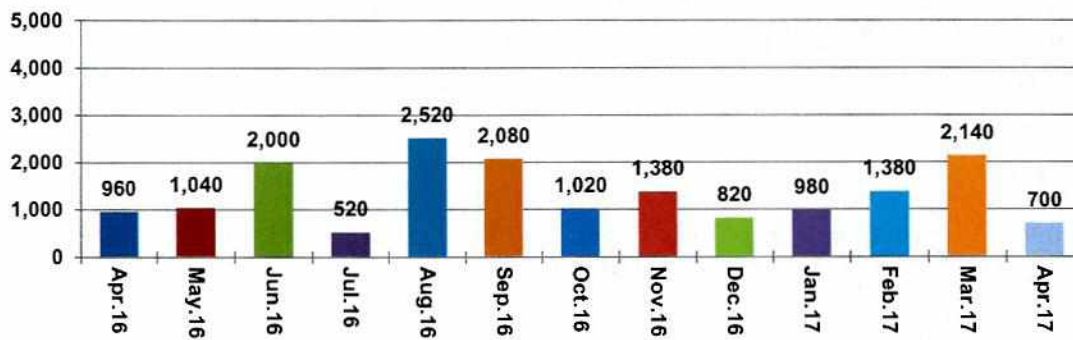
- Council staff carried out a clean-up of the Hot Springs Top Park area in preparation for the reopening of the Pop Rocket Café.
- Council staff carried out post wet season irrigation system checks and associated works.
- Council Staff replaced 5 broken, damaged and vandalised sprinkler components throughout the larger urban area; the total cost of these repairs and installations to date (2016/17 financial year) is \$15,300.00.

Monthly Sprinkler Replacement (\$)



- The Urban Litter Collection statistics are based on weights recorded over the weighbridge located at the Waste Management Facility and include refuse from areas throughout the broader urban area; Katherine Terrace is not included in these statistics. The total amount of litter collected by Council staff to date (2016/17 financial year) is 13,540kg.

Monthly Urban Litter Collection (kg)



Katherine Showgrounds

- Council contractor Ray Carro installed an internal access gate within the camp draft arena.

Katherine Sportsgrounds

- Council contractors Stephen Murphy and Scatt's Plumbing Services carried out works to repair a water leak located under the Don Dale Pavilion.

Katherine Memorial Cemetery

- There were three (3) burials during the month of April 2017.

Katherine Civil Airport

- Daily serviceability inspections were carried out by Council staff and Council contractor, RHADS Security, no issues were found.
- Council contractor Arafura Street Sweeping carried out a monthly sweeping of the RPT and GA Aprons during the month of April 2017.
- The risk assessment for the Katherine Airport which is part of the Transport Security Program (TSP) has now been reviewed by Defence and returned to Council. The risk assessment will be incorporated into the TSP and forwarded to the Department of Transport for their review and comments. We estimate that the Draft TSP will be complete and forwarded to the Department of Transport by the 22 May and returned shortly thereafter.

Waste Management Transfer Station

- Council contractor Stephen Murphy replaced a broken pressure pump.
- Council staff continued to spray the area for noxious weeds.

Binjari

- Council hook bins are placed at the Top and Bottom Camps (alternating) and emptied on an as required basis, the weight of each bin is then recorded over the weighbridge located at the KTC Waste Management Transfer Station; 1,800kg of litter was collected during the month of April 2017.

Road Reserves

Road Pavements

- Council contractor Arafura Site & Street Sweeping carried out the scheduled sweeping and kerbside spraying for the month of April 2017; a total of 26,060kg of refuse was collected and disposed of at the Waste Management Transfer Station.

Personnel & Services

Community Events

- Council staff and contractors carried out various tasks at the Cenotaph in O'Shea Park in preparation for Anzac Day commemorations.
- Council staff and contractors carried out various tasks in preparedness for public hires/events held throughout several Council owned facilities during the month of April 2017.

