



# **Ordinary Meeting of Council Agenda**

**Tuesday 23 April 2019**

**Open Forum 5.30pm**

**Ordinary Meeting 6.00pm**

Council Chambers, Civic Centre,  
Stuart Highway, Katherine

Notice of Meeting of Council  
Notice is hereby given in accordance with Section 59  
of the Local Government Act

**1. Welcome to the Country**

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants past and present.

**2. Opening Prayer**

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

**3. Present**

**4. Apologies and Leave of Absence**

**5. Confirmation of Previous Minutes**

5.1 Minutes of the Ordinary Meeting of Council held 26 March 2019.

**6. Business Arising from Previous Minutes**

**7. Conflict of Interest**

**Members Disclosure Conflict of Interest**

Council declares any conflicts of interest in line with Conflict of Interest Policy. A copy of this policy can be downloaded from [www.ktc.nt.gov.au](http://www.ktc.nt.gov.au) or obtained by emailing [records@ktc.nt.gov.au](mailto:records@ktc.nt.gov.au)

**8. Mayoral Business**

**9. Correspondence and Documents to be Tabled**

**10. Petitions**

**11. Questions**

With Notice

Without Notice

**12. Notice of Motion**

**13. Reports of Officers**

<b>13.1</b>	Monthly Report of the Chief Executive Officer – March 2019	<u>1-17</u>
<b>13.2</b>	Monthly Report Corporate & Community Development – March 2019	<u>18-22</u>
<b>13.3</b>	Monthly Report Finance – March 2019	<u>23-35</u>
<b>13.4</b>	Monthly Report Infrastructure and Environment Services – March 2019	<u>36-41</u>
<b>13.5</b>	2018/2019 Acquittal – Special Purpose Grant – Hot Springs	<u>42-47</u>

**14. Reports from Representatives on Committees**

**15. Late Agenda**

**16. General Business**

**17. Confidential Items**

**18. Next Ordinary Meeting of Council**

The fourth Ordinary Meeting of Council for 2019 will be held on 28 May 2019.

**19. Meeting Close**

**FOLDER:** Local Governance / Council Meetings / Chief Executive Officer Report

**MEETING:** ORDINARY MEETING OF COUNCIL – 26 MARCH 2019

**REPORT TITLE:** MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR MARCH 2019

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## **PURPOSE OF THE REPORT**

To present the Report of the Chief Executive Officer for the month of March 2019.

## **COMMENTS**

### **Rates Forum**

Although not in March, the Community Rates Forum is important to mention. Instigated by the Elected Members in response to community request, the rates forum was held on 8 April 2019 at the Cultural Centre. A count of 75 people was made, with eight staff and six Elected Members present.

Around twenty (20) of those people had comments to make with around a third of those related to rates, the balance being on topics related to the valuer general, NT Government, projects and service quality. Council look forward to advocating and actioning the items raised, including looking at services provided and as agreed, seeking the attendance of the valuer general to Katherine around the time of revaluations.

The meeting was extremely well presented by a united front of Elected Members with background support from KTC Officers. A copy of the key elements of the presentation are attached to this report.

### **Meeting with Mimi Arts**

On 20 February 2019, a meeting was held between Officers and Michael Miller, the current CEO of Mimi Arts. The building plans of the new Mimi Arts Centre and project plans for the CBD the Indigenous Arts Trail proposal were discussed.

### **Meeting with NT Police**

A meeting was held with Commander Michael Hebb, Superintendent Daniel Shean and Council representatives on 1 March 2019 to review the crime statistics for Katherine and some recent delivery of results by the Police are looking promising for Katherine.

### **Meeting with Managers of the Shopping Centre**

On 5 March 2019, Deputy Mayor Clark and the CEO met with the Shopping Centre Property Manager to discuss the potential landscape works to the Stuart Highway, signage upgrades and other opportunities at the centre. Whilst the property is privately owned and must function financially, the discussions were positive on what might be achieved. At the time of the meeting, the signage contractor was replacing signs and landscape suggestions were kindly provided by Alderman Clark.



### **Major Projects**

All milestones are on track for the four major revitalisation projects that the Council are working on. The consultation has been completed in the majority with excellent feedback. Some return briefs have been delivered, and others are soon to be delivered, by the architects in the coming weeks.

### **Katherine East Neighbourhood Centre Progress**

Preparations are now being made by the NT Planning Commission for the second stage of community consultation based on the feedback from the first stage. Draft drawings and documentation are being prepared to allow engagement on the potential direction of the neighbourhood centre - drawings often provide the basis for informed discussions.

### **Youth Activities**

On 8 March 2019, the CEO attended the opening of the Muay Thai kickboxing evening event for youth at the Showgrounds. The work being done by David Flood (Muay Thai owner) and the NT Government is admirable and was reinforced with 30 students attending both the Friday session and another session on the Saturday.

The following highlighted items for March 2019 are brought to Council's attention:

<b>Task</b>	<b>Responsible Officer</b>	<b>Status / Update</b>
<b>Council Meeting 26 March</b>		
Cost matrix for implementation of Sustainable Events Policy to commercial operators and Council.	SO	It is difficult to anticipate the cost implications as every commercial operator will source their "environmentally compliant" items at different prices (usually a quantity-based calculation) from different suppliers. Commercial operators will be able to exhaust their existing "non-compliant" items during a grace period without penalty. Past this date, operators can speak directly to Council to negotiate their individual circumstances.
Assess the need for additional public use computer resources at the Library	XCCD	Currently being investigated by the Library Manager with a response to be provided at a later Council meeting.
Cenotaph Stone replacement	CEO	At a recent meeting with the Katherine RSL, it was suggested a replacement stone was due for delivery in late May / early June, all going well.
Spraying of roadside verges encroaching on resident maintained land. Check the use of appropriate guards on machinery to prevent over spray is being used.	MIE	
Use of debt collectors to chase up the Sundry Debtors.	MFCS	

Task	Responsible Officer	Status / Update
<b>Council Meeting 19 February</b>		
Billing for Dialysis Unit fence. Reason?	MIE	The fencing was installed as part of emergency repairs from one of the recent wind storm that hit Katherine.
Major Weighbridge overdue debtor to be approached for payment options.	COO	One of the major debtors have cleared their account and our Finance Officers are currently working on resolution of other debts.
Two payments for Scatts Plumbing. Is this a possible double up?	XCCD	A verbal response will be provided at this meeting.
Stage 2 priority works at the Katherine Museum of additional storage and air conditioning	CEO	Meeting to be set with Museum to develop a plan.
<b>Council Meeting 22 January</b>		
Development of guidelines for memorial items being left at the cemetery, e.g. light weight/glass vases are not suitable.	XCCD	Ongoing process - Investigations conducted into guidelines at other NT cemeteries. From that, KTC will develop guidelines /policy documentation.
Prepare the Terms of Reference for the Katherine Civil Airport RAAF Tindal Advisory Committee	XCCD	A draft document has been developed and reviewed. A final version is expected soon.
<b>Council Meeting 27 November</b>		
Further work required for the McAdam Road item. Report lain on the table.	COO	Site inspection complete and further discussions had with interested parties. Council are now awaiting advice from the Minister to further inform the matter.

Task	Responsible Officer	Status / Update
<b>Open Forum 27 November</b>		
Hydraulic fluid spills from trucks on roads – Possible Council policy?	XCCD	Ongoing.

<b>Council Meeting 21 August</b>		
Low Security Prison Farm. Commitment to make further investigation of what this may look like. Lobby during elections.	CEO	Discussions are happening with various stakeholders to further this proposal.
Keep community updated on the work being progressed from the "Let's Talk Katherine" forum via our webpage and/or FB page.	XCCD	With the appointment of the Communications Officer, an update communique is expected soon.
Check with Minister on funding request for a multi-use waste shredder.	CEO	The Minister provided a letter outlining the process of an EOI for funding of the Multipurpose Shredder.

<b>Council Meeting 26 June</b>		
Check on all YMCA expenses after a six (6) month period.	XCCD	A report will be prepared for the May Ordinary Meeting of Council.



Development of a policy on Phasing out and Banning of Single use plastics at KTC venues, i.e. showgrounds and Lindsay Street.	SO	Sustainable Events Policy, in draft, has been provided to elected members and some feedback has been received to enable further development of the policy.
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#### **Officer Abbreviation List**

<b>CEO</b>	Chief Executive Officer	<b>MCERS</b>	Mgr Compliance Environment & Regulatory Services
<b>COO</b>	Chief Operating Officer (formerly DCCS)	<b>MIE</b>	Mgr Infrastructure & Environment
<b>XCCD</b>	Exec Mgr Corporate and Community Development	<b>MVIC</b>	Mgr Visitor Information Centre
<b>MCFAS</b>	Mgr Customer Finance Administration Services	<b>CO</b>	Communications Officer
<b>XIE</b>	Exec Mgr Infrastructure and Environment	<b>EA</b>	Executive Assistant
<b>SO</b>	Sustainability Officer	<b>CSO</b>	Community Support Officer
<b>MA</b>	Management Accountant	<b>GO</b>	Governance Officer
<b>SAM</b>	Strategic Assets Manager		

**Staff Statistics – MARCH** (2018-2019 Financial Year.)

<b>Sick Leave Summary (excluding Maternity Leave)</b>				
<b>2019</b>	<b>Number of Permanent Employees</b>	<b>Total Hours Used</b>	<b>Total Days Lost</b>	<b>Total days lost per person</b>
<b>EXECUTIVE</b> Sick/Family leave hours used	5	0.00	0.00	0.00
<b>GOVERNANCE - Civic</b> Sick/Family leave hours used	6	0.00	0.00	0.00
<b>CORPORATE AND COMMUNITY DEVELOPMENT - Civic</b> Sick/Family leave hours used	9	46.10	6.07	0.67
<b>CORPORATE AND COMMUNITY DEVELOPMENT - Visitor Information Centre</b> Sick/Family leave hours used	4	7.60	1.00	0.25
<b>CORPORATE AND COMMUNITY DEVELOPMENT - Library</b> Sick/Family leave hours used	9	0.00	0.00	0.00
<b>INFRASTRUCTURE &amp; ENVIRONMENT - Civic</b> Sick/Family leave hours used	4	15.20	2.00	0.50
<b>INFRASTRUCTURE &amp; ENVIRONMENT - Depot</b> Sick/Family leave hours used	13	6.76	0.89	0.07
<b>INFRASTRUCTURE &amp; ENVIRONMENT - Inspectorate</b> Sick/Family leave hours used	3	38.00	5.00	1.67
<b>INFRASTRUCTURE &amp; ENVIRONMENT - Waste Management</b> Sick/Family leave hours used	4	0.00	0.00	0.00
<b>TOTALS</b>	<b>57</b>		<b>14.96</b>	<b>0.26</b>





KATHERINE TOWN COUNCIL

**Service Requests Received**

Council received ninety six (96) service requests for the month of March 2019.

Environment		Buildings/Facilities	Roads/Traffic/Parking	Inspectorate		Other Requests	
Wheeler Bins	22	Waste Management Transfer Station	Licence/Permits – Road Events	Abandoned Vehicle	1	Equipment Hire – Collars, Cages etc	
Other Bins	1	Civic Centre	Carparks	Animal – Other	2	Streetlights	17
Domestic Rubbish Collection		Public Toilets	Road Opening/Closing (Telstra, Aurora etc)	Animal at Large	6	Cemetery / Burial Records	
Litter		Showgrounds	Road Opening/Closing – Footpath/Driveways	Animal Cruelty		Risk Management – Accidents – General	
Hazardous Waste Disposal		Katherine East Child Care Centre	Street Signs	Animals – Lost and Found	3	General Requests – Complaints	
Mowing of Verges-Nature Strips-Ovals	4	Airport	Street – Road Cleaning	Animal Attack		Disabled Parking Permits	
Street and Other Lighting	2	Visitor Information Centre	Permit to Work Within NT Government Road Reserve	Animal Menace		Plaques and Headstones	
Sprinklers and Watering	1	Parks & Cenotaph	Driveways	Animal Nuisance		Ombudsman Complaints	
General	1	BMX	Road Maintenance	Vacant Lot Inspections	1	Community – Festival or Events	
Waste Disposal – Asbestos – Other		Lindsey Street Complex	Footpaths	Parking Control	1	Alcohol Permit	
Weeds	2	Sportsground	Line Marking/Pavement Management	Unauthorised Camping		Planning and Development	
Trees & Vegetation	13	General	Oversized Permit	Overgrown/Unkempt Land	7	Vandalism	
Tenders/Quotations		Swimming Pool	Planning and Development	Dog Licence		Sign Request	1
Bores and Water Readings		Playgrounds and Equipment	Laneways	After Hours Callout		Miscellaneous Requests	
Waste Management Facilities		Skate Park	Road Access	Public Health Risk Activities		Tenders/Quotations	
Illegal Dumping	3	Hot Springs	Drains	Dangerous Animals		Licence or Permits – Mobile food van	
<b>Total</b>	<b>49</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>19</b>	<b>Total</b>	<b>18</b>



KATHERINE TOWN COUNCIL

**Service Requests Completed**

Council completed seventy seven (77) service requests for the month March 2019. Nineteen (19) are awaiting resolution.

