



Corporate Services (Financial) Committee Meeting Minutes

**Friday 21 December 2018
11.00am**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

**MINUTES OF THE CORPORATE SERVICES (FINANCIAL) COMMITTEE
MEETING KATHERINE TOWN COUNCIL HELD AT THE KATHERINE
CIVIC CENTRE FRIDAY 21 December 2018**

1. **Present** Mayor Fay Miller
Alderman Jon Raynor
Alderman John Zelle
Alderman Matt Hurley

In attendance Mr Robert Jennings – Chief Executive Officer
Ms Rosemary Jennings – Executive Manager Corporate & Community Development (Minute Taker)
Mr Jamie Crave – Executive Manager Infrastructure & Environment

2. **Apologies and Leave of Absence**

Apologies: Ms Claire Johansson – Chief Operating Officer

3. **Reports from Officers**

- 3.1 **MONTHLY FINANCE REPORT FOR THE MONTH OF NOVEMBER 2018**

File: Local Governance / Council Meetings / Finance Report

MOVED: Raynor / Zelle

CEO apologies for the delay in providing this report. Due to the short turn around between the Ordinary Meetings of Council staff were unable to provide the report in full to the December Ordinary Meeting of Council.

CEO noted that page 3 – adjustments will be required through a budget review and this will take place in February. This is a result of long-term staff leaving as well as large project occurring in the future.

The Mayor noted decreases in weighbridge debtors. EMCCD advised that this was due to concerted efforts from the Corporate Services team. Next focus to be decreasing rates debtors.

Mayor noted that the investments are looking healthy. CEO advised that most of this is from grant funding and will be consumed by the WMF and capital renewals.

Alderman Raynor queried the purchase of a Garmin GPS and if this included the cable. EMCCD advised that it does.

Alderman Raynor – CommCat mast relocation – wasn't this already paid for in a previous report and does this include the mast. EMIE noted that it was but due to interference it had to be relocated again and the payment does include the mast.

Alderman Raynor also queried how the mast connect to internet as there is no internet line. EMIE commented that it's not wireless. The CEO advised that the EMIE will get someone to map this out and report back.

Mayor Miller queried the purchase of the presentation folders and how there are used by Council. EMCCD advised that they are used for Welcome to Katherine packs, Citizenship Certificates and a number of other professional uses.

Alderman Raynor queried the payment to Peacock Digital for travel to repair website. EMCCD apologised for the incorrect description as it includes other invoices. Travel was related to onsite meetings regarding the development of a new application for Katherine Town Council.

That it be recommended to Council:

That Council endorse the Financial Report for the month of November 2018

CARRIED: 4 / 0

4. Meeting Close at 11.18am.



Fay Miller
MAYOR OF KATHERINE