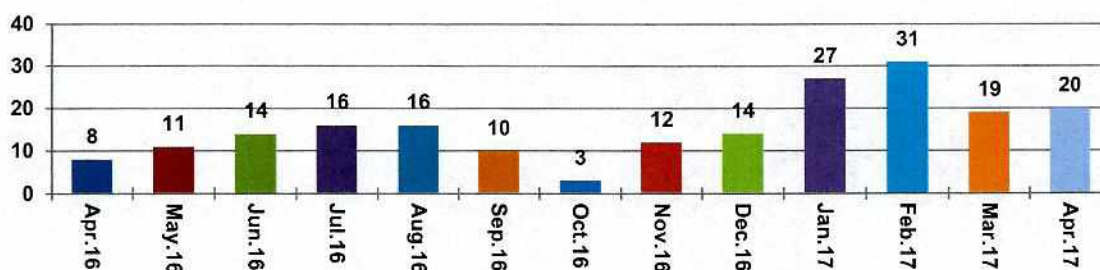
Personnel / Travel / Training & Conferences

- Three (3) staff members attended a Smart Train Chemical Course facilitated by Charles Darwin University in Katherine.

Inspectorate Services

- Please refer to *Attachment A* for a full breakdown on the Regulatory Services conducted by Council Rangers over the month of April 2017.
- Continuation of the 'Mosquito Monitoring' program for Environmental Health.
- Pound Statistics for the month of April 2017 are as follows:
 - 3 dogs returned to their owners.
 - 6 dogs purchased by new owners.
 - 11 dogs were euthanized.
 - 3 other animals were euthanized.
- The total number of dogs impounded to date (2016/17 financial year) is 168.

Monthly Impoundment of Dogs



OFFICER RECOMMENDATION

That it be recommended to Council:

- That the report of the Works & Services Division for the month of April 2017 be received and noted.



Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation: Acting Director Works & Services, David Moore
Schedule of Attachments: Attachment A: Rangers Hourly Breakdown of Tasks - April 2017

ATTACHMENT A:

RANGERS HOURLY BREAKDOWN OF TASKS - APRIL 2017

TASK		ANIMAL CONTROL RANGER	PARKING RANGER	NOTES
DAY TO DAY DUTIES:	GENERAL OFFICE DUTIES / ERRANDS / TRAVEL / SMOKO		50.5	
MEETINGS / TRAINING:	INTERNAL / EXTERNAL		8	
INSPECTIONS:	VACANT LOTS / NATURE STRIPS / FACILITY HIRES / ASSET INSPECTIONS		5	
PARK PATROLS:	ILLEGAL CAMPING / LITTER / PERSONAL BELONGINGS		2	
PARKING PATROLS:			8.5	
ANIMAL CONTROL:	PATROLS / INVESTIGATION / CAPTURE / IMPOUND / RELEASE / CLEANING / OTHER		45.8	
VEHICLE PREPARATION:			2	
ABANDONED VEHICLES:	IMPOUND / RELEASE / DISPOSE		15	
LEAVE:	ANNUAL / SICK / PUBLIC HOLIDAY / OTHER		15.2	
NUMBER OF INFRINGEMENTS LETTERS / NOTICES TO COMPLY ISSUED VEHICLES IMPOUNDED				
INFRINGEMENTS:	PARKING ILLEGAL CAMPING LITTER ANIMAL CONTROL			
LETTERS / NOTICES:	VACANT LOTS / ANIMAL CONTROL ETC.		32	25 x Dog Notices 7 x Notice to Comply
IMPOUNDED:	ABANDONED VEHICLE/S			



REPORT

FOLDER: Local Governance / Council Meetings / Financial Report

MEETING: ORDINARY COUNCIL MEETING – 23 MAY 2017

REPORT TITLE: MONTHLY FINANCIAL REPORT – APRIL 2017

Purpose of Report

To receive and note the monthly financial report prepared by the Corporate Services Executive Manager and to adopt various budget changes.

General

The Local Government (Accounting) Regulations 18 states:

- (1) *The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:*
 - (a) *the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month;*
 - (b) *the forecast income and expenditure for the whole of the financial year.*
- (2) *The report must include:*
 - (a) *details of all cash and investments held by the council (including money held in trust);*
 - (b) *a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and*
 - (c) *other information required by the council.*
- (3) *If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.*

OFFICER RECOMMENDATION

That it be recommended to Council:

That Council endorse the Financial Report for the month of April 2017.



Robert Jennings
CHIEF EXECUTIVE OFFICER

Delegation:

Schedule of Attachments:

Corporate Services Executive Manager, Alice Anastacio
Financial Report Executive Summary
Statements of Budget Comparison
Cash and Investment Reports
Debtors Report
Payment Listings

Financial Report Executive Summary

The following is a summary of the key issues and developments year to date.

● On track
 ● Monitoring
 ● Items to note

Summary Operating Results

● The overall operating result to date, compared to budget is on track to meet forecast.