Environment		Buildings/Facilities	Roads/Traffic/Parking	Inspectorate	Other Requests
Wheellie Bins	21	Waste Management Transfer Station	Licence/Permits – Road Events	Abandoned Vehicle	Equipment Hire – Collars, Cages Etc
Other Bins	1	Civic Centre	Carparks	Animal – Other	Street Lighting
Domestic Rubbish Collection		Public Toilets	Road Opening/Closing (Teistra, Aurora etc)	Animal at Large	Cemetery / Burial Records
Litter		Showgrounds	Road Opening/Closing – Footpath/Driveways	Animal Cruelty	Risk Management – Accidents – General
Hazardous Waste Disposal		Katherine East Community Centre	Street Signs	Animals – Lost and Found	General Requests – Complaints
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Waste Disposal – Asbestos – Other		Lindsey Street Complex	Footpaths	Parking Control	Alcohol Permit
Weeds	1	Sportsground	Line Marking/Pavement Management	Unauthorised Camping	Planning and Development
Trees & Vegetation	11	General	Oversized Permit	Overgrown/Unkempt Land	Planning and Development
Tenders/Quotations		Swimming Pool	Planning and Development	Dog Licence	Sign Request
Bores and Water Readings		Playgrounds and Equipment	Laneways	After Hours Callout	Miscellaneous Requests
Waste Management Facilities		Skate Park	Road Access	Public Health Risk Activities	Tenders/Quotations
Illegal Dumping	2	Hot Springs	Drains	Dangerous Animals	Licence or Permits – Mobile food van
<b>Total</b>	<b>41</b>	<b>Total</b>	<b>6 Total</b>	<b>4 Total</b>	<b>12 Total</b>
					<b>18</b>

**Complaints Received**

Council received zero (0)\* complaints for the month of March 2019.

<b>Administration</b>	<b>December</b>	<b>FY</b>
Elected Members	0	0
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	0
Works	0	0

\* Statistics compiled over the financial year.

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Council completed zero (0)\* complaints for the month of March 2019.

<b>Administration</b>	<b>December</b>	<b>FY</b>
Elected Members	0	0
VIC	0	0
Management	0	0
Library	0	0
Rangers	0	0
Works	0	0

\* Statistics compiled over the financial year.

**OFFICER RECOMMENDATION**

**That it be recommended to Council:**

That the Chief Executive Officer Report for the month of March 2019 be received and noted.



Robert Jennings  
**CHIEF EXECUTIVE OFFICER**

**Delegation:**

**Schedule of Attachments:**

Nil

Community Rates Forum – Take home note set  
Major projects progress spreadsheets

# Community Rates Forum

April  
2019

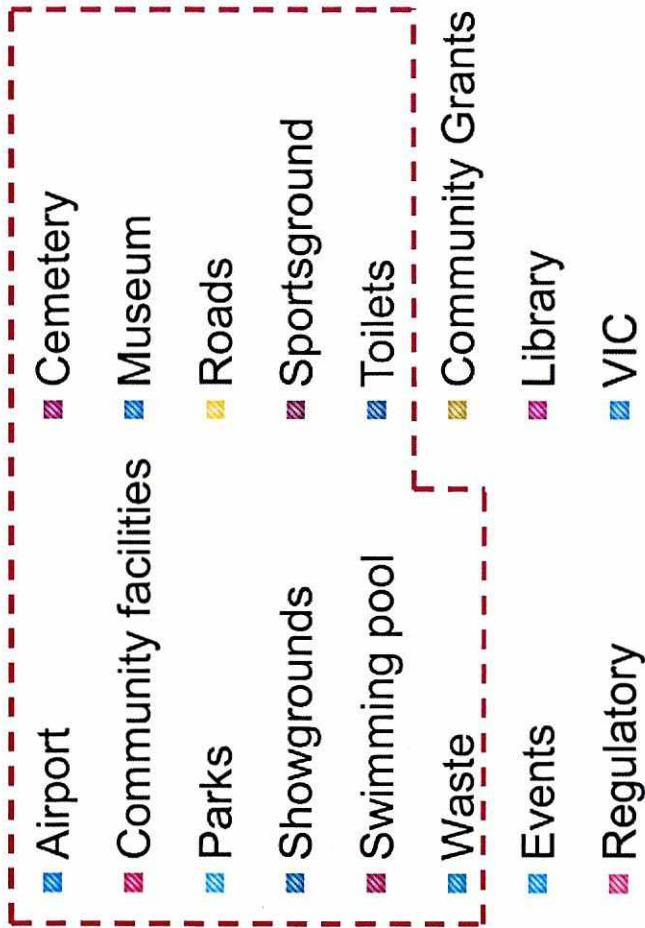


# AGENDA

- Welcome (5 mins)
- Rates & the Valuer General (5 mins)
- The Ideal (5 mins)
- The Reality & Council's Plan (20 mins)
- Discussion (90 mins)

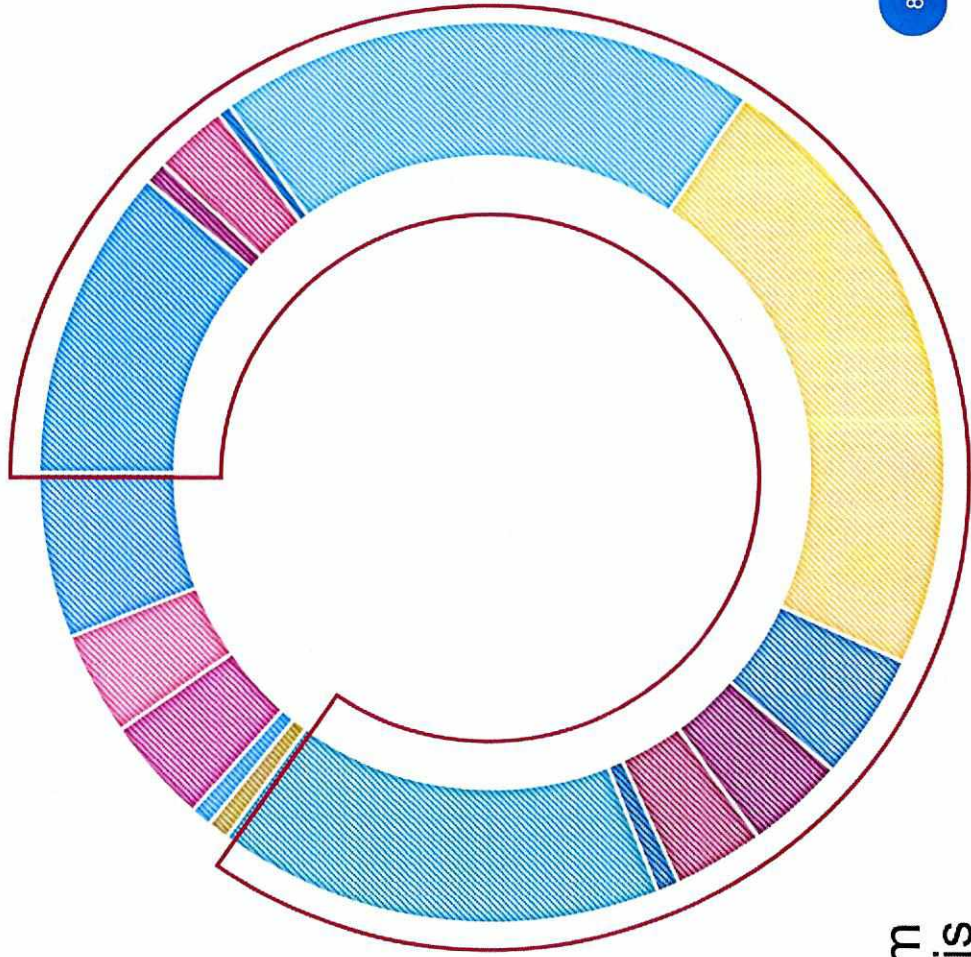


# Assets & Services

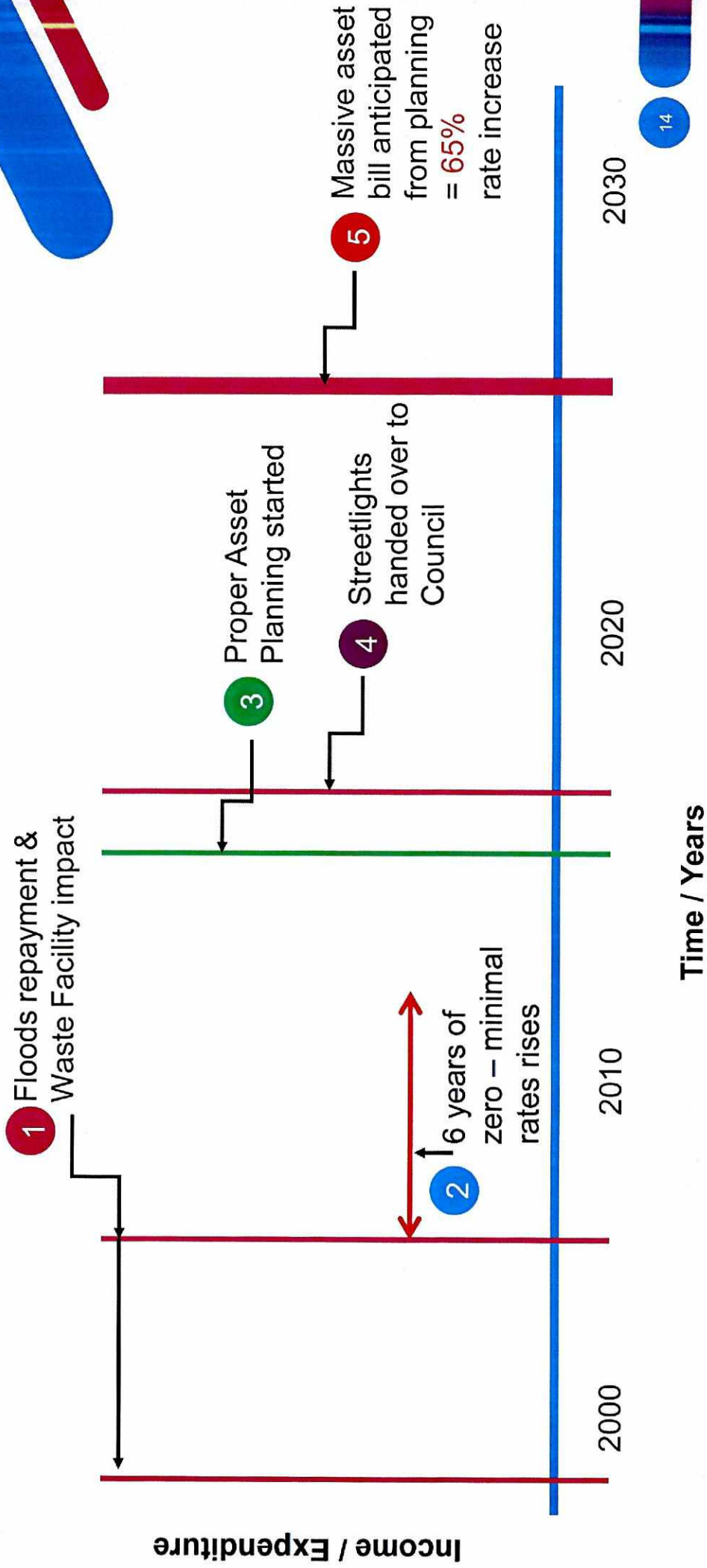


## What do you get for \$1K of Rates?

- 1 m of road reseal
- 1.5 km of rural roadside slashing 9 m wide x 3 times / wet season (There is 56.2 km of roadside verge)