● Budget Reviews/Variations

Income - Amount received specifically for new or upgraded assets (Capital Grant) has been adjusted to \$2,515,932 to include carried forward amounts from 2015/16.

● Cash Position

The cash flow is well positioned with investments maturing on a monthly basis; this reduces the risk of abnormal cash demands and/or peaks in capital expenditure.

Debtors Analysis

The table below shows the amount of debtors outstanding for the current and the previous month.

Debtors have shown an overall decrease of \$234k at the end of April.

	Mar-17	Apr-17
Rates debtors	868,710.82	517,108.37
Sundry debtors	81,153.87	202,447.15
Weighbridge debtors	109,657.93	109,480.29
Infringement - Animal	25,979.69	24,021.69
Infringement - Parking	11,622.00	10,324.00
Infringement - Litter/Camping	832.00	832.00
Total outstanding	1,097,956.31	864,213.50

Rates Debtors Analysis

Rates debtors have decreased by \$352k with \$517k still outstanding. Every reasonable effort is being made to recover all outstanding rates.

Sundry Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of April 2017.

	Mar-17	Apr-17
Current	47,485.19	182,117.43
Over 30 days	5,553.25	9,986.88
Over 60 days	2,865.75	3,524.94
Over 90 days	(3,612.64)	551.30
Over 120 days	5,441.76	6,266.60
Total	57,733.31	202,447.15

The overall increase of \$148k in sundry debtors balance is mainly attributable to an invoice issued to Tourism NT for the 2016/17 2nd half VIC Operational Grant Funding.

Weighbridge Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of April 2017.

	Mar-17	Apr-17
Current	67,189.97	38,739.25
Over 30 days	37,665.82	57,228.99
Over 60 days	364.80	9,174.72
Over 90 days	340.48	372.46
Over 120 days	4,096.86	3,964.87
Total	109,657.93	109,480.29

KATHERINE TOWN COUNCIL
STATEMENT OF BUDGET ESTIMATE COMPARISON
 As at 30 April 2017

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
INCOME							
Rates and annual charges	6,998,417	-	6,998,417	4,902	6,918,532	6,998,417	-
Statutory charges	60,300	-	60,300	350	34,028	60,300	-
User charges	1,190,474	-	1,190,474	67,614	1,125,230	1,190,474	-
Grants, subsidies and contributions	1,770,510	172,131	1,942,641	201,984	1,659,242	1,942,641	-
Interest	350,900	-	350,900	86,719	286,196	350,900	-
Reimbursements	80,700	-	80,700	20,101	116,122	80,700	-
Other income	103,800	-	103,800	350	174,747	103,800	-
Total operating income	10,555,101	172,131	10,727,232	382,020	10,314,098	10,727,232	-
EXPENDITURE							
Employee costs	4,434,677	20,000	4,454,677	300,235	3,364,893	4,454,677	-
Materials, contracts and other expenses	4,848,302	528,429	5,376,731	390,902	4,107,630	5,376,731	-
Total Operating Expenses	9,282,979	548,429	9,831,408	691,137	7,472,522	9,831,408	-
Operating surplus/(deficit) before depreciation	1,272,122	(376,298)	895,824	(309,117)	2,841,576	895,824	-
Depreciation	3,896,889	-	3,896,889	324,741	3,247,410	3,896,889	-
Operating surplus/(deficit) before capital items	(2,624,767)	(376,298)	(3,001,065)	(633,858)	(405,834)	(3,001,065)	-
Net gain (loss) on disposal of assets	(85,466)	-	(85,466)	-	(15,227)	(85,466)	-
Amounts received specifically for new or upgraded assets including brought forward amounts	1,136,994	(130,406)	1,006,588	-	2,515,932	2,515,932	1,509,344
Net operating surplus/(deficit)	(1,573,239)	(506,704)	(2,079,943)	(633,858)	2,094,871	(570,599)	1,509,344

KATHERINE TOWN COUNCIL

CAPITAL INCOME & EXPENDITURE

As at 30 April 2017

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
Sources of capital funding							
General revenue used for capital purposes	1,271,719	341,621	1,613,340	3,270	746,092	1,613,340	-
Other capital revenue sources:							
Proceeds from sale of capital assets	93,000	-	93,000	-	-	93,000	-
Grants and subsidies	1,136,994	2,274,203	3,411,197	9,265	1,573,905	3,411,197	-
Transfers from internally restricted funds	579,650	(500,000)	79,650	-	25,513	79,650	-
Total capital funding	3,081,363	2,115,824	5,197,187	12,535	2,345,510	5,197,187	-
Application of capital funding							
Non current capital assets:							
Buildings and other structures	166,000	(32,000)	134,000	-	84,258	134,000	-
Plant and machinery	733,000	(476,406)	256,594	-	248,745	256,594	-
Infrastructure assets	1,413,563	2,302,167	3,715,730	500	416,086	906,563	-
Improvements	698,500	322,063	1,020,563	9,265	1,577,139	3,829,730	-
Furniture and equipment	70,300	-	70,300	2,770	18,780	70,300	-
Total	3,081,363	2,115,824	5,197,187	12,535	2,345,010	5,197,187	-
Total capital expenditure	3,081,363	2,115,824	5,197,187	12,535	2,345,010	5,197,187	-

CASH AND INVESTMENTS
30 April 2017

GENERAL FUND	\$
Commonwealth Bank	
Balance as per bank statement, 30 April 2017	99,392.32
Plus net outstanding deposits/(withdrawals)	(1,585.83)
Adjusted cash at bank balance, 30 April 2017	<u>97,806.49</u>

INVESTMENTS

FINANCIAL INSTITUTION	PRINCIPAL \$	INTEREST RATE %	EFFECTIVE DATE	MATURITY DATE	FINANCIAL INSTITUTION TOTALS \$	% FINANCIAL INSTITUTION
Commonwealth Bank	509,932.47		on call	on call	509,932.47	3.41%
Bendigo Bank	5,554,452.05	2.55	21-Apr-17	22-Aug-17	5,554,452.05	37.13%
National Australia Bank	1,229,406.34	2.60	16-May-17	16-May-17	1,229,406.34	8.22%
Westpac Bank	2,264,988.06	2.60	7-Mar-17	4-Aug-17		
Westpac Bank	1,830,604.89	2.63	28-Apr-17	25-Sep-17		
Westpac Bank	1,568,710.14	2.63	29-Apr-17	27-Nov-17		
Westpac Bank	2,000,000.00	2.65	5-Jan-17	5-Jun-17	7,664,303.09	51.24%
Total Investments					14,958,093.95	100.00%
TOTAL FUNDS (incl internally restricted funds)					15,055,900.44	

Internally Restricted Funds

Provision for Asset Management	\$ 4,259,434
Provision for Employee Entitlements and Other Liabilities	1,236,552
Total	\$ 5,495,986

DEBTORS REPORT
30 April 2017

Category	Current \$	30+ days \$	60+ days \$	90+ days \$	120+ days \$	TOTAL \$
Sundry	182,117.43	9,986.88	3,524.94	551.30	6,266.60	202,447.15
Weighbridge	38,739.25	57,228.99	9,174.72	372.46	3,964.87	109,480.29
Total						<u>311,927.44</u>
Infringements	Current \$	30+ days \$	60+ days \$	90+ days \$	> 12 months \$	TOTAL \$
Animal	-	-	899.00	3,564.00	19,558.69	24,021.69
Parking	-	-	-	1,072.00	9,252.00	10,324.00
Litter	-	-	-	-	482.00	482.00
Camping	-	-	-	-	350.00	350.00
Total						<u>35,177.69</u>
Rates	Current \$	Arrears incl interest & legal fees \$				TOTAL \$
	385,650.59	131,457.78				517,108.37
Grand Total						<u>864,213.50</u>

Katherine Town Council Cheque Payment Listing For the Month of April 2017				
Date	Ref No	Payee	Description	Amount
4-Apr-17	00102946	Mr C J & Mrs B Pech	Rates refund	323.00
12-Apr-17	00102947	RTM, Motor Vehicle Registry	Vehicle registration	705.85
24-Apr-17	00102948	Katherine Cinemas 3	Youth week	70.00
24-Apr-17	00102953	Singha Holdings	Rates refimd	624.00
24-Apr-17	00102954	Top End Association of mental	Refund of deposit	565.00
24-Apr-17	00102955	Earthworks Training and Asses	Refund of deposit	520.00
24-Apr-17	00102956	ICN	Refund of deposit	520.00
		TOTAL		3,327.85