# The reality.....



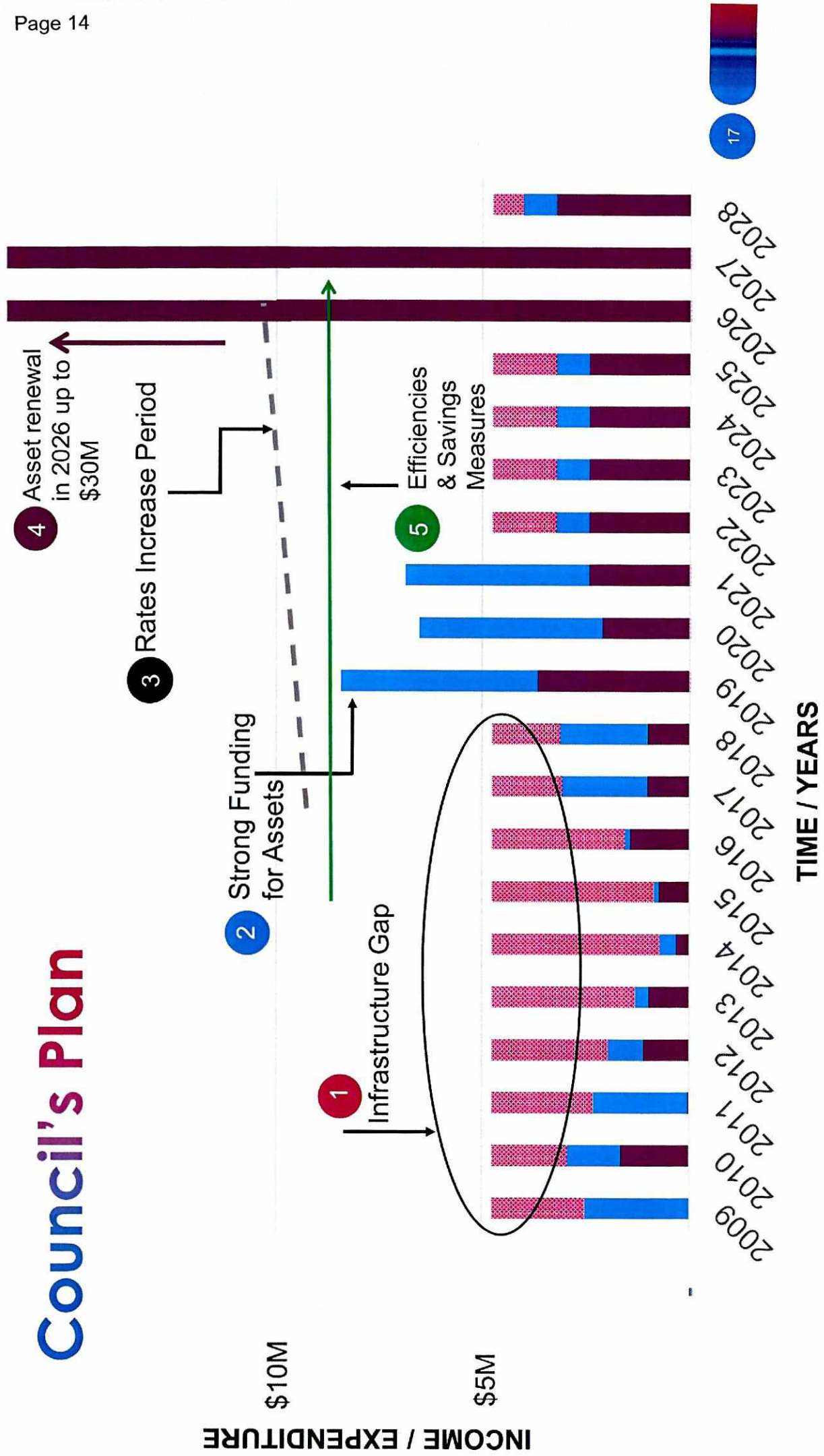
# Council's Plan

- Leadership decisions for benefit of community
- Long Term Planning team made of specialist officers who have found the solution – now leading NT in planning (some funded by NT Government)
- Efficiencies and savings made using solar power, more sales at VIC, LED streetlights ++
- \$15-20M of Council assets funding since 2015 – showgrounds, sportsgrounds, streetlights, bridges, roads, cenotaph ++





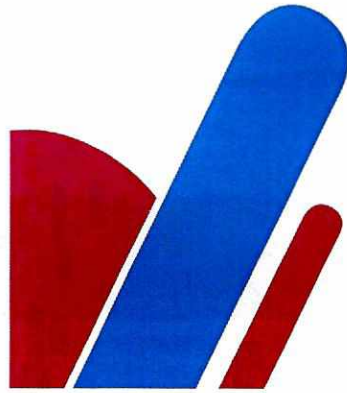
# Council's Plan



## Council's Plan

- Rates were a small part of Council's Plan to reduce the 65+% anticipated increase in 2026
- Rates increase in 2017/18 was \$80 at minimum
- Even a half a percent increase from the beginning and good asset management could have been enough
- Next slide demonstrates rates position overall

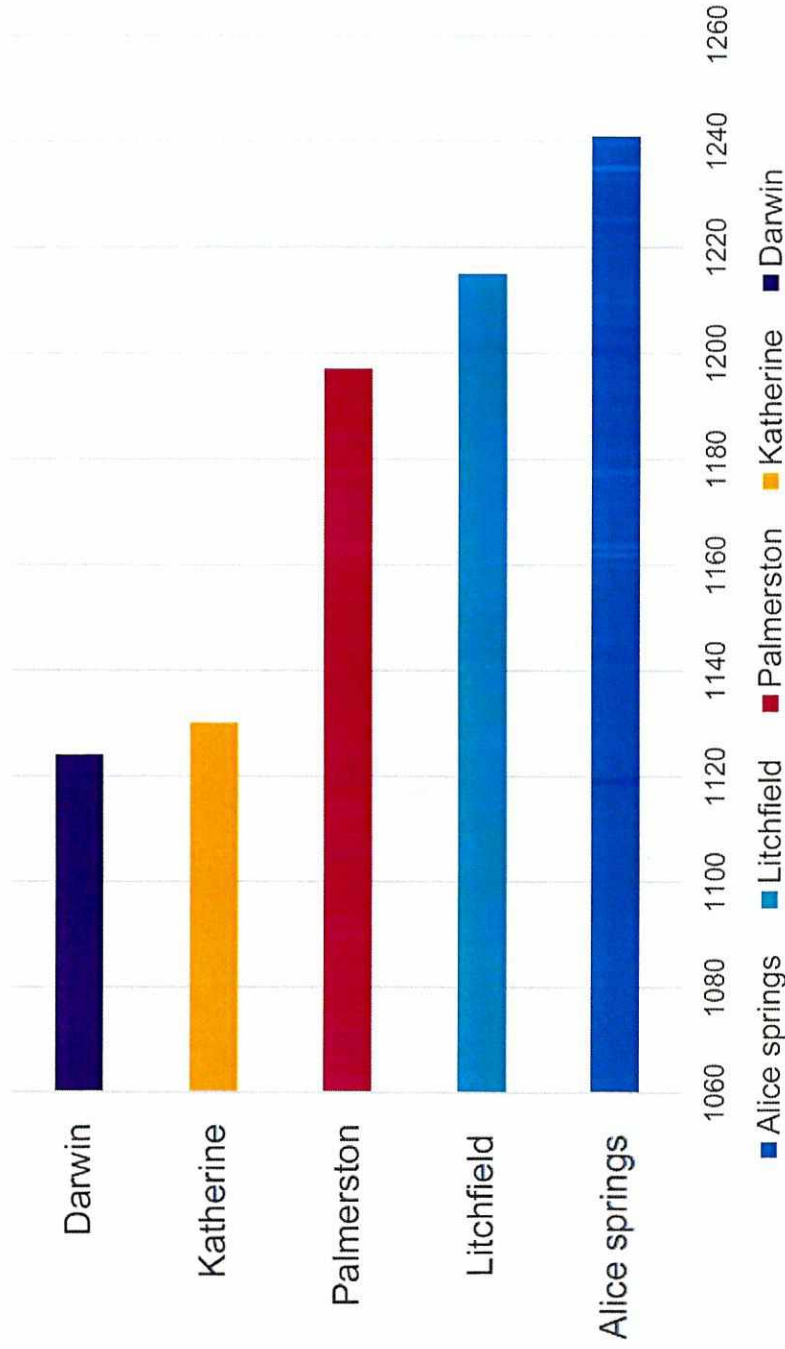


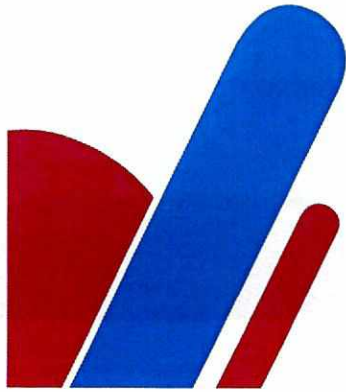


# Rates comparison

Even after 10 year plan will likely be below all others

### Minimum Single Dwelling Rates





# Assets & Services

Roads	2,270,738.45	Swimming pool	327,556.21
Parks	1,954,948.20	Community	264,913.05
Waste	1,622,357.40	Cemetery	80,547.20
Airport	1,135,296.72	Toilets	80,488.79
VIC	599,762.98	Community Grants	77,454.84
Showgrounds	461,310.86	Events	75,306.64
Library	387,490.07	Museum	50,267.85
Regulatory	379,516.53	Grand Total	10,122,693.49
Sportsground	354,737.70		



**FOLDER:** Local Governance / Council Meetings / Corporate and Community Development

**MEETING:** ORDINARY MEETING OF COUNCIL – 23 APRIL 2019

**REPORT TITLE:** CORPORATE AND COMMUNITY DEVELOPMENT REPORT FOR THE MONTH OF MARCH 2019

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### Purpose of Report

To present the Report for Corporate and Community Development for the month of March 2019.

### LIBRARY

#### *Programs & Events*

Program	Date & Time
Story Time	Wednesday, 10.30am - ongoing
Wriggle & Rhyme	Thursday, 10.30am – Ongoing
Katherine Region of Writers (KROW) Meeting	9 March 2019

#### *Displays*

Name	Date
New Arrivals	Ongoing Display
Movie Marathon	5 – 30 March 2019
ABC, 123	1 March – 30 April 2019

### ANALYSIS/COMMENTS

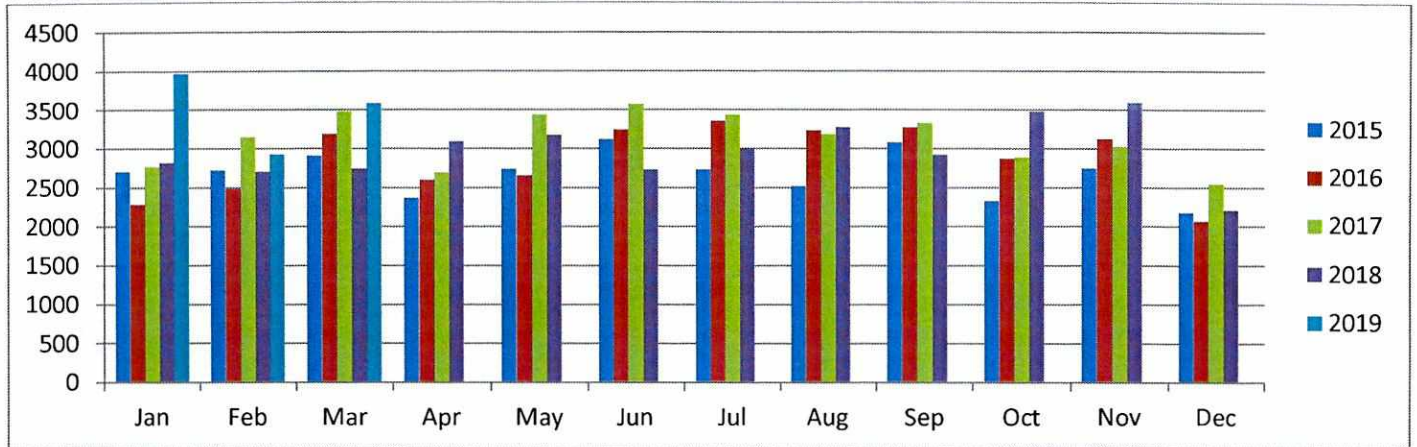
Friday 15 March 2019, Frillies Club resumed for the year with a sign-up afternoon. Finalisation of the Libraries annual programs and events will occur once a Library Program Coordinator has been appointed to the position.

Due to shortage of staff the library has only been able to provide minimum displays and programs. The library currently has three (3) vacant positions. The recruitment process for all vacancies has commenced and it is anticipated we will once again be at full capacity by the end of April.

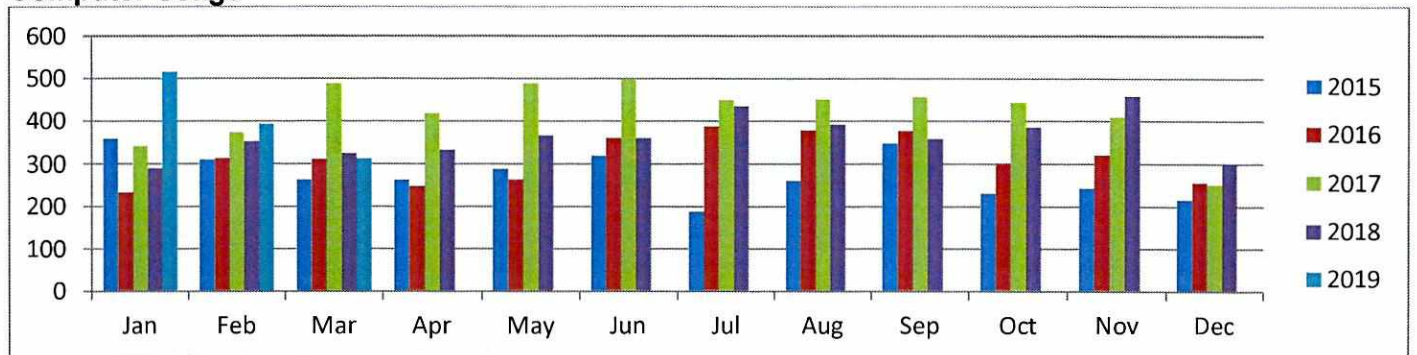
The library was without internet and Wifi for two (2) weeks which had a significant impact on computer usage when compared to January and February 2019. This issue has now been rectified.

The telephone was also off line between Friday 8 March to Tuesday 26 March 2019.

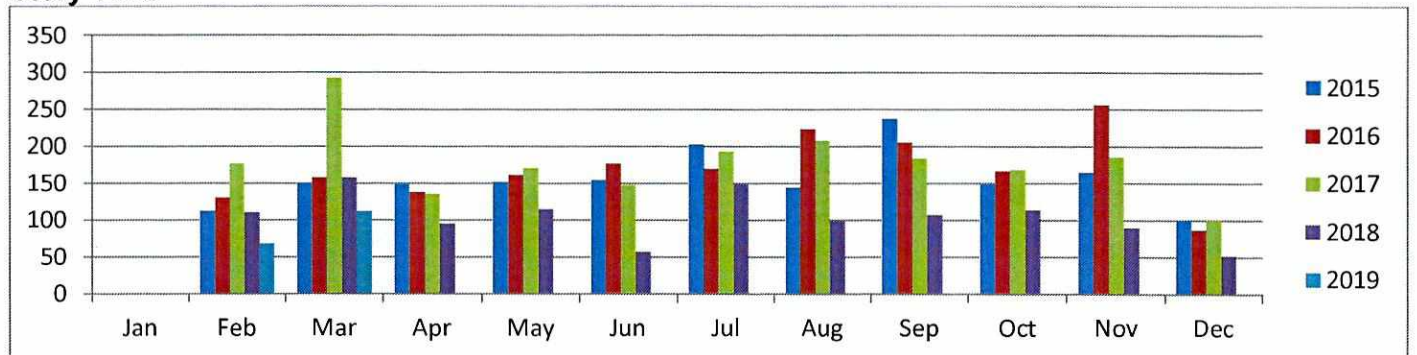
### Patron Numbers



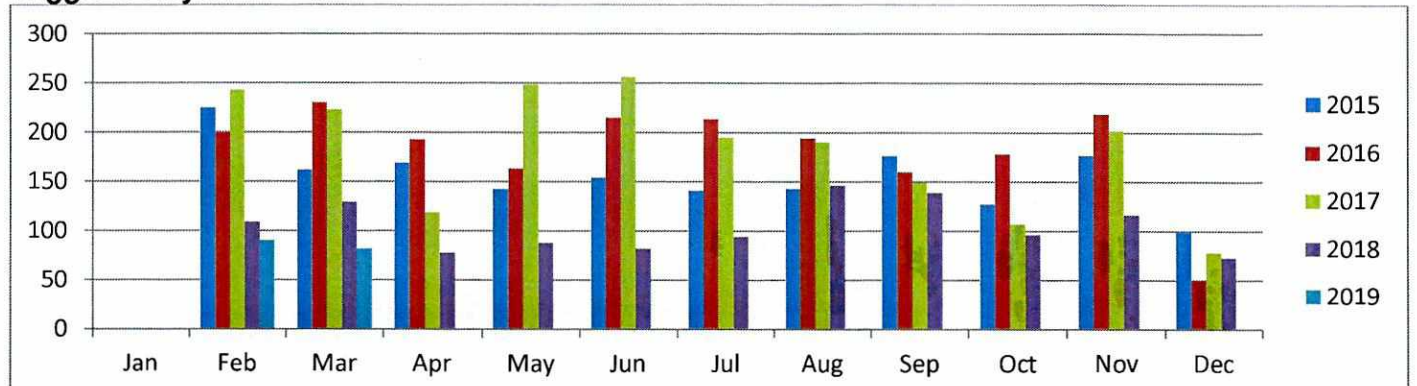
### Computer Usage



### Story Time



### Wiggle & Rhyme



## **KATHERINE VISITOR INFORMATION CENTRE (KVIC)**

### **Feedback**

- **23** visitors completed customer service satisfaction surveys. All the surveys (100%) rated the level of service and information as excellent.
- **2** Super Deed nomination were received.
- **Improvements**
  - The KVIC team are able to spend more time with each customer to create a fulfilled itinerary for the Top End with all information needed.
  - Updated "*Katherine – What's Open*" regional operator wet season schedules and road closures.
  - Updating [www.visitkatherine.com.au](http://www.visitkatherine.com.au) website.
  - Integrated permanent live chat on [www.visitkatherine.com.au](http://www.visitkatherine.com.au) with an additional app on managers phone to guarantee visitors questions are answered at all times.
  - Replaced three (3) front counter computers from 2011 to new ones to ensure no delays in booking and sales process.

### **Analysis/Comment**

Total sales for March 2019 were \$ 21,212, an increase of 31.78% on March 2018. Of the total sales \$2,704 was through online sales (17 separate bookings) and \$18,508 recorded at the VIC front counter.

Visitor number total for March 2019, recorded on both door counters and online, was 1087, a decrease of 70.71% on March 2018.

An average sale per visitor for March 2019 was \$19.59, compared to last year's average of \$4.35 per visitor. An increase of 350.34% per visitor. The average online sale per visitor is \$159.06 and the average sale per visitor at the VIC is \$17.36. This is once again an amazing increase which confirms that great customer service, comprehensive access to information and spending time with the customer on all their interests is effective in securing and finalising a booking.

Although visitor numbers have been down due to limited options, the trend demonstrates a desire by visitors to spend more on the quality offerings available within the region.





Average Sales Per Visitor



**OFFICER RECOMMENDATION**

**That it be recommended to Council:**

That the Corporate and Community Development report for the month of March 2019 be received and noted.

**Robert Jennings  
CHIEF EXECUTIVE OFFICER**

**Delegation:** Executive Manager – Corporate & Community Development, Ms Rosemary Jennings  
**Schedule of Attachments:**



# REPORT

**FOLDER:** Local Governance / Council Meetings / Financial Report

**MEETING:** ORDINARY MEETING OF COUNCIL – 23 APRIL 2019

**REPORT TITLE:** MONTHLY FINANCIAL REPORT – MARCH 2019

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## Purpose of Report

To receive and note the monthly financial report prepared by the Governance and Corporate Services Team and to adopt various budget changes.

## General

The Local Government (Accounting) Regulations 18 states:

- (1) *The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:*
  - (a) *the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month;*
  - (b) *the forecast income and expenditure for the whole of the financial year.*
- (2) *The report must include:*
  - (a) *details of all cash and investments held by the council (including money held in trust);*
  - (b) *a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and*
  - (c) *other information required by the council.*
- (3) *If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.*

## OFFICER RECOMMENDATION

**That it be recommended to Council:**

That Council endorse the Financial Report for the month of March 2019.



Robert Jennings  
**CHIEF EXECUTIVE OFFICER**

**Delegation:** A/Management Accountant, Ireneo Lalim  
**Schedule of Attachments:** Financial Report Executive Summary  
Statements of Budget Comparison  
Cash and Investment Reports  
Debtors Report  
Payment Listings

## Financial Report Executive Summary

The following is a summary of the key issues and developments year to date.

● On track     
 ● Monitoring     
 ● Items to note

### Summary

- The overall operating result to date, compared to budget is on track to meet forecast.
- **Cash Position**  
Cash position is strong with investment maturing to meet the timelines for the Show Grounds, Sports Ground and CBD Projects

The table below shows the amount of debtors outstanding for the current and the previous month.

### Debtors Analysis

The table below shows the amount of debtors outstanding for the current and the previous month.

Debtors have shown an overall decrease of \$684.6K at the end of March 2019.

	<b>Feb-19</b>	<b>Mar-19</b>
Rates debtors	1,751,637	1,079,497
Sundry debtors	50,883	35,079
Weighbridge debtors	108,407	112,295
Infringement - Animal	6,450	5,850
Infringement - Parking	2,896	2,896
Infringement - Litter/Camping	270	270
<b>Total outstanding</b>	<b>1,920,544</b>	<b>1,235,887</b>

### Rates Debtors Analysis

The decrease in rates debtors is due to payments received for installment three.

### Sundry Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of March 2019.

	<b>Feb-19</b>	<b>Mar-19</b>
Current	24,653	13,724
Over 30 days	3,205	5,896
Over 60 days	3,571	2,263
Over 90 days	8,483	1,273
Over 120 days	10,971	11,923
<b>Total</b>	<b>50,883</b>	<b>35,079</b>

Sundry Debtors have decreased by \$15.8K. This is due to \$7K and \$4.9K payments received from Department of the Chief Minister and other debtor.

### Weighbridge Debtors Age Analysis

The table below compares age analysis of current, 30 days, 60 days, 90 days and 120 days for the month of March 2019.

	<b>Feb-19</b>	<b>Mar-19</b>
Current	54,020	45,715
Over 30 days	35,305	37,554
Over 60 days	1,588	12,713
Over 90 days	6,709	1,548
Over 120 days	10,786	14,765
<b>Total</b>	<b>108,407</b>	<b>112,295</b>

Weighbridge debtors have increased by \$3.9K. All options available to recover the overdue amount are being considered.