**Katherine Town Council
EFT Payment Listing
For the Month of April 2017**

Date	Ref No	Payee	Description	Amount
18-Apr-17	1453/1-01	Deputy Commissioner of Taxation	Payroll Deductions	57,300.14
20-Apr-17	1454/1002-01	Katherine Town Council Social Club	Payroll Deduction	344.00
27-Apr-17	1458/1055-01	Ms T T Coutts	April Alderman allowance 2017	1,280.58
7-Apr-17	1451/1247-01	Randazzo Properties Pty Ltd	After hour Aircon-Oct-16 to Dec-16	6,514.58
7-Apr-17	1451/1255-01	Benash Maintenance Services	Fire Drill	156.75
12-Apr-17	1452/1255-01	Benash Maintenance Services	Mthly FIP service Airport & CC Jan-17	121.00
21-Apr-17	1457/1255-01	Benash Maintenance Services	Electrical testing and tagging for VIC and Library	1,251.25
27-Apr-17	1458/1255-01	Benash Maintenance Services	6 mthly hand held fire equip 9xfacilities & monthly FIP service airport Feb-17	1,276.39
27-Apr-17	1458/1294-01	Sterling NT Pty Ltd	Contract Cleaning	3,748.75
7-Apr-17	1451/1314-01	Bishdun Pty Ltd trading as Nighthaw	Freight	151.25
12-Apr-17	1452/1322-01	McCoy's Garden Engineering	Mow Kath East parks Mar-17	871.51
7-Apr-17	1451/144-01	Macs Hire	KTC logo embroidery, barrier tape and safety boots	612.83
27-Apr-17	1458/1585-01	Katherine Towing	Vehicle tow to KTC Depot and Kubota mower to RJ Motors	517.00
27-Apr-17	1458/159-01	Modern Teaching Aids Pty Ltd	Story time school holding program	547.87
21-Apr-17	1457/1702-01	North Australian Helicopters Pty Lt	Katherine Gorge Express	551.25
27-Apr-17	1458/1712-01	Transpacific Cleanaway Pty Ltd	Bin clearing all areas March 2017	34,783.70
21-Apr-17	1457/1722-01	Riverview Tourist Village	VIC bookings	227.50
27-Apr-17	1458/1722-01	Riverview Tourist Village	VIC bookings	227.50
27-Apr-17	1458/1737-01	Territory Roadmarking Pty Ltd	Giles Street, Hot Springs, Lindsay Street carpark, Railway Tce, Grevillea, Maluka, Acacia and Florina Road linemarking	64,500.00
27-Apr-17	1458/1769-01	Compass Cleaning & Ground Maintenanc	Mthly cleaning of Giles and VIC exeloo, weekend emubob, cleaning of council depot and Tick Market	3,315.23
7-Apr-17	1451/1802-01	Top End Backhoe Hire	Showgrounds excavation and grave digging	897.27
21-Apr-17	1457/1802-01	Top End Backhoe Hire	Grave digging x2	1,329.86
27-Apr-17	1458/1835-01	Mrs C F Miller	Ald/Mayor Allowances	5,929.67
27-Apr-17	1458/1889-01	Katherine Lock and Key	Padlocks and keys	1,467.00
21-Apr-17	1457/2001-01	Territory Springwater Pty Ltd T/A P	Water	60.00
7-Apr-17	1451/2014-01	Godinyamayin Yijard Rivers Arts and	Katherine Prize Arts, Lambert Art and Short Craft Award	18,000.00
12-Apr-17	1452/2035-01	Chubb Fire & Security	Security alarms April to June	253.87
21-Apr-17	1457/2045-01	Dollars & Sense	Youth week Library	56.99
21-Apr-17	1457/2072-01	M2 Commander Pty Ltd	Library telephone systemt 22-Feb-2017 to 21-Mar-17	113.16
21-Apr-17	1457/2093-01	Landmark	Dog food	86.90
27-Apr-17	1458/211-01	R&M Motorcycle Repairs	Repair to Polaris	429.35
7-Apr-17	1451/212-01	RJ Motors	Howard slasher and Massey Ferguson repairs	4,525.18
12-Apr-17	1452/212-01	RJ Motors	Repairs to Isuzu Tipper and safety cover for pto Berends slasher	671.62
27-Apr-17	1458/212-01	RJ Motors	Great Wall ute service	472.80
21-Apr-17	1457/215-01	Raeco	Book labels	228.10
27-Apr-17	1458/2179-01	Mr D B Higgins	Ald/Mayor Allowances	1,280.58
12-Apr-17	1452/2222-01	SecurePay Pty Ltd	Web payment Mar-2017	37.95
27-Apr-17	1458/2223-01	TBM Installations	Repair aircon @ VIC	99.00
12-Apr-17	1452/2232-01	CSA Contracting (NT) Pty Ltd	Repairs to Kubota mower	789.33
7-Apr-17	1451/234-01	Stephen Murphy	Plumbing repairs at various location	1,532.40
12-Apr-17	1452/234-01	Stephen Murphy	Plumbing repairs disabled toilet	222.40
21-Apr-17	1457/234-01	Stephen Murphy	Roof & gutter clean	188.00
27-Apr-17	1458/2342-01	Katherine South Primary School	Donation	309.00
21-Apr-17	1455/2389-01	Rest Superannuation	Superannuation-April17-6	5,935.69
7-Apr-17	1451/2409-01	Nitmiluk Tours	VIC bookings	1,380.82
12-Apr-17	1452/2409-01	Nitmiluk Tours	VIC bookings	1,833.55