## DEBTORS REPORT

31 March 2019

Category	Current \$	30+ days \$	60+ days \$	90+ days \$	120+ days \$	TOTAL \$
Sundry	13,724	5,896	2,263	1,273	11,923	35,079
Weighbridge	45,715	37,554	12,713	1,548	14,765	112,295
<b>Total</b>						<u>147,374</u>
Infringements						
Animal	-	100	-	133	5,617	5,850
Parking	-	-	135	1,121	1,640	2,896
Litter	-	-	-	200	-	200
Camping	-	-	-	-	70	70
<b>Total</b>						<u>9,016</u>
Rates						
	Current \$			Arrears incl interest & legal fees \$		TOTAL \$
	1,079,497			-		1,079,497
<b>Grand Total</b>						<u>1,235,886</u>

**CASH AND INVESTMENTS**  
31 March 2019

<b><u>GENERAL FUND</u></b>	\$
<b><u>Commonwealth Bank</u></b>	
Balance as per bank statement, 31 March 2019	3,962,203
Plus net outstanding deposits/(withdrawals)	
Adjusted cash at bank balance, 31 March 2019	<u>3,962,203</u>

**INVESTMENTS**

FINANCIAL INSTITUTION	PRINCIPAL \$	INTEREST RATE %	EFFECTIVE DATE	MATURITY DATE	FINANCIAL INSTITUTION TOTALS \$	% FINANCIAL INSTITUTION
Commonwealth Bank	1,581,002		on call	on call	1,581,002	5.87%
AMP	1,012,296		on call	on call		
AMP	1,484,781	2.80	11-Mar-19	9-Sep-19		
AMP	1,040,792	2.80	11-Mar-19	6-Dec-19	3,537,869	13.13%
Westpac Bank	2,039,496	2.78	21-Nov-18	20-May-19		
Westpac Bank	1,027,000	2.78	6-Nov-18	6-May-19		
Westpac Bank	5,784,220	2.63	22-Nov-18	22-May-19		
Westpac Bank	2,366,455	2.78	6-Nov-18	6-May-19	11,217,171	41.62%
NAB	5,572,794	2.60	7-Jan-19	8-Apr-19	5,572,794	20.68%
Bendigo	5,045,205	2.70	7-Nov-18	6-May-19	5,045,205	18.72%
<b>Total Investments</b>					<u>26,954,041</u>	100.00%
<b>TOTAL FUNDS (incl internally restricted funds)</b>					<u>30,916,244</u>	

# KATHERINE TOWN COUNCIL

## STATEMENT OF BUDGET ESTIMATE COMPARISON

As at 31 March 2019

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
<b>INCOME</b>							
Rates and annual charges	8,234,326	-	8,234,326	3,032	8,254,332	8,234,326	
Statutory charges	61,200	-	61,200	1,239	30,313	61,200	
User charges	1,819,001	-	1,819,001	110,607	1,217,317	1,819,001	
Grants, subsidies and contributions	1,376,393	-	1,376,393	-	1,024,358	1,376,393	
Interest	395,555	-	395,555	107,036	338,068	395,555	
Reimbursements	88,473	-	88,473	6,049	83,915	88,473	
Other income	129,459	-	129,459	432	39,227	129,459	
<b>Total operating income</b>	<b>12,104,407</b>	<b>-</b>	<b>12,104,407</b>	<b>222,332</b>	<b>10,987,530</b>	<b>12,104,407</b>	<b>-</b>
<b>EXPENDITURE</b>							
Employee costs	4,552,461	-	4,552,461	385,253	3,454,081	4,552,461	
Materials, contracts and other expenses	5,633,956	109,928	5,743,884	314,550	3,381,658	5,743,884	
<b>Total Operating Expenses</b>	<b>10,186,417</b>	<b>109,928</b>	<b>10,296,345</b>	<b>699,803</b>	<b>6,835,738</b>	<b>10,296,345</b>	<b>-</b>
<b>Operating surplus/(deficit) before depreciation</b>	<b>1,917,990</b>	<b>-</b>	<b>1,808,062</b>	<b>477,471</b>	<b>4,151,792</b>	<b>1,808,062</b>	<b>-</b>
Depreciation	-	-	-	22,693	200,575	267,189	
<b>Operating surplus/(deficit) before capital items</b>	<b>1,917,990</b>	<b>-</b>	<b>1,808,062</b>	<b>500,164</b>	<b>3,951,217</b>	<b>1,540,873</b>	<b>-</b>
<b>Net gain (loss) on disposal of assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Amounts received specifically for new or upgraded asset	780,376	13,696,738	14,477,114	-	14,619,173	14,477,114	
<b>Net operating surplus/(deficit)</b>	<b>2,698,366</b>	<b>13,586,810</b>	<b>16,285,176</b>	<b>500,164</b>	<b>18,570,390</b>	<b>16,017,987</b>	<b>-</b>

# KATHERINE TOWN COUNCIL CAPITAL INCOME & EXPENDITURE

As at 31 March 2019

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
<b>Sources of capital funding expended</b>							
General revenue used for capital purposes	2,611,400	356,877	2,968,277	153,762	457,023	2,968,277	-
Other capital revenue sources:							
Proceeds from sale of capital assets	-	-	-	-	-	-	-
Grants and subsidies	545,000	11,667,123	12,212,123	47,949	934,947	12,212,123	-
Grants received this year and spent last year	-	-	-	-	-	-	-
Transfers from internally restricted funds	1,968,710	616,253	2,584,963	-	-	2,584,963	-
<b>Total capital funding</b>	<b>5,125,110</b>	<b>12,640,253</b>	<b>17,765,363</b>	<b>201,711</b>	<b>1,391,970</b>	<b>17,765,363</b>	<b>-</b>
<b>Application of capital funding</b>							
Non current capital assets:							
Buildings and other structures	65,000		65,000	-	7,102	65,000	
Brought forward	150,000	5,480	155,480	-	23,260	155,480	
Plant and machinery	479,700		479,700	5,943	123,289	479,700	
Brought forward		49,689	49,689	-	49,477	49,689	
Improvements	708,400	11,792,364	12,500,764	22,571	61,232	12,500,764	
Brought forward	362,700	96,697	459,397	11,905	106,989	459,397	
Infrastructure assets	1,752,000		1,752,000	161,292	849,982	1,752,000	
Brought forward	1,568,710	681,023	2,249,733	-	159,167	2,249,733	
Furniture and equipment	38,600		38,600	-	7,472	38,600	
Brought forward		15,000	15,000	-	4,000	15,000	
Total current capital expenditure	3,043,700	11,792,364	14,836,064	189,806	1,049,078	14,836,064	
Total brought forward amounts	2,081,410	847,889	2,929,299	11,905	342,893	2,929,299	
<b>Grand total capital expenditure</b>	<b>5,125,110</b>	<b>12,640,253</b>	<b>17,765,363</b>	<b>201,711</b>	<b>1,391,970</b>	<b>17,765,363</b>	<b>-</b>



**Katherine Town Council  
EFT Payment Listing  
For the Month of March 2019**

Date	Ref No	Payee	Description	Amount
trn_dte	trn_ref	pye_nme	wrr_dsc	act_val
8-Mar-19	1706/3933-01	A.M. Cranes & Rigging	Crane Hire to repair bore at Sportsground	602.25
15-Mar-19	1709/3517-01	AAM Survey	McKeddie Rd survey & road opening	15,581.50
22-Mar-19	1713/573-01	Advanced Weighing Technology NT	Weighbridge software	1,463.00
15-Mar-19	1709/3071-01	Aerodrome Management Services Pty L	Aerodrome reporting officer training	3,900.00
5-Mar-19	1705/2516-01	AGEST	Superannuation-Feb19	7,185.01
15-Mar-19	1709/2320-01	Airpower (NT) Pty Ltd	Bonnet struts, air filters, adjuster rod	970.78
22-Mar-19	1713/3524-01	All Style Custom Cakes	1 x wreath - bombing of Katherine	120.00
5-Mar-19	1705/2626-01	AMIST Superannuation	Superannuation-Feb19	1,720.04
11-Mar-19	1707/3084-01	AMP Bank Ltd	Term deposit	1,484,781.17
11-Mar-19	1708/3084-01	AMP Bank Ltd	Term deposit	1,040,791.60
5-Mar-19	1705/3108-01	ANZ One Path Superannuation	Superannuation-Feb19	1,215.88
22-Mar-19	1713/3447-01	Arafura Site & Street Sweeping	Urban & Industrial St sweeping	9,003.50
8-Mar-19	1706/310-01	Arrow Bronze	1 x book of life, "Taylor"	470.80
5-Mar-19	1705/3900-01	Asgard Capital Management	Superannuation-Feb19	50.92
29-Mar-19	1716/3026-01	Ashburner Francis Consulting Engine	Streetlight audit-Riverbank Dr, Maluka Rd, Pearce St	308.00
29-Mar-19	1716/3937-01	Ashford Group Architects	Katherine Showground masterplan design	12,909.60
8-Mar-19	1706/312-01	Astral Contracting	Contract plumbing	515.61
15-Mar-19	1709/312-01	Astral Contracting	Contract plumbing	265.21
22-Mar-19	1713/312-01	Astral Contracting	Contract plumbing	771.71
22-Mar-19	1713/2276-01	Aurora Kakadu Resort	VIC Booking	280.00
22-Mar-19	1713/9-01	Australia Post (NT)	Postage	1,719.67
15-Mar-19	1709/3522-01	Australian Hotels Association NT Br	Hospitality NT KATH industry dinner	50.00
8-Mar-19	1706/3372-01	AutoPro Katherine NT	Windscreen repair kit	86.90
15-Mar-19	1709/3372-01	AutoPro Katherine NT	Oil filter and spark plugs	62.00
22-Mar-19	1713/3688-01	Avanser Pty Ltd	Inbound rental - VIC - 2018/19	33.33
29-Mar-19	1716/3653-01	B&K Mechanical Pty Ltd	Investigate and repair Massey Ferguson tractor	4,423.64
15-Mar-19	1709/3934-01	Barry Burrowes	Audio books Tex Moar	30.00
22-Mar-19	1713/556-01	Beaupaires Katherine	Supply and fit tyre to Hook Truck at WMF	457.00
8-Mar-19	1706/1255-01	Benash Maintenance Services	Monthly fire panel maintenance - Airport	379.50
22-Mar-19	1713/1255-01	Benash Maintenance Services	Fire panel repair at airport	555.50
22-Mar-19	1713/3051-01	Binjari Community Aboriginal Corpor	Delivery of municipal services - 2018/19	8,087.84
8-Mar-19	1706/1314-01	Bishdun Pty Ltd trading as Nighthaw	Freight form Big Mowers	30.25
29-Mar-19	1716/1314-01	Bishdun Pty Ltd trading as Nighthaw	Freight x 4 from various locations	496.10
29-Mar-19	1716/2514-01	Bittersprings Cabins and Camping	VIC bookings	113.75
22-Mar-19	1713/729-01	BOC Gases Australia Limited	Hire of gas containers - 2018/19	319.35
15-Mar-19	1709/2506-01	BookEasy Australia Pty Ltd	Bookeasy fees - 2018/19	385.00
5-Mar-19	1705/2686-01	BT Super for Life	Superannuation-Feb19	1,522.86
15-Mar-19	1709/3888-01	Bugzy Bumblebee - Ember Jam	Refund of facility deposit and key return	565.00
15-Mar-19	1709/1888-01	Car Parts	12V battery	116.75
29-Mar-19	1716/1888-01	Car Parts	Tail light cover PN 190	131.70
15-Mar-19	1709/3889-01	Cardno(QLD) Pty Ltd	Slope stability analysis & reporting	4,422.00
22-Mar-19	1713/3485-01	Carroll & Richardson Flagworld Pty	6 X FP16 flag trax push pull rods	1,611.50
29-Mar-19	1716/638-01	Cavs Mowing & Treelopping Service	Holtze Cres and Ronan Crt storm damage	1,430.00
5-Mar-19	1705/2549-01	CBUS	Superannuation-Feb19	1,449.20
15-Mar-19	1709/2475-01	Central Motors	35k service on Triton	362.10
22-Mar-19	1713/2475-01	Central Motors	Ford Ranger washer pump	380.75
8-Mar-19	1706/537-01	Chamber of Commerce Northern Territ	Katherine Town Council: Business Essentials	911.00
15-Mar-19	1709/537-01	Chamber of Commerce Northern Territ	Public Library listing	174.00
22-Mar-19	1713/1701-01	Charles Darwin University	Staff training	225.00
8-Mar-19	1706/782-01	Civica Pty Ltd	Authority managed services	13,895.50
15-Mar-19	1709/3531-01	Coca-Cola Amatil Pty Ltd	Drinks Visitors Centre	137.13
8-Mar-19	1706/383-01	Colemans Printing Pty Ltd	Printing & stationery	500.50
5-Mar-19	1705/2765-01	Colonial First State FirstChoice	Superannuation-Feb19	598.68
15-Mar-19	1709/3073-01	Commander NT (Commander Centre Darw	Telephone Library	113.16
29-Mar-19	1716/1769-01	Compass Cleaning & Ground Maintenanc	Cleaning of Council public amenities	6,053.76
22-Mar-19	1713/3085-01	Crowhurst Goodline Katherine NT	Lower shade sails at Aquatic Centre	1,319.19
29-Mar-19	1716/2232-01	CSA Contracting (NT) Pty Ltd	Investigate and rego Great Wall ute	385.00
15-Mar-19	1709/3745-01	CSG Business Solutions Pty Ltd	Retail display carepack,VMR - 2018/19	235.40