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**Katherine Town Council
EFT Payment Listing
For the Month of April 2017**

Date	Ref No	Payee	Description	Amount
27-Apr-17	1458/2409-01	Nitmiluk Tours	VIC bookings	6,809.67
21-Apr-17	1457/2446-01	Flick Washroom Services	Clean 6x council facilities Mar-17	339.90
27-Apr-17	1458/2446-01	Flick Washroom Services	Clean 6x council facilities Mar-17	339.90
21-Apr-17	1455/2470-01	Hesta Super Fund	Superannuation-April17-9	93.56
12-Apr-17	1452/2506-01	BookEasy Australia Pty Ltd	Book easy monthly fees Mar-17	198.00
27-Apr-17	1458/2515-01	Marksies Stockmans Camp Tucker Nigh	VIC bookings	262.50
21-Apr-17	1455/2516-01	AGEST	Superannuation-April17-11	3,502.51
21-Apr-17	1455/2549-01	CBUS	Superannuation-April17-14	856.70
21-Apr-17	1455/2554-01	MTAA Super	Superannuation-April17-15	592.70
27-Apr-17	1458/2558-01	RoperGulf Regional Council	Mower repair	3,351.10
21-Apr-17	1455/2576-01	HostPlus Superannuation	Superannuation-April17-16	1,389.60
12-Apr-17	1452/262-01	Top End Rural Services	Spray unit	315.21
21-Apr-17	1457/262-01	Top End Rural Services	Spray unit	315.00
21-Apr-17	1455/2626-01	AMIST Superannuation	Superannuation-April17-18	654.90
7-Apr-17	1451/263-01	Top News	Newspapers for CC Mar-17	52.10
21-Apr-17	1457/263-01	Top News	Newspapers for Library Mar-17	331.71
21-Apr-17	1455/2638-01	MLC Super Fund	Superannuation-April17-20	735.82
27-Apr-17	1458/2644-01	Mrs E W Clark	Ald/Mayor Allowances	1,280.58
27-Apr-17	1458/2658-01	United Card Services Pty Ltd	Fuel Mar-17	4,150.78
21-Apr-17	1455/2686-01	BT Super for Life	Superannuation-April17-24	1,035.83
12-Apr-17	1452/2696-01	Australian Plastic Card Co P/L - Re	Library cards	699.60
12-Apr-17	1452/2721-01	Rhads Security	Aerodrome recording, opening and closing Fun Park and alarm calls	2,997.41
27-Apr-17	1458/2750-01	North Australian News Pty Ltd	Advertisements Mar-17	3,103.04
7-Apr-17	1451/2767-01	Patow 24 Hour Tilt Tray Service	Car rego-218VWB to dump	93.50
12-Apr-17	1452/2767-01	Patow 24 Hour Tilt Tray Service	Tow white corolla	93.50
21-Apr-17	1457/2767-01	Patow 24 Hour Tilt Tray Service	Lawnmower from Tindal to depot	121.00
21-Apr-17	1457/2887-01	Territory Rural	Pound chemicals, toilet supplies, coolant, grease and disinfectant	1,638.06
27-Apr-17	1458/2887-01	Territory Rural	Chloriclean and pacific breeze	445.61
21-Apr-17	1457/2891-01	Australian Government Director of	Kakadu Pass for Mar-17	997.50
27-Apr-17	1458/2897-01	Tonkin Consulting	Binjari masterplan consultancy	2,366.10
12-Apr-17	1452/2919-01	Integrated Land Information System	Land search	27.40
21-Apr-17	1455/2941-01	Unisuper	Superannuation-April17-31	166.96
7-Apr-17	1451/2950-01	Remote Civil Pty Ltd Rural & Remote	Road repair Florina road and potholes repair on Emungalan, Gillard Crescent & Florina Rd	13,640.00
27-Apr-17	1458/2970-01	Mr S Rose	Ald/Mayor Allowances	1,280.58
27-Apr-17	1458/3001-01	Carbonrib WA Pty Ltd	100 qty 2 GB USB printed 3 col.	1,340.00
21-Apr-17	1457/3013-01	Dragonfly Catering	Platter finger food and sandwiches	200.00
12-Apr-17	1452/3043-01	E.E. Muir & Sons Pty Ltd	Bifentin 100 SC 1 L and Weedmaster	370.04
7-Apr-17	1451/3051-01	Binjari Community Aboriginal Corpor	Fire break, slash, mow & emu bob Feb and March 2017	9,107.12
21-Apr-17	1455/3063-01	Quadrant Superannuation	Superannuation-April17-37	578.76
12-Apr-17	1452/3088-01	Territory Debt Collectors	In the matter of RC Toole	9.84
21-Apr-17	1457/3088-01	Territory Debt Collectors	Suffren Contracting & plant hire	210.05
21-Apr-17	1455/3108-01	ANZ One Path Superannuation	Superannuation-April17-33	960.26
27-Apr-17	1458/3131-01	Neopost Australia Pty Ltd	Ink Catridge	871.20
21-Apr-17	1455/3140-01	IOOF- Pursuit Select Personal	Superannuation-April17-34	115.86
12-Apr-17	1452/3143-01	Boab Nominees Pty Ltd	VIC bookings	227.50
12-Apr-17	1452/3149-01	Mr D L Barry	Repotting plants	880.00
21-Apr-17	1457/3175-01	Quest Parap	3 nights stay Liam	843.00
20-Apr-17	1454/3206-01	RemServ	Payroll Deduction	1,412.84
21-Apr-17	1457/3213-01	Vibe Hotel Darwin Waterfront	2 Nights Accommodation - Mayor	356.00
21-Apr-17	1455/3279-01	Emergency Services & State Super	Superannuation-April17-39	827.60
12-Apr-17	1452/3280-01	Southern Cross Protection Pty Ltd	After hours callouts Mar-17	170.37
27-Apr-17	1458/3314-01	Renoflo Pipeline & Plumbing Solutio	Morris Road, Giles St storm water cleaning	8,751.60
27-Apr-17	1458/3319-01	Mr P Gazey	April Deputy Mayoral allowance 2017	1,920.80