**Katherine Town Council  
EFT Payment Listing  
For the Month of March 2019**

Date	Ref No	Payee	Description	Amount
29-Mar-19	1716/2488-01	Daly Waters Pub	VIC bookings	122.50
21-Mar-19	1712/1-01	Deputy Commissioner of Taxation	Payroll deductions	50,413.34
8-Mar-19	1706/3043-01	E.E. Muir & Sons Pty Ltd	Weedmaster Argo 20L - associate 500gm	420.20
22-Mar-19	1713/3043-01	E.E. Muir & Sons Pty Ltd	Militia -town weed spray	96.80
29-Mar-19	1716/3043-01	E.E. Muir & Sons Pty Ltd	Kamba, weedmaster militia bags	1,313.07
8-Mar-19	1706/3442-01	eMerge IT Solutions Pty Ltd T/As No	Network management service agreement - February, 4 x point of point data connection, hosting services and meter reads	8,802.73
15-Mar-19	1709/3442-01	eMerge IT Solutions Pty Ltd T/As No	Internet cables, hosting services, network management service agreement, nomadnet	7,526.06
22-Mar-19	1713/3442-01	eMerge IT Solutions Pty Ltd T/As No	PL2006 patch lead, HP monitor, IP phone, desk stand	946.95
8-Mar-19	1706/1463-01	Executive Media Pty Ltd	Caravanning Aus Digital Advertising Aut	200.00
22-Mar-19	1713/1463-01	Executive Media Pty Ltd	Full page advertising	1,800.00
29-Mar-19	1716/3584-01	Ezko Property Services Pty Ltd	Cleaning of VIC - 2018/19	5,265.86
22-Mar-19	1713/2446-01	Flick Washroom Services	Supply of sanitary disposal units Jul 18	2,001.75
22-Mar-19	1713/2269-01	Gagudju Lodge Cooinda	VIC bookings	78.75
22-Mar-19	1713/3893-01	Gwendoline AIRBNB	Staff accommodation	1,400.00
5-Mar-19	1705/2470-01	Hesta Super Fund	Superannuation-Feb19	1,681.33
22-Mar-19	1713/461-01	Hire Power NT	Skid steer loader, auger drive, spreader	836.00
15-Mar-19	1709/91-01	Hohns	Gate hinges for temp gate at Civic Centre	2,010.79
29-Mar-19	1716/91-01	Hohns	Repairs steel door Showground office and 5 steel rods	1,620.28
5-Mar-19	1705/2576-01	HostPlus Superannuation	Superannuation-Feb19	3,794.03
22-Mar-19	1713/3746-01	Hy-Tec Industries (NT) Pty Ltd	Road base	50.82
15-Mar-19	1709/97-01	Imparja Television	Advertising	806.30
8-Mar-19	1706/3523-01	Impart Media Pty Ltd	Freshchat integration	187.00
5-Mar-19	1705/3321-01	ING DIRECT Living Super	Superannuation-Feb19	2,477.42
5-Mar-19	1705/3140-01	IOOF- Pursuit Select Personal	Superannuation-Feb19	94.72
15-Mar-19	1709/3819-01	Irwinconsult Pty Ltd	Katherine Hotsprings remedial works fee	1,875.50
8-Mar-19	1706/3926-01	JW Auto Repairs	Service Hilux ute	307.85
22-Mar-19	1713/2277-01	Kakadu Air Services P/L	VIC bookings	218.75
8-Mar-19	1706/2891-01	Kakadu National Park	Kakadu Passes	267.90
29-Mar-19	1716/1147-01	Katherine Betta Home	4 x draw filing cab and chair	499.00
8-Mar-19	1706/1889-01	Katherine Lock and Key	Reconfigure / service	85.29
22-Mar-19	1713/1889-01	Katherine Lock and Key	Cash draw - replace lock, combo locks and cut and stamp B lock key for Showgrounds	736.18
15-Mar-19	1709/835-01	Katherine Mitre 10	Power boards and extension cords, organick fertiliser, bolts for mower, PPE, fibre glass repair kit, and miscellaneous hardware	810.93
22-Mar-19	1713/835-01	Katherine Mitre 10	Gloves, double adaptor, blades, paint equipment and ear buds	124.80
29-Mar-19	1716/835-01	Katherine Mitre 10	Paint equipment, ear buds and insect repellent	99.72
8-Mar-19	1706/626-01	Katherine Office Supplies	Printing & stationery	143.65
15-Mar-19	1709/626-01	Katherine Office Supplies	Printing & stationery	1,949.93
22-Mar-19	1713/626-01	Katherine Office Supplies	Printing & stationery	1,086.95
29-Mar-19	1716/626-01	Katherine Office Supplies	Printing & stationery	50.86
8-Mar-19	1706/498-01	Katherine Plastering & Tiling	Replace broken and lifted kerb and gutter	3,080.00
8-Mar-19	1706/1818-01	Katherine Toyota	Air filters, side discharge ute, bowl	1,199.63
8-Mar-19	1706/1654-01	Katherine Tree Maintenance	Arboricultural services on Asset:TR00093	9,075.00
15-Mar-19	1709/1654-01	Katherine Tree Maintenance	Slashing centre field of race track @ Showgrounds	5,005.00
15-Mar-19	1709/3919-01	Katherine Truck & Machinery Repairs	Kubota tractor service	1,719.25
15-Mar-19	1709/514-01	Katherine Vet Care Centre Pty Ltd	Vet fees	82.50
29-Mar-19	1716/514-01	Katherine Vet Care Centre Pty Ltd	Vet fees	322.05
29-Mar-19	1716/2093-01	Landmark	C channel, mesh and BMX grandstand seati	543.84
22-Mar-19	1713/3703-01	M.D Surveys Pty	Consultants	11,044.00
8-Mar-19	1706/144-01	Macs Hire	Hex nuts, spring washer, bolts, flat washer	6.78
15-Mar-19	1709/144-01	Macs Hire	Staff uniforms	1,089.15
22-Mar-19	1713/144-01	Macs Hire	Staff uniforms	1,461.01
29-Mar-19	1716/144-01	Macs Hire	Straw Hat, Ear Plugs, foam and frontier	18.99
22-Mar-19	1713/3420-01	Mantra Pandanas	VIC bookings	393.75

**PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE**

**Katherine Town Council  
EFT Payment Listing  
For the Month of March 2019**

Date	Ref No	Payee	Description	Amount
8-Mar-19	1706/1322-01	McCoy's Garden Engineering	Removal of dangerous dead branches	962.50
15-Mar-19	1709/1322-01	McCoy's Garden Engineering	Mowing of Katherine East Parks- T18/07 -	1,036.59
29-Mar-19	1716/1322-01	McCoy's Garden Engineering	Pearce Street, removal of hanging branch	480.00
8-Mar-19	1706/3742-01	Miss J Poortinga	Staff reimbursement	108.15
5-Mar-19	1705/2638-01	MLC Super Fund	Superannuation-Feb19	487.58
15-Mar-19	1709/3677-01	Mode Design Corp PL	Consultancy for Hot springs	4,488.00
22-Mar-19	1713/3677-01	Mode Design Corp PL	Consultancy for Hot springs	2,310.00
29-Mar-19	1716/3940-01	Mr A Hussain	Refund of Cricket new keys	45.00
22-Mar-19	1713/3885-01	Mr P Reeve	Staff reimbursement	724.58
8-Mar-19	1706/3386-01	Mr R Jennings	Staff reimbursement	1,010.00
29-Mar-19	1716/3386-01	Mr R Jennings	Staff reimbursement	750.00
22-Mar-19	1713/3346-01	Mr R Mullens	Grader hire 8hrs & cleaning fee	1,056.00
1-Mar-19	1704/3930-01	Mr S HOLT	Refund of overpaid rates	1,000.00
25-Mar-19	1714/3939-01	Mrs B Huynh	Refund dog trap hire fees	230.00
19-Mar-19	1711/3936-01	Ms N L Chong	Rates refund - overpaid rates assessment	1,800.00
8-Mar-19	1706/193-01	Neil Mansell Transport Pty Ltd	Freight	111.46
15-Mar-19	1709/2409-01	Nitmiluk Tours	VIC bookings	2,522.62
22-Mar-19	1713/2409-01	Nitmiluk Tours	VIC bookings	742.87
29-Mar-19	1716/2409-01	Nitmiluk Tours	VIC bookings	6,105.40
15-Mar-19	1709/3595-01	Normist Pty Ltd T/A Katherine Tool	Grab kit Milwukkee hedger trimmer	125.00
22-Mar-19	1713/3595-01	Normist Pty Ltd T/A Katherine Tool	Fuel hedge trimmer and battery car charger	554.01
15-Mar-19	1709/479-01	Norsign (NT) Pty Ltd	Supply street name sign - Beane St	78.65
8-Mar-19	1706/2750-01	North Australian News Pty Ltd	Rates reminder notice, Citizen of the Year ad and Australia Day	948.87
15-Mar-19	1709/2750-01	North Australian News Pty Ltd	Advertising for the month of March 2019	3,123.34
22-Mar-19	1713/2750-01	North Australian News Pty Ltd	Library Frillies and job advertisements	716.50
29-Mar-19	1716/1722-01	Outback Holiday Parks Pty Ltd T/A	VIC bookings	205.62
8-Mar-19	1706/2767-01	Patow 24 Hour Tilt Tray Service	Moving vehicle to the WTF	451.00
29-Mar-19	1716/2767-01	Patow 24 Hour Tilt Tray Service	Holden silver Commodore - no rego VIN6G1	121.00
22-Mar-19	1713/3767-01	Permanent Pothole Solutions	Pallet premix pothole solution	2,310.00
15-Mar-19	1709/3544-01	Pivotel Satellite Pty Ltd	Satellite Phone - WMF Coordinator - Feb1	15.00
29-Mar-19	1716/209-01	Power Projects	Reinstatement of lines - damaged caused	863.67
29-Mar-19	1716/1725-01	Project Building Certifiers PtyLtd	Fire audit Katherine Airport buildings	3,960.00
15-Mar-19	1709/3508-01	ProWeld & Machining Pty Ltd	Manufacture mower trailer	5,990.00
15-Mar-19	1709/3500-01	Puma Energy Australia Fuels Pty Ltd	ULS diesel - 2200L - Depot & Rangers, 60L and 200L ulp drums	4,805.56
22-Mar-19	1713/3500-01	Puma Energy Australia Fuels Pty Ltd	20Lt Ad Blue	78.53
29-Mar-19	1716/3500-01	Puma Energy Australia Fuels Pty Ltd	Dump diesel and AdBlue Feb- March- April	7,941.72
15-Mar-19	1709/211-01	R&M Motorcycle Repairs	Investigate and repair drive shaft Polaris	289.00
29-Mar-19	1716/211-01	R&M Motorcycle Repairs	Goggles, foam insert PPE mowing	70.00
8-Mar-19	1706/2963-01	Reedy & Co Pty Ltd formerly T/A To	Magna latch gate safety kit	99.95
22-Mar-19	1713/2950-01	Remote Civil Pty Ltd Rural & Remote	T18-09 - Zimin Drive shoulder rehabilitation	158,760.09
1-Mar-19	1703/3206-01	RemServ	Payroll deduction	1,392.84
19-Mar-19	1710/3206-01	RemServ	Payroll deduction	1,392.84
27-Mar-19	1715/3206-01	RemServ	Payroll deduction	1,392.84
15-Mar-19	1709/3314-01	Renoflo Pipeline & Plumbing Solutio	Clean & CCTV stormwater pipes CBD, Katherine East	41,481.00
8-Mar-19	1706/219-01	Repco	Degrease + cleaner	70.88
5-Mar-19	1705/2389-01	Rest Superannuation	Superannuation-Feb19	3,521.21
22-Mar-19	1713/2721-01	Rhads Security	Opening & closing Fun Pk gates - 18/19	4,053.38
8-Mar-19	1706/212-01	RJ Motors	Service plant 211	2,681.66
29-Mar-19	1716/212-01	RJ Motors	Service Isuzi Hook Truck	2,315.74
8-Mar-19	1706/562-01	Rod & Rifle Pty Ltd Sporting Goods	Miscellaneous	520.00
15-Mar-19	1709/1253-01	RTM Dept of Infrastructure	Doc prep for fees for grant of land lot	161.00
22-Mar-19	1713/2185-01	Scatt's Plumbing Services	Fix drainage bowl and pound	128.23
29-Mar-19	1716/2185-01	Scatt's Plumbing Services	Pump pit and trench. pump out tank	9,099.39
29-Mar-19	1716/1273-01	Scotmec Pty Ltd	Husqvarna chainsaw 460 Rancher 2 stroke	1,280.00
8-Mar-19	1706/2222-01	SecurePay Pty Ltd	Web Paymentss - PostPaid Plan 2 - Feb 19	33.28
29-Mar-19	1716/2271-01	Shady Lane Tourist Park	VIC bookings	271.25
5-Mar-19	1705/65-01	Statewide Super	Payroll deductions	10,091.17
22-Mar-19	1713/1294-01	Sterling NT Pty Ltd	Contract cleaning	3,748.75
5-Mar-19	1705/2634-01	Sunsuper	Superannuation-Feb19	456.54
5-Mar-19	1705/3828-01	Tasplan	Superannuation-Feb19	20.86