**Katherine Town Council
EFT Payment Listing
For the Month of April 2017**

Date	Ref No	Payee	Description	Amount
21-Apr-17	1455/3321-01	ING DIRECT Living Super	Superannuation-April17-90-40	326.94
12-Apr-17	1452/3372-01	AutoPro Katherine NT	Battery Ute	136.95
12-Apr-17	1452/3385-01	Wright Express Australia Pty Ltd	Fuel Mar-17	277.48
12-Apr-17	1452/3394-01	HWL Ebsworth Lawyers	Lease to MT Bins-NT Portion 5043	1,365.22
21-Apr-17	1457/3405-01	Roadshow Public Performance Licensi	License fee	550.00
12-Apr-17	1452/3414-01	MAGIQ Software Ltd	Magiq documents software suite	11,768.90
21-Apr-17	1457/3423-01	All Regions Electrical	Supply & Install Electrical LED Sportgrounds Civic Centre WiFi and Mainstreet/VIC WiFi, photocopier maint agreement	9,311.34
7-Apr-17	1451/3442-01	eMerge IT Solutions Pty Ltd T/As No	Acrobat Professional Licence, conference camera, new hard drive for Ranger, power board and IT services	3,044.71
12-Apr-17	1452/3442-01	eMerge IT Solutions Pty Ltd T/As No	Civic Center telephone maintenance, Ipad for Operation Fixed Asset Management Officer, HP scan jet pro for Records Officer	8,660.50
21-Apr-17	1457/3442-01	eMerge IT Solutions Pty Ltd T/As No	Phone for Depot Supervisor	2,876.95
27-Apr-17	1458/3442-01	eMerge IT Solutions Pty Ltd T/As No	Phone for Depot Supervisor	768.95
7-Apr-17	1451/3447-01	Arafura Site & Street Sweeping	Sweep urban & industrial streets + weeds	8,773.60
21-Apr-17	1455/3496-01	National Mutual Retirement Fund	Payroll Deductions	492.06
21-Apr-17	1457/3500-01	Puma Energy Australia Fuels Pty Ltd	Fuel	3,398.39
21-Apr-17	1457/3502-01	Kleen Yards Katherine	Pump out septic Airport	1,096.00
21-Apr-17	1457/3527-01	LOGIQC Pty Ltd	Logiqc mgmt software for Mar-17	385.00
12-Apr-17	1452/3536-01	Latitude 12 Pty Ltd	Safety meeting and risk	535.64
12-Apr-17	1452/3544-01	Pivotel Satellite Pty Ltd	Satellite phone monthly charge Apr-17	15.00
27-Apr-17	1458/3579-01	Ray Carrow	New access gate at Show's Rodeo	550.00
21-Apr-17	1457/3580-01	Worklogic Pty Ltd	HR Advice	1,849.65
27-Apr-17	1458/3584-01	Ezko Property Services Pty Ltd	Mthly clean VIC Apr-17	5,265.86
27-Apr-17	1458/3616-01	H Hotel	Accommodation for CEO	308.20
12-Apr-17	1452/3621-01	Frameworks for Change	Personality profiles, and HR March visit	29,705.89
12-Apr-17	1452/3651-01	Harris Builders	Install shade sail Play Park	1,343.33
7-Apr-17	1451/3656-01	Mrs K Ashley	4 necklaces	80.00
12-Apr-17	1452/3669-01	Howson Management	Asset management planning	6,498.39
21-Apr-17	1457/3669-01	Howson Management	Asset management planning	12,777.60
21-Apr-17	1457/3670-01	NT Cattlemen's Association	Refund facility deposit (rec#208554)	520.00
21-Apr-17	1457/3671-01	Captain Jacks Fish & Chipper	Meal for staff development meeting	70.00
21-Apr-17	1457/3672-01	Mr D G Adams	Forklift license	76.00
21-Apr-17	1456/3673-01	Bendigo Bank - Investments	Investment transfer	5,554,452.05
7-Apr-17	1451/425-01	Duncan Electrical Pty Ltd	Repair door auto loo VIC	99.00
7-Apr-17	1451/461-01	Hire Power NT	Bob cat hire 08-03-17 and 10-03-17	596.75
27-Apr-17	1458/525-01	Knotts Crossing Resort	VIC bookings	218.75
12-Apr-17	1452/542-01	Darwin Central Hotel	Accommodation for Mayor	138.00
12-Apr-17	1452/556-01	Beaurepaires Katherine	Iseki mower puncture repair	66.00
21-Apr-17	1457/556-01	Beaurepaires Katherine	Dump truck repair, plug kit, tractor repair and tyre for Hook Truck	1,183.00
27-Apr-17	1458/556-01	Beaurepaires Katherine	Tyre repair	182.00
7-Apr-17	1451/626-01	Katherine Office Supplies	Printing & Stationery	762.24
21-Apr-17	1457/626-01	Katherine Office Supplies	Printing & Stationery	927.33
7-Apr-17	1451/630-01	Woolworths Limited	Kitchen supplies	199.65
21-Apr-17	1457/630-01	Woolworths Limited	Youth week and story time Libray	340.23
7-Apr-17	1451/638-01	Cavs Mowing & Treelopping Service	19 Hibiscus removal of dead tree	220.00
20-Apr-17	1454/64-01	United Voice	Payroll Deductions	46.60
21-Apr-17	1455/65-01	Statewide Super	Payroll Deductions	12,761.54
20-Apr-17	1454/67-01	Child Support Agency	Payroll Deductions	530.72
21-Apr-17	1457/71-01	YMCA Of Katherine Inc - Henry Scott	Operational management-Apr-17	20,345.00
27-Apr-17	1458/729-01	BOC Gases Australia Limited	Oxygen,Argon,Acetylene & CO2 Mar-17	266.70
7-Apr-17	1451/737-01	Travelodge Mirambeena Resort Darwin	Staff accommodation	144.00
7-Apr-17	1451/835-01	Katherine Mitre 10	10 L Seasol	168.73
12-Apr-17	1452/9-01	Australia Post (NT)	Postage	1,447.16
12-Apr-17	1452/91-01	Hohns	Supply and fit hand rail swimming pool	3,658.60
27-Apr-17	1458/91-01	Hohns	Plate steel	797.50
21-Apr-17	1457/949-01	The Historical Society of Katherine	Museum operational alloc-Mar-17	5,549.25
		TOTAL		6,027,790.09

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