**Katherine Town Council  
EFT Payment Listing  
For the Month of March 2019**

<b>Date</b>	<b>Ref No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
8-Mar-19	1706/1018-01	Telstra	Telephone - February 2019	7,397.26
29-Mar-19	1716/1018-01	Telstra	Telephone - March 2019	7,288.74
29-Mar-19	1716/3369-01	TenderLink	T19-01 Sportsground consultancy tender	554.40
29-Mar-19	1716/253-01	Terrace Emporium Pty Ltd	Sporting equipment	181.94
15-Mar-19	1709/3088-01	Territory Debt Collectors	Debt recovery listing National Airlines	66.00
22-Mar-19	1713/2887-01	Territory Rural	Glyphosate	472.32
			Spray rod, applicator and gun, dog foods, oates contractor boxes, hand tows, toilet rolls, various cleaning agent and sureflow pump and sem synthetic oil	
29-Mar-19	1716/2887-01	Territory Rural		3,947.96
8-Mar-19	1706/2001-01	Territory Springwater AU Pty Ltd	Water suppliers - Feb 19 - WMF	201.50
15-Mar-19	1709/2001-01	Territory Springwater AU Pty Ltd	Bottled water - Library - 2018/19	77.50
22-Mar-19	1713/2001-01	Territory Springwater AU Pty Ltd	Water for WMF March	139.50
8-Mar-19	1706/3419-01	The Big Mower (NT) Pty Ltd	Mower blades	647.75
29-Mar-19	1716/3419-01	The Big Mower (NT) Pty Ltd	Labour for assessment of Stihl chainsaw	1,112.35
15-Mar-19	1709/3604-01	The Sweetest Things	Staff floral	80.00
8-Mar-19	1706/263-01	Top News	News papers - VIC - Feb 19	107.20
15-Mar-19	1709/263-01	Top News	Supply news papers & magazines - Library	258.99
29-Mar-19	1716/3704-01	Totalweld Sales and Services Kather	Welding gloves and tips	60.00
22-Mar-19	1713/2404-01	Tradelink	Toilet seats with lids	82.19
29-Mar-19	1716/1712-01	Transpacific Cleanaway Pty Ltd	Garbage collection fee - February 2019	29,339.89
29-Mar-19	1716/3812-01	Tyre Power	Repair tyre Iseki mower	24.00
22-Mar-19	1713/3901-01	Tyrecycle Pty Ltd	Removal of tyre bails rail containers	6,505.18
5-Mar-19	1705/2941-01	Unisuper	Superannuation-Feb19	598.68
22-Mar-19	1713/1433-01	Vanderfield Machinery Pty Ltd	John Deer F1400 and belt	260.90
5-Mar-19	1705/3899-01	VicSuper	Superannuation-Feb19	1,169.23
5-Mar-19	1705/3848-01	WA Super -Super solutions	Superannuation-Feb19	490.92
22-Mar-19	1713/272-01	Whitehouse Furnishers	Office chair	219.00
8-Mar-19	1706/630-01	Woolworths Limited	Project Management meeting	104.41
15-Mar-19	1709/630-01	Woolworths Limited	Groceries	97.15
22-Mar-19	1713/630-01	Woolworths Limited	Depot supplies MT	26.00
8-Mar-19	1706/3873-01	Yaanma Services Pty Ltd	Cleaning of council facilities - Feb 19	2,922.80
15-Mar-19	1709/71-01	YMCA of the Northern Territory Ltd	T18-08 Aquatic Centre Management - Feb19	27,010.00
		<b>TOTAL</b>		<b>3,166,956.43</b>

<b>Katherine Town Council Cheque Payment Listing For the Month of March 2019</b>				
<b>Date</b>	<b>Ref No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
11-Mar-19	00103301	Power Water	Forscutt Park 14/12/18 to 15/01/19	17,753
22-Mar-19	00103305	Australia Wide Taxation & Payroll	Taxation training registration Vishva an	970
22-Mar-19	00103306	Jacana Energy	Multi-sute electricky Bill 06/02/19 - 08	20,314
29-Mar-19	00103309	Power Water	Casuarina Park	9,143
29-Mar-19	00103307	RTM	Registration & Third Party Insurance	120
15-Feb-19	00103296	Lifeline	Refund of facility & key deposit	565
		<b>TOTAL</b>		<b>48,866</b>

<b>Katherine Town Council Payroll Payment Listing For the Month of March 2019</b>			
<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
10-Mar-19	All staff	Pay period ended 10/03/2019	117,535.54
24-Mar-19	All staff	Pay period ended 24/03/2019	117,649.04
13-Mar-19	90/36	Staff 225	1,842.15
14-Mar-19	90/37	Termination pay staff 600 and 601	17,555.94
27-Mar-19	90/38	Staff 565	730.84
			<b>\$ 255,313.51</b>



# REPORT

**FOLDER:** Local Governance / Council Meetings / Infrastructure & Environment Reports

**MEETING:** ORDINARY MEETING OF COUNCIL – 23 APRIL 2019

**REPORT TITLE:** INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT FOR THE MONTH OF MARCH

## Purpose of Report

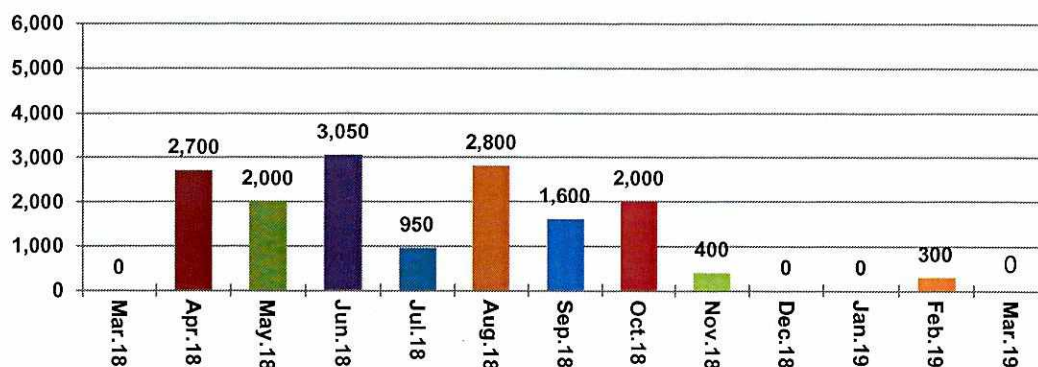
To inform Elected Members of tasks, activities and projects undertaken by the Infrastructure & Environment Services, during the month of March 2019.

## Facilities

### **Parks & Open Areas**

- Council staff planted new shrubs and trees, organic fertiliser and mulched and installed irrigation at the Cenotaph.
- Council staff utilised the excavator to remove tree stumps and fence posts at the Cenotaph.
- Council staff cleared the drains at De Julia Park.
- Council contractors GM Plumbing and Renoflo inspected and cleared drains at De Julia Park.
- There were no broken, damaged and vandalised sprinkler components throughout the larger urban area. The total cost of these repairs and installations to date (2018/19 financial year) is \$8,050.00 when compared to \$12,500 in the same months of the 2017/18 financial year.

### **Monthly Sprinkler Replacement (\$)**



- The Urban Litter Collection statistics are based on weights recorded over the weighbridge located at the Waste Management Facility and include refuse from areas throughout the broader urban area. Katherine Terrace is not included in these statistics. The total amount of litter collected by Council staff to date (2018/19 financial year) is 16,000kgs when compared to 18,090kgs in the same months of the 2017/18 financial year.

### **Katherine Civil Airport**

- Council staff and contractor, RHADS Security, carried out daily serviceability inspections. No issues were found.
- Council contractor Arafura Street Sweeping carried out sweeping of the RPT and GA Aprons during the month of March 2019.

### **Road Reserves**

#### **Road Pavements**

- Council contractor Arafura Site & Street Sweeping carried out the scheduled sweeping and kerbside spraying for the month of March 2019.
- Council staff back filled a sink hole on verge at Pearce Street.
- Council staff removed rubbish from an illegal dumping on Quarry Road.
- Council contractor Power Projects repaired power lines from fallen branches at Clarke Crescent.
- Council contractor Hy-Tec delivered road base to McAdam Road to repair major potholes.

#### **Wet Season Operations**

- Council staff conducted slashing at Bicentennial Road, Lockheed Street, Lindsay Street, Uralla Road, Murnburlu Road, Cragborn Road and all open areas within the township.
- Council staff installed temporary fencing due to storm damage at numerous dwellings.
- Council staff conducted weed spraying on East side streets and parks.
- Council staff removed branches from strong winds on East side, rear of Riverview, North side, CBD and Cemetery.
- Council staff removed fallen tree branches at Grevillea park and the adjacent residential units following a storm incident.
- Council staff cordoned off storm damaged fallen trees in Styles Park from private premises.
- Council staff conducted caltrop spraying in CBD, Showgrounds, South and North sides.
- Council staff removed three (3) mahogany trees from Civic Centre front garden.
- Council contractor Katherine Tree Maintenance removed storm debris stockpile on Lockheed open area.
- Council contractor McCoy's Garden Engineering removed, and stump ground dead fallen tree on the corner of Giles and Dakota Streets.
- Council staff completed mowing and clean up at Low Level area.

### **Personnel & Services**

#### **Community Events**

- Council staff and contractors carried out various tasks in preparation for public hires/events held in several Council owned facilities during the month of March 2019.
- Council staff Matt Stanley assisted with Clean up Australia Day event.

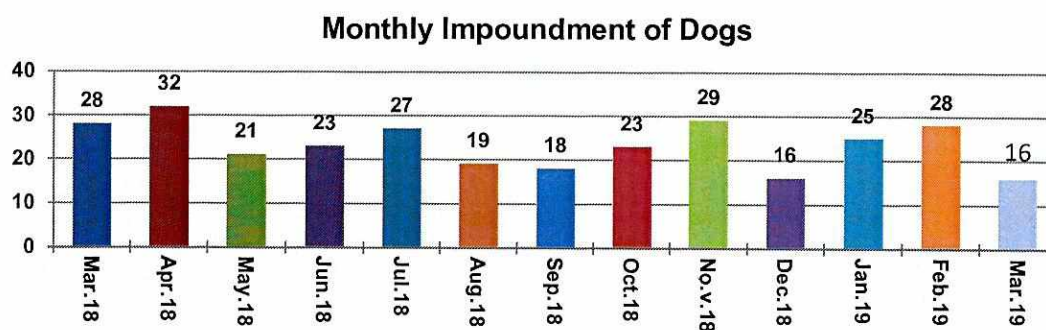


### Building Activities within the Municipality

- Council considered the following number of planning applications during the month of March 2019:
  - 1 x Proposed Development Application
  - 1 x Proposed Subdivision Application

### Inspectorate Services

- Please refer to *Attachment A* for a full breakdown on the Regulatory Services conducted by Council Rangers over the month of March 2019.
- Council outdoor staff
- Pound Statistics for the month of March 2019 are as follows:
  - One (1) dog returned to their owners.
  - Four (4) dogs euthanized.
  - Two (2) dogs purchased by new owners.
  - Three (3) dog was sent to Top End Rehoming Group.
  - Six (6) dogs are carried over.



### OFFICER RECOMMENDATION

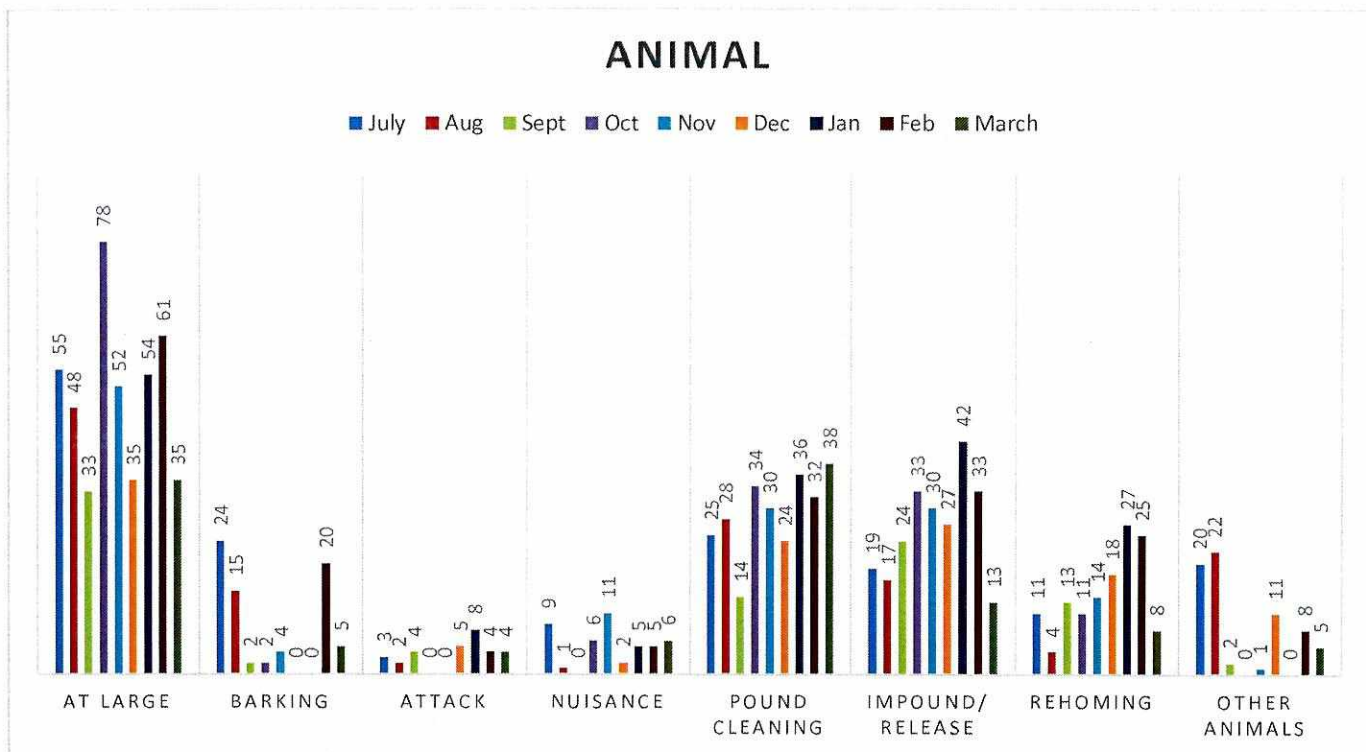
#### That it be recommended to Council:

- That the report of the Infrastructure & Environment Services for the month of February 2019 be received and noted.

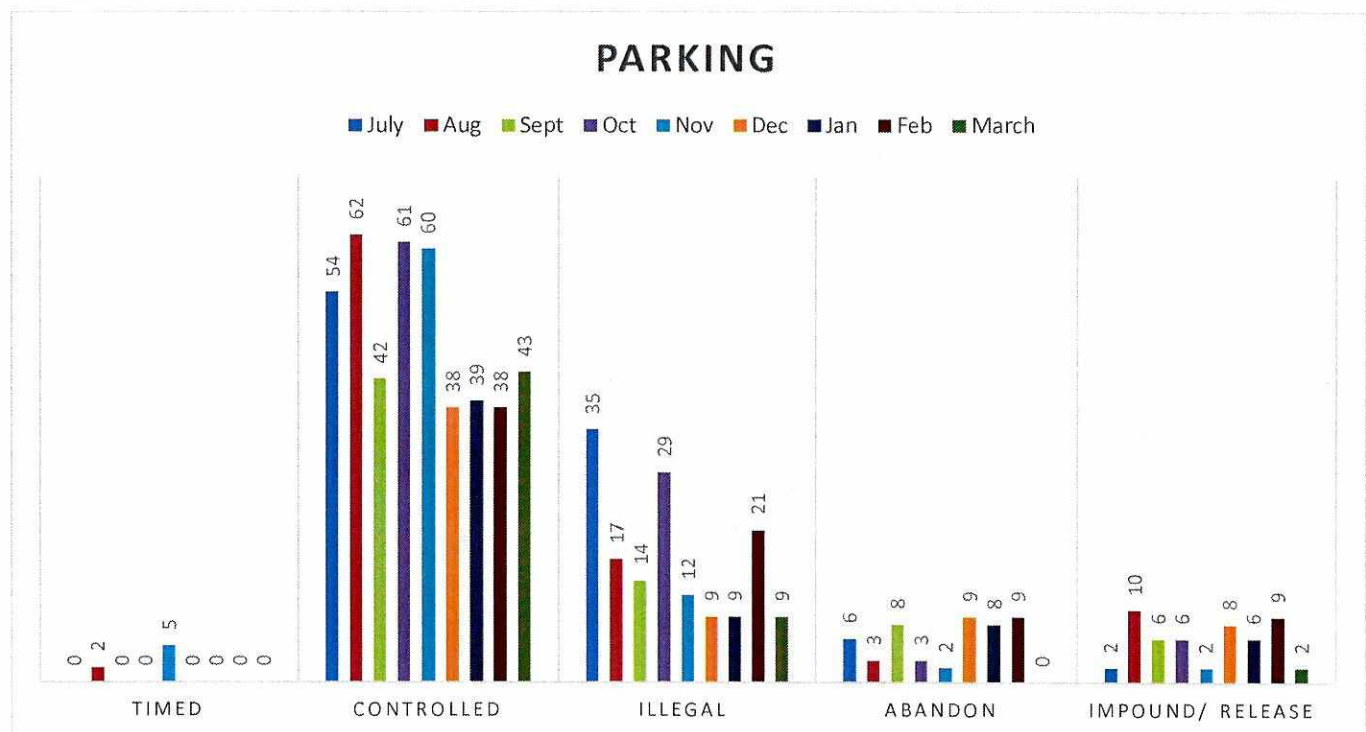
Robert Jennings  
**CHIEF EXECUTIVE OFFICER**

**Delegation:** Executive Manager – Infrastructure & Environment, Peter Reeve  
**Schedule of Attachments:** Attachment A: Rangers Breakdown of Tasks – March 2019

RANGERS BREAKDOWN OF TASKS – MARCH 2019



Figures represent the number of visits undertaken to investigate/resolve the reported issues.



Figures represent the number of visits undertaken to investigate/resolve the reported issues.

Timed = General inspections of timed parking areas

Controlled = Parking restriction areas i.e loading zones, disabled parking, etc.

Illegal = No parking/standing zones



# REPORT

**FOLDER:** Finance / Grant Funding / Hot Springs Revitalisation  
**MEETING:** ORDINARY COUNCIL MEETING – 26 MARCH 2019  
**REPORT TITLE:** 2018/2019 ACQUITTAL – SPECIAL PURPOSE GRANT

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## Purpose of Report

To formally acquit the remainder of the 2015/2016 Special Purpose Grant from the Department of Housing and Community Development, in the amount of \$15,128.00, exclusive of GST.

## Background

In 2015/16 Council received from the Department of Housing and Community Development a Special Purpose Grant of \$150,000.00 for the Katherine Hot Springs Revitalisation project. Of that amount, \$15,128.00 exclusive of GST, remained as unspent.

Council requested to utilise the unspent funds to establish the concept and design for a Long Neck Turtle themed playground, that will be included in the Hot Springs Revitalisation project, Stage two (2).

Council engaged Mode Designs to establish the concept and elements for the Long Neck Turtle playground. On return Mode Design provided the design documentation to Council as part of their Stage One (1) of the scope of works brief.

Stage one (1) consists of:

1. Safety in Design
2. Design Brief / Client Meetings
3. Project Management Services
4. Design and Development
5. Construction Documentation
6. Construction Phase
7. Traffic Report
8. QS Estimate

Invoice 101000135 Amount for \$15,262.50 exclusive GST (See attached)

Council is currently reviewing a proposal from Urban Play. Urban Play have provided the methodology for how the works are to be undertaken. This consists of:

- Investigation and Feasibility
- Concept of Design
- Design Development
- Documentation
- Fabrication
- Installation.



# REPORT

## Analysis

Attached is the acquittal detailing the expenditure for the Concept Design and Elements of the Long Neck Turtle themed playground.

## Conclusion

The acquittal shows the Concept Design and Elements of the Long Neck Turtle. The expenses were \$134.50 above the Special Purpose Grant provided; which is a part of Councils budgeted in kind contribution.

## OFFICER RECOMMENDATION

### **That it be recommended to Council:**

That the acquittal for the 2018/2019 Special Purpose Grant be received and noted and the acquittal be forwarded to the Department of Housing and Community Development, Donna Hadfield Manager Grants Program.

A handwritten signature in blue ink, appearing to read 'Robert Jennings'.

Robert Jennings  
**CHIEF EXECUTIVE OFFICER**

<b>Delegation:</b>	Management Accountant, Mrs Susan Eiermann
<b>Schedule of Attachments:</b>	Signed Acquittal Form
	General Ledger
	Statement of Income and Expenditure
	Tax invoice from Mode Design

## General Ledger Transaction History

Ledger Account	Date	Posting Year	Posting Period	Type	Reference	Actual	Total Value	Source	Account Name	Transaction Description
01/03520/100/850	10/04/2019	2019	10	201	101000135	15262.5	-1526.25	AP	Mode Design Corp PL	>>P/O 46159 Consultancy for Hot springs

**18/19 Special Purpose Grant - Hot Springs Revitalisation  
Statement of Income & Expenditure**

	<b>GST exclusive</b>
<b><u>Income</u></b>	
Funding amount carried forward 15-16	15,128.00
<b><u>Expenditure</u></b>	
Capital Expenditure	15,128.00
<b>Surplus/(Deficit)</b>	<u>0.00</u>



## Tax Invoice

Attention: Joe Tag  
Katherine Town Council

Invoice : 101000135  
Invoice Date : 3/04/2019  
Due Date: 17/04/2019  
Project : 18370  
Project Name : HOTKAT  
Bill Term : PO# N/A

Company Registration  
Australian Business Number : 65 112 807 931

For Professional Services Rendered Through 29/03/2019

	Fee	% Complete	Billings		
			To Date	Previous	Current
<b>STG1 - Stage 2</b>					
STG1-SID - Safety in Design	350.00	0.00	0.00	0.00	0.00
STG1-BR - Design Brief/Client Meetings	3,500.00	100.00	3,500.00	2,800.00	700.00
STG1- PM - Project Management Services	2,000.00	100.00	2,000.00	2,000.00	0.00
STG1-DD - Design Development	16,000.00	100.00	16,000.00	10,000.00	6,000.00
STG1-CDO - Construction Documentation	14,750.00	75.00	11,062.50	2,500.00	8,562.50
STG1-CP - Construction Phase	5,250.00	0.00	0.00	0.00	0.00
STG1-TR - Traffice Report	4,615.00	100.00	4,615.00	4,615.00	0.00
STG1-QS - QS Estimate	3,400.00	80.00	2,720.00	2,720.00	0.00
					<b>Current Billings</b> 15,262.50
				<b>Goods &amp; Services Tax</b> 10.00%	1,526.25
				<b>Amount Due This Bill</b> <b>AUD</b>	<b>16,788.75</b>

Liam Cridland

Please note Bank Account Details for EFT Transfers: ANZ Bank  
BSB: 014 278  
Acc. No. 496288748  
MODE Design Corp Pty Ltd

Please email remittance advice quoting invoice number to [finance@modedesign.com.au](mailto:finance@modedesign.com.au